CALL TO ORDER: Kathry E. Fink, PE
Vice President Fink called the meeting of the National Board of the American Society of Highway Engineers to Order at 4:00 PM The meeting was held via Teams.

ROLL CALL: Thomas S. Morisi

Name	Office	Attendance
Jim Shea, PE	President	Present
Kathryn E. Fink, PE	First Vice-President	Present
Michael D. Bywaletz, PE	Second Vice-President	Absent
Thomas S. Morisi	Secretary	Present
Samir D. Mody, PE	Treasurer	Present
Donato Di Zuzio, PMP	Immediate Past President	Absent
JT Lincoln, PE	Three Year Director – Northeast Region	Present
Nimish Desai, PE	Three Year Director – Mid-Atlantic Region	Present
Kathy Johnson, PE	Three Year Director – Great Lakes Region	Absent
Glen T. Kartalis, PE	One Year Director – Northeast Region	Present
David M. Stills, PE	One Year Director – Great Lakes Region	Present
Ronald W. Osterloh, PE	One Year Director – Southeast Region	Present
Nikole A. Cao, PE	Two Year Director – Southwest Region	Absent
Robert G. Prophet, PE	Two Year Director – Northeast Region	Present
Brian D. Post, PE	Two Year Director – Mid-Atlantic Region	Absent
Sunserea Gates	Two Year Director – Southeast Region	Present
David A. Greenwood, PE	Operations & Oversight Committee Chair	Absent

Note: Actions of the National Board are Highlighted in yellow.
Assignments or actions pending are highlighted in green.

BUDGET: Kathry E. Fink, PE
Ms. Fink presented the 2026-2027 budget (attached) for approval. There was discussion on the budget but no requested revisions.

MOTION: Motion by Fink to approve the 2026-2027 fiscal year budget as presented; seconded by Stills; all in favor.

The meeting adjourned at 4:25 PM.

