



**ASHE National Board Meeting Minutes**  
**May 30, 2026**

**CALL TO ORDER:** Kathryn E. Fink, PE

President Fink called the meeting of the National Board of the American Society of Highway Engineers to Order at 8:00 AM at the North Bethesda Marriott Hotel & Conference Center, Rockville, MD.

**PLEDGE OF ALLEGIANCE:** Kathryn E. Fink, PE

President Fink led the Pledge of Allegiance using a flag commemorating September 11, 2001. Mr. Hurtt held the flag.

**ROLL CALL:** Thomas S. Morisi – Note that the meeting was conducted using the incoming Board structure to be sworn in at the Saturday night event.

| Name                    | Office                                 | Attendance |
|-------------------------|----------------------------------------|------------|
| Kathryn E. Fink, PE     | President                              | Present    |
| Michael D. Bywaletz, PE | First Vice-President                   | Present    |
| Glen T. Kartalis, PE    | Second Vice-President                  | Present    |
| Thomas S. Morisi        | Secretary                              | Present    |
| David M. Stills, PE     | Secretary-Elect                        | Present    |
| Samir D. Mody, PE       | Treasurer                              | Present    |
| Jim Shea, PE            | Immediate Past President               | Present    |
| Nancy A. Morisi         | Administrative Assistant               | Present    |
| Brian D. Post, PE       | 1-Year Director – Mid-Atlantic Region  | Present    |
| Sunserea Gates          | 1-Year Director – Southeast Region     | Present    |
| Nikole A. Cao, PE       | 1-Year Director – Southwest Region     | Present    |
| Robert G. Prophet, PE   | 1-Year Director – Northeast Region     | Present    |
| JT Lincoln, PE          | 2-Year Director – Northeast Region     | Present    |
| Nimish Desai, PE        | 2-Year Director – Mid-Atlantic Region  | Present    |
| Kathy Johnson, PE       | 2-Year Director – Great Lakes Region   | Present    |
| Dustin T. Quincy, PE    | 3-Year Director – Great Lakes Region   | Absent     |
| Haley R. Slifko         | 3-Year Director – Southeast Region     | Present    |
| Scott Cortese, PE       | 3-Year Director – Northeast Region     | Present    |
| David A. Greenwood, PE  | Operations & Oversight Committee Chair | Present    |
| <b>Guests</b>           |                                        |            |
| Michael D. Hurtt, PE    | National Conference Committee Chair    | Present    |
| Brian G. O'Connor, PE   | New Sections Committee Chair           | Present    |
| Ronald W. Osterloh, PE  | Outgoing Southeast Region Director     | Present    |
| Kirsten N. Bowen, PE    | Strategic Plan Committee Chair         | Present    |
| Ron Maddox, PE          | Great Lakes Region President           | Present    |
| Paul E. McNamee, PE     | Harrisburg Section                     | Present    |

Note: Actions of the National Board are Highlighted in yellow.

Assignments or actions pending are highlighted in green.



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**WELCOME:** Kathryn E. Fink, PE

President Fink welcomed the group to Washington DC for the conference and for the 250<sup>th</sup> Anniversary of the United States. She complimented the conference committee for everything they have done and introduced the new National Directors.

**2026-2027 GOALS AND OBJECTIVES:** Kathryn E. Fink, PE

President reviewed her goals and objectives for the upcoming year as summarized below:

- **Increase Outreach and Exposure to Younger Generation:** Ms. Fink stressed the importance of training and succession planning. She encouraged the Board to reach out to the younger generation to get them involved in our profession.
- **Budget Analysis for Organization Sustainability:** Ms. Fink would like to continue and build upon the budget analysis to ensure the organization is sustainable with our current financial resources or other methods to make financial resources work.
- **Membership Diversification:** Ms. Fink would like to diversify our membership into other professions within our industry. She would like to get FHWA involved. The Phoenix meeting will be set to coincide with their student group event.

The floor was then opened for other discussion in which each Region overviewed the proposed timing of their respective Region Conferences. There was discussion of the Region conferences and their timing and potential impact on attendance at the National Conference. Ms. Fink would like each Region Conference to perform an After-Action Review and share the results between Regions.

**APPROVAL OF MINUTES:** Thomas S. Morisi

**April 17, 2026 National Executive Committee Meeting:**

**MOTION:** Motion by Morisi to approve the minutes from the April 17, 2026 National Executive Committee Meeting; seconded by Bywaletz; all in favor.

**April 18, 2026 National Board Meeting:**

**MOTION:** Motion by Morisi to approve the minutes from the April 18, 2026 National Board Meeting; seconded by Prophet; all in favor.

**May 18, 2026 National Board Meeting:**

**MOTION:** Motion by Morisi to approve the minutes from the May 18, 2026 National Board Meeting; seconded by Stills; all in favor.

**PRESIDENTS REPORT:** Kathryn E. Fink PE

Ms. Fink reviewed several events she will be attending in the near future.

**SECRETARY'S REPORT:** Thomas S. Morisi

Mr. Morisi reported that the SharePoint site is complete and had a soft rollout at the Section Officers meeting. It was well received. Mr. Morisi noted that Mr. Stills has an ASHE email at [dstills@ashe.pro](mailto:dstills@ashe.pro) and that everyone should copy him on anything sent to Mr. Morisi. He noted that, at the Past Presidents Meeting, it was determined that the incoming President, 1<sup>st</sup> VP, and



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2<sup>nd</sup> VP should attend future Past Presidents Meetings to provide a better tie between ASHE's past and its future.

