

CALL TO ORDER: Donato Di Zuzio, PMP

President Di Zuzio called the meeting of the National Executive Committee of the American Society of Highway Engineers to order at 10:00 AM. The meeting was held at the Redmont Hotel – Birmingham, AL.

ROLL CALL: Thomas S. Morisi

| Name | Office | Attendance |
|------------------------|--|------------|
| Donato DiZuzio, PMP | President | Present |
| Jim Shea, PE | First Vice-President | Present |
| Kathryn E. Fink, PE | Second Vice-President | Present |
| Thomas S. Morisi | Secretary | Present |
| Samir D. Mody, PE | Treasurer | Present |
| Stan A. Harris, PE | Immediate Past President | Present |
| Nancy A. Morisi | Administrative Assistant | Present |
| David A. Greenwood, PE | Operations & Oversight Committee Chair | Present |

Note: Actions of the National Executive Committee are Highlighted in yellow.

Assignments or actions pending are highlighted in green.

WELCOME: Donato Di Zuzio, PMP

President Di Zuzio welcomed everyone and thanked them for attending.

INVESTMENT ACCOUNT: Mr. Mody reported that new documents will be delivered to the hotel this morning so all signatures can be obtained to move the account. Last year the investment account earned 7.4% interest and this year has been flat.

STIPEND: The committee discussed and concluded that the Friday night event should be included in the stipend. Mr. Mody proposed eliminating the stipend and replacing it with expense reimbursement similar to regular Board meetings. Everyone was in agreement and a motion will be presented at the next day's Board meeting.

REGION FUNDING: Mr. Greenwood reviewed a request from James Barr for the Southwest Region to receive an additional \$3,000 in funding. After discussion it was agreed that the funding can be distributed from the Operations and Oversight budget. However, it is not to be used for travel within the Region.

REVIEW/UPDATE NATIONAL BYLAWS: Mr. Greenwood reviewed proposed changes to the bylaws that would further define/expand the duties of the 1st and 2nd VP. The committee will update the draft bylaws and present them to the Board for approval.

NATIONAL CONFERENCE AUDIT: Mr. Mody will reach out to CPA Associates later this month as he now has all the information he needs from Mr. Hurtt and tax season will be winding down.



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ASHEVILLE DONATION: The donation has not yet been sent out. Ms. Morisi will reach out to Mr. Flowe for a recommended charity and who to send it to.

ADMINISTRATIVE ASSISTANT PERFORMANCE REVIEW: A form has been developed which needs reviewed and adjusted prior to implementation. Ms. Fink will finalize the document and develop instructions. The designated people will fill out the form and conduct the performance review during the conference. A merit increase will be provided effective June 1st of each year.

DONATION TO HURRICANE VICTIMS: Donato Di Zuzio, PMP

As a follow up to a prior conversation, the Executive Committee decided they would like to donate \$2,500 to support recovery for our members in the Asheville area.

ADJOURNMENT

MOTION: Motion by Morisi to adjourn the meeting; seconded by Harris; all in favor.

The meeting adjourned at 12:00 PM.

Respectfully Submitted,

Thomas S. Morisi
National Secretary