

**CALL TO ORDER:** Jim Shea, PE

President Shea called the meeting of the National Board of the American Society of Highway Engineers to Order at 8:30 AM at the Hyatt Regency, Cleveland, OH. He welcomed everyone and thanked board members for their attendance. He also recognized and thanked the Great Lakes Region President Ron Mattox and Great Lakes Region Treasurer Jamie Scott for attendance.

**PLEDGE OF ALLEGIANCE:** Jim Shea, PE

President Shea led the Pledge of Allegiance.

**ROLL CALL:** Sunserea Gates

Name	Office	Attendance
Jim Shea, PE	President	Present
Kathryn E. Fink, PE	First Vice-President	Present
Michael D. Bywaletz, PE	Second Vice-President	Present
Thomas S. Morisi	Secretary	Absent
Samir D. Mody, PE	Treasurer	Present
Donato Di Zuzio, PMP	Immediate Past President	Present
Nancy A. Morisi	Administrative Assistant	Absent
JT Lincoln, PE	Three Year Director – Northeast Region	Present
Nimish Desai, PE	Three Year Director – Mid-Atlantic Region	Present
Kathy Johnson, PE	Three Year Director – Great Lakes Region	Present
Glen T. Kartalis, PE	One Year Director – Northeast Region	Absent
David M. Stills, PE	One Year Director – Great Lakes Region	Present
Ronald W. Osterloh, PE	One Year Director – Southeast Region	Absent
Nikole A. Cao, PE	Two Year Director – Southwest Region	Absent
Robert G. Prophet, PE	Two Year Director – Northeast Region	Present
Brian D. Post, PE	Two Year Director – Mid-Atlantic Region	Present
Sunserea Gates	Two Year Director – Southeast Region	Present
David A. Greenwood, PE	Operations & Oversight Committee Chair	Present
<b>Guests – Other</b>		
Kirsten N. Bowen, PE	Strategic Plan Committee Chair	Present
James T. Scott, PE	Great Lakes Region Treasurer	Present
Ron K. Mattox, PE	Great Lakes Region President	Present

Note: Actions of the National Board are Highlighted in yellow.

Assignments or actions pending are highlighted in green.

**OPENING REMARKS/ PRESIDENT'S GOALS AND OBJECTIVES:** Jim Shea, PE

The President's Report is attached to and made part of these meeting minutes. President Shea reviewed the President's Report from agenda package and provided opening remarks. He reviewed key action items and updates related to the President's Goals and Objectives (*refer to red items in President's Report*). Key items discussed are below:

- **Membership Growth** – Update provided at workshop yesterday. Jim Shea, Rob Prophet and Amanda Schumacher are coordinating on membership initiatives and associated PR support for the Membership Campaign (8,000 member goal). Ongoing activities such as the campaign brochure were presented. Board members discussed potentially providing membership campaign materials to the Sections with the call-to-action brochure. Jim Shea and Rob Prophet will provide updates as materials are finalized.
- **Technology** – Jim asked that Board focus on commitment to identifying one smaller Section that could use support with StarChapter implementation. Nimish Desai, PE discussed the Kansas City Section as an option (new Section). Sharepoint access for Regions is ongoing effort and rolling out smoothly. Thomas S. Morisi will be coordinating next phase of roll-out after vacation.
- **Section Engagement** – Jim plans to engage Nancy Morisi on support with tracking on section engagement and National Board attendance at sections.
- **Executive Committee Operations & Governance** – Established meetings 1<sup>st</sup> Tuesday of each month. There is an ongoing effort by the Budget and Audit Committee to look at drawdown, investment account, etc. that will be discussed during Board meeting today.

**APPROVAL OF MINUTES:** Sunserea Gates, PE

**June 7, 2025 National Board Meeting:**

**MOTION:** Motion by Donato DiZuzio, PMP to approve the minutes from the June 7, 2025 National Board Meeting; seconded by Sam Mody, PE; all in favor.

**August 5, 2025 National Executive Committee** – No action (minutes approved by Executive Committee)

**SECRETARY'S REPORT:** Sunserea Gates, PE

The Secretary's Report is attached to and made part of these meeting minutes. Sunserea reviewed report highlights. Board Discussion: Sharepoint status was discussed. Great Lakes Region representatives in attendance recommended standardized templates of budgets and other items may be helpful to Regions if available. Discussed that some templates were available from various committees and suggestion was to email National Secretary to request specific needs and any templates not available can be requested from committees.

**ACTION ITEM:** Mr. Morisi will be coordinating next phase of Sharepoint roll-out to Regions.

**TREASURER'S REPORT:** Samir D. Mody, PE

The Treasurer's Report is attached to and made part of these meeting minutes. Mr. Mody provided an overview of the report. Board Discussion: Clarification on investment mix was provided at request of Board members. Open discussion was held on investment account purpose. General understanding was the investment account provides estimated operating expenses for approximately one year and minor additional cash reserves. Mr. Mody discussed the purpose of the account is Board discretion. During the Board meeting, general input from Board was that reserved operating expenses were integral to financial sustainability. The last national membership dues increase was in 2007. More discussion followed during Budget-Audit Committee Report below.

Mr. Mody is also coordinating monthly reconciliation of books with CPA. Discussed there is an annual income short flow between June-October until member assessment is deposited annually. Jim Shea discussed Sam will be identifying activities that Nancy can support to streamline financial reporting and create efficiencies.

**ACTION ITEM:** Set up Teams meeting with Section Treasurers; No discussion. Carried forward from agenda.

**ACTION ITEM:** Add naming convention to expense form template; Sam shared draft template update with Nancy and Tom Morisi to review prior to distribution, will be distributed to Board members near-term.

**MOTION:** Motion by Lincoln to accept Treasurer's Report; seconded by DiZuzio; all in favor.

**ADMINISTRATIVE ASSISTANT'S REPORT:** Michael D. Bywaletz, PE

The Administrative Assistant's Report is attached to and made part of these meeting minutes. Mr. Bywaletz presented the report on behalf of Ms. Morisi who was on vacation. Mr. Shea mentioned that job duties, employee performance review, and salary review will be conducted between April and June 1<sup>st</sup> annually and regular collaboration is ongoing with Nancy.

**NATIONAL COMMITTEE REPORTS**

**Budget/Audit:** Kathryn E. Fink, PE presenting

The Budget/Audit Committee Report is attached to and made part of these meeting minutes. Dues discussion from September 6, 2025 Executive Meeting was reviewed. Committee memo to National Board dated September 2025 was presented on-screen and discussed. No specific opposition to increase was discussed. General input from Board members present was that future incremental increases were not desired and it was more desirable to do a membership increase that would sustain the organization over the next several years and support maintenance of the investment reserves. President Shea prepared guidance on investment withdraws for Executive Committee/Treasurer. General input on potential increase amount was requested by Committee and several Board members thought \$20 per member increase was defensible. Kathy Johnson, PE requested data supporting the Committee's recommended increase and corresponding financial forecast (i.e. increase will support how many years in advance and will any incremental increases be needed?) After discussion, the Committee will

review Board input and bring recommendation and data back to Board in January. Messaging and coordination with Regions will be a focus after Board vote.

**ACTION ITEM:** Request to Budget-Audit Committee to present financial forecast and more data at January meeting.

**ACTION ITEM:** Establish recurring meetings; Action item complete. Meeting monthly.

**Constitution/Bylaws:** Kathy Johnson, PE presenting

The Constitution/Bylaws Committee Report is attached to and made part of these meeting minutes.

**ACTION ITEM:** Circulate updated bylaws for review; Action item complete. Communication was distributed to all National Directors to support Section bylaw updates. Will work on 1<sup>st</sup> and 2<sup>nd</sup> VP documents and update Board when feasible.

**ACTION ITEM:** Finish compiling Section and Region bylaws; Ongoing as Section and Region bylaws are received. There is a tracking spreadsheet being maintained on Sharepoint.

**Membership:** Robert G. Prophet, PE presenting

The Membership Committee Report is attached to and made part of these meeting minutes.

**ACTION ITEM:** Review Student Chapter Guidelines; Completed. Updated and will be reviewed again in the near term.

**ACTION ITEM:** Review and update the Best Practices Manual; Ongoing effort of Committee.

**National Conference:** JT Lincoln, PE presenting

The National Conference Committee Report is attached to and made part of these meeting minutes.

**MOTION:** A motion was made via email September 22, 2025 for the National Board to approve the Marriott Marquis Downtown Houston as the National Conference Venue for the 2028 National Conference in Houston. After discussion, no 2<sup>nd</sup> was made for the motion to be discussed further.

President Shea clarified that the Executive Committee reviewed contract and provided comments previously. After background was presented, significant concern was expressed from several Board Members on the contract terms (specifically number of room nights and overall prices and terms/conditions). Discussed that Houston section (host) is fiscally responsible for any conference losses. Mr. Shea will coordinate with Mr. Hurtt on the contract status and the results of the Board discussion.

**ACTION ITEM:** Mr. Shea will review National Conference Operating guidelines for concurrent contract review with location review for Board vote.

**ACTION ITEM:** Review and update the National Conference Guidelines – No discussion. Carried forward from agenda.

**National Scholarship:** JT Lincoln, PE presenting

The National Scholarship Committee Report is attached to and made part of these meeting minutes. No discussion or action items.

**New Sections:** Kathy Johnson, PE presenting

The New Sections Committee Report is attached to and made part of these meeting minutes. Ms. Johnson reviewed report in files (distributed after agenda package). She discussed Carolina Coasters seed money for website and proposed additional funding to establish website and membership with StarChapter (no formal motion). Board noted that no motion is required to maintain the existing budget and recommended Committee discuss shifting funds from another line item. Mr. Shea noted as the year continues and if budget is anticipated to exceed, board motion will be required at that time. Cost of website/StarChapter is approximately \$1000. Mid-Atlantic Region mentioned they might be able to support. New Sections Committee would like a generic email address and will coordinate with JM Server Solutions on establishing it (JT did the same for Scholarship Committee). Discussed shirts for booths and Sam noted that they would be from PR committee.

**ACTION ITEM:** Develop Chartering Guidelines; No discussion. Carried forward from agenda.

**ACTION ITEM:** Coordinate generic email address for New Sections Committee.

**ACTION ITEM:** Ms. Johnson to follow-up with Amanda to discuss proposal for shirts.

**Nominating:** Donato Di Zuzio, PE

The Nominating Committee Report is attached to and made part of these meeting minutes. No further discussion or action items beyond clarification.

**Operations & Oversight:** David A. Greenwood, PE

The Operations & Oversight Committee Report is attached to and made part of these meeting minutes. Discussion items and updates on action items and agenda items is below.

- Resource Center – *update was provided under Secretary Report*
- Society History – *Dick Cochrane is updating this document.*
- National Project Award – *Discussion: Safety award will be added in 2027.*

Mr. Greenwood noted Section Health form ready for roll-out. Discussed timeline for updates is planned to coincide with Strategic Plan updates. Next step is for National Directors to review form with Regions then meet with Sections and include Regions. No objections or additional input from Board members.

**ACTION ITEM:** Review Request from Northeast Region for funding. Action item complete. Mr. Prophet indicated Northeast Region is considering Region assessment.

**ACTION ITEM:** Discussion about coordinating with Ms. Morisi for award orders for consistency with logo.

**ACTION ITEM:** Expense reimbursement letter needs reviewed per feedback from last year.

**ACTION ITEM:** Mr. Greenwood to follow-up on actual POTY timeline (December 1<sup>st</sup>) for communication to Regions.

**Public Relations:** Robert G. Prophet, PE

No report was provided by Committee Chair prior to meeting.

**ACTION ITEM:** Organization chart will be needed from Amanda for Section Officer training. Rob Prophet will coordinate getting this to Dave.

**Scanner:** David M. Stills, PE

The Scanner Committee Report is attached to and made part of these meeting minutes. Trestle was selected per previous Board approval. Mr. Shea indicated contract could be sent to him for review/signature. Dave presented anticipated 50% advertising rates increase. No concerns with advertising increases were brought up by Board. Company store coordination and PR coordination is still being handled by Tammy (current editor).

**ACTION ITEM:** Mr. Stills to distribute Trestle contract for Trestle to Jim for review/signature.

**Strategic Plan:** Kirsten N. Bowen, PE

The Strategic Plan Committee Report is attached to and made part of these meeting minutes. No other discussion was presented due to presentation provided at Board workshop yesterday. Discussion: At least one representative per Region is desired for the Committee. Currently, Mid-Atlantic representation is needed.

**Technology:** Nimesh Desai, PE

The Technology Committee Report is attached to and made part of these meeting minutes. Discussed that Board desires to have all webinar/trainings recorded and put on website. Board recommendation is to record all training/webinars held and upload to website under training or resources. What's new section should redirect to the location where permanent location is.

**ACTION ITEM:** Mr. Desai will coordinate with Mr. Cochran and Ms. Morisi on uploading recordings of any webinars.

**ACTION ITEM:** Work with StarChapter so that all Sections have their data in the same format; Ongoing effort and will provide update in January.

**OLD BUSINESS** – None

**NEW BUSINESS**

Nimesh Desai brought up that Ad-Hoc Committee was dissolved and is now under the Operations & Oversight Committee.

**SECTION/REGION REPORTS**

Each Director provided a verbal update on happenings in their respective Sections and Regions.



**ASHE National Board Meeting Minutes  
September 27, 2025**

**NATIONAL DIRECTOR REPORTS:** No discussion

**UPCOMING BOARD MEETINGS:**

- a. January 16, 17 – Four Points by Sheraton Fort Lauderdale Airport/Cruise Port
- b. April TBD – Philadelphia

**ADJOURNMENT**

**MOTION:** Motion by Shea to adjourn the meeting; seconded by Mody; all in favor.

The meeting adjourned at 12:05 PM.

Respectfully Submitted,

Thomas S. Morisi  
National Secretary



**ASHE National Board Meeting Summary**  
**September 27, 2025**

**Attachment 1: Committee Reports**



## Jim Shea - President Report

**Date:** 9/11/2025

**Report Period:** 6/7/25 – 9/11/25

### FY 2026 Goals & Actions – ASHE National President

#### 1. Membership Growth

**Goal:** Strengthen and expand ASHE's national membership base through existing section growth.

**Actions:**

- Launch a national membership drive campaign, supported by Sections and regions. (Membership Committee)
- Promote member engagement through targeted outreach and storytelling (e.g., testimonials, success stories). (PR)

**ACTIONS:**

7/11/25 – Conference call with Rob Prophet to brainstorm membership drive ideas.

8/6/25 – Conference call with Rob Prophet and Amanda Schumacher to continue formulating membership drive action.

8/11/25 – Summary of next steps message to Rob and Amanda and CC EC.

#### 2. Technology

**Goal:** Support Sections with practical, easy-to-use tools that promote consistency and reduce administrative burden.

**StarChapter Platform (Technology Committee)**

- Host a virtual informational session for Section leadership on the benefits and functionality of StarChapter. **Executed 8/21 & 8/26 → what next?**
- Identify at least one smaller Section that could benefit from StarChapter and provide support for implementation.
- Increase the number of participating Sections to meet or exceed the 15-section threshold.
  - 6/1/25 – 7 Sections
  - 8/14 – 11 Sections

**SharePoint Rollout (Secretary/Technology)**

- Confirm active usage of SharePoint by the National Board and National Committees.
- Identify and support a few pilot Sections or Regions in adopting SharePoint as a shared file repository.

**ACTIONS:**

7/18/25 Attendance at Technology Committee meeting – follow up message on 7/20 regarding these goals

8/11/25 Follow up message to the Regions RE: Technology Memo

8/15/25 Attendance at Technology Committee meeting – requested monthly meetings while technology is a focus

8/21/25 StartChapter Section/Region meeting attendance

### **3. Section Engagement & Support**

**Goal:** Strengthen relationships between National leadership, Regions and local Sections.

**Actions:**

- Ensure every ASHE Section receives at least one National Board member visit during FY 2026.
- Encourage Region Directors to support ongoing Section development and mentorship.

### **4. Executive Committee (EC) Operations & Governance**

**Goal:** Enhance internal communication, leadership transition, and accountability at the National level.

**Actions:**

- Reinstitute monthly EC update calls to ensure alignment and transparency.
- Establish standing President succession meetings to provide a seamless leadership transition.

#### **ACTIONS**

6/30/25 – reestablish monthly EC meetings – First Tuesday of the month

8/5/25 – EC meeting

9/5/25 – EC meeting

#### **Other Initiatives:**

- Coordination with Budget and Audit Committee regarding use of investment account.
  - GOAL: Develop easy to use SOP for use of investment account – this will likely be used in the future as basis for dues increase.
  - ACTIONS:
    - 8/5/25 EC Meeting – extended discussion on cash flow issues and brainstorming solutions
    - 8/9/25 Draft SOP developed and provided to Budget & Audit Committee
    - 8/18 Budget Audit Committee Meeting RE: SOP
    - 9/6 Executive Board Meeting

#### **National President Activities:**

- 6/13 Chesapeake Section Member Appreciation Event
- 6/30 National Scholarship Committee Meeting
- 7/11/25 Membership Drive Coordination Call
- 7/14/25 Budget Audit Committee Meeting
- 7/17/25 ASHE Student Membership Workshop
- 7/18/25 Technology Committee Meeting
- 8/5/25 EC Meeting
- 8/6/25 Membership Drive Coordination Call
- 8/15/25 Technology Committee
- 8/18/25 Budget Audit Committee
- 8/19/25 NCC
- 8/21/25 StarChapter Presentation
- 9/6/25 Executive Board Meeting
- 9/9/25 Admin Assistant Touch Base

#### **Upcoming President Activities:**

- Executive Committee Meeting – Johnstown, September 5-6
- September National Board Meeting – Cleveland, September 25-27
- Southeast Region Conference, Northeast Florida – October 9

Ron Osterloh [rosterloh@moffatnichol.com](mailto:rosterloh@moffatnichol.com) (Travel Booked)

- OTEC – Great Lakes Region, Central Ohio – October 14  
Kirsten Bowen [Knbowen@mbakerintl.com](mailto:Knbowen@mbakerintl.com)
- Pittsburgh Past Presidents Event – Pittsburgh – October 24, 2025  
Patty Kerns [Patricia.Kerns@pittsburghpa.gov](mailto:Patricia.Kerns@pittsburghpa.gov)
- Carolina Triangle – Board Meeting & Event – November 13, 2025  
Ronyell Thigpen [Ronyell.Thigpen@wsp.com](mailto:Ronyell.Thigpen@wsp.com)  
North Carolina State University Club  
4200 Hillsborough Street  
Raleigh, NC 27606
- Lake Erie Holiday Party – Cleveland – December 10, 2025
- Tennessee Valley Holiday Party – Chattanooga – December 11, 2025  
Haley Slifko [haley.slifko@arcadis.com](mailto:haley.slifko@arcadis.com)
- January National Board Meeting – South Florida
- April National Board meeting – Delaware Valley

**Mailings:**

- Dick Cochrane – 2025 Conference
- John Caperilla – 2025 Conference
- Heather Heeter – 2025 Conference
- Lauren Jacobson – ASHE Chesapeake (Baltimore)
- Elizabeth Harasty – ASHE Chesapeake (Baltimore)

**Actions:**

- None



ASHE NATIONAL HEADQUARTERS  
610 RADCON STREET  
JOHNSTOWN, PA 15904

## SECRETARY'S REPORT

Following is the current ASHE Membership List by Region/Section as of August 27, 2025. This is the date this data was pulled for the Scanner.

<b>Northeast Region</b>		<b>Southeast Region</b>	
Albany	85	Alabama	57
Altoona	201	Central Florida	128
Central New York	48	Georgia	685
Clearfield	193	Middle Tennessee	293
Delaware Valley	341	Northeast Florida	225
East Penn	125	South Florida	47
First State	232	Tampa Bay	64
Franklin	103	Tennessee Valley	152
Harrisburg	421	<b>Subtotal</b>	<b>1651</b>
Long Island	34		
Mid-Allegheny	94		
New England	50	<b>Great Lakes Region</b>	
New York Metro	180	Bluegrass	147
North Central New Jersey	120	Central Dacotah	70
North East Penn	155	Central Ohio	211
Pittsburgh	543	Circle City	62
Southern New Jersey	200	Cuyahoga Valley	114
Southwest Penn	240	Derby City	100
Williamsport	71	Lake Erie	249
<b>Subtotal</b>	<b>3436</b>	Northwest Ohio	43
		Triko Valley	152
		<b>Subtotal</b>	<b>1148</b>
<b>Mid-Atlantic Region</b>			
Blue Ridge	50	<b>Southwest Region</b>	
Carolina Piedmont	52	Central Texas	74
Carolina Triangle	223	Colorado	46
Chesapeake	290	Dallas-Forth Worth	85
Greater Hampton Roads	72	Houston	97
North Central West Virginia	51	Phoenix Sonoran	148
Old Dominion	79	San Antonio	38
Potomac	172	<b>Subtotal</b>	<b>488</b>
South Carolina	68		
<b>Subtotal</b>	<b>1057</b>		
		<b>Total</b>	<b>7780</b>

## **MEMBERSHIP**

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters. Total membership as of the date listed is 7,780, which represents a net increase of 101 members since the report for the prior National Board meeting. Note that the Central New York total is simply a carryover and does not accurately represent the actual membership.

## **ASSESSMENTS**

Please refer to the Administrative Assistant's report for a full breakdown of the assessment process. To date, the following Sections have paid their assessments:

- Albany
- South Florida

## **DATABASE**

Working with Jake to update the database with the following changes:

- Export data only shown on membership application – Anticipated completion at end of September
  - Lake Erie to be used for testing - Anticipated completion by 9/16
- Create help screen for user log in with shared mailbox – Complete
- Repair issue preventing Sections from accessing the all-member list – In development, anticipated completion at end of September
- Repair search function at the Section level – Anticipate completion mid-September
- Change Gold Coast to South Florida – Anticipated completion in October
- Add Kansas City
- Add Carolina Costal
- Correct exports for Scanner mail and email – Investigating if this is possible
- Create report that provides summary of total number of members in each Section – Investigating if this is possible

## **SHAREPOINT**

The following National SharePoint sites have been set up and are operational:

- ASHE Scholarship Foundation – users include Foundation Board
- ASHE Treasurer Files – users include Treasurer, Secretary and Administrative Assistant
- ASHE Public Files – users include National Board
- ASHE Executive Files – users include National Board
- ASHE Administrative Files – users include Secretary and Administrative Assistant

The following Committee SharePoint sites have been set up and are operational:

- Budget/Audit
- Constitution/By-Laws
- Membership
- National Conference
- New Sections
- Nominating
- Operations and Oversight
- Public Relations
- Scanner
- Strategic Plan

- Technology

The following Conference SharePoint sites have been set up and are operational:

- 2026 National Conference

A working group meeting was held on August 29, 2025

- Jake Morisi produced a user guide for Section and Region access. Discussion was held and minor changes were made.
- Sunsera Gates prepared a draft file structure for use at the Region level. The working group was to review the structure and provide comments to Sunsera by September 12, 2025.
- It was decided to purchase SharePoint licenses for each Region and for North Central New Jersey and Harrisburg who have volunteered to be test Sections. That purchase is complete. A generic email for each Region will now be established to provide administrative access to SharePoint at each Region.
- Dates have been solicited for availability to conduct a Teams training for each Region along with Harrisburg and North Central New Jersey. It is the goal to hold this meeting in October and have the rollout to the Regions completed by the end of October.
- Depending on the success of the rollout to the Regions, we hope to have all Sections on line by the end of the year.

## SHAREPOINT

Following is a copy of an email that was sent out on August 22, 2025 regarding efforts to update the Resource Center. This email summarizes what has been completed as well as the status of the update. A summary table of the Resource Center documents follows this report.

***Board Liaisons – Please work with your Committee Chair to review and update those sections of the Resource Center for which you are responsible according to the summary table and have marked up changes to Nancy Morisi by the end of the year.***

### August 22, 2025 Email

*Over the past couple years, Nancy and I have been working to update the Resource Center found on our website. We are now at a point that we need individual committees to review sections of the Resource Center to provide updates, if needed. Attached you will find a listing of the documents on the Resource Center. Each document has a Responsible Committee assigned to it. If you are the liaison to that committee, please be sure to reach out to that committee to coordinate. All documents have been posted to the website apart from those with red fill in the Posted column. Those have been sent to Dick for posting and should be up soon.*

*You can obtain the document from the website in PDF form. Please use that PDF to provide markups to Nancy. She will then update the master Word document, and we will repost the document. All changes must be done by Nancy to avoid formatting issues that plagued the previous documents. Please have markups to Nancy by the end of the year.*

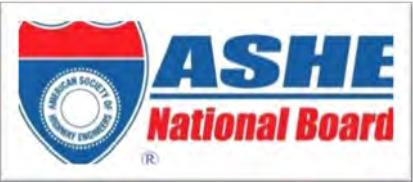
*While during this process, Nancy and I tried to update information as much as possible. However, I'm sure there is still incorrect information in them based on the period of time that passed preparing the update and based on our limited knowledge on certain details. When we started, we did not have a Word file for each document. The Word files we had were formatted differently*

*and some had embedded formatting that made it difficult to update. Therefore, most if not all documents were retyped. Now all sections should look somewhat similar and formatted similarly. This is the reason we are requiring Nancy make all changes to the master documents.*

*Some items to note:*

- *The designation for each document has changed. Instead of using the D- designation for each document, we have separated them based on the section of the Resource Center to which they are assigned.*
- *The current date is the last date of any update.*
- *If you feel the committee listed as responsible is not correct, please let me know and I will revise.*
- *If a document is listed as “reserved” and is not available on the website, please contact Nancy or I and we will get you what is available.*
- *All documents should be reviewed and not just those noted as needing committee review. Those noted as needing review, we felt were rather outdated and we did not take on the overhaul of those documents although they have been similarly formatted.*
- *We plan to add the Section Health information to the Resource Center. We have a master form but need a policy written up. I assume that policy could be prepared from the PowerPoint.*
- *I also noticed there is no document for the scholarship information. Even though that is a separate entity, I think we should still have information posted. Glen and JT, you guys can provide guidance on that.*

Resource Center Tracking										
	Document	Current Designation	Proposed Designation	Current Date	Responsible Committee	Comm Review	Update Word File	Saved to Public	Posted	Remarks
<b>GOVERNANCE</b>										
	National Constitution	D6	G1	01/30/17	Constitution/Bylaws				X	Wording needs help
	National By-Laws	D7	G2	01/20/24	Constitution/Bylaws				X	
	Code of Ethics	D8	G3	09/21/19	Constitution/Bylaws				X	
	Section Generic Bylaws	D17	G4	03/11/24	Constitution/Bylaws				X	
	Section Bylaws Template	D17E	G4E	03/11/24	Constitution/Bylaws				X	
	Region Generic Bylaws	D21	G5	03/01/21	Constitution/Bylaws				X	
	Region Bylaws Template	D21E	G5E	03/01/21	Constitution/Bylaws				X	
	2023-2026 Strategic Plan	D34	G6	05/12/23	Strategic Plan				X	
	Communication Plan	D40	G7	01/07/25	Executive				X	Need to combine Section Communication Information
<b>AWARDS</b>										
	National Honorary Awards Guidelines	D22	A1	05/16/23	Nominations				X	
	Robert E. Pearson Awards Guidelines	D23	A2	05/16/23	Nominations				X	
	Young Member of the Year Awards Guidelines	D24	A3	05/16/23	Nominations				X	
	Member of the Year Awards Guidelines	D25	A4	05/16/23	Nominations				X	
	Shirley Stuttler Lifetime Achievement Awards Guidelines	D26	A5	08/28/23	Nominations				X	
	Project of the Year Award	D38	A6	07/01/25	Project of the Year				X	
	Section Membership Awards	D39	A7	05/16/23	National Secretary				X	
<b>MEMBERSHIP</b>										
	Introduction to Student Chapters	D27	M1	Reserved	Membership				X	Needs committee rewrite (at committee)
	Student Chapter Guidelines	D27A	M2	Reserved	Membership				X	Needs committee rewrite (at committee)
	Best Practices Manual - Membership	D44	M3	10/18/21	Membership				X	
	Membership Application Template (fillable PDF)	F1	M4	01/15/20	Membership				X	
	Membership Application Template (printable)		M4A	01/15/20	Membership				X	
<b>ORGANIZATION</b>										
	National Organization	D1	OR1	07/01/25	Operations and Oversight				X	Needs committee review
	Region Organization	D2	OR2	09/20/21	Operations and Oversight				X	Needs committee review
	Section Organization	D3	OR3	05/16/23	Operations and Oversight				X	Needs committee review
<b>OPERATIONS</b>										
	Section Leadership Duties	D4	OP1	05/17/23	Operations and Oversight				X	Needs committee review
	Section Activities	D5	OP2	05/17/23	Operations and Oversight				X	Needs committee review
	Region Operating Manual	D9	OP4	Reserved	Operations and Oversight					Temporarily removed from website - needs committee review
	Guidelines for National Officer	D11	OP5	05/17/23	Nominations				X	
	Installation of Officer Ceremony	D12	OP6	08/09/23	Nominations				X	
	New Section Start-Up Procedures	D16	OP7	09/20/21	New Sections				X	Needs committee review
	Section Committee Responsibilities	D18	OP8	08/14/25	Operations and Oversight					
	Section Secretary Duties	D19	OP9	01/07/25	National Secretary				X	
	Section-Region Treasurer Duties	D20	OP10	08/16/22	National Treasurer				X	
	Scanner Guidelines	D31	OP11	01/15/25	Scanner				X	No Word document exists in National file
	Scanner Sponsorship Rates and Contact	D32	OP12	01/02/25	Scanner				X	No Word document exists in National file
	Professional Development Certificate Program	D33	OP13	11/23/20	Operations and Oversight				X	
	Exhibit Display Booth Policy	D36	OP14	08/14/25	Public Relations					
	Website Guideline Procedures	D37	OP15	05/20/25	Technology				X	
	Branding Guidelines	D41	OP16	01/01/19	Public Relations				X	No Word document exists in National file
	ASHE National Fee Schedule	D42	OP17	02/28/20	Executive				X	
	Exposure Grant Guidelines	D43	OP18	Reserved	Operations and Oversight					Needs Committee Review
	Exposure Grante Fund Request	F6	OP19	Reserved	Operations and Oversight					Needs Committee Review
	IRS Form 990 Data Sheet	F7	OP20	02/07/23	National Treasurer				X	
	Region-Section Grant Fund	F9	OP22	Reserved	Operations and Oversight					Needs Committee Review
	National Expense Policy	N/A	OP23	06/23/25	Executive				X	
	Expense Report	N/A	OP23A	06/10/25	Executive					
	Timeline - Nominating	N/A	OP24	07/09/25	Administrative Assistant					
	Timeline - National	N/A	OP25	07/09/25	Administrative Assistant					
	Timeline - Region	N/A	OP26	07/09/25	Administrative Assistant					
<b>NATIONAL CONFERENCE</b>										
	National Conference Guidelines	D13	NC1	07/22/22	National Conference				X	
	National Conference Generic Action Plan	D15	NC2	Reserved	National Conference					Needs Committee Review



## National Treasurer's Report

Sam D. Mody, PE, National Treasurer  
ASHE National Board Meeting  
September 27, 2025  
Cleveland, OH

---

1. Income and Expenses - Income and Expenses are shown as of **09/20/2025**. See Attachment 1.
  - o Operating Income Comments
    - Membership assessments have begun to trickle in following yearly distribution of invoices.
  - o Operating Expenses Comments
    - Expenses are tracking approximately \$10,000 /month higher than budget projections.
    - We have borrowed \$110,000 from the Investments Account (per FY-26 approved budget) to maintain daily operations until revenues begin flowing in at a greater interval.
    - 2025 National Conference expenses have been fully reconciled, and everyone has cashed their checks. (see Attachment 2)
2. PNC Account Balances as of 09.20.25:
  - o Checking: \$39,611.33 (see page 2)
  - o National Scholarship: \$3,093.09
  - o Investments: : \$425,680.37 (see Attachment 3)
3. CPA Associates and the National Treasurer have reconciled the PNC Bank statements in Quicken with the ledger for January-August 2025. (see Attachment 4)
4. All statements are being forwarded to the Budget/Audit Committee Chair Jim Shea for review. Checking account and credit card payments were forwarded to the National Secretary for his review and approval.
5. Nancy and I have begun compiling the necessary documentation requested by CPA Associates to complete the 2024-2025 Audit of our Financial Records, ending on 5.31.25. Here is a list of the primary deliverables comprised in the Audit:
  - o **Financial Statements** – prepared from the General Ledger that is created by CPA Associates on a cash basis. There are differences between our Quicken reconciliation summaries and the General Ledger which are standard.
  - o **Letter of Management Representation** – this is a summary of management representations to CPA Associates during the audit.
  - o **Audit Committee Letter** – this is a standard document written to the audit committee which simply summarizes the key items in the audit.
  - o **Internal Control Letter** – this letter is basically the same each year with ASHE cited with a significant deficiency. We have a small accounting staff which is not ideal for separating all facets of internal control which CPA must point out.

- o We have budgeted \$11,500 for fees charged by CPA Associates for the National and Section audits.

6. IRS W-9 requests are reviewed and forwarded to the appropriate Sections, as requested.

7. Expenses over 60 days old will be brought to the Executive Committee or National Board for approval.

8. Checking Account Balance: \$38,368.93

- o Pending September Expenses:
 

• JM Server Solutions	\$732.58
• ASHE SW Region	\$3,000.00
• Sam Mody	\$443.22
• Kathryn Fink	\$213.90
• 2028 Nat'l. Conf.	<u>\$15,000.00</u>
• Subtotal 1:	<b>\$19,389.70</b>
	Balance as of 9.30.25: <b>\$18,979.23</b>
- o Pending October Expenses:
 

• Haley Slifko	\$1,556.02	10.1.25
• Payroll	\$1,330.00	10.1.25
• Rent	\$250.00	10.1.25
• PNC Credit Card	\$7,964.26	due by 10.10.25
• Payroll	\$1,330.00	10.15.25
• AmTrust Insurance	\$3,006.00	due by 10.19.25
• Markel Insurance	\$231.00	due by 10.19.25
• Payroll	<u>\$1,330.00</u>	10.29.25
• Subtotal 2:	<b>\$16,997.28</b>	Balance as of 10.31.25: <b>\$1,981.95</b>
- ER's – Exec. Mtg. (see Attachment 5)
- ER's – National BOD

9. Pending Activities:

- o Compilation of remaining documents due to CPA Associates for them to prepare the 2024-2025 audit.
- o Re-tool Quicken activity codes recorded in 2025 to match the ones established for FYE 2026 Budget.
- o Participate in the discussion related to a much-needed increase to the National assessment and member renewal rates to maintain daily operations.

**Motion to approve the Treasurer's Report**

## Attachment 1

Item	OPERATING INCOME	Proposed Budget FY 2026	Actual Income as of 9.20.25	Notes
B	Conference seed money returned (2025 Conf.)	\$ 15,000.00	\$ 15,000.00	
C	Conference Income	\$ -		Standard annual amount
D	Credit Card Cash Back Rewards	\$ 2,500.00		Assume \$0 - line item is for actual
E	Lifetime Member Pins	\$ 500.00		Per Sam
G	Member assessment	\$ 140,000.00	\$ 5,540.00	267 renewals @ \$20/member
H	National Project of the Year	\$ 1,500.00		\$132,477 Collected in 2025 (Sam noted \$170,461)
I	New members initiation fees	\$ 35,000.00	\$ 4,185.00	93 new members @ \$45/member
J	Other Income	\$ 1,500.00		Roughly \$35k collected in 2025 (Sam noted \$11,320)
K	Past Presidents' pins	\$ 1,000.00	\$ 450.00	
L	Sponsorship:			
	L100.0 Sponsorships - Multiview	\$ 6,500.00	\$ 2,374.68	June + July, 2025
	L101.0 Sponsorships - Scanner	\$ 35,000.00	\$ 3,600.00	Per reports from Sam
	L102.0 National Scholarship Foundation	\$ -	\$ -	
	<b>Total</b>	<b>\$ 238,500.00</b>	<b>\$ 31,149.68</b>	
	<b>Increase of Demand Assets from Investment</b>	<b>\$ 110,115.00</b>	<b>\$ 110,000.00</b>	6/3 (30k), 7/24 (\$20k), 8/12 (\$10k), 8/19 (\$10k), 9/11 (\$40k)
	<b>Total Inflow to Operating Budget</b>	<b>\$ 348,615.00</b>		
<b>FYE 2026 &gt;&gt;&gt; June 1, 2025 to May 31, 2026</b>				

Item	No	EXPENSES	Proposed Budget FYE 2026	Actual Exp. as of 9.20.25	Notes
A.		<b>BUDGET/AUDIT COMMITTEE</b>			
	A101.0	Budget/Audit Committee	\$ -	\$ -	No necessary expenses
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	
B.		<b>CONSTITUTION &amp; BYLAWS COMMITTEE</b>			
	B101.0	Constitution and Bylaws Committee	\$ -	\$ -	No necessary expenses
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	
C.		<b>EXECUTIVE COMMITTEE</b>			
	C102.0	Audit & CPA, Assoc. fees	\$ 11,500.00	\$ 299.00	Includes 1 conference audit @ \$2,500
	C103.0	Awards, pins, & ribbons	\$ 7,500.00	\$ 156.03	This includes conference physical awards - need to buy pins this year
	C104.0	Committee Chair travel for Board Mtg by President's invitation	\$ 5,100.00	\$ -	2 Committee Chairs @ 3 meetings @ \$850
	C105.0	Hardware - Purchase and Repair of Computer(s)	\$ 2,500.00	\$ -	New computer
	C106.0	Contingencies, legal, bank fees	\$ 1,000.00	\$ 176.00	Bank Fees + Quicken Payroll Services
	C107.0	Donations, memorials, gifts	\$ 500.00	\$ -	Per Nancy - hold
	C108.0	Employee - taxes: fica, unemployment, local	\$ 11,020.00	\$ 4,524.83	29% of wages
	C109.2	Employee - compensation, wages, bonus, etc.	\$ 38,000.00	\$ 10,778.94	+\$25 - Quicken Payroll Services (C106.0); payroll through 9.16.25
	C111.0	Insurance - business	\$ 8,500.00	\$ 80.00	
	C112.0	Employee - miscellaneous expenses	\$ 250.00	\$ -	
	C114.3	Business Office - Rent	\$ 3,000.00	\$ 1,000.00	\$250/month *12 (4 months to-date)
	C115.0	Postage, UPS, Fed Ex. - Delivery	\$ 1,000.00	\$ 61.90	Per Nancy - hold
	C116.2	Office Supplies and Software: purchases and upgrades	\$ 4,500.00	\$ 847.98	Office supplies at \$1,000.00. Software for PR at \$2,000.00. Office 365 \$1600
	C117.0	President's travel & expenses (Not to board mtgs.)	\$ 15,000.00	\$ -	20 Sections @ \$750 each
	C119.0	Refunds	\$ -	\$ (411.25)	To-date: R. Prophet, overdraft fees
	C120.0	Executive Committee Meeting	\$ 8,225.00	\$ 6,013.39	Johnstown, PA (9.5-9.6.25); Budget: one night early at 3 board meetings + \$3,500 for stand alone EC meeting
		<b>TOTAL:</b>	<b>\$ 117,595.00</b>	<b>\$ 23,526.82</b>	
D.		<b>NATIONAL SCHOLARSHIP FOUNDATION</b>			
	D101.0	National Scholarship Foundation	\$ 2,000.00	\$ -	Ongoing support of National Scholarship Fund
		<b>TOTAL:</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	
E.		<b>NATIONAL BOARD</b>			
	E101.1	Board Mtg. Directors Lodging	\$ 23,520.00	\$ 10,941.48	\$225*17 people*3 board meetings+\$225*(2/meeting)* 3 board meetings (Extra night) + \$713*15 (conference)
	E101.2	Board Mtg. Directors Travel	\$ 34,000.00	\$ 5,420.42	\$500*17 people*4 board meetings
	E103.0	Board National Conference Registration	\$ 9,125.00	\$ 9,500.00	14 @ 625 (member) + 1 @ 375 (government)
	E104.0	Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$ 15,000.00	\$ -	Per Nancy - hold
		<b>TOTAL:</b>	<b>\$ 81,645.00</b>	<b>\$ 25,861.90</b>	
F.		<b>NATIONAL CONFERENCE COMMITTEE</b>			
	F101.0	Conference Banners Updates and Shipping	\$ 1,200.00	\$ -	\$1000 for updates/\$200 for shipping
	F102.0	Upcoming ASHE National Conference Advance	\$ 15,000.00	\$ 30,000.00	Seed money for <b>2027</b> and <b>2028</b> National Conferences
	F103.0	Annual ASHE National Conference Sponsorship	\$ 5,000.00	\$ 5,000.00	Sponsorship of Past Presidents Lunch
	F104.0	NCC Committee Travel (Hotel Visit)	\$ 1,000.00	\$ 377.97	2028 Conference Hotel Visit
	F105.0	Past Presidents' Stipend for National Conference	\$ 1,625.00	\$ 1,300.00	5 Past National Presidents @ \$325
	F106.0	NCC Chair Stipends to Conference	\$ 1,500.00	\$ -	NCC attendee @ conference
		<b>TOTAL:</b>	<b>\$ 25,325.00</b>	<b>\$ 36,677.97</b>	
G.		<b>NEW SECTIONS COMMITTEE</b>			
	G101.0	Startup Grant	\$ 2,400.00	\$ -	Four(4) Sections @ \$600.00
	G102.0	New Section Banners	\$ 1,200.00	\$ -	Three (3) Sections @\$400
	G104.0	Travel - New Section startup & chartering	\$ 4,500.00	\$ 2,089.90	3 visits @ \$1,500 each
	G107.0	Exhibiting (Booth & Attendees): AASHTO type conferences	\$ 6,000.00	\$ 4,742.40	3 conferences @ \$2,000 each
		<b>TOTAL:</b>	<b>\$ 14,100.00</b>	<b>\$ 6,832.30</b>	
H.		<b>NOMINATING COMMITTEE</b>			
	H101.0	Expenses for the MOY, YMOY, Gene Smith and Lifetime of the Year National Awards.	\$ 4,500.00	\$ 6,021.62	3 winners travel & registration @ \$1,500 each - Awards paid under EC
		<b>TOTAL:</b>	<b>\$ 4,500.00</b>	<b>\$ 6,021.62</b>	
I.		<b>OPERATIONS OVERSIGHT COMMITTEE</b>			
	I102.0	National Directors Travel	\$ 7,000.00	\$ 219.00	10 directors local travel to 2 sections each @\$350
	I103.0	Project of the Year - Awards & Committee Expenses	\$ 3,000.00	\$ 2,736.76	Includes committee chair travel and registration at conference. (incl. cost of the award + chair's travel)
	I105.0	Exposure Funds to Regions (From Outreach Committee)	\$ 6,000.00	\$ 4,000.00	Southern NJ Section, SW Region
		<b>TOTAL:</b>	<b>\$ 16,000.00</b>	<b>\$ 6,955.76</b>	
M.		<b>PUBLIC RELATIONS COMMITTEE</b>			
	M103.0	Conference Exposure, Social Media	\$ 2,000.00	\$ 2,233.22	Per Amanda
	M104.0	Promotional Materials, Social Media	\$ 2,000.00	\$ 1,641.63	Per Amanda (as of 8.12.25)
	M105.0	Shipping - ASHE Display	\$ 1,000.00	\$ -	Per Amanda
		<b>TOTAL:</b>	<b>\$ 5,000.00</b>	<b>\$ 3,874.85</b>	
N.		<b>SCANNER COMMITTEE</b>			
	N101.0	TNT / Committee Travel Expenses at 2025 ASHE Conference	\$ 850.00	\$ -	1 night @ \$225 + travel
	N102.0	TNT / Alternate Vendor Invoices	\$ 60,000.00	\$ 13,252.42	\$7,000/issue production (TNT is \$5k) + \$3000/issue mailing (~500 issues)
	N103.0	Exhibiting booth at ASHE 2025 Conference	\$ 400.00	\$ -	At confernce cost of \$400
	N104.0	Awards Giveaways	\$ 500.00	\$ 740.96	SAY awards
		<b>TOTAL:</b>	<b>\$ 61,750.00</b>	<b>\$ 13,993.38</b>	