Respectfully Submitted,

Thomas S. Morisi
National Secretary

Item	NO.	EXPENSES	Prior Budget FYE 2026	Actual as of 4/30/26	Proposed Budget FYE 2027	Notes
A.	**BUDGET/AUDIT COMMITTEE**					
	A101.0	Budget/Audit Committee	$ -	$ -	$ -	No necessary expenses
		TOTAL:	**$ -**	**$ -**	**$ -**	
B.	**CONSTITUTION & BYLAWS COMMITTEE**					
	B101.0	Constitution and Bylaws Committee	$ -	$ -	$ -	No necessary expenses
		TOTAL:	**$ -**	**$ -**	**$ -**	
C.	**EXECUTIVE COMMITTEE**					
	C102.0	Audit & CPA, Assoc. fees	$ 11,500.00	$ 9,487.25	$ 11,500.00	As per Sam. Includes 1 conference audit and scholarship audit
	C103.0	Awards, pins, & ribbons	$ 7,500.00	$ 2,934.53	$ 8,500.00	This includes National awards, Scanner, POY, Individual Awards, and Section Awards
	C104.0	Committee Chair travel for Board Mtg by President's invitation	$ 5,100.00	$ 1,966.92	$ 6,000.00	2 Committee Chairs @ 3 meetings ($1000 each)
	C105.0	Hardware - Purchase and Repair of Computer(s)	$ 2,500.00		$ 200.00	New computer was purchased under FY 25-26. using $200 hold
	C106.0	Contingencies, legal, bank fees	$ 1,000.00	$ 361.38	$ 1,000.00	As per Sam
	C107.0	Donations, memorials, gifts	$ 500.00	$ 56.11	$ 500.00	Per Nancy - hold
	C108.0	Employee - taxes: fica, unemployment, local	$ 11,020.00	$ 12,798.24	$ 13,843.44	29% of wages
	C109.2	Employee - compensation, wages, bonus, etc.	$ 38,000.00	$ 31,524.28	$ 47,736.00	As per Sam, Nancy is typically working 68 hours per pay period (current rate of $27.00/hour)
	C111.0	Insurance - business	$ 8,500.00	$ 7,131.66	$ 9,000.00	as per Sam
	C112.0	Employee - miscellaneous expenses	$ 250.00		$ 100.00	Entered as a hold in case there are unforeseen misc expenses
	C114.3	Business Office - Rent	$ 3,000.00	$ 2,750.00	$ 3,000.00	$250/month *12 - this may change, Tom is currently looking into it
	C115.0	Postage, UPS, Fed Ex. - Delivery	$ 1,000.00	$ 679.65	$ 1,500.00	Increased amount since last year due to rising costs
	C116.2	Office Supplies and Software: purchases and upgrades	$ 4,500.00	$ 3,384.49	$ 9,000.00	Office supplies at $1,000.00. Software and subscriptions for PR at $2,000.00. Domain and MS licenses $6,000
	C117.0	President's travel & expenses (Not to board mtgs.)	$ 15,000.00	$ 3,531.77	$ 15,000.00	this is the value Jim used
	C119.0	Refunds		$ (411.25)	$ -	Leave for unknown refunds
	C120.0	Executive Committee Meeting	$ 8,225.00	$ 10,534.33	$ 13,000.00	One night early at 3 board meetings + $7000 for stand alone EC meeting, includes Secretary Elect attendance
		TOTAL:	**$ 117,595.00**	**$ 86,729.36**	**$ 139,879.44**	
D.	**NATIONAL SCHOLARSHIP FOUNDATION**					
	D101.0	National Scholarship Foundation	$ 2,000.00		$ 2,355.00	This line item is for the admin fees ($1000) and cost for scholarship winner to attend conference ($380reg + $50
		TOTAL:	**$ 2,000.00**	**$ -**	$ 2,355.00	
E.	**NATIONAL BOARD**					
	E101.1	Board Mtg. Directors Lodging	$ 23,520.00	$ 22,313.21	$ 25,570.00	($250 X 18 hotel rooms X 3 board meetings) + ($710 X 17 hotel room costs Conference)
	E101.2	Board Mtg. Directors Travel	$ 34,000.00	$ 25,862.31	$ 38,500.00	($500 X 19 people X 3 board meetings) + ($500 X 20 travel expenses for conference meeting)
	E103.0	Board National Conference Registration	$ 9,125.00	$ 9,500.00	$ 12,240.00	18 @ 680 (member rate) includes current year Immediate Past President to do Induction Ceremony
	E104.0	Board Mtg. Expenses - Room rental, coffee, meals, etc.	$ 15,000.00	$ 11,745.66	$ 15,000.00	Per Nancy - hold
		TOTAL:	**$ 81,645.00**	**$ 69,421.18**	**$ 91,310.00**	
F.	**NATIONAL CONFERENCE COMMITTEE**					
	F101.0	Conference Banners Updates and Shipping	$ 1,200.00	$ -	$ 1,700.00	$1500 for updates/$200 for shipping
	F102.0	Upcoming ASHE National Conference Advance	$ 15,000.00	$ 30,000.00	$ 15,000.00	Seed money for next conference
	F103.0	Annual ASHE National Conference Sponsorship	$ 5,000.00	$ 5,000.00	$ 5,000.00	Sponsorship of Past Presidents Lunch
	F104.0	NCC Committee Travel (Hotel Visit)	$ 1,000.00	$ 377.97	$ 1,000.00	One NCC member hotel previsit
	F105.0	Past Presidents' Stipend for National Conference	$ 1,625.00	$ 1,300.00	$ 3,500.00	10 Past National Presidents @ $350 expense form gets submitted after the conference.
	F106.0	NCC Chair Stipends to Conference	$ 1,500.00	$ -	$ 2,000.00	NCC attendee @ conference - expense form gets submitted after the conference
	F107.0	Section Award Stipends to Conference (Winning Section representative)			$ 5,670.00	Three Section Awards 3X($680reg + $710hotel + $500travel)
		TOTAL:	**$ 25,325.00**	**$ 36,677.97**	**$ 33,870.00**	
G.	**NEW SECTIONS COMMITTEE**					
	G101.0	Startup Grant	$ 2,400.00	$ 600.00	$ 3,000.00	Three (3) Sections @ $1,000
	G102.0	New Section Banners	$ 1,200.00	$ 349.80	$ 1,200.00	Three (3) Sections @$400
	G104.0	Travel - New Section startup & chartering	$ 4,500.00	$ 2,089.90	$ 7,500.00	5 visits @ $1,500 each, El Paso, Carolina Coastal, Kansas City & two TBD
	G107.0	Exhibiting (Booth & Attendees); AASHTO type conferences	$ 6,000.00	$ 6,298.42	$ 8,000.00	conference booth ($3500) and travel/hotel $1500 EACH
		TOTAL:	**$ 14,100.00**	**$ 9,338.12**	**$ 19,700.00**	

Item	NO.	EXPENSES	Prior Budget FYE 2026	Actual as of 4/30/26	Proposed Budget FYE 2027	Notes
H.	**NOMINATING COMMITTEE**					
	H101.0	Expenses for the MOY, YMOY, and Lifetime of the Year National Awards.	$ 4,500.00	$ 6,021.62	$ 5,670.00	3 winners travel & registration ($680reg +$710hotel + $500travel) - Award plaques paid under EC. Expense forr
		TOTAL:	**$ 4,500.00**	**$ 6,021.62**	**$ 5,670.00**	
I.	**OPERATIONS OVERSIGHT COMMITTEE**					
	I102.0	National Directors Travel	$ 7,000.00	$ 1,582.82	$ 7,000.00	10 directors local travel to 2 sections each @$350
	I103.0	Project of the Year/Presidents Luncheon	$ 3,000.00	$ 2,736.76	$ 2,000.00	POY Award Committee Chair travel/conf registration plus $50 lunch payment for 9 award winners
	I105.0	Exposure Funds to Regions - renamed "Assistance Funds"	$ 6,000.00	$ 4,000.00	$ 6,000.00	these will be allocated on a Region level based on Region or Section request
		TOTAL:	**$ 16,000.00**	**$ 8,319.58**	**$ 15,000.00**	
M.	**PUBLIC RELATIONS COMMITTEE**					
	M103.0	Conference Exposure	$ 2,000.00	$ 2,233.22	$ 2,000.00	As per discussion at Board Workshop. Booth cost at National Conference charged at $400
	M104.0	Promotional Materials, Trestle graphic design costs	$ 2,000.00	$ 800.00	$ 2,000.00	waiting for discussion between PR and Scanner
	M105.0	Shipping - ASHE Display	$ 1,000.00	$ 467.09	$ -	moved this to EC shipping line item
		TOTAL:	**$ 5,000.00**	**$ 3,500.31**	**$ 4,000.00**	

