



ASHE National Executive Committee Meeting Minutes September 26, 2025

CALL TO ORDER: Jim Shea, PE

President Shea called the meeting of the National Executive Committee of the American Society of Highway Engineers to order at 10:08 AM. The meeting was held at the Hyatt Regency, Cleveland, OH.

ROLL CALL: Michael D. Bywaletz, PE

Name	Office	Attendance
Jim Shea, PE	President	Present
Kathryn E. Fink, PE	First Vice-President	Present
Michael D. Bywaletz, PE	Second Vice-President	Present
Thomas S. Morisi	Secretary	Absent
Samir D. Mody, PE	Treasurer	Present
Donato Di Zuzio, PMP	Immediate Past President	Present
Nancy A. Morisi	Administrative Assistant	Absent
David A. Greenwood, PE	Operations & Oversight Committee Chair	Present

Note: Actions of the National Executive Committee are Highlighted in yellow.
Assignments or actions pending are highlighted in green.

OPENING REMARKS: Jim Shea, PE

President Shea welcomed everyone and noted items he would like to cover at the meeting.

SECRETARY'S REPORT Thomas S. Morisi (absent)

Report is include in National Board meeting packet.

TREASURER'S REPORT: Samir D. Mody, PE

Mr. Mody reviewed the report prepared for the National Board meeting. There was minimal change since the draft presented at the 9/6/25 Executive Committee meeting. He noted that he transferred \$40K from the investment account to the checking account in line with the discussion at the 9/6/25 Executive Committee Meeting. The investment account balance currently stands at approximately \$425K.

ASSESSMENT UPDATE: Jim Shea, PE

Mr. Shea reviewed a prior email Mr. Mody had prepared and sent out regarding backup for a dues increase. Based on analysis, meeting costs rose substantially after COVID. Further discussion was held as to backup needed for a dues increase. Some items included:

- Calculate numbers to justify the given dollar amount increase.
- Add budget numbers for the years covered.
- Add additional data points for discussion.
- Show the increase in the number of Sections between 2007 and 2025.



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PRESIDENT'S REPORT: Jim Shea, PE

- **Membership:** Mr. Shea is working with Mr. Prophet on a membership campaign.
- **Technology:** Mr. Shea feels the committee is doing a good job and is headed in a good direction. An update on StarChapter will be provided at the upcoming National Board meeting. Mr. Shea would like the committee to consider paying for one Section to use/benefit from signing on with StarChapter.
- **Section Engagement:** Mr. Shea will work with Ms. Morisi to track Section visits.
- **EC Operations:** Mr. Shea recommended scheduling the first Executive Committee meeting earlier after National Board meeting; possibly once the new 2nd VP is known. Ms. Fink noted her plans are possibly to visit Phoenix in January and one of the newer Sections – possibly Denver or New England. Further discussion continued on potential Sections to visit.

OPEN DISCUSSION:

- Mr. Shea discussed the 2028 National Conference proposed for Houston and highlighted portions of the proposed contract that are concerning. The Executive Committee has concerns approving the hotel given the liability concerns with the hotel contract.

Meeting notes taken by Michael Bywaletz and minutes prepared by Thomas Morisi.

ADJOURNMENT

The meeting adjourned at 12:00 PM.

Respectfully Submitted,

Thomas S. Morisi
National Secretary