Item	No	EXPENSES	Proposed Budget FYE 2026	Actual Exp. as of 9.20.25	Notes
O.	<b>STRATEGIC PLAN COMMITTEE</b>				
O101.0	Strategic Planning Committee	\$ -		No necessary expenses	
	<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>		
Q.	<b>TECHNOLOGY COMMITTEE</b>				
Q106.0	J.M. Server Solutions - Invoices	\$ 9,000.00	\$ 3,647.90	Per JMSS invoices (as of 9.19.25)	
	<b>TOTAL:</b>	<b>\$ 9,000.00</b>	<b>\$ 3,647.90</b>		
S.	<b>MEMBERSHIP COMMITTEE</b>				
S101.0	Student Chapter Committee	\$ 500.00		Hold small amount	
S102.0	Promo Material/Expenses	\$ 10,000.00		Membership Drive Hold	
	<b>TOTAL:</b>	<b>\$ 10,500.00</b>	<b>\$ -</b>		
T.	<b>TREASURER</b>				
T101.0	Petty Cash	\$ 1,200.00			
T102.0	Transfer from Checking to Investment	\$ -		Leave for unknown transfers	
	<b>TOTAL:</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>		
	<b>Total Expenses</b>	<b>\$ 348,615.00</b>	<b>\$ 127,392.50</b>		
FYE 2026 >>> June 1, 2025 to May 31, 2026					

## Attachment 2

### 2025 ASHE National Conference Expense Reports

#### Officers and Directors

No.	Lodging	Travel	Registration	Meals	Ck No..	Toals:	Remarks	Status	Processed	Cashed
	Budget:	E101.1	E101.2	E103.0						
1	Stills	\$ 712.86	\$ 608.55	\$ 625.00	\$ -	8632	\$ 1,946.41	National Director	PAID	7.7.25 X
2	Kartalis	\$ 712.86	\$ 147.00	\$ 625.00	\$ -	8633	\$ 1,484.86	National Director	PAID	7.7.25 X
3	Fink	\$ 712.86	\$ 327.16	\$ 375.00	\$ -	8634	\$ 1,415.02	2nd VP	PAID	7.7.25 X
4	Johnson	\$ 712.86	\$ 505.40	\$ 625.00	\$ -	8635	\$ 1,843.26	National Director	PAID	7.7.25 X
5	Bywaletz	\$ 712.86	\$ 401.10	\$ 625.00	\$ -	8640	\$ 1,738.96	Incoming 2nd VP	PAID	7.7.25 X
6	Desai	\$ 712.86	\$ 301.00	\$ 625.00	\$ -	8636	\$ 1,638.86	National Director	PAID	7.7.25 X
7	Mody	\$ 712.86	\$ 243.63	\$ 625.00	\$ -	8637	\$ 1,581.49	Treasurer	PAID	7.7.25 X
8	Morisi, T.	\$ 712.86	\$ 313.00	\$ 625.00	\$ -	8638	\$ 1,650.86	Secretary	PAID	7.7.25 X
9	Morisi, N.	\$ -	\$ -	\$ 625.00	\$ -	8641	\$ 625.00	Admin. To ExCom	PAID	7.7.25 X
10	Harris	\$ 712.86	\$ 660.80	\$ 375.00	\$ -	8643	\$ 1,748.66	Immediate Past President	PAID	7.8.25 X
11	Prophet	\$ 712.86	\$ 126.00	\$ 625.00	\$ -	8650	\$ 1,463.86	National Director	PAID	7.15.25 X
12	Post	\$ 712.86	\$ 303.80	\$ 625.00	\$ -	8648	\$ 1,641.66	National Director	PAID	7.15.25 X
13	Lincoln	\$ 712.86	\$ 441.43	\$ 625.00	\$ -	8649	\$ 1,779.29	National Director	PAID	7.15.25 X
14	Greenwood	\$ 712.86	\$ 275.22	\$ 625.00	\$ -	8655	\$ 1,613.08	ROC Chair	PAID	7.30.25 X
15	Di Zuzio	\$ -	\$ 42.05	\$ -	\$ -	8656	\$ 42.05	National President	PAID	7.30.25 X
16	Shea	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	1st VP	N/A	
17	Gates	\$ 712.86	\$ -	\$ 625.00	\$ -	8666	\$ 1,337.86	National Director	PAID	8.18.25 X
18	Cao	\$ 712.86	\$ 629.74	\$ 625.00	\$ -	8665	\$ 1,967.60	National Director	PAID	8.18.25 X
19	Osterloh	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	National Director	Did not Attend	
<b>Subtotal 1:</b>		\$ 10,692.90	\$ 5,325.88	\$ 9,500.00	\$ -		\$ 25,518.78			

#### Awards

				Ck. No.			Status	Processed	Cashed	
1	Harasty	\$ 712.86	\$ 287.00	\$ 625.00	\$ 61.94	8639	\$ 1,686.80	H101.0 - YMOY	PAID	7.7.25 X
2	Nguyen	\$ -	\$ -	\$ 375.00	\$ -	8662	\$ 375.00	H101.0 - Gene G. Smith Award	PAID	8.13.25 X
3	Campos	\$ 1,376.97	\$ 361.79	\$ 625.00	\$ -	8663	\$ 2,363.76	H101.3 - MOTY	PAID	8.13.25 X
4	Hochevar	\$ 712.86	\$ 508.20	\$ 375.00	\$ -	8645	\$ 1,596.06	H101.0 - Lifetime Achievement	PAID	7.8.25 X
<b>Subtotal 2:</b>		\$ 2,802.69	\$ 1,156.99	\$ 2,000.00	\$ 61.94		\$ 6,021.62			

#### Operations Oversight Awards

1	Laird	\$ 346.04	\$ 396.20	\$ 550.00	\$ 50.58	8651	\$ 1,342.82	I103.0 - Project of the Year	PAID	7.15.25 X
<b>Subtotal 3:</b>		\$ 346.04	\$ 396.20	\$ 550.00	\$ 50.58		\$ 1,342.82			

#### Past National Presidents

							Status	Processed	Cashed	
1	Hurtt	\$ -	\$ -	\$ -	\$ -	8644	\$ 325.00	F105.0 - Past President	PAID	7.8.25 X
2	O'Hare	\$ -	\$ -	\$ -	\$ -	8642	\$ 325.00	F105.0 - Past President	PAID	7.8.25 X
3	Duris	\$ -	\$ -	\$ -	\$ -	8646	\$ 325.00	F105.0 - Past President	PAID	7.8.25 X
4	Ridten	\$ -	\$ -	\$ -	\$ -	8647	\$ 325.00	F105.0 - Past President	PAID	7.9.25 X
<b>Subtotal 4:</b>							\$ 1,300.00			

Updated 9.4.25

Final  
Totals: \$ 32,840.40

For the best printing experience, please use the "Printer-friendly" button nearby the table you would like to print for your records.

[Back](#)

## Account Detail

Choose a Different Account

### ASHE Investment Account

6045-1672 [Rename](#)

Total Value

**\$425,680.37**

Values shown are from the previous day's close unless otherwise noted.

Summary

**Summary**

Positions

Activity

Statements & Confirmations

Account Summary



Cash & Equivalents	Securities	Estimated Income	Today's G/L	Total Unrealized G/L	Total Yield	Total YTD Realized G/L
\$6,610.78	\$419,069.59	\$20,617.50	(-\$1,390.55)	\$20,783.85	4.84%	\$68,689.59

Balance Summary (Including Today's

Activity)

**\*Cash Balance** \$0.00

**Insured Sweep Program** \$0.00

**Money Market Funds** \$6,610.78

**Market Value of Securities** \$419,069.58

Margin Balance Detail (Including Today's

Activity)

The selected account is not approved for margin lending.

- Through the Janney margin lending program, you can use your portfolio to help meet investment borrowing needs. [Learn more about margin.](#)

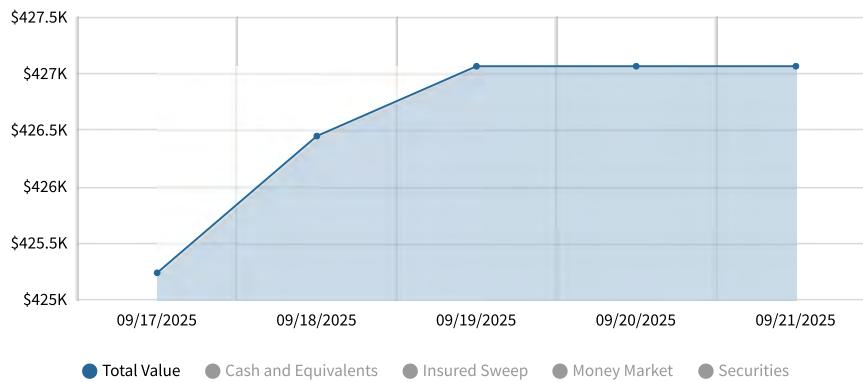
[Speak to your Financial Advisor about margin lending.](#)

**Total Account Value**

\$425,680.36

Account History

5D 1M 6M 1Y 5Y



BUCKEYE CAPITAL ADVISORS

614-502-7262  
WWW.JANNEY.COM

---

**AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY**

Attachment 3

### **Table of Contents**

Market Commentary	2
Performance Summary	3
Broad Asset Allocation	4
Portfolio Growth	5
Equity Analysis	6
Portfolio Holdings	7
Disclosure	10
Performance from Custom Start	13

## Mark Luschini, Chief Investment Strategist

Published 6/30/2025



### The Economy

The U.S. economy continues to expand, although recent data suggest it may be losing some of its forward thrust. Manufacturing activity has long been on the sluggish side and remains so, but the services industries have been stalwart until recent. While spending on travel has cooled from the torrid pace seen over the last couple of years, as to be expected, retail sales across other categories have also slowed somewhat. Admittedly, the downshift is not to levels that are yet worrisome, but it may suggest consumers are turning more

discriminate in their spending behavior. Since personal consumption drives almost 70% of domestic economic activity, an extended pattern of weaker spending will weigh on economic growth. Watch for a material build of precautionary savings, observed through the savings rate published monthly by the Bureau of Economic Analysis, as a signal that households may be bracing for an unwelcome turn in their finances.

Meanwhile, President Trump's fluid approach to establishing trade policies across the globe is inserting a high degree of uncertainty in the business community. While some of the initial shock from the April 2nd "Liberation Day" announcement has eased, companies are still maneuvering to address the impact of the tariffs already imposed as well as trying to anticipate what further actions may have to be taken subject to further trade-related declarations. The corporate sector is rapidly implementing tariff mitigation strategies, including rearranging supply chains, undertaking pricing negotiations, and striving to leverage internal operating efficiencies. Whether companies are absorbing tariff-related costs, which might cause them to defend their margins by shedding workers, or trying to pass them along, which could induce an uptick in inflation that has not yet been seen in recently released consumer price measures, bears monitoring.

The Federal Reserve remains vigilant and prepared to loosen its monetary stance should tariffs not manifest in broadly higher prices or if the labor market begins to buckle. Both will keep policymakers on alert all summer.

### The Equity Market

The stock market's breathtaking rebound from the April low pushed the S&P 500 index into the plus column for the year and up double digits in the second quarter alone. Given the disproportionate representation the Technology sector has in the market it's no surprise that its gain of more than 20% in the last three months did a lot of the heavy lifting. It was not alone in posting outsized gains, however, as the Industrials, Communications, and Consumer Discretionary sectors all exceed the return of the S&P 500 for the quarter.

The market's valuation is close to where it was at the end of last year, a point where its richness required strong supporting evidence that it was warranted, namely in the form of healthy and rising corporate profits. For a time, concerns around tariffs clouded that expectation, and may still, but the economy's resilience, de-escalating tensions in the Middle East, and statements by Fed officials that rate cuts may be in the offing have buttressed market participants' bullish sentiment. More good news, whether on trade, rates, and/or fiscal policy, may be needed to reinforce the conviction that the advance in stock prices can continue, built on a brightening profit picture.

### The Fixed Income Market

Although the yield on the bellwether 10-year Treasury Bond was jostled about during the quarter, it finished close to where it began but lower than the end of last year. That generated a positive backdrop for bond returns, which were uniformly positive across the credit spectrum on a total return basis for the quarter and generally in the green by 2%-4% on the year.

Bond vigilantes got animated over the supply of Treasuries issued to fund the U.S. debt load and the pending legislation of the One Big Beautiful Bill, which is scored to add a sizeable amount to the deficit over the coming decade. However, those brief bouts were followed by yields grinding lower to reflect regressing inflation and moderating economic activity. Near term, news on tariffs and fiscal policy will dominate, likely keeping bond prices range-bound.

# PORTFOLIO SUMMARY AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



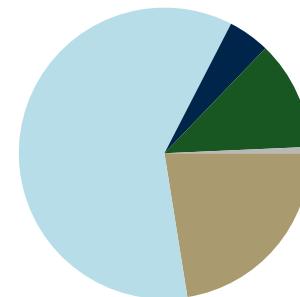
Account 60451672

## Statement of Portfolio Changes

	Quarter To Date	Year To Date	Since Inception 5/14/2025
Total Beginning Value	\$477,914	\$486,573	\$486,573
Net Deposits/Withdrawals	-\$40,000	-\$68,005	-\$68,005
Total Earnings	\$26,688	\$46,034	\$46,034
Total Ending Value	\$464,603	\$464,603	\$464,603

Beginning/ending values and performance returns exclude assets not custodied at Janney such as annuities and certain mutual funds. Total value including these "non-performance" assets and accrued income is \$465,030

## Current Asset Allocation



Cash and Equivalents	22.5%
U.S. Equity	60.1%
International Equity	4.6%
Fixed Income	12.1%
Other	0.7%

## Calendar Year Rate of Return

2025\*      Since Inception  
05/14/2025

### Your Portfolio

\* The return reflected is for a partial year

## Trailing Year Rate of Return

Quarter To Date      Year To Date

### Your Portfolio

The returns for all periods greater than 1 year are annualized. Yearly trailing returns are calculated using 12 month periods, not actual 365 days, and may include a partial month for reports run mid-month.

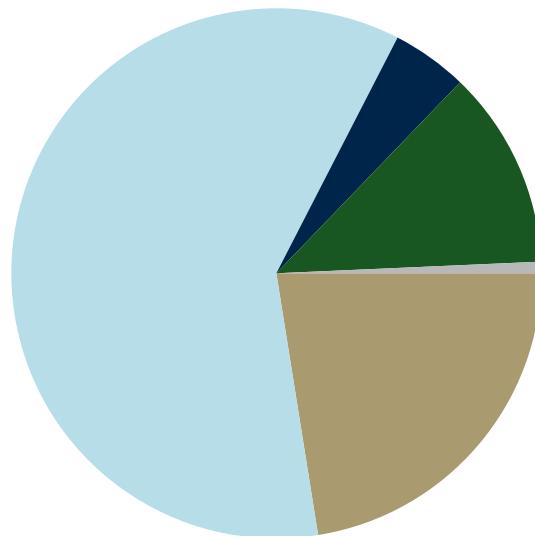
# ASSET ALLOCATION AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

## Broad Asset Allocation



## Detailed Asset Allocation

	Market Value	% of Asset Class	% of Total Portfolio
<b>Cash and Equivalents</b>	<b>\$104,433</b>	<b>100.0</b>	<b>22.5</b>
Cash	92,024	88.1	19.8
Cash and Equivalents	7,725	7.4	1.7
Cash held in Mutual Funds, ETFs, and UITs	4,684	4.5	1.0
<b>Equity - U.S. &amp; International</b>	<b>\$300,666</b>	<b>100.0</b>	<b>64.7</b>
Large Cap	246,151	81.9	53.0
Mid Cap	14,811	4.9	3.2
Small Cap	2,970	1.0	0.6
Equity Mutual Funds, ETFs, and UITs	36,733	12.2	7.9
<b>Fixed Income</b>	<b>\$56,235</b>	<b>100.0</b>	<b>12.1</b>
Fixed Income Mutual Funds, ETFs, and UITs	56,235	100.0	12.1
<b>Other</b>	<b>\$3,268</b>	<b>100.0</b>	<b>0.7</b>
Other Mutual Funds, ETFs, and UITs	3,268	100.0	0.7
<b>Total Asset Allocation</b>	<b>\$464,603</b>		

Cash and Equivalents	22.5%
U.S. Equity	60.1%
International Equity	4.6%
Fixed Income	12.1%
Other	0.7%

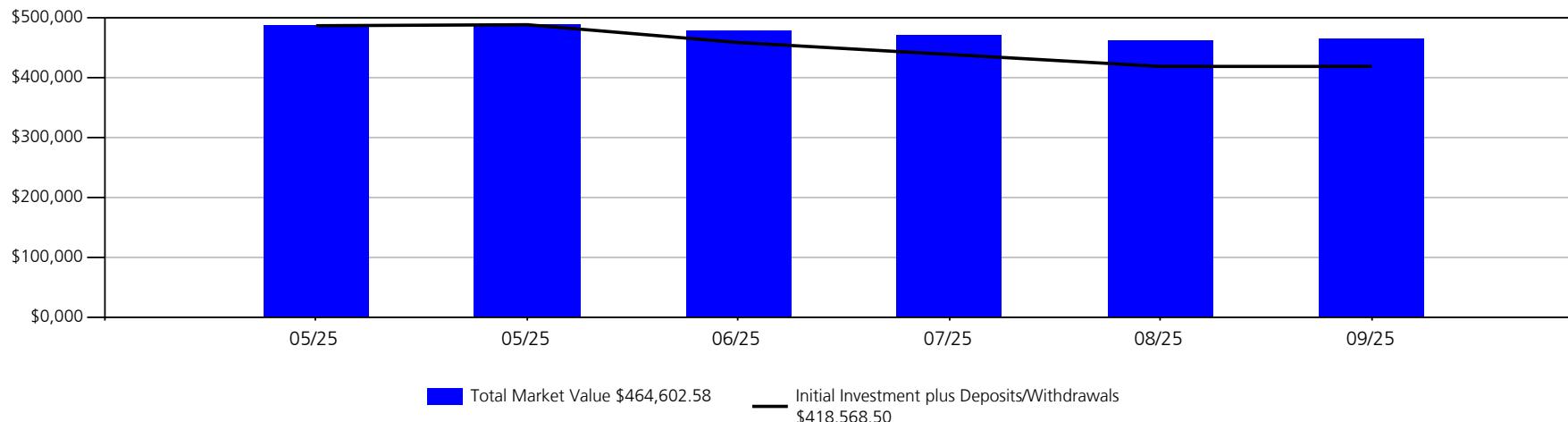
# PORTFOLIO GROWTH AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS

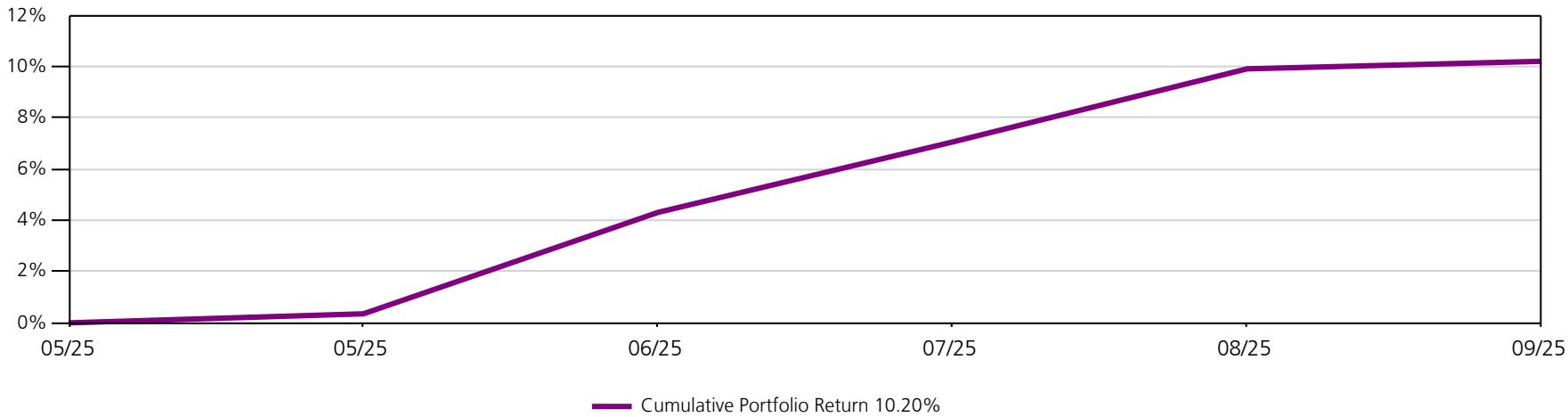


Account 60451672

## Net Invested Capital



## Cumulative Portfolio Results



Non-performance assets are excluded from the Portfolio Growth Market Values and from the Cumulative Portfolio Return.

# EQUITY ANALYSIS AS OF SEPTEMBER 4, 2025

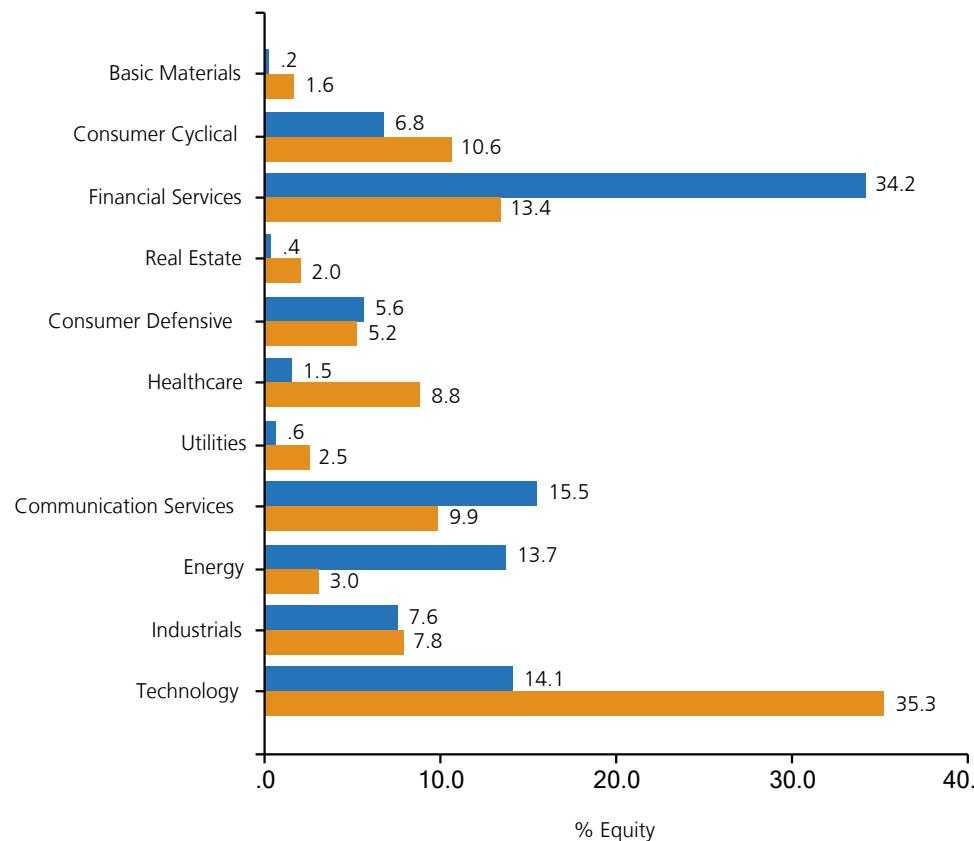
AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

## Morningstar Equity Sector Weightings

Account S&P 500



## Top Equity Holdings

Security	Symbol Cusip	% Equity	% Portfolio	Market Value
ARES CAPITAL CORP BDC	ARCC	11.9	7.9	36,732
JPM NSDQ EQ PREM INC ETF	JEPQ	10.4	6.9	32,060
EXXON MOBIL CORP	XOM	9.4	6.3	29,112
JPM EQTY PREM INCM ETF	JEPI	8.9	5.9	27,529
VERIZON COMMNS INC	VZ	7.4	4.9	22,753
TRUIST FINL CORP	TFC	6.3	4.2	19,534
3M COMPANY	MMM	6.0	4.0	18,507
SPOTIFY TECHNOLOGY SA	SPOT	5.7	3.8	17,596
JPMORGAN CHASE & CO	JPM	4.7	3.1	14,583
MORGAN STANLEY	MS	4.6	3.1	14,300
<b>Total</b>		<b>75.2</b>	<b>50.1</b>	<b>\$232,705</b>

# PORTFOLIO HOLDINGS AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

Security Description	Symbol Cusip	Units	Market Price	Total Cost	Market Value	Unrealized Gain/Loss	Yield (%)	Est Annual Income	% Portfolio
<b>CASH AND EQUIVALENTS</b>									
<b>Liquid Asset</b>									
Cash				7,725	7,725	0	0.65	50	1.66
Vanguard Federal Money Market Investor Cl	VMFXX	92,024	1.00	92,024	92,024	0	4.29	3,948	19.81
<b>Total Liquid Asset</b>				<b>99,749</b>	<b>99,749</b>			<b>3,998</b>	<b>21.47</b>
<b>TOTAL CASH AND EQUIVALENTS</b>				<b>99,749</b>	<b>99,749</b>			<b>3,998</b>	<b>21.47</b>
<b>EQUITY</b>									
<b>Consumer Cyclical</b>									
Amazon.Com Inc	AMZN	60	235.68	12,438	14,141	1,702	0.00	0	3.04
<b>Total Consumer Cyclical</b>				<b>12,438</b>	<b>14,141</b>	<b>1,702</b>	<b>0.00</b>		<b>3.04</b>
<b>Financial Services</b>									
Ares Capital Corp	ARCC	1,642	22.37	35,943	36,732	788	8.58	3,153	7.91
Goldman Sachs Group Inc	GS	19	748.90	11,496	14,229	2,732	2.14	304	3.06
Jpmorgan Chase & Co	JPM	48	303.82	12,761	14,583	1,822	1.84	269	3.14
Morgan Stanley	MS	95	150.53	12,257	14,300	2,042	2.66	380	3.08
Truist Financial Corp	TFC	415	47.07	16,468	19,534	3,066	4.42	863	4.20
<b>Total Financial Services</b>				<b>88,926</b>	<b>99,378</b>	<b>10,450</b>	<b>5.00</b>	<b>4,969</b>	<b>21.39</b>
<b>Consumer Defensive</b>									
Coca-Cola Company	KO	197	68.25	13,923	13,445	-478	2.99	402	2.89
<b>Total Consumer Defensive</b>				<b>13,923</b>	<b>13,445</b>	<b>-478</b>	<b>2.99</b>	<b>402</b>	<b>2.89</b>
<b>Communication Services</b>									
Spotify Technology Sa	SPOT	25	703.85	15,936	17,596	1,660	0.00	0	3.79
Verizon Communications Inc	VZ	515	44.18	22,415	22,753	337	6.13	1,396	4.90
<b>Total Communication Services</b>				<b>38,351</b>	<b>40,349</b>	<b>1,997</b>	<b>3.46</b>	<b>1,396</b>	<b>8.68</b>

# PORTFOLIO HOLDINGS AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

Security Description	Symbol Cusip	Units	Market Price	Total Cost	Market Value	Unrealized Gain/Loss	Yield (%)	Est Annual Income	% Portfolio
<b>Energy</b>									
Exxon Mobil Corp	XOM	259	112.40	27,037	29,112	2,075	3.52	1,026	6.27
<b>Total Energy</b>				<b>27,037</b>	<b>29,112</b>	<b>2,075</b>	<b>3.52</b>	<b>1,026</b>	<b>6.27</b>
<b>Industrials</b>									
3M Company	MMM	119	155.52	17,543	18,507	963	1.88	347	3.98
<b>Total Industrials</b>				<b>17,543</b>	<b>18,507</b>	<b>963</b>	<b>1.88</b>	<b>347</b>	<b>3.98</b>
<b>Technology</b>									
Apple Inc	AAPL	59	239.78	11,951	14,147	2,196	0.43	61	3.04
Microsoft Corp	MSFT	18	507.97	8,329	9,143	814	0.65	60	1.97
<b>Total Technology</b>				<b>20,280</b>	<b>23,290</b>	<b>3,010</b>	<b>0.52</b>	<b>121</b>	<b>5.01</b>
<b>Equity Mutual Funds, ETFs, and UITs</b>									
Jpmorgan Equity Premium Income ETF	JEPI	485	56.76	27,027	27,529	501	8.47	2,333	5.93
Jpmorgan Nasdaq Equity Premium Income ETF	JEPO	576	55.66	30,198	32,060	1,862	10.92	3,502	6.90
Westwood Salient Enhanced Midstream Income ETF	MDST	432	26.69	11,671	11,530	-141	10.12	1,166	2.48
<b>Total Equity Mutual Funds, ETFs, and UITs</b>				<b>68,896</b>	<b>71,119</b>	<b>2,222</b>	<b>9.84</b>	<b>7,002</b>	<b>15.31</b>
<b>TOTAL EQUITY</b>				<b>287,393</b>	<b>309,341</b>	<b>21,941</b>	<b>4.93</b>	<b>15,262</b>	<b>66.58</b>
<b>FIXED INCOME</b>									
<b>Fixed Income Mutual Funds, ETFs, and UITs</b>									
Federated Hermes Floating Rate Strategic Income Instl Cl	FFRSX	2,152	8.59	18,464	18,482	18	6.60	1,220	3.98

# PORTFOLIO HOLDINGS AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

Security Description	Symbol Cusip	Units	Market Price	Total Cost	Market Value	Unrealized Gain/Loss	Yield (%)	Est Annual Income	% Portfolio
Guggenheim Macro Opptys Instl Cl	GIOIX	1,483	24.97	36,665	37,030	365	5.79	2,143	7.97
<b>Total Fixed Income Mutual Funds, ETFs, and UITs</b>				<b>55,129</b>	<b>55,512</b>	<b>383</b>	<b>6.06</b>	<b>3,362</b>	<b>11.95</b>
<b>TOTAL FIXED INCOME</b>				<b>55,129</b>	<b>55,512</b>	<b>383</b>	<b>6.06</b>	<b>3,362</b>	<b>11.95</b>
<b>Total Holdings</b>				<b>442,271</b>	<b>464,603</b>	<b>22,324</b>	<b>4.87</b>	<b>22,622</b>	<b>100.00</b>
<b>Grand Total</b>				<b>442,271</b>	<b>464,603</b>	<b>22,324</b>	<b>4.87</b>	<b>22,622</b>	<b>100.0</b>

# DISCLOSURE AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

## ACCOUNTS INCLUDED IN THIS REPORT

### JANNEY ACCOUNTS

Account Number	Account Name	Manager	Tax Status	Account Value	% of Total Portfolio
60451672	AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY	COMPASS	Taxable	\$464,602.57	100.0
<b>Total Internal Accounts</b>				<b>\$464,602.57</b>	<b>100.0</b>

# DISCLOSURE AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

Janney Montgomery Scott LLC ("Janney") is a broker-dealer and investment adviser registered with the Securities and Exchange Commission ("SEC") and is a member of FINRA and SIPC.

## Limitations

This report is provided at your request, for informational purposes only, and reflects our understanding of the information as of the date of this report. Account holdings and sector allocations are subject to change at any time. Please rely on your Janney account statement and confirmations as they are the official records of your account(s). Janney encourages you to compare information in this report against your Janney account statements and account statements issued by other custodians that hold assets included in this report to ensure accuracy. The assets of any external managed account included in this report may not be covered by SIPC and Janney's SIPC coverage only covers assets held by Janney. Please contact your representative at the firm managing the external account regarding SIPC coverage of the assets in such account.

This report does not contain investment advice or recommendations or constitute an offer to sell or buy any securities and may not be used or relied upon in connection with any offer or sale of securities.

Janney does not offer tax advice, nor do we make any representations as the tax status of any security within this report. This report may reflect average cost basis when a security is purchased in multiple lots. Please consult a qualified accountant or attorney for tax reporting advice.

The information contained herein, while not guaranteed, has been obtained from sources which we believe to be reliable and accurate.

## External Assets/Liabilities

All information pertaining to any external assets and liabilities included in this report has been provided by client. Janney is not responsible for verifying, and has not independently verified, the accuracy of any information related to external assets or liabilities provided by client to Janney. Client should notify their Janney Financial Advisor immediately if there are any inaccuracies in the information that client has provided to Janney. Neither Janney nor your Financial Advisor provides advice on assets other than securities.

## Investment Risk

All investments or investment strategies involve risk. Investors should consider the investment objectives, risks, charges and expenses of an investment or strategy carefully before investing.

## Performance Information

The primary performance data used in most reports is a time-weighted methodology. Time weighted returns provide an accurate measure of how an account was managed regardless of the dollar value and is unaffected by cash flows. Your returns are calculated after the deduction of program fees (net), include the reinvestment of dividends and capital gains and are independent of the timing of your deposits or withdrawals to or from your account (for any that are time weighted.) Time weighted return calculations are most appropriate when comparing your portfolio's returns to index returns (i.e., benchmark) or manager returns. The alternate methodology available is dollar weighted, also known as money weighted or internal rate of return (IRR). This return can be provided in situations where there are large cash flows because greater relative weighting is given to those time periods where more money is invested in the portfolio. Any report that provides a dollar weighted return will label it as such. All other reports will display a time weighted return.

Not all assets referenced in this report are included in performance return calculations. Excluded assets may be referred to as non-performance assets. Examples of securities that may not be included are annuities, life insurance products and mutual funds not custodied at Janney. You can refer to the Portfolio Summary page to see a further explanation of the assets and values that are included or excluded in the stated returns.

The term inception means the point in time upon which the account(s) became eligible for performance reporting and may or may not represent the account opening date.

## Indices

Indices are hypothetical portfolios of specified securities, the performance of which is used as a benchmark in judging the relative performance of securities. Indices are unmanaged portfolios, include the reinvestment of dividends and capital gains and do not include the deduction of advisory fees or trading commissions, which would reduce returns and used for illustrative purposes only. It is not possible to invest in an index.

Index returns are used for illustrative purposes only. There may be material differences between your account and the indices references in this report. You should contact your Financial Advisor with any questions. For information relating to a specific index referenced in this report, please go to <http://janney.com/reports>.

# DISCLOSURE AS OF SEPTEMBER 4, 2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY  
COMPASS



Account 60451672

## Asset Allocation

All asset allocation features utilize the Morningstar X-ray functionality which is a sophisticated analytical tool that identifies the underlying securities in any mutual funds and annuities held in your account to help in evaluating your overall asset allocation and sector weightings, including exposing any concentrated positions. Classifications displayed as 'other' represent securities that have not been classified as part of an asset class by Morningstar. The 'Cash held in Mutual Funds, ETFs and UITs' category may include securities that Morningstar classifies as cash equivalents including Commercial Paper, Floating Rate Notes, Money Markets, Repurchase Agreements and any Government, Agency, Mortgage-Backed Securities, Municipal Bonds and CDs with maturities within 91 days.

## Ratings - Fixed Income Securities

Many fixed income securities receive credit ratings from Nationally Recognized Statistical Rating Organizations (NRSROs) (e.g., Standard & Poor's (S&P), Moody's or Fitch). These NRSROs assign ratings to securities by assessing the likelihood of issuer default. Changes in the credit strength of an issuer may reduce the credit rating of its debt investments and may affect their value. High-quality debt instruments are rated at least AA or its equivalent by any NRSRO or are unrated debt instruments of equivalent quality. Issuers of high-grade debt instruments are considered to have a very strong capacity to pay principal and interest. Investment grade debt instruments are rated at least BBB or its equivalent by any NRSRO or are unrated debt instruments of equivalent quality. Baa rated securities are considered to have adequate capacity to pay principal and interest, although they also have speculative characteristics. Lower rated debt securities are more likely to be adversely affected by changes in economic conditions than higher rated debt securities.

## Income

Any income included is for informational purposes only and should not be relied on to prepare tax filings. Information in the report is believed to be reliable but cannot be guaranteed. We suggest you review this information with your tax advisor and refer to the Form 1099(s) and other applicable tax reports issued to you for tax reporting purposes. Information is provided as of the date on the report and subject to change. Income totals do not include capital gain distributions, partnership distributions, royalty payments and return of capital.

## Estimated Income

Estimated annual/monthly income is based on the most current information available to Janney. If current information is not available for a particular security, Janney will not include estimated income information. If income information is available but a payment frequency is not, Janney assumes a monthly income payment.

The basis or method of calculation for estimated income are as follows:

Equity (Stock)	Total number of shares multiplied by most recent dividend issued per share
Fixed Income (bonds)	Coupon schedule for the 12 months following the report date
Cash Equivalents	Total cash value multiplied by the 1-year rate of the 30-day Money Market Index (Taxable)

## Current Yield

Current Yield equals the security's estimated annual income divided by its total market value.

Please contact your Financial Advisor if your financial situation, risk tolerance, or investment objectives have changed, there are additional restrictions you wish to discuss regarding your account, or you wish to modify existing restrictions. A copy of Janney's Form ADV, Part 2 disclosure documents are available free of charge on Janney's website (janney.com) or from your Financial Advisor.

Third party marks used herein belong to their respective owners.

\*\*\*End of Report\*\*\*

# PERFORMANCE FOR THE PERIOD FROM 05/31/2025 TO 09/04/2025

AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY



Account 60451672

Account No	Account Name	Manager	Style	Performance Summary				
				Total Market Value	Estimated Annual Income	Portfolio Current Yield	Performance Start Date **	Month to Date
<b>60451672</b>	AMERICAN SOCIETY HGY ENGINEERS ATTN: SAMIR MODY COMPASS			\$464,603	\$22,622	4.9%	05/31/25	0.27%

\*\*Please note this report may start after the accounts actual start date and is provided to give performance for a specific date range. Please refer to other report pages or contact your financial advisor for performance prior to this period. The returns for all periods greater than 1 year are annualized.