Item	NO.	EXPENSES	Prior Budget FYE 2026	Actual as of 4/30/26	Proposed Budget FYE 2027	Notes
N.	**SCANNER COMMITTEE**					
	N101.0	TNT Travel Expense at Conference	$ 850.00	-	$ -	This is removed from the budget, TNT no longer publisher
	N102.0	Publisher - (now Trestle) Vendor Invoices	$ 60,000.00	$ 44,808.28	$ 75,500.00	Yearly invoice costs, includes printing
	N103.0	Exhibiting booth at ASHE Conference	$ 400.00		$ -	moved to PR committee budget line item
	N104.0	Award Giveaways	$ 500.00	$ 740.96	$ -	moved to Executive Committee budget line item
	N105.0	Promotional Materials	$ -		$ 500.00	
		TOTAL:	**$ 61,750.00**	**$ 45,549.24**	**$ 75,500.00**	
O.	**STRATEGIC PLAN COMMITTEE**					
	O101.0	Strategic Planning Committee	$ -	$ -	$ -	No necessary expenses
		TOTAL:	**$ -**	**$ -**	**$ -**	
Q.	**TECHNOLOGY COMMITTEE**					
	Q106.0	J.M. Server Solutions - Invoices	$ 9,000.00	$ 10,198.26	$ 12,000.00	Hosting and Support services ($11,191), Dick suggested rounding use $12,000. (Licenses and Domain moved
		TOTAL:	**$ 9,000.00**	**$ 10,198.26**	**$ 12,000.00**	
S.	**MEMBERSHIP COMMITTEE**					
	S101.0	Student Chapter Committee	$ 500.00	$ -	$ 2,500.00	Student Chapter and Young Member support
	S102.0	Materials for membership building/ Travel Expenses	$ 10,000.00	$ -	$ 3,500.00	Travel to help low performing sections, miscellaneous materials
		TOTAL:	**$ 10,500.00**	**$ -**	**$ 6,000.00**	
T.	**TREASURER**					
	T101.0	Petty Cash	$ 1,200.00	$ -	$ 500.00	As per Sam
	T102.0	Transfer from Checking to Investment	$ -	$ -	$ -	no budget needed (As per Sam)
		TOTAL:	**$ 1,200.00**	**$ -**	**$ 500.00**	
		Total Expenses	**$ 348,615.00**	**$ 275,755.64**	**$ 405,784.44**	

FYE 2026 >>>> June 1, 2026 to May 31, 2027

Item	OPERATING INCOME	Prior Budget FYE 2026		Actual as of 4/30/2026		Proposed Budget FYE 2027		Notes
B	Conference seed money returned	$	15,000.00	$	15,000.00	$	15,000.00	Standard annual amount
C	Conference Income			$	40,808.41	$	-	Assume $0 - line item is for actual
D	Credit Card Cash Back Rewards	$	2,500.00	$	434.60	$	1,000.00	Per Sam
E	Lifetime Member Pins	$	500.00	$	-	$	500.00	Nancy noted that she sold 50 in a prior year @ $10
G	Member assessment	$	140,000.00	$	130,320.00	$	135,000.00	$132,477 Collected in 2025. $130,320 in 2026.
H	National Project of the Year	$	1,500.00	$	1,000.00	$	4,000.00	5 Regions * 4 submittals each *$200. Includes addition of Safety Award Catego
I	New members initiation fees	$	35,000.00	$	48,510.00	$	45,000.00	Roughly $35k collected in 2025. $48,510 in 2026
J	Other Income	$	1,500.00	$	1,098.50	$	1,500.00	Hold
K	Past Presidents' pins	$	1,000.00	$	1,500.00	$	1,000.00	Coordinated with Tom and Nancy, sporadic purchases
L	Sponsorship:							
	L100.0 Sponsorships - Multiview	$	6,500.00	$	4,655.78	$	6,500.00	Per reports from Sam
	L101.0 Sponsorships - Scanner	$	35,000.00	$	18,600.00	$	20,000.00	Based on this past year's figure of sponsorships. Rhonda intends to increase ef
	Total	**$**	**238,500.00**	**$**	**261,927.29**	**$**	**229,500.00**	
	Increase of Demand Assets from Investment	**$**	**110,115.00**	**$**	**13,828.35**	$	176,284.44	
	Total Inflow to Operating Budget	**$**	**348,615.00**	**$**	**275,755.64**	**$**	**405,784.44**	

FYE 2027 >>>> June 1, 2026 to May 31, 2027