**TREASURER'S REPORT:** Samir D. Mody, PE

The Treasurer's Report is attached to and made part of these meeting minutes. Mr. Mody reviewed highlights of the report.

**MOTION:** Motion by Mody to approve the Treasurer's Report; seconded by Bywaletz; all in favor.

**ACTION ITEM:** Set up Teams meeting with Section Treasurers.

**ADMINISTRATIVE ASSISTANT'S REPORT:** Nancy A. Morisi

Ms. Morisi reported that she sent out automated 990 Forms directly to all Section, Region, and Conference Secretaries and Treasurers with copies to Region officials. The completed forms are due back on June 15, 2026. PDH reports are due at the end of June. She will be starting the next round of assessments soon.

**NATIONAL COMMITTEE REPORTS:**

**Budget/Audit:** Michael D. Bywaletz, PE presenting

Mr. Bywaletz is setting up meetings for the coming year and will devote effort to reviewing the expense spreadsheet.

**Constitution/Bylaws:** Kathy Johnson, PE presenting

Ms. Johnson reported that the New England Section has yet to prepare and submit bylaws. The Committee has reviewed and sent back five Section Bylaws since last meeting. There are three more in process of being reviewed. There are still 13 Sections with bylaws that are greater than 10 years old.

**Membership:** Robert G. Prophet, PE presenting

There was a discussion about whether Sections should charge students for membership as well as the lack of reporting of student members to National. National has limited student members in the database.

**National Conference:** Michael D. Hurtt, PE presenting

Mr. Hurtt reported that there are four conferences in line for the upcoming years. The Committee meets monthly and has a schedule established that each Conference needs to follow. The current conference attendance and sponsorship were discussed. The Committee is discussing the possibility of a 5-year registration vendor contract.

**National Scholarship:** Glen T. Kartalis, PE presenting

Mr. Kartalis reported that the Scholarship Foundation has \$12,750 in the bank. The QR code for donations is open and people have been using it. Last years winning video will be shown again



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this year due to the technical difficulties that occurred last year and then this years winner will be announced. The Fondation received approximately 20 applications this year.

**New Sections:** Brian G. O'Connor, PE presenting

Mr. O'Connor reported that Carolina Costal will charter on July 15, 2026 and El Paso will charter on August 12, 2026. The Committee has reconnected with California and is conducting a kickoff meeting on July 24, 2026.

**ACTION ITEM:** Develop Chartering Guidelines. Draft guidelines have been developed and will be sent to the Secretary and Treasurer for input.

**ACTION ITEM:** Ms. Johnson to follow-up with PR to discuss proposal for shirts.

**Nominating:** Jim Shea, PE

No Report

**Operations & Oversight:** David A. Greenwood, PE

Mr. Greenwood reported that the Section Health Assessment is moving along well. The Regional Operating Manual has been approved and issued. A Section Officer webinar will be conducted in late September or early October. Dan Laird is stepping down as chair for the Project of the Year Awards.

**Public Relations:** Robert G. Prophet, PE

Mr. Prophet is meeting every two weeks with Ms. Hendricks. The agreement is signed with Trestle for the rate-based services. The Committee is starting to coordinate with the Inside Lane. Additional Committee members are needed.

**Scanner:** Sunserea Gates

Ms. Gates reported that the Committee has been busy and just completed the SAY Awards. The spring Scanner has gone out. Sponsorships in that issue were lower. The summer issue deadline for articles has been extended. The Committee is drafting an email to those who are currently opted in to the printed Scanner in an effort to reduce that number. The bounce back rate for the digital Scanner is approximately 20%.

**Strategic Plan:** Kirsten N. Bowen, PE

Ms. Bowen reviewed the attached Strategic Plan PowerPoint.

**Technology:** Nimish Desai, PE

The Committee will look into consolidating the database with StarChapter to align data. There are still some Sections not using ashe.pro but the Committee is working to get them on board.

### OLD BUSINESS

None



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**NEW BUSINESS**

None

**SECTION/REGION REPORTS**

Each Director provided a verbal update on happenings in their respective Sections and Regions.

**NATIONAL DIRECTOR REPORTS**

No discussion.

**UPCOMING BOARD MEETINGS**

- a. July 10/11, 2026 – Executive Committee Meeting, Pittsburgh, PA
- b. September 18/19, 2026 – National Board Meeting, Jacksonville, FL
- c. January TBD, 2027 – National Board Meeting, Phoenix, AZ
- d. April TBD, 2027 – National Board Meeting, Boston, MA

**ADJOURNMENT**

**MOTION: Motion by Bywaletz to adjourn the meeting; seconded by Stills; all in favor.**

The meeting adjourned at 12:10 PM.

Respectfully Submitted,

Thomas S. Morisi  
National Secretary



**ASHE National Board Meeting Summary  
September 27, 2025**

**Attachment 1: Committee Reports**



**ASHE National Board Meeting Summary  
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**Attachment 2: Section/Region Reports**



**ASHE National Board Meeting Summary  
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**Attachment 3: Director Reports**