Attachment 4

**ASHE**

Cash Reconciliation - PNC Account # 42-0225-8649

For the Period Ended August 31, 2025

Balance per Bank 7,908.51

Plus: Deposits In Transit:

Outstanding Checks:

<u>Chk Date</u>	<u>Ck #</u>	<u>Payee</u>	<u>Amount</u>
8/29/2025	8667	David Stills	219.00
8/29/2025	8668	Glen Kartalis	1,120.91
8/29/2025	8669	Nikki Reutlinger Parris	377.97
			<u>(1,717.88)</u>

Reconciled Balance, 8/31/2025 6,190.63

Balance per Quicken Register, 8/31/2025 6,190.63

Difference 0.00

Reconciled by CPA Associates on 9/4/2025

## 2025 ASHE National Executive Committee Meeting (9.5 - 9.6.25)

## Officers and Directors

No.	Budget:	C120.0 - L	C120.0 - T	C120.0 - M	C120 - HH	Ck No..	Totals:	Remarks	Status	Processed	Cashed
	Master Account	\$ 1,258.74	\$ -	\$ 2,313.37	\$ 1,001.25	PNC CC	\$ 4,573.36				
1	Fink	\$ -	\$ 213.90	\$ -	\$ -		\$ 213.90	1st VP		9.24.25	
2	Bywaletz	\$ -	\$ 782.91	\$ -	\$ -	8675	\$ 782.91	2nd VP	PAID	9.19.25	X
3	Mody	\$ -	\$ 443.22	\$ -	\$ -		\$ 443.22	National Treasurer		9.24.25	
4	Morisi, T.	\$ -	\$ -	\$ -	\$ -		\$ -	National Secretary			
5	Morisi, N.	\$ -	\$ -	\$ -	\$ -		\$ -	Admin. To ExCom			
6	Greenwood	\$ -	\$ -	\$ -	\$ -		\$ -	ROC Chair			
7	Di Zuzio	\$ -	\$ -	\$ -	\$ -		\$ -	Immediate Past National President			
8	Shea	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	National President	N/A		
<b>Subtotal 1:</b>		<b>\$ 1,258.74</b>	<b>\$ 1,440.03</b>	<b>\$ 2,313.37</b>	<b>\$ 1,001.25</b>		<b>\$ 6,013.39</b>				

Updated 9.20.25

Final  
Totals: **\$ 6,013.39**



## National 1<sup>st</sup> VP Report

Kathryn Fink, PE

**Date:** September 5, 2025

**Report Period:** June 2025 to September 2025

**Activities:**

- ASHE National Conference, Poconos – June 4-8, 2025
- ASHE New England Section Planning meeting – June 12, 2025
- ASHE New Sections Committee Meeting – June 23, 2025
- ASHE Carolina Coastal potential new section planning meeting – June 26, 2025
- ASHE Budget/Audit Committee Meeting – July 14, 2025
- ASHE National Student Chapter Workshop – July 17, 2025
- ASHE Scanner Committee Meeting – July 18, 2025
- ASHE New Sections Committee Meeting – July 21, 2025
- ASHE New England Section planning meeting – July 24, 2025
- ASHE New Sections planning for MAASTO Conference meeting – July 28, 2025
- National Executive Committee meeting – August 5, 2025
- ASHE Budget/Audit Committee meeting – August 18, 2025
- National Discussion on StarChapter – August 21, 2025
- ASHE Strategic Plan Committee meeting – August 22, 2025
- National Discussion on StarChapter – August 26, 2025
- New Sections Committee hosting booth at MAASTO – August 24-27, 2025
- ASHE Southwest Section Golf Outing – August 29, 2025
- National Executive Committee Meeting, Johnstown – September 5-6, 2025
- ASHE New Sections Committee meeting – September 8, 2025
- ASHE Strategic Plan Committee meeting – September 10, 2025
- ASHE Budget/Audit Committee meeting – September 15, 2025
- ASHE Scanner meeting with publisher – September 16, 2025
- ASHE Strategic Plan Committee meeting – September 18, 2025
- ASHE Scanner Committee meeting – September 19, 2025
- ASHE Carolina Coastal emerging section planning meeting – September 25, 2025
- National Board meeting – September 26-27, 2025



## Michael Bywaletz, PE - National 2<sup>nd</sup> VP Report

Date: August 25, 2025

Report Period: July 1, 2025 to September 6, 2025

### National 2<sup>nd</sup> VP Activities

07/09/2025 – ASHE CPS Board Meeting

07/18/2025 – Missed ASHE National Technology Committee Meeting

08/05/2025 – ASHE National Executive Board Meeting

08/06/2025 – ASHE CPS Board Meeting

08/08/2025 - ASHE Mid-Atlantic Region Meeting

08/15/2025 – Ashe National Technology Committee Meeting

08/18/2025 – ASHE National Budget and Finance Committee Meeting

09/03/2025 – ASHE CPS Board Meeting

09/5-6/2025 – ASHE National Executive Board Meeting



## Administrative Assistant Report

ASHE National Board Meeting-September 27, 2025  
Hyatt Regency Cleveland, Ohio

**New Member Request Forms (Website):** The following is a Region summary of the new member request forms (53 forms total: June-August) received and forwarded to the appropriate Sections:

**June-Total 9**

Great Lakes: 1  
Mid-Atlantic: 0  
Northeast: 6  
Southeast: 2  
Southwest: 0

**July-Total 19**

Great Lakes: 0  
Mid-Atlantic: 1  
Northeast: 3  
Southeast: 9  
Southwest: 6

**August-Total 25**

Great Lakes: 3  
Mid-Atlantic: 6  
Northeast: 6  
Southeast: 5  
Southwest: 5

**Non-membership Website Requests:** There were 6 non-membership requests the report is attached.

**New Members:** There were 19 new member certificates and pins sent from June-August.

**Past President Pins:** There were 7 Section Past President pins paid and shipped to the following Sections:

- Delaware Valley (5)
- Pittsburgh (1)
- Circle City (1)

**Scanner Invoices:** 3 Scanner invoices were processed between 6/1/25-8/31/25.

**990 Forms:** 990 Forms were due on June 15, 2025. All 990 forms have been reviewed, corrected and sent to the National Treasurer as part of the audit.

**Audit:** The following items were submitted to the National Treasurer as part of the annual audit:

- Board meeting minutes from May 2024 through June 2025
- Listing of National Officers with addresses
- Listing of Section Officers with addresses
- Copy of 2024-2025 National Budget
- Deposit slips from June 2024 through June 2025
- Copies of checks from Sections for membership dues
- 990 Forms for all Sections/Regions/Conferences

**Assessments:** All assessments were sent 7/28/25 & 7/29/25 directly to the Section leadership. Region leadership and National directors were copied for their awareness. Assessments are due Oct. 1, 2025.

**Certificates of Insurance:** 6 certificates of insurance were requested and issued to the Chesapeake Section (3), East Penn Section (1), Franklin Section (1) and Pittsburgh Section (1).

**W-9 Forms:** 3 Sections requested W-9 forms, forms were created and sent.

**National Contact List:** The National contact list has been updated for 2025-2026 and is available in the Sharepoint public file.

**Correspondence:** The following correspondence was sent in compliance with the Communication Policy:

- 6/9/25-990 Form Reminder
- 6/19/25-990 Form Reminder
- 6/23/25-Student Chapter Webinar Invite
- 6/30/25-Scholarship & PDH reporting reminder
- 7/8/25-Reminder to 5 Sections for Scholarship totals and 6 Sections for PDH reporting
- 7/8/25-Leadership Information Request Reminder
- 7/15/25-Student Chapter Webinar Reminder
- 7/23/25-Section Anniversary date request
- 7/28/25-Assessment Invoices sent
- 7/29/25-Assessment Invoices sent
- 8/11/25-StarChapter Memo sent
- 8/13/25-StarChapter Webinar meeting invite sent
- 8/19/25-Committee update request sent
- 8/22/25-StarChapter Webinar meeting reminder
- 8/26/25-Sent PR Chair Section Anniversary spreadsheet

**Meetings:** The following meetings were attended by the Administrative Assistant:

- 6/7/25-National Board Meeting
- 7/7/25-Resource Center Meeting
- 7/21/25-Teams call with South Florida
- 8/5/25-Executive Committee Meeting
- 8/19/25-National Conference Committee Meeting
- 8/20/25-Teams call coordination for South Florida January Meeting
- 8/26/25-StarChapter Webinar
- 8/29/25-SharePoint Teams Meeting

**Scholarship Totals:** Scholarship totals were due on 7/15/25 and were sent to the Scanner, here is the Region breakdown:

- Great Lakes Region: \$28000.00
- Mid-Atlantic Region: \$61376.00

- Northeast Region: \$208,749.00
- Southeast Region: \$31,000.00
- Southwest Region: \$44,500.00

**Section Anniversaries:** A spreadsheet for tracking Section Anniversaries was created and emailed to PR Chair on 8/26/2025. Public Relations create certificates and send to the individual Sections. Anniversaries that have been reported to date:

- Dallas Fort Worth-10 years, 6/1/25
- Lake Erie-40 years, 9/18/25
- Old Dominion-35 years, 10/8/25
- Southern New Jersey-40 years, 5/8/26
- Tennessee Valley-5 years, 4/4/26

**PDH Totals:** 36 Sections reported 26 Sessions and 1313 PDH's earned. The 2025 National Conference reported 24 Sessions and 1253 PDH's earned.

**Documents Updated:** Resource center documents have been updated and posted on the National website. All documents are also in the public resource center file in SharePoint. Resource center spreadsheet was sent to committees to review their documents.

**Report Attachments:**

Website Requests  
Non-membership Requests  
Assessment Tracking  
Resource Center Tracking  
Scholarship Totals

## Membership Requests from National Website

	6/3/2025	Northeast	Southern New Jersey	Jason Mildenberg	
	6/3/2025	Northeast	North Central New Jersey	Elizabeth Gillen	internship at T&M
	6/4/2025	Great Lakes	Cuyahoga Valley	Siddharth Satani	
	6/11/2025	Northeast	Delaware Valley	Brett Coleman	former member
	6/11/2025	Southeast	Middle Tennessee	Dubriri Odia	colleagues
	6/20/2025	Northeast	New England	David Shedd	MassDot chief engineer
	6/25/2025	Northeast	Williamsport	Alexander Engleman	supervisor recommended
	6/25/2025	Northeast	Harrisburg	Wangyu Ma	colleague
	6/30/2025	Southeast	South Florida	Javier Argotti	google
Total 9					
	7/1/2025	Northeast	Harrisburg	Jonathan Folks	Linked In
	7/2/2025	Mid Atlantic	Blue Ridge	David Thompson	VDOT referral
	7/8/2025	Southwest	San Antonio	Brock Miller	Linked In
	7/9/2025	Southwest	Kansas City	Aaron Shimmel	Linked In
	7/9/2025	Southwest	Kansas City	Rick Parrott	Linked In
	7/11/2025	Southeast	South Florida	John Campbell	colleague
	7/14/2025	Southwest	Georgia	Valentin Dun	coworker
	7/14/2025	Northeast	Harrisburg	Manisha Ahuja	employer is ASHE member
	7/14/2025	Northeast	Delaware Valley	Benjamin Sibilla	employer
	7/15/2025	Southeast	Tennessee Valley	Dustan Schwalm	work
	7/15/2025	Southeast	Middle Tennessee	Dustan Schwalm	work
	7/21/2025	Southeast	Central Florida	Shannon Marple	colleagues
	7/24/2025	Southeast	Georgia	Allison Shaw	employer
	7/24/2025	Southeast	Georgia	David Pham	ASHE members
	7/25/2025	Southeast	Georgia	Tifong Chin	
	7/25/2025	Southeast	Middle Tennessee	Tegan Smith	
	7/28/2025	Southeast	Georgia	Bianca Wilson	
	7/28/2025	Southwest	Houston	Giri Putcha	supervisor
	7/30/2025	Southwest	Houston	Zachariah Kader	colleague
Total 19					
	8/3/2025	Southeast	South Florida	Rene Reyeszumeta	work
	8/4/2025	Great Lakes	Central Ohio	Nathan Roush	internship
	8/6/2025	Northeast	New York Metro	Naim Rasheed	
	8/6/2025	Northeast	Long Island	Naim Rasheed	
	8/6/2025	Great Lakes	Central Dacotah	Rubaiet Islam	colleague
	8/11/2025	Mid Atlantic	Carolina Triangle	Richard Mitchell	
	8/12/2025	Mid Atlantic	Greater Hampton Roads	Daniela Charles	coworkers
	8/12/2025	Southeast	Northeast Florida	Shane Whittier	previous member
	8/13/2025	Northeast	Delaware Valley	Emma Richey	work
	8/13/2025	Northeast	New York Metro	Charles Longsworth	employer
	8/14/2025	Southwest	Houston	Seth-David Passovoy	employer
	8/18/2025	Southeast	Georgia	Aditya Bhatt	internet
	8/19/2025	Southwest	San Antonio	Jon Kilgore	meeting notification
	8/21/2025	Southeast	Georgia	Joey Saurini	
	8/21/2025	Northeast	Pittsburgh	Tracy Borne	Former member
	8/22/2025	Mid Atlantic	Chesapeake	Jessica Magee	employer
	8/22/2025	Great Lakes	Cuyahoga Valley	Jay Bhatt	colleague
	8/25/2025	Southwest	Central Texas	Michelle Cooper	employer
	8/26/2025	Mid Atlantic	Potomac	Ian Shircliff	previous member
	8/26/2025	Mid Atlantic	Greater Hampton Roads	Garrett Eller	
	8/28/2025	Northeast	Pittsburgh	Hamdullah Habib	Linked In
	8/28/2025	Mid Atlantic	Chesapeake	Kenessa Legesse	Linked In
	8/28/2025	Southwest	Dallas Fort Worth	Lewis Reagan	Colleagues
	8/29/2025	Southwest	Colorado	Ari	Joanna Miller
	8/30/2025	Southeast	Georgia	Elisha Joseph	Attended ASHE bowling tournament
Total 25					

## Non-Membership Website Requests

5/19/2025	Getty List	City of Canton	New members needs receipt for dues payment	Forwarded to Cuyahoga Valley Section Secretary
5/20/2025	Brian Hall	Middle Tennessee	Need email and password to update membership	Forwarded info to member and follow up
5/29/2025	Jeff Wilson	Carolina Triangle	Need to update info in database	Updated info in database
6/12/2025	Jeff Laswell	Gray & Pape Inc	List of attendees requested from conference	Forwarded to Conference Committee
6/16/2025	Gabriela Christina	Weston & Sampson	Would like to post employment opportunities on webiste	Explained we cannot do this due to high volume
7/15/2025	Lauren Jacobson	McCormick Taylor	Need COI for events	Obtained COI from insurance company

Section	Members 6 1-25	Invoice	Drops	Deduction for Drops	New Members	Addition for New	New Member Other Section	Addition for NMOS	New Total	Check Amount	Check Received	Credit	Remarks
Alabama	57	\$1,140.00		\$0.00		\$0.00		\$0.00	\$1,140.00				
Albany	85	\$1,700.00	18	\$360.00	8	\$360.00		\$0.00	\$1,700.00	\$1,700.00	8/22/2025 ck#702	\$0.00	Pkt mailed 8/28/2025
Altoona	201	\$3,940.00		\$0.00		\$0.00		\$0.00	\$3,940.00				
Blue Ridge	50	\$1,000.00		\$0.00		\$0.00		\$0.00	\$1,000.00				
Bluegrass	147	\$2,940.00		\$0.00		\$0.00		\$0.00	\$2,940.00				
Carolina Piedmont	52	\$1,040.00		\$0.00		\$0.00		\$0.00	\$1,040.00				
Carolina Triangle	223	\$4,460.00		\$0.00		\$0.00		\$0.00	\$4,460.00				
Central Dacotah	70	\$1,400.00		\$0.00		\$0.00		\$0.00	\$1,400.00				
Central Florida	128	\$2,560.00		\$0.00		\$0.00		\$0.00	\$2,560.00				
Central New York	48	\$960.00		\$0.00		\$0.00		\$0.00	\$960.00				
Central Ohio	211	\$4,220.00		\$0.00		\$0.00		\$0.00	\$4,220.00				
Central Texas	74	\$1,480.00		\$0.00		\$0.00		\$0.00	\$1,480.00				
Chesapeake	290	\$5,800.00		\$0.00		\$0.00		\$0.00	\$5,800.00				
Circle City	62	\$1,240.00		\$0.00		\$0.00		\$0.00	\$1,240.00				
Clearfield	193	\$3,860.00		\$0.00		\$0.00		\$0.00	\$3,860.00				
Colorado	46	\$920.00		\$0.00		\$0.00		\$0.00	\$920.00				
Cuyahoga Valley	108	\$2,160.00		\$0.00		\$0.00		\$0.00	\$2,160.00				
Dallas Fort Worth	85	\$1,700.00		\$0.00		\$0.00		\$0.00	\$1,700.00				
Delaware Valley	340	\$6,780.00		\$0.00		\$0.00		\$0.00	\$6,780.00				
Derby City	100	\$2,000.00		\$0.00		\$0.00		\$0.00	\$2,000.00				
East Penn	125	\$2,480.00		\$0.00		\$0.00		\$0.00	\$2,480.00				
First State	233	\$4,660.00		\$0.00		\$0.00		\$0.00	\$4,660.00				
Franklin	103	\$2,040.00		\$0.00		\$0.00		\$0.00	\$2,040.00				
Georgia	685	\$13,700.00		\$0.00		\$0.00		\$0.00	\$13,700.00				
Greater Hampton Roads	72	\$1,440.00		\$0.00		\$0.00		\$0.00	\$1,440.00				
Harrisburg	421	\$8,340.00		\$0.00		\$0.00		\$0.00	\$8,340.00				
Houston	97	\$1,940.00		\$0.00		\$0.00		\$0.00	\$1,940.00				
Lake Erie	248	\$4,960.00		\$0.00		\$0.00		\$0.00	\$4,960.00				
Long Island	34	\$680.00		\$0.00		\$0.00		\$0.00	\$680.00				
Mid-Allegheny	94	\$1,880.00		\$0.00		\$0.00		\$0.00	\$1,880.00				
Middle Tennessee	293	\$5,860.00		\$0.00		\$0.00		\$0.00	\$5,860.00				
New England	50	N/A		\$0.00		\$0.00		\$0.00	\$0.00				
New York Metro	180	\$3,600.00		\$0.00		\$0.00		\$0.00	\$3,600.00				
North Central New Jersey	120	\$2,400.00		\$0.00		\$0.00		\$0.00	\$2,400.00				
North Central WV	51	\$1,020.00		\$0.00		\$0.00		\$0.00	\$1,020.00				
North East Penn	155	\$3,060.00		\$0.00		\$0.00		\$0.00	\$3,060.00				
Northeast Florida	225	\$4,500.00		\$0.00		\$0.00		\$0.00	\$4,500.00				
Northwest Ohio	43	\$860.00		\$0.00		\$0.00		\$0.00	\$860.00				
Old Dominion	79	\$1,580.00		\$0.00		\$0.00		\$0.00	\$1,580.00				
Phoenix	148	\$2,960.00		\$0.00		\$0.00		\$0.00	\$2,960.00				
Pittsburgh	543	\$10,800.00		\$0.00		\$0.00		\$0.00	\$10,800.00				
Potomac	172	\$3,440.00		\$0.00		\$0.00		\$0.00	\$3,440.00				
San Antonio	38	\$760.00		\$0.00		\$0.00		\$0.00	\$760.00				
South Carolina	68	\$1,360.00		\$0.00		\$0.00		\$0.00	\$1,360.00				
South Florida	47	\$940.00	4	\$80.00	6	\$270.00		\$0.00	\$1,130.00	\$1,130.00	8/22/2025 ck#756		waiting on new membership applications , drops made 8/28/2025
Southern New Jersey	196	\$4,000.00		\$0.00		\$0.00		\$0.00	\$4,000.00				
Southwest Penn	240	\$4,780.00		\$0.00		\$0.00		\$0.00	\$4,780.00				
Tampa Bay	64	\$1,280.00		\$0.00		\$0.00		\$0.00	\$1,280.00				
Tennessee Valley	152	\$3,040.00		\$0.00		\$0.00		\$0.00	\$3,040.00				
Tri-R Valley	152	\$3,040.00		\$0.00		\$0.00		\$0.00	\$3,040.00				
Williamsport	71	\$1,420.00		\$0.00		\$0.00		\$0.00	\$1,420.00				

RESOURCE CENTER TRACKING										
	Document	Current Designation	Proposed Designation	Current Date	Responsible Committee	NAM Format	TSM Review	Comm Review	Posted	Remarks
<b>GOVERNANCE</b>										
	National Constitution	D6	G1	01/31/17	Constitution/Bylaws					Wording needs help
	National By-Laws	D7	G2	01/24/24	Constitution/Bylaws					
	Code of Ethics	D8	G3	09/21/19	Constitution/Bylaws					
	Section Generic Bylaws	D17	G4	03/11/24	Constitution/Bylaws					
	Section Bylaws Template	D17E	G4E	03/11/24	Constitution/Bylaws					
	Region Generic Bylaws	D21	G5	04/13/21	Constitution/Bylaws					
	Region Bylaws Template	D21E	G5E	04/13/21	Constitution/Bylaws					
	2023-2026 Strategic Plan	D34	G6	05/17/23	Strategic Plan					
	Communication Plan	D40	G7	01/07/25	Executive					
<b>AWARDS</b>										
	National Honorary Awards Guidelines	D22	A1	06/23/21	Nominations					
	Robert E. Pearson Awards Guidelines	D23	A2	06/23/21	Nominations					
	Young Member of the Year Awards Guidelines	D24	A3	06/23/21	Nominations					
	Member of the Year Awards Guidelines	D25	A4	06/23/21	Nominations					
	Shirley Stuttler Lifetime Achievement Awards Guidelines	D26	A5	08/28/23	Nominations					
	Project of the Year Award	D38	A6	05/11/23	Project of the Year					Needs final review
	Section Membership Awards	D39	A7	05/16/23	National Secretary					
<b>MEMBERSHIP</b>										
	Introduction to Student Chapters	D27	M1	08/30/19	Membership					Needs committee rewrite
	Student Chapter Guidelines	D27A	M2	08/30/19	Membership					Needs committee rewrite
	Best Practices Manual - Membership	D44	M3	05/10/22	Membership					
	Membership Application Template (fillable PDF)	F1	M4	01/15/20	Membership					
	Membership Application Template (printable)		M4A	Pending	Membership					
<b>ORGANIZATION</b>										
	National Organization	D1	OR1	05/16/23	Operations and Oversight					Needs review
	Section Organization	D2	OR2	05/16/23	Operations and Oversight					
<b>OPERATIONS</b>										
	Section Leadership	D4	OP1	05/16/23	Operations and Oversight					
	Section Activities	D5	OP2	05/17/23	Operations and Oversight					
	Region Organization	D2	OP3							Temporarily removed from website
	Region Operating Manual	D9	OP4							Temporarily removed from website
	National Officer - Director Nomination Guidelines	D11	OP5	05/18/23	Nominations					
	Installation of Officer Ceremony Outline	D12	OP6	08/09/23	Nominations					
	New Section Start-Up Procedures	D16	OP7	12/19/15	New Sections					Needs committee rewrite
	Section Committee Responsibilities	D18	OP8	09/06/19	Operations and Oversight					
	Section Secretary Duties	D19	OP9	06/20/19	National Secretary					Needs final review
	Section Treasurer Duties	D20	OP10	06/10/19	National Treasurer					
	Scanner Guidelines	D31	OP11	01/15/25	Scanner					
	Scanner Sponsorship Rates and Contact	D32	OP12	01/30/18	Scanner					Rates need updated by committee
	Professional Development Certificate Program	D33	OP13	11/23/20	????					Needs final review
	Exhibit Display Booth Policy	D36	OP14	01/28/19	Public Relations					
	Website Guideline Procedures	D37	OP15	08/16/22	Technology					Needs final review
	ASHE Branding Guidelines	D41	OP16	01/16/20	Public Relations					
	ASHE National Fee Schedule	D42	OP17	02/28/20	Executive					
	Exposure Grant Guidelines	D43	OP18	01/08/21	Operations and Oversight					Still exist?
	Exposure Grante Fund Request	F6	OP19	12/30/20	Operations and Oversight					Still exist?
	IRS Form 990 Data Sheet	F7	OP20	02/07/23	National Treasurer					Needs updated to fillable form
	Exhibit Display Booth	F8	OP21	01/28/19	Public Relations					
	Region-Section Grant Fund	F9	OP22	11/01/16	Operations and Oversight					
	<b>National Expense Policy</b>		OP23	Pending	Executive					Still exist?
<b>NATIONAL CONFERENCE</b>										
	National Conference Guidelines	D13	NC1	07/22/22	National Conference					
	National Conference Generic Action Plan	D15	NC2	07/31/13	National Conference					Being updated by committee

## Scholarship Totals

Scholarship Totals																						
Region	Prior - 2015		2015-2016		2016-2017		2017-2018		2018-2019		2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025	
<b>GREAT LAKES REGION</b>																						
Bluegrass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$2,000.00	
Central Dacotah	\$1,000.00	\$0.00	\$4,600.00	\$0.00	\$1,000.00	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$0.00	
Central Ohio	\$16,500.00	\$3,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
Circle City	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$4,400.00	\$4,000.00	
Cuyahoga Valley	\$14,000.00	\$2,500.00	\$4,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
Derby City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,200.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,000.00	
Lake Erie	\$7,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Northwest Ohio	\$29,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Triko Valley	\$21,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	
<b>Grand Region Total</b>	<b>\$89,500.00</b>	<b>\$12,500.00</b>	<b>\$20,600.00</b>	<b>\$15,000.00</b>	<b>\$17,000.00</b>	<b>\$20,000.00</b>	<b>\$22,500.00</b>	<b>\$22,200.00</b>	<b>\$24,500.00</b>	<b>\$33,400.00</b>	<b>\$28,000.00</b>											
<b>MID-ATLANTIC REGION</b>	<b>Prior-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>											
Blue Ridge	\$5,000.00	\$1,000.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Chesapeake	\$22,103.00	\$7,500.00	\$9,000.00	\$9,000.00	\$12,000.00	\$0.00	\$20,000.00	\$13,000.00	\$12,000.00	\$12,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$15,000.00		
Carolina Piedmont	\$54,000.00	\$4,500.00	\$0.00	\$2,500.00	\$2,500.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$2,500.00		
Carolina Triangle	\$56,500.00	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00		
Greater Hampton Rds	\$40,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$3,227.00	\$3,616.00		
North Central WV	\$49,500.00	\$4,500.00	\$4,500.00	\$5,500.00	\$5,500.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$4,000.00		
Old Dominion	\$13,000.00	\$3,000.00	\$4,000.00	\$7,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$4,000.00		
Potomac	\$20,000.00	\$5,000.00	\$5,000.00	\$5,500.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		
South Carolina	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00	\$0.00	
<b>Grand Region Total</b>	<b>\$260,103.00</b>	<b>\$36,500.00</b>	<b>\$33,500.00</b>	<b>\$39,500.00</b>	<b>\$45,500.00</b>	<b>\$30,700.00</b>	<b>\$43,250.00</b>	<b>\$37,000.00</b>	<b>\$33,227.00</b>	<b>\$39,116.00</b>	<b>\$61,376.00</b>											
<b>NORTHEAST REGION</b>	<b>Prior-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>											
Albany	\$9,000.00	\$3,000.00	\$4,000.00	\$2,500.00	\$500.00	\$3,000.00	\$1,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00			
Altoona	\$46,500.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00			
Central New York	\$7,500.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Clearfield	\$40,000.00	\$5,500.00	\$5,000.00	\$4,500.00	\$6,000.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00			
Delaware Valley	\$114,850.00	\$16,000.00	\$10,000.00	\$15,000.00	\$18,500.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$11,250.00	\$11,250.00	\$11,250.00	\$11,250.00	\$11,250.00	\$11,250.00	\$11,250.00	\$11,250.00	\$11,250.00	\$17,000.00		
East Penn	\$33,000.00	\$4,000.00	\$4,000.00	\$3,000.00	\$9,000.00	\$12,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00			
First State	\$110,000.00	\$5,300.00	\$9,000.00	\$13,000.00	\$10,500.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$25,000.00		
Franklin	\$32,000.00	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$12,000.00		
Harrisburg	\$143,900.00	\$12,000.00	\$12,000.00	\$20,000.00	\$23,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$27,000.00	\$25,000.00		
Long Island	\$7,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Mid-Allegheny	\$15,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,000.00		
North Central NJ	\$131,500.00	\$14,500.00	\$15,000.00	\$14,500.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$8,500.00		
New England	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
New York Metro	\$110,500.00	\$11,000.00	\$14,500.00	\$15,500.00	\$14,500.00	\$25,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$17,500.00		
North East Penn	\$47,282.00	\$13,400.00	\$11,000.00	\$12,500.00	\$15,420.00	\$70,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$21,000.00		
Pittsburgh	\$20,000.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00		
Southern New Jersey	\$156,000.00	\$7,500.00	\$12,500.00	\$7,500.00	\$7,500.00	\$11,000.																



## COMMITTEE STATUS REPORT

### BUDGET & AUDIT COMMITTEE

*Provide financial guidance to National Board, President, and Treasurer. Ensure fiscal responsibility on the part of Society. Review investment policies. Review audit as needed.*

**Date: 9/11/2025**

**Report Period: 2025 May - September**

<u>Committee Members</u>	<u>E-Mail</u>
Kathryn Fink, PE, Chair	Pittsburgh
Jim Shea, PE, National President	Lake Erie
Sam Mody, PE, Co-Chair	Southern NJ
Brian Post, Board Liaison	Chesapeake
Michael Bywaletz, PE	Carolina Piedmont
	<a href="mailto:kathryfink@pa.gov">kathryfink@pa.gov</a>
	<a href="mailto:shea@cvelimited.com">shea@cvelimited.com</a>
	<a href="mailto:ashenationaltreasurer@ashe.pro">ashenationaltreasurer@ashe.pro</a>
	<a href="mailto:bpost@atcplc.com">bpost@atcplc.com</a>
	<a href="mailto:mbywaletz@gmail.com">mbywaletz@gmail.com</a>

#### **Meetings held since the previous Quarterly Report:**

- 06/06/25 – National Board Meeting
- 07/14/25 – Committee Meeting
- 08/18/25 – Committee Meeting
- 09/15/25 – Committee Meeting
- 4/28/25 – Budget Meeting with Sam Mody

#### **Motion(s) to be brought before the National Board:**

- None

#### **Discussions to be brought before the board:**

- Annual membership assessment dollar amount, up for discussion of increase.
- Sam's Draft: ASHE National Investment Account – Access & Minimum Balance Policy

#### **Activities:**

- Refer to meeting notes and on-going business

#### **Ongoing Business:**

- Jim Shea on-going work with budget spreadsheet to omit redundant/obsolete line-items
- Sam is keeping track of the dates and the amounts of the investment account.
- Committee is going to document when the cash flow issue stops (sometime after dues are received)
- Committee is going to document when the cash flow issues start up again in the spring

## COMMITTEE STATUS REPORT

### Budget Audit COMMITTEE

- One of these options may lend guidance to a minimum balance we should keep in the investment account. Either an amount close to the duration of the cash flow problems related to the budget (If we have a cash flow issue for 6 month – keep 6 months operating expenses), or a minimum balance equal to the amount you typically need to borrow
- Finalize SOP language throughout this year while we monitor the accounts

#### New Business:

- No new business this quarter

#### Budget update:

1. **2025-2026 Budget:**
  - a. \$0.00
2. **Spent – List items and \$ spent this quarter:**
  - a. \$0.00
3. **Current Budget Balance:**
  - a. \$0.00
4. **List any Non-Budget Items that should be considered:**
  - a. None



## COMMITTEE STATUS REPORT

### CONSTITUTION / BYLAWS COMMITTEE

*Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.*

**Date: 9/7/2025**

**Report Period: 04/15/2025 to 9/5/2025**

**Committee Members**

Kathy Johnson, Chair  
Dave Greenwood, Co-Chair  
Brian Post  
Donato DiZuzio  
Jerry Pitzer  
JT Lincoln

**E-Mail**

kathy.johnson@mbakerintl.com  
greenwoodda@cdmsmith.com  
bpost@atcplc.com  
ddizuzio@hntb.com  
Jerry1368@yahoo.com  
jlincoln@dewberry.com

**Meetings held since the previous Quarterly Report**

1. Correspondence by e-mail.

**Motion(s) to be brought before the National Board:**

1. None currently, motion to follow via email with amendments for vote before January meeting.

**Discussions to be brought before the Board:**

1. Revisit National Bylaws for Article IV- Nomination and Election of Officers, to ensure it aligns with D-11 Guidelines for National Office (now OP4 National Officer/Director Nomination Guidelines)
2. Responsibilities of 1<sup>st</sup> and 2<sup>nd</sup> Vice President

**Status of action items:**

1. Still following up with Sections/Regions following February 5, 2025 request to supply bylaws for record on the new ASHE Sharepoint site. 49 are now on file, with 8 missing (this includes New England chartered 5/22/2025).
  - a. Follow-up emails sent to National Directors 9/2/2025 to request new bylaws from Sections who did not supply it, and updated bylaws from any Section with no updates in the last ten years. The list includes: Central Dacotah, Cuyahoga Valley, Derby City, Northwest Ohio, Triko Valley, Blue Ridge, Carolina Triangle, Old Dominion, Potomac, Delaware Valley, East Penn, Long Island, North East Penn, Pittsburgh, Williamsport, and South Florida.
2. First State bylaws received 5/8/2025 and comments returned 5/30/2025.
3. Southwest Region bylaws reviewed and comments returned 4/1/2025.
4. North Central New Jersey updated received 4/18/2025
5. Georgia bylaws received 5/30/2025, comments sent 6/24/2025, approved 7/3/2025.

**Budget update**

1. 2023 - 2024 Budget: NA

2. Expenditures – List items and \$ spent this quarter:
  - a. NA
3. Current Budget Balance: \$ NA
4. List any Non-Budget Items that should be considered. NA

**Strategic Plan Initiatives:**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? NA
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). NA
3. Did you provide support for any Section/Region activity, monetary or participation? NA
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) NA
5. How did your committee empower or support the Regions this quarter? (Example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) NA
6. What role, if any, did innovation and technology play in your committee activities this quarter? Using the new Sharepoint site as a depository for bylaws and record of review.



## COMMITTEE STATUS REPORT

### MEMBERSHIP COMMITTEE

*Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.*

Date: 9/5/25

Report Period: April 2025 to September 2025

<u>Previous Committee Members</u>	<u>E-Mail</u>
Robert Prophet, chair	<a href="mailto:rprophet@trafficpd.com">rprophet@trafficpd.com</a>
Tom Morisi	<a href="mailto:Ashenationalsecretary@ashe.pro">Ashenationalsecretary@ashe.pro</a>
Nancy Morisi	<a href="mailto:nmorisi@ashe.pro">nmorisi@ashe.pro</a>
John Derr	<a href="mailto:jderr@GFNET.com">jderr@GFNET.com</a>
Kevin Duris	<a href="mailto:Kevin.Duris@trumbullcorp.com">Kevin.Duris@trumbullcorp.com</a>
Kirsten Bowen	<a href="mailto:knbowen@mbakerintl.com">knbowen@mbakerintl.com</a>
Alice Hammond	<a href="mailto:alhammond@pa.gov">alhammond@pa.gov</a>

<u>New Committee Members</u>	<u>E-Mail</u>
Rob Prophet, chair	<a href="mailto:rprophet@trafficpd.com">rprophet@trafficpd.com</a>
Tom Morisi	<a href="mailto:Ashenationalsecretary@ashe.pro">Ashenationalsecretary@ashe.pro</a>
Nancy Morisi	<a href="mailto:nmorisi@ashe.pro">nmorisi@ashe.pro</a>
Kevin Duris	<a href="mailto:Kevin.Duris@trumbullcorp.com">Kevin.Duris@trumbullcorp.com</a>
Alice Hammond	<a href="mailto:ahammond@pa.gov">ahammond@pa.gov</a>
Brad Foster	<a href="mailto:bfoster@franklincountyengineer.org">bfoster@franklincountyengineer.org</a>
Robert Santos, PE	<a href="mailto:rsantos@jqolusa.com">rsantos@jqolusa.com</a>
John Caperilla	<a href="mailto:john.caperilla@cdrmaguire.com">john.caperilla@cdrmaguire.com</a>
Richard Grubb	<a href="mailto:rgrubb@rgaincorporated.com">rgrubb@rgaincorporated.com</a>

#### Meetings held since the previous Quarterly Report:

- 6/10/25 Status Call
- 6/24 Status Call
- 7/16/25 Presentation Dry Run
- 7/17/25 National Student Chapter Webinar

**Motion(s) to be brought before the National Board:**

- None.

**Discussions to be brought before the board:**

- None.

**Activities:**

- Organized and held webinar for Student Chapters
- Coordinated with PR Committee and National President

**Budget update:**

1. 2024-2025 Budget: \$10,000.00
2. Spent – List items and \$ spent this quarter: \$0.00
3. Current Budget Balance: \$10,000.00
4. List any Non-Budget Items that should be considered: N/A



## COMMITTEE STATUS REPORT

### National Conference Committee (NCC)

Work with conference hosts to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.

Date: 9/3/25

Report Period: April 2025 thru September 2025 (Q3 2025)

**Committee Members:**

	<b>E-Mail:</b>
Michael Hurtt, Chair	<a href="mailto:mhurtt@chasolutions.com">mhurtt@chasolutions.com</a>
Nikki Parris	<a href="mailto:nicole.parris@atkinsrealis.com">nicole.parris@atkinsrealis.com</a>
Jerry Pitzer	<a href="mailto:jerry1368@yahoo.com">jerry1368@yahoo.com</a>
Jim Shea	<a href="mailto:JShea@trcsolutions.com">JShea@trcsolutions.com</a>
Nimish Desai	<a href="mailto:ndesai@dewberry.com">ndesai@dewberry.com</a>
JT Lincoln, Board Liaison	<a href="mailto:jlincoln@dewberry.com">jlincoln@dewberry.com</a>
Karyn Matthews	<a href="mailto:karyn.matthews@cobbcounty.org">karyn.matthews@cobbcounty.org</a>
Drew Joyner	<a href="mailto:drew.joyner@aecom.com">drew.joyner@aecom.com</a>
Nancy Morisi	<a href="mailto:nmorisi@ashe.pro">nmorisi@ashe.pro</a>
Richard Cochrane	<a href="mailto:rcochrane@ashe.pro">rcochrane@ashe.pro</a>
Heather Heeter	<a href="mailto:hheeter@urbanengineers.com">hheeter@urbanengineers.com</a>

**Host Conferences:**

2025 – Pocono Mtns	(Richard Cochrane, John Caperilla, Heather Heeter)
2026 – Washington DC	(Anis Shaikh, Cerasela Cristei)
2027 – Louisville, KY	(Kevin Damron, Jason Littleton)
2028 – Houston, TX	(Blair Stocker, Kristin Morris)

**Meetings held since the previous Quarterly Report:**

1. Date – 5/20/25      Monthly Meeting with Conference Hosts  
*Members in attendance – 12 (includes host conference chairs)*
2. Date – 6/8/25      Conference Debrief Meeting  
*Members in attendance – 21 (includes host conference chairs / committee chairs)*
3. Date – 8/19/25      Monthly Meeting with Conference Hosts  
*Members in attendance – 17 (includes host conference chairs)*

**Discussions / Motions to be brought before the Board:**

1. **2028 Hotel Selection (Houston):** The 2028 Conference Host toured multiple venue sites in Houston and then narrowed their selection to 1 hotel/venue site (Marriott Marquis Downtown Houston). This site was toured again with the Conference Host and a member of the NCC (Nikki Parris) on 8/19/25. The 2028 Conference Host provided their selection of the Marriott Marquis Downtown Houston to the NCC for review. The NCC takes no exception in the choice of the Marriott Marquis Downtown Houston. The Conference dates selected are Wednesday May 3 through Sunday May 7, 2028. Please note that the selected Conference dates are early in May to

avoid the excessive heat in Houston. Any date in May or June is allowed by Conference guidelines.

**MOTION:** A motion is made for the National Board to approve the Marriott Marquis Downtown Houston as the National Conference Venue for the 2028 National Conference in Houston, TX.

With approval of the above Motion, 2028 Conference Host will finalize the hotel contract to be presented to the Board for information at the January National Board Meeting.

See Attachment C for Hotel Selection information.

2. **2029 Conference Location Solicitation:** The NCC will be soliciting Sections / Regions (through the National Secretary) to propose on the 2029 National Conference location. The solicitation letter from the NCC will be released in late September.
3. **ASHE Conference Banners:** The NCC will continue to coordinate with the National New Sections Committee regarding any new Section Chartering that would occur prior to the 2026 ASHE National Conference. The cost of any new replacement banner is expected to be \$466.50. The cost for 2 banner updates is included in the NCC's 2025-2026 Budget.
4. **National Conference Guidelines:** The NCC is currently working on revisions to the National Conference Guideline document. This important document outlines the responsibilities of both the Conference Host and ASHE National. Once the draft revisions are completed and vetted with the entire NCC, the NCC will issue the new Guidelines to National at the January 2026 National Board Meeting (with summary of changes) for approval and adoption.

**Status of past and future conferences (see attached individual reports for more information):**

**2024:** EIN has been closed as well as the Conference checking account. Conference profit was approximately \$11,000, so no distribution was made to National. 2024 will be removed from future NCC reports.

**2025:** Successful conference in the Poconos! The 2025 Host has provided a preliminary report. The final numbers are not yet in, but profit is anticipated well over the \$12K threshold for profit sharing with National. 2025 has return the advance National Seed money, as well as contributed \$5000 to 2026. The Conference has also indicated that they will be making a contribution the ASHE National Scholarship.

**2026:** Conference dates: May 27 – 31, 2026. North Bethesda Marriott is the select Conference Venue and contract has been executed. Have opened a bank account and have an EIN. Committees are established. Friday night event is at the International Spy Museum in Washington DC. Website should be live shortly. The Conference Host attended the 2025 Conference and made a promotional presentation. The National Conference sponsorship was requested and paid to the Conference on 8/14/25 from the 2025/2026 budget.

**2027:** Conference dates: June 8 – 12, 2027. The Seelbach-Hilton is the selected Conference Venue. Bank has been established and an EIN has been obtained. The Conference Host has requested the \$15K seed money from National. This was paid from the 2024/2025 Budget on 8/11/25.

**2028:** Conference dates and Conference Venue have been selected, awaiting approval from National (see Item 1 above). A bank account has been established, and the EIN number has been assigned by the IRS. The Conference has requested the National Advance Seed money. President Shea has placed that request

on hold until the 2025/2026 assessment payments have been made. Based on the preliminary Hotel Contract, first deposit will be due in December 2025, so the seed money advance will be needed before the deposit is due.

**2029:** The NCC will send out the solicitation for the 2029 Conference in late September.

See **Attachment A** for Quarterly Conference Reports received.

**Budget update:** See **Attachment B** for current budget accounting.

1. Current Expenditures from 2025/2026 Budget:
  - a. \$5,000 National Conference Sponsorship paid to 2026 on 8/14/25.
  - b. \$377.97 paid for NCC travel expense for 2028 Site Visit. Request made 8/18/25.
  - c. Stipends for Past National Presidents to attend 2025 Conference have been paid, but total values is unknown to the NCC.
2. Future Expenditures:
  - a. 2028 Conference Stipends (\$15,000)
  - b. Conference Banner Update (\$466.50)
3. Income: 2025 has returned the Advance Seed Money to National following the completion of their Conference.
4. Current Budget Balance: Accounting for current and future expenditures, the NCC budget is anticipated to be approximately underbudget for the 2025/2026 fiscal year.
5. List any Non-Budget Items that should be considered: NONE

**Strategic Plan Initiatives:**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
  - This is not applicable to our committee.
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
  - There is a purposeful make up of our committee to make sure we include committee members from as many of the regions as possible to ensure we are hearing voices from all over the US. Our committee is not structured to perform any of the outreach activities as mentioned unless a particular conference has decided to do this as a part of their conference.
3. Did you provide support for any Section/Region activity, monetary, or participation?
  - This is not applicable to our committee however the Conference Banners were made available to the Regions for use at local Regional Conferences.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region).
  - This is not applicable to our committee; however, when local sections/regions reach out about holding smaller, local, and regional conferences we offer assistance in any way we can.
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships or preparing materials at the Region level).

- This is not applicable to our committee.

6. What role, if any, did innovation and technology play in your committee activities this quarter?

- This isn't specifically applicable to our committee however we promote the use of innovation and technology as a part of the National Conferences.

Respectfully submitted:



Michael Hurtt - Chair

**ATTACHMENT A**  
**Quarterly Conference Reports**



## NATIONAL CONFERENCE REPORT – August 19, 2025

### Updates in **Bold**

#### 2025 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn

John Caperilla, Heather Heeter & Richard Cochrane Co-Chairs

June 4 - 8, 2025

- Dates are June 4 - 8, 2025 at the Kalahari Resort in the Pocono Mountains of Eastern Pennsylvania.
- Most committee chairs will carry over from 2021. All committee chairs are in place.
- A logo has been developed. It will be identical to that originally approved for 2021, except for the obvious date change.
- A tax number has been obtained. It is 88-1232952.
- A bank account has been created for the 2025 conference and funds from the 2021 conference (\$23,499.21) have been moved to the account.
- A joint monthly dinner meeting for our three sections was held at the conference site for March 9, 2023. It will feature Pennsylvanian DOT executives, and will launch our 2025 conference planning and staffing activities.
- Committee chairs had a kick-off meeting on December 6, 2022. All but one committee chairs are in place. The committee will meet quarterly for now.
- Current bank balance is about \$14,000. We have received seed money from National
- Conference committee chairs are meeting monthly
- Chose Cvent for conference registration – agreement signed
- Conference promotional video is complete.
- Golf tournament contract with Mt. Airy GC is executed.
- Sponsorship categories and benefits are being finalized.
- We are adding a volunteer coordinator as a committee chair
- Conference web site is active.
- Sponsorships, vendors, and program ads have been solicited.
- A one-page ad has been submitted to the scanner for the winter issue.
- One hundred-twelve room nights reserved (22%)
- Friday and Saturday entertainment selected and under contract. Ice Breaker entertainment selected and awaiting a contract. National Anthem singer selected.

- Welcome speaker selected. (Golfer and writer Tom Coyne)
- CVENT has a steep learning curve. We are doing training and initial setup.
- Total sponsorship pledged is about \$120,000. We are making individual calls to potential sponsors.
- Guest tours, technical tours, and technical sessions have been selected
- Draft registration rates are to NCC for review.
- We have selected a “Volunteer Coordinator” for the conference
- 100% of committed room nights reserved – looking to increase
- Events, technical sessions and tours selected and times and dates complete.
- Registration preparation continues for March 1 opening
- Second sponsorship solicitation mass e-mail sent
- Continuing personal outreach for sponsors, exhibitors, etc.
- Third program book solicitation to regions and sections sent
- Met with new resort representative in person at the venue
- Overall agenda complete
- Registration open
- PDH plan developed
- Technical program and tours set
- Guest programs are undersubscribed. Two cancelled.
- Thirty five exhibitors
- Standard Rooms sold out for Thursday
- **468 registered. 15 of 17 National board and officers**
- ASHE booth resolved
- Program book to printer
- Run-of-show ready to discuss with participants
- Solicited travel plans – only two responses so far
- Photographer selected
- Dry run held on May 7
- **Conference held and completed June 4 – 8, 2025**
- **All conference expenses are paid, except several refunds are outstanding**
- **Final report underway, awaiting three sponsors to pay**
- **Most data compiled and submitted to NCC**
- **Close-put dinner for committee chairs and selected volunteers- August 14**
-



## National Conference Report

### ASHE 2026 NATIONAL CONFERENCE 2025 Q2 (07/15/2025)

**Venue / Location:** 5701 Marinelli Road, Rockville, MD 20852-2785  
**Host Hotel:** Bethesda North Marriott Hotel & Conference Center  
**Dates:** 05/27/2026 – 05/31/2026  
**Host Section(s):** Potomac with support from Chesapeake  
**Website Address:** n/a: being developed

#### **Conference Co-Chairs:**

- Cerasela Cristei
- Anis Shaikh

#### **Executive Committee & Roles:**

- Khaterah Vaghefi: Treasurer
- Lauren Havener: Secretary
- Nimish Desai: Advisor
- Richard Clifton: Advisor
- David Greenwood: Advisor

#### **Subcommittee Chairs:**

• Financial:	Khaterah Vaghefi
• Sponsorship	Biplesh Niroula
• Exhibit:	Walter Burke
• Technical / Program:	John McDowell / Rebecca Haataja
• Registration / Reception:	Derrick Shelton
• Entertainment:	Melvin Harvey
• PR / Publicity:	Cerasela Cristei / Liz Harasty
• Golf:	Dion Ho
• Transportation:	Mike Perrotta
• Guest Program:	Alyssa Sooklal / David Heckman
• Facilities:	Richard Clifton

#### **Activities / Accomplishments / Status:**

- Hotel Contract Status: Confirmed / Signed / Completed
- Website: Building the website / Contracted EventMobi, To be live in August 2025
- Golf: Course selected, determining packages and offerings
- Sponsorship: Developing sponsorship level and fees / ongoing
- Exhibitors: Continue to add to the list of potential to reach out to / ongoing
- Registration: Coordinating with committees / selected registration & payment platform / ongoing
- Technical Programs: Developing programs / ongoing



## National Conference Report

- Agenda / Schedule: Developed tentative agenda / ongoing
- Speakers: Developing list of speakers / Keynote possibilities identified / ongoing
  - Opening Session: TBD
  - ASHE Luncheon: TBD
- Offsite Event (usually Friday Night): Venue – Spy Museum / ongoing
- Gala Event: Venue – Marriot / Casino Night/ongoing
- Guest Tours: Selected five tours, prepared schedule, developed cost estimate/working on transportation costs / Ongoing
- Transportation: Developing a list of potential providers / ongoing
- Printer: Planning to begin next year / on hold
- Program Book: coordinating with committees / ongoing
- Hospitality Suite: Planning to begin next year / on hold
- Financials:
  - Submitted IRS Form 990
  - Budget Update:
    - Estimated Income: \$ 623,400
    - Estimated Expenses: \$ 535,637
    - Estimated Profit: \$ 87,763
  - Checking Account Status:
    - Estimated Income: \$35,000
    - Estimated Expenses: \$24,554
    - Estimated Profit: \$10,446
- Other Activities:
  - Created letterhead
  - Submitted the Ad for the Fall Scanner.

### **Major Actions for Next Quarter:**

- Set up the website and make it live in August
- Finalize Sponsorship levels
- Continue refining the budget
- Coordinate with Hotel Floor Plans and Activities
- Refine Tech Program and Tech Tours

This concludes our 2025 Q2 Report. If you have any questions, please feel free to contact us.

Respectfully submitted,

Cerasela Cristei & Anis Shaikh  
National Conference Co-Chairs



## 2027 National Conference Q2 Report



### 2027 ASHE NATIONAL CONFERENCE 2025 Q2 (August 19, 2025)

**Venue / Location:** Louisville, KY  
**Host Hotel:** Seelbach Hilton, 500 South Fourth Street, Louisville, KY 40202  
**Dates:** June 8 – June 12, 2027  
**Host Section(s):** Derby City, Bluegrass, TRIKO  
**Website Address:** [2027conference.ashe.pro/](https://2027conference.ashe.pro/)

#### **Conference Chairs:**

- Jason Littleton
- Kevin Damron

#### **Executive Committee & Roles:**

- Tim Robinson, Advisor
- Mike Draper, Advisor
- John Berry, Treasurer
- Lee Carlisle, Advisor
- Caroline Duffy, Advisor

#### **Subcommittee Chairs:**

• Financial:	John Berry, Lee Carlisle
• Sponsorship / Exhibit:	Kyle Chism
• Technical / Program:	Billy Garrison, James Samples
• Registration / Reception:	Talya Caudill, Donna Hardin
• Entertainment:	Terri Combs, Tim Robinson
• PR / Publicity:	Dave Stills
• Golf:	Darrell Smith
• Transportation:	TBD
• Guest Program:	TBD
• Facilities:	Mary Knopf

#### **Activities / Accomplishments / Status:**

- Hotel Contract Status:
  - Signed
- Website: <https://2027conference.ashe.pro/>
  - Domain secured.
  - Need to develop landing page as further development is done.
- Golf:
  - Investigating potential course options in the area.
  - Looking at Chariot Run, Heritage Hill and University of Louisville Golf Club.
- Sponsorship:
  - Developing list of potential sponsors.
  - Brainstorming sponsorship levels and unique opportunities for sponsorships.



## 2027 National Conference Q2 Report



- Exhibitors:
  - Developing list of potential exhibitors.
  - Anticipate lower exhibitor numbers than historical figures based on experience from 2024 & 2025 conferences.
- Registration:
  - Investigating registration vendors. Would prefer to be consistent with previous conferences. Looking at Cvent and EventMobi. Also, vendor used by SASHTO2025.
- Technical Programs:
  - Developing technical programs, sessions and potential tours.
- Agenda / Schedule:
  - Tentative agenda developed for facilities selection.
  - Agenda will be refined throughout the next year as details are finalized.
- Speakers:
  - Opening Session:
  - ASHE Luncheon:
- Offsite Event (usually Friday Night):
  - Downs After Dark, Churchill Downs (Thursday Night, Tentative)
- Gala Event:
  - Casino Night and Speakeasy
- Guest Tours:
  - Brainstorming potential tours to include:
    - Louisville Zoo
    - Belle of Louisville
    - Urban Bourbon Trail
    - Louisville Slugger Museum
    - Buffalo Trace Distillery
    - Horse farm tour or KY Horse Park
- Transportation:
  - Will begin search for transportation vendors as guest program and technical tours progress.
- Printer:
  - Would like feedback from 2025 on approximate number of program booklets that were picked up prior to looking for vendors.
- Program Book:
  - Not started
- Hospitality Suite:
  - Hospitality suite location is secured. Will work on more details over the coming year.
- Financials:
  - Budget Update:
    - Estimated Income: \$457,100
    - Estimated Expenses: \$447,000
    - Estimated Profit: \$10,100
  - Checking Account Status:
    - Estimated Income: \$15,000
    - Estimated Expenses: \$0
    - Estimated Profit: \$15,000



## 2027 National Conference Q2 Report



- Other Activities:

### **Major Actions for Next Quarter:**

- Finalize draft conference budget.
- Develop conference landing page with conference dates, locations and logo.
- Brainstorm sponsor and exhibitor levels and expected numbers of each.
- Quantify expected numbers of meals and associated costs per meal.
- Brainstorm guest tour locations and inquire about pricing.
- Brainstorm evening entertainment and inquire about pricing.

This concludes our 2025 Q2 Report. If you have any questions, please feel free to contact me.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jason Littleton".

Jason Littleton  
2027 National Conference Co-Chair



**Building Tomorrow's Highways Today... Texas Sized!**

## **2028 ASHE National Conference 2025 Q2 (8.19.25)**

**Venue/Location:** In progress with Marriott Marquis Downtown Houston, Texas

**Host Hotel:** Marriott Marquis Downtown Houston, Texas

**Dates:** Wednesday, May 17 to Sunday, May 20, 2028

**Host Section:** ASHE- Houston Section

**Website:** Being Developed

### **Conference Co-Chairs:**

- Rich Fields

### **Executive Committee and Roles:**

- Ryan Ramierz- treasurer
- Kristin Morris- Secretary
- Adam White- Liaison with Section
- Rich Fields- Developing
- Gary Antonella- Developing

### **Sub Committee Chairs (still forming):**

- Venue Selection Committee: Blair Stocker
- Technical Program Committee- Rich Fields
- Culinary Planning Committee- Hugh Durlam
- Exhibitor Engagement Committee- Craig Vickery

### **Activities/Accomplishments/ Status:**

- Established Conference Dates
- Selected Venue
- Reviewing Contract
- Selected Venue /Reviewing Contract
- Invited ASHE National to visit venue (Nikki Parris)
- Selected Executive Committee
- Developed and Approved Logo



**Building Tomorrow's Highways Today... Texas Sized!**

- Opened Bank Account – Bank of America
- Developed Letterhead
- Sent request for Stipend (National)
- Sent request for Stipend (Section)
- Selecting Committee Chairs and members (ongoing):
- Agenda/ Schedule: Developed tentative agenda / ongoing
- Speakers: Developing list of speakers / ongoing
- Offsite Event: TBD
- Gala Event: Marriot Marquis/ ongoing
- Guest Tours: TBD
- Transportation: TBD
- Printer: TBD
- Program Book: TBD
- Hospitality Suite: Marriott Marquis 29<sup>th</sup> Floor, Presidential Suite

**Major Actions for Next Quarter:**

- Establish Website / Domain Name / Host
- Finalize Committee Assignments
- Sign Venue Contract with approval

This concludes our 2025 Q2 Report. If you have any questions, please free to contact us.

Respectfully submitted,

Blair C. Stocker, PE  
ASHE 2028 National Conference Chairman

**ATTACHMENT B**  
**Status of 2025/2026 Budget**

Item	No.	EXPENSES	Proposed Budget FYE 2026	Notes
A.	<b>BUDGET/AUDIT COMMITTEE</b>			
	A101.0	Budget/Audit Committee	\$ -	No necessary expenses
		<b>TOTAL:</b>	<b>\$ -</b>	
B.	<b>CONSTITUTION &amp; BYLAWS COMMITTEE</b>			
	B101.0	Constitution and Bylaws Committee	\$ -	No necessary expenses
		<b>TOTAL:</b>	<b>\$ -</b>	
C.	<b>EXECUTIVE COMMITTEE</b>			
	C102.0	Audit & CPA, Assoc. fees	\$ 11,500.00	Includes 1 conference audit @ \$2,500
	C103.0	Awards, pins, & ribbons	\$ 7,500.00	This includes conference physical awards - need to buy pins this year
	C104.0	Committee Chair travel for Board Mtg by President's invitation	\$ 5,100.00	2 Committee Chairs @ 3 meetings @ \$850
	C105.0	Hardware - Purchase and Repair of Computer(s)	\$ 2,500.00	New computer
	C106.0	Contingencies, legal, bank fees	\$ 1,000.00	Reviewed with Sam
	C107.0	Donations, memorials, gifts	\$ 500.00	Per Nancy - hold
	C108.0	Employee - taxes: fica, unemployment, local	\$ 11,020.00	29% of wages
	C109.2	Employee - compensation, wages, bonus, etc.	\$ 38,000.00	
	C111.0	Insurance - business	\$ 8,500.00	
	C112.0	Employee - miscellaneous expenses	\$ 250.00	
	C114.3	Business Office - Rent	\$ 3,000.00	\$250/month *12
	C115.0	Postage, UPS, Fed Ex. - Delivery	\$ 1,000.00	Per Nancy - hold
	C116.2	Office Supplies and Software: purchases and upgrades	\$ 4,500.00	Office supplies at \$1,000.00. Software for PR at \$2,000.00. Office 365 \$1600
	C117.0	President's travel & expenses (Not to board mtgs.)	\$ 15,000.00	20 Sections @ \$750 each
	C119.0	Refunds	\$ -	Leave for unknown refunds
	C120.0	Executive Committee Meeting	\$ 8,225.00	One night early at 3 board meetings + \$3,500 for stand alone EC meeting
		<b>TOTAL:</b>	<b>\$ 117,595.00</b>	
D.	<b>NATIONAL SCHOLARSHIP FOUNDATION</b>			
	D101.0	National Scholarship Foundation	\$ 2,000.00	Ongoing support of National Scholarship Fund
		<b>TOTAL:</b>	<b>\$ 2,000.00</b>	
E.	<b>NATIONAL BOARD</b>			
	E101.1	Board Mtg. Directors Lodging	\$ 23,520.00	\$225*17 people*3 board meetings+\$225*(2/meeting)* 3 board meetings (Extra night) + \$713*15 (conference)
	E101.2	Board Mtg. Directors Travel	\$ 34,000.00	\$500*17 people*4 board meetings
	E103.0	Board National Conference Registration	\$ 9,125.00	14 @ 625 (member) + 1 @ 375 (government)
	E104.0	Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$ 15,000.00	Per Nancy - hold
		<b>TOTAL:</b>	<b>\$ 81,645.00</b>	
F.	<b>NATIONAL CONFERENCE COMMITTEE</b>			
	F101.0	Conference Banners Updates and Shipping	\$ 1,200.00	\$1000 for updates/\$200 for shipping
	F102.0	Upcoming ASHE National Conference Advance	\$ 15,000.00	Seed money for next conference
	F103.0	Annual ASHE National Conference Sponsorship	\$ 5,000.00	Sponsorship of Past Presidents Lunch
	F104.0	NCC Committee Travel (Hotel Visit)	\$ 1,000.00	One NCC member hotel previsit
	F105.0	Past Presidents' Stipend for National Conference	\$ 1,625.00	5 Past National Presidents @ \$325
	F106.0	NCC Chair Stipends to Conference	\$ 1,500.00	NCC attendee @ conference
		<b>TOTAL:</b>	<b>\$ 25,325.00</b>	
G.	<b>NEW SECTIONS COMMITTEE</b>			
	G101.0	Startup Grant	\$ 2,400.00	Four(4) Sections @ \$600.00
	G102.0	New Section Banners	\$ 1,200.00	Three (3) Sections @ \$400
	G104.0	Travel - New Section startup & chartering	\$ 4,500.00	3 visits @ \$1,500 each
	G107.0	Exhibiting (Booth & Attendees); AASHTO type conferences	\$ 6,000.00	3 conferences @ \$2,000 each
		<b>TOTAL:</b>	<b>\$ 14,100.00</b>	
H.	<b>NOMINATING COMMITTEE</b>			
	H101.0	Expenses for the MOY, YMOY, and Lifetime of the Year National Awards.	\$ 4,500.00	3 winners travel & registration @ \$1,500 each - Awards paid under EC
		<b>TOTAL:</b>	<b>\$ 4,500.00</b>	
I.	<b>OPERATIONS OVERSIGHT COMMITTEE</b>			
	I102.0	National Directors Travel	\$ 7,000.00	10 directors local travel to 2 sections each @ \$350
	I102.0	Project of the Year - Awards & Committee Expenses	\$ 3,000.00	Includes committee chair travel and registration at conference.
	I105.0	Exposure Funds to Regions (From Outreach Committee)	\$ 6,000.00	Request to hold
		<b>TOTAL:</b>	<b>\$ 16,000.00</b>	
M.	<b>PUBLIC RELATIONS COMMITTEE</b>			
	M103.0	Conference Exposure, Social Media	\$ 2,000.00	Per Amanda
	M104.0	Promotional Materials, Social Media	\$ 2,000.00	Per Amanda
	M105.0	Shipping - ASHE Display	\$ 1,000.00	Per Amanda
		<b>TOTAL:</b>	<b>\$ 5,000.00</b>	

## **ATTACHMENT C**

**Marriott Marquis Downtown Houston**



## Marriott Marquis Houston

1777 Walker Street, Houston, TX, 77010, US



Check-in:

Wed, Sep 3

Check-out:

Thu, Sep 4

Rooms:

1

Adults

2

Kids

0

**FIND ROOMS**

[Photos](#)

[Map](#)

[Groups\(9+ Rooms\)](#)

[Weddings](#)

**Unlock \$25 off** today's booking

Guest Reservations™ is an independent travel network. [Learn more](#)

## Rooms & Rates



9

### 1 King Bed

With your stay:

Free Internet

[Room amenities, details, and policies](#)

**CHECK RATES**

[Today's Low Rate](#)



12

## 2 Queen Beds

With your stay:

Free Internet

[CHECK RATES](#)

[Today's Low Rate](#)

[Room amenities, details, and policies](#)



11

## 2 Queen Beds, Hearing Accessible

With your stay:

Free Internet

[CHECK RATES](#)

[Today's Low Rate](#)

[Room amenities, details, and policies](#)



6

## Club 1 King Bed

With your stay:

Free Internet

[CHECK RATES](#)

[Today's Low Rate](#)

[Room amenities, details, and policies](#)



3

## 1 King Bed, Corner

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



8

## 1 King Bed Guestroom

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



10

## 1 King Bed Guestroom, High Floor

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



7

## 1 King Bed, View

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



9

### Executive 1 King Bed, Corner, Pool View

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



8

### 2 Queen Beds, View

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



5

### Executive 1 Bedroom 1 King Bed Suite

With your stay:

Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

[Today's Low Rate](#)



11

## 2 Queen Beds Guestroom

With your stay:

 Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

 [Today's Low Rate](#)



8

## 1 King Bed, Hearing Accessible

With your stay:

 Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

 [Today's Low Rate](#)



5

## Executive 1 Bedroom 1 King Bed With Sofabed Suite, Mobility Accessible, Roll In Shower, View

With your stay:

 Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

 [Today's Low Rate](#)



4

## Cosmopolitan 1 King Bed With Sofabed Suite, Corner, Pool View

With your stay:

 Free Internet

[Room amenities, details, and policies](#)

[CHECK RATES](#)

 [Today's Low Rate](#)

[FIND AVAILABLE ROOMS](#)

## About Marriott Marquis Houston

### Welcome to Marriott Marquis Houston

Experience the vibrant heart of Houston at the Marriott Marquis Houston, situated conveniently just steps from the George R. Brown Convention Center and the lush landscapes of Discovery Green Park. This centrally-located hotel not only offers accessibility to key attractions but also boasts unique features and top-notch amenities to enhance any stay, whether for business or leisure.

Guests can immerse themselves in a variety of culinary experiences at the hotel's six diverse dining venues. Enjoy the local flavors of American cuisine at Biggio's, delve into the rich tastes of Mexico at Xochi by award-winning chef Hugo Ortega, or explore a sophisticated collection of over 200 wines paired with delightful tapas at Cueva wine bar. For those on the go, Texas T coffee house and Walker Street Kitchen provide hearty breakfasts and energizing beverages.

Enhance your Houston visit by relaxing in the year-round outdoor pool featuring a Texas-shaped lazy river, an iconic nod to the state's grandeur. Maintain your workout routine at the 24-hour fitness center, equipped with modern equipment, or indulge in a rejuvenating spa session at the full-service spa facility.

- Year-round outdoor pool with Texas-shaped lazy river
- Six on-site restaurants including a wine bar and a café
- Full-service spa offering a range of therapeutic treatments
- 24-hour fitness center with a variety of exercise equipment
- Strategic location near sports venues and cultural attractions

All guest rooms are designed for comfort and convenience, featuring flat-screen TVs with cable and premium channels, a coffee maker, fridge, and ironing facilities. Each room includes a private bathroom equipped with a hairdryer and complimentary toiletries. Select rooms offer inspiring views of the lazy river or Discovery Green Park.

Located a mere 820 feet from Minute Maid Park, home of the Houston Astros, and within a five-minute walk of the Toyota Center and BBVA Compass Stadium, Marriott Marquis Houston serves as an ideal base for exploring the energetic sports scene. William P. Hobby International Airport is just 9.3 miles away, making travel and transfers as convenient as possible for all guests.

[Less](#)

### Amenities

Room Service	Car Rental
24 hour front desk	Cable/Satellite TV
Fitness Center	Property is cleaned with disinfectant
Restaurant	Property confirms they are implementing guest safety measures
Coffee Maker	Bed sheets and towels are washed at a temperature of at least 60°C/140°F
Hot Tub or Spa	Concierge
Hair Dryer	Wheelchair Access
Swimming Pool - Outdoor	Sundries shop
Alarm Clock	Guests are provided with free hand sanitizer
Individually-wrapped food options are available	In room safe
Social distancing measures are in place	Internet Access - Free Public Access
Parking - Self	Acrylic shield between guests and staff in main contact areas
Parking - Valet	Full Kitchen
Laundry	Non-Smoking Facility
Lounge/Bar	

## Frequently Asked Questions

**What Is The Address For Marriott Marquis Houston?**

The property is located at 1777 Walker Street in Houston.

**How Much Does It Cost Per Night To Stay At Marriott Marquis Houston?**

**What Times Are Check-In And Check-Out At Marriott Marquis Houston?**

**Does Marriott Marquis Houston Have A Pool?**

**Is There A Restaurant At Marriott Marquis Houston?**

**Is There Free Breakfast Available At Marriott Marquis Houston?**

**Is There Parking Available At Marriott Marquis Houston?**

**What Is There To Do At Marriott Marquis Houston?**

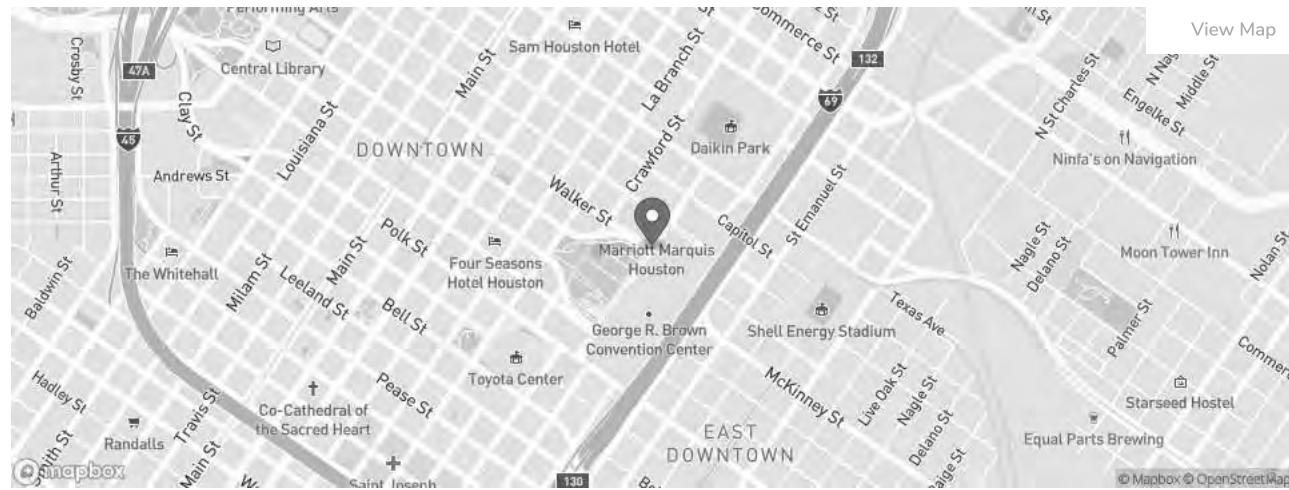
**Is Marriott Marquis Houston A Family-Friendly Hotel?**

**Are There Any Discounts Or Deals For Marriott Marquis Houston?**

**Are There Promo Or Coupon Codes Available For Marriott Marquis Houston?**

## Location

Marriott Marquis Houston  
1777 Walker Street, [Houston, TX, 77010, US](#)

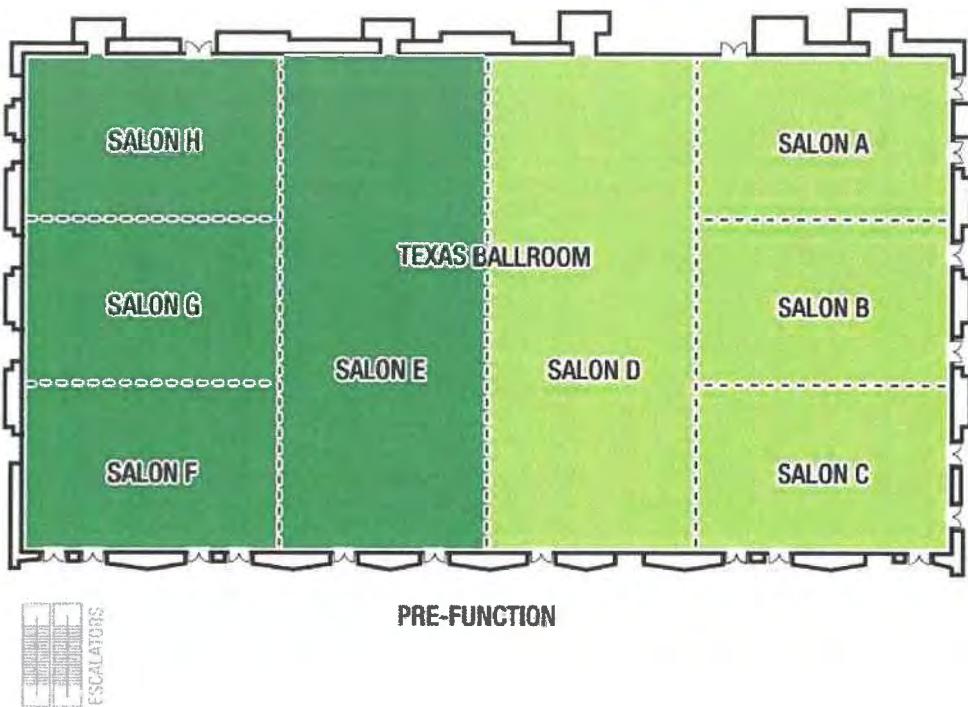


## Popular Hotels Nearby

## Level 4 - Marriott Marquis Houston

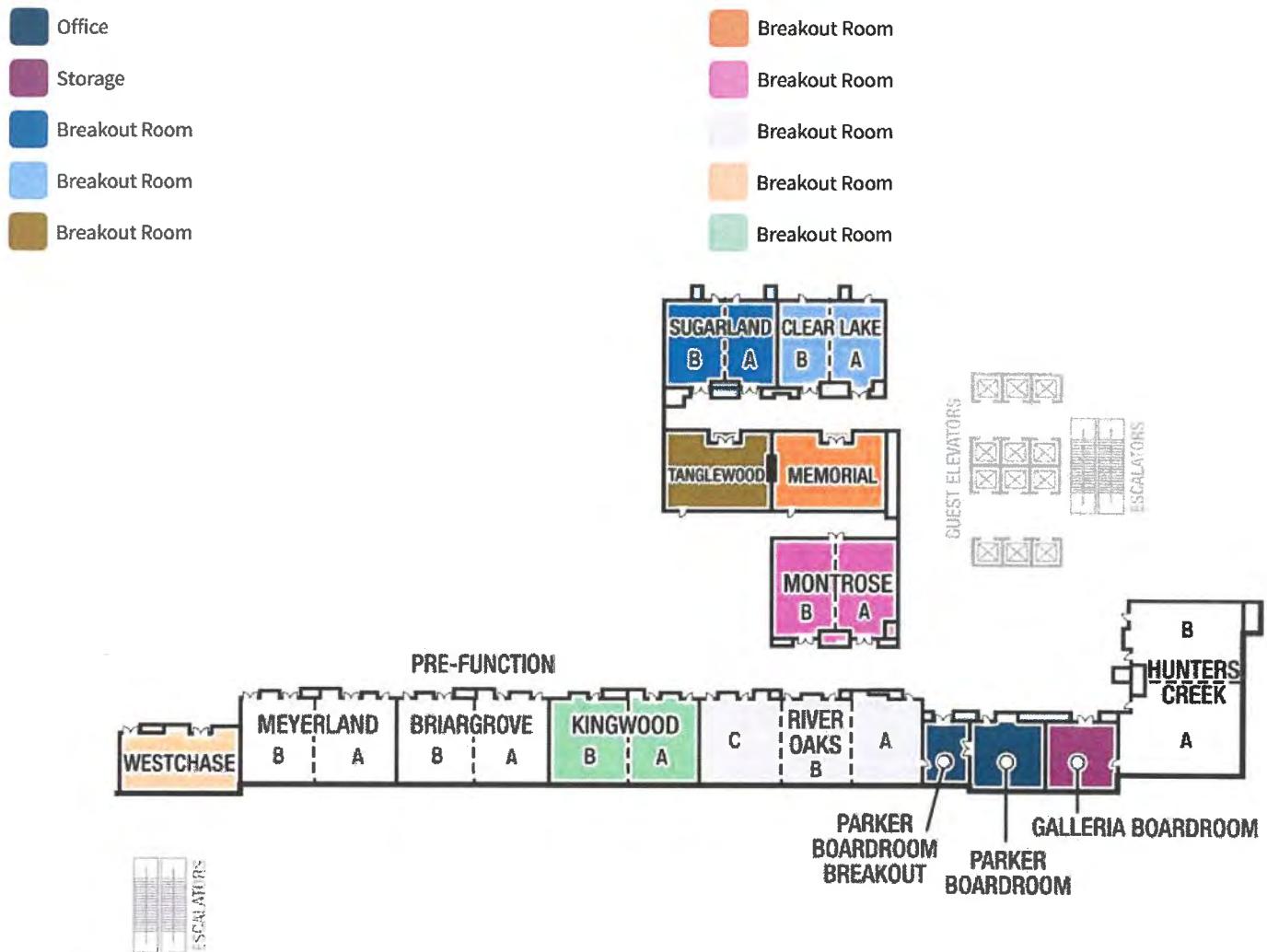
### Exhibits

### Food Room



MEETING ROOM	DIMENSIONS				CAPACITY				
	L x W x H	Sq. Ft.	Theater	Schoolroom	Conference	U-Shape	Hollow Square	Reception	Banquet
Texas Ballroom	271'x145'x24'	39,716	4800	2322	—	—	—	4119	2310
Salons A - C & F - H (each)	75'x48'x24'	3,676	418	189	44	52	64	380	200
Salon A - C & F - H (combined)	75'x145'x24'	11,029	1200	570	—	—	—	1139	720
Salon D - E (each)	60'x145'x24'	8,829	960	456	—	—	—	919	600
Salon D - E (combined)	120'x145'x24'	17,658	2400	972	—	—	—	1840	1100
Salon A - D & E - H (combined)	135'x145'x24'	19,858	2700	1080	—	—	—	2059	1210
David Mitzner Room	58'x33'x14'	1,845	140	81	36	30	36	193	120

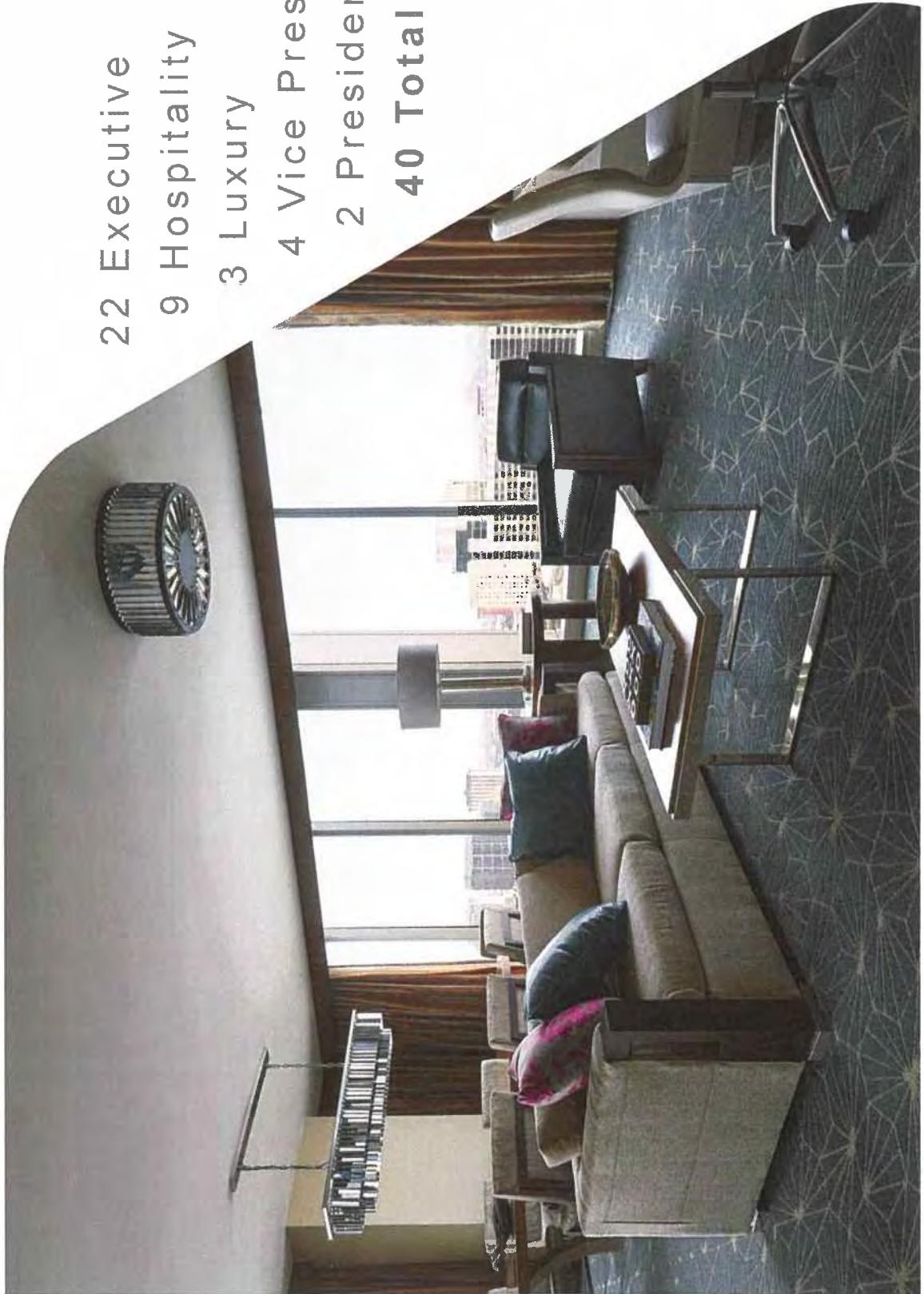
## Level 3 - Marriott Marquis Houston



## Level 3 - Marriott Marquis Houston

MEETING ROOM	DIMENSIONS				CAPACITY				
	L x W x H	Sq. Ft.	Theater	Schoolroom	Conference	U-Shape	Hollow Square	Reception	Banquet
Clear Lake	38'x34'x14'	1,220	162	60	20	28	32	130	80
Clear Lake A or B	19'x34'x14'	608	78	24	16	20	20	65	30
Sugarland	43'x34'x14'	1,390	180	72	24	28	36	147	90
Sugarland A or B	21'x34'x14'	688	90	36	16	20	20	73	40
Memorial	43'x30'x14'	1,202	102	36	16	22	24	127	60
Tanglewood	38'x30'x14'	1,075	102	36	16	22	24	113	60
Montrose	47'x39'x14'	1,693	220	84	28	28	40	179	110
Montrose A	23'x34'x14'	782	108	36	20	22	24	85	50
Montrose B	23'x39'x14'	897	112	36	20	22	24	85	60
Hunter's Creek	64'x43'x12'	2,635	324	114	40	40	52	267	180
Hunter's Creek A	36'x43'x12'	1,720	135	48	24	26	32	156	100
Hunter's Creek B	28'x41'x12'	1,075	192	63	20	22	28	111	70
River Oaks	84'x36'x14'	2,975	392	144	52	42	60	306	200
River Oaks A, B or C	27'x36'x14'	935	112	45	20	22	24	101	60
Kingwood	55'x36'x14'	1,972	254	90	32	32	40	203	130
Kingwood A or B	27'x36'x14'	935	112	54	20	22	24	101	60
Briargrove	57'x36'x14'	2,053	264	99	36	32	44	210	140
Briargrove A or B	28'x36'x14'	969	126	45	20	22	24	105	60
Meyerland	57'x36'x14'	2,052	264	99	36	32	44	210	140
Meyerland A or B	28'x36'x14'	969	126	45	20	22	24	105	60
Westchase	44'x25'x14'	1,081	124	42	28	20	28	110	70
Galleria Boardroom	28'x28'x14'	806	90	27	16	18	20	81	50
Parker Boardroom	30'x29'x14'	836	—	—	18	—	—	20	—
Altitude	209'x341'x17'	50,000	—	—	—	—	—	700	550

# SUITES



22 Executive

9 Hospitality

3 Luxury

4 Vice Presidential

2 Presidential

**40 Total**



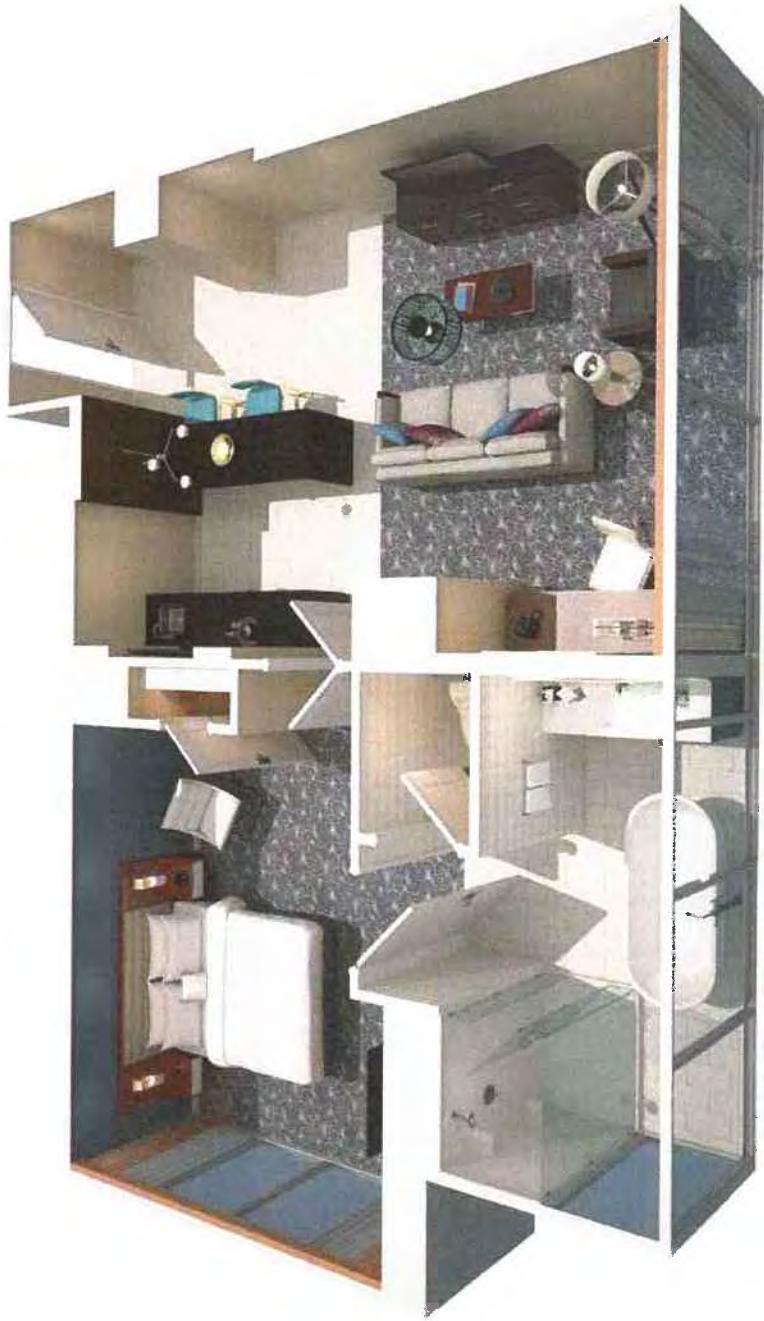
EXECUTIVE SUITE

## EXECUTIVE SUITE

710 sq.ft. one Bedroom  
Suite with a king bed,  
lounge area, and wet bar.

Ability to connect to one  
standard double queen  
guest room.

*Located at juncture of  
guest corridor with views  
of Minute Maid to the  
North & East.*





HOSPITALITY SUITE

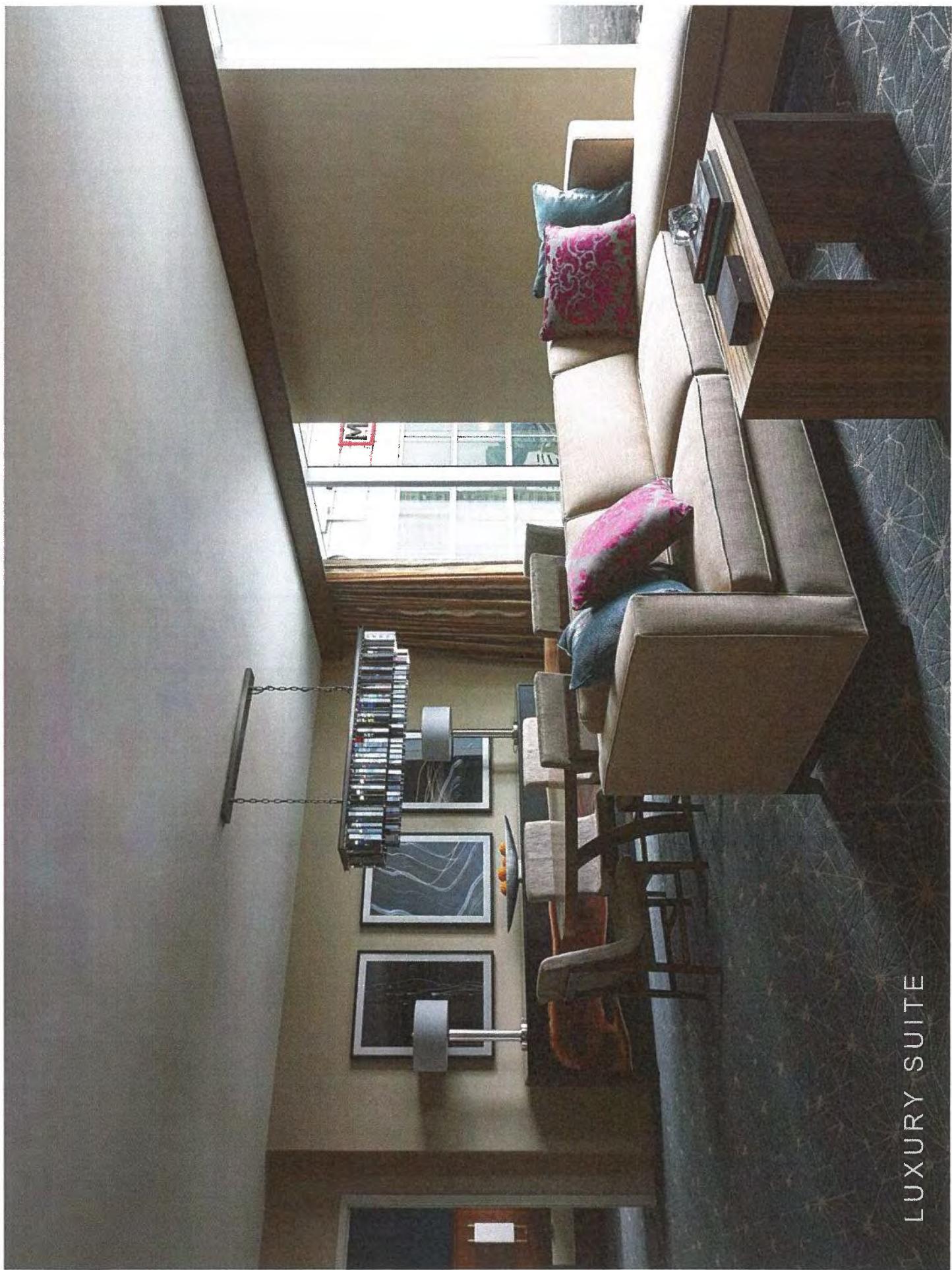
## HOSPITALITY SUITE

710 sq.ft. studio style suite,  
with one standard king bed,  
executive meeting table  
seating eight, and wet bar.

Ability to connect to one  
standard double queen room,  
and one king room.

*Located at the end of guest  
corridor with views of  
Convention Campus, Pool/  
Deck and City views to the  
South & West.*





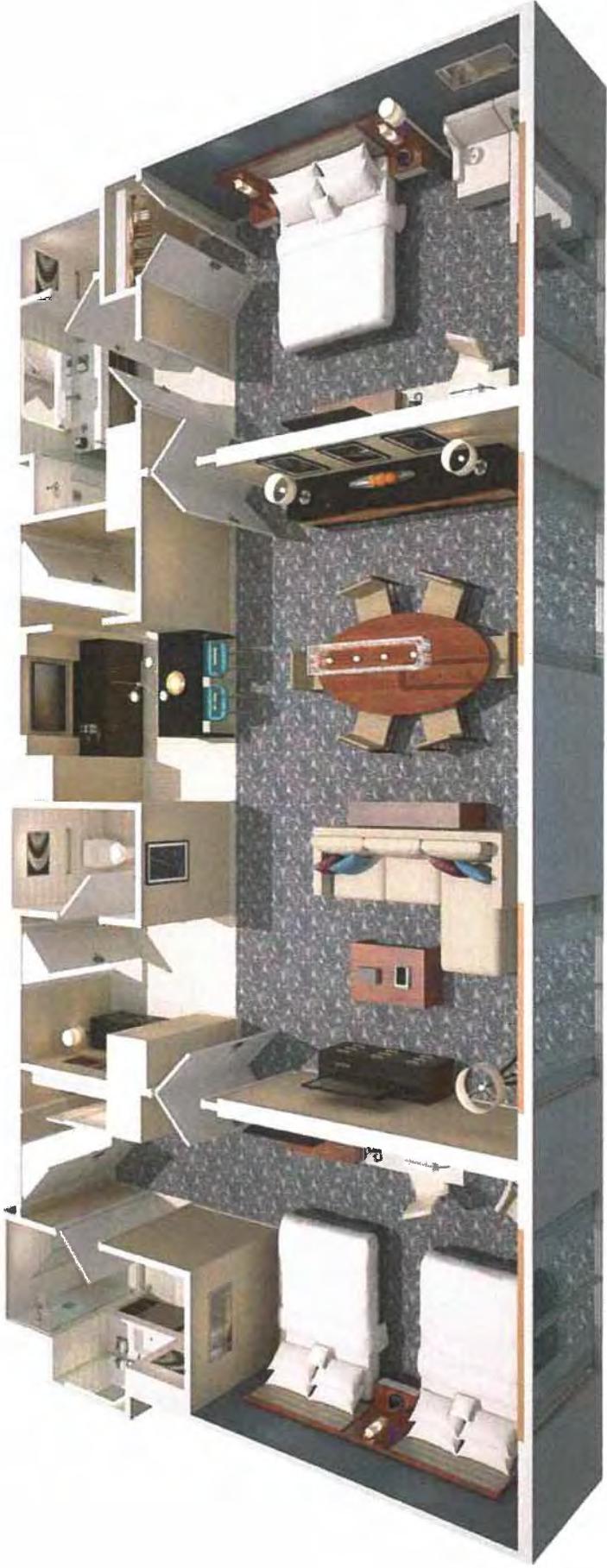
LUXURY SUITE

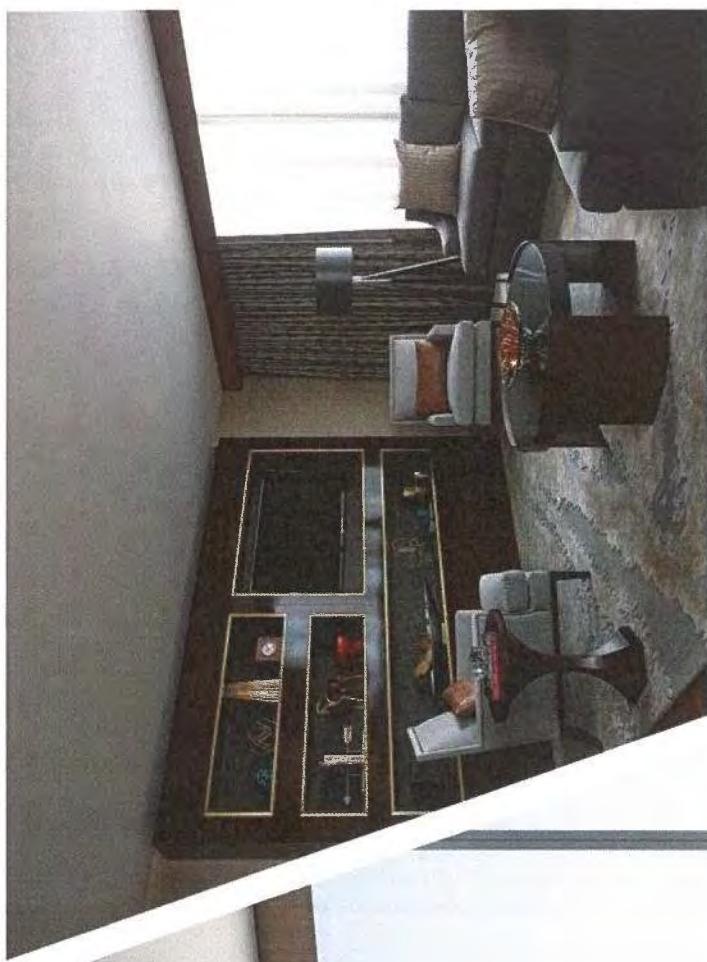
## LUXURY SUITE + CONNECTOR

1,065 sq.ft. one bedroom suite with king bed, executive meeting table seating six, lounge area with pull-out sofa, 1.5 bath, and wet bar.

Ability to connect to one standard double queen guest room.

*Located towards end of North Corridor with view of Discovery Green Park, Pool Deck and City views to South.*





VICE PRESIDENTIAL SUITE

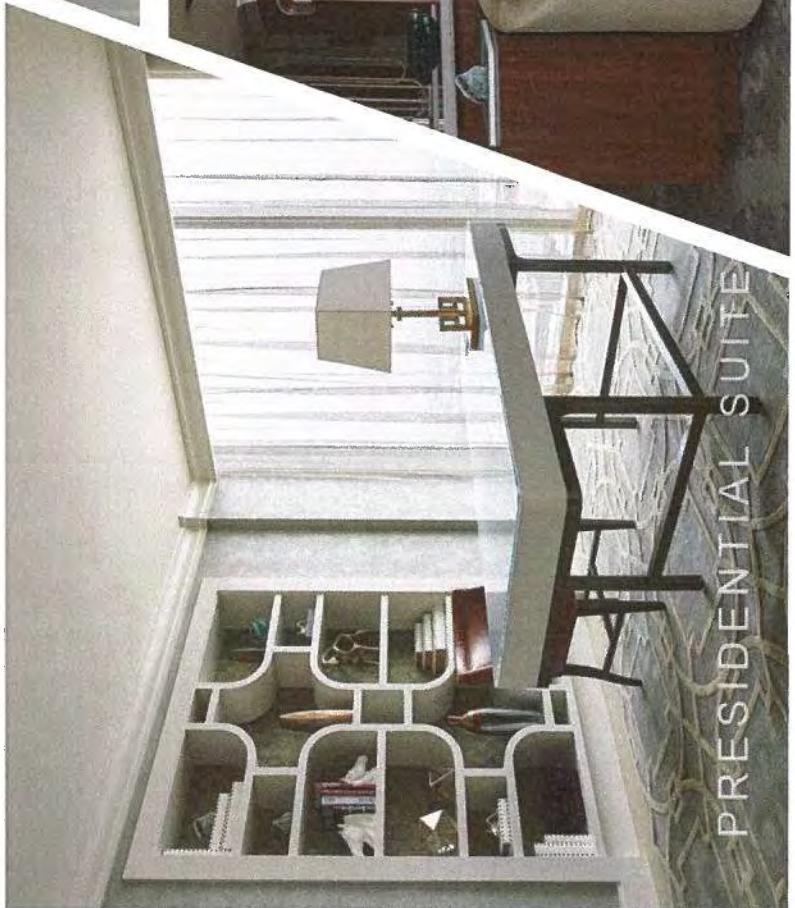
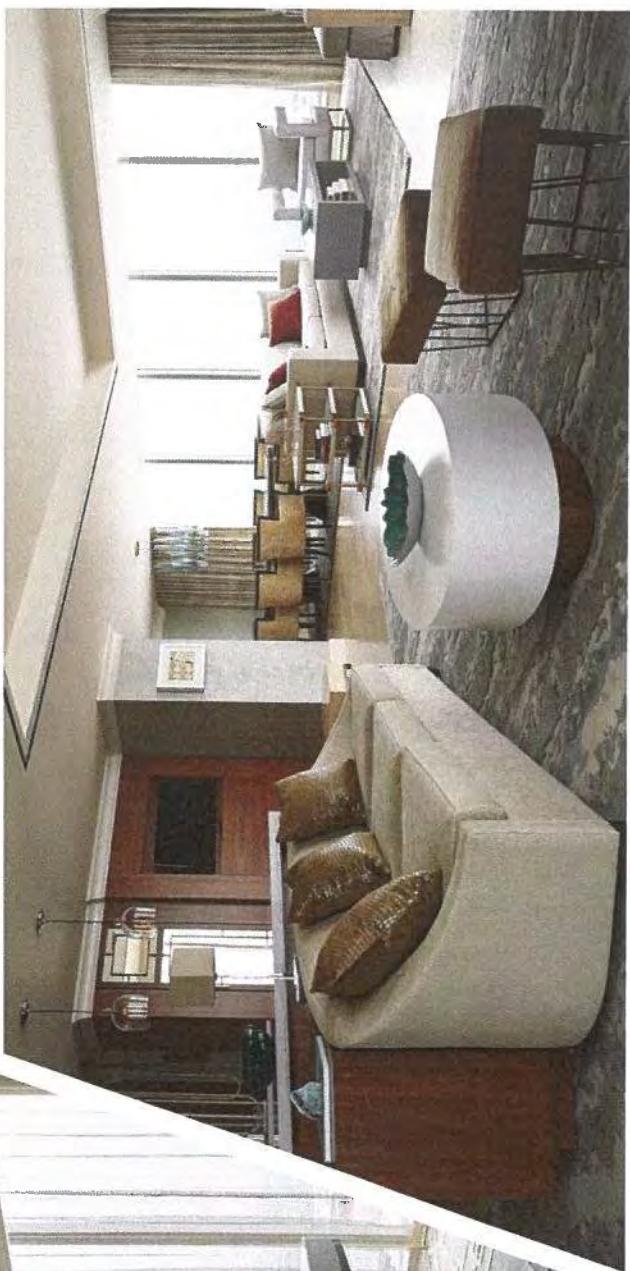
## VICE PRESIDENTIAL SUITE + CONNECTOR

1,065 sq.ft. one bedroom suite  
with king bed, executive  
meeting table seating six,  
lounge area, 1.5 bath, and wet  
bar.

Ability to connect to one  
standard king guest room.

*Located at the end of guest  
corridor with view of Convention  
Campus, Pool Deck and City  
views to the South & West.*





## PRESIDENTIAL SUITE + CONNECTOR

2,130 sq.ft. one bedroom suite with king bed and balcony, open floor plan with executive meeting table seating eight, multiple lounge areas, 1.5 bath, study, wet bar, and kitchenette.

Ability to connect to one standard Double Queen.

*City views to the South, East & West. Balcony located on Southwest corner overlooking Discovery Green Park & Amenity Deck.*





## COMMITTEE QUARTERLY REPORT

### NEW SECTIONS COMMITTEE

#### Committee Members

Brian O'Connor, Co-Chair  
Haley Slifko, Co-Chair  
Kathy Johnson – Board Liaison  
James Barr – Committee Member  
Angela Fedak – Committee Member  
Kathryn Fink, Co-Chair  
Glen Kartalis - Committee Member  
Sam Mody – Committee Member  
Dustin Quincy – Committee Member  
Farrah Rawashdeh – Committee Member  
Thomas Ziegler – Committee Member

#### E-Mail

[brian.oconnor@jacobs.com](mailto:brian.oconnor@jacobs.com)  
[haley.slifko@arcadis.com](mailto:haley.slifko@arcadis.com)  
[kathy.johnson@mbakerintl.com](mailto:kathy.johnson@mbakerintl.com)  
[james.barr@tylin.com](mailto:james.barr@tylin.com)  
[afedak@elrobinson.com](mailto:afedak@elrobinson.com)  
[kathryfink@pa.gov](mailto:kathryfink@pa.gov)  
[glen.kartalis@aecom.com](mailto:glen.kartalis@aecom.com)  
[smody@keller-engineers.com](mailto:smody@keller-engineers.com)  
[dquincy@infrastructure-eng.com](mailto:dquincy@infrastructure-eng.com)  
[frawashdeh@gfnet.com](mailto:frawashdeh@gfnet.com)  
[thomas.ziegler@pape-dawson.com](mailto:thomas.ziegler@pape-dawson.com)

Date 9/12/2025

#### Motions or Discussions to be brought before the National Board

1. None

#### Activity held since the previous Quarterly Report

1. Monthly New Section Committee Mtgs
2. 7/3, 7/24 New England Section Planning Meetings
3. 6/23, 8/18 Kansas City Core Group Calls
4. 6/26, 7/24 Carolina Coastal Core Group calls
5. 6/24 Kansas City Membership Drive Event
6. 8/5 Kansas City Project Presentation

#### Established Meeting Dates already set before the next Quarterly Report

1. Date: Ongoing – Monthly Committee Meeting calls
2. Date: Ongoing – New England
3. Date: Ongoing - KC, Carolina Coastal, Illinois Core Group Mtgs
4. 9/19 Kansas City Core Group Meeting
5. 9/24 Kansas City Technical Lunch n Learn
6. Week of 9/15 Carolina Coastal Core Group Call
7. September TBD California Core Group Call

**Current activities started or underway to identify, promote and support the New Sections endeavors.**  
(Committee *Liaisons* listed for each)

**Recently Chartered**

**Boston/New England (Glen)**

- a. Officers
  - a. President – Carrie Lavallee
  - b. VP – Joe Pavao
  - c. Susan Gavini
  - d. Andre Clarke
- b. Working on Draft By-laws
- c. May 22 – Chartering Event!
- d. 7/3, 7/24 - Planning Meetings
- e. September TBD – Board Meeting
- f. Next steps: Establish Calendar

**Tier 1 New Endeavors:**

**Carolina Coastal – Champion Chuck Nash (Kathryn/Tom)**

- a. Website set-up - <https://carolinacoastal.ashe.pro/>
- b. Completed the EIN application for bank account set-up
  - a. 8/25 - Working with NC SoS to establish organization
- c. Working to establish an interest database
- d. 6/26 – Core Group
- e. 7/24 – Core Group Call

**ACTION ITEMS:**

- Building potential membership database

**Illinois (Champion – Beth McCluskey) – Dustin (Haley/Tom)**

- a. Core Group members (Beth McCluskey/Aaron Weil)
  - Dustin to e-mail connections from MAASTO and connect with Core Group
- b. September – schedule reconnect meeting

**ACTION ITEMS:**

- Re-engage and schedule information session

**Kansas City – President – Peyton Stoner (Brian/Kathy)**

- a. Officers
  - President - Peyton Stoner
  - Treasurer – Lawrence Oquendo
  - Secretary – Tom Scully
- b. Core Group
  - Tom working on drafting the by-laws
  - Working with Technology committee to set up website
  - E-mail connections from MAASTO and connect with Core Group
- c. August 5 – Lunch n Learn (K-10 Corridor)
- d. August 18 – Payments received reflect 35 members??
- e. Week of 9/15 – Core Group Meeting

f. September 24 – Lunch n Learn (I-70)

**ACTION ITEMS:**

- Continue growing membership database

**Tier 2 Endeavors:**

**Michigan (Angela/Dustin)**

- a. Research on DOT setup
  - a. Feed back from MDOT is Lansing may be a better location
- b. Coordinate with Great Lakes Region
  - a. Kathy to discuss at next Region Board Meeting
- c. August – In person meeting with MDOT and other potential Core Group members

**ACTION ITEMS:**

- Re-engage and schedule information session

**California – James (Haley)**

- a. Core Group of 0 individual (0 officers, 0 directors)
- b. San Diego
- c. Orange County
  - May 12 – Core Group Call
  - September TBD – Core Group Follow-up call

**ACTION ITEMS:**

- B Schedule Core Group Call in June
- Reach out to connections to determine interest level and those that may be interested in being a part of the core group.
- Initial ideas for differentiating ASHE from other organizations in California.

• **Region Initiatives**

**1. Great Lakes Region**

- a. Youngstown, OH – Potential area to restart?

**2. Southeast Region**

- a. Tallahassee (NW Florida) – Chad Thompson

**Long Range Endeavors – Working to establish next Tier 1 and 2 targets**

1. Wisconsin (Tom)
  - a. Several WDOT interested in learning more
  - b. Milwaukee may be the key location in the middle of Madison and Chicago
2. Minnesota (Haley/Kathryn) – MAASTO is in Minnesota in 2025
  - a. E-mail connections from MAASTO and set up a potential Core Group call
  - b. MDOT Contact - Laurie
3. Iowa (Kathryn)
  - a. May be a potential to be one of the first professional organizations in Iowa
  - b. Kathryn to e-mail connections for potential core group names
    - a. Cedar Rapids/Des Moines?

4. St. Louis
  - a. E-mail connections from MAASTO and set up a potential Core Group call
5. Arkansas (Brian)
  - a. Lindsey Partlow Smith – engaged in the KC effort to learn the process
6. Seattle (Sam)
  - a. Manny Beigelmacher may be willing to lead the effort
  - b. Brian to send follow-up

### **2025 Conferences in Potential Growth Area**

1. WASHTO – Montana (July 20-23)
2. NASTO – New Jersey (July 8-10)
3. MAASTO – Minneapolis (August 25-27)
  - Update from attendees
    - Need to set up a schedule of dates leading up to event
    - Improved booth displays/materials
    - ASHE New Section business cards/committee e-mail
  - Planning for 2026 in Cincinnati
4. Investigate potential to attend AASHTO Conference in future years

### **Budget update**

1. **2025 – 2026 Budget: \$14,950**
2. **Spent – List items and \$ spent this quarter**
  - a. MAASTO Conference attendance
    - i. Kathryn - \$1,242.40
    - ii. Haley - \$1,556.02
3. **Previous FY 2026 Budget Balance:**
  - a. \$14,950
4. **FY 2026 Budget Balance:**
  - a. **\$12,151.58**
5. **Budget Items Next Quarter:** MAASTO Expenses, Carolina Coastal Seed Money, Kansas City Charter Event, California Seed Money
6. **List any Non-Budget Items that should be considered in the 2025 – 2026 budget:**

### **Committee Action Items:**

1. Kathy/Brian cleaning up guidance documents online.
2. Develop SOP for lead up to conference attendance.

***Note: Email this form in a Word format to Nancy Morisi [nmorisi@ashe.pro](mailto:nmorisi@ashe.pro).***



## COMMITTEE STATUS REPORT

### NOMINATING COMMITTEE

*Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with the appropriate guidelines. Administer the award Process.*

**Date:** 09-27-2025

**Report Period:** June 2025 – September 2025

**Committee Members**

Don Di Zuzio, Chair

Leigh Lilla

Michael Hurtt

Charlie Flowe

Larry Ridlen

Dave Greenwood

Sam Mody

Tom Morisi

**Email**

[ddizuzio@hntb.com](mailto:ddizuzio@hntb.com)

[llilla@nelson-construction.com](mailto:llilla@nelson-construction.com)

[mhurtt@chacompanies.com](mailto:mhurtt@chacompanies.com)

[cflowe55@gmail.com](mailto:cflowe55@gmail.com)

[leridlen@comcast.net](mailto:leridlen@comcast.net)

[greenwoodda@cdmsmith.com](mailto:greenwoodda@cdmsmith.com)

[SMody@keller-engineers.com](mailto:SMody@keller-engineers.com)

[ashenationalsecretary@ashe.pro](mailto:ashenationalsecretary@ashe.pro)

**Meetings held since the previous Quarterly Report:**

1. None

**Motions(s) to be brought before the National Board:**

1. None

**Discussions to be brought before the National Board:**

1. None

**Activities:**

1. Confirmed team's participation for this term (2025-2026)
2. Nominations notices to be issued at the end of September 2025
3. Anticipated Nomination:
  - a. Three National Directors
  - b. Secretary Elect
  - c. Other Awards

**Budget Update:**

1. 2025 – 2026 Budget: No expenditures

-END-



## COMMITTEE STATUS REPORT

### OPERATIONS & OVERSIGHT COMMITTEE

*Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.*

**Date: 09/09/2025**

**Report Period: 04/16/2025-09/05/2025**

#### **Committee Members**

	<b><u>E-Mail</u></b>
Dave Greenwood, Chair	<a href="mailto:greenwoodda@cdmsmith.com">greenwoodda@cdmsmith.com</a>
<a href="mailto:niko@jmt.com">Nikole Cao</a>	<a href="mailto:niko@jmt.com">niko@jmt.com</a>
Nimish Desai	<a href="mailto:ndesai@dewberry.com">ndesai@dewberry.com</a>
Rob Prophet	<a href="mailto:rprophet@trafficpd.com">rprophet@trafficpd.com</a>
J.T. Lincoln	<a href="mailto:jlincoln@dewberry.com">jlincoln@dewberry.com</a>
Glen Kartalis	<a href="mailto:Glen.Kartalis@aecom.com">Glen.Kartalis@aecom.com</a>
Jim Shea	<a href="mailto:shea@cvelimited.com">shea@cvelimited.com</a>
Stan Harris	<a href="mailto:sharris80uk@gmail.com">sharris80uk@gmail.com</a>
Sunserea Gates	<a href="mailto:sgates@vhb.com">sgates@vhb.com</a>
James Barr	<a href="mailto:james.barr@tylin.com">james.barr@tylin.com</a>

#### **Meetings held since the previous Quarterly Report**

1. Section Health Form and Guidelines formally adopted.
2. Official Committee Meeting not held. Reached out to committee members to confirm willingness to remain on the committee.
3. Working with National Office to disseminate the section health form and guidelines to National Directors and to work with Region/Section leaders to implement the section health process.
4. Work is progressing on the Region Operating Manual draft.
5. National Director Dave Stills attended a Circle City Section Event on August 19<sup>th</sup>.

#### **Motion(s) to be brought before the National Board:**

None

#### **Discussions to be brought before the Board:**

1. Provide update on Section Health Form.
2. PPT Guidelines and Form to be disseminated and posted to website.

#### **Status of action items:**

1. Dissemination of Section Health Form to occur before Board Meeting on 9/27.

#### **Budget update**

1. 2024 - 2025 Budget: \$6,500

2. Expenditures – List items and \$ spent this quarter: \$219.00 spent for one Board member to attend Circle City Event.
3. Current Budget Balance: \$3,018.98
4. List any Non-Budget Items that should be considered: N/A

**Strategic Plan Initiatives:**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? **None reported. To be part of the Section Health Form process.**
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). **Section Officer Training to be provided during two sessions in November. Focus is also on finalized section health and providing a formal evaluation form to be used by National/Region directors.**
3. Did you provide support for any Section/Region activity, monetary or participation? **Board Member visit to Circle City Event.**
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region). **Section health form finalized and is the priority.**
5. How did your committee empower or support the Regions this quarter? (Example: assigning a specific task to the Region leaderships or preparing materials at the Region level). **Section health to be discussed further at 9/27 Board Meeting.**
6. What role, if any, did innovation and technology play in your committee activities this quarter? **Webinar on StarChapter provided to regions/sections on 8/21 and 8/26.**



## COMMITTEE STATUS REPORT

### Resource Center Subcommittee

*Maintain the Resource Center documents, as requested by the appropriate committee.  
Recommend and coordinate changes to documents as needed*

#### Committee Members

Richard Cochrane, Chair  
Tom Morisi (liaison)  
Nancy Morisi

#### E-Mail

RCochrane@ashepro  
ASHENationalSecretary@ashe.pro  
NMorisi@ashe.pro

**Date:** Sept 5, 2025

**Reporting Period:** Q3 2025

#### Meetings held since the previous Quarterly Report

1. None
- 2.

#### Motion(s) to be brought before the National Board:

None

#### Discussions to be brought before the Board:

1. None

#### Status of action items:

Posted the following documents to the web site:

Completely replaced Dnn series documents with newly formatted documents on the website.  
Document IDs now represent the section in which they appear.  
All documents are now on the SharePoint repository.

#### Budget update

1. 2023 - 2024 Budget: \$0,000.00
2. Expenditures – List items and \$ spent this quarter:
  - a.
3. Current Budget Balance: \$
4. List any Non-Budget Items that should be considered.

#### Strategic Plan Initiatives:

1. *Did the Committee support the Regions/Sections to add members in the category of government agency, contractor, or suppliers? Not applicable*
2. *How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). All website updates support outreach to the transportation community*

3. *Did you provide support for any Section/Region activity, monetary or participation?* **No**
4. *How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region)* **By keeping the resource center up-to-date, this committee provides information to sections and regions to keep their programs up-to-date.**
5. *How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)* **Not applicable**
6. *What role, if any, did innovation and technology play in your committee activities this quarter?* **Updating the resource center, which is hosted on the website, involves technology and innovation.**



## COMMITTEE STATUS REPORT

### SOCIETY HISTORY SUB-COMMITTEE

Record all ASHE Section, Region and National activities for posterity.

#### Committee Members

	E-Mail	
Richard Cochrane, Chair	RCochrane@ashe.pro	<u>Date:</u> 2025-09-05
Stephen Lester	stevelester24@gmail.com	<u>Report Period:</u> Q3-2025
Charlie Flowe	cflowe@ashe.pro	
Larry Ridlen	leridlen@comcast.net	
Ron Springman	rspring4@verizon.net	
Dave Greenwood (Board liaison)	greenwoodda@cdmsmith.com	

#### Meetings held since the previous Quarterly Report

1. None

**Motion(s) to be brought before the National Board** - None

**Discussions to be brought before the board** –

None

#### Committee activities

- Updated web data on the History Pages to the 2025 – 2026 information
- Added new sections to the ASHE Timeline

#### Status of action items

1. **2024-2025 Budget:** \$0.00
2. **Current Budget Balance:** \$0.00
3. **List any Non-Budget Items that should be considered.**

#### Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? **Not applicable**
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). **Not applicable**
3. Did you provide support for any Section/Region activity, monetary or participation? **The history committee's work, by posting historical data on the website, supports the individual National Conferences by supplying data for conference program books and agendas.**

4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) **Not applicable**
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) **Not applicable**
6. What role, if any, did innovation and technology play in your committee activities this quarter? ?  
**The history committee's work, by posting historical data on the website, supports the individual National Conferences by supplying data for conference program books and agendas.**



## COMMITTEE STATUS REPORT

### NATIONAL PROJECT AWARD SUBCOMMITTEE

*Committee to select National Project of the Year*

**Date:** 9.5.25

**Report Period:** Fall Sep/Oct 2025

<b>Committee Members</b>	<b>E-Mail</b>
Dan Laird, Chair -	<a href="mailto:d.laird@gaconsultants.com">d.laird@gaconsultants.com</a>
Jerry Pitzer –	<a href="mailto:jerry1368@yahoo.com">jerry1368@yahoo.com</a>
Stan Harris –	<a href="mailto:sharris80uk@gmail.com">sharris80uk@gmail.com</a>
Brian Post –	<a href="mailto:bpost@atcplc.com">bpost@atcplc.com</a>
Frank O'Hare –	<a href="mailto:Fohare@columbus.rr.com">Fohare@columbus.rr.com</a>

#### **Meetings held since the previous Quarterly Report**

1. None

#### **Motion(s) to be brought before the National Board:**

None

#### **Discussions to be brought before the Board:**

None

#### **Status of action items:**

1. Post initial advertisement for the 2025 National Project of the Year Awards Program in the winter edition of the Scanner.
2. Hold meeting.

#### **Budget update**

1. 2024 - 2025 Budget:
2. Expenditures – List items and \$ spent this quarter:
  - a. None
3. Current Budget Balance:
4. List any Non-Budget Items that should be considered.

#### **Strategic Plan Initiatives:**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? No
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). None
3. Did you provide support for any Section/Region activity, monetary or participation? None

4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) None
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) None
6. What role, if any, did innovation and technology play in your committee activities this quarter? None



## COMMITTEE STATUS REPORT

### Scanner Committee

Date: 9/15/2025 Spring 2025 Scanner issue

<u>Committee Members</u>	<u>E-Mail</u>
<b>Committee Members</b>	
<i>Name</i>	<i>Title</i>
<i>Rhonda Cardone</i>	<i>Chair</i>
	<a href="mailto:rcardone@Dewberry.com">rcardone@Dewberry.com</a>
<i>Kathryn Fink, PE</i>	<i>Member</i>
	<a href="mailto:kathryfink@pa.gov">kathryfink@pa.gov</a>
<i>Sunserea Gates</i>	<i>Member</i>
	<a href="mailto:sgates@vhb.com">sgates@vhb.com</a>
<i>Dave Stills, PE</i>	<i>Board Liaison</i>
	<a href="mailto:dave.stills@gspnet.com">dave.stills@gspnet.com</a>

#### Meetings held since the previous Quarterly Report

1. Date – 4/16/25 Members in attendance – Rhonda Cardone, Dave Stills, Kathryn Fink, Sunserea Gates, Tammy

**Agenda:** Final selection of top 3-4 winning articles

2. Date – 5/1/25 Distributed the RFP for new editor

**Agenda:** finalized RFP for the editor/publisher

3. Date – 8/14/25 Members in attendance

**Agenda:** Way forward with the New Editor - Trestle has been approved by Jim and the board as the new editor/publisher. Can the cost be reduced or determined by the page count? We are checking with Trestle. "Run scanner like a business." The board likes the idea that we do this, which refers to our ability to bring in advertising dollars to meet the publishing costs. We should increase our advertising prices and put together a plan to reach out to more advertisers and, as suggested, meet our costs.

4. **Date 9/16/25** Agenda: upcoming meeting with Trestle to discuss the transition from TNT to Trestle.  
**It is suggested that the contract with Trestle have a contract for two issues only: winter and Spring editions, and then evaluate; they also want future contracts to be done per FY. We will see how this works for the first part.**

#### **Giving out the Awards at the Luncheon**

- Display for the award. Slides for powerpoint presentation to illustrate the awards and the recipients.
- Check on the Award recipient's attendance
- Rhonda to reachedout and got names of who will accept the awards and if they plan to attend the luncheon.
- Authors given plaques.
- Design of the SAY Awards
- We announced the winners ((Author, Section and Region) in the this issue of Scanner magazine

#### **People's Choice Awards**

- Votes were collected during the conference for The People's Choice Award. Amanda set up the QR code and work with Rhonda created the information for voting. Tammy will design the flyer that will go in the Welcome packet at registration with the QR codes. The votes were automatically totaled by the QR code. The winning article was announced at the dinner. A slide was sent for the presentation.

#### **Motion(s) to be brought before the National Board:**

Provide specific language for a motion, if any, to be brought before the National Board.

None

#### **Discussions to be brought before the Board:**

None

#### **Status of action items:**

1. Meeting with Trestle to transfer materials from TNT to Trestle. Finalize details of contract and immediate items for Trestle to get started.

#### **Budget update**

Final invoice for Summer 2025 Scanner from TNT Graphics: total of **\$12,701.00** and items for the conference, such as slides and awards: **\$740.96** for a total of **\$13,441.96**

INVOICE #	DATE	TOTAL DUE	DUUE DATE	TERMS	ENCLOSED
5343	06/30/2025	\$12,701.00	07/20/2025	Net 20 days	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
layout/design	---1st Quarter:Summer (June-August)---			
write/edit/proof	1st Quarter: Summer (June-August) 48 pages --edit (23) articles; includes Pres. Message, scanner chair message, As the Wheel Turns, (11) MileMarkers & proofing hard copy	1	4,164.00	4,164.00
web development	--configure for digital publishing; eBlast graphic	1	310.00	310.00
Services	Office Expenses:	1	0.00	0.00
coordination	Invoice for ad sponsorships; renewals & contacting new sponsors	1	400.00	400.00
printing	Printing & Mail: (2) color proofs for Kay (proofer) & Sandy Ivory	1	40.00	40.00
printing	(792) scanners & prep for mail	1	4,888.00	4,888.00
postage	postage to mail (788) scanners	1	974.00	974.00
	SUBTOTAL			12,701.00
	TOTAL			12,701.00
	BALANCE DUE			<b>\$12,701.00</b>

INVOICE #	DATE	TOTAL DUE	DUUE DATE	TERMS	ENCLOSED
5344	07/16/2025	\$740.96	08/05/2025	Net 20 days	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
specialty item coordination	(3) SAY award plaques; & (1) People's Choice plaque search/order/proof	1	229.96	229.96T
layout/design	People's Choice handout	1	100.00	100.00
layout/design	(4) PPT slides for SAY awards	1	150.00	150.00
layout/design	People's Choice handout jpeg for National Conference app (\$50)	1	0.00	0.00
printing	(500) People Choice postcard handouts	1	120.00	120.00T
shipping	--to National Conference ATTN: Sean Pence	1	20.00	20.00
	SUBTOTAL			719.96
	TAX			21.00
	TOTAL			740.96
	BALANCE DUE			<b>\$740.96</b>

#### Strategic Plan Initiatives:

Scanner Magazine will continue the awards program for SAY Scanner Article of the Year and People's Choice Award. This is to provide more visibility for the magazine as well as improve the quality of the articles and encourage visibility of the ASHE Strategic Plan Objectives by promoting the following article evaluation factors:

- Value to the engineering profession
- Value to the community
- Innovation
- Photo quality/content connection
- Overall uniqueness
- Incorporates ASHE Strategic Objectives

**Awards were given at the Past President's Luncheon and Banquet Dinner at the national conference for the "People's Choice Awards". Scanner is supporting the Sections and Regions by recognizing the author, section and region at the conference. Future plan is to include the evaluation factors as part of the guidelines for the articles. This applies specifically to #4 and #5 below. Above table shows the sections and regions that are impacted and recognized.**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
3. Did you provide support for any Section/Region activity, monetary or participation?
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most **impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region**)
5. How did your committee **empower or support the Regions this quarter?** (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)
6. What role, if any, did innovation and technology play in your committee activities this quarter?



## Scholarship Committee Report

During the Summer there has not been a lot of progress on the Scholarship Committee. Continued focus around how to get the message out for continued success.

Date: 9/05/2025  
Report Period: 6/01/2025 – 09/01/2025

### Committee Members

Glen Kartalis, PE, Chair  
JT Lincoln, PE Co-Chair  
Don DiZuzio, PMP  
David Greenwood, PE  
Stan Harris, PE  
Dave Stills, PE  
Sam Mody

### E-Mail

[glen.kartalis@aecom.com](mailto:glen.kartalis@aecom.com)  
[jlincoln@dewberry.com](mailto:jlincoln@dewberry.com)  
[DDizuzio@tandmassociates.com](mailto:DDizuzio@tandmassociates.com)  
[greenwoodda@cdmsmith.com](mailto:greenwoodda@cdmsmith.com)  
[sharris80uk@gmail.com](mailto:sharris80uk@gmail.com)  
[dave.stills@greshamsmith.com](mailto:dave.stills@greshamsmith.com)  
[smody@keller-engineers.com](mailto:smody@keller-engineers.com)

### Meetings Held since last Quarter:

Meeting held 6/30/2025

Post Conference discussion and follow up on current balance

Discussion around process in submitting check to in University of Cincinnati

### Budget:

Carry over budget from National \$1,081 (Pending at board level)

Sponsors through QR Code	2,961.10
--------------------------	----------

Current Balance (2025/2026)	<b>\$2,961.10</b>
-----------------------------	-------------------

### Motion(s) to be brought before the National Board:

N/A

### Cumulative Committee activities:

Payment made to the University of Cincinnati in the name of Kate Boon was made in the amount of \$10,000.

**Look Ahead Activities:**

Review the application and selection process for 2025/2026

Solicitation for sponsors for 2025/2026

Next Meeting scheduled for 9/18/2025



## COMMITTEE STATUS REPORT

### Strategic Plan Committee

*The purpose of the Strategic Plan Committee is to draft, and refresh as necessary, the ASHE organization Strategic Plan. The Committee promotes and monitors the organizational performance metrics and channels actions towards achieving the strategically desired outcomes and long-term goals.*

**Date:** September 8, 2025

**Report Period:** April 2025 to August 2025

#### **Committee Members**

	<b>E-Mail</b>
Kirsten Bowen, PE	<a href="mailto:Knbowen@mbakerintl.com">Knbowen@mbakerintl.com</a>
Leigh Lilla, PE	<a href="mailto:Ililla@nelson-construction.com">Ililla@nelson-construction.com</a>
Nikole Cao, PE	<a href="mailto:NCao@jmt.com">NCao@jmt.com</a>
Kathryn Fink, PE	<a href="mailto:kathryfink@pa.gov">kathryfink@pa.gov</a>
Stan Harris	<a href="mailto:sharris80uk@gmail.com">sharris80uk@gmail.com</a>
Sunserea Gates	<a href="mailto:sgates@vhb.com">sgates@vhb.com</a>
Donato DiZuzio, PE	<a href="mailto:ddizuzio@HNTB.com">ddizuzio@HNTB.com</a>
Nancy Morisi	<a href="mailto:nmorisi@ashe.pro">nmorisi@ashe.pro</a>

#### **Meetings held since the previous Quarterly Report**

- Meeting at the conference with N. Cao, K. Fink, G. Gates, K. Bowen and J. Shea to discuss the workshop in September
- Meeting on Aug. 22 to prep for September

#### **Motion(s) to be brought before the National Board:**

N/A

#### **Discussions to be brought before the Board:**

- Stan and Nancy are exiting committee. Any recommendations for replacements?

#### **Status of action items:**

- Worked with the Operations and Oversight Committee to finalize the Section Health Assessment. Establishing a plan to distribute the assessment and explain the purpose to Sections. Would like this to be done personally and not through a mass distribution email. National Directors will need to assist with this effort.

#### **Budget update**

1. 2025-2026 Budget: **\$0**
2. Expenditures – List items and \$ spent this quarter: **N/A**
3. Current Budget Balance: **\$0**
4. List any Non-Budget Items that should be considered. **N/A**

**Strategic Plan Initiatives:**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?  
*No response*
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).  
*No response.*
3. Did you provide support for any Section/Region activity, monetary or participation?  
*No response*
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region)  
*No response*
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)  
*N/A during the previous quarter.*
6. What role, if any, did innovation and technology play in your committee activities this quarter?  
*No response*



## COMMITTEE STATUS REPORT

### Technology Committee

*Ensure that information technology (IT) is used appropriately and best serves ASHE.*

**Date: 9/5/2025**

**Report Period: Summer 2025 / 2025-Q3**

<b><u>Committee Members</u></b>	<b><u>E-Mail</u></b>
<b>Richard Cochrane, Interim Chair &amp; webmaster</b>	<a href="mailto:RCochrane@ashe.pro">RCochrane@ashe.pro</a>
<b>Michael Bywaletz, Co-Chair</b>	<a href="mailto:Mbywaletz@gmail.com">Mbywaletz@gmail.com</a>
<b>Nimish Desai, Board Liaison</b>	<a href="mailto:ndesai@dewberry.com">ndesai@dewberry.com</a>
<b>Richard Cochrane, WebMaster</b>	<a href="mailto:RCochrane@ashe.pro">RCochrane@ashe.pro</a>
<b>Jacob Morisi, WebHost</b>	<a href="mailto:jmorisi@jmserversolutions.com">jmorisi@jmserversolutions.com</a>
<b>Tom Morisi</b>	<a href="mailto:ashenationalsecretary@ashe.pro">ashenationalsecretary@ashe.pro</a>
<b>Sunserea Gates</b>	<a href="mailto:sgates@vhb.com">sgates@vhb.com</a>
<b>Kathy Johnson</b>	<a href="mailto:kathy.johnson@mbakerintl.com">kathy.johnson@mbakerintl.com</a>
<b>Charlie Flowe</b>	<a href="mailto:CFlowe55@gmail.com">CFlowe55@gmail.com</a>
<b>Susan Mason</b>	<a href="mailto:smason@gfnet.com">smason@gfnet.com</a>

#### **Meetings held since the previous Quarterly Report**

- 1/31/25 - Meeting to assist KC with their Website Setup
2. 4/3/25 - Meeting to discuss membership database
3. 7/18/25 – Committee meeting
4. 8/15/25 – Committee meeting
5. Third Friday of each month

#### **Motion(s) to be brought before the National Board:**

None

#### **Discussions to be brought before the Board:**

None

#### **Status of action items:**

Continued research into Third Party Membership Applications

- Discussed at 8/15 Meeting

StarChapter

- Promotional Webinars Aug 21 & Aug 26

#### **Website (The webmaster is NOT a mind reader)**

- Mandating ashe.pro address for all sections
  - Sections may use other vendor, but need a “redirect” from ashe.pro address
- Thirteen updates
  - New sections and updates to existing section contacts
  - Posted minutes
  - Updated various resource center documents
  - Updated officers & directors & scanner archives

SharePoint

- Development continues
-

**Budget update**

1. 2025 – 2026 Budget: \$9,000
2. Spent: \$2,865.32 Current Budget Balance: \$6,134.68
3. List any Non-Budget Items that should be considered – None

**Strategic Plan Initiatives:**

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
  - a. This is not a direct task for the Technology Committee. However, an updated Membership Database if initiated is expected to aid this initiative.
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
  - a. This is not a direct task for the Technology Committee. However, an updated Membership Database and online method to help facilitate events if initiated is expected to aid this initiative.
3. Did you provide support for any Section/Region activity, monetary or participation?
  - a. This committee continues to help facilitate Cloud and Website requests as needed.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region)
  - a. N/A
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)
  - a. N/A
6. What role, if any, did innovation and technology play in your committee activities this quarter?
  - a. See below for updates

**Cloud/Share Point**

- Access is currently available for the National Board and Committees See Secretary's Report for more information.
- Access Management – This will be administered by the Board and we will need to determine the best way to maintain a list from the sections of who should have access.
- The Committee will work on the following questions: Is there anything that needs to be documented for users such as instructions for access, best practices, storage limitations, etc. and made into an official document? Will that be the responsibility of this Committee to grant access, etc. once it is fully operational?



**ASHE National Board Meeting Summary**  
**September 27, 2025**

**Attachment 2: Section/Region Reports**



## REGION REPORT

### Great Lakes Region (04/17/2025 to 09/04/2025)

#### Officers

President	Ron Mattox	Email	ronmattox07@gmail.com
Vice President	Brad Foster	Email	bfoster@franklincountyengineer.org
Secretary	Katie Dillenburger	Email	katiedillenburger@bayerbecker.com
Treasurer	Jamie Scott	Email	jscott@bramhall-engineering.com

#### Activities:

The following is a summary of key activities for this quarter:

- May 23, 2025 – Great Lakes Region Board Meeting – Summary follows.
  - Secretary's Report – 25 communications sent to the Sections
  - Membership – GLR membership stands at 1,190
  - Treasurer's Report – Balance of \$16,300.83
  - National Director's Report – received responses to the Editor / Publisher for Scanner RFP (1-2, would like more), national Scholarship applications (17-18 received) and selection (University of Cincinnati student), Star Chapter approval and will promote and publish agreement
  - Region Funding Directive Update – The first GLR conference was held in 2024. No 2025 conference. Project of the Year awards to go back to OTEC Luncheon.
  - Bylaws – No update.
  - Budget/Audit
  - Scanner
  - Region Awards – OTEC Luncheon (10/14/2025)
  - Nominating Committee
  - PIN

#### Current Treasurer's Report:

Operating Budget	(as of 09/04/2025)
Starting Balance (04/17/2025)	\$16,776.07
Revenue	\$450.00
Expenses	\$925.24
Ending Balance	\$16,300.83

#### Events scheduled during next quarter:

Date:	10/13/2025	Event:	Great Lakes Region Board Meeting
Date:		Event:	



#### **Miscellaneous Items:**

- None

#### **Strategic Plan Initiatives:**

- Did the Sections within your Region add members in the category of government agency or contractor/supplier?

Yes, two new government/contractor/supplier members were reported by the Derby City Section and additional members from NDDOT (a few) were also reported by the Central Dacotah Section.

- Note membership drive or events intended to bring new members.

Central Ohio holds an annual Project of the Year luncheon in May. Blue Grass continues to outreach to the University of Kentucky and other schools to provide scholarships and they continue to reach out to other consultants, contractors and suppliers in the area. Derby City sponsors a Hospitality Suite at the annual ACEC/KYTC Partnering Conference, they have an annual Day at the Downs (Churchill Downs) event, and they recently added a Top Golf event all targeted at new membership and scholarship fundraising.

- How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members)

Central Ohio held their quarterly highway cleanup event. At the May 20, 2025 Blue Grass meeting, award submission participants presented project information, a luncheon was held on July 22, 2025 to thank ASHE corporate sponsors and awards were given. Lake Erie had a group volunteering effort with Cleveland Metroparks. TRIKO Valley is planning an event to support On Our Way Home organization to support a facility in New Richmond and they held a board of directors meeting on April 15, 2025, a scholarship golf outing on May 1, 2025, and a general membership meeting on May 20, 2025. Central Dacotah continues to offer PDSH's through monthly meetings.

- How did your Region produce a robust program this quarter? If applicable, provide a brief narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)

Collectively, the GLR sections hosted the following events:

# Lunch Meetings	12	# Breakfast or Evening Meetings	1
# Technical Sessions	9	# Networking Meetings	5
# Charitable/Community service activities	2	# Young Member Events	1
# Cutting-edge/Technical Session	0		
Comments:			

- How did National empower or support your Region this quarter?

Holsted Student Chapter Workshop on July 17, 2025 and Star Chapter Webinar on August 21, 2025 and August 26, 2025.



- What role, if any, did innovation and technology play in your Region activities this quarter?

Blue Grass is continuing to learn about new website and capabilities for Star Chapter, they are providing online services for renewing membership and sending meeting notices, and they continue to consider new features. Derby City webpage provides section information. Central Dacotah used Microsoft Teams for the virtual attendance option.

**Milestones:**

The following is a summary of key milestones for this quarter:

- Bluegrass sent corporate sponsorship requests and all current sponsors were maintained, online payment for lunch is available.

---

**End of Report**



**SECTION REPORTS**  
**Central Ohio**  
**Regional Directors Quarterly Report**  
**(April 2025 – June 2025)**

<b>President:</b>	<b>Dan Schmuhl</b>	<a href="mailto:dschmuhl@burtonplanning.com">dschmuhl@burtonplanning.com</a>	<b>2025 – 2026</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Danny Soroka</b>	<a href="mailto:danny.soroka@burgessniple.com">danny.soroka@burgessniple.com</a>	<b>2025 – 2026</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Craig Goodnight</b>	<a href="mailto:craig.goodnight@woolpert.com">craig.goodnight@woolpert.com</a>	<b>2025 – 2026</b>
<b>Secretary:</b>	<b>Mike Taricska</b>	<a href="mailto:Mike.Taricska@burgessniple.com">Mike.Taricska@burgessniple.com</a>	<b>2025 – 2026</b>
<b>Treasurer:</b>	<b>Waleed Al-Sharkawi</b>	<a href="mailto:walsharkawi@tooledesign.com">walsharkawi@tooledesign.com</a>	<b>2025 – 2026</b>

**Activities:**

The following is a summary of key activities for this quarter:

<b>YTD Operating Budget (As of 7/2025)</b>		<b>Membership (As of 9/2025)</b>	
Starting Balance	\$43,598.36	Starting Membership	219
YTD Revenue*	\$9,537.01	Losses	14
YTD Expenses*	\$12,432.17	Gains	2
Ending Balance**	\$40,703.28	Ending Membership (paid)	207

\*Note YTD represents fiscal year, not calendar year

**Miscellaneous Items:** None

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? No.

Note membership drive or events intended to bring in new members: Held annual Project of the Year luncheon in May.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): Held our quarterly highway cleanup event
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	1	# Breakfast or Evening Meetings	1
# Technical Sessions	1	# Networking Meetings	1
#Charitable/CommunityService Activities	1	# Young Member Events	0
# Cutting-edge/Technical Session	0		



Comments:

- **How did National or the Region empower or support your Section this quarter? (If applicable):**  
None.
- **What role, if any, did innovation and technology play in your Section activities this quarter?**  
None.

**Q 1 SECTION REPORT**  
**Bluegrass Section (KY)**  
**(From 04/01/2025 to 08/31/2025)**

**Officers**

<b>President:</b>	<b>Michael Draper</b>	<a href="mailto:mdraper@dlz.com">mdraper@dlz.com</a>
<b>Vice President:</b>		<a href="#">VACANT</a>
<b>Secretary:</b>	<b>Diana Radcliffe</b>	<a href="mailto:dradcliffe@bfwengineers.com">dradcliffe@bfwengineers.com</a>
<b>Treasurer:</b>	<b>Courtney Evans</b>	<a href="mailto:cevans@qk4.com">cevans@qk4.com</a>

**Activities:**

The following is a summary of key activities for this quarter:

- ❖ ASHE Member Meeting was held on May 20 2025
- ❖ ASHE Corporate Sponsor lunch was held on July 22, 2025
- ❖ ASHE BG Board Meeting was held (Virtual) on 04/220/2025
- ❖ ASHE BG Board meeting was held (Virtual) on 06/19/2025
- ❖ ASHE BG Board meeting was held (Virtual) on 08/21/2025

**Miscellaneous Items:**

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?
- ❖ See table for membership information. The Bluegrass Chapter continues to grow in numbers.

<b><u>Operating Budget (As of 08/31/2025)</u></b>		<b><u>Membership (As of 08/31/2025)</u></b>	
Starting Balance (04/01/2025)	\$15,201.05	Starting Membership (04/01/2025)	151
Revenue	\$ 7,639.5	Losses	0
Expenses	\$1,636.00	Gains	3
Ending Balance	\$17,109.55	Ending Membership (paid)	154

How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief narrative. (example: any community service activity, community outreach, educational activity for members):

- ❖ The Bluegrass Chapter continues to outreach to the University of Kentucky and other schools to provide scholarships to individuals who have an interest in the Highway industry. We plan to give a scholarship in the Fall of 2025.
- ❖ We continue to reach out to other Consultants, Contractors and Suppliers in the area to cultivate new relationships and memberships.

How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section) \*

- ASHE Member Meeting was held on May 20, 2025. At this meeting, Award submission participants gave a presentation on their Transportation Improvement projects. After the meeting, a poll was sent virtually to each member so they could vote on the best project.

KY 461 & KY 80 Interchange & Widening - Somerset, KY  
(Winner) Donaldson Hwy & Mineola Pike Reconstruction - Erlanger, KY  
(Winner) Winchester Avenue Improvements - Ashland, KY

- As a thank you to our ASHE Corporate Sponsors, a free luncheon was held at Carson's at Andover on July 22, 2025. At the luncheon, the yearly Transportation Improvement Project Awards were given out to the winners from each category. Under 10 million dollars and Over 10 million dollars.

(Winner) Donaldson Hwy & Mineola Pike Reconstruction - Erlanger, KY  
(Winner) Winchester Avenue Improvements - Ashland, KY

\*Comments: Networking happens before and after lunch meetings and at events.

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

How did National or the Region empower or support your Section this quarter? (If applicable)

- ❖ Not applicable this quarter.
- ❖ Continued support through providing membership certificates & pins that continue to be given at upcoming meetings.

Events tentatively scheduled during the next quarter are shown below. Others may be added as needed.

- ❖ ASHE Bluegrass will be teaming with Women of Transportation (WTS) for an afternoon Tailgate Networking activity at the Keeneland Thoroughbred horse track. That activity is planned for October 10, 2025.
- ❖ We are also planning a lunch meeting in November. We have not finalized the date, location, and meeting program.

What role, if any, did innovation and technology play in your Section activities this quarter?

- ❖ The Bluegrass Chapter is continuing to learn about the new website and the capabilities for the Star Chapter program. We are providing online services for renewing memberships and sending notices to our members for meetings and paying for lunch online as a benefit to our members.
- ❖ We are continuing to consider new features as we can to help our members. We have updated our online service that Star Chapter provides to allow up to 300 members in the database. This change is due to our chapter's initial 150-person limit, and we are at that limit. We are continuing to consider new features as we can to help our members.

## Milestones

The following is a summary of key milestones for this quarter:

- ❖ Corporate Sponsorship requests for continued yearly sponsorship were sent to all current sponsors and other Consultants. All current sponsors agreed to continue to sponsor the Bluegrass Section. No additional sponsors were added. The corporate sponsors' payments and their employees are critical to the continued success of the Section.
- ❖ Online payment for lunch continues to be available. Members enjoy paying online as it gives them a receipt for their companies to reimburse them or they can pay with their company credit card. The online payment capability is a convenient service for the members as well.
- ❖ Our Corporate Sponsors enjoy the continued ability to pay for multiple meeting attendees from one account.

## End of Report



**Cuyahoga Valley Section  
Regional Directors Quarterly Report  
(April, 2025 – August, 2025)**

<b>President:</b>	<b>Matt Johnson</b>	<b>mjohnson@palmernet.com</b>
<b>Vice President:</b>	<b>Santino Piccoli</b>	<b>s.piccoli@solmax.com</b>
<b>Secretary:</b>	<b>Scott Basinger</b>	<b>smbasinger@starkcountyohio.gov</b>
<b>Treasurer:</b>	<b>Denny Flechtner</b>	<b>denny319@att.net</b>

**Activities:**

The following is a summary of key activities for this quarter:

- April 17 ASHE/ASCE Panel Discussion
- June 20 Trap Shoot

<b><u>Operating Budget (As of 8/21/25)</u></b>		<b><u>Membership (As of 8/21/25)</u></b>	
Starting Balance	\$12,788.00	Starting Membership	111
Revenue	\$3,016.22	Losses	10
Expenses	\$4,257.10	Gains	7
Ending Balance	\$11,547.12	Ending Membership (paid)	108

**Events scheduled during next quarter:**

- August 28 re-scheduled Annual Golf Outing
- September 30 Wetlands mitigation - Granger site visit

**Student Chapter Update:** None.

**Miscellaneous Items:**

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?  
No

Note membership drive or events intended to bring in new members:



- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

- How did National or the Region empower or support your Section this quarter? (If applicable)

What role, if any, did innovation and technology play in your Section activities this quarter?

## **Milestones:**

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	% GAIN/ LOSS
Consultant Members	Consultant Members	
Government Members	Government Members	
Contract Members	Contractor Members	

End of Report

## SECTION REPORT

### **Derby City Section, Louisville KY (April 2025 thru August 2025)**

#### Officers

<b>President:</b>	<b>Katie Rowe</b>	<b>katie.rowe@greshamsmith.com</b>
<b>Vice President:</b>	<b>Kenny Carrico</b>	<b>kenny.carrico@ky.gov</b>
<b>Secretary:</b>	<b>Brian Meade</b>	<b>brian.meade@aecom.com</b>
<b>Treasurer:</b>	<b>Jonathan Berry</b>	<b>john.berry@burgessniple.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- ASHE 2027 National Conference Quarterly Meeting on May 12, 2025
- Derby City Section Meeting on June 26, 2025. Presentations for the Transportation Improvement Award finalists
- Derby City submitted SCANNER article for Summer 2025 Edition
- DERBY City Section BOD Meeting on July 27, 2025
- Derby City Section Meeting on August 15, 2025. The presenter was Zach Neihof. The topic was KYTC TISMO. Also, the Derby City Transportation Improvement Award winners were announced. held a scholarship fundraising event at TopGolf on March 7, 2025.

<b>Operating Budget (As of 3/31/2025)</b>		<b>Membership (As of 3/31/2025)</b>	
Starting Balance (date)	\$11,199.31	Starting Membership (date)	96
Revenue	\$13,972.66	Losses	5
Expenses	\$10,241.70	Gains	
Ending Balance	\$11,199.31		
Scholarship Fund	\$1,928.22		
Available Balance	\$13,002.05	Ending Membership (paid)	91

#### Events scheduled during next quarter:

<b>Date: TBD</b>	<b>Event: ASHE Derby City Section DAY at the Downs Event – Churchill Downs</b>
<b>Date: TBD</b>	<b>Event: ASHE Derby City Section Board of Directors Meeting</b>
<b>Date:</b>	

#### Miscellaneous Items:

**Corporate Sponsorship** - AECOM, Michael Baker, Gresham Smith, Burgess & Niple, WSP, Louisville Metro Public Works, GAI, STV

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? **Yes – 2**

Note membership drive or events intended to bring in new members:-**Our Section sponsors a Hospitality Suite at the annual ACEC/KYTC Partnering Conference and we have an annual Day at the Downs (Churchill Downs) event. We recently added an event at TopGolf . These events are targeted at new membership as well as scholarship fundraising.**

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section) :

# Lunch Meetings (BOD and event)	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)  
**Hosted Student Chapter Workshop on July 17, 2025**  
**Hosted StarChapter Webinar on August 21 and 26, 2025**
- What role, if any, did innovation and technology play in your Section activities this quarter? –  
**Section Webpage provides section information (leadership, contact information, section membership application, events etc..)**

**Milestones**

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 04/30/2024)		MEMBERSHIP DIVERSITY (as of 04/30/2024)		% GAIN/ LOSS
Consultant Members	59	Consultant Members	61	3%
Government Members	15	Government Members	16	6%
Contract Members	7	Contractor/Vendors Members	7	0%

---

**End of Report**



## SECTION REPORT

### **Lake Erie Section (April 2025-August 2025)**

#### **Officers**

<b>President:</b>	<b>Brian Sears</b>	<b>bsears@smeinc.com</b>	<b>Term Ends May 2027</b>
<b>Vice President:</b>	<b>Tom Flask</b>	<b>tflask@lbjinc.com</b>	<b>Term Ends May 2027</b>
<b>Secretary:</b>	<b>Kathy Johnson</b>	<b>kathy.johnson@mbakerintl.com</b>	<b>Term Ends May 2027</b>
<b>Treasurer:</b>	<b>Steve Tyneski</b>	<b>steven.tyneski@dot.ohio.gov</b>	<b>Term Ends May 2027</b>

#### **Activities:**

The following is a summary of key activities for this quarter:

- April 8, 2025 ASHE R/W Panel (In person attendance 49) Speakers answered questions about R/W Acquisition and Appraisal processes.
- May 7, 2025 Volunteering with Cleveland Metroparks (15 volunteers) helped plant native species at Wendy Park.
- May 14, 2025 Board Meeting (8 of 12 board members present) Discussed non-member government rates, upcoming program, and anniversary event options.
- June 4, 2025 Sponsored a charter bus to the ASHE National Conference in PA
- July 8, 2025 Transportation Tuesday held at The Oak Barrel in Valley View
- August 26, 2025 Board Meeting (10 of 12 board members present) Discussed upcoming program events and membership renewals.

<b>Operating Budget (As of 9/01/25)</b>		<b>Membership (As of 8/26/25)</b>	
Starting Balance (4/1/25)	\$19,625.85	Starting Membership (3/14/24)	254
Revenue	\$27,970.32	Losses	6
Expenses	\$13,574.15	Gains	9
Ending Balance	\$34,022.02	Ending Membership (paid)	257

#### **Events scheduled during next quarter:**

<b>Date: September 25</b>	<b>Event: 40<sup>th</sup> Anniversary Event</b>
<b>Date: October 29</b>	<b>Event: Baldwin Water Treatment Plant and Reservoir</b>

#### **Miscellaneous Items:**

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: N/A

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
  - Group volunteering effort with the Cleveland Metroparks.
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	1	# Breakfast or Evening Meetings	0
# Technical Sessions	1	# Networking Meetings	1
#Charitable/CommunityService Activities	1	# Young Member Events	1
# Cutting-edge/Technical Session	0		

**Comments:**

Transportation Tuesday in June

- How did National or the Region empower or support your Section this quarter? (If applicable)
  - N/A
- What role, if any, did innovation and technology play in your Section activities this quarter?

**Milestones**

The following is a summary of key milestones for this quarter:

- N/A

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### Northwest Ohio Section (from 4/18/2025 to 9/5/2025)

#### Officers

<b>President:</b>	<b>Pete Bick, PE</b>	<b>Peter.Bick@toledo.oh.gov</b>
<b>Vice President:</b>	<b>Brian Kirk, PE</b>	<b>BKirk@manniksmithgroup.com</b>
<b>Secretary:</b>	<b>Amy Zimmerman, PE</b>	<b>azimmerman@dgl-ltd.com</b>
<b>Treasurer:</b>	<b>Rich Spino, PE</b>	<b>rspino@manniksmithgroup.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- 3/20/2025 – Addressing Myths about Concrete Pavement, Wayne Moening and Phil Kresge (Ohio Concrete and NRMCA)
- 5/15/2025 – Post Installation Inspection Building a Resilient Infrastructure, Brian Harman, Northern Concrete Pipe

<b><u>Operating Budget (As of 9/5/2025)</u></b>		<b><u>Membership (As of 9/5/2025)</u></b>	
Starting Balance (date)	\$6786.82	Starting Membership (date)	51
Revenue	0	Losses	9
Expenses	786.94	Gains	7
Ending Balance	5999.88	Ending Membership (paid)	49

#### Events scheduled during next quarter:

<b>Date: 9/18/2025</b>	<b>Event: Lucas County Project Update, Jason Sisco, Lucas County Deputy Engineer</b>
<b>Date:</b>	<b>Event:</b>
<b>Date:</b>	<b>Event:</b>

#### Miscellaneous Items:

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members: No, but we are actively attempting to add new members and contractors.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	
# Technical Sessions	<u>2</u>	# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

### **Milestones**

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### TRIKO Valley Section (from – 1/1/2025 to 3/31/2025)

#### Officers

<b>President:</b>	<b>Dan Ficker</b>	<b>dficker@palmernet.com</b>
<b>Vice President:</b>	<b>Shawn Mason</b>	<b>smason@structurepoint.com</b>
<b>Secretary:</b>	<b>Shawn Mason</b>	<b>smason@structurepoint.com</b>
<b>Treasurer:</b>	<b>Eric Kistner</b>	<b>eric.kistner@stantec.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- January 21, 2025 – General Members Meeting
- February 18, 2025 – Board of Directors Meeting
- March 18, 2025 – General Members Meeting

<b>Operating Budget (As of 3/18/2025)</b>		<b>Membership (As of 3/18/2025)</b>	
Starting Balance (9/17/24)	\$12,028.16	Starting Membership (1/1/25)	152
Revenue	\$4,420.00	Losses	0
Expenses	\$4,469.32	Gains	7
Ending Balance	\$11,988.84	Ending Membership (paid)	159

#### Events scheduled during next quarter:

<b>Date: 4/15/2025</b>	<b>Event: Board of Directors Meeting</b>
<b>Date: 5/1/2025</b>	<b>Event: Scholarship Golf Outing</b>
<b>Date: 5/20/2025</b>	<b>Event: Event: General Membership Meeting – I-471 Fire Presentation</b>

#### Miscellaneous Items:

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? None during the first quarter of 2025.

Note membership drive or events intended to bring in new members: We have experienced increased guests at events and have encouraged them to join. We have also pushed student membership by engaging our members to bring interns and coops to events.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief narrative. (example: any community service activity, community outreach, educational activity for members): None during the fourth quarter of 2024. An event to support On Our Way Home Organization is being planned to support a facility in New Richmond.
- How did your Section produce a robust program this quarter? Provide brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

May 20, 2025 – General Membership Meeting

May 1, 2025 – Scholarship Golf Outing

April 15, 2025 – Board of Directors Meeting

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

### **Milestones**

The following is a summary of key milestones for this quarter:

- None

**Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?**

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### Central Dacotah Section (from – 04/01/2025 to 09/01/2025)

#### Officers

<b>President:</b>	<b>Matthew Schaible</b>	<a href="mailto:mschaible@seh.com">mschaible@seh.com</a>
<b>Vice President:</b>	<b>Cary Yoder</b>	<a href="mailto:cyoder@braunintertec.com">cyoder@braunintertec.com</a>
<b>Secretary:</b>	<b>Sean Kelly</b>	<a href="mailto:sean.kelly@klieng.com">sean.kelly@klieng.com</a>
<b>Treasurer:</b>	<b>Ryan Swanberg</b>	<a href="mailto:ryswanberg@nd.gov">ryswanberg@nd.gov</a>

#### Activities:

The following is a summary of key activities for this quarter:

May Meeting: Microsurfacing – Tom Wood

<b>Operating Budget (As of 09/01/2024)</b>		<b>Membership (As of 09/01/2024)</b>	
Starting Balance	\$42,151.10	Starting Membership (date)	76
Revenue	\$0.00	Losses	0
Expenses	\$1,186.74	Gains	0
Ending Balance	\$40,964.36	Ending Membership (paid)	76

#### Events scheduled during next quarter:

<b>Date:</b> 09/2025, 10/2025,11/2025	<b>Event:</b> Monthly Meeting with presenter TBD
--	--

#### Miscellaneous Items:

None

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Our section has numerous NDDOT employees as members and did add a few. We are still working to add more contractor/supplier members as well.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): We continue to offer PDH's through our monthly meetings.
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments: We held 2 monthly meetings over lunch for different presenters. The presentations were all well received and well attended by membership.

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?
  - Used Microsoft Teams for the Virtual Attendance Option for our meeting

---

**End of Report**

## SECTION REPORT

### Harrisburg Section (from - 04/01/2025 to 6/30/2025)

#### Officers

<b>President:</b>	<b>Kevin Scheurich, PE</b>	<a href="mailto:kscherui@paturenpike.com">kscherui@paturenpike.com</a>
<b>Vice President:</b>	<b>Virginia Bailey</b>	<a href="mailto:vmbailey@mccormicktaylor.com">vmbailey@mccormicktaylor.com</a>
<b>Secretary:</b>	<b>Scott Trout, PE</b>	<a href="mailto:trouts@erdmananthony.com">trouts@erdmananthony.com</a>
<b>Treasurer:</b>	<b>Chris Messner, PE</b>	<a href="mailto:cmessner@gpinet.com">cmessner@gpinet.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- April 8, 2025 – Technical Luncheon
- April 17, 2025 – Adopt A Highway Clean Up
- April 29, 2025 – Engineering Conference with PTC/PennDOT District 8-0
- May 13, 2025 – Annual Banquet – Past Presidents, Scholarship Winners, New Board Members
- June 4, 2025 – June 8, 2025 – National Conference
- June 18, 2025 – ASHE Harrisburg Senators Family Night Out – Baseball Game

<u>Operating Budget (As of 01/01/2025)</u>		<u>Membership (As of 06/30/2025)</u>	
Starting Balance (date)	\$95,696.21	Starting Membership (date)	420
Revenue	\$22,489.43	Losses	0
Expenses	<b>(\$52,734.84)</b>	Gains	12
Ending Balance	\$65,450.80	Ending Membership (paid)	432

#### Events scheduled during next quarter:

<b>August 1, 2025</b>	<b>Annual Golf Outing</b>
<b>August 22, 2025</b>	<b>Joint Picnic and Casino Night</b>

#### Miscellaneous Items: N/A

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Our section approved 0 new member this past quarter from the PTC and 1 from the contractor sector.

No new membership drives in past quarter.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We had one technical luncheon in the past quarter that highlighted global construction initiatives in third world countries.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>1</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>3</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	
# Cutting-edge/Technical Session			

Comments: The Annual conference was attended by 250+ members/non members and was again a large success for the chapter. We also started a local minor league baseball game event attending by 40+ members/non members.

- How did National or the Region empower or support your Section this quarter? (If applicable) The National conference was attended by multiple members of the Harrisburg Section and provided general session and technical seminars for the benefit of our membership.
- What role, if any, did innovation and technology play in your Section activities this quarter? N/A

#### **Milestones**

The following is a summary of key milestones for this quarter:

- Younger Members Group continues to grow and has reached a large portion of our membership at 60 members.

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 7/1/2024)		MEMBERSHIP DIVERSITY (as of 7/01/2025)		% GAIN/ LOSS
Consultant Members	372	Consultant Members	394	~6%
Government Members	32	Government Members	34	6.25%
Contractor Members	3	Contractor Members	4	33%

---

**End of Report**

## SECTION REPORT

### **Old Dominion Section (5/1/25 thru 8/12/25)**

#### **Officers**

President:	Kevin O'Meara	kevin.omeara@timmons.com
Vice President:	Jimmy Stewart	jstewart@dcpsi.com
Secretary:	Clint Smith	ashe.od@gmail.com
Treasurer:	Ben Doran	benjamin.doran@kimley-horn.com

#### **Activities:**

The following is a summary of key activities for this quarter:

- 6/25/25 - Technical Session (Belmont Bridge, Charlottesville)
- 7/10/25 - Technical Session (VDOT Special Structures Program)
- 8/21/25 – Technical Session (DRPT Update)

<b>Operating Budget (As of 8/12/25)</b>		<b>Membership (As of 8/12/25)</b>	
Starting Balance (3/31/25)	\$ 7,548.13	Starting Membership	87
Revenue	\$ 5,856.62	Losses	6
Expenses	\$ 783.71	Gains	7
Ending Balance	\$ 12,621.04	Ending Membership (paid)	81 (expecting more payments)

#### **Events scheduled during next quarter:**

- 10/8/25 – John Midyette Scholarship Golf Tournament

#### **Miscellaneous Items:**

- None

#### **Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?

*Yes; three VDOT members.*

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter?

*We continue to offer technical sessions covering a variety of topics related to highway and transportation engineering, purposely rotating our location around the region to attract professionals from various locations.*

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

*We offered three technical sessions, each with strong attendance and participation.*

- How did National or the Region empower or support your Section this quarter? (If applicable)

*N/A*

- What role, if any, did innovation and technology play in your Section activities this quarter?

*N/A*

### **Milestones**

The following is a summary of key milestones for this quarter:

- 6/25/25 - Technical Session (Belmont Bridge, Charlottesville)
- 7/10/25 - Technical Session (VDOT Special Structures Program)
- 8/21/25 – Technical Session (DRPT Update)

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### **Potomac Section (from – 05/01/2025 to 08/31/2025)**

#### **Officers**

<b>President:</b>	Micael Alemu	micaelabera@gmail.com
<b>1<sup>st</sup> Vice President:</b>	Kush Vashee	kvashee@rkk.com
<b>2<sup>nd</sup> Vice President:</b>	Sai Gonuguntla	sai.gonuguntla@volkert.com
<b>Secretary:</b>	Sandarva Sharma	ssharma@agesinc.com
<b>Treasurer:</b>	Paul Pillips	pphilipps@rkk.com

#### **Activities:**

The following is a summary of key activities for this quarter:

- May 14<sup>th</sup> - ASHE Potomac dinner meeting featuring Neelima Ghanta, DDOT Chief Traffic Safety Engineer
- August 6<sup>th</sup> – ASHE Potomac Annual Baseball Night

<b>Operating Budget (As of 8/31/2025)</b>		<b>Membership (As of 8/31/2025)</b>	
Starting Balance (5/1/2025)	\$63,507.11	Starting Membership (5/1/25)	177
Revenue	\$29,630.06	Losses	0
Expenses	(\$31,989.07)	Gains	0
Ending Balance	\$61,148.10	Ending Membership (paid)	177

#### **Events scheduled during next quarter:**

Date: 9/10/2025	Event: September Dinner Meeting
Date: 10/8/2025	Event: October Dinner Meeting
Date: 11/5/2025	Event: November Dinner Meeting

#### **Miscellaneous Items:**

- Awarded 3 scholarships totaling \$6,000.
- 2025-2026 Officer election and installment occurred.
- 2025-2026 Membership Renewal and Gold Sponsor sign up has started.

#### **Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: None

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):
  - We hosted (1) dinner meeting. Awarded 3 PDHs for dinner meeting events. Additionally, we had (1) Summer events (Washington Nationals Baseball Game).
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>1</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments: None			

- How did National or the Region empower or support your Section this quarter? (If applicable)
  - Regional and National were available to answer questions from the section as needed.
- What role, if any, did innovation and technology play in your Section activities this quarter?
  - We continue to use LinkedIn to share photos of past events to generate interest. We also post flyers of upcoming meetings to advertise our events and make a social media presence. We utilize QR codes for our members to complete PDH's. We no longer distribute or collect hard copies to cut down on additional paper waste.

### **Milestones**

The following is a summary of key milestones for this quarter:

- None

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 5/31/2025)		MEMBERSHIP DIVERSITY (as of 5/31/2026)		% GAIN/ LOSS
Consultant Members	XX	Consultant Members	XX	X%
Government Members	XX	Government Members	XX	X%
Contract Members	XX	Contractor Members	XX	X%

---

**End of Report**

## SECTION REPORT

### Chesapeake Section (from 05/01/2025 thru 08/31/2025)

#### Officers

<b>President:</b>	<b>Lauren Jacobson</b>	<a href="mailto:lhjacobsen@mccormicktaylor.com">lhjacobsen@mccormicktaylor.com</a>
<b>Vice President:</b>	<b>Elizabeth Harasty</b>	<a href="mailto:eharasty@pennoni.com">eharasty@pennoni.com</a>
<b>Secretary:</b>	<b>Elizabeth Moseley</b>	<a href="mailto:emoseley@gftinc.com">emoseley@gftinc.com</a>
<b>Treasurer:</b>	<b>Ben Max</b>	<a href="mailto:bmax@jmt.com">bmax@jmt.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- Member Appreciation Night at Orioles Park: **06/13/2025**
- ASHE Golf Tournament: **06/26/2025**
- Board Meeting: **07/29/2025**
- Board Meeting: **08/18/2025**

<b>Operating Budget (As of 08/21/2025)</b>		<b>Membership (As of 08/21/2025)</b>	
Starting Balance (05/01/2025)	\$17,951.62	Starting Membership (04/03/2025)	293
Revenue	\$26,155.09	Losses	0
Expenses	\$39,567.06	Gains	10
Ending Balance	\$4,539.65	Ending Membership (paid)	303

#### Events scheduled during next quarter:

<b>Date:</b> 09/11/2025	<b>Event:</b> ASHE Happy Hour
<b>Date:</b> 09/23/2025	<b>Event:</b> September On-Site Construction Meeting

#### Miscellaneous Items:

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?  
*We still do not categorize our members based on Government or Contractor/Supplier members. However, we are currently working on improving our membership form to better clarify the distinction between these groups.*

Note membership drive or events intended to bring in new members: During this quarter we held a Member Appreciation Outing at the Orioles game (06/13/2025) and our annual Golf Tournament (06/26/2025) to attract new members and retain existing members. We are also in the midst of our membership renewal period, and we have planned a happy hour to try to attract new members during this time, which will be held next quarter.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief narrative. (example: any community service activity, community outreach, educational activity for members):
 

*-We provided two events this quarter that provided our members the chance to network with various industry professionals – a Members Appreciation Event at the Orioles game, and our annual ASHE Golf Tournament.*

*-In June, we hosted our Golf Tournament, which served as a scholarship fundraiser. This year we issued two (2) scholarships to qualified Maryland college students valued at \$4,000 each.*
- How did your Section produce a robust program this quarter? Provide brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session			

Comments: Our board meetings were held in the evening in July and August. The members appreciation event and ASHE Golf Tournament provided great networking opportunities for our members. The Golf Tournament also helped to support our scholarship fund.

- How did National or the Region empower or support your Section this quarter? (If applicable)
 

*National has provided workshops on StarChapter and How to Build a Student Chapter in order to provide us with tools to implement in our Section.*
- What role, if any, did innovation and technology play in your Section activities this quarter?
 

*Did not play a major role this quarter.*

### **Milestones**

The following is a summary of key milestones for this quarter:

- N/A

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 04/03/2025)		MEMBERSHIP DIVERSITY (as of 08/21/2025)		% GAIN/ LOSS
Consultant Members	272	Consultant Members	282	3.7%
Government Members	12	Government Members	12	0%
Contract Members	9	Contractor Members	9	0%

---

**End of Report**

## SECTION REPORT

### Carolina Triangle Section (from 05/01/2025 thru 08/31/2025)

#### Officers

<b>President:</b>	Ronyell Thigpen	<a href="mailto:ronyell.thigpen@wsp.com">ronyell.thigpen@wsp.com</a>
<b>Vice President:</b>	Caleb Whitby	<a href="mailto:cwhitby@ncdot.gov">cwhitby@ncdot.gov</a>
<b>Secretary:</b>	Brian Lusk	<a href="mailto:brian.lusk@ice-eng.com">brian.lusk@ice-eng.com</a>
<b>Treasurer:</b>	Drew Daack	<a href="mailto:drew.daack@wsp.com">drew.daack@wsp.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

<b>Operating Budget (As of 8/21/2025)</b>		<b>Membership (As of XX/XX/XXXX)</b>	
Starting Balance (5/1/2025)	\$57,129.85	Starting Membership (3/31/2025)	227
Revenue	\$10,881.68	Losses	0
Expenses	(\$32,870.45)	Gains	0
Ending Balance	\$35,141.08	Ending Membership (paid)	227*

\*will be submitting new member applications to National as part of the membership renewal process

#### Events scheduled during next quarter:

Bi-monthly dinner meetings  
Annual Golf Tournament  
Social Event

#### Miscellaneous Items:

Annual Renewals

#### Strategic Plan Initiatives:

1. The Section has contracted with StarChapter and is currently working to integrate the new software.
2. working on a strategic partnership with NCDOT which would increase our exposure and likely membership from the government sector.
3. Added a Social Committee to increase our Section's informal (and inexpensive) activities and to also create social activities to encourage the younger members of the Section to get involved.

- Did your Section add any members in the category of government agency or contractor/supplier? No but we are working on a strategic partnership with NCDOT which would increase our exposure and likely membership from the government sector.

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief narrative. (example: any community service activity, community outreach, educational activity for members): Summer quarter so generally inactive. None this quarter.
- How did your Section produce a robust program this quarter? Provide brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section) The only event we had for the Summer Quarter was our May Membership Meeting (dinner meeting) which was also our annual Business Meeting.

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>1</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: Our Section is generally inactive through the summer quarter.

- How did National or the Region empower or support your Section this quarter? National partnering with StarChapter helped to provide a more cost-effective solution to the operational and administrative of our Section.
- What role, if any, did innovation and technology play in your Section activities this quarter? none

### **Milestones**

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 3/31/2025)		MEMBERSHIP DIVERSITY (as of 8/21/2025)		% GAIN/ LOSS
Consultant Members	210	Consultant Members	210	0%
Government Members	117	Government Members	117	0%
Contract Members	0	Contractor Members	0	0%

---

**End of Report**

## SECTION REPORT

Carolina Piedmont Section  
(from 01/01/2025 thru 04/30/2025)

### Officers

<b>President:</b>	Andrew Aiezza	aaiezza@drmp.com
<b>Vice President:</b>	William Deal	William.deal@collierseng.com
<b>Secretary:</b>	Nanette Fogleman	ashesecretary@gmail.com
<b>Treasurer:</b>	Sean McCarthy	smccarthy@drmp.com

### Activities:

The following is a summary of key activities for this quarter:

- Board Meeting – 02/05/2025
- Board Meeting – 03/12/2025
- Board Meeting – 04/02/2025
- Caroline Piedmont Membership Meeting – 03/26/2025 – Keith Bryant and Mackenzie Nowacki – City of Charlotte
- Annual Scholarship Golf Tournament – 4/30/2025

<b>Operating Budget (As of 12/21/2023)</b>		<b>Membership (As of 03/21/2024)</b>	
Starting Balance (09/06/2023)	19988.29	Starting Membership (10/01/2023)	51
Revenue	1058.03	Losses	0
Expenses	3952.53	Gains	2
Ending Balance	22882.79	Ending Membership (paid)	53

### Events scheduled during next quarter:

- Board Meeting – 05/07/2025
- Board Meeting – 06/04/2025

### Miscellaneous Items:

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: Section is offering free one-year memberships for a limited time.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): Not Applicable
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

Held 1 member meeting providing information from the City of Charlotte

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable) Grant has been provided to support membership fees for new members.
- What role, if any, did innovation and technology play in your Section activities this quarter? All events are shared on LinkedIn thru the section's pages and shared by several members.

### **Milestones**

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 08/26/2024)		MEMBERSHIP DIVERSITY (as of xx/xx/xxxx)		% GAIN/ LOSS
Consultant Members	51	Consultant Members		
Government Members	2	Government Members		
Contract Members	0	Contractor Members		

---

**End of Report**

## SECTION REPORT

### Greater Hampton Roads Section (from 05/01/2025 thru 08/31/2025)

#### Officers

<b>President:</b>	<b>Mike Morgan</b>	<a href="mailto:Mmorgan@mbpce.com">Mmorgan@mbpce.com</a>
<b>Vice President:</b>	<b>Robert Thuma</b>	<a href="mailto:Robert.thuma@wsp.com">Robert.thuma@wsp.com</a>
<b>Secretary:</b>	<b>Nikhil Deshpande</b>	<a href="mailto:Ndeshpande@rdacivil.com">Ndeshpande@rdacivil.com</a>
<b>Treasurer:</b>	<b>Ben Cotton</b>	<a href="mailto:Ben.cotton@wsp.com">Ben.cotton@wsp.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- May 2025 Dinner Meeting – Annual Roundtable Event
- Board Meeting – 07/02/2025
- Board Meeting – 07/30/2025
- Board Meeting – 08/20/2025
- Summer Social at Norfolk Tides – 08/22/2025

<b>Operating Budget (As of 06/01/2025)</b>		<b>Membership (As of 08/19/2025)</b>	
Starting Balance (06/01/2025)	\$22,725.77	Starting Membership (08/19/2025)	71
Revenue	\$5,965.93	Losses	0
Expenses	\$5,412.86	Gains	0
Ending Balance	\$23,278.84	Ending Membership (paid)	71*

\* Note that membership renewal is currently in progress. Membership numbers will be updated in the next quarterly report.

#### Events scheduled during next quarter:

- September Lunch/Dinner Meeting – Date TBD.
- October Lunch/Dinner Meeting – Date TBD
- October Social Event TopGolf– 10/24/25
- November Lunch/Dinner Meeting – Date TBD
- Board Meetings

**Miscellaneous Items:**

- None this quarter.

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?
  - No government
  - No contractors/supplies

Note membership drive or events intended to bring in new members:

Meetings with membership incentives and increasing the mailing list to include not only members but interested people to encourage them to join. We are exploring alternatives to entice sponsor firms to help identify new members. We are focusing on increasing lost membership from VDOT and from Municipalities in the MPO. Cities are no longer reimbursing staff for memberships or participation in meetings, so we are looking at methods through special government rates for annual membership and for meeting participation. Social events where current members are encouraged to bring a colleague.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief narrative. (example: any community service activity, community outreach, educational activity for members):

This year, ASHE Greater Hampton Roads Section (ASHE-GHR) has decided to contribute to our ODU Scholarship fund. We held a social event where members were requested to bring a non-member with to get more engagement. The summer social is free to members and one guest, so it encourages non-members to attend with members for free.

- How did your Section produce a robust program this quarter? Provide brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

We had the largest event of our calendar year, the May roundtable, where local leadership from communities and state agencies discuss their engineering and planning needs for the upcoming year.

We have the summer social event - the Norfolk Tides Baseball Game, which is very well attended.

# Lunch Meetings	0	# Breakfast or Evening Meetings	1
# Technical Sessions	0	# Networking Meetings	1
#Charitable/CommunityService Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session	0		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)
  - Not Applicable
- What role, if any, did innovation and technology play in your Section activities this quarter?
  - The new website is being used to coordinate new members and membership renewals.
  - The ability to accept digital payments through the website are being explored.

### **Milestones**

The following is a summary of key milestones for this quarter:

- New board installed
- May Roundtable Event
- Summer Social Event

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### South Carolina Section (from 05/01/2025 thru 08/31/2025)

#### Officers

President:	Chris Jordan	cjordan@rkk.com
Vice President:	Jason Hetrick	jmhettick@mccormicktaylor.com
Secretary:	Joy Riley	joyriley@hntb.com
Treasurer:	Chad Bobrowski	Chad.Bobrowski@consoreng.com

#### Activities:

The following is a summary of key activities for this quarter:

Operating Budget (As of 8/20/2025)		Membership (As of 8/20/2025) *	
Starting Balance (6/1/2025)	\$23,182.43	Starting Membership (6/1/2025)	34
Revenue	\$12,158.26	Losses	0
Expenses	\$1 806.84	Gains	12
Ending Balance	\$33,533.85	Ending Membership (paid)	46 *

\* Includes current paid members only. Renewals in process for total ending membership of 77 members.

#### Events scheduled during next quarter:

- 10/14/2025 – Networking and Membership Evening Meeting with Technical Session
- 11/11/2025 – 3<sup>rd</sup> Annual Scholarship Golf Tournament
- 12/8/2025 – Networking Evening Event with ACEC-SC

#### Miscellaneous Items:

- None

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Yes, one (1) member representing SCDOT.

Membership drive or events intended to bring in new members:

- 6/10/2025 – Networking and Membership Meeting with Technical Session
- 8/12/2025 – Networking and Membership Meeting with Technical Session
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief narrative. (example: any community service activity, community outreach, educational activity for members):
  - Two (2) technical sessions were held.
- How did your Section produce a robust program this quarter? Provide brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

- Two (2) new board members were added, representing SCDOT.
- Two (2) membership meetings were held.
- A scholarship was awarded to a Clemson University student.
- Annual Company Sponsorship Drive was held.

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
  - Not applicable.
- What role, if any, did innovation and technology play in your Section activities this quarter?
  - Not applicable.

#### **Milestones**

The following is a summary of key milestones for this quarter:

- Section Board Members Nominations Approved.

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## REGION REPORT

### **Southeast Region (03/31/2025 to 08/31/2025)**

#### Officers

<b>President:</b>	<b>Karyn Matthews</b>	<b>Karyn.Matthews@arcadis.com</b>
<b>Vice President:</b>	<b>Danielle Blanchard</b>	<b>DBlanchard@meskelengineering.com</b>
<b>Secretary:</b>	<b>Haley Slifko</b>	<b>Haley.Slifko@arcadis.com</b>
<b>Co-Secretary:</b>	<b>Shawn Fleet</b>	<b>shawn.fleet@neel-schaffer.com</b>
<b>Treasurer:</b>	<b>Richard Meehan</b>	<b>richard.meehan@loweengineers.com</b>
<b>Co-Treasurer:</b>	<b>Richard Westheimer</b>	<b>westheimerr@etminc.com</b>
<b>Past President:</b>	<b>Sunserea Gates</b>	<b>SGates@vhb.com</b>

#### Activities

The following is a summary of key activities for this quarter:

- Distributed membership reconciliation deadline of 4/1/25
- Submitted Summer Edition *Scanner* articles (South Florida & Central Florida).
- Held Region Board Meeting (Virtual) on 4/25/2025
- Voted to increase region dues from \$1/member to \$3/member beginning in FY25-26
- Elected New Board Members via email vote.
- Distributed RFP for new *Scanner* publisher to all Sections.
- Members attended National Conference in Poconos
  - Held SE Region happy hour at conference
  - Largest Numerical Increase in Membership (Georgia Section)
  - Largest percent Increase in Membership (Gold Coast/S Florida Section)
  - Young Member of the Year Laura Campos from Central Florida
- Collected PDH reporting from sections.
- Collected scholarship totals from sections.
- Confirmed all sections submitted 990 Forms to National.
- Collected new Officers' information from all Sections.
- Held treasurer and secretary transition meetings.
- Distributed and attended Student Chapter meeting invitation
- Distributed and attended StarChapter meeting invitation
- Held Region Executive Committee Meeting on 8/7/2025
- Distributed updated Region Bylaws to Board for 30 day review.
- Held Region Board Meeting (Virtual) on 8/28/2025
- 2<sup>nd</sup> Annual Southeast Region Conference planning is ongoing
  - October 8-10, 2025, in Jacksonville, FL

<b>Operating Budget (As of 08/31/25)</b>	
Starting Balance	\$ 8,283.85
Revenue	\$ 679.00
Expenses	\$ 0.00
Ending Balance	\$ 8,962.85

### Events scheduled during next quarter

Date:	10/8/2025	Event:	SE Region Board Meeting at Region Conference
Date:	10/8-10/2025	Event:	SE Region Conference in Jacksonville, Fl

### Miscellaneous Items:

- New Bylaws distributed for review by the Board. Will vote to adopt in September.

### Strategic Plan Initiatives:

- Did the Sections within your Region add members in the category of government agency or contractor/supplier? **NOT REPORTED THIS QUARTER.**

Membership Diversity (NOT REPORTED)		Membership Diversity (NOT REPORTED)		% Gain/Loss
Consultant Members	0	Consultant Members	0	0
Government Members	0	Government Members	0	0
Contractor Members	0	Contractor Members	0	0

Note membership drive or related events:

- How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members)  
**Several sections hosted community and educational outreach.**
- How did your Region produce a robust program this quarter? If applicable, provide brief a narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)

# Lunch Meetings	0	# Breakfast or Evening Meetings	0
# Technical Sessions	0	# Networking Meetings	0
# Charitable/Community service activities	0	#Young Member Events	0
# Cutting-edge/Technical Session	0		
Comments:			

- How did National empower or support your Region this quarter?
  - **We received and distributed virtual membership workshops and recordings.**
- What role, if any, did innovation and technology play in your Region activities this quarter?
  - **None to report.**

### Milestones:

The following is a summary of key milestones for this quarter:

- **Region Board meeting (Virtual) 4/25/25**
- **Region Board meeting (Virtual) 8/28/25**

---

**End of Report**

## SECTION REPORT

### **Northeast Florida Section (from – 04/01/25 to 08/31/25)**

#### Officers

<b>President:</b>	<b>Scott Kroper, PE</b>	<b>Scott.Kroper@rsandh.com</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Christian Morales, PE</b>	<b>MoralesCS@pondco.com</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Katie Morales, PE</b>	<b>katie.morales@egs-us.com</b>
<b>Secretary:</b>	<b>Tricia Milliken</b>	<b>MillikenT@etmsurvey.com</b>
<b>Treasurer:</b>	<b>Donna McQuade</b>	<b>McQuadeD@pondco.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- April 3, 2025 – ASHE SE Region Conference meeting (virtual).
- April 7, 2025 – ASHE SE Region Conference meeting (virtual).
- April 15, 2025 – ASHE Board meeting (virtual).
- April 22, 2025 - ASHE Golf Committee meeting (virtual).
- April 29, 2025 – ASHE Golf Bag Stuffing (in-person)
- May 1, 2025 – ASHE SE Region – Speaker Committee meeting (virtual).
- May 2, 2025 – ASHE Golf Tournament
- May 5, 2025 – ASHE SE Conference Co-Chairs meeting (virtual).
- May 5, 2025 – ASHE SE Conference Committee meeting (virtual).
- May 13, 2025 – ASHE Board meeting (virtual).
- May 21, 2025 – ASHE Luncheon at UNF - FDOT's Innovative Concrete and Asphalt Test Facility on US 301 (in-person).
- May 30, 2025 – ASHE SE Conference Committee Updates – Speakers, Technical Tour and Sponsorships (virtual).
- June 2, 2025 – ASHE SE Conference Committee meeting (virtual).
- June 10, 2025 – ASHE SE Conference Co-Chairs meeting (virtual).
- June 17, 2025 - ASHE Board meeting (virtual).
- June 19, 2025 – ASHE Officer Installation at Lynch's Irish Pub.
- June 20, 2025 - ASHE SE Conference Committee Updates – Speakers, Technical Tour and Sponsorships (virtual).
- June 24, 2025 – ASHE SE Conference Co-Chairs meeting (in-person).
- June 27, 2025 – ASHE SE Conference Hospitality Suite/River Jam Committee meeting at the Hyatt.
- July 7, 2025 - ASHE SE Conference Committee meeting (virtual).
- July 15, 2025 - ASHE Board meeting (virtual).
- July 24, 2025 – JEST Monthly Social – ASHE is an annual sponsor.
- August 1, 2025 – Stuff the Bus Drop Off at the Towncenter (dropped off school supplies).
- August 4, 2025 – ASHE SE Conference Committee meeting (virtual).
- August 6, 2025 – ASHE SE Conference Co- Chairs meeting with Hyatt Event Planner (virtual).
- August 12, 2025 – ASHE Board Meeting (virtual).
- August 25, 2025 - ASHE SE Conference Committee meeting (virtual).
- August 29, 2029 – ASHE SE Conference Co-Chairs meeting (virtual).

<b>Operating Budget (As of 08/31/25)</b>		<b>Membership (As of 08/31/25)</b>	
Starting Balance (12/01/2024)	\$ 98,798.39	Starting Membership (12/01/24)	227
Revenue	\$83,556.00	Losses	0
Expenses	\$ 50,704.94	Gains	0
Ending Balance	\$ 131,649.45	Ending Membership (paid)	227

**Events scheduled during next quarter:**

<b>Date:</b> September 4, 2025	<b>Event:</b> ASHE Board meeting (in-person).
<b>Date:</b> September 15, 2025	<b>Event:</b> ASHE SE Region Conference Committee meeting.
<b>Date:</b> September 29, 2025	<b>Event:</b> ASHE SE Region Conference SWAG Bag stuffing event.
<b>Date:</b> October 6, 2025	<b>Event:</b> ASHE SE Region Conference Committee meeting.
<b>Date:</b> October 8-10, 2025	<b>Event:</b> ASHE SE Region Conference

**Miscellaneous Items:**

- **Section is hosting the SE Region Conference. Sponsor goals were exceeded, selling out of all premier sponsorships.**

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? **None to report.**

Note membership drive or events intended to bring in new members: **Annual NEFL Section Sponsorship and membership drive is underway. Announcements were made at lunches and annual golf tournament. Constant Contact blasts have been sent out.**

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): **None to report.**
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: **None.**

- How did National or the Region empower or support your Section this quarter? (If applicable)  
**July 17<sup>th</sup>, 2025, a National Student Chapter Workshop was provided.**  
**August 26, 2025, a StarChapter Webinar was provided.**

- What role, if any, did innovation and technology play in your Section activities this quarter?  
**None to report.**

The following is a summary of key milestones for this quarter:

- **ASHE NE FL was awarded the opportunity to host Second Annual SE Region Conference in Jacksonville Florida.**
- **ASHE NE FL participated in the Annual Stuff the Bus campaign, collecting school supplies and monetary donations at our Officer Installation and other events. The cause literally stuffs school buses full of school supplies, and they are donated to our community.**

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of )		MEMBERSHIP DIVERSITY (as of )		% GAIN/ LOSS
Consultant Members	-	Consultant Members	-	+0%
Government Members	-	Government Members	-	+0%
Contractor Members	-	Contractor Members	-	+0%

---

**End of Report**

## SECTION REPORT

### **Central Florida Section (04/01/2025 to 08/31/2025)**

#### Officers

<b>President:</b>	<b>Tony Bevilacqua</b>	<b>abevilacqua@ardurra.com</b>
<b>Vice President:</b>	<b>Gary Spicer</b>	<b>g.spicer@spicerbridge.com</b>
<b>Secretary:</b>	<b>Eric Benson</b>	<b>eric.benson@kimley-horn.com</b>
<b>Treasurer:</b>	<b>Rachel Andre</b>	<b>randre@gecfla.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- Monthly Section Board meetings
- Multiple dates - Transportation Thursday
- April 24, 2025 - Lessons Learned Technical Luncheon at CFX
  - Presenters: Brent Dustin, CFX Construction Project Manager & TJ Lallathin, DRMP Sr. VP of Alternative Delivery
- May 15, 2025 - 4<sup>th</sup> Annual Sinkhole-de-Mayo Charity Fundraiser
- May 22, 2025 - Attended ASCE Icebreaker at Orlando Science Center
- July 29, 2025 - Cornhole Scholarship Fundraiser at City Food Hall
- Annual Membership Drive

<b>Operating Budget (As of 8/31/2025)</b>		<b>Membership (As of 8/31/2025)</b>	
Starting Balance (3/31/2025) (Checking and PayPal Account)	\$41,558.22	Starting Membership (3/31/25)	128
Revenue	\$12,726.01	Losses	-
Expenses	\$12,869.67	Gains	4
Ending Balance	\$41,414.56	Ending Membership (paid)	132

#### Events scheduled during next quarter:

July-Sept. 2025	Membership Drive
August 28, 2025	Costume drive for Give Kids The World
October 2025	Annual Clay Shoot
December 5, 2025	Annual Holiday Gala
Multiple Dates	Transportation Thursday

#### Miscellaneous Items:

None this period.

#### Strategic Plan Initiatives:

None this period.

- Did your Section add any members in the category of government agency or contractor/supplier? **No**

Note membership drive or events intended to bring in new members:

**Sinkhole de Mayo; attended the ASCE Icebreaker to solicit members; Membership Drive currently underway;**

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): **We held several events including the Sinkhole de Mayo charity fundraiser, which raised >\$4k for Eight Waves, a cornhole tournament to raise money for scholarships, and Technical Lunch on Lessons Learned from a design and construction perspective.**
- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section). **We provided a balance of social and technical events through the events listed earlier in this report.**

# Lunch Meetings	<u>5</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>3</u>
#Charitable/CommunityService Activities	<u>2</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable) **Two Section Board members attended the National Conference in support of Laura Campos receiving the National Member of the Year. Several Board members also attended the Student Member Workshop webinar presented by National, which provided our Section ideas for creating student sections.**
- What role, if any, did innovation and technology play in your Section activities this quarter? **We discussed using QR codes for scholarship donations, and PDH credits similar to those used at the National Conference.**

### **Milestones**

The following is a summary of key milestones for this quarter:

- Submitted an article for **scanner** magazine.

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 03/31/2025)		MEMBERSHIP DIVERSITY (as of 06/30/2025)		% GAIN/ LOSS
Consultant Members	123	Consultant Members	127	3%
Government Members	5	Government Members	5	0%

Contractor Members		Contractor Members		
--------------------	--	--------------------	--	--

---

**End of Report**

## SECTION REPORT

### South Florida Section (from 04/01/2025 to 08/31/2025)

#### Officers

<b>President:</b>	<b>Naldo Gonzalez</b>	<b>Bryan.Wilson@kci.com</b>
<b>Vice President:</b>	<b>Cecilia Villoria</b>	<b>Cvilloria@chasolutions.com</b>
<b>Secretary:</b>	<b>Kathy Lajo</b>	<b>KLajo@bcceng.com</b>
<b>Treasurer:</b>	<b>David Mairena</b>	<b>david.mairena@aecom.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- Held our ASHE South Florida Doing Business the Less Stressway with FTE event on April 10, 2025

<b>Operating Budget (As of 08/31/2025)</b>		<b>Membership (As of 08/31/2025)</b>	
Starting Balance (04/01/2025)	\$9,900.43	Starting Membership (04/01/25)	47
Revenue	\$8,052.72	Losses	4
Expenses	\$11,136.19	Gains	6
Ending Balance	\$6,816.96	Ending Membership (03/31/25)	49

#### Events scheduled during next quarter: TBD

<b>Date: 09/24/25</b>	<b>Event: Broward in Motion – Event with Broward MPO</b>
<b>Date:</b>	<b>Event:</b>
<b>Date:</b>	<b>Event:</b>

#### Miscellaneous Items:

- Six new members joined ASHE South Florida.

Rohan	Hameed
Carrie	Streahle
Monica	Diaz
Javier	Argotti
Jimmy	Stewart
Nirmal	Datta

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: Event with Broward <PO planned of September 24, 2025

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):  
N/A
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section) N/A

# Lunch Meetings		# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)  
N/A
- What role, if any, did innovation and technology play in your Section activities this quarter?  
N/A

**Milestones**

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	% GAIN/ LOSS
Consultant Members	Consultant Members	
Government Members	Government Members	
Contract Members	Contractor Members	

---

**End of Report**

## SECTION REPORT

### Tampa Bay Section (from – 12/01/2024 to 03/31/2025)

#### Officers

President:	Bruno Arriola, PE	<a href="mailto:BArriola@drmp.com">BArriola@drmp.com</a>
Vice President:	Sergio Gomez, EI	<a href="mailto:sgomez@usanova.com">sgomez@usanova.com</a>
Secretary:	Kaung Sett Hein, PE	<a href="mailto:kaung.setthein@volkert.com">kaung.setthein@volkert.com</a>
Treasurer:	Sunil Jakhadi, PE	<a href="mailto:sjakhadi@hntb.com">sjakhadi@hntb.com</a>
Regional Director	Pavan Paiavula, PE	<a href="mailto:PPaiavula@drmp.com">PPaiavula@drmp.com</a>
Director Y3:	David Lutz, PE	<a href="mailto:david.lutz@tipeng.com">david.lutz@tipeng.com</a>
Director Y2:	Arnesa Zunic	<a href="mailto:azunic@drmp.com">azunic@drmp.com</a>
Director Y1:	Michael Simon, PE	<a href="mailto:Michael.Simon@kci.com">Michael.Simon@kci.com</a>
Past President:	Lance Croft, PG	<a href="mailto:lcroft@capstonegeogroup.com">lcroft@capstonegeogroup.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- **2024/12/05** – ASHE Tampa Bay Social Event
  - o Location – BarrieHaus
- **2025/01/13** – ASHE Tampa Bay Executive Committee (Virtual) Meeting
- **2025/01/22** – Attended the Supersession Transition Meeting with FES Pinellas Chapter
- **2025/01/30** – ASHE Tampa Bay & FES Tampa Inaugural Golf Tournament
- **2025/02/10** – ASHE Tampa Bay Executive Committee (Virtual) Meeting
- **2025/02/20** – Attended 2025 Tampa Bay Engineers Week Banquet
- **2025/03/10** – ASHE Tampa Bay Executive Committee (Virtual) Meeting
- **2025/03/25** – ASHE Tampa Bay Luncheon
  - o Location – Brio Italian Grill
  - o Presenter – *Evan Birk, PE & Marcus Williamson, PE*
  - o Topic – State of the Cities: Projects, Challenges and Plans

Operating Budget (As of 03/31/2025)		Membership (As of 03/31/2025)	
Starting Balance (date)	\$28,831.16	Starting Membership (date)	64
Revenue	\$3,690.00	Losses	0
Expenses	\$3,816.65	Gains	2
Ending Balance	\$28,704.51	Ending Membership	66

**Events Scheduled during Next Quarter:**

- ASHE Executive Committee Meeting (ECM) Call-In, 5:00 p.m., 2<sup>nd</sup> Monday of each month.
- Preparation for one in-person chapter luncheon/presentation and one social event.
- Kick-off Meeting with Supersession Committee on April 8<sup>th</sup>

**Miscellaneous Items:**

- Updated ASHE Tampa Bay webpage with all the necessary and latest information.

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?

We did not add any members from government agencies or contractors in this quarter.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We are still coordinating with the University of South Florida to reestablish the ASHE Tampa Bay Student Chapter and Scholarship program. Coordination with the university is still ongoing.

# Lunch Meetings	2	# Breakfast or Evening Meetings	N/A
# Technical Sessions	N/A	# Networking Meetings	1
# Charitable/Community Service Activities	1	# Young Member Events	1
# Cutting-edge/Technical Session	N/A		

Comments: N/A

- How did National or the Region empower or support your Section this quarter? (If applicable)

Not applicable.

- What role, if any, did innovation and technology play in your Section activities this quarter?

Not applicable.

**Milestones**

The following is a summary of key milestones for this quarter

- Hosted Joint Golf Tournament with FES Tampa for the 1<sup>st</sup> Time
- Attended and supported 2025 Tampa Bay Engineers Week

---

**End of Report**

## SECTION REPORT

### Georgia Section (from – 04/01/2025 to 08/31/2025)

#### Officers

<b>President:</b>	<b>Lindsey Dunnahoo</b>	<a href="mailto:lindsey.dunnahoo@aecom.com">lindsey.dunnahoo@aecom.com</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Jennifer Lott</b>	<a href="mailto:jlott@aulickengineering.com">jlott@aulickengineering.com</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>James Nguyen</b>	<a href="mailto:inguyen@peachtreecornersga.gov">inguyen@peachtreecornersga.gov</a>
<b>Secretary</b>	<b>Jenny Lee</b>	<a href="mailto:Jenny.lee@cobbcounty.org">Jenny.lee@cobbcounty.org</a>
<b>Co-Secretary</b>	<b>Jibon Deb</b>	<a href="mailto:Jibon.deb@stvinc.com">Jibon.deb@stvinc.com</a>
<b>Treasurer</b>	<b>Pervez Iqbal</b>	<a href="mailto:pervez.iqbal@nv5.com">pervez.iqbal@nv5.com</a>
<b>Co-Treasurer</b>	<b>Ravi Vachhani</b>	<a href="mailto:rvachhani@moffattnichol.com">rvachhani@moffattnichol.com</a>
<b>Director Y1</b>	<b>Steve Mosher</b>	<a href="mailto:Steve.Mosher@bargedesign.com">Steve.Mosher@bargedesign.com</a>
<b>Director Y2</b>	<b>Ben Kauss</b>	<a href="mailto:Ben.kauss@hdrinc.com">Ben.kauss@hdrinc.com</a>
<b>Director Y3</b>	<b>Tori Pustotnik</b>	<a href="mailto:Victoria.brinkley@wsp.com">Victoria.brinkley@wsp.com</a>
<b>Past President</b>	<b>Sarah Blackburn</b>	<a href="mailto:sarah.blackburn@greshamsmith.com">sarah.blackburn@greshamsmith.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- Luncheon – April 18, 2025
  - Location: Maggiano's Buckhead
  - Presenter: Brian O'Connor (City of John's Creek) and Rob Del Ross (City of Milton)
  - Topic: North Fulton Panel
  - Attendance: 105
  - PDHs: 0.5
- Erosion Control Recertification – April 23, 2025
  - Location: Virtual
  - Attendance: 17
- Pickleball Social – April 24, 2025
  - Location: ITA Atlanta
  - Attendance: 32
- Golf Tournament – May 15, 2025
  - Location: City Club Marietta
  - Attendance: 108
- National Conference – June 4-8, 2025
  - Awards Received – Gene G. Smith Award (largest numeric increase in membership with 43 new members) & Conference Attendance Award (19 members at roll call)
- Luncheon – June 27, 2025
  - Location: Maggiano's Cumberland
  - Presenter: Chris Rudd
  - Topic: GDOT OPD Updates
  - Attendance: 121
  - PDHs: 0.5

- Happy Hour – July 17, 2025
  - Location: Variant Brewing (Roswell)
  - Attendance: 30
- Bowling Tournament – August 28, 2025
  - Location: Bowlero Roswell
  - Attendance: 211

<u>Operating Budget (As of 05/31/2025 )</u>	
Starting Balance (03/01/25)	\$155,403.69
Revenue	\$ 25,865.07
Expenses	\$ 32,563.26
Ending Balance (05/31/25)	\$148,705.50

<u>Operating Budget (As of 08/31/2025 )</u>	<u>Membership (As of 08/31/2025)</u>		
Starting Balance (06/01/25)	\$148,705.50	Starting Membership (04/01/25)	689
Revenue	\$ 56,273.01	Losses	45
Expenses	\$ 20,345.10	Gains	60
Ending Balance (08/31/25)	\$184,633.41	Ending Membership	704

**Events scheduled during next quarter:**

September 06, 2025	Georgia ITE & Friends Kickball Tournament
September 19, 2025	Luncheon
October 8-10, 2025	SE Region Conference
November 12, 2025	ACEC Transportation Summit Happy Hour
November TBD, 2025	Luncheon
December TBD, 2025	Holiday Party

**Miscellaneous Items:**

None

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? 2 – government agency

Note membership drive or events intended to bring in new members: None

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We held our first pickleball social to attract younger members who may not play in our traditional poker or golf tournaments.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>3</u>	# Networking Meetings	<u>5</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: Lunch meetings doubled as technical sessions.

- How did National or the Region empower or support your Section this quarter? (If applicable)

N/A

- What role, if any, did innovation and technology play in your Section activities this quarter?

N/A

### **Milestones**

The following is a summary of key milestones for this quarter:

- N/A

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of XX/XX/2025)		MEMBERSHIP DIVERSITY (as of XX/XX/2025)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contractor Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### Middle TN Section (from – 4/1/2025 to 8/31/2025)

#### Officers

President:	Matthew Zlokovich	<a href="mailto:MZlokovich@benesch.com">MZlokovich@benesch.com</a>
1 <sup>st</sup> Vice President:	Nick Kniazewycz	<a href="mailto:Nick.Kniazewycz@tn.gov">Nick.Kniazewycz@tn.gov</a>
2 <sup>nd</sup> Vice President:	Melanie Booker	<a href="mailto:Melanie.Booker@jacobs.com">Melanie.Booker@jacobs.com</a>
Secretary:	Leanna Whitwell	<a href="mailto:lwhitwell@ttlusa.com">lwhitwell@ttlusa.com</a>
Treasurer:	Jeff Shaver	<a href="mailto:jshaver@cecinc.com">jshaver@cecinc.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- Five (5) ASHE Board Meetings
- April Lunch Meeting
- Spring Social Event – Nashville SC Soccer Game
- May Technical Seminar – 7 Presentations
- ASHE Middle TN Board Elections
- Summer Social Event – Tee Line Curling
- August Lunch Meeting
- ASHE Middle TN Scholarship Golf Scramble

<b>Operating Budget (As of 8/31/25)</b>		<b>Membership (As of 8/31/25)</b>	
Starting Balance (4/1/25)	93,704.07	Starting Membership (4/1/25)	293
Revenue	31,128.52	Losses	0
Expenses	22,532.07	Gains	0
Ending Balance (7/31/25 – financials from August are still pending)	102,300.72	Ending Membership (paid)	293

#### Events scheduled during next quarter:

Date: 10/1/25	Event: Lunch Meeting
Date: 10/4/25	Event: Fall Social Event – Gentry Farms Family Social
Date: October	Event: Student Scholarship Applications
Date: October	Event: Adopt-a-Highway Clean Up
Date: 11/5/25	Event: Lunch Meeting
Date: Winter	Event: Project of the Year/Member of the Year Applications
Date:	

#### Miscellaneous Items:

Continued support for the Tennessee Tech student section

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier? **None to report**
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members)

**This quarter, our Section hosted an all-day technical seminar for members. The seminar featured multiple presentations from industry professionals, with a strong emphasis on safety-related topics. This event provided valuable educational opportunities for our members while supporting ASHE's broader purpose of advancing knowledge and promoting safety within the transportation industry.**

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)  
**This quarter, our Section hosted a golf scramble that brought together consultants and government employees in a relaxed setting to promote networking and relationship building. The event also served as a fundraiser, with proceeds dedicated to scholarships for students pursuing careers in highway engineering. This program both strengthened connections within the industry and supported the next generation of transportation professionals.**

# Lunch Meetings	2	# Breakfast or Evening Meetings	0
# Technical Sessions	1	# Networking Meetings	2
#Charitable/CommunityService Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable) **N/A**
- What role, if any, did innovation and technology play in your Section activities this quarter?  
**The Middle TN section has launched a new section website hosted by ClubExpress. The new website will enable the section to perform many tasks that previously were accomplished through several different platforms. Some of these include:**
  - Member managed accounts
  - Schedule meetings/events with registration
  - Membership applications/renewals
  - Accept payments

**Milestones**

The following is a summary of key milestones for this quarter:

- **Board Elections – 2 new board members and several new committee members**

Please only respond to this question in the July/November Report (4<sup>th</sup> quarter report) annually.  
How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 3/31/25)		MEMBERSHIP DIVERSITY (as of 3/31/25)		% GAIN/ LOSS
Consultant Members	123	Consultant Members	123	
Government Members	170	Government Members	170	
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### ASHE TN Valley Section (from – 04/01/2025 to 08/31/2025)

#### Officers

<b>President:</b>	<b>Michael O'Donnell</b>	<b>Michael.O'Donnell@tn.gov</b>
<b>Vice President:</b>	<b>Shap Stiles</b>	<b>Shap.Stiles@greshamsmith.com</b>
<b>Secretary:</b>	<b>Haley Slifko</b>	<b>Haley.Slifko@arcadis.com</b>
<b>Co-Secretary:</b>	<b>Ciera Wampler</b>	<b>Ciera.Wampler@tn.gov</b>
<b>Treasurer:</b>	<b>Sandra Knight</b>	<b>nortonlee@aol.com</b>
<b>Co-Treasurer:</b>	<b>Seth Bradley</b>	<b>SBradley@thompsonengineering.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- 04/08/2025 – Technical Tour
  - Ross Prestress Concrete Headquarters in Knoxville
- 04/24/2025 – Board & Officers Meeting (virtual)
- 05/01/2025 – May Member Meeting
  - “Hurricane Helene Recovery: TDOT’S 1<sup>st</sup> Progressive Design-Build” – Clayton Markham (TDOT), Steve Borden (TDOT), Chris Frieberg (Kiewit)
  - Induction of new Officers and Board members
- 05/29/2025 – Board & Officers Meeting
- 06/11/2025 – Board & Officers Budget Meeting
- 07/09/2025 – Summer Social / Member Appreciation event
  - Chattanooga Lookouts baseball game – Budweiser Party Deck
- 07/31/2025 – Board & Officers Meeting (virtual)
- 08/07/2025 – August Member Meeting / Charity Fundraiser
  - “Expert Witnesses in Construction Litigation” – Cameron Kapperman (Baker Donelson)
  - Raised \$550.00 and school supplies to Hamilton County Schools Foundation

<b>Operating Budget (As of 08/31/2025)</b>		<b>Membership (As of 08/31/2025)</b>	
Starting Balance (03/31/2025)	\$26,260.76	Starting Membership (03/31/2025)	131
Revenue	\$	Losses	38
Expenses	\$	Gains	10
Ending Balance	\$	Ending Membership (paid)	103

#### Events scheduled during next quarter:

<b>Date: 09/11/2025</b>	<b>State of the Section September Meeting</b>
<b>Date: 09/21/2025</b>	<b>Civil Engineer Chattanooga Football Club Game with ASCE, TSPE, and ACEC</b>
<b>Date: 09/25/2025</b>	<b>Board &amp; Officers Meeting (Virtual)</b>
<b>Date: 10/17/2025</b>	<b>ASHE TN Valley Golf Tournament</b>
<b>Date: 10/30/2025</b>	<b>Board &amp; Officers Meeting (Virtual)</b>

**Miscellaneous Items:**

Our section is supporting the Region and NE Florida with planning the 2<sup>nd</sup> Annual Southeast Region Conference that is in Jacksonville, FL on October 8-10<sup>th</sup>. Our section is sponsoring a technical session, and several members of our board will be in attendance.

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor / supplier? Yes

Note membership drive or events intended to bring in new members: Annual membership drive is happening now and will end on September 11<sup>th</sup>.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members): For our August section meeting, we collected school supplies and raised \$550.00 dollars for the Hamilton County Schools Foundations that allow Hamilton County teachers to shop for free twice a semester.
- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section): See Activities list

# Lunch Meetings	2	# Breakfast or Evening Meetings	
# Technical Sessions	1	# Networking Meetings	
#Charitable/CommunityService Activities	1	# Young Member Events	
# Cutting-edge/Technical Session		# Social Events	1

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable) – A member of our board has joined the SE Region board as secretary. This is the first TN Valley member who was elected to serve on the Region board as an officer.
- What role, if any, did innovation and technology play in your Section activities this quarter? Our section passed our annual budget that includes funds to set up a new website, ClubExpress. This website will help streamline our membership applications and renewals, as well as house our documents and set up events. We are very excited to move to this platform.

### **Milestones**

The following is a summary of key milestones for this quarter:

- Installed 2025-2026 Officers and Board of Directors

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 05/31/2023)		MEMBERSHIP DIVERSITY (as of 05/31/2025)	% GAIN/ LOSS
Consultant Members		Consultant Members	
Government Members		Government Members	
Contract Members		Contractor Members	

---

**End of Report**

## SECTION REPORT

### Alabama Section (3/31/2024 to 8/31/2025)

#### Officers

<b>President:</b>	<b>Miles Watkins</b>	<b>mwatkins@thompsonengineering.com</b>
<b>VP:</b>	<b>Steven Schwantes</b>	<b>steven.schwantes@aecom.com</b>
<b>Secretary</b>	<b>Tony Montanaro</b>	<b>tmontanaro@sain.com</b>
<b>Treasurer</b>	<b>Stacy Lewis</b>	<b>lewiss@dot.state.al.us</b>

#### Activities:

The following is a summary of key activities for this quarter:

- Board Meetings were held on 4/4, 5/8, 6/12, 7/24, 8/28
- Kids night at ASCE/APWA Conference in July
- Section Leadership Election - Welcomed new President, VP, Assistant Secretary and Assistant Treasurer
- Technical Sessions were held on
  - August 26<sup>th</sup> – Birmingham- Turbo Roundabout in McCalla, AL

<b>Operating Budget (As of 8/31/2025)</b>		<b>Membership (As of 8/31/2025)</b>	
Starting Balance (3/31/2025)	\$11,865.02	Starting Membership (date)	59
Revenue	\$0	Losses	0
Expenses	\$1,697.83	Gains	0
Ending Balance	\$10,167.19	Ending Membership (paid)	59

#### Events scheduled during next quarter:

<b>Date: 7/17/2025</b>	<b>Event: Board Meeting</b>
<b>Date: 10/1/2025</b>	<b>ALDOT CEME Conference - Casino Night</b>
<b>Date: 10/8/2025</b>	<b>SE Region Conference</b>

#### Miscellaneous Items:

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members: Golf Tournament in February CEME Cornhole Tournament in Q3;

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

Cross Organizational activity to entertain kids at a conference.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	0	# Breakfast or Evening Meetings	
# Technical Sessions	1	# Networking Meetings	1
#Charitable/CommunityService Activities	1	# Young Member Events	
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?  
Technical session was broadcast via Zoom

### Milestones

The following is a summary of key milestones for this quarter:

- Discussing Star Chapter for help with busy board members
- Addition of Assistants to help out Board duties.

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 3/31/2024)		MEMBERSHIP DIVERSITY (as of 8/31/2024)		% GAIN/LOSS
Consultant Members	35	Consultant Members	35	
Government Members	19	Government Members	19	
Contract Members	3	Contractor Members	3	

**End of Report**

## SECTION REPORT

### Tampa Bay Section (from – 04/01/2025 to 08/31/2025)

#### Officers

<b>President:</b>	<b>Sergio Gomez, EI</b>	<a href="mailto:sgomez@usanova.com">sgomez@usanova.com</a>
<b>Vice President:</b>	<b>Kaung Sett Hein, PE</b>	<a href="mailto:kaung.setthein@volkert.com">kaung.setthein@volkert.com</a>
<b>Secretary:</b>	<b>Tim Marc, PE</b>	<a href="mailto:tim.marc@tlpeng.com">tim.marc@tlpeng.com</a>
<b>Treasurer:</b>	<b>Arnesa Zunic</b>	<a href="mailto:azunic@drmp.com">azunic@drmp.com</a>
<b>Regional Director</b>	<b>Sunil Jakhadi, PE</b>	<a href="mailto:sjakhadi@hntb.com">sjakhadi@hntb.com</a>
<b>Director Y3:</b>	<b>Megan Tetro, PE</b>	<a href="mailto:mtetro@bgeinc.com">mtetro@bgeinc.com</a>
<b>Director Y2:</b>	<b>David Lutz, PE</b>	<a href="mailto:david.lutz@tlpeng.com">david.lutz@tlpeng.com</a>
<b>Director Y1:</b>	<b>Logan Barile, PE</b>	<a href="mailto:Logan.barile@wginc.com">Logan.barile@wginc.com</a>
<b>Past President:</b>	<b>Bruno Arriola, PE</b>	<a href="mailto:BArriola@drmp.com">BArriola@drmp.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- **2025/05/20** – ASHE & FES District 7 Traffic Safety Performance & Initiatives Luncheon
  - Location – Maggiano's Little Italy
  - Presenters – Emmeth Duran & Andrew Gray
- **2025/07/22** – ASHE Westshore Business District Development Update Luncheon
  - Location – Maggiano's Little Italy
  - Presenter – Michael Maurino
- **2025/08/06** – ASHE & ACEC End of Summer Happy Hour
  - Location – Magnanimous Brewing

<b>Operating Budget (As of 07/31/2025)</b>		<b>Membership (As of 07/31/2025)</b>	
Starting Balance (date)	TBD	Starting Membership (date)	66
Revenue	TBD	Losses	5
Expenses	TBD	Gains	15
Ending Balance	TBD	Ending Membership	76

#### Events Scheduled during Next Quarter:

- ASHE Executive Committee Meeting (ECM) Call-In, 5:00 p.m., 2<sup>nd</sup> Monday of each month.
- Preparation for one in-person chapter luncheon/presentation and one social event.
- 2025 Transportation Supersession October 2<sup>nd</sup>.

**Miscellaneous Items:**

- Updated ASHE Tampa Bay webpage with all the necessary and latest information.
- Annual Assessment due back to nationals October 1<sup>st</sup>.
- 2<sup>nd</sup> Annual Southeast Regional Conference on Oct 8-10 in Jacksonville

**Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?

We did not add any members from government agencies or contractors in this quarter.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

Past President to coordinate with University of South Florida to reestablish the ASHE Tampa Bay Student Chapter and Scholarship program. Coordination with the university is still ongoing.

# Lunch Meetings	2	# Breakfast or Evening Meetings	N/A
# Technical Sessions	N/A	# Networking Meetings	1
# Charitable/Community Service Activities	N/A	# Young Member Events	1
# Cutting-edge/Technical Session	N/A		
Comments: N/A			

- How did National or the Region empower or support your Section this quarter? (If applicable)  
Not applicable.
- What role, if any, did innovation and technology play in your Section activities this quarter?  
Not applicable.

**Milestones**

The following is a summary of key milestones for this quarter

- Hosted joint social event with ACEC with a great member turnout.

---

**End of Report**

**REGION REPORT**  
**Southwest Region – Q1**  
**(6/1/2025 to 8/31/2025)**

**Officers**

President	Ahmed Valdez, PE	Email Address	<a href="mailto:avaldez@akvce.com">avaldez@akvce.com</a>
1 <sup>st</sup> Vice President	Jessica Fly	Email Address	<a href="mailto:Jessica.fly@wsp.com">Jessica.fly@wsp.com</a>
2 <sup>nd</sup> Vice President	Josh Hollon	Email Address	<a href="mailto:josh.hollon@kiewit.com">josh.hollon@kiewit.com</a>
Secretary	Rhys Keller, PE	Email Address	<a href="mailto:rkeller@jmt.com">rkeller@jmt.com</a>
Treasurer	Susie Mason	Email Address	<a href="mailto:smason@gfnet.com">smason@gfnet.com</a>
National Director	Nikole Cao, PE	Email Address	<a href="mailto:ncao@jmt.com">ncao@jmt.com</a>
Past President	Michael Knowles	Email Address	<a href="mailto:michaelfknowles@outlook.com">michaelfknowles@outlook.com</a>
Regional Director (CTX)	Tara Alexander, PE	Email Address	<a href="mailto:talexander@jmt.com">talexander@jmt.com</a>
Regional Director (CTX)	John Conquest, PE	Email Address	<a href="mailto:jconquest@halff.com">jconquest@halff.com</a>
Regional Director (DFW)	Hossein Hosseiny, PE	Email Address	<a href="mailto:hhosseiny@bgeinc.com">hhosseiny@bgeinc.com</a>
Regional Director (HOU)	Gabriel Odreman, PE	Email Address	<a href="mailto:Gabriel.odreman@rpsgroup.com">Gabriel.odreman@rpsgroup.com</a>
Regional Director (PHX)	Melissa Boyles	Email Address	<a href="mailto:mboyles@valleymetro.org">mboyles@valleymetro.org</a>
Regional Director (COL)	Evan Fischgrund, PE	Email Address	<a href="mailto:Evan.fischgrund@adspipe.com">Evan.fischgrund@adspipe.com</a>
Regional Director (SAT)	Ahmed Valdez, PE	Email Address	<a href="mailto:avaldez@akvce.com">avaldez@akvce.com</a>

**Activities:**

The following is a summary of key activities for this quarter:

- Met monthly to discuss Region business activities, National updates, and Section updates.
- Distributed information on events, speakers, topics, and technology use throughout Region.
- Developed a running table of events throughout the Region to promote inter-Section networking.
- Processed a \$5/member assessment to established sections within the Region to build up Region funds as previous funds have been reduced due to exposure grants and helping charter sections. Income from assessment will be reflected in next quarter financials.
- Collaboration with Houston Section on future National Conference hosting.

Operating Budget	(as of 7/25/2025)
Starting Balance (6/1/2025)	\$2,209.44
Revenue	\$0.00
Expenses	\$0.00
Ending Balance	\$2,209.44

**Events scheduled during next quarter:**

Date:	N/A	Event:	No Region events. See Section Reports.
-------	-----	--------	--

**Miscellaneous Items:**

- Southwest Region received National comments on bylaws and will incorporate/adopt by next Quarter.
- Continuing to consider a 2025/2026 Regional Summit.

- Working towards developing meetings between Section Presidents, Vice Presidents, Secretaries, and Treasurers to foster more collaboration throughout the Region.
- Continuing to invite Section Presidents to monthly Board meetings to promote knowledge transfer and build relationships.

**Strategic Plan Initiatives:**

- **Did the Sections within your Region add members in the category of government agency or contractor/supplier?** Three (3) members total in this category were added. Overall, Sections are still working to better account for their membership diversity and while there is a priority in increasing Government and Contractor memberships, these members continue to be difficult to obtain.

Membership Diversity (As of xx/xx/yyyy)		Membership Diversity (As of xx/xx/yyyy)		% Gain/Loss
Consultant Members	N/A	Consultant Members	N/A	N/A
Government Members	N/A	Government Members	N/A	N/A
Contractor Members	N/A	Contractor Members	N/A	N/A
<b>Note membership drive or related events:</b> Held breakfast programs to capture attendees at different times, continued outreach to universities, and used QR codes for event registration and flyers for easier signups. Also offered free one-year membership drawings to encourage attendance/participation. Continued working with other societies to promote awareness and cross-society participation. Held a member appreciation event to promote unity and momentum for membership.				

- **How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members).** The Southwest Region continued to invite a wider Section Board audience to our monthly meetings to build relationships and increase knowledge transfer between newer and more experienced ASHE members. Sections discussed ideas for PDH criteria at member events and shared experiences with speakers, topics, and managing event distribution. We connected leadership between Sections throughout the quarter. Sections coordinated on scholarship approaches, student chapters, and lessons learned from various Regional summits attendees have experienced in the past for future summits.
- **How did your Region produce a robust program this quarter? If applicable, provide brief a narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)** Our Region does not currently hold membership meetings or events directly. We are continuing to discuss a potential Regional Summit in 2025/2026 that would incorporate a robust program as other more established Regions have done with conferences. We support and help coordination efforts between Sections and National Board/Committee members. Due to Summer, most of our Sections took time off from formal presentations and so event totals are reduced compared to typical Q2-Q4 numbers. Section event totals are provided in the table below:

# Lunch Meetings	<u>4</u>	# Breakfast or Evening Meetings	<u>7</u>
# Technical Sessions	<u>4</u>	# Networking Meetings	<u>5</u>
# Charitable/Community service activities	<u>2</u>	#Young Member Events	<u>3</u>
# Cutting-edge/Technical Session	<u>0</u>	Student Chapter Meetings	TBD
<b>Comments:</b> Our Region does not currently host events directly. These event totals come from combined Section Reports.			

- **How did National empower or support your Region this quarter?** Information sharing between National and our National Director, Nikole Cao. National selected Houston Section for the 2028 National Conference, which has already begun early planning and coordination efforts.
- **What role, if any, did innovation and technology play in your Region activities this quarter?** Region continues to meet virtually using Teams and provide support funds or advertisement payments electronically instead of by check when possible. We found checks would sometimes get returned or take too long in the mail. Some Sections in our Region are using StarChapter to bring efficiency to our web platforms, though there is a big learning curve and concern for longevity due to platform complexity.

#### **Milestones:**

The following is a summary of key milestones for this quarter:

1. Region by-laws reviewed by National and comments to be incorporated soon.
2. Multiple Sections received awards in 2025 for membership (Colorado) and Scanner Article (DFW).
3. Total memberships in the SW Region Sections have grown.
4. Houston Section selected for 2028 National Conference.
5. DFW celebrated 10-year anniversary with a custom logo designed by National, new banner, and polo shirts.

---

#### **End of Report**

## SECTION REPORT

### **Central Texas Section – Q1 (June 1, 2025 to August 31, 2025)**

#### Officers

<b>President:</b>	<b>Michelle Romage-Chambers</b>	<b>mchambers@hardestyhanover.com</b>
<b>1<sup>st</sup> Vice President:</b>	<b>James Dedrick</b>	<b>JDedrick@ecslimited.com</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Ricardo Zamarripa</b>	<b>rzamarripa@benesch.com</b>
<b>Secretary:</b>	<b>Michael Farn</b>	<b>mfarn@hntb.com</b>
<b>Treasurer:</b>	<b>Laura Harris</b>	<b>laura.harris@ubcdams.org</b>

#### Activities:

The following is a summary of key activities for this quarter:

- The Events Committee hosted Section meetings in June and August.
- The Section hosted end of the year Board celebration in end of May.
- The Section volunteered for Adopt-a-Highway cleanup in July
- Board completed Bylaws review in August. See details below under Milestones.

<b>Operating Budget</b>		<b>Membership</b>	
Starting Balance (6/1/25)	\$27,481.17	Starting Membership (6/1/25)	91
Revenue	\$9,036.53	Losses	0
Expenses	<b>\$5,366.52</b>	Gains	5
Ending Balance (8/29/2025)	\$31,151.18	Ending Membership (paid)	96

#### Events scheduled during next quarter:

Date: Sept 29	CTX & SA section joint event – Transportation Regional Forum
Date: Oct 14	CTX section meeting – Speaker Kori Rodriguez, TxDOT
Date: Nov 12	CTX section meeting – Scholarships Award

#### Miscellaneous Items:

None

#### Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **No.**
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

**The Section continues to collaborate with other local organizations on a regular basis to reach more potential new members including ASCE, YM, TSPE, and other Texas local**

**ASHE Sections. The Section has reached out to several local high schools for mentoring opportunities.**

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

**The Section continues to host biweekly Board and Committee meetings to keep officers engaged in agenda and tasks. Meetings consistently have 8 to 10 officers presence.**

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)

N/A

- What role, if any, did innovation and technology play in your Section activities this quarter?
  - All Board and Committee meetings are held through TEAMS.
  - All Board and Committee documents are on SharePoint for tracking and collaboration
  - Used links & QR codes for electronic event registration.
  - ASHE CTX website updated to inform interested individuals and attract new members

#### **Milestones**

The following is a summary of key milestones for this quarter:

- The Board (FY25-26) reviewed and adopted the Bylaws using the latest template provided by National. Board is planning to post the final version (dated 8/22/2025) on CTX website and send a copy to National.

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

**SECTION REPORT**  
**DFW Section Quarterly Report-Q1**  
**(6/1/2025-9/01/2025)**

**Officers**

<b>President:</b>	Chris Hoff	Chris.hoff@jacobs.com
<b>Vice President:</b>	David Clarke	dclarke@dikita.com
<b>Secretary:</b>	Aditya Rayudu	Aditya.rayudu@terracon.com
<b>Treasurer:</b>	Tyler Tarbet	Tyler.tarbet94@gmail.com
<b>Immediate Past President</b>	Brian Lopas	Brian.Lopas@ContechES.com
<b>Region Director</b>	Hossein Hosseiny	hhosseiny@bge.com

**Activities:**

The following is a summary of key activities for this quarter:

- We held following meetings in this quarter:
  - 06/24 (TxDOT Director of Planning and Modal Programs Ms. Caroline Mays) – Jacobs sponsored luncheon
  - 07/22 (ASHE DFW Section 10-year anniversary Pickleball Networking/Social Event)
  - 08/26 (NCTCOG Senior Program Manager, Natalie Bettger – FIFA World Cup Transportation Planning and Coordination)
- Continue to develop our Educational Outreach Committee to promote Civil Engineering and STEAM programs at area schools. Participated in ASHE Student Chapter webinar and also in ASHE SW Region webinar on Scholarships.
- Technology Committee continued updating on our website and other technology, coordinating with StarChapter on how we can improve communications with them.
- Updated our master list of members, reconciling between StarChapter and ASHE National
- Continued an Annual Corporate Sponsorship Campaign which is gaining momentum, we currently have four annual sponsor firms, the highest we've ever had.
- Continue promoting the TxDOT #EndTheStreak campaign of zero fatalities on Texas highways
- Participated as a partner with RHCA at their DFW Heavy Highway Transportation Forum held in August 20<sup>th</sup> at a Section booth to promote the ASHE DFW Section. Current ASHE DFW President and Immediate Past President attended the booth. Increased growth in membership by 9 new members and interest from membership to join various committees to grow the Section. We recently surpassed 100 members for the first time in Section history.

<b>Operating Budget (As of 8/1/2025)</b>		<b>Membership (As of 8/01/2025)</b>	
Starting Balance (date)	\$ 20,829.03	Starting Membership (date)	92
Revenue		Losses	0
Expenses		Gains	8
Ending Balance	\$ 22,456.03	Ending Membership (paid)	100

**Events scheduled during next quarter:**

<b>Date: 9/23/2025</b>	<b>Event: Monthly Board meeting and Luncheon, Guest Speaker Terracon &amp; RPMX on construction updates in Collin County Outer Loop, Terracon sponsoring</b>
------------------------	--

Date: 10/26/2025	Event: Monthly Board meeting and Luncheon, Guest Speaker Archer-Western, JACOBS sponsoring
Date: 11/18/2025	Event: Monthly Board meeting and Luncheon, Guest Speaker Archer-Western, JACOBS sponsoring
Date: 12/16/2025	Event: Monthly Board meeting and Luncheon, Guest Speaker Mr. Travis Campbell, TxDOT Dallas District

**We are currently booked for all remaining lunch presentations for calendar 2025, and are currently coordinating for Jan and Feb 2026 with speakers as well. We are working to include more contractor presentations and our October planned event helps achieve that goal. With the Section being booked ahead like this will allow the Board to also concentrate on other initiatives.**

**Strategic Plan Initiatives:**

- Our Section added 2 more members in the category of government agency or contractor/supplier and is working on getting more members in this category
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? We are encouraging members to come forward as guest speakers and present technical topics related to their projects. We will continue to reach out to RHCA to co-host training seminars in fall, 2025. Also formed an Educational Outreach Committee to educate area students on engineering career opportunities.
- Our Section continued a robust program this quarter by being successful in getting great speakers from NCTCOG, TxDOT and many municipalities and will continue this thru 2025 and 2026. The Section has continued to provide PDH certificates to attendees after each technical speaker luncheon.

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session			

Comments: Attendance has increased at each lunch meeting, up to a high of 66 attendees, Continual positive feedback from members / non-members / guests regarding our speaker line-up, program, events

- How did National or the Region empower or support your Section this quarter? As President and now as Immediate Past President of the Southwest Region, Michael is intimately involved in the activities of both the Section and Region ensuring support. Additionally, we recently received support from the folks at SCANNER in publishing articles, getting a new banner and have a special logo designed to celebrate our 10 Years Anniversary. National arranged kick off calls with Starchapter to standardize websites and payment portals nationwide. National also arranged a scholarship program call to provide insights on how other ASHE sections are doing sponsorships.
- What role, if any, did innovation and technology play in your Section activities this quarter?
  - Our Technology Committee is updating our website and improving communications with our members. We are overhauling all aspects of our website, with the goal of increasing ease of finding information, and encouraging more interaction, attendance, and sponsorships.
  - Using QR codes on distributed flyers
  - New board is trying to increase our electronic footprint by opening a Google Docs or Teams site for record keeping. We've reached out to ASHE National to inquire about the

new SharePoint implementation for file sharing, and hope to be able to utilize that as soon as possible as part of our growth management.

### **Milestones**

The following is a summary of key milestones for this quarter:

- Continue Corporate/Annual Sponsorship Program
- Increase membership to 100 members
- Increase contractor involvement and project specific presentations

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 4/01/2025)		MEMBERSHIP DIVERSITY (as of 8/1/2025)		% GAIN/ LOSS
Consultant Members	88	Consultant Members	95	8%
Government Members	0	Government Members	0	0
Contractor Members	4	Contractor Members	5	25%

---

**End of Report**

**HOUSTON SECTION REPORT – Q1****6/1/2025 to 8/28/2025****Officers**

<b>President:</b>	Farrah Rawashdeh, P.E., ENV SP	frawashdeh@gftinc.com
<b>1<sup>st</sup> Vice President:</b>	Niki Deskus, P.E., MBA	ndeskus@lja.com
<b>2<sup>nd</sup> Vice President:</b>	Adam White, P.E.	Adam.White@terracon.com
<b>Secretary:</b>	Robin Li, P.E., ENV SP	rli@lan-inc.com
<b>Treasurer:</b>	Analisa Trevino, E.I.T.	atrevino@entechhou.com

**Activities:**

The following is a summary of key activities for this quarter:

- ASHE Houston held its Annual Membership Meeting and Officer Installation Ceremony on 06/12 with Glenn Allbritton, P.E., TxDOT Houston District Engineer, as the Guest Speaker.
- ASHE Houston held its August General Section Meeting on 08/14 with Martin Rodin, P.E., TxDOT PEPS Division Director as the Guest Speaker.
- Director and Student Relations Committee Chair Mike Luna kicked off the Student Outreach Committee meeting on 08/19.
- National Conference Chair, Blair Stocker, is leading the efforts for the 2028 National Conference. The latest National Conference Planning Committee meeting was held on 08/21.
- Director and Scholarship Committee Chair, Eric Liu has kicked off the Scholarship Selection Committee meeting and efforts on 8/25.

<b>Operating Budget (As of 08/28/2025)</b>		<b>Membership (As of 08/28/2025)</b>	
Starting Balance (06/01/2025)	\$89,652.59	Starting Membership (06/01/2025)	0
Revenue	\$24,279.67	Losses	0
Expenses	\$23,428.97	Gains	95
Ending Balance	\$89,731.94	Ending Membership (paid)	95

**Events scheduled for next quarter:**

<b>Date:</b> 09/04/2025	<b>Event:</b> ASHE Houston YM Happy Hour
<b>Date:</b> 09/10/2025	<b>Event:</b> 2026 Gala Planning Committee Meeting/Happy Hour
<b>Date:</b> 09/11/2025	<b>Event:</b> Comm. Adrian Garcia, Harris County Pct. 2 – September Meeting (Scholarships)
<b>Date:</b> 09/11/2025	<b>Event:</b> ASHE Houston National Conference Committee Happy Hour (Open Invitation)
<b>Date:</b> 09/16/2025	<b>Event:</b> YMI Astros Game – Joint YM Event with multiple organizations
<b>Date:</b> 10/09/2025	<b>Event:</b> Roberto Trevino, HCTRA – October Meeting (Speaker Tentative)
<b>Date:</b> 10/16/2025	<b>Event:</b> Houston/Beaumont Heavy Highway Forum (in association with RHCA)
<b>Date:</b> 11/13/2025	<b>Event:</b> Lori Brownell, Port of Houston – November Meeting (Speaker Tentative)

**Miscellaneous Items:**

Our Section advanced the annual Fall Scholarship Program this quarter. We received a strong response with 45 undergraduate applications and 15 graduate applications submitted by the August 22 deadline. The Scholarship Selection Committee will be reviewing applications and presenting recommendations to the Board in early September, with \$23,500 in scholarships to be awarded at our September meeting.

### **Strategic Plan Initiatives:**

- Did your Section add any members in the category of government agency or contractor/supplier?  
Yes, 3 new members are public agency employees.
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):

Our Section continues to focus on professional development, community service planning, and student outreach. We hosted technical programs that provided PDHs to members and laid the groundwork for expanded educational offerings under our Technical Programs Chair, Larry Sherlock, an adjunct professor at Lone Star College. On the community side, we began preparations for the Harris County Precinct 4 Adopt-A-Mile program to give back locally and raise ASHE's visibility. Our Student Relations/Outreach Committee also launched this quarter, holding its first meeting to plan student events with five local universities. The committee's goals include chartering ASHE student chapters, hosting transportation-focused events, and offering workshops such as FE exam prep and mock interviews. These initiatives will engage students, promote ASHE membership, and strengthen the pipeline of future transportation professionals in the Houston area.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

Our Section has worked on delivering PDH-eligible technical presentations, launching our Student Relations/Outreach Committee to engage multiple universities, and preparing for community service initiatives. We also advanced planning for our annual Gala and National Conference responsibilities, which will create future opportunities for education, outreach, and networking, further strengthening the value we provide to members.

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: We are looking to broaden our event programming and include more networking events to cater to our membership and prospective members to strengthen our community.

- How did National or the Region empower or support your Section this quarter? (If applicable)  
Our Section benefited from continued support at the Regional and National levels through open communication and collaboration. Regional leadership continuously provides guidance and updates related but not limited to scholarships and National coordinates with the Section with regards to the 2028 ASHE National Conference, ensuring our Section remains engaged in larger organizational initiatives. These efforts have helped us stay aligned with ASHE's broader mission while also strengthening our own Section's activities and planning.
- What role, if any, did innovation and technology play in your Section activities this quarter?

Our Section's activities this quarter have been enhancing both outreach and operational efficiency via innovation and technology. We leveraged LinkedIn, where our following has surpassed 600+, along with MailChimp email campaigns and Canva Pro content to expand event visibility and engagement. QR codes were used to simplify registration, and Square's tap-to-pay technology enabled quick, on-the-spot payments for walk-in attendees at Section meetings. We also streamlined sponsorships with more user-friendly online payment options and created an electronic volunteer form that routes directly to our committee for recordkeeping. Internally, we relied on the ASHE server file repository for consistent document management across committees and utilized email forwarders to efficiently disburse information to multiple leaders in an organized way. Collectively, these tools have helped us broaden our reach, increase participation, and make our operations more seamless and member-friendly.

### **Milestones**

The following is a summary of key milestones for this quarter:

- Awarding \$23,500 in scholarships at the September meeting
- Secured \$17,850 in sponsorship commitments to date for FY 2025–2026
- Achieved record high attendance at June and August General Section Meetings
- Relaunched issuance of PDHs
- Increased Section membership and volunteer participation
- Launched multiple committee kick-off meetings for FY 2025–2026 initiatives

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 05/31/2025)		MEMBERSHIP DIVERSITY (as of 08/28/2025)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

## SECTION REPORT

### **Phoenix Sonoran Section (from – 6/1/2025 to 8/28/2025)**

#### **Officers**

<b>President:</b>	<b>Jessica Fly</b>	<b>jessica.fly@wsp.com</b>
<b>First Vice President:</b>	<b>Randy Everett</b>	<b>Reverett@azdot.gov</b>
<b>Secretary:</b>	<b>Melissa Boyles</b>	<b>mboyles@valleymetro.org</b>
<b>Treasurer:</b>	<b>Susie Mason</b>	<b>smason@gftinc.com</b>

#### **Activities:**

The following is a summary of key activities for this quarter:

- May 22, 2025 – Annual Scholarship Golf Tournament
- June 26, 2025 – Joint lunch program with WTS Metro Phoenix – The Road Ahead – Proposition 479 and What's Next for the Region
- July – Summer Break
- August – Summer Break
- Submitted a Scanner article regarding the I-10 Broadway curve project.

<b><u>Operating Budget (As of 7/31/2025)</u></b>		<b><u>Membership (As of 6/01/2025)</u></b>	
Starting Balance (6/1/2025)	\$53,166.06	Starting Membership (1/01/25)	148
Revenue*	\$3,170.00	Losses	0
Expenses	\$3,471.42	Gains	6
Ending Balance	\$52,864.65	Ending Membership (paid)	154

- \*Revenue includes golf tournament sponsorships, etc. which will be applied toward tournament costs, revenue will be applied to Section scholarship fund

#### **Events scheduled during next quarter:**

Date: 9/9/2025	Event: Breakfast Meeting – ADOT Update
Date: 9/11/2025	Event: ASCE/ASHE State Conference
Date: 10/14/2025	Event: Breakfast Meeting
Date: 11/11/2025	Event: Breakfast Meeting
Date: 12/9/2025	Event: Breakfast Meeting & Scholarship Presentation

**Miscellaneous Items:** Nothing to Report

**Strategic Plan Initiatives:** Nothing to Report

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members:

At the majority of Breakfast meetings throughout the year, we continue to offer drawings for a free one-year membership into ASHE. We also continue to host member appreciation activities, open to prospective members, to encourage networking and demonstrate ASHE value.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

The Annual Sonoran Section Scholarship Golf tournament, held May 22, 2025, resulted in a record-setting \$15,263 in scholarship funds raised.

The Sonoran Section co-hosted an update regarding the implementation of Proposition 479 with WTS Metro Phoenix. 160 guests registered and numerous walk-ins resulted in a standing-room-only turnout. The program was June 26, 2025.

# Lunch Meetings		# Breakfast or Evening Meetings	3
# Technical Sessions		# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session		# ASU Student Chapter Meetings	X

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable).
- What role, if any, did innovation and technology play in your Section activities this quarter?

### **Milestones**

The following is a summary of key milestones for this quarter:

- Held three breakfast programs focused on multimodalism to foster industry education, awareness, and networking.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? N/A

MEMBERSHIP DIVERSITY (as of X/XX/XXXX)		MEMBERSHIP DIVERSITY (as of X/XX/XXXX)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

---

**End of Report**

SECTION REPORT  
 San Antonio Section  
 (from 06/01/2025 to 08/31/2025)

Officers

President:	Name: Travis Owens	E-mail address: tdowens@lan-inc.com
Vice President:	Name: Juan Carlos Sanchez	E-mail address: jsanchez@ssa-pe.com
Secretary:	Name: Dawn Vernon	E-mail address: dvernon@bmbi.com
Treasurer:	Name: Mark Miller	E-mail address: mark.miller@westwoodps.com

Activities:

The following is a summary of key activities for this quarter:

- June 17, 2025: General Meeting – Guest Speaker Lauren Garduno – President/CEO – Ports to Plains Alliance
- August 19, 2025: General Meeting – Guest Speaker Clayton Ripps, PE – TxDOT Deputy District Engineer

<u>Operating Budget (As of 08/31/2025)</u>		<u>Membership (As of 08/31/2025)</u>	
Starting Balance (08/20/2024)	\$14,481.39	Starting Membership (08/20/2024)	79
Revenue	\$48,788.79	Losses	31*
Expenses	\$49,025.64	Gains	0
Ending Balance	\$14,244.54	Ending Membership (paid)	48*

\*This is due to a new cycle of membership and sponsor renewals. Once the renewal window closes, this number is anticipated to return to 79+ members.

Events scheduled during next quarter:

Date: 09/16/2025	Event: September General/Section Meeting
Date: 09/26/2025	Event: ASHE SA/CTX Joint Event
Date: 10/21/2025	Event: October General/Section Meeting
Date: 11/19/2025	Event: November General/Section Meeting
Date: TBD	Event: Young Members Network Event

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the government agency or contractor/supplier category?  
None
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members): *The San Antonio Section continues with monthly meetings and young member mixers. We plan to hold our first joint event with the Austin Section on September 26, 2025.*

- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section): *Our Programs Director, Jonathan Bean, continues coordinating and securing high-level speakers from TxDOT for our monthly meetings.*

# Lunch Meetings	0	# Breakfast or Evening Meetings	2
# Technical Sessions	0	# Networking Meetings	0
#Charitable/CommunityService Activities	0	# Young Member Events	1
# Cutting-edge/Technical Session			

**Comments: *The San Antonio Section continues to discuss future opportunities to increase events to more than just our monthly meetings to include technical sessions, networking meetings, and Young Member Events.***

- How did National or the Region empower or support your Section this quarter? (If applicable) *Regional Meetings: Regional leadership contacted Travis Owners (SA Section President) directly to ask for progress and if we needed additional support. Rhys and Ahmed are section members and regularly provide support.*
- What role, if any, did innovation and technology play in your Section activities this quarter? *The San Antonio Section continues to utilize Eventbrite and LinkedIn to promote our section meetings and Younger Member events, which has been successful. In July of this year, our Section purchased StarChapter which will replace Eventbrite and our current website. This will allow us to be more organized, better serve our members, and track sponsorship and membership easier.*

#### Milestones

The following is a summary of key milestones for this quarter:

- *Securing the final venue for 2025 monthly meetings has been completed.*
- *Held our first board elections successfully and brought on the 2025/2026 Board of Directors.*

Please only respond to this question in the May/June Report (4<sup>th</sup> quarter report) annually. How did your Section grow membership with increased diversity this quarter? – Not applicable to the San Antonio Section at this time.

MEMBERSHIP DIVERSITY (as of 08/31/2025)		MEMBERSHIP DIVERSITY (as of 08/31/2025)		% GAIN/LOSS
Consultant Members	0	Consultant Members	0	N/A
Government Members	0	Government Members	0	N/A
Contract Members	0	Contractor Members	0	N/A

---

End of Report



**ASHE National Board Meeting Summary**  
**September 27, 2025**

**Attachment 3: Director Reports**



## National Director Report

### Kathy Johnson - Great Lakes Region

**Date:** 9/2/2025

**Report Period:** 4/12/2025-9/5/2025

#### National Director Activities:

- 5/2-5/3/2025 ASHE National Board Meeting in Birmingham, AL
- 5/5/2025 ASHE National New Sections Committee Meeting
- 5/7/2025 ASHE Lake Erie Volunteering Event with Cleveland Metroparks
- 5/14/2025 ASHE Lake Erie Section Board Meeting
- 5/23/2025 ASHE Great Lakes Region Board Meeting
- 5/30/2025 ASHE National Board Budget Meeting
- 6/18/2025 ASHE Lake Erie Section Anniversary Planning Meeting
- 6/23/2025 ASHE National New Sections Committee Meeting
- 6/3/2025 ASHE Lake Erie Section Anniversary Planning Meeting
- 6/3/2025 ASHE National Technology Meeting with StarChapter
- 7/8/2025 ASHE Lake Erie Section Transportation Tuesday
- 7/10/2025 ASHE Great Lakes Region Board Transition Meeting
- 7/21/2025 ASHE National New Sections Committee Meeting
- 7/25/2025 ASHE Kansas City Interest Group Board Meeting
- 8/15/2025 ASHE National Technology Committee Meeting
- 8/18/2025 ASHE Kansas City Interest Group Board Meeting
- 8/20/2025 ASHE Lake Erie Section Anniversary Event Venue Visit
- 8/21/2025 ASHE National Webinar with StarChapter
- 8/26/2025 ASHE Lake Erie Section Board Meeting

#### Upcoming National Director Activities:

- 9/8/2025 ASHE New Sections Committee Meeting
- 9/19/2025 ASHE National Technology Committee Meeting
- 9/25/2025 ASHE Lake Erie Section 40<sup>th</sup> Anniversary Event
- 9/26-9/27/2025 ASHE National Board Meeting in Cleveland, OH

#### Actions:

- Continuing work on New Sections Committee with efforts in Kansas City.
- Next quarter will reach out to all National Directors for assistance with Sections that need to update bylaws.
- Reviewed bylaws for First State, Georgia, and Colorado.
- Technology Committee held two webinars for Section and Region leadership with StarChapter.
- Technology Committee reviewed all websites for companies used and website addresses, planning to coordinate with all Sections requiring redirects, edits or updates.



## National Director Report

### Dave Stills – Great Lakes Region

Date: 9/5/2025

Report Period: 4/19/2025 – 9/5/2025

#### National Director Activities:

- 4/29/2025 – ASHE National Scholarship Committee Meeting – Final Results
- 5/2/2025 – ASHE National Board of Directors Meeting – Birmingham
- 5/6/2025 – ASHE National Scholarship Committee – Applicant Review
- 5/12/2025 – ASHE 2027 National Conference Planning Committee Quarterly Progress Meeting – virtual
- 5/20/2025 – ASHE Bluegrass Luncheon – Lexington-Fayette Urban County Government building
- 5/23/2025 – ASHE Great Lakes Region Board of Directors Meeting – virtual
- 5/28/2025 – ASHE National Scholarship Committee Meeting – Foundation Preview - virtual
- 5/30/2025 – ASHE Derby City Scholarship Committee – Applicant Discussion - virtual
- 5/30/2025 – ASHE National Budget Meeting - virtual
- 6/4/2025 – ASHE National Conference – Pocono Mountains, PA
- 6/16/2025 - ASHE 2027 National Conference Planning Committee Quarterly Progress Meeting – virtual
- 6/26/2025 – ASHE Derby City Luncheon – Knights of Columbus
- 6/30/2025 – ASHE National Scholarship Committee Meeting - virtual
- 7/10/2025 – ASHE Great Lakes Transition Meeting – virtual
- 7/14/2025 - ASHE 2027 National Conference Planning Committee Quarterly Progress Meeting – virtual
- 7/17/2025 – ASHE National Student Chapter Workshop – virtual
- 7/23/2025 – ASHE Derby City Board of Directors Meeting
- 8/11/2025 – ASHE 2027 National Conference Planning Committee Quarterly Progress Meeting – virtual
- 8/14/2025 – ASHE Scanner Committee Meeting – New Editor Discussion - virtual
- 8/15/2025 – ASHE Derby City Luncheon
- 8/19/2025 – ASHE Circle City WRDI BOT Panel Discussion event – Indianapolis, IN
- 8/21/2025 – StarChapter Webinar – virtual
- 9/4/2025 – ASHE 2027 National Conference Booth at KY Partnering Conference – Lexington, KY

#### Upcoming National Director Activities:

- 9/15/2025 – ASHE 2027 National Conference Planning Committee Quarterly Progress Meeting – virtual

- 9/19/2025 – ASHE Triko Valley Adopt-A-Highway Cleanup event - Cincinnati
- 9/25/2025 – ASHE National Board of Directors Meeting – Cleveland, OH
- 1/16/2026 – ASHE National Board of Directors Meeting – Ft. Lauderdale, FL

**Actions:**

- Committee leads virtual meetings on the 2027 National Conference planning efforts.
- Attended virtual Scanner Committee meetings, discussions on budgets and review new publisher RFPs.
- Coordinated visits (or Teams Meetings) to upcoming ASHE Section meetings/events for: Derby City, Bluegrass, Triko Valley and Circle City.
- Email correspondences relating to ASHE Great Lakes Region activities, conferences, board member5/20/2025 – ASHE Bluegrass elections, committee volunteers, etc.



## Brian Post – National Director Report

Date: 09/05/2025

Report Period: 06/01/2025 – 08/31/2025

The Sections have been active in planning events for the new ASHE year and holding their annual membership renewal activities. The below are activities for the quarter.

***Board Activities:***

- Attended the Chesapeake Section member appreciation Orioles game on 6/13.
- Attended the Chesapeake Section board meetings on 7/29 and 8/18.
- Attended the Mid-Atlantic Region board meeting on 8/8 to begin planning for the year and aligning everyone since there are new Officers that started in June 2025.
- Budget and Audit Committee meeting on 8/18.
- SharePoint Region folder structure and roll out coordination including a small group meeting on 8/29.



## Glen Kartalis – National Director Report

Section Oversight: Albany, Central New York, NY Metro, Long Island, North Central New Jersey and Southern New Jersey

Date: 09/5/25

Report Period: 6/1/25 to 9/1/25

Not a lot of activities during the summer months in most of the NY/NJ sections.

Of all the NY/NJ Sections, the Central New York Section is the most critical. The Long Island section have seen great improvements but still needs some work.

Success – Long Island Website is up and running

Success – NY Central looking to hold their next Virtual PDH meeting.

Below are some activities by section that were held:

### ***Northeast Section Activities:***

- Metro Section
  - Next event Cathy Sheridan from TBTA Sept. 16, 2025
- Albany
  - Needs to update their website to reflect events
- Long Island
  - Long Island continues to recruit board members and active members.
- North Central New Jersey
  - Capital Programs Q&A Panel with NJDOT Sept. 10, 2025
- Southern New Jersey
  - Scholarship Golf Outing Juny 21, 2025
  - ASHE SNJ & NC Joint Meeting Sept. 10, 2025
- Central NY Section
  - Last teams meeting was May 7<sup>th</sup>. Preparing for 2<sup>nd</sup> teams presentation
- Attended Board meetings at NY Metro / Long Island Board

### ***Action items/upcoming events:***

- Website update planned for Central NY. The NE Region has offered up Todd Rousenberger to help in the efforts.
- Discussions regarding the Central NY Section around officer changes and moving west to capture members from the Buffalo area. Planning next Virtual Meeting

### ***Board Activities:***

- Participated on NE Regional meetings with NE President and Directors

- Attended board meetings at NY Metro and long Island Sections
- Coordination of Quarterly Reporting with Sections, as well as website updates
- Chairing the Newly formed Scholarship Foundation Committee. (See specific Scholarship Committee report for details.)



## J.T. Lincoln – National Director Report

Section Oversight: Altoona, Clearfield, Franklin, Mid-Allegheny, Pittsburgh and Southwest Penn

Date: 9/5/2025

Report Period: 4/19/25 to 9/5/25

### *Section Activities:*

- 4/22/25 – ASHE Franklin Dinner Meeting
- 4/23/25 – ASHE Altoona Workshop
- 4/29/25 – ASHE Harrisburg Workshop
- 5/2/25 – ASHE National Workshop
- 5/3/25 – ASHE National Board Meeting
- 5/14/25 – ASHE Mid-Allegheny Awards
- 5/20/25 – ASHE Franklin Dinner Meeting
- 5/21/25 – ASHE Altoona Awards Banquet
- 5/28/25 – ASHE SW Penn Dinner Meeting
- 6/4-6/8/25 – ASHE National Conference
- 6/17/25 – ASHE Franklin Dinner Meeting
- 6/25/25 – ASHE Pittsburgh Board Meeting
- 7/7/25 – ASHE Altoona Golf Outing
- 7/22/25 – ASHE Franklin Steak Cookout
- 7/31/25 – ASHE Harrisburg Golf Outing
- 8/19/25 – ASHE Franklin Golf Simulator

### *Action items/upcoming events:*

- 9/10/25 – ASHE Mid-Allegheny Dinner Meeting
- 9/19/25 – ASHE Franklin Golf Outing
- 9/24/25 – ASHE Pittsburgh Board/Dinner Meeting
- 9/25/25 – ASHE Lake Erie 40<sup>th</sup> Anniversary Extravaganza
- 9/26/25 – ASHE National Workshop
- 9/27/25 – ASHE National Board Meeting
- 10/8/25 – ASHE Franklin Board Meeting
- 10/21/25 – ASHE Franklin Dinner Meeting
- 10/29/25 – ASHE Mid-Allegheny Dinner Meeting
- 12/11/25 – ASHE Pittsburgh Holiday Party
- 12/16/25 – ASHE Franklin Holiday Party

*Board Activities:*

- Coordination regarding section quarterly reports
- Continued push to all sections to update their websites
- Attended multiple calls with NE Region Board and NE Region President

*Committee Activities:*

- Attended National Conference, National Scholarship and National Operations & Oversight Committee Meetings



## National Director Report

### Robert Prophet – Northeast Region

**Section Oversight:** Delaware Valley, E. Penn, NE Penn, First State, Harrisburg and Williamsport

**Date:** 9/5/25

**Report Period:** 6/1/25 to 9/4/25

#### Northeast Region Section Activities:

- Delaware Valley
  - Held Summer Board Meeting
  - Held Golf Outing
- E. Penn
  - Held Summer Board Meeting
  - Held Golf Outing
- First State
  - Held Summer Board Meeting
  - Held Golf Outing
- Harrisburg
  - Held Summer Board Meeting
  - Held Golf Outing
- Northeast Penn
  - Held Summer Board Meeting
  - Held Golf Outing
- Williamsport
  - Held Summer Board Meeting
  - Held Golf Outing

#### National Director Activities (Region/Section):

- 6/4/25 to 6/8/25 Attended National Conference and Board Meeting at Kalahari Resort
- 6/11/25 Attended Delaware Valley Section Summer Board Meeting

- 6/18/25 Attended call with Jim Shea to discuss Membership strategy
- 6/26/25 Attended Northeast Penn Section Golf Outing
- 7/17/25 Organized and attended National Student Chapter Webinar
- 7/21/25 Attended Southern NJ Section Golf Outing
- 8/1/25 Attended Harrisburg Section Golf Outing
- 8/6/25 Attended Membership Committee/PR Committee Call
- 8/26/25 Attended Star Chapter Webinar
- 8/29/25 Attended SharePoint Meeting
- Ongoing coordination with Sections regarding Quarterly Status Reports
- Reviewed Summer article submissions for ASHE Scanner.
- Ongoing coordination related to ASHE Delaware Valley Section Audit Committee and National Board updates.
- Coordination with Sections regarding bylaws.

**National Director Activities (Committees):**

- Membership Committee
  - Served as Committee Chair
  - Coordinated and assisted in the preparation for the Student Chapter Webinar held on 7/17/25. Included multiple prep meetings, review of presentation and dry run.
- PR Committee
  - Served as Board Representative
  - Attended Coordination call with Jim Shea and Amanda Schumaker.
- OOC Member Committee
  - No activity.

**Upcoming National Director Activities:**

- Attend National Board Meeting in Cleveland
- Attend Dinner Meetings for Delaware Valley, E. Penn, Northeast Penn, First State, Williamsport, Pittsburgh and Harrisburg Sections.
- Hold Membership Committee Meetings.
- Assist with Sharepoint site development.

**Actions:**



## National Director Report

### Sunsera Gates Director-Southeast Region

**Section Oversight:** Alabama, Middle Tennessee, TN Valley, Georgia, Northeast Florida, Central Florida, South Florida, Tampa Bay

**Date:** 9/12/25

**Report Period:** 6/1/25 to 08/31/25

**General Update:** All the sections in the Southeast Region have installed new officers and are planning their 2025-2026 programs. There is a significant activity in the Region related to planning the Fall 2025 2<sup>nd</sup> Southeast Region Conference and transitioning new Region Board members (each position transitioned due to term limits and board was expanded to include Co-Secretary and Co-Treasurer). Responsiveness in communications has continued to increase. The Board feels this is primarily attributed to collaboration at in-person bi-annual Board meetings and the inaugural Southeast Region Conference held in 2025 with the support of ASHE National funding for the regions.

The Region Executive Committee is working on a SE Region Handbook to provide guidance/best practices for SE region operations.

Membership reconciliation/membership updates in process for all sections for national assessment coordination.

#### National Director Activities:

- Attended National Board Meeting June 2025
- Region Board Meeting held August 28, 2025; agenda preparation and coordination; attendance
- Finalized Region Bylaws to support Region Board transition
- Coordinated with Region Executive Committee on SE Region Operating Handbook
- Attended 2<sup>ND</sup> Annual SE Region Conference coordination meetings (planned October 8-10, 2025; Jacksonville, FL)
- Held several virtual calls with Region Directors to collaborate on various topics
- Participated on Scanner Committee and supporting transition to new publisher
- Participated on Technology Committee and supporting advances on StarChapter
- Participated on Strategic Planning Committee, in August 2025 transitioned to Board Liaison
- Supporting development of Sharepoint guidelines for Regions and Sections

#### Upcoming National Director Activities:

- Attendance at SE Region Conference (planned October 8-10, 2025; Jacksonville, FL)
- Attendance at Tampa Bay Transportation Supersession (planned October 2, 2025; Tampa, FL)
- Planning other in-person and virtual meet and greets at Section board meetings/events – Fall 2025

#### Actions:

- None pending at this time.



## National Director Report

### Ron Osterloh – Southeast Region

**Date:** 9/2/25

**Report Period:** 6/1/25- 9/4/25

#### National Director Activities:

##### June 2025

- Board votes for new Southeast Region Officers
- Planning for ASHE Southeast Region Conference, Oct 9<sup>th</sup> and 10<sup>th</sup>, Jacksonville, FL, TN
- June 20<sup>th</sup>, Call for transition of ASHE Region Treasurer
- June 23<sup>rd</sup>, call for transition of ASHE Region Secretary

##### July 2025

- July 17<sup>th</sup>, ASHE National Student Chapter Call
- Finalize Region Bylaws

##### August 2025

- August 18<sup>th</sup>, Southeast Region Board Meeting
- Support ASHE Georgia with Membership renewal drive
- 7<sup>th</sup> – ASHE SE Region Conference Planning Meeting
- Review ASHE SE Region POY submittals

#### Upcoming National Director Activities:

- Finalize ASHE Southeast Region Conference Planning
- National Board Meeting September 26<sup>th</sup> and 27<sup>th</sup>, Cleveland OH
- Southeast Region Conference October 9<sup>th</sup> and 10<sup>th</sup>
- SE Region Board Meeting on October 8<sup>th</sup>

#### Actions:

- N/A



## DIRECTOR'S REPORT SOUTHWEST REGION- NIKOLE CAO

This is a summary of activities as requested by the National President for the period stated.

### **Report Period: 7/2025 to 9/2025**

- Attend Houston Section monthly in person luncheons.
- Attend Houston section board meetings.
- Attend SW Region virtual meetings.
- Assist with Houston Scholarship Gala Event
- Attend Section Health Meeting
- Attend National Conference discussions

Upcoming: