

CALL TO ORDER: Donato Di Zuzio, PMP

President Di Zuzio called the meeting of the National Board of the American Society of Highway Engineers to order at 8:30 AM at the Hyatt Regency Downtown – Houston, TX.

PLEDGE OF ALLEGIANCE: Donato Di Zuzio, PMP

President Di Zuzio led the Pledge of Allegiance.

Roll Call: Thomas S. Morisi

Name	Office	Attendance
Donato DiZuzio, PMP	President	Present
Jim Shea, PE	First Vice-President	Present
Kathryn F. Fink, PE	Second Vice-President	Present
Thomas S. Morisi	Secretary	Present
Samir D. Mody, PE	Treasurer	Present
Stan A. Harris, PE	Immediate Past President	Absent
Nancy A. Morisi	Administrative Assistant	Absent
JT Lincoln, PE	One Year Director – Northeast Region	Present
Nimish Desai, PE	One Year Director – Mid-Atlantic Region	Present
Kathy Johnson, PE	One Year Director – Great Lakes Region	Present
Glen T. Kartalis, PE	Two Year Director – Northeast Region	Present
David M. Stills, PE	Two Year Director – Great Lakes Region	Present
Ronald W. Osterloh, PE	Two Year Director – Southeast Region	Absent
Nikole A. Cao, PE	Three Year Director – Southwest Region	Present
Robert G. Prophet, PE	Three Year Director – Northeast Region	Present
Brian D. Post, PE	Three Year Director – Mid-Atlantic Region	Present
Suserea Gates	Three Year Director – Southeast Region	Present
David A. Greenwood, PE	Operations & Oversight Committee Chair	Absent
Invited Guests		
Michael D. Hurt, PE	National Conference Committee Chair	Present
Brian G. O'Connor, PE	New Sections Committee Chair	Via Teams
Amanda Schumacher	Public Relations Committee Chair	Present
Guests – Other		
None		

Note: Actions of the National Board are Highlighted in yellow.

Assignments or actions pending are highlighted in green.

WELCOME: Donato Di Zuzio, PMP

President Di Zuzio welcomed everyone and thanked everyone for their attendance. He mentioned the Executive Committee meeting and Workshop of the prior day and how they went well. He thanked Ms. Schumacher and Ms. Gates for their presentations at the Workshop and thanked Ms. Cao for the invitation to the Houston Section Gala. Everyone thought the event went well.

APPROVAL OF MINUTES: Thomas S. Morisi**September 14, 2024 National Board Meeting:**

MOTION: Motion by Morisi to approve the minutes from the September 14, 2024 National Board Meeting; seconded by Mody; all in favor.

PRESIDENT'S REPORT: Donato Di Zuzio, PMP/Stan A. Harris, PE

The President's Report is attached to and made part of these meeting minutes. President Di Zuzio reviewed the report noting that he felt the Section Officer training conducted on 11/12/24 and 11/14/24 went well and appreciated the teamwork that went into planning and conducting the training. Mr. Di Zuzio encouraged everyone to attend the training in the future. He noted he has tried to attend as many events during his presidency as possible and apologized for not attending those events he for which he had conflicts.

SECRETARY'S REPORT: Thomas S. Morisi

The Secretary's Report is attached to and made part of these meeting minutes. Mr. Morisi apologized for difficulties, of late, with extending room reservations. Hotels are now requiring us to guarantee rooms if they extend the rate, which makes extending the rates difficult. He reminded everyone that all invitations to attend the National Board meeting are from the President only. If you would like to invite guests to the meeting, please contact the President first.

ACTION ITEM: Set up Teams training related to SharePoint for committee chairs.

TREASURER'S REPORT: Samir D. Mody, PE

The Treasurer's Report is attached to and made part of these meeting minutes. Mr. Mody reported that his initial difficulties with Quicken have been resolved and he will be updating line items soon in an effort to remove as many as possible since there are currently over 3,000 line items in the system.

He reported that the Executive committee made a motion to move investments to Buckeye Capital to get better service than currently provided by PNC Investments. Mike from Buckeye is our former advisor at PNC and did a nice job for us at that time.

Mr. Mody reported that spending, at this point, is in line with that of the past several years. He noted that the exposure funds line item is available for disbursement if a Region needs additional funds base on how previously distributed money was used.



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MOTION: Motion by Mody to accept the National Treasurer's Report; seconded by Morisi; all in favor.

MOTION: Motion by Mody to increase the mileage rate to \$0.70 as of January 1, 2025 in line with the federal rate; seconded by Di Zuzio; all in favor.

ACTION ITEM: Better define what Region travel expenses are applicable and establish an approval process.

ACTION ITEM: Mr. Mody to provide Mr. Hurtt with a report showing the number of past national presidents that requested reimbursement for attending the conference last year.

ACTION ITEM: Send seed money to Kansas City and New England Sections.

ACTION ITEM: Make \$2,500 donation to the Asheville region for flood damage relief. See New Business.

ADMINISTRATIVE ASSISTANT'S REPORT: Thomas S. Morisi

The Administrative Assistant's Report is attached to and made part of these meeting minutes. Ms. Morisi could not attend the meeting due to illness. Mr. Morisi noted that the report includes spreadsheet showing the status of all documents in the Resource Center. When documents are updated, they are to be sent to Ms. Morisi for formatting and posting to the website.

NATIONAL COMMITTEE REPORTS

Ad Hoc/Regions: Nimish Desai, PE presenting

The Ad Hoc/Regions Committee Report is attached to and made part of these meeting minutes. Mr. Desai reported that the Committee now has a representative from each Region. All funds previously distributed to the Regions have been expended.

ACTION ITEM: Review documents associated with committees being dissolved and having duties pushed to Regions. Provide recommendations for how to properly dissolve committees and update documents.

ACTION ITEM: Update documents outlining Region roles/duties.

ACTION ITEM: Look into request by Southwest Region for additional funding disbursements from National.

Budget/Audit: Jim Shea, PE presenting

The Budget/Audit Committee Report is attached to and made part of these meeting minutes. Mr. Shea reported that he has been in touch with Mr. Mody and Ms. Fink to set up a meeting during the last week of January to discuss who should be on the committee. He is looking to establish a timeline for the committee to follow.

Constitution/Bylaws: Kathy Johnson, PE presenting

The Constitution/Bylaws Committee Report is attached to and made part of these meeting minutes. Ms. Johnson reviewed the written report and noted she is looking to establish a better way to track the review of bylaws that have been submitted.



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ACTION ITEM: Review bylaws to ensure there is language that board members only business interest is ASHE.

ACTION ITEM: Look into the status of North Central NJ bylaws.

ACTION ITEM: Update the First and Second Vice President duties in the bylaws.

Membership: Robert G. Prophet, PE presenting

The Membership Committee Report is attached to and made part of these meeting minutes. Mr. Prophet reported that the committee is working on a Best Practices presentation for Sections. Once this is complete, they will prepare a similar presentation for Student Chapters.

ACTION ITEM: Review Student Chapter Guidelines.

ACTION ITEM: Review and update the Best Practices Manual.

National Conference: Michael D. Hurtt, PE presenting

The National Conference Committee Report is attached to and made part of these meeting minutes. Mr. Hurtt reviewed the written report. He passed along praise and recognition for the 10 years that Ms. Parris chaired the committee. The committee is robust with most members attending monthly meetings.

To increase attendance at the Past President Lunch, the committee has decided to rename it to the “ASHE Luncheon” and will pursue high level speaker for the lunch. Sponsorships will be added to reduce the cost of the lunch. A suggestion was made to only present the Project of the Year Awards at the lunch and provide presentations separately that would be eligible for PDH credits.

Mr. Mody is communicating with CPA Associates to determine an approximate cost to audit each conference. To provide a cost, CPA need an approximate number of line items in the conference ledger. Mr. Hurtt is working to obtain this information.

MOTION: Motion by the Committee to approve Sealbach as the conference location for the 2027 Conference; seconded by Stills; all in favor.

MOTION: Motion by the Committee to approve the Houston Section to host the 2028 Conference; seconded by Lincoln; all in favor.

National Scholarship: Glen T. Kartalis, PE presenting

The National Scholarship Committee Report is attached to and made part of these minutes. Mr. Kartalis reviewed highlights of the report. Mr. Kartalis reported that Foundation Board officer positions have been filled, and a selection committee has been formed. Once final edits to the scholarship announcement are made and the email account is set up, the announcement will go out. Mr. Mody will open a bank account with PNC Bank.

New Sections: Brian G. O'Connor, PE presenting

The New Sections Committee Report is attached to and made part of these meeting minutes. Mr. O'Connor reviewed highlights of the report via Teams. The Kansas City Section is looking to charter in May and will become part of the Great Lakes Region. As soon as a date has been finalized, a banner will be ordered. Wilmington, NC has developed since the last meeting because of a transplant from the Pittsburgh Section to this area. The New England (Boston) Section may or may not charter before the Conference. Ms. Johnson is working on guidelines for chartering each new Section and hopes to have a draft in February. Seed money will be sent to Kansas City and New England.

ACTION ITEM: Develop chartering guidelines.**Nominating:** Thomas S. Morisi presenting

The Nominating Committee Report is attached to and made part of these minutes.

MOTION: Motion by the Committee to accept the list of officers for the 2025-2026 term as presented below; seconded by Mody; all in favor.

- President: Jim Shea, PE (Great Lakes Region, Lake Erie Section)
- First Vice President: Kathryn Fink, PE (Northeast Region, Pittsburgh Section)
- Second Vice President: Michael D. Bywaletz, PE (Mid-Atlantic Region, Carolina Piedmont Section)
- Secretary: Thomas S. Morisi (Northeast Region, Altoona Section)
- Treasurer: Samir D. Mody, PE (Northeast Region, Southern New Jersey Section)
- Immediate Past President: Donato DiZuzio, PE (Northeast Region, North Central New Jersey Section)
- Three-Year Director: JT Lincoln, PE (Northeast Region, Franklin Section)
- Three-Year Director: Nimish Desai, PE (Mid-Atlantic Region, Chesapeake Section)
- Three-Year Director: Kathy Johnson, PE (Great Lakes Region, Lake Erie Section)
- Two-Year Director: Brian D. Post, PE (Mid-Atlantic Region, Chesapeake Section)
- Two-Year Director: Sunsereia Gates (Southeast Region, Central Florida Section)
- Two-Year Director: Nikole A. Cao, PE (Southwest Region, Houston Section)
- Two-Year Director: Robert G. Prophet, PE (Northeast Region, Delaware Valley Section)
- One-Year Director: Ronald W. Osterloh, PE (Southeast Region, Georgia Section)
- One-Year Director: David M. Stills, PE (Great Lakes Region, Derby City Section)
- One-Year Director: Glen T. Kartalis, PE (Northeast Region, New York Metro Section)

ACTION ITEM: Send out nomination acceptance letters.**Operations and Oversight:** Nikole A. Cao, PE presenting

The Operations and Oversight Committee Report is attached to and made part of these meeting minutes. Ms. Cao reviewed highlights of the report. The Project of the Year Committee has established three levels of awards as follows:

- Under \$30 million

- \$30 to \$100 million
- Over \$100 million

They are currently evaluating timing for submitting applications and are looking to standardize the award levels across the Region and Section levels

ACTION ITEM: Look into the threshold to addition another National Director from the Southwest Region.

Public Relations: Amanda Schumacher, PE presenting

The Public Relations Committee Report is attached to and made part of these meeting minutes. Ms. Schumacher provided a detailed update and presentation at the Workshop conducted the previous day.

Scanner: David M. Stills, PE, presenting

The Scanner Committee Report is attached to and made part of these meeting minutes. Mr. Stills reviewed highlights of the report. Scanner Guidelines have been updated. The Committee is looking to increase sponsorship ads. The Committee has received an updated contract for TNT Graphics which they will review prior to sending to the Board.

Strategic Plan: Nikole A. Cao, PE presenting

The Strategic Plan Committee Report is attached to and made part of these meeting minutes. Ms. Cao reviewed highlights of the report. The Committee is looking for Ms. Fink's replacement.

Technology: Nimish Desai, PE presenting

The Technology Committee Report is attached to and made part of these meeting minutes. Ms. Johnson reviewed highlights of the report. About 8 to 10 Sections are not using the .pro domain. JM Server Solutions has provided instructions for Sections to follow that would allow them to use the .pro domain and redirect to their own domain.

The Committee continues to investigate options for database upgrades. The database issue exists at the Section level and the committee is investigating options to help at that level. A complete database overhaul with direct communication with National is not feasible or cost-effective. The third party providers being investigated could export data to files that could be uploaded to the National Database thereby improving efficiency.

MOTION: Motion by the Technology Committee to require all Sections use the .pro domain; seconded by Ms. Gates; all in favor.

ACTION ITEM: Make a final database recommendation.

ACTION ITEM: Reach out to Sections not using .pro domain.

OLD BUSINESS

None



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NEW BUSINESS

MOTION: Motion by Di Zuzio to donate \$2,500 for flood relief to the Asheville region after contacting the local Section for recommendations; seconded by Kartalis; all in favor.

SECTION/REGION REPORTS

The Section/Region Reports are attached to and made part of these meeting minutes. Each Director reviewed the reports with the National Board.

NATIONAL DIRECTOR REPORTS

The National Director Reports are attached to and made part of these meeting minutes. No additional discussion was held.

UPCOMING BOARD MEETINGS

- May 2/3 – Birmingham, AL

ADJOURNMENT

MOTION: Motion by Di Zuzio to adjourn the meeting; seconded by Kartalis; all in favor.

The meeting adjourned at 12:10 PM.

ATTACHMENTS

The following Attachments are included and made part of these meeting minutes:

- Attachment 1: Committee Reports
- Attachment 2: Section/Region Reports
- Attachment 3: Director Reports

Respectfully Submitted,

Thomas S. Morisi
National Secretary



ASHE National Board Meeting Minutes
January 11, 2025

Attachment 1: Committee Reports



PRESIDENT'S REPORT

January 11, 2025

Activities (Cumulative): Completed or Planned:

1. *September 10* Attended NCNJ Section Monthly Meeting with NJDOT/NJT/NJTA
2. *October 3 – 4* Attended the NE Inaugural Regional Conference (Hershey, PA)
3. *October 5* Attended the Pittsburgh Section Past Presidents Dinner (Pittsburgh, PA)
4. *November 12 & 14* Presented online Section Officer Training with Tom, Sam, Nancy & Dave
5. *November 14* Attended NCNJ Section Networking with NJTA
6. *December 12* Attended NCNJ Section Holiday/Fundraiser Event
7. *January 10, 2025* Houston Section Annual Gala
8. *January 11* National Board Meeting

Committee Activities:

1. *Monthly* National Scanner Committee Meeting (Teams)
2. *Monthly* National Conference Committee Meeting (Teams)
3. *Monthly* National Scholarship/Foundation Committee Meeting (Teams)
4. *Monthly* OOC and Strategic Plan Review Meeting (Teams)
5. *Monthly* National Membership Committee Meeting (Teams)

Meetings:

1. *Quarterly* National Executive Committee Meeting (Next meeting 1/10/25)
2. *Monthly* New Boston/New England Section Meeting

Upcoming Meetings:

1. *January 21, 2025* NY Metro Section Large Project-of-the-year Award Dinner
2. *January 28* Franklin Section Annual Venison Dinner
3. *February 13* NCNJ Section Membership Drive Meeting
4. *April 8* SNJ Section Project-of-the-year Award Dinner
5. *May 6* NCNJ Section Golf Outing

Other Activities:

1. Prepare Scanner's President Message (*Quarterly*)
2. Reviewed Timecards (*By-weekly*)
3. Reviewed Financial Results (*Quarterly*)
4. Performed Employee Evaluation/Review (*Annually*)



ASHE NATIONAL HEADQUARTERS
610 RADCON STREET
JOHNSTOWN, PA 15904

SECRETARY'S REPORT

Following is the current ASHE Membership List by Region/Section as of December 19, 2024.

Northeast Region		Southeast Region	
Albany	84	Alabama	59
Altoona	192	Central Florida	132
Central New York	49	Georgia	642
Clearfield	190	Middle Tennessee	293
Delaware Valley	340	Northeast Florida	217
East Penn	106	South Florida	17
First State	226	Tampa Bay	41
Franklin	103	Tennessee Valley	122
Harrisburg	403	Subtotal	1523
Long Island	34		
Mid-Allegheny	94		
N. Central New Jersey	119	Great Lakes Region	
New York Metro	186	Bluegrass	140
North East Penn	138	Central Dacotah	65
Pittsburgh	536	Central Ohio	204
Southern New Jersey	200	Circle City	62
Southwest Penn	237	Cuyahoga Valley	102
Williamsport	71	Derby City	92
Subtotal	3308	Lake Erie	249
		Northwest Ohio	43
Mid-Atlantic Region		Triko Valley	149
Blue Ridge	53	Subtotal	1106
Carolina Piedmont	47		
Carolina Triangle	218	Southwest Region	
Chesapeake	264	Central Texas	72
Greater Hampton Roads	74	Colorado	40
N. Central West Virginia	51	Dallas-Forth Worth	67
Old Dominion	80	Houston	101
Potomac	171	Phoenix Sonoran	149
South Carolina	79	San Antonio	38
Subtotal	1037	Subtotal	467
		Total	7441

MEMBERSHIP

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters. Total membership as of the date listed is 7,441, which represents a net decrease of 96 members since the report for the prior National Board meeting. Keep in mind we are in the middle of the assessment update and this number will change.

For reference, following is a list of adds and drops over the past several assessment cycles:

Fiscal Year	Adds	Drops
2024-2025	706	911
2023-2024	713	986
2022-2023	733	886
2021-2022	519	697
2020-2021	702	247

ASSESSMENTS

- All Assessments for the 2024-2025 fiscal year have been paid with the exception of North East Penn.

DATABASE

Working with Jake to update the database with the following changes:

- Export data at all levels (National, Region, Section) for only that data shown on the membership application. Currently, the system exports all data. **Complete at the National level; in process at the Section level**
- Create a list that provides the total number of members in each Section. **In process**
- Help screen for user log in

The above updates to the database are being made at no cost and are performed under the prior year's contract and not the current contract.

SHAREPOINT

The following National SharePoint sites have been set up and are operational:

- ASHE Scholarship Foundation – users include Foundation Board
- ASHE Treasurer Files – users include Treasurer, Secretary and Administrative Assistant
- ASHE Public Files – users include National Board
- ASHE Executive Files – users include National Board
- ASHE Administrative Files – users include Secretary and Administrative Assistant

The following Committee SharePoint sites have been set up and are operational:

- Budget/Audit
- Constitution/By-Laws
- Membership
- National Conference
- New Sections
- Nominating
- Operations and Oversight
- Public Relations
- Scanner

- Strategic Plan
- Technology

The following Conference SharePoint sites have been set up and are operational:

- 2026 National Conference

JM Server Solutions created a SharePoint homepage for ease of access and that web address has been distributed.

I had originally planned to advance the Section site setup and have it completed by the end of the year. However, we will wait till after the holidays to set it up and roll it out due to the volume of anticipated questions.

We will need to set a date to take down the existing ASHE Cloud system.

MISCELLANEOUS OFFICE

The printer at the National Headquarters stopped working properly. Due to the age of the printer, a new one was purchased.

The Administrative Assistant's computer is approximately six years old. I recommend budgeting for a new computer in the next fiscal year.



National Treasurer's Report

Sam D. Mody, PE, National Treasurer

ASHE National Board Meeting

January 11, 2024

Houston, Texas

1. Income and Expenses - Income and Expenses are shown as of 12/31/2024. See Attachment.

- o Operating Income Comments –

- Membership assessments exceeded our budget projections.
 - New Member initiation fees did not meet budget projections.

- o Operating Expenses Comments -

- Expenses are tracking proportionately to our budget projections.
 - Expenses exceeding our budget projections are noted.

2. PNC Account Balances as of 12.31.24:

- o Checking: \$89,723.36
- o Investment: \$477,959.63 7.72% Increase on our Investments during 2024

3. CPA Associates and the National Treasurer have reconciled the PNC Bank statements in Quicken with the ledger for September, October, November, and December. All statements will be forwarded to the Budget/Audit Committee Chair Jim Shea for review. Credit Card payments were forwarded to the National Secretary for his review and approval.

4. CPA Associates and the National Treasurer, with assistance from Nancy Morisi, submitted the necessary documentation to CPA Associates to complete the 2023-2024 Audit of our Financial Records, ending on 5.31.24. Here are a few takeaways from the primary deliverables of the Audit which was completed on 12.26.24:

- o **Financial Statements** – prepared from the General Ledger that is created by CPA Associates on a cash basis. There are differences between our Quicken reconciliation summaries and the General Ledger which are standard.
- o **Letter of Management Representation** – this is a summary of management representations to CPA Associates during the audit.
- o **Audit Committee Letter** – this is a standard document written to the audit committee which simply summarizes the key items in the audit.
- o **Internal Control Letter** – this letter is basically the same each year with ASHE cited with a significant deficiency. We have a small accounting staff which is not ideal for separating all facets of internal control which CPA must point out.
- o Fees for Audit by CPA Associates - \$6,085 (National) \$1,785 (Sections)

5. The Treasurer conducted a Teams call with our former investment advisor, Mike Brown, on 1.8.25. A proposal to transfer our Investment Portfolio to Mike will be discussed at the Executive Committee meeting.

6. IRS W-9 requests are reviewed and forwarded to the appropriate Section.
7. Expenses over 60 days old will be brought to the Executive Committee or National Board for approval.
8. It is taking at least 7-10 days after the Treasurer cuts a check with PNC for it to be delivered. (see below)
9. Pending Expenses:

o CPA Associates:	\$7,850.00	processed on 1.8.25	payment due 1.15.25
o JM Server Solutions:	\$743.58	processed on 1.8.25	payment due 1.15.25
o J.T. Lincoln	\$939.58	processed on 1.8.25	payment due 1.15.25
10. Pending Activities:
 - o The Treasurer has been asked to provide the necessary documentation to CPA Associates for them to prepare the 1099 forms.
 - o The Treasurer was sent the Contribution Rate Notice from the Pennsylvania Department of Labor and Industry for calendar year 2025.
 - o Awaiting financial reports from the 2023 and 2024 National Conferences which will be forwarded to CPA Associates. We are requesting their assistance to prepare an Agreed Upon Procedures (AUP) Audit which focuses on the review of the cash and expense accounts from the two aforementioned conferences.

Motion to approve the Treasurer's Report.

Motion to set ASHE mileage rate at \$0.70 per mile.

Item	OPERATING INCOME	Proposed Budget FYE 2025	Actual as of 12/31/24
A.	Clothing royalties	\$ -	\$ -
B.	Conference seed money returned	\$ 8,000.00	\$ 8,000.00
C.	Conference Income	\$ -	
D	Credit Card Cash Back Rewards + Advance	\$ 800.00	\$ 2,523.30
E.	Lifetime Member Pins	\$ 300.00	\$ 90.00
F.	New members - at large	\$ -	
G.	Member assessment	\$ 130,000.00	\$ 166,145.00
H.	National Project of the Year	\$ 500.00	
I.	New members initiation fees	\$ 30,000.00	\$ 3,825.00
J.	Other Income	\$ 1,000.00	
K.	Past Presidents' pins	\$ 3,000.00	\$ 375.00
L.	Sponsorship:	\$ -	\$ -
	L100.0 Sponsorships - Muliview	\$ 5,000.00	\$ 3,613.83
	L101.0 Sponsorships - Scanner	\$ 30,000.00	\$ 18,050.00
	Total	\$ 208,600.00	\$ 202,622.13
	Increase of Demand Assets from Investment	\$ 90,050.00	
	Total Inflow to Operating Budget	\$ 298,650.00	\$ 202,622.13
FYE 2025 >>> June 1, 2024 to May 31, 2025			

Item	No.	EXPENSES	Proposed Budget FYE 2025	Actual as of 12/31/24	% of Budget
A.		BUDGET/AUDIT COMMITTEE			
	A101.0	QuickBooks training - Treasurer Elect Transition	\$ 1,500.00	\$ -	0.00%
		TOTAL:	\$ 1,500.00	\$ -	0.00%
B.		CONSTITUTION & BYLAWS COMMITTEE			
	B101.0	Constitution and Bylaws Committee	\$ -	\$ -	\$ -
		TOTAL:	\$ -	\$ -	\$ -
C.		EXECUTIVE COMMITTEE			
	C101.0	Audit & CPA, Assoc. fees	\$ 8,600.00	\$ 489.94	5.70%
	C102.0	Awards, pins, & ribbons	\$ 5,000.00	\$ 3,655.09	73.10%
	C103.0	Committee Chair travel for Board Mtg by President's invitation	\$ 5,000.00	\$ 7,655.52	153.11%
	C104.0	Hardware - Purchase and Repair	\$ 1,000.00	\$ -	0.00%
	C105.0	Contingencies, legal, bank fees	\$ 1,000.00	\$ 384.80	38.48%
	C106.0	Donations, memorials, gifts	\$ 500.00	\$ -	0.00%
	C107.0	Employee - taxes: fica, unemployment, local	\$ 10,900.00	\$ 8,109.68	74.40%
	C108.0	Employee - compensation, wages, bonus, etc.	\$ 34,000.00	\$ 21,308.54	62.67%
	C109.0	Employee - expenses	\$ 1,000.00	\$ -	0.00%
	C110.0	Insurance - business	\$ 6,600.00	\$ 7,220.20	109.40%
	C111.0	Misc. Expenses	\$ 500.00	\$ 244.14	48.83%
	C112.0	Business Office - Rent	\$ 3,000.00	\$ 1,968.68	65.62%
	C113.0	Postage, UPS, Fed Ex. - Delivery	\$ 1,000.00	\$ 952.29	95.23%
	C114.0	President's Assistant Travel	\$ -	\$ 169.75	#DIV/0!
	C114.0	Presidents travel & expenses (Not to board mtgs.)	\$ 15,000.00	\$ 4,921.30	32.81%
	C115.0	Society member's travel - President's request	\$ 3,000.00	\$ -	0.00%
	C116.0	Refunds	\$ -	\$ -	#DIV/0!
	C117.1	Office Supplies and Software: purchases and upgrades	\$ 5,450.00	\$ 3,987.64	73.17%
	C118.0	Executive Committee Meeting	\$ 3,000.00	\$ 1,757.46	58.58%
		TOTAL:	\$ 104,550.00	\$ 62,825.03	60.09%
D.		NATIONAL SCHOLARSHIP FOUNDATION			
	D101.0	Legal Reviews /Filing Fees	\$ 2,000.00	\$ 600.00	30.00%
	D102.0	Scholarship	\$ -	\$ -	\$ -
		TOTAL:	\$ 2,000.00	\$ 600.00	30.00%
E.		NATIONAL BOARD			
	E101.1	Board Mtg. Directors Lodging	\$ 18,000.00	\$ 9,830.27	54.61%
	E101.2	Board Mtg. Directors Travel	\$ 30,000.00	\$ 6,390.34	21.30%
	E102.0	Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$ 15,000.00	\$ 3,783.27	25.22%
		TOTAL:	\$ 63,000.00	\$ 20,003.88	31.75%
F.		NATIONAL CONFERENCE COMMITTEE			
	F101.0	2024 Conference Stipends Refunded	\$ -		
	F102.0	2024 Conference - Board Members Stipend & Expenses	\$ -	\$ 6,186.39	
	F102.1	Sponsorships for 2025 ASHE Conf. - Already sent.	\$ -		
	F103.0	2025 Conference - Board Members Stipend & Expenses	\$ 15,000.00	\$ -	0.00%
	F104.0	2026 National Conf. Advance	\$ -	\$ -	#DIV/0!
	F105.0	2025 National Conference Advancement (special Request)	\$ 15,000.00	\$ 15,000.00	100.00%
	F106.0	2027 National Conf. Advance	\$ 15,000.00	\$ -	0.00%
	F107.0	Conference Banners Updates and Shipping	\$ 1,200.00	\$ -	0.00%
	F108.0	National Conf. Comm. Travel (Hotel Visit)	Page 2 of 4 \$ 1,000.00	\$ 4,371.04	437.10%

Item	No.	EXPENSES	Proposed Budget FYE 2025	Actual as of 12/31/24	% of Budget
	F109.0	Past Presidents' Stipend for National Conference	\$ 2,000.00	\$ 675.00	33.75%
	F110.0	New Conference Banners - Design & Purchase (one time expense)	\$ 5,000.00	\$ -	0.00%
		TOTAL:	\$ 54,200.00	\$ 26,232.43	48.40%
G.	NEW SECTIONS COMMITTEE				
	G101.0	Startup grant - Four(4) Sections @ \$600.00	\$ 2,400.00	\$ 600.00	25.00%
	G102.0	New Section Banners - Three (3) Sections @ \$400	\$ 1,200.00	\$ -	0.00%
	G103.0	Exhibiting (Booth & Attendees)	\$ 6,000.00	\$ 2,560.94	42.68%
	G104.0	Travel - New Section startup & chartering	\$ 4,500.00	\$ 5,027.80	111.73%
		TOTAL:	\$ 14,100.00	\$ 8,188.74	58.08%
H.	NOMINATING COMMITTEE				
	H101.0	Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 6,000.00	\$ 2,953.78	49.23%
		TOTAL:	\$ 6,000.00	\$ 2,953.78	49.23%
I.	OPERATIONS OVERSIGHT COMMITTEE				
	I101.0	Regional Directors Travel	\$ 4,000.00	\$ 2,057.47	51.44%
	I102.0	Project of the Year - Awards & Committee Expenses	\$ 1,500.00	\$ 2,341.44	156.10%
	I103.0	Society History Comm.	\$ -		
	I104.0	Exposure Funds to Regions (From Outreach Committee)	\$ 6,000.00	\$ -	0.00%
	I105.0	Region Operating Funds	\$ -		
		TOTAL:	\$ 11,500.00	\$ 4,398.91	38.25%
J.	PUBLIC RELATIONS COMMITTEE				
	J101.0	Contest	\$ -		
	J102.0	Promotional Materials, Social Media	\$ 4,000.00	\$ 3,995.00	99.88%
	J103.0	Software Subscriptions (Budget moved to item C117.0)	\$ -		
	J104.0	Shipping - ASHE Display	\$ 1,500.00	\$ 706.58	47.11%
		TOTAL:	\$ 5,500.00	\$ 4,701.58	85.48%
K.	SCANNER COMMITTEE				
	K100.0	TNT Expenses for 2024 ASHE Conference	\$ -		
	K100.1	TNT Expenses for 2025 ASHE Conference	\$ 900.00	\$ -	0.00%
	K100.2	TNT Expenses for 2026 ASHE Conference	\$ -	\$ -	#DIV/0!
	K101.0	Exhibiting booth at ASHE 2024 Conference	\$ -	\$ 1,524.75	#DIV/0!
	K101.1	Exhibiting booth at ASHE 2025 Conference	\$ 400.00	\$ -	0.00%
	K102.0	Awards Giveaways	\$ 500.00	\$ -	0.00%
	K103.0	TNT Invoices	\$ 25,000.00	\$ 30,294.21	121.18%
		TOTAL:	\$ 26,800.00	\$ 31,818.96	118.73%
L.	STRATEGIC PLAN COMMITTEE				
	L101.0	Strategic Planning Committee	\$ -	\$ -	\$ -
		TOTAL:	\$ -	\$ -	\$ -
M.	MEMBERSHIP COMMITTEE				
	M101.0	Student Chapter Committee	\$ 500.00		
	M102.0	Promo Material/Expenses	\$ 500.00		
		TOTAL:	\$ 1,000.00	\$ -	\$ -
N.	TECHNOLOGY COMMITTEE				
	N101.0	Cloud Committee Expenses (Travel)	\$ -	\$ -	
	N102.0	Database upgrade (Budget moved to item C117.0)	\$ -	\$ -	

Item	No.	EXPENSES	Proposed Budget FYE 2025	Actual as of 12/31/24	% of Budget
	N103.0	Cloud upgrade (Budget moved to item C117.0)	\$ -	\$ -	
	N104.0	J.M. Server Solutions - Invoices	\$ 8,500.00	\$ 3,612.09	42.50%
		TOTAL:	\$ 8,500.00	\$ 3,612.09	42.50%
		TREASURER			
O.	O101.0	Transfer from Checking to Investment	\$ -	\$ -	\$ -
		TOTAL:	\$ -	\$ -	\$ -
		Total Expenses	\$ 298,650.00	\$ 165,335.40	55.36%
		<i>FYE 2025 >>> June 1, 2024 to May 31, 2025</i>			



Administrative Assistant Report

ASHE National Board Meeting-January 11,2025

New Member Request Forms (Website): The following is a Region summary of the new member request forms (Sept-Dec) 60 total received and forwarded to the appropriate Sections:

<u>September-total 16</u>	<u>October-total 19</u>	<u>November-total 16</u>	<u>December-total 9</u>
Great Lakes:3	Great Lakes: 3	Great Lakes: 4	Great Lakes: 3
Mid-Atlantic:6	Mid Atlantic:5	Mid Atlantic: 2	Mid Atlantic: 3
Northeast:2	Northeast:6	Northeast: 5	Northeast: 1
Southeast:3	Southeast:0	Southeast:3	Southeast: 1
Southwest:2	Southwest:5	Southwest:2	Southwest:1

Website requests (non-membership): There were 20 non-membership requests, a report is attached.

New Members: There were 433 new member certificates created, and pins sent to various Sections from September 1, 2024-December 31,2024

Lifetime Member Pins/Past President Pins: Georgia Section requested 18 lifetime member pins that were sent to the Section on 10/17/2024. Pittsburgh Section requested 1 Past President pin sent on 9/25/2024.

Scanner Invoices: 3 invoices have been received and processed from: September 1,2024-December 31,2024.

Assessments: Northeast Penn check was mailed 1/7/2025, all other Sections are paid and being processed.

Certificates of Insurance: Colorado Section, Central Florida and Harrisburg requested certificates of insurance, sent on 10/8/24.

Nominations/National Awards Letter: Nominations for National Officer and Region Directors were sent 9/27/24 follow up reminders were sent 10/28/24 and 11/27/24. Packets were due no later than 12/1/2024. The National Award Nominations letter was sent 11/12/2024 packets are due in the office by February 15.

Audit: The following audit information was collected and put into a Sharepoint file for the National Treasurer:

2023-2024 Credit Card Statements

2023-2024 990 Forms

2023-2024-PNC Business Checking Statements

2023-2024 National Board and Executive Committee Meeting Minutes
2023-2024 Scanner Sponsorship Checks
2023-2024 Membership Checks
2023-2024 National Contact List
2023-2024 Officer Confirmation Letter

All 990 forms were received, reviewed and the ones with errors were sent back to the Sections. The last 990 Form to be corrected was the Tampa Section and it was received on 12/9/2024, 990 forms are due 6/15/2024. Communication about these forms needs improvement.

Correspondence: The following correspondence was sent from September 1, 2024-December 31, 2024:

- 9/3/2024, reminder sent 10/1/24-Call for Papers
- 9/25/2024 reminder sent 12/5/24 follow-up sent-Assessment collection email
- 10/2/2024-National Officer/Director Nominations letter sent; reminders sent 11/12/2024 & 11/27/2024
- 10/29/2024-Project of the Year reminder
- 10/29/2024-Request to host 2028 ASHE National Conference
- 10/31/2024-Section/Region Officer Training invite, reminder sent 11/13/2024
- 11/12/2024-National Award Nominations letter
- 11/13/2024-Deadline email sent for missing 990 forms
- 12/10/2024-National Conference 2025 hotel reservation open
- 12/19/2024-Scanner article deadline
- President travel requests-ongoing

Meetings:

- 9/14/2024-ASHE National Board Meeting
- 9/17/2024-National Conference Meeting
- 9/18/2024 National Membership Committee Meeting
- 10/3/2024-10/4/2024-Northeast Conference
- 10/8/2024-Section/Region Officer Training Coordination Meeting
- 11/12/2024-Section/Region Training
- 11/14/2024-Section/Region Training
- 11/26/2024-National Membership Committee Meeting
- 11/26/2024-Northeast Region Board Meeting
- 12/17/2024-National Conference Meeting
- 12/18/2024-National Membership Committee Meeting

Documents Updated: Ongoing project to format and create uniformity to all website documents. The following documents have been updated and are available on the ASHE National Website:

Governance:

D6-National Constitution
D7-National Bylaws (revised 1/20/2024)
D8-Code of Ethics
D17E-Section By-Laws (editable) (revised 3/11/2024)
D21-Region By-laws
D21E-Region By-laws (editable)
D30-Partnership Guidelines removed from website 11/26/2024

D34-2023-2026 Strategic Plan (revised 5/17/2023)

D40-Communication Plan (revised 1/7/2025)

Awards:

D22-National Honorary Awards

D23-Robert E. Pearson Awards Guidelines

D24-Young Member of the Year Award Guidelines

D25-Member of the Year Award Guidelines

D26-Shirley Stuttler Lifetime Achievement Award (revised 8/28/2023)

D38-Project of the Year (revised 5/11/2023)

D39-Section Membership awards (revised 5/16/2023)

Membership:

D44-Best Practices Manual-Membership

D28-At Large Membership removed from website 7/9/2024

D29-At Large International Membership removed from website 7/9/2024

D30-Partnership Guidelines removed from website 11/26/2024

F1-Membership Application Template

Organization:

D1-National Organization (revised 5/16/2023)

D2-Region Organization removed from website until revised

D3-Section Organization (revised 5/16/2023)

Operations:

D4-Section Leadership (revised 5/16/2023)

D5-Section Activities (revised 5/17/2023)

D11-National Officer-Director Nomination Guidelines (revised 5/18/2023)

D12-Installation of Officers Ceremony Outline (revised 8/9/2023)

D19-Section Secretary Duties

D32-Scanner Sponsorship Rates and Contact

D37-Website Guideline Procedures

D42-National Fee Schedule

F5-Example Dues Invoice Questionnaire removed from website

F7-IRS Form 990 Data Sheet-Fillable Form (revised 2/7/2023)

National Conference:

D13-National Conference Guidelines (revised 7/22/2022)

Report Attachments:

Website membership requests

Website non-membership requests

National Contact List including website review

National Website Documents

Membership Website Requests 9/1/2024-12/31/2024						
9/4/2024	Mid Atlantic	Carolina Piedmont	Naim Muhammad	Coworker		
9/5/2024	Northeast	Pittsburgh	Mason Krushinsky	STV employee		
9/9/2024	Great Lakes	Central Ohio Section	Nikolaus Hopper	word of mouth		
9/10/2024	Mid Atlantic	Carolina Piedmont	Carson Mumpower	work		
9/12/2024	Northeast	North Central New Jersey	Michael Orlowski	Email		
9/13/2024	Southwest	Central Texas	Bhupendra Chand			
9/16/2024	Mid Atlantic	Chesapeake	Deepika Fields			
9/16/2024	Great Lakes	Cuyahoga Valley	Anthony Sgro	Coworker		
9/18/2024	Southeast	Northeast Florida	Bandele Onasanya	Former member		
9/18/2024	Great Lakes	Circle City	Aaron Sutherland			
9/19/2024	Mid Atlantic	Greater Hampton Roads	Gregory Moyer	Coworker		
9/19/2024	Southeast	Georgia	Dylan McCoy			
9/24/2024	Mid Atlantic	Potomac	Ivan Saer	Construction industry		
9/25/2024	Southeast	Georgia	Jim Martinez			
9/30/2024	Southwest	Houston	Humam Al Hilali			
9/30/2024	Mid Atlantic	Potomac	Murad Abdulrahman	work		
Total 16 Sept						
10/1/2024	Northeast	Southern New Jersey	Basit Muzaffar	Business		
10/2/2024	Great Lakes	Central Ohio	Lydia Ryan	Coworker		
10/4/2024	Great Lakes	Cuyahoga Valley	Brittney Crandall	Coworker		
10/7/2024	Mid Atlantic	Potomac	Yenovel Yilma	Google		
10/8/2024	Mid Atlantic	Carolina Triangle	Spencer Stringfellow	Raleigh		
10/10/2024	Mid Atlantic	Potomac	Cecil Johnson	Colleagues		
10/12/2024	Southwest	Central Texas	Steve Collins	Attended Oak Hill presentation in Austin		
10/13/2024	Northeast	Delaware Valley	Caleb Acheampong	Coworker		
10/13/2024	Southwest	Colorado	Kip Book	Coworker		
10/15/2024	Southwest	Houston	Chansothi Oum	Colleague Nikole Cao		
10/15/2024	Northeast	Southern New Jersey	Jeremy Chopp	Coworker		
10/16/2024	Southwest	Phoenix	Jordan Weyrauch	Coworker		
10/17/2024	Mid Atlantic	Chesapeake	Feleke Belay	Professors and Coworkers		
10/21/2024	Northeast	Delaware Valley	Andrew Bilotta	Internship at TPD		
10/21/2024	Northeast	Southern New Jersey	Kris O'Malley	attended events at SNJ		
10/21/2024	Great Lakes	Circle City	Zachary Murphy			
10/21/2024	Northeast	Mid Allegheny	Md Shams Razi Shopnil			
10/29/2024	Mid Atlantic	Carolina Triangle	Drew Altieri	Coworker		
10/29/2024	Southwest	Colorado	Daniel Schrader	Coworker		
Total 19 Oct						
11/1/2024	Great Lakes	Central Ohio	Fouad AlRikabi	Friends and Colleagues		
11/4/2024	Northeast	Delaware Valley	Cosmo Di Liegro	Former member		
11/5/2024	Great Lakes	Circle City	Ian Lesko	attended numerous events		
11/6/2024	Northeast	North Central New Jersey	Thomas Walker	Work		
11/6/2024	Mid Atlantic	Carolina Triangle	Brent Huskey			
11/6/2024	Southeast	Central Florida	Steven Delva	Work		
11/12/2024	Southeast	Tampa Bay	Chetan Savani			
11/12/2024	Northeast	First State	Brenden Peterson	Work		
11/13/2024	Southwest	Colorado	Nathaniel Sabol	Coworker		
11/13/2024	Northeast	Delaware Valley	VyBhav Devershetty			
11/14/2024	Southwest	Colorado	Zachary Parris			
11/16/2024	Great Lakes	Circle City	Raymond Tutu Sam	Internet		
11/17/2024	Mid Atlantic	South Carolina	Grayson Capps	Student		
11/19/2024	Great Lakes	Triko Valley	Deepika Lalktoa			
11/21/2024	Southeast	Tampa Bay	Dylan Giblin			
11/25/2024	Northeast	Delaware Valley	Fernando Noblejas			
Total 16 Nov						
12/2/2024	Mid Atlantic	Chesapeake	Oluwamuolamibo Ak	University of Delaware Student Chapter		
12/2/2024	Great Lakes	Lake Erie	Dalton Evans	Student Member		
12/2/2024	Great Lakes	Central Ohio	Joseph Ricciani	Attended college in New Jersey		
12/5/2024	Northeast	Harrisburg	Segio Aguilar	Coworker		
12/5/2024	Mid Atlantic	Potomac	Tea Music			
12/9/2024	Southwest	Phoenix Sonoran	Marisa Wright			
12/11/2024	Southeast	Georgia	Mary Berbette			
12/12/2024	Mid Atlantic	Potomac	Suhail Thomas	Work Colleagues		
12/17/2024	Great Lakes	Central Ohio	Katie Jarvis			
Total 9 Dec						

Non-Membership Requests 9/3/2024-12/1/2024				
9/3/2024	David Zangrilli		Did not receive the Scanner request to switch to online	Update information in database
9/9/2024	Robert Wright	Bowman	Request Vector file for use on guest gifts	Forwarded to Tammy Farrell
9/10/2024	Tanner Roberts	Exult Engineering	Update business address	Updated info in database
9/10/2024	Sara Irick	FPA	Info on name tags	Forwarded to Tammy Farrell
9/11/2024	John Saia	JSquared	Received odd email	Spam told him to disregard
9/16/2024	Robert Leonard	Erdman Anthony	How to access Section in database-Section Secretary	Gave info
9/17/2024	Deepika Fields		Would like to know about events and meetings in MD	Forwarded to Chesapeake and Potomac Sections
9/19/2024	Jennifer Hardwick	HNB	Would like to update address and receive hard copy S	Updated info in database
9/19/2024	Matthew Benscoter		Request info for NE Regional Conference	Sent information
9/20/2024	Alexandra Priputen	Valtir LLC	Exhibitor info for 2025 National Conference	Forwarded to Richard Cochrane
9/25/2024	Sean Nicol	VHB	Request hard copy Scanner	Updated info in database
9/25/2024	Carl Angeloff	Con Serv	Request hard copy Scanner	Updated info in database
9/26/2024	Douglas Gilman	Retired	Update address and send password	Updated info in database
9/27/2024	Mark Randall	Sain Associates	Request hard copy Scanner	Updated info in database
10/10/2024	Youssaira Belmokader	Gannett Fleming	Houston contact wrong on website	Forwarded to Richard Cochrane
10/10/2024	Erik Elman	CDM Smith	Trying to access membership, not in database	Sent to Georgia Section for follow up
10/15/2024	Jaya Suvarna	GBS	What portion of dues goes to lobbying	Responded that no percentage goes to lobbying
11/4/2024	Daniella Abrams	Remington & Vernick	Corporate membership information	Sent to ASHE Secretary for follow up
12/3/2024	Bob Hochevar	Retired	Needs to update membership info	Gave info on how to do this
12/3/2024	Evan Emerson	ORC	Info about Southeast Region Conference	Forwarded to Region Secretary for follow up

ASHE SECTION LEADERSHIP updated 11/7/2024

Section	President	1st Vice President	Secretary	Treasurer
Great Lakes Region				
Bluegrass	Officers installed Sept 2024-2025 (updated)			
	Michael Draper	Tim Robinson	Diana Radcliffe	Lee Carlisle
	DLZ	KYTC	BFW Engineers	JMT
	1950 Haggard Ct.	200 Mero Street	2456 Fortune Drive Suite 105	2480 Fortune Drive #250
	Lexington, KY 40505	Frankfort, KY 40622	Lexington, KY 40509	Lexington, KY 40509
	Cell:(502)330-9536	Cell:(502)782-4871	Cell:(859)806-0392	Work:(859)514-6675
	mdraper@dlz.com	tim.s.robinson@ky.gov	dradcliffe@bfwengineers.com	LACarlisle@jmt.com
Central Dacotah	Officers installed May 2024-2025(updated)			
Updates will be provided if any officers change	Matt Schaible	Cary Yoder	Sean Kelly	Ryan Swanberg
SEH Inc.	Braun Intertec	KLJ Engineering		NDOT
905 Tacoma Ave Suite #2	1502 Grumman Lane	4585 Coleman Street	608 East Boulevard Avenue	
Bismarck, ND 58504	Bismarck, ND 58504	Bismarck, ND 58503	Bismarck, ND 58505-0700	
Office Number: (701) 354-5617	Cell:(701)425-4409	Phone: 701-355-8400	Work:(701)328-4886	
Cell Number: (406) 207-6586	Direct:(701)355-5417	sean.p.kelly93@gmail.com	ryswanberg@nd.gov	
	mschaible@sehinc.com	cyyoder@braunintertec.com		
Central Ohio	Officers installed May 2024-2025			
Officer info taken from quarterly report	Chad Rundle	Dan Schmuhl	Mike Taricska	Waleed Al-Sharkawi
DLZ	Carpenter Marty Transportation	Burgess & Niple, Inc.	Burgess & Niple	
6121 Huntley Road	6612 Singletree Drive	330 Rush Alley Ste. 700	5085 Reed Road	
Columbus OH 43229	Columbus OH 43229	Columbus OH 43215	Columbus OH 43220	
Cell:(614)901-2855	Cell:(440)478-7579	Work: (614) 459-7272 ext.1264	Cell:(440)999-0023	
crundle@dlz.com	dschmuhl@cmtran.com	mike.taricska@burgessniple.com	Waleed_Al-Sharkawi@burgessniple.com	
Circle City	Officers installed 2024-2025(updated)			
Dustin Quincy	Katlyn Tedder	Paul Farlow	Scott Sandstrom	
Infrastructure Engineering	Lochmueller Group	CDM Smith	CDM Smith	
201 South Capitol Avenue Ste. 490	3502 Woodview Trace Ste 150	211 N Pennsylvania St Suite 1750	211 N Pennsylvania St, Ste 1750	
Indianapolis, IN 46225	Indianapolis, IN 46268	Indianapolis IN 46204	Indianapolis, IN 46204	
Work: (317)202-1259	Work: (317)334-6832	Work:(317)829-9608	Work:(317)829-9644	
do Quincy@infrastructure-eng.com	ktedder@lochgroup.com	sandstrom@cdmsmith.com		
Cuyahoga Valley	Officers installed in May term 2024-2025(updated)			
Matt Johnson	Santino Piccoli	Scott Basinger	Denny Flechner, P.E., P.S.	
Palmer	Solmax	Stark County Engineers	1036 Valley View St. NW	
460 White Pond Drive Ste. 300	2837 Sikes Lane	5165 Southway St., SW	North Canton, OH 44720	
Akron, OH 44320	Twinsburg, OH 44087	Canton, OH 44706	Work:(330)494-5452	
Phone:(330)835-9800	Phone:(706)693-1812	Work: (330) 477-6781	denny319@att.net	
MJohnson@palmernet.com	spiccoli@solmax.com	smbasinger@starkcountyohio.gov		
Derby City	Officers installed in Sept 2024-2025 (updated)			
Jason Littleton P.E.	Katie Rowe PE	Brian Meade, P.E.	Jonathon Berry, P.E.	
WSP	Gresham Smith	AECOM	Burgess and Niple	
11003 Bluegrass Parkway Suite 690	111 W. Main St., Ste 201	500 W. Jefferson St., Ste. 1600	435 N Whittington Pkwy Suite 200	
Louisville, KY 40299	Louisville, KY 40202	Louisville, KY 40202	Louisville, KY 40222	
Work: (859)245-3881	Work: (502) 627-8933	Work: (502) 377-8453	Work: (502) 254-2344	
jason.littleton@wsp.com	katie.rowe@greshamsmith.com	brian.meade@aecom.com	Jon.berry@burgessniple.com	
Lake Erie	Officers installed 2024-2025(updated)			
Brian Sears, P.E.	Tom Flask	Kathy Johnson, P.E.	Steve Tyneski, PE	
S&ME	LJB	Michael Baker International	ODOT District 12	
6190 Enterprise Court	6480 Rockside Woods South	1111 Superior Ave	5500 Transportation Boulevard	
Valley View, OH 44125	Suite 290	Suite 2300	Garfield Heights, OH 44125	
bsears@smeinc.com	Independence, OH 44130	Cleveland, OH 44114	Work: (216) 584-2128	
	Work:(216)303-6055	Work:(216)776-6605	Steven.Tyneski@dot.ohio.gov	
	tf Flask@ljbinc.com	Kathy.Johnson@mbakerintl.com		
Northwest Ohio	Officers installed July term 2024-2025 (updated)			
Pete Bick, P.E.	Tom Yurysta PE	Amy Zimmerman, P.E.	Richard Spino PE	
City of Toledo	Proudfoot Associates	DGL Consulting Engineers, LLC	The Mannik & Smith Group, Inc.	
1189 West Central Ave.	2005 Michael Owens Way	3455 Briarfield Blvd. - Suite E	1800 Indian Wood Circle	
Toledo, OH 43610-1062	Perrysburg, OH 43551	Maumee, OH 43537	Maumee, OH 43537	
Work: (419) 245-1586	Work:(419)865-7195	Work: (419) 535-1015	Work: (419) 891-2222, Ext. 138	
Peter.Bick@toledo.oh.gov	tvurysta@proudfootassociates.com	azimmerman@dgl-ltd.com	rspino@manniksmithgroup.com	
pjbick@aol.com				
Triko Valley	Officers installed Sept 2024-2025(updated)			
Dan Ficker PE	Dan Springer PE PMP	Dan Springer PE PMP	Eric Kistner PE PS	
Palmer	LJB Inc.	LJB Inc.	Stantec Consulting Inc.	
8350 E Kemper Road	2500 Newmark Drive	2500 Newmark Drive	11687 Lebanon Rd.	
Cincinnati, OH 45249	Miamisburg, OH 45342	Miamisburg, OH 45342	Cincinnati, OH 45241-2012	
Work:(513)469-1600	Work: (937)259-5192	Work: (937)259-5192	Work:(513)842-8213	
dficker@palmernet.com	dspringer@ljbinc.com	dspringer@ljbinc.com	eric.kistner@stantec.com	
Mid-Atlantic Region				
Blue Ridge	Officers installed 2024-2025 (updated)			
	Daniel Rich	Sarah Miller	Angie Oaks	
	NXL A Kleinfelder Company	NXL A Kleinfelder Company	MBP, Inc.	
	106 South Franklin St Unit A-2	210 Cedar St.	711 D 5th Street NE	
	Christiansburg, VA 24073	Salem, Va 24153	Roanoke, VA 24016	
	Work:(540)577-8900	Work:(304)921-7258	Work: (540) 309-7734	
	drich@kleinfelder.com	samiller@kleinfelder.com	aoaks@mbpce.com	
	ASHE.Blue.Ridge@gmail.com	ASHE.Blue.Ridge@gmail.com	ASHE.Blue.Ridge@gmail.com	
Chesapeake	Officers installed 2024-2025 (updated)			
	Kathleen Walsh PE	Elizabeth Wools PE	Elizabeth Harasty, PE	
	Brudis & Associates	Gannett Fleming	Pennoni	
	6110 Frost Place	10200 Grand Central Avenue	351 West Camden Street Suite 200	
	Laurel MD 20707-2927	Suite 310	Baltimore, MD 21202	
	Work:(667)219-3295	Owings Mills MD 21117	Work:(443)449-2526	
	LAHavener@mccormicktaylor.com	Work:(410)907-2734	eharasty@pennoni.com	
		ewools@gfnet.com		

Carolina Piedmont	Officers Installed June 2024-2025 (updated)			
	Andrew Aiezza	Bill Deal	Nanette Fogleman, EIT	Sean McCathy
	DRMP	Colliers Engineering	LIB Inc.	DRMP
	8210 University Park Drive		2465 Moss Creek Loop	8210 University Executive Park Drive
	Suite 220		Elon, NC 27244	Suite 220
	Charlotte, NC 28269		Cell: (336) 792-0442	Charlotte, NC 28269
	Work:(704)549-4260		ashesecretary@gmail.com	Work:(704)549-4260
	aaienza@drmp.com	william.deal@collierseng.com	smccarthy@rameykemp.com	smccarthy@drmp.com
Carolina Triangle	Officers installed 2024-2025 (updated)			
	Olivia Pilkington PE	Ronyell Thigpen	Brian Lusk	Drew Daack
	NCDOT PMU	WSP USA	ICE of Carolinas, PLLC	WSP USA
	1534 Mail Service Center	434 Fayetteville Rd, Ste	4505 Falls of Neuse Rd.	434 Fayetteville Road
	Raleigh NC 27699-1534	Raleigh, NC 27601	Suite 110	Suite 1500
	Work:(919)707-6029	Work: (919) 836-4093	Raleigh, NC 27609	Raleigh NC 27601
	olpilkington@ncdot.gov	Ronyell.Thigpen@wsp.com	Work: (984) 255-0410	Work: (919)376-2715
			brian.lusk@ice-eng.com	drew.daack@wsp.com
Greater Hampton Roads	Officers installed 2024-2025(updated)			
	Ken Yarberr	Mike Morgan	Isabella Mejdrich	Ben Cotton
	NAVFAC	MBP	Moffat and Nichol	AECOM
	4825 Admiration Drive	676 Independence Parkway	101 W Main Street	440 Monticello Avenue
	Virginia Beach, VA 23464-3104	Suite 220	Suite 300	Suite 1500
	home address	Chesapeake, VA 23320	Norfolk Va 23510	Norfolk VA 23510
	Cell:(757)652-1278	Cell:(757)382-0109	Work: (757) 271-1069	Cell:(757)818-5932
	kenyarberr@gmail.com	mmorgan@mbpce.com	imejdrich@moffattnichol.com	Benjamin.Cotton1@aecom.com
North Central West Virginia	Officers installed 2024-2025			
	Donald Williams, PE-PS-MS	Matthew Bainbridge	Bridget Biddle	Leann Rakes
	The Thrasher Group	Civil & Environmental Consultants	Triple H Enterprises	Stantec
	2030 Canterbury Drive	120 Genesis Boulevard	48 Donley St Suite 702	320 South View Drive
	Bridgeport WV 26330	Bridgeport, WV 26330	Morgantown, WV 26501	Suite 102
	Cell: (304)276-7731	Work: (304)848-7132	Cell: (304) 672-2466	Bridgeport, WV 26330
	dwilliams@thethrashergroup.com	Cell: (304) 282-6720	bridget@triplehenterprises.net	Work: (304)8165201
	donnywww@comcast.net	mbainbridge@cecinc.com		Cell: (304) 203-7499
				jeann.rakes@stantec.com
Old Dominion	Officers installed June term 2024-2025 (updated)			
	Carlos Garcia, PE	Michelle Bolding, PE	Clint Smith, PE	Ben Doran, PE
	Bowman Consulting	Schnabel Engineering	VDOT	Kimley-Horn
	3951 Westerly Parkway	9800 JEB Stuart Pkwy	1401 E. Broad St	2035 Maywill Street Suite 200
	Ste. 100	Glen Allen, VA 23059	Richmond, VA 23219	Richmond, VA 23230
	Work: (804)616-3240	Work:(804)649-7035	Work: (804)786-6752	Work: (804) 200-6459
	cgarcia@bowmancg.com	mbolding@schnabel-eng.com	ashe.od@gmail.com	Ben.Doran@timmons.com
Potomac	Officers installed in May term 2024-2025 (updated)			
	Jesse Glasser PE	Kush Vashee, PE	Thang Nguyen PE	Paul Phillips
	Volkert Inc.	RKK	Volkert Inc.	RKK
	6225 Brandon Ave. Suite 540	12600 Fair Lakes Circle	6225 Brandon Ave. Suite 540	12600 Fair Lakes Circle
	Springfield, VA 22150	Suite 300	Springfield, VA 22150	Suite 300
	Cell:(703)509-8199	Fairfax, VA 22033	Cell:(703)509-8199	Fairfax, VA 22033
	Cell: (571) 832-9933	Office:(703)259-3709	thang.nguyen@volkert.com	Cell:(703)246-0028
	jesse.glasser@volkert.com	kvashee@rkk.com	Ashepotomac@gmail.com	ophillips@rkk.com
South Carolina	Officers installed June 2024-2025(updated)			
	Renee Tison	Chris Jordan	Dylan Windham	Chad Bobrowski
	Michael Baker	RKK	Michael Baker International	Consort Engineers
	c/o Michael Baker Intl.	1201 Main Street	700 Huger Street	3900 Leeds Ave Suite 103
	700 Huger Street	Suite 1400	Columbia, SC 29201	North Charleston, SC 29405
	Columbia, SC 29205	Columbia, SC 29201	Work: (803)231-4100	Cell:(615)294-1979
	Work:(803)960-7217	Work:(803)445-9158	DylanWindham@mbakerintl.com	chad.bobrowski@consoreng.com
	RTison@mbakerini.com	cjordan@rkk.com		
Northeast Region				
Albany	Officers installed June 2024-2025(updated)			
	Edmund Snyder III, PE	Melanie Osterhout	John Saia, Jr., P.E.	Addyson Lyons
	c/o Greenman-Pedersen Inc	OSPA Engineering Services, P.C.	J Squared Construction Corp.	AECOM
	800 Route 146 Bldg.200 Ste. 280	800 Route 146 Bldg.200 Ste. 280	277 Wolf Hill Road	40 British American Boulevard
	Clifton Park, NY 12065	Clifton Park, NY 12065	Voorheesville, NY 12186	Latham, NY 12110
	Work:(518)453-9431 x242	Work:(518)636-9956	Cell: 518-852-9049	Work: (518) 951-2327
	esnyder@gpinet.com	mosterhout@ospaengineering.com	Work: (518) 872-9471	Addyson.Lyons@aecom.com
				jsaia@jsquaredconstruct.com
Altoona	Officers installed May 2024-2025 (updated)			
	Jason Jackson, PE, CPESC	Jason Galli, PE	Michele Girolami	VACANT
	Larson Design Group	STV Incorporated	Gibson-Thomas Engineering	Still providing assistance as needed
	1000 Commerce Park Drive, Suite 201	2040 Linglestown Road Suite 104	836 White Farm Road	G. Edward Stoltz
	Williamsport, PA 17701	Harrisburg, PA 17110-9568	Indiana, PA 15701	2413 14th Street
	Work: 570-651-2509	Work:(717)545-1108	Cell: 724-471-2246	Altoona, PA 16601
	jjackson@larsondesigngroup.com	jason.galli@stv.com	michele.girolami@gibson-thomas.com	Home:(814)942-0384
			(home address works remotely)	e575@verizon.net
Central New York	Officers installed 2024-2025 (updated)			
Central New York states that	Luke Morenus, P.E.	Andy Coleman	Peter Wlodarczyk, P.E.	Donald P. Blasland
Section is currently inactive.	CHA Consulting	Midland Asphalt Materials, INC.	Fisher Assoc.	PW Labs
Officer update was not provided	300 South State Street, Suite 600	640 Young Street	180 Charlotte Str	5879 Fisher Road
due to info provided the officers	Syracuse, NY 13202	Tonawanda NY, 14151	Rochester, NY 14607	E. Syracuse, NY I3057
would be the same.	Work: 315-471-3920	716-692-0730	Work: 585-334-1310 x 232	Work: (315) 437-1420
	Mobile: 607-423-3774	acolemane@midlandaspalt.com	Mobile: 585-749-0703	pwlabsinc@hotmail.com
	LMorenus@chacompanies.com	pwlodarczyk@fisherassoc.com	pwlodarczyk@fisherassoc.com	
Clearfield	Officers installed June 2023-2024	Section needs to update info		
	Jennifer McCracken PE PTOE	Nick Schaefer	Diane Purdy	Karen Michael
	AECOM	615 W. Highland Ave	Urban Engineers, Inc.	863 Rock Run Road
	707 Grant St. 5th Floor Gulf Tower	Ebensburg, PA 15931	330 Innovation Dr., Ste. 103	Rockton, Pa 15856
	Pittsburgh, PA 15219	(814)470-6569	State College, PA 16803	Cell: 814-590-7200
	(814)591-6708	SchaeferN@transassocsc.com	Work: (814) 308-9293	michaki7427@gmail.com
	jennifer.mccracken@ecom.com		dppurdy@urbanengineers.com	

Delaware Valley	Officers installed May 2024-2025(updated)		
	Amber Midgley	Mr. Kevin Rice	Kim Waters
	AECOM	HNTB Corporation	JMT
	625 West Ridge Pike	1650 Arch Street Suite 1700	501 Office Center Dr Suite 401
	Conshocken, PA 19428	Philadelphia, PA 19103	Fort Washington, PA 19304
	Work: (610) 234-5402	Work: (215) 282-1105	Work: (267)470-3361
	Amber.Midgley@aecom.com	krice@hntb.com	kwaters@jmt.com
			mtward@transystems.com
East Penn	Officers installed May 2024-2025 (updated)		
	James McGee	Mohamed Elghawy	Thomas J. Dominiecki PE PTOE
	HNTB	Traffic Planning and Design, Inc.	Valley Forge Gannett Fleming Inc.
	640 Hamilton Street 3rd Floor	2500 E. High Street, Suite 650	Valley Forge Corporate Center
	Allentown PA 18101	Pottstown, PA 19464	1010 Adams Avenue
	Cell: (267)838-0844	Work: 610-326-3100	Allentown, PA 18106
	jrmgee@hntb.com	Direct: 484-363-2472	Work: 610-783-3750
		melghawy@tpdinc.com	Cell: 484-252-1825
			tdominiecki@gfnet.com
First State	Officers installed June 2024-2025(updated)		
Address	Christopher Walsh, PMP	Mark A. Desantis	Matheu J. Carter, P.E.
550 S Bay Road	Kleinfelder	RKK	Delaware T2/LTAP Center
Dover, DE 19901	550 S Bay Road	750 Shipyard Drive	University of Delaware
	Dover, DE 19901	Suite 350	355 DuPont Hall
	Work: (302)734-2138	Wilmington, DE 19801	Newark, DE 19716
	cwalsh@kleinfelder.com	Cell: (302)518-8268	Work: 302-831-7236
		mdesantis@rkk.com	matheu@udel.edu
Franklin	Officers installed June 2024-2025 (updated)		
	Damon Rhodes	Stacy Ginkel	J.T. Lincoln, P.E.
	Larson Design Group	KJ Consulting & Environmental Services	Dewberry Engineering
	301 Grant Street, Suite 270	1180 Elk St.	PO Box 52
	Pittsburgh, PA 15219	P.O. Box 271	Venetia, PA 15367
	Cell: (412) 475-7206	Franklin, PA 16323	Work: (412) 694-6995
	drhodes@larsondesigngroup.com	Cell: (814)316-1735	jlincoln@dewberry.com
		stacy@kj-consultants.com	dhettich@gpinet.com
Harrisburg - Address: P.O. Box 322, Camp Hill, PA 17001-0322	Officers installed June 2024-2025(updated)		
	Kevin Scheurich, PE	Virginia Bailey	Scott Trout PE
	PA Turnpike Commission	McCormick Taylor	Erdman, Anthony & Assoc.
	P.O. Box 67676		100 Sterling Parkway, Ste. 212
	Harrisburg, PA 17106-7676		Mechanicsburg, PA 17050
	Work: (717)341-1355	Work: (717)5121141	Work: 717-580-4381
	kscheuri@aturnpike.com	VMBailey@mcormicktaylor.com	trouts@erdmananthony.com
			cmessner@gpinet.com
Long Island	Officers installed July 2023-2024	Section needs to update info	
	Michael Trotta	Jim Bazata, PE	Andrea Luft , CCM-home address
	Posillico	Greenman-Pedersen	263 Links Drive West
	1750 New Highway	325 West Main Street	Oceanside, NY 11572
	Farmingdale, New York 11735	Babylon, NY 11702	Cell: (917)662-5448
	Work: (631)390-5748	Work: (631)587-5060	aluft@jklengineers.com
	mtrotta@posillicoinc.com	jbazata@gpinet.com	
Mid-Allegheny	Officers June 2024-2025 (2 year term)updated		
	Sean Hart	Gary Madey	Matthew W. Hetrick
	Michael Baker International	Michael Baker International	2122 Cemetery Lane
	100 Airside Drive	100 Airside Drive	New Bethlehem, Pa 16242
	Moon Township, PA 15108	Moon Township, PA 15108	Work: 814-319-5380
	[O] 412-269-6361, [M] 412-638-3843	[O] 724-495-4051 [M] (724) 875-2678	5313 Campbells Run Road, Suite 100
	shart@mbakerintl.com	gary.madey@mbakerintl.com	Pittsburgh, PA 15205
			rpitassi@imt.com
New York Metro	Officers installed June 2024-2025 (updated)		
	Andrew Schueller, PE	Rhonda Cardone	Maria Losyeva, P.E.
	Malick & Scherer	Dewberry	Jacobs
	112 W 34th St 18th Floor	132 West 31st Street Suite 301	1 Penn Plaza 10th Floor
	New York, NY 10120	New York, NY 10001	222 Broadway
	Work: (212)946-4978	Work: (646)434-2826	Suite 1005
	Cell: (908)763-2180	Cell: (973) 477-1192	New York, NY 10019
	aschueller@malickandscherer.com	rcardone@dewberry.com	New York, NY 10038
			Work: (347)-997-0824
			ssheikh@enovateengineering.com
North Central NJ	Officers installed June 2024-2025 (updated)		
	Atly Botas, PE	Andres Gomez-Ortiz	Gregory Kuczynski, P.E.
	Americor Corporation	Essex County Dept of Public Works	Gannett Fleming, Inc.
	1259 Rt. 46E Bldg#2	900 Bloomfield Avenue	1 Tower Center Boulevard Suite 801
	Parsippany, NJ 07054	Verona NJ 07044	2 Eves Drive, Ste. 110
	(201)452-0517	Cell: (732)226-8500	East Brunswick, NJ 08816
	abotas@amercom.org	agomez@essexcounty.org	Marlton, NJ 08053
	abotas@verizon.net		Work: (856)797-4338
			gnash@bucharthorn.com
			(updated 5/24)
North East Penn	Officers installed June 2024-2025(updated)		
	John L. Baldassari Jr	Corey Lewis	Robert Naugle
	Michael Baker International	LaBella Associates	Pennoni Associates
	4431 N Front Street 2nd Floor	1000 Dunham Drive	672 N. River St., Suite 313
	Harrisburg, PA 17110-1709	Suite B	Plains, PA 18705
	Work: (717)221-2037	Dunmore, PA 18512	Work: (570) 824-2200
	jbaldassari@mbakerintl.com	Work: (570) 342-3101	Work: (570)821-1994
		clewis@labellapc.com	rnaugle@pennoni.com
			Rrostocki@verdantas.com
Pittsburgh	Officers installed term 2024-2025(updated)		
	Mariya Rowley, PE	David DiGiola PE	Chuck Nash,PE
	STV	Gannett Fleming TranSystems	ms consultants, inc.
	Four Gate way Center	Foster Plaza 8	300 Corporate Center Drive
	444 Liberty Ave #800	730 Holiday Drive Suite 400	Suite 200
	Pittsburgh, Pa 15222	Pittsburgh PA 15220	Moon Township, PA 15108
	Cell: (217)766-3748	Cell: (412)503-4322	Work: (412) 264-8701 ext: 18126
	Mariya.Rowley@stvinc.com	ddigioia@gfnet.com	14108 W. Gunsght Dr
			cnash@mconsultants.com
			Sun City West, AZ 75375
			Cell: 412-498-0188

				jerry1368@yahoo.com
Southern New Jersey	Officers installed July 2024-2025(updated)			
Sara Irick (term July 2024-2026)	Vacant	Chris Siwcak-term 2024-2027	Mike Danko-term2023-2026	
French & Parrello Associates		Colliers Engineering & Design	MidAtlantic Engineering Partners LLC	
One Port Center, 2 Riverside Drive ste.503		1000 Waterview Drive	Gateway 195 Centre	
Camden, NJ 08101		Suite 201	5 Commerce Way Suite 200	
Work : (609)862-1582 ext9890		Hamilton NJ 08691	Hamilton, NJ 08691	
sara.irick@fpaengineers.com		Phone: (609) 273-6534	Work: (267)467-7105	
mdanko1@outlook.com		Chris.Siwcak@collierseng.com	mdanko1@outlook.com	
Southwest Penn	Officers installed 2024-2025 (updated)			
Clayton Van Verth	Ally Baird	Melissa A. Heffern	Carl D. Buchanan	
Gibson Thomas Engineering	SP&K Engineering Inc	546 Sixth Street	SP&K Engineering Inc	
210 Republic Street	475 Old Route 51	Hibbs, Pa 15443	714 Lewis Avenue	
Uniontown, PA 15401	Smock PA 15480	Cell: (724)880-6146	Charleroi, PA 15022	
Work:(724) 437-7437	Cell:(724)880-5490	Work:(724-439-1600)	Work: (724) 439-1600	
clay.vanverth@gibson-thomas.com	Work:(724)439-1600	mheffern@spkengr.com	Cell: (724) 554-2613	
	abaird@spkengr.com		cbuchanan@spkengr.com	
Williamsport	Officers installed 2024-2025 (updated)			
David Hamlet	Position Open	Jason Campbell	Scott Hunter	
Gannett Fleming Inc.		CDR Maguire Engineering	Dewberry	
P.O. Box 67100		175 Pine Tree Road Suite 302	P.O Box 96	
Harrisburg, PA 17106-7100		Williamsport, PA 17701	Montoursville, PA 17754	
Work:(717)763-7211		Work: (570)368-3040	Work: 717-961-5084	
dhamlet@gfnet.com		jason.campbell@cdrmaguire.com	shunter@Dewberry.com	
Southwest Region				
Colorado	Officers installed May 2024-2025(updated)			
Josh Hollon	Lee Kunselman	Mike Cates	Marie Thoming	
Kiewit	Atlas Technical Consultants	AECOM (residential address preferred)	DOTI (residential address preferred)	
10055 Trainstation Circle	5050 S Syracuse St Suite 115	14378 Lakeview Lane	1380 W. Virginia Ave	
Lone Tree, CO 80124	Denver, CO 80237	Broomfield, CO 80023	Denver, CO 80223	
Cell:(303)478-4981	Cell:(303)907-8136	Cell:(720)422-2746	Cell:(303)931-9838	
josh.hollon@kiewit.com	Lee.kunselman@oneatlas.com	mike.cates@aecom.com	Marie.Thoming@denvergov.org	
			methoming@gmail.com	
Central Texas	Officers installed June 2024-2025(updated)			
Ryan Thomas	Michelle R Chambers	Michael Farm	Laura Harris	
KSA Engineering	Hardesty & Hanover	HNTB	Upper Bushy Creek Dams	
4833 Spicewood Springs Rd	9020 North Capital of Texas Highway	200 W 6th ST	460 Texas Avenue	
Suite 204	Building 2 Suite 250	Suite 2400	Round Rock, TX 78664	
Austin, Texas 78759	Austin, Texas 78759	Austin, TX 78701	Work: 512-796-2141	
Work:(877)572-3647	Work:(512)250-5200	Cell: 443-838-0411		
rthomas@ksaeng.com	mchambers@hardestyhanover.com	mfarn@HNTB.com	laura.harris@ubcdams.org	
Dallas-Fort Worth	Officers installed June 2024-2025(updated)			
Brian Lopas	Chris Hoff	Dave Clarke	Aditya Rayudu	
Contech Engineered Solutions	Jacobs	HNTB	Terracon	
2201 W. Royal Lane Ste.260	777 Main St	5700 Granite Parkway, Suite 550	8901 John W Carpenter Fwy	
Dallas, TX 75247	Dallas, TX 75201	Plano, TX 75024	Dallas, TX 75247	
Cell: (214)-316-3954	Cell: (817) 319-8508	Cell: (214) 213-7990	Cell: (510) 676-6646	
Brian.Lopas@conteches.com	chris.hoff@jacobs.com	dclarke@hntb.com	aditya.rayudu@terracon.com	
Houston	August 2024-2025(updated)			
Ruben Calderon, P.E.	Niki Deskus, P.E., PMP, MBA	Youssaira Belmokadem, PE	Analisa Treviño, E.I.T.	
Entech Civil Engineers, Inc.	LGA Engineering	Gannett Fleming TranSystems	Entech Civil Engineers, Inc.	
15021 Katy Freeway, Suite 500	1904 W Grand Parkway N, Suite 100	3100 West Alabama St.	15021 Katy Freeway, Suite 500	
Houston, Texas 77094	Katy, TX 77449	Houston, Texas 77098	Houston, Texas 77094	
Work: 832-974-4715	Work: 713.953.5135	Cell: 832-878.5831	Work: 832-974-4746	
rcalderon@entechhou.com	ndeskus@lja.com	ybelmokadem@gfnet.com	atrevino@entechhou.com	
Phoenix Sonoran	Officers installed 2024-2025 (updated)			
Jesse Gutierrez	Jessica Fly, PE, PMP	Melissa Boyles	Susie Chen-Mason	
MCDOT	WSP	Valley Metro	Gannett Fleming, Inc.	
2901 W Durango	1230 W Washington St, Ste 405		3838 N. Central Ave Ste. 1900	
Phoenix, AZ 85009	Tempe, AZ 85281		Phoenix, AZ 85012	
602-489-0050	480-449-4935	Work: 480-518-2353	Work: 602-553-8817 x 8222	
Jesse.gutierrez@maricopa.gov	Jessica.fly@wsp.com	mboyles@valleymetro.org.	smason@gfnet.com	
jessemep1@gmail.com				
San Antonio	Officers installed 2024-2025(updated)			
Charter date Aug. 20, 2024	Travis Owens	Carlos Sanchez	Dawn Vernon	Mark Miller
LAN/Lockwood Andrews & Newman Inc)	Sanchez-Salazar& Associates	Bain Medina Bain	Westwood	
9311 San Pedro Ave	4630 N Loop 1604	7073 San Pedro Avenue	211 N Loop 1604	
Suite 808	Suite 115	San Antonio TX 78216	Suite 205	
San Antonio TX 78216	San Antonio TX 78249	Cell: (210)494-7223	San Antonio TX 78232	
Cell:210-385-5565	Cell:(210) 324-2907	dvernon@bmbi.com	Cell:(512) 750-8433	
ldowens@lan-inc.com	lsanchez@ssa-pc.com		mark.miller@westwoods.com	
Southeast Region				
Alabama	Officers installed 2024-2025(updated)			
John Jennings	Miles Watkins	Tony Montanaro	John-Michael Walker	
Alabama DOT	Thompson Engineering	Sain Associates	Alabama DOT	
3704 Fairground Road		2 Perimeter Park S, #500 E	1409 Coliseum Blvd.	
Montgomery, AL 36110		Birmingham, AL 35243	Montgomery, AL 36110	
Work:(334)206-2314	Work: (865)399-8585	Cell: (205)263-2116	Cell:(334)242-6123	
jenningsj@dot.state.al.us	mwatkins@thompsonengineering.com	tmontanaro@sain.com	Walkerjoh@dot.state.al.us	
Central Florida	Officers installed 2024-2025(updated)			
Sherman Klaus PE	Tony Bevilacqua, PE	Eric Benson, PE	Rachel Andre	
The Balmoral Group	Ardurra	Kimley-Horn	GEC	
165 Lincoln Avenue	3000 Dovera Drive, Suite 200	200 S Orange Ave, Suite 600	919 Lake Baldwin Lane	
Winter Park, FL 32789	Oviedo, FL 32765	Orlando, FL 32801	Orlando, FL 32814	
Cell: (407)629-2185 ext 120	Cell: (407)971-8850	Cell: (407) 789-2206	Work:(407)898-1818	
sklaus@balmoralgroup.us	abevilacqua@ardurra.com	eric.benson@kimley-horn.com	randre@gecfla.com	

Georgia	Officers installed June 2024-2025(updated)			
Lindsey Dunnahoo, PE	Jennifer Lott	Tori Pustotnik	Pervez Iqbal	
AECOM	Aulick Engineering	WSP	CHA	
1360 Peachtree St NE, #300	1900 Century Place NE, #2400	3340 Peachtree Rd #2400	6745 Sugarloaf Pkwy	
Atlanta, GA 30309	Atlanta, GA 30345	Atlanta, GA 30326	Duluth, GA 30097	
Direct: (404)545-4634	770-653-2716	Direct:(404)364-2690	678-642-1812	
lindsey.dunnahoo@aecom.com	jlott@aulickengineering.com	Victoria.brinkley@wsp.com	pigbal@chacompanies.com	
		jenny.k.lee@arcadis.com	rvachhani@moffattnichol.com	
South Florida	Officers installed May 2024-2025 (updated)			
Naldo Gonzalez, P.E.	C. Bryan Wilson, PE	Cecilia Villoria, PE	David Mairena, PE	
Gannett Fleming, Inc.	KCI Technologies Inc	KEITH	HNTB Corporation	
800 NW 62nd Avenue, Suite 490	1425 W Cypress Creek Rd Ste 10	301 East Atlantic Blvd	161 N.W. 6th Street, Suite 1000	
Miami, FL 33126	Fort Lauderdale, FL 33309	Pompano Beach, FL 33060	Miami, FL 33136	
Work: (305)908-3940	Work: (954) 839-6702	Work: (305) 667-5474	Work: (305) 551-8100	
ngonzalez@gfnet.com	bryan.wilson@kci.com	civilloria@keithteam.com	dmairena@hntb.com	
Northeast Florida	Officers installed July 2024-2025 (updated)			
Richie Westheimer	Scott Kroper	Kenneth T. Kelley, PE	Donna McQuade	
ETM, Inc.	RS&H, Inc.	Retired	Pond and Company	
14775 Old St. Augustine Rd	10748 Deerwood Park Blvd South	12699 Mills Ridge Lane	1200 Riverplace Blvd. - Ste. 600	
Jacksonville, FL 32258	Jacksonville, FL 32256	Jacksonville, FL 32258	Jacksonville, FL 32207	
904-327-9694	904-881-8709	Cell:(904)535-3557	Work: (904) 396-3556	
WestheimerR@etminc.com	Scott.Kroper@rsandh.com	KenKelleyAshe@gmail.com	Cell: (904)868-3695	
		http://northeastfl.ashe.pro	McQuadeD@pondco.com	
Middle Tennessee	Officers Installed June 2024-2025(updated)			
Chris Armstrong	Matthew Zlokovich	Leanna Whitwell, P.E.	Jeffrey Shaver,P.E.,CRM, CPESC	
TDOT	Benesch	TTL	Civil & Environmental Consultants, Inc.	
505 Deaderick St, Suite 1000	700 Church St., Suite 101	624 Grassmere Park Ste. 14	117 Seaboard Lane, Ste. E-100	
Nashville, TN 37243	Nashville, TN 37243	Nashville, TN 37211	Franklin, TN 37067	
615-741-3216	615-370-6079	Work: 615-727-1827	Work: (615) 289-5310	
Christopher.Armstrong@tn.gov	MZlokovich@benesch.com	lwhitwell@ttlusa.com	jshaver@cecin.com	
Tampa Bay	Officers installed July 2024-2025 (updated)			
Bruno Arriola	Sergio Gomez	Kaung Sett Hein	Sunil Jakhad	
DRMP	NOVA	Volkert	HNTB	
15310 Amberly Drive, Suite 200,	4524 Oak Fair Blvd, Suite 200,	1408 N Westshore Blvd, Suite 600	201 N Franklin St, Suite 1200,	
Tampa, FL 33647	Tampa, FL 33610	Tampa, FL 33607	Tampa, FL 33602	
813-321-5774	813-623-3100	813-875-1365 x3111	813-924-5478	
barriola@drmp.com	sgomez@usanova.com	kaung.settsein@volkert.com	sjakhad@HNTB.com	
Tennessee Valley	Officers installed May 2024-2025 (updated)			
Curtis Duncan	Michael O' Donnell	Haley Slifko	Sandra Knight-Helms	
TDOT	TDOT	Tennessee Dept of Transportation	311 Samples Chapel RD SE	
7512 Volkswagen Drive Ste.1100	7512 Volkswagen Drive Ste.1100	7512 Volkswagen Drive	Cleveland, TN 37323	
Chattanooga, TN 37416	Chattanooga, TN 37416	Chattanooga, TN 37416	Work: 423-728-7006	
423-634-5796	Work: (423)598-1284	Work:423-634-7526	nortonleec@aol.com	
curtis.duncan@tn.gov	Michael.odonnell@tn.gov	haley.slifko@tn.gov	nortonleec@aol.com	

GOVERNANCE	UPDATED	INCOMPLETE	REMOVED	POSTED ON WEBSITE	DOCUMENT DATE	COMMENTS
D6-National Constitution	x			1/31/2017	1/30/2017	Reviewed/Formatted
D7-National By-Laws	x			1/24/2024	1/20/2024	Approved/Formatted
D8-Code of Ethics	x			9/21/2019	9/21/2019	Reviewed/Formatted
D17-Section "Generic" By-Laws	x			3/11/2024	3/11/2024	Approved/Formatted
D17E-Section By-Laws Template (editable)	x			3/11/2024	3/11/2024	Updated/Formatted/Editable
D21-Region "Generic" Templates	x			4/13/2021	3/1/2021	Reviewed/Formatted
D21E-Region By-Laws Templates(editable)	x			4/13/2021	3/1/2021	Reviewed/Formatted
D34-2023-2026 Strategic Plan	x			5/17/2023	5/12/2023	Approved/Formatted
D40- Communication Plan	x			requested 1/7/2025	1/7/2025	Updated chart/formatted removed header date plan is ongoing
AWARDS						
D-22-Honorary Awards Guidelines	x			requested 1/7/2025	5/16/2023	Reviewed/Formatted
D23-Robert E. Pearson Awards Guidelines	x			requested 1/7/2025	5/16/2023	Reviewed/Formatted
D24-Young Member of the Year Awards Guidelines	x			requested 1/7/2025	5/16/2023	Reviewed/Formatted
D25-Member of the Year Awards Guidelines	x			requested 1/7/2025	5/16/2023	Reviewed/Formatted
D26-Shirley Stuttler Lifetime Achievement Award Guidelines	x			8/28/2023	8/28/2023	Revised name change/Formatted
D38-Project of the Year Award	x			5/11/2023	5/11/2023	Revised/Formatted
D39-Section Membership Award	x			8/9/2023	5/16/2023	Revised/Formatted
MEMBERSHIP	x					
D27-Introduction to Student Chapters		x			8/30/2019	Needs Updated-Membership Committee
D28-At Large Membership			x	removed 7/9/2024		Document outdated removed from website
D29-At Large International Membership			x	removed 7/9/2024		Document outdated removed from website
D30-Partnership Guidelines			x	removed 11/26/2024		Document outdated removed from website
D44-Best Practices Manual-Membership		x		1/11/2022		Document currently being updated by membership committee
F1-Membership Application Template	x			1/15/2020	1/15/2020	Updated/Formatted
F2-Reserved						
F3-Reserved						
ORGANIZATION						
D1-National Organization	x			5/31/2023	5/16/2023	Revised/Formatted
D2-Region Organization		x	x	requested 1/7/2025	6/28/2015	Document outdated-removed until AD-Hoc Region completes revision
D3-Section Organization				8/9/2023	5/16/2023	Revised/Formatted
OPERATIONS						
D4-Section Leadership	x			8/9/2023	5/17/2023	Revised/Formatted
D5-Section Activities	x			8/9/2023	5/17/2023	Revised/Formatted
D9-Region Operating Manual		x			9/16/2019	Needs Updated-AD Hoc Region
D11-National Officer-Director Nominations Guidelines	x			9/27/2024	5/1/2023	Reviewed/Formatted
D12-Installation of Officers Ceremony Outline	x			5/14/2024	8/9/2023	Reviewed/Formatted
D16-New Sections Start-Up Procedures		x		outdated on website	9/20/2021	New Sections Committee Revising Document/Outdated document on website
D18-Section Committee Responsibilities		x		outdated on website	9/16/2019	Document outdated needs revised and updated
D19-Section Secretary Duties	x			requested 1/7/2025	1/7/2025	Revised/Formatted
D20-Section Treasurer Duties		x		outdated on website		Needs Updated -National Office
D31-Scanner Guidelines		x		7/16/2024	6/19/2023	Scanner Committee Updated-Needs Formatted
D32-Scanner Sponsorship Rates and Contact	x			1/30/2018	1/30/2018	Standard Scanner Sponsorship Flyer
D33-Prof. Development Cert. Program(Issuance of PDH's)		x		11/23/2020	11/23/2020	Needs Updated -National Office
D36-Exhibit Display Booth Policy		x			12/1/2021	PR Committee needs to review for updating
D37-Website Guideline Procedures	x			9/20/2022	8/16/2022	Reviewed/Formatted
D41-ASHE Branding Guidelines	x	x		8/16/2022		PR Committee needs to review for updating
D42-ASHE National Fee Schedule	x					
D43-Exposure Grant Guidelines	x			10/26/2020	2/28/2020	Needs Reviewed
F5-Example Dues Invoice Questionnaire			x	removed date unknown	1/8/2021	Document outdated removed from website
F6-Exposure Grant Fund Request		x			12/30/2020	Needs Reviewed/Updated
F7-IRS Form 990 Data Sheet	x			2/7/2023	2/7/2023	Revised/Editabile/Formatted
F8-Exhibit Display Booth		x			12/27/2021	Needs Reviewed/Updated
F9-Region-Section Grant Fund		x			11/1/2016	Needs Reviewed/Updated
NATIONAL CONFERENCE						
D13-National Conference Guidelines	x			7/22/2022	7/22/2022	Revised/Formatted
D15-National Conference Generic Action Plan	x			12/20/2019	12/20/2019	Reviewed



COMMITTEE STATUS REPORT

Ad-Hoc Committee

Committee originally formed to evaluate the purpose of the Regions and National's role in defining or dictating the role of the Regions. Evaluate the current status of activities and roles of the Regions. Discuss how the regions can be strengthened and if any National duties should be deferred to the Regions. Discussion of if financial support should be given to the Regions. Discuss the delineation of the Regions and possible addition of Directors.

Date: 01/11/2024

Report Period: September 2024 to December 2024

Committee Members

Nimish Desai, Co-Chair
Jim Shea, Co-Chair
Leigh Lilla
JT Lincoln
Nilole Cao
David Greenwood
Nancy Morisi

E-Mail

n_desai@dewberry.com
shea@cvelimited.com
LLilla@nelson-construction.com
jlincoln@dewberry.com
ncao@jmt.com
dgreenwood@cdmsmith.com
nmorisi@ashe.pro

Meetings held since the previous Quarterly Report

- None – Coordinated via emails with the National Directors to prepare funding report for the 2023-2024 funds that were allocated to the region. Southwest, Mid-Atlantic and Great Lakes Regions had exhausted the funds that they received. Requested volunteers for the Region Operating Manual Updates. Awaiting volunteer information from the Southwest Region.
- Reports from Southeast region and Northeast Region are being reconciled as they need to report financials from their conference. Based on previous correspondence, all indications appear that they have used their funds.

Motion(s) to be brought before the National Board:

- None

Discussions to be brought before the Board:

- Reports on the status of funding spent by each region. See attached summary responses.
- Funding to the regions to be discontinued in 2024-2025.

Status of action items:

- Region Operating Manual Update Committee
 - Volunteers
 - Northeast Region – Rob Prophet rprophet@trafficpd.com
 - Mid-Atlantic Region – Nimish Desai
 - Southeast Region – Scott Jordan sjordan@seengineering.com
 - Great Lakes Region – Sean Milroy smilroy@mbakerintl.com
 - Southwest Region – James Brar.

Ongoing Business

- Region Operating Manual Update Committee

New Business

- None

Budget update

1. 2024 - 2025 Budget: \$0000.00
2. Expenditures – List items and \$ spent this quarter:
 - a.
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered.

N/A

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? N/A
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). Provided funds to support the region for activities to promote ASHE, gain new members, organize special events as a membership drive etc.
3. Did you provide support for any Section/Region activity, monetary or participation? Funds were provided in 2023-2024.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) – N/A
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) – Worked on getting volunteers for the regional operating manual. Several regions were using the funds granted in 2023-2024 to hold regional conferences in 2024.
6. What role, if any, did innovation and technology play in your committee activities this quarter? N/A.



ASHE National Board

REGION FUNDING PLANNING WORKSHEET

This form will be completed by each Region to document a plan for appropriately spending the funding disbursement to each Region from National. The Region should consult the Funding Directive document for ideas on the spending of the funds. The expectation is that all funds are spent during the 2023-2024 ASHE year. This form should be completed and returned to your National Director before 9/1/2023.

Region:	Great Lakes
Year:	2024
Date Completed:	9/18/20244
Total Funding Received:	\$9,500.00

Disposition for Remaining Funds:

Between sponsorships and registrations, we were able to make ~ \$3000 on our first every GLR Conference. We hope to use this to help fund more initiatives of travel and networking within our Region. The goal will be to make sure we get representation from ALL Sections in the future!



REGION FUNDING PLANNING WORKSHEET

This form will be completed by each Region to document a plan for appropriately spending the funding disbursement to each Region from National. The Region should consult the Funding Directive document for ideas on the spending of the funds. The expectation is that all funds are spent during the 2023-2024 ASHE year. This form should be completed and returned to your National Director before 9/1/2023.

Region:	Mid-Atlantic
Year:	2023-2024
Date Completed:	9/25/2024
Total Funding Received:	\$9,500.00

Initiative Description	Expected Costs
**2025 Regional Conference	2400
**Region Officer travel to Section board meeting or membership meetings	353.45
Travel to support N Central WV Section - in-person support to reignite	1000
**Subsidizing Region board members attendance to the ASHE National Conference	2400
Blue Ridge Section - Event to build membership	700
Carolina Piedmont Section - Social Event or Annual Program Event to build up members	1200
Greater Hampton Roads Section - Old Dominion University Event	500
N Central WV Section - Event to build up membership	1200
Old Dominion Section - Event to build up membership	1000
Total Spent	\$ 10,753.45
Total Remaining	(\$1,253.45)

Disposition for Remaining Funds:

**Region to supplement the funding of this initiative.
Numbers shown in red mean the actual amount of funds used to date.



REGION FUNDING PLANNING WORKSHEET

This form will be completed by each Region to document a plan for appropriately spending the funding disbursement to each Region from National. The Region should consult the Funding Directive document for ideas on the spending of the funds. The expectation is that all funds are spent during the 2023-2024 ASHE year. This form should be completed and returned to your National Director before 9/1/2023.

Region:	Northeast
Year:	2024
Date Completed:	9/10/24 (current date)
Total Funding Received:	\$16,000.00

Initiative Description	Expected Costs
Fall 2024 NE Region Conference - 10/3/24-10/4/24 (membership growth, presentations on innovation and technology)	\$2,760
Deposits (1st deposit - \$1620, 2nd deposit -\$1620)	\$3,240
NE Region Section Support (new member growth, enhance local exposure)	\$4,200
Website updates/support (NE Region website - \$2500, NE Region Conf. website - \$1500, support - \$200)	\$4,200
Exposure/marketing	\$1,600
Total Spent	\$7,440
Total Remaining	\$8,560

Disposition for Remaining Funds:

The remaining \$8560 will be spent on NE Regional Conferences (this year and future years) and section website development.



REGION FUNDING PLANNING WORKSHEET

This form will be completed by each Region to document a plan for appropriately spending the funding disbursement to each Region from National. The Region should consult the Funding Directive document for ideas on the spending of the funds. The expectation is that all funds are spent during the 2023-2024 ASHE year. This form should be completed and returned to your National Director before 9/1/2023.

Region:	Southeast
Year:	2024-2025
Date Completed:	9/10/2024
Total Funding Received:	\$9,000.00

Initiative Description	Expected Costs
In-Person Region Meeting held February 16, 2024	
Travel expenses for Region Board members (expended)	\$ 3,024.53
Inaugural SE Region Conference scheduled October 17-18, 2024	
Venue Deposit (expended)	\$ 3,000.00
Advertisements for Conference (expended)	\$ 400.00
Section Revitalization	
South Florida Section Networking Event (expended)	\$ 1,000.00
Travel/leadership meeting planned with Tampa section (<i>planned</i>)	\$ 600.00
Travel Expenses to in-person Region meeting (October 2024)	
Travel expenses for Region Board members (<i>planned</i>)	\$ 975.00
Total Spent	\$ 8,999.53
Total Remaining	\$ (0.47)

Disposition for Remaining Funds:

Total Expended/Total Planned as of 9-10-24: \$7,425/\$1575

Planned funds to be spent by October 2024



COMMITTEE STATUS REPORT

BUDGET & AUDIT COMMITTEE

Provide financial guidance to National Board, President, and Treasurer. Ensure fiscal responsibility on the part of Society. Review investment policies. Review audit as needed.

Date: 1/4/2025

Report Period: 2024 September - December

<u>Committee Members</u>	<u>E-Mail</u>
Jim Shea, PE, Chair	shea@cvelimited.com
Sam Mody, PE, Co-Chair	ashenationaltreasurer@ashe.pro
Brian Post, Board Liaison	bpost@atcplc.com
Roger Carriker, PE	Roger.Carriker@wsp.com
Jerry Pitzer, PE	jerry1368@yahoo.com
Donna McQuade	dmcquade@landmarkengineer.com
Michael Bywaletz, PE	Mbywaletz@drmp.com
Richard Meehan, PE	richard.meehan@loweengineers.com
Lake Erie	
Southern NJ	
Chesapeake	
Chesapeake	
Pittsburgh	
Northeast Florida	
Carolina Piedmont	
Georgia	

Meetings held since the previous Quarterly Report:

- None

Motion(s) to be brought before the National Board:

- None

Discussions to be brought before the board:

- None

Activities:

- Upcoming activities include:
 - Define this committee's responsibilities
 - Determine standing and other committee members
 - Establish typical schedule of annual activities

Ongoing Business:

- Committee scheduling meeting for last week of January
- Shea starting 2025-2026 budget development for presentation at April board meeting

New Business:

- No new business this quarter

COMMITTEE STATUS REPORT

Ad Hoc COMMITTEE

Budget update:

1. 2024-2025 Budget:
 - a. \$1,500
2. Spent – List items and \$ spent this quarter:
 - a. \$0.00
3. Current Budget Balance:
 - a. \$1,500
4. List any Non-Budget Items that should be considered:
 - a. None



COMMITTEE STATUS REPORT

CONSTITUTION / BYLAWS COMMITTEE

Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.

Date: 01/03/2025

Report Period: 09/04/24-12/31/24

Committee Members	E-Mail
Dave Greenwood, Chair	greenwoodda@cdmsmith.com
Stan Harris	sharris80uk@gmail.com
Calvin Leggett	leggettaw@aol.com
Kathy Johnson	kathy.johnson@mbakerintl.com
JT Lincoln	jlincoln@dewberry.com

Meetings held since the previous Quarterly Report

1. Small committee meeting held December 20th to discuss Colorado Section Bylaws.
2. Correspondence by e-mail.

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the Board:

1. Suggest revisions to National Bylaws for Article IV- Nomination and Election of Officers
2. Suggest revisions to Section Bylaw template- Article IV

Status of action items:

1. Franklin Section Bylaws approved.
2. Mid-Allegheny Section Bylaws approved.
3. San Antonio Section Bylaws approved.
4. Review of Colorado Section Bylaws- Comments provided.

Budget update

1. 2023 - 2024 Budget: NA
2. Expenditures – List items and \$ spent this quarter:
 - a. NA
3. Current Budget Balance: \$ NA
4. List any Non-Budget Items that should be considered. NA

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? NA

2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). NA
3. Did you provide support for any Section/Region activity, monetary or participation? Review of various section bylaws.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) NA
5. How did your committee empower or support the Regions this quarter? (Example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) NA
6. What role, if any, did innovation and technology play in your committee activities this quarter? NA



COMMITTEE STATUS REPORT

MEMBERSHIP COMMITTEE

Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.

Date: 9/9/24

Report Period: May 2024 to August 2024

Committee Members

Robert Prophet, chair

Tom Morisi

Nancy Morisi

John Derr

Kevin Duris

Kirsten Bowen

Alice Hammond

E-Mail

rprophet@trafficpd.com

Ashenationalsecretary@ashe.pro

nmorisi@ashe.pro

jderr@GFNET.com

Kevin.Duris@trumbullcorp.com

knbowen@mbakerintl.com

alhammond@pa.gov

Meetings held since the previous Quarterly Report:

- 9/18/24
- 11/26/24
- 12/18/24

Motion(s) to be brought before the National Board:

- The Membership Committee would like to hold a Training Webinar similar to the Officer Training. Would like Board Approval to hold a webinar.

Discussions to be brought before the board:

- None.

Activities:

- Updated Best Practices Manual
- Reviewed Membership related documents on National Website
- Developed Powerpoint Presentation for Section Membership Growth

Discussions to be brought before the board: None.

Activities: None.

Budget update:

1. 2024-2025 Budget: \$0.00
2. Spent – List items and \$ spent this quarter: \$0.00
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered: N/A



COMMITTEE STATUS REPORT

National Conference Committee (NCC)

Work with conference hosts to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.

Date: 12/31/24

Report Period: August thru December 2024 (Q4 2024)

Committee Members:

	E-Mail:
Michael Hurtt, Chair	mhurtt@chasolutions.com
Nikki Parris	nicole.parris@atkinsrealis.com
Jerry Pitzer	jerry1368@yahoo.com
Brad Winkler	Brad.Winkler@stvinc.com
Jim Shea	JShea@trcsolutions.com
Nimish Desai	ndesai@dewberry.com
JT Lincoln, Board Liaison	jlincoln@dewberry.com
Karyn Matthews	karyn.matthews@cobbcounty.org
Drew Joyner	drew.joyner@aecom.com
Nancy Morisi	nmorisi@ashe.pro

Host Conferences:

2024 – Raleigh, NC	(Terry Snow, Drew Joyner)
2025 – Pocono Mtns	(Richard Cochrane, John Caperilla, Heather Heeter)
2026 – Washington DC	(Anis Shaikh, Cerasela Cristei)
2027 – Louisville, KY	(Kevin Damron, Jason Littleton)
2028 - TBD	

Meetings held since the previous Quarterly Report:

1. Date – 9/17/24 Monthly Meeting with Conference Hosts
Members in attendance – 16 (includes host conference chairs)
2. Date – 10/22/24 Monthly Meeting with Conference Hosts
Members in attendance – 14 (includes host conference chairs)
3. Date – 11/19/24 Monthly Meeting with Conference Hosts
Members in attendance – 12 (includes host conference chairs)
4. Date – 12/17/24 Monthly Meeting with Conference Hosts
Members in attendance – 13 (includes host conference chairs)
5. Date – 12/17/24 NCC Meeting (2028 Conference Selection)
Members in attendance – 8 (NCC only)

Discussions / Motions to be brought before the Board:

1. **2027 Hotel Selection (Louisville):** The 2027 Conference Host tour multiple venue sites in Louisville, and then narrowed their selection to 2 hotel/venue sites (Galt House and Seelbach-Hilton). These sites were toured again with the Conference Host and a member of the NCC. The 2027 Conference Host provided their selection of the Seelbach-Hilton to the NCC for review. The

NCC takes no exception in the choice of the Seelbach-Hilton. Conference dates will be June 8 thru 12, 2027. Please note that these dates start the Conference on a Wednesday (instead of the usual Thursday). The dates were shifted one day earlier in the week as the Conference Host wishes to host their off-site event (usually on Friday night) on Thursday night. Their off-site event will be at Churchill Downs which provides nighttime horse racing on Thursdays.

MOTION: A motion is made for the National Board to approve the Seelbach-Hilton as the National Conference Venue for the 2027 National Conference in Louisville, KY.

With approval of the above Motion, 2027 Conference Host will finalize the hotel contract to be presented to the Board for information at the April National Board Meeting.

See Attachment A for Hotel Selection information.

2. **2028 Conference Location Selection:** Solicitations for the 2028 ASHE National Conference were sent to the membership on October 22, 2024. Four (4) nominations were received by December 13, 2024.
 - a. Pittsburgh, PA (Pittsburgh Section, NE Region)
 - b. Erie, PA (Franklin Section, NE Region)
 - c. Chattanooga, TN (Tennessee Valley Section, SE Region)
 - d. Houston, TX (Houston Section, SW Region)

The NCC met on December 17, 2024, to review nominations and make a recommendation for National Approval.

MOTION: A motion is made for the National Board to approve the National Conference Committee's recommendation to select _____ for the 2028 National Conference.

See Attachment B for Solicitation Letter and Proposals received.

3. **ASHE Conference Banners.** The 50 existing ASHE Sections are currently displayed on the new ASHE Conference Banners used at both the National Conference and Regional Conferences. As new Sections are chartered, the banner graphics need to be revised. The NCC requests the National Board keep the NCC informed of new Sections that should be added to banners at least 2 months prior to the National Conference to allow production of any new banner. The cost to revise and replace individual banners is approximately \$500.
4. **Printed Program Book.** The NCC recommendation is to continue with the printed program book, however, is open to a hybrid approach when a conference app is used. Hardcopy printed books could be reduced about 20% and left on the registration table, not placed in the packet. This would help gauge the actual use of the book. With data obtained after the 2026 Conference (or 2025), this topic may be revisited. Topic closed.
5. **Past President's Lunch (PPL) Attendance:** To boost attendance numbers at this lunch, it is the Committee's recommendation to rename this "ASHE Luncheon". It is also the Committee's recommendation to advise the Conference to minimize the cost of this luncheon to make it an attractive lunch alternative to members.

This luncheon will still:

- a. Honor Past National Presidents
- b. Feature the Pearson Person of the Year Award
- c. Either feature the ASHE POY Awards or a High-level Speaker (or both) depending on how events fit into the Conference's schedule.

The NCC will continue to review the attendance at this Luncheon over the next couple of conferences and may revisit this topic in the future. Topic closed.

Status of past and future conferences (see attached individual reports for more information):

2022, 2023 and 2024: Only remaining item is waiting for the EIN to be closed out – waiting on confirmation from IRS.

2025: Will remain at the Kalahari, June 4 – 8, 2025, in the Pocono Mountains, PA. Logo will be the same as 2021. The Conference Committee continues to meet regularly to finalize conference activities. CVent has been selected for the conference registration and an agreement has been signed. A draft registration package was provided to the NCC for review and comment. Golf is at Mt. Airy GC and the contract has been executed. Conference website is active. Sponsorships, vendors, and program ads have been solicited. Hotel is open for room reservations and National Board is encouraged to make their reservations. See [Attachment C](#) for quarterly Conference Report.

2026: Conference dates: May 27 – 31, 2026. North Bethesda Marriott has been the select Conference site and contract has been executed. Have opened a bank account and have an EIN. Committees are established. Friday night event is planned to be at Union Station in Washington DC. Website is currently in development. See [Attachment C](#) for quarterly Conference Report.

2027: Have selected Hotel Site and conference dates for National Board Approval (see Motion 1 above). Once the National Board Approves the Motion, the Hotel Contract (already reviewed by the NCC) can be finalized. This Contract will be provided to the National Board for information.

The 2027 Conference Host will be supplying the National Board with conference shirts. The NCC requests that the National Administrative Assistant (Nancy Morisi) help gather gender and shirt sizes so the Conference Host can prepare and distribute the shirts at the April National Board meeting.

2028: The NCC received nominations for the 2028 Conference Site and is requesting approval of location (see Motion 2 above).

Budget update: See [Attachment D](#) for current budget accounting.

1. Expenditures:

- a. Item F104.0: The budgeted \$15,000.00 in conference seed money was provided to the 2025 Conference.
- b. Item F105.0: The budgeted \$15,000.00 in conference seed money will be requested by the 2027 Conference in the near future.
- c. Item F109.0: Although the approved Stipends for Past National Presidents to attend the 2024 Conference has been paid, the exact amount is unknown to the NCC as the requests for reimbursement flowed directly to the National Treasurer. The NCC requests the National Treasurer inform the NCC on this expenditure to allow the NCC's budget to be updated.

- d. Item F108.0: This item was used to allow a NCC member to attend the 2027 Conference hotel site visit. This item is \$180.96 over-budget.
- e. Item F110.0: This special one-time budget item for production of conference banners was \$1,029.26 under-budget.

2. Income:
 - a. Item B: The \$8,000.00 in conference seed money has been returned to National from the 2024 Conference.
3. Current Budget Balance: The total NCC Budget for 2024-2025 is expected to come in UNDER budget for the year.
4. List any Non-Budget Items that should be considered: NONE

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
 - This is not applicable to our committee.
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
 - There is a purposeful make up of our committee to make sure we include committee members from as many of the regions as possible to ensure we are hearing voices from all over the US. Our committee is not structured to perform any of the outreach activities as mentioned unless a particular conference has decided to do this as a part of their conference.
3. Did you provide support for any Section/Region activity, monetary, or participation?
 - This is not applicable to our committee however the Conference Banners were made available to the Regions for use at local Regional Conferences.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region).
 - This is not applicable to our committee; however, when local sections/regions reach out about holding smaller, local, and regional conferences we offer assistance in any way we can.
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships or preparing materials at the Region level).
 - This is not applicable to our committee.
6. What role, if any, did innovation and technology play in your committee activities this quarter?
 - This isn't specifically applicable to our committee however we promote the use of innovation and technology as a part of the National Conferences.

Respectfully submitted:



Michael Hurtt - Chair

ATTACHMENT A

Hurtt, Mike

From: Littleton, Jason <Jason.Littleton@wsp.com>
Sent: Tuesday, October 22, 2024 12:55 PM
To: Hurtt, Mike
Cc: Kevin Damron; Knopf, Mary
Subject: [--EXTERNAL--]: 2027 ASHE National Conference Venue Options

Mike-

Here are links to the two venues we are still considering for hosting the 2027 National Conference. I've copied our Facility committee chair on this email.

[The Seelbach Hilton – Louisville, KY – A luxury hotel. In every way.](#)

<https://galthouse.com/>



Jason Littleton, PE, PMP

Lead Roadway Engineer
Project Manager

T+ 1 859-245-3881
M+ 1 859-576-4192

WSP USA, Inc.
11003 Bluegrass Parkway
Suite 690
Louisville, Kentucky 40299
Email: Jason.Littleton@wsp.com

www.wsp.com

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-LAEmHhHzdJzBITWfa4Hgs7pbKI

Hurtt, Mike

From: Parris, Nicole <Nicole.Parris@atkinsrealis.com>
Sent: Wednesday, November 13, 2024 3:07 PM
To: Jerry P
Cc: Hurtt, Mike
Subject: [--EXTERNAL--]: RE: Hotel visit

Okay I just finished up the visits. I had to cut it short at the Seelbach but they got me a room here so I'll go explore later. Here are my initial thoughts

Galt House

- Could definitely handle our conference (actually we are small compared to normal) in terms of space
- They have option to upgrade to a suite for \$20 extra dollars which is a steal
- Plenty of parking
- There was a conference there today so I could really see the space which was a plus
- Waterfront
- Hospitality room they showed us seemed small (it was the 2nd biggest) – they are going to provide layouts to largest and check if it's available
- Meeting rooms could hold over 100 people even with classroom seating – a lot of the rooms had windows so loved the natural light

Seelbach

- Really cool vibe and history to this hotel
- Mentioned they only have 300 rooms which seems like it may not be enough BUT there is an Embassy Suites literally across the street that they use for overflow since they are both Hilton properties
- We would likely be the only conference and take over the entire hotel
- I need to really study the layout but there is a lot of back and forth on different floors but I believe a bulk of the conference would happen lobby level and one floor above and one floor below
- It was hard to see as people were using them but I was told that theater style their breakout rooms could hold 50-70 but there was a spot on the lobby level they may be able to make into a breakout room that would hold 100.
- Logistically the only real issue I have is that the exhibit hall is on the lobby level and the general session is on the 10th floor with only 2 elevators. The hotel said they deal with this all the time and are able to use at least one elevator as an "express" up and down. I only see this as a large issue when the general session is over
- The room they want to do the Casino room is architecturally amazing and they are talking about having a second event at the same time for those that don't want to gamble down in a room that looks like a Speakeasy. This whole hotel just is really cool looking
- Located right next to 4th Street which is a street they closed off but has bars, restaurants and a lot of night life
- The guy that gave us the tour also pointed out the CVS is across the street, lol
- Didn't see hospitality suite but told committee that they need to check it out before making a determination

I really, really like the Seelbach but not sure it's the right fit for us but I think that is the committee's first choice and they are going to try and figure out if it can work and we'll just have to talk through that if we want to "back" their recommendation.

Nikki Parris, PE (she/her)

Project Director and
US Regional Network Lead - Project Management
Infrastructure Solutions
AtkinsRéalis

Tel: +1 678 247 2435 [LinkedIn](#)

1600 RiverEdge Parkway NW, Suite 700
Atlanta, GA, 30328, US





November 22, 2024

Dear ASHE National Conference Committee:

Upon review of location options suitable to host the conference, the 2027 ASHE National Conference Committee is excited to recommend that we host the 2027 ASHE National Conference **on June 8-11, 2027, at the [Seelbach Hilton](#)** located at 500 South Fourth Street, Louisville, KY 40202 ([Seelbach Virtual Tour](#)).

Our Facilities subcommittee has solicited interest from area hotels, toured multiple facilities, and coordinated with those facilities to see how they could work for the ASHE National Conference. Mary Knopf is the chair of the Facilities subcommittee and has led the coordination of these solicitations and tours. The following Facilities subcommittee members participated in the process to arrive at this eventual recommendation:

- Mary Knopf, Chair
- Caroline Duffy, Co-Chair
- Terri Combs
- Katie Rowe
- Talya Caudill
- Nikki Parris, ASHE NCC
- Kevin Damron, Conference Co-Chair
- Jason Littleton, Conference Co-Chair

The 2027 ASHE National Conference received interest from three Louisville area hotels, the Louisville Downtown Marriott, the [Galt House](#), and the Seelbach. An initial tour was made of all three locations on September 19, 2024. During this tour, the Seelbach began to differentiate itself. Following the tour, the Louisville Downtown Marriott, was eliminated from further consideration due to a significantly higher room block requirement resulting in an available date of Memorial Day weekend to host the conference. However, there was no clear front runner between the Galt House and Seelbach.

The Galt House was a no-brainer about the ability to host a conference of this size as it was annual host to a 1000-person conference for the Kentucky Transportation Cabinet. The Seelbach would require more work and thought to get the logistics of this conference ironed out. What the Seelbach lacked in convenience, it more than made up for in uniqueness and charm. A second facility tour was performed on November 13, 2024, with Nikki Parris in attendance.

At this time, the logistics of hosting the conference at the Seelbach became more apparent. Following the second tour, we determined the Seelbach is where we want to host the conference, and we are willing to put a bit more effort into the day to day logistics of the conference to gain the charm of the facility. We took floor plans and began to lay out conference sessions based on a preliminary draft agenda. Possible floor plans and a draft agenda are attached for your review.

We do not want to just host a conference; we want to offer the 2027 ASHE National Conference attendees an experience—a uniquely Kentucky experience. The Seelbach offers this. Providing an experience is the reason we are recommending holding the conference Wednesday through Friday instead of the traditional Thursday through Saturday. What we want to offer our attendees is the experience of horse racing at Churchill Downs as a social event. In the summer, Churchill Downs races in the evenings on Thursdays but not Fridays. Thus, we either take the ice breaker session away from the vendors or shift the conference to host the ice breaker on Wednesday to allow for racing on Thursday.

Sincerely,

A handwritten signature in blue ink that appears to read 'Jason Littleton'.

Jason Littleton
Conference Co-Chair
ASHE Derby City Section

A handwritten signature in blue ink that appears to read 'Kevin Damron'.

Kevin Damron
Conference Co-Chair
ASHE Bluegrass Section

A handwritten signature in blue ink that appears to read 'Mary Knopf'.

Mary Knopf
Facilities Subcommittee Chair

PROPOSAL SUMMARY

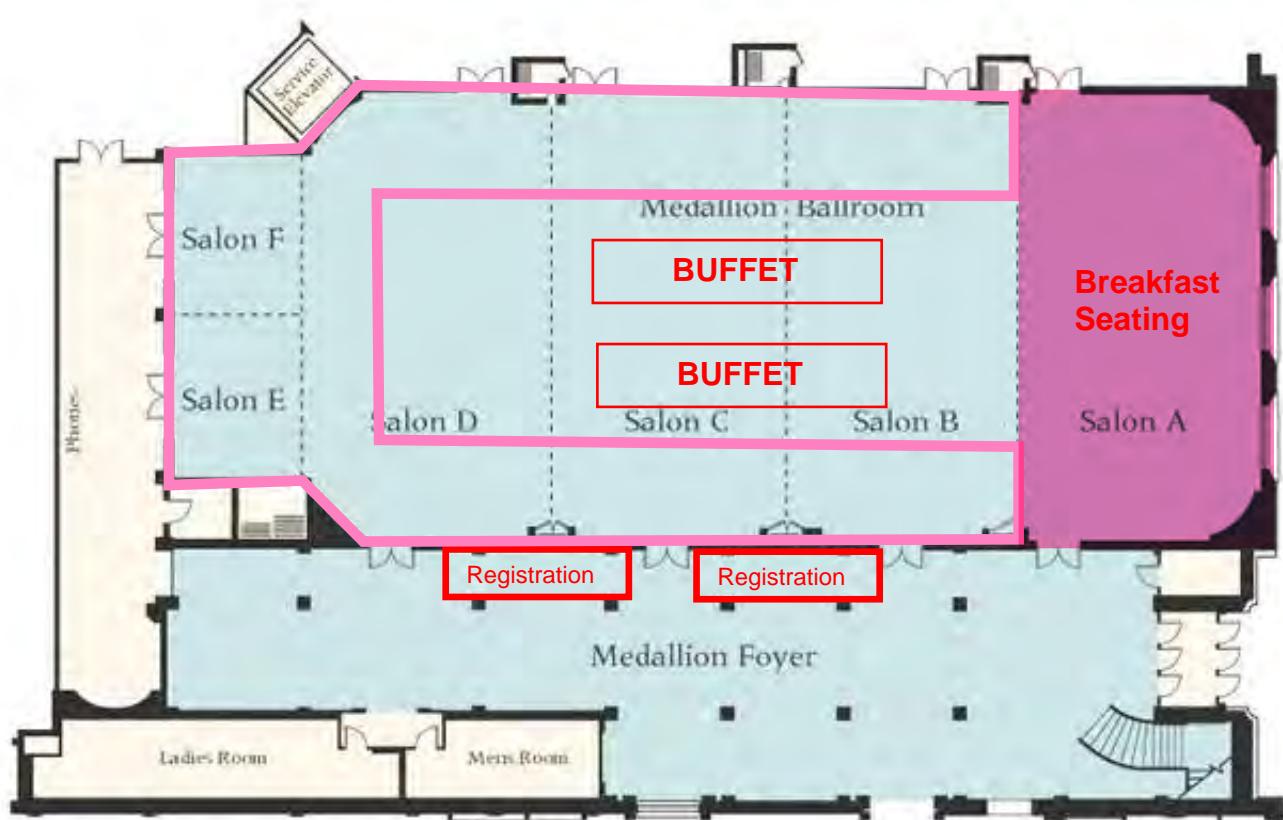
Seelbach Proposal Summary		
	VENUE ADDRESS	500 South Fourth Street, Louisville KY 40202
	CONTACT	Trey Moreau 502.585.9263 (tmoreau@seelbachhilton.com, and Heather Roney, hroney@seelbachhilton.com)
	VENUE PROPOSED DATES	Available last week of May and first 2 weeks of June 2027
	VENUE FOOD AND BEVERAGE MINIMUM	\$ 75,000.00
	HOTEL ROOM BLOCK RATES	\$189 for Run of House, One Bedroom Suite, and Additional Guest Room upgrade
	AMENITIES	<ul style="list-style-type: none"> • Complimentary Airport Transportation • Complimentary 24-hour Fitness Center • Complimentary Internet in Lobby and all the Outlets • Hilton Honors Points • Digital Key
	PARKING	Self parking \$26/night, valet \$34, and surface lots around hotel
	CONCESSIONS	<ul style="list-style-type: none"> • Room Block with 80% Attrition • Ten (10) Complimentary Guest Room Upgrades (Hotel Choice) at Group Rate • One (1) Complimentary Sleeping Room per Fifty (50) Paid Sleeping Rooms • Complimentary Wi-Fi in Sleeping Rooms and Meeting Space • Complimentary Meeting Space w/ \$75,000.00 Food and Beverage Minimum • Hilton Honors Meeting Planner Points for Group VIP • Four (4) Complimentary Valet Parking Passes

DRAFT AGENDA

Draft Agenda for Pricing Purposes- Seelbach														
Day	Time		Activity	Estimated Attendance	Location	Day	Registration (Medallion Prefunction Area- 1st Floor)		Hospitality Suite (Presidential Suite)		Medallion (1st Floor)	Grand Ballroom (10th Floor)	Mezzanine (2nd Floor)	2nd Floor
											Meals/Exhibit Hall	General Session/Presidents Luncheon	3 Rooms	1 Room
Tuesday	2:00 PM	7:00 PM	Registration		Medallion Foyer	Tuesday	2:00 PM	7:00 PM						
	TBD	TBD	Region Board Meeting		2nd Floor								TBD	TBD
	7:00 PM	12:00 AM	Hospitality Suite		Presidential Suite				7:00 PM	12:00 AM				
Wednesday	6:00 AM	7:00 PM	Registration		Medallion Foyer	Wednesday	6:00 AM	7:00 PM						
	6:00 AM	8:00 AM	Breakfast	55	Medallion					6:00 AM	8:00 AM			
	7:00 AM	5:00 PM	Golf?											
	1:00 PM	5:00 PM	Hospitality Suite		Presidential Suite				1:00 PM	5:00 PM				
	12:00 PM	5:00 PM	Exhibit Hall Setup	40-50 Exhibitors	Medallion					12:00 PM	5:00 PM			
	5:00 PM	7:00 PM	Evening Welcome Reception/Ice Breaker	300	Medallion					5:00 PM	7:00 PM			
		5:00 PM	12:00 PM	Hospitality Suite??	Presidential Suite									
Thursday	7:00 AM	6:00 PM	Registration		Medallion Foyer	Thursday	7:00 AM	6:00 PM						
	7:00 AM	8:30 AM	Breakfast	268	Medallion					7:00 AM	8:30 AM			
	7:00 AM	3:15 PM	Exhibits Open		Medallion					7:00 AM	3:15 PM			
	8:00 AM	9:30 AM	Opening Session	350	Grand Ballroom						8:00 AM	9:30 AM		
	9:30 AM	9:50 AM	Break		Medallion					9:30 AM	9:50 AM			
	9:50 AM	10:40 AM	Breakout Sessions	40-100	Mezzanine							9:50 AM	10:40 AM	
	9:50 AM	11:40 AM	Section/Region Officers Meeting		2nd Floor								9:50 AM	11:40 AM
	10:40 AM	10:50 AM	Break		Medallion					10:40 AM	10:50 AM			
	10:50 AM	11:40 AM	Breakout Sessions	40-100	Mezzanine							10:50 AM	11:40 AM	
	11:40 AM	Noon	Break		Medallion					11:40 AM	Noon			
	Noon	1:30 PM	Luncheon	200	Grand Ballroom						Noon	1:30 PM		
	1:30 PM	2:00 PM	Break		Medallion					1:30 PM	2:00 PM			
	2:00 PM	2:50 PM	Breakout Sessions	40-100	Mezzanine							2:00 PM	2:50 PM	
	2:00 PM	4:00 PM	Past National Presidents Meeting		2nd Floor								2:00 PM	4:00 PM
	2:50 PM	3:10 PM	Break		Medallion					2:50 PM	3:10 PM			
	3:10 PM	4:00 PM	Breakout Sessions	40-100	Mezzanine							3:10 PM	4:00 PM	
	4:00 PM	4:10 PM	Break		Outside Breakout rooms									
	4:10 PM	5:00 PM	Breakout Sessions	40-100	Mezzanine							4:10 PM	5:00 PM	
	9:00 PM	12:00 AM	Hospitality Suite		Presidential Suite				9:00 PM	12:00 AM				
		OFF Site- Churchill Downs After Dark			Offsite									
		9:00 PM	12:00 AM	Hospitality Suite	Presidential Suite				9:00 PM	12:00 AM				
Friday	7:00 AM	12:00 PM	Registration		Medallion Foyer	Friday	7:00 AM	12:00 PM						
	7:00 AM	12:00 PM	Conference Office											
	7:00 AM	9:00 AM	Breakfast	150	Medallion					7:00 AM	9:00 AM			
	8:00 AM	9:30 AM	Region Meeting		2nd Floor								8:00 AM	9:30 AM
	8:30 AM	9:20 AM	Breakout Sessions	40-100	Mezzanine								8:30 AM	9:20 AM
	9:20 AM	9:50 AM	Break		Medallion					9:20 AM	9:50 AM			
	9:50 AM	10:40 AM	Breakout Sessions	40-100	Mezzanine							9:50 AM	10:40 AM	
	10:00 AM	Noon	National Board Meeting		2nd Floor								10:00 AM	Noon
	10:40 AM	11:10 AM	Break		Medallion					10:40 AM	11:10 AM			
	11:10 AM	12:00 PM	Breakout Sessions	40-100	Mezzanine							11:10 AM	12:00 PM	
	1:00 PM	5:00 PM	Exhibit Hall/Vendor Breakdown		Medallion									
	12:00 PM	1:00 PM	Lunch		On your Own									
	1:00 PM	5:00 PM	Hospitality Suite		Presidential Suite				1:00 PM	5:00 PM				
Saturday	6:00 PM	7:00 PM	Presidents Reception		Outside Ball Room	Saturday								
	7:00 PM	8:30 PM	Banquet	200	Grand Ballroom							7:00 PM	8:30 PM	
	8:30 PM	10:30 PM	Casino Night/Speak Easy		Oak Room/Rathskeller									
	10:00 PM	12:00 AM	Hospitality Suite		Presidential Suite				10:00 PM	12:00 AM				
Saturday	7:00 AM	9:00 AM	Breakfast	84	Hotel Voucher	Saturday								
	9:00 AM	10:30 AM	Conference Debrief		2nd Floor								9:00 AM	10:30 AM

FLOOR PLANS & LAYOUT OPTIONS

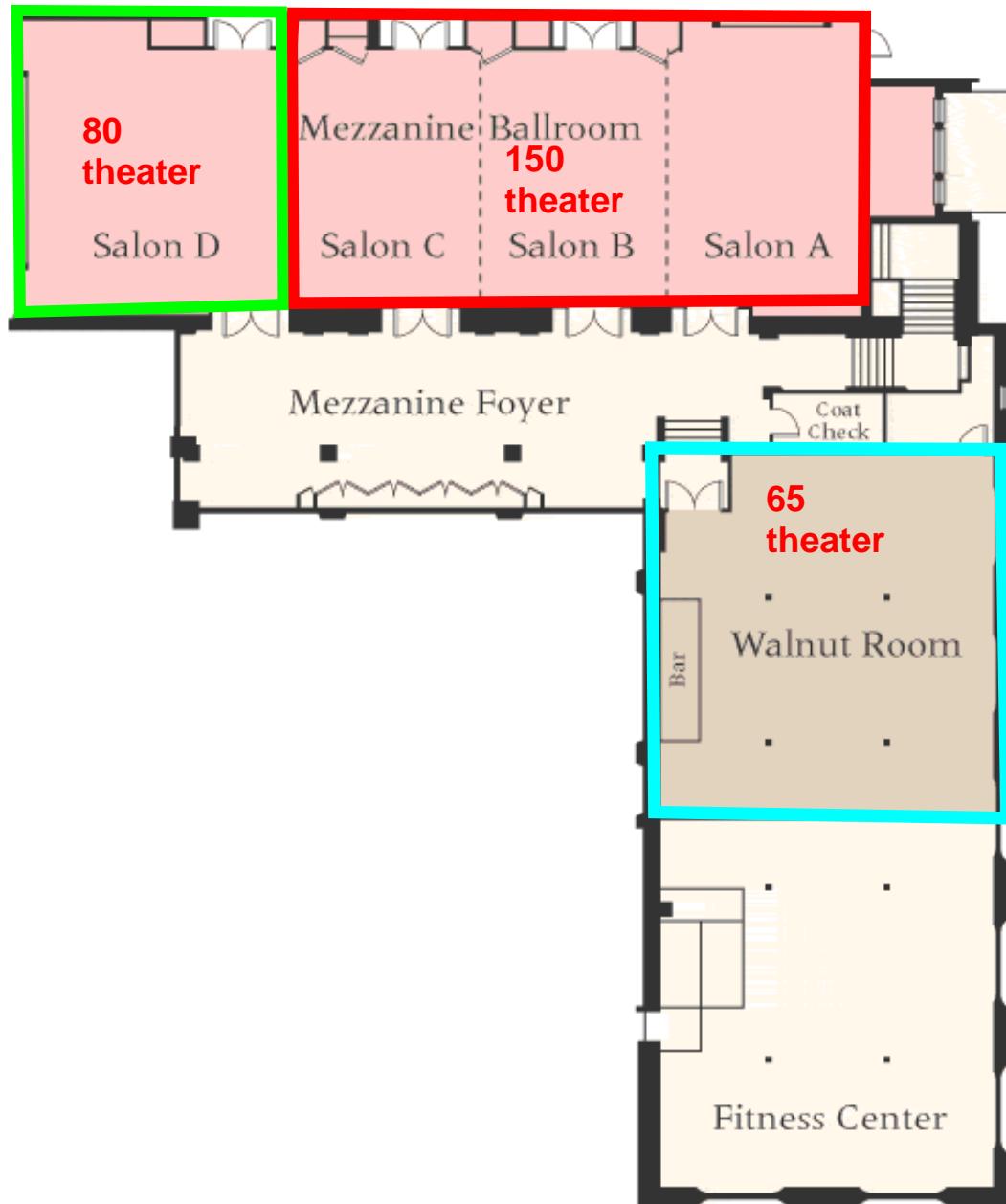
Medallion Ballroom/First Floor
Capacity Chart & Floor Plan



Room	LxWxH	Square Feet	Banquet	Classroom	Conference	Hollow Square	Reception	Theater	U-Shaped
Medallion Ballroom	152x61x19.5	8,678	750	600	n/a	n/a	1,060	1,000	n/a
Salon A	33x61x19.5	2,013	170	120	50	50	250	170	50
Salon B	33x61x19.5	1,952	170	120	50	50	250	170	50
Salon C	33x61x19.5	1,952	170	120	50	50	250	170	50
Salon D	33x61x19.5	2,013	190	120	50	50	250	190	50
Salon E	17x22x13	374	30	18	20	n/a	30	25	25
Salon F	17x22x13	374	30	18	20	n/a	30	25	25
Medallion Foyer	152x12	5,000	n/a	n/a	n/a	n/a	500	n/a	n/a

**Breakout
Sessions
Option 1**

Mezzanine Ballroom & Walnut Room
Capacity Chart & Floor Plan

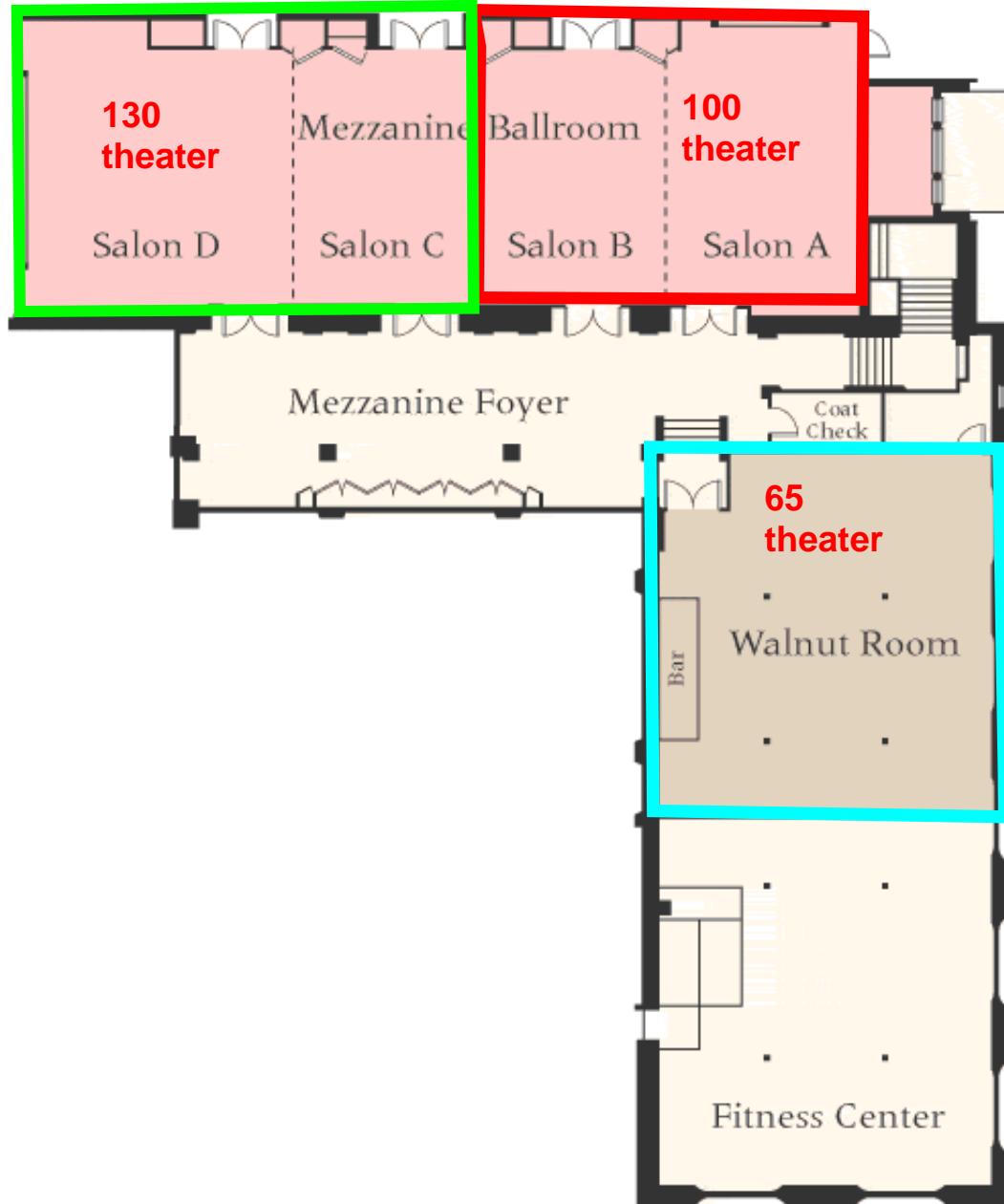


Room	LxWxH	Square Feet	Banquet	Classroom	Conference	Hollow Square	Reception	Theater	U-Shaped
Mezzanine Ballroom	96x34x13.5	3,400	300	200	120	120	300	300	105
Mezzanine Foyer	20x75x10	1,400	n/a	n/a	n/a	n/a	150	n/a	n/a

Salon A	22x34x13.5	748	50	36	50	18	60	50	18
Salon B	22x34x13.5	748	50	36	50	18	60	50	18
Salon C	22x34x13.5	748	50	36	50	18	60	50	18
Salon D	32x34x13.5	1,044	70	48	60	24	70	80	24
Walnut Room	44x38x11	1,672	100	60	24	30	125	65	30

Breakout Sessions Sessions Option 2

Mezzanine Ballroom & Walnut Room Capacity Chart & Floor Plan



Room	LxWxH	Square Feet	Banquet	Classroom	Conference	Hollow Square	Reception	Theater	U-Shaped
Mezzanine Ballroom	96x34x13.5	3,400	300	200	120	120	300	300	105
Mezzanine Foyer	20x75x10	1,400	n/a	n/a	n/a	n/a	150	n/a	n/a

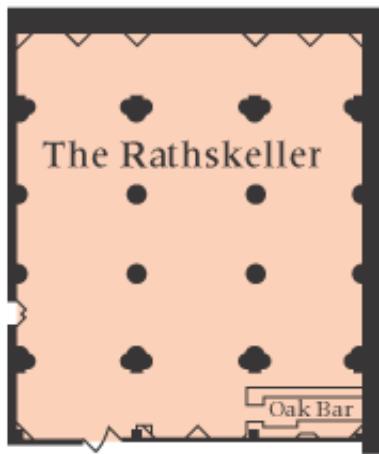
Salon A	22x34x13.5	748	50	36	50	18	60	50	18
Salon B	22x34x13.5	748	50	36	50	18	60	50	18
Salon C	22x34x13.5	748	50	36	50	18	60	50	18
Salon D	32x34x13.5	1,044	70	48	60	24	70	80	24
Walnut Room	44x38x11	1,672	100	60	24	30	125	65	30

Second Floor Capacity Chart & Floor Plan



Room	LxWxH	Square Feet	Banquet	Classroom	Conference	Hollow Square	Reception	Theater	U-Shaped
Blue Room	26x18x12	416	20	n/a	20	n/a	35	20	n/a
Gold Room	26x18x12	468	20	18	20	n/a	40	20	n/a
Hilton Boardroom	16x33x12	530	20	20	20	n/a	45	24	n/a
Green Room	28x24x12	672	60	48	60	30	80	60	30
Rose Room	16x50x10	800	50	30	50	n/a	80	40	n/a

Rathskeller
Capacity Chart & Floor Plan



Room	LxWxH	Square Feet	Banquet	Classroom	Conference	Hollow Square	Reception	Theater	U-Shaped
Rathskeller	60x70x13	4,200	200	n/a	n/a	n/a	300	n/a	n/a

PROPOSAL



The Seelbach Hilton

LOUISVILLE

Luxury



EXPLORE

Downtown
Louisville



500 South Fourth Street

Louisville, KY 40202

(502) 585 - 3200

www.seelbachhilton.com

Architecture





Monday, July 8th, 2024

Jason Littleton
Lead Roadway Engineer
Jason.Littleton@wsp.com

Thank you for considering the Seelbach Hilton. We would be delighted to host the group at our one-of-a kind property. Our staff is committed to high quality service and environment, as well as ensuring you have a memorable event. Let us show you why we are the right choice for you.

Amenities

- Complimentary Airport Transportation
- Complimentary 24-hour Fitness Center
- Complimentary Internet in Lobby and all the Outlets
- Hilton Honors Points
- Digital Key

History

- Built in 1905 by Louis and Otto Seelbach
- Nine U.S. Presidents and countless celebrities have stayed here
- Appears on the National Register of Historic Places.
- Inspired F. Scott Fitzgerald to reference The Seelbach in The Great Gatsby

Location

- Located in the heart of Downtown Louisville adjacent to 4th Street Live! Walk to restaurants and entertainment.
- Only 2 blocks from Kentucky International Convention Center
- Only 6 miles from the Louisville International Airport
- Within walking distance to numerous attractions including Museum Row www.museumrowonmain.com
- Ten minutes from Churchill Downs and Kentucky Derby Museum.

Dining

- Gatsby's on Fourth, café offering breakfast.
- The Old Seelbach Bar - voted one of "the best 50 bars in the world" – offering drinks and dinner

Function Space

Nineteen meeting rooms with over 32,000 total square feet of flexible meeting space including 3 ballrooms, a Hilton board room and the one of a kind Rathskeller the last remaining room made of Rookwood Pottery.

Currently, we have availability over the last week in May and first two weeks of June 2027.

		Wed	Thu	Fri	Sat
Run of House	Guestrooms	50	180	160	110
	Rate	\$189	\$189	\$189	\$189
One Bedroom Suite	Guestrooms	1	1	1	1
	Rate	\$189	\$189	\$189	\$189
Additional Guest Room Upgrade – Hotel Choice	Guestrooms	10	10	10	10
		\$189	\$189	\$189	\$189

Sleeping room rates as noted in the "Room Block" above are quoted exclusive of applicable state and local taxes, fees and assessments

Hotel will provide the group with the following concessions:

- Room Block with 80% Attrition
- Ten (10) Complimentary Guest Room Upgrades (Hotel Choice) at Group Rate
- One (1) Complimentary Sleeping Room per Fifty (50) Paid Sleeping Rooms
- Complimentary WiFi in Sleeping Rooms and Meeting Space
- Complimentary Meeting Space w/ \$75,000.00 Food and Beverage Minimum
- Hilton Honors Meeting Planner Points for Group VIP
- Four (4) Complimentary Valet Parking Passes

SCHEDULE OF EVENTS
AND FUNCTION SPACE CHARGES

- Evening Reception: Rathskellar
- Main Session / Casino Night and Banquet: Medallion Ballroom
- Exhibit Area: Medallion Ballroom Foyer
- Breakout Rooms: Mezzanine Ballroom (See Attachment)

Additional Notes:

Overnight Self-Parking is Currently \$26 self and \$34 valet with in and out privileges.

Also parking in flat lots around the hotel.

In recent years, The Seelbach Hilton has been featured on The Travel Channel, History Channel, Science Channel and multiple appearances on The Food Network. Our Hotel was also the backdrop for "The Insider" in 1998 and its architecture was used in making the sets for "The Great Gatsby" in 2013. Most recently we were featured on Top Chef.

A stay at the historic Seelbach Hilton could never be described as ordinary. Appearing on the National Register of Historical Places, this luxury hotel is considered the premier hotel in the state of Kentucky, having hosted nine United States President and countless celebrity guests. Built in 1905, it is considered a landmark to "the Golden Era" with its grand ambiance inspiring author F. Scott Fitzgerald to use The Seelbach as a backdrop for Tom and Daisy Buchanan's wedding in The Great Gatsby.

I look forward to discussing your needs in further detail once you have had a chance to review this proposal. I am not currently holding space. Should you have any questions or want to move forward to a contract please do not hesitate to call me at (502) 585-9263 or via e-mail at tmoreau@seelbachhilton.com.

"The Best Hotel in Kentucky" by Business Insider

Trey Moreau | Assistant Director of Sales

SEELBACH HILTON

t: +1 502 585 9254 | f: +1 502 585 9240

500 Fourth Street | Louisville, KY 40202 | USA

www.hilton.com | www.seelbachhilton.com

[Visit us on Facebook](#) | [Visit us on YouTube](#) | [Visit us on TripAdvisor](#)



Thank you for your support of local business.

The Seelbach Hilton is managed by Musselman Hotels, a Louisville based company.



ATTACHMENT B



October 22, 2024

RE: Request to Host 2028 ASHE National Conference

Dear ASHE Regions and Sections:

This is your notice that requests are being accepted for a Conference Host of the 2028 National Conference. **Please submit your request in writing by COB Friday, December 6, 2024**, to Mr. Michael Hurtt, PE, ASHE National Conference Chair. Requests should be emailed to mhurtt@chasolutions.com. Please limit your written requests to 2-3 pages including attachments in PDF format.

The Conference Host may be an individual Section, a group of Sections, or a Region. Please make sure to review if your host Section/Region is financially stable enough to take on this type of event as there will be upfront costs generated before sponsorships start to come in – however the National Board does offer all Conference Hosts seed money (currently approved at \$15K) upon request. Submittals will be considered and voted on at the January National Board Meeting.

Please ensure that you read over the National Conference guidelines located on the ASHE national website: <https://ashe.pro/documents/D13-NATIONAL-CONFERENCE-GUIDELINES.pdf>. These guidelines provide the goals, objectives, responsibilities, and general requirements associated with hosting the ASHE National Conference.

The National Conference Committee and the National Board of Directors looks at several factors when selecting a Section/Region to host the National Conference. Listed below are some of the factors considered in the selection process:

- Has the Section/Region hosted a National Conference before (not a requirement)?
- Is the host Section/Region large enough to take on hosting a National Conference (e.g. available resources)?
- Consideration is given to geographic areas that haven't hosted a National Conference in a while.
- Is there a core team of volunteers established (minimum of at least Conference Chairs) at the time of the submittal?

Please discuss this opportunity with your Section or Region Board of Directors and let me know if you have any questions that arise while considering this request. The National Conference is one of the best forums ASHE offers its members and partners in the transportation industry for networking, showcasing new ideas, providing valuable training, and interacting with like-minded individuals nationwide. Feel free to contact me by email at mhurtt@chasolutions.com or phone at (518) 453-3985.

Noted below are the upcoming locations/dates for the National Conferences:

<u>Year</u>	<u>Host</u>	<u>Location</u>	<u>Date</u>
2025	NE Penn, East Penn & Delaware Valley	Pocono Mountains, PA	June 4-8, 2025
2026	Potomac	Washington DC area	May 27-31, 2026
2027	Derby City, Bluegrass, Triko Valley	Louisville, KY	TBD

Sincerely,

A handwritten signature in black ink, appearing to read "M. Hurtt".

Michael Hurtt, P.E.
Chair, National Conference Committee

cc: National Board and National Conference Committee



December 5, 2024

Mr. Michael Hurt, PE
ASHE National Conference Chair

RE: 2028 ASHE National Conference in Chattanooga, TN

Dear National Conference Committee:

On behalf of the ASHE Tennessee Valley Section, we are pleased to submit our letter of interest to host the 2028 ASHE National Conference in beautiful Chattanooga, Tennessee. Our conference leadership team has reviewed the ASHE National Conference Guidelines and recognize the expectations and requirements to host a successful conference. Our conference chair has consistently attended the last three (2022, 2023, and 2024) National Conferences. Our conference co-chairs have attended multiple past ASHE National Conferences, helped organize past ASHE National Conferences, engaged in conversations with past National Conference chairs, including the 2023 Atlanta Conference and the 2019 Nashville Conference, and have reviewed past conference proceedings to understand the effort involved in hosting an ASHE National Conference.

Why Chattanooga?

It isn't surprising to hear that Chattanooga, also known as Scenic City, continues to make headlines as one of the top 50 places to travel in the world (Forbes, 2023), named by Lonely Planet as the "Best in the U.S." and "10 U.S. Destinations you Need to See", and number 27 on U.S. News and World Report's "Best Place to Live". Nestled along the banks of the Tennessee River and surrounded by scenic mountains, Chattanooga is accessible, affordable, and hospitable...the perfect destination for the 2028 ASHE National Conference! Chattanooga boasts a compact and vibrant downtown offering a state-of-the-art convention center, beautiful accommodations, world-class attractions, unique restaurants with locally sourced cuisine, live entertainment, and a wide range of outdoor recreation.

With 100,000 square feet of column-free exhibit space, 21 meeting rooms and 19,000 square feet of divisible banquet space on one level, the [Chattanooga Convention Center](#) can accommodate functions of any size. Chattanooga offers over 10,500 hotel rooms in the metro area with over 2,500 first class guest rooms directly "connected" to the Convention Center via a free, electric shuttle. Chattanooga offers over 11,000 first class guest rooms city wide with many new hotel projects in the works!

The [Chattanooga Metropolitan Airport](#) is just 13 miles, or about 15 minutes, from downtown. Over 1,000 cities are connected to Chattanooga through daily non- and one-stop flights on Allegiant Air, American Airlines, United, and Delta. Chattanooga is conveniently located at the intersection of three major interstates (I-75, I-24, and I-59), enabling over half the nation's population to reach the City in a day's drive. Because of its central location, Chattanooga is within a 3-hour drive for 10 million people.

Downtown Chattanooga presents two unique modes of transportation: a free electric shuttle that runs a 14-block loop from the Southside to the Riverfront and across to the North Shore and the Bike Share System with 300 bicycles at 33 stations throughout downtown. Many of the destinations mentioned below are easily accessible by either the free shuttle or a bicycle or both!

Chattanooga is home to numerous attractions, museums, historical points of interest and outdoor activities. Here are a few of the fun things to see and do in Chattanooga:

- Learn about the [Chattanooga Choo Choo](#)
- See adorable penguins at the [Tennessee Aquarium](#)
- History has been made at the [Bessie Smith Cultural Center](#)
- Kids can explore the award-winning [Creative Discovery Museum](#)
- Watch the sunset on the [Southern Belle Riverboat](#)
- View seven states at once at [Rock City Gardens](#)
- Experience the tallest, deepest underground waterfall at [Ruby Falls on Lookout Mountain](#)
- Ride the one-of-a kind [Incline Railway](#)
- Visit the [Tennessee Valley Railroad Museum](#)
- Feel artsy at the [Hunter Museum of American Art](#)
- Walk along the 13-mile-long Tennessee Riverwalk downtown
- Take in breathtaking views at the [Battles for Chattanooga Museum & Point Park](#)



- Enjoy a hotdog and some baseball at the [Chattanooga Lookouts' brand new stadium](#)
- Hear powerful stories at the [National Medal of Honor Heritage Center](#)
- Play a round at one of the 20 golf courses within 20 miles from the Convention Center
- Stretch your legs enjoying countless outdoor activities including hiking, mountain biking, rock climbing, kayaking, and trail running minutes away from downtown

Experience with Hosting Large ASHE Events

ASHE Tennessee Valley recently hosted the ASHE Southeast Region's Inaugural Conference on October 17, 2024. This event hosted ASHE members from the Southeast Region for a one-day conference that provided five PDHs. Over 125 people attended the conference, which flowed into a happy hour networking event afterward. The success of this event and the willingness of the Middle Tennessee and Georgia boards proved the ability of these sections to all pitch in to host an amazing event. Coordination was key, and all three sections worked well together. The same would happen at the 2028 National Conference. The day following the Regional Conference, ASHE Tennessee Valley hosted their annual golf tournament. The golf tournament raised thousands of dollars for scholarships and hosted over 90 golfers – the most successful golf tournament to date.

Why Tennessee Valley?

ASHE Tennessee Valley was chartered in 2020 and has benefited from consistent leadership and steady growth during their first four years. They currently have over 120 members and anticipate continued growth. By hosting a national conference, Tennessee Valley anticipates the following benefits:

To the ASHE Tennessee Valley Section:

- Rapid growth of membership
- Involvement of non-active members for future leadership roles
- National exposure of individuals and Tennessee Valley

To the ASHE National Community:

- Great (and affordable) getaway for the family
- Outstanding golf and recreational activities
- Strong technical sessions as recently shown by Southeast Region Conference
- Diversity of events to meet everyone's interest

We believe it is time for ASHE National to see what a small but mighty section can do!

Our Conference Leadership Team

Haley Slifko, PE, Conference Chair

Haley will serve as the conference chair. She works for the Tennessee Department of Transportation as a Project Manager. Along with Seth Bradley, Haley was one of the original founders of Tennessee Valley. She currently serves as the Tennessee Valley Secretary and Golf Tournament Chair, served as the Chair for the Southeast Region Conference, and served ASHE National as a member of the New Sections Committee. She will be co-chair of the New Sections Committee in 2025.

Whitney Summers, Conference Co-Chair

Whitney will serve as a conference co-chair. She works for Neel-Schaffer, Inc. engineering as a Business Development Manager where she attends conferences and events all over the country. Helping with the 2019 ASHE National Conference in Nashville gives her unique insight in how to successfully manage and prepare for the 2028 National Conference in Chattanooga. She has been a member of ASHE since 2015. Whitney also serves as the Vice President of the Southeast Chapter of Tennessee's American Council of Engineering Companies where she will be able to leverage support for sponsorships.

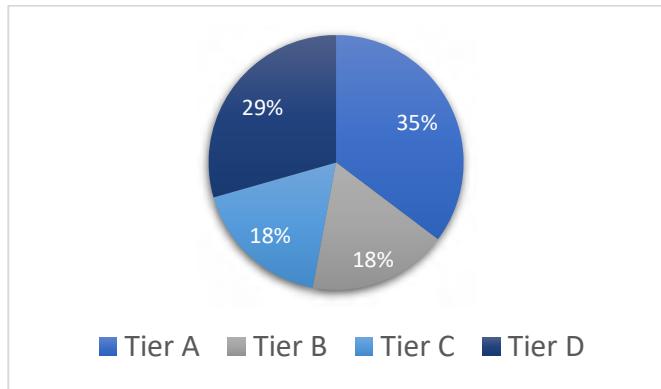
Seth Bradley, PE, Conference Co-Chair

Seth will serve as a conference co-chair. He works for WACKER as a Civil Structural Architectural Engineer. Along with Haley, he was one of the original founders of Tennessee Valley. He has been the Tennessee Valley Treasurer since the section's inception in 2020. Seth has helped with organizing nearly every single ASHE Tennessee Valley event in some capacity since 2020. He is exceptionally positioned to maintain accounting records and expeditiously pay vendors for the conference.



Committee Chairs & Volunteer Ability

While specific conference committee chairs have not been identified, in the Fall of 2024, local leadership conducted a membership survey to help determine the availability and willingness of volunteers from Tennessee Valley. This membership survey was also sent to the Middle Tennessee and Georgia sections. Both sections have generously offered their support to the Tennessee Valley section and have been a huge part of the success of chartering and continued growth. As you can see below, the majority of survey respondents pledged a three-year commitment to plan the 2028 ASHE National Conference.



Tier A – three-year commitment: volunteers will establish budgets, schedules, and committee members

Tier B – two-year commitment: volunteers will lead and participate in committees and contact individuals outside of ASHE to participate

Tier C – one-year commitment: volunteers will contact sponsors, develop programs, and finalize details for technical sessions, meals, and entertainment

Tier D – month of the conference: volunteers will drive programs, set-up/take down ASHE items, pick-up snacks/coolers, and staff technical sessions and outings

Financial Resources

Tennessee Valley is financially stable and completely capable of taking on a conference of this magnitude. They maintain a healthy bank account for unanticipated expenditures, membership is rapidly growing, and new sponsors are added every year. We understand a National Conference can be financially straining on a section. We “tested” our section when hosting the Inaugural Southeast Region Conference. Tennessee Valley was able to successfully raise funds from sponsorships and attendee registrations to provide seed money for the section hosting next year’s Southeast Region Conference.

Closing

Tennessee Valley is excited about the opportunity to host an ASHE National Conference and showcase Chattanooga. Should you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads "Haley Slifko".

Haley Slifko, P.E.
TN Valley Secretary
2028 Conference Chair

A handwritten signature in blue ink that reads "Whitney Summers".

Whitney Summers
TN Valley Board
2028 Conference Co-Chair

A handwritten signature in black ink that reads "Seth Bradley".

Seth Bradley, P.E.
TN Valley Co-Treasurer
2028 Conference Co-Chair



ASHE
Franklin

December 6, 2024

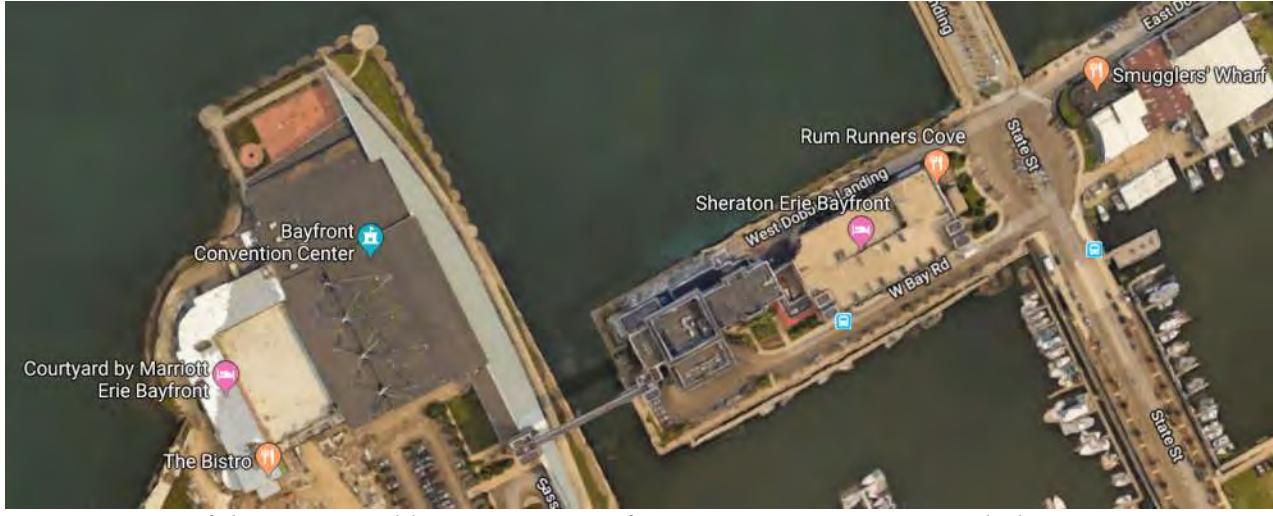
ASHE Northeast Region
2028 National Conference Host Request

Dear National Conference Committee and National Board of Directors,

The ASHE Franklin Section is submitting our formal interest in hosting the ASHE 2028 National Conference in Erie, PA. The ASHE Franklin Board and Committees have read the National Conference guidelines and understand the responsibilities that have been placed on hosting sections. The Franklin Section is fiscally sound with \$175k in assets, having the ability to upfront many costs prior to receiving reimbursement from the ASHE National Conference Committee. The Franklin Section proudly offers \$10k in scholarships yearly to local college students, donates food to local food banks and has a holiday Toys for Tots drive.

The ASHE Franklin Section is proud to have hosted four National Conferences (1966, 1972, 1981 and 2002). The Franklin Section has membership numbers in the 130s, which is similar in size to the Central NY/Albany (2013) and NY Metro (2017) hosting sections and larger than the Central Florida (2011) and Central Dakota (2014) hosting sections.

The proposed conference location will be within the revitalized Erie Bayfront at the [Bayfront Convention Center](#). The connecting [Courtyard Marriott Erie Bayfront Hotel](#) and the [Sheraton Erie Bayfront Hotel](#) have been used for prior ASHE Franklin events. All of these locations offer beautiful May and June views of Presque Isle Bay. ASHE National typically uses the Marriott brand for National Conferences and National Board Meetings. The Sheraton was recently remodeled in 2023. PennDOT's nearby \$112 million Bayfront Parkway Improvement Project is scheduled to be completed in 2027. The project will be highlighted with presentations at the 2028 ASHE National Conference.



picture--view of the Courtyard by Marriott, Bayfront Convention Center and Sheraton Erie

Conference attendees will be able to stay at either hotel and easily access the conference venues.

As shown below, the Bayfront Convention Center offers a Great Hall (A-28,000 sq. ft), Grand Ballroom (B-13,500 sq. ft) and 15-Meeting Rooms (C-14,000 sq. ft) available for technical sessions. The convention center has a sunset terrace and 3-sided views of Presque Isle Bay.



picture—Bayfront Convention Center layout and view of Presque Isle Bay

The Marriott offers 192 guest rooms, 3 meeting/event rooms, a breakfast restaurant, a lunch/dinner/bar restaurant, a fitness center and 2 pools (1 infinity). The Sheraton offers 199 hotel rooms, 7 meeting/event rooms, a bar/restaurant, fitness center and a pool. Combined, there are nearly 400 rooms available for our use. There is also a Hampton Inn & Suites and bars/restaurants within walking distance and a number of hotels within a short drive.

For our out of town guests, the Erie International Airport is 8 miles from the Erie Bayfront.

ASHE 2028 NATIONAL CONFERENCE AGENDA

Wednesday

Registration (various times throughout conference)
Hospitality Suite (various times throughout conference)

Thursday

Breakfast, Golf at Peek n' Peak Resort (23 miles) or Whispering Woods Golf Club (9 miles), Guest Tours, Vendor/Exhibit Setup, Welcome Reception

Friday

Breakfast, Opening Session, Morning Technical Sessions, Guest Tours, Luncheon Honoring ASHE Past Presidents & Awards, Afternoon Technical Sessions, Exhibit Hall

Saturday

Breakfast, Morning Technical Sessions, Guest Tours, ASHE National Board Meeting, President's Reception & Banquet

Sunday

Breakfast, Conference Debrief Meeting

Potential Guest Tours – (with distances from the convention center):

- Port Erie Bicentennial Tower (adjacent to hotel/convention center)
- Erie Bayfront Pedestrian Trail (adjacent to hotel/convention center)
- Numerous fishing tours and opportunity (adjacent to hotel/convention center)
- Lake Erie Boat Cruises (Victorian Princess or Scallywag's Pirate Cruise) (adjacent to hotel)
- Erie Maritime Museum (0.5 miles)
- Erie Seawolves (Detroit Tigers AA affiliate) baseball game (2 miles) Friday or Saturday
- Erie Zoo (4 miles) Thursday or Saturday
- Waldameer Amusement Park & Water World (4 miles) Friday or Saturday
- A walking/bike tour of Presque Isle State Park (5 miles) Thursday or Saturday
- Presque Isle State Park Beaches (5 miles) Saturday
- Tom Ridge Environmental Center (5 miles) Saturday
- Presque Isle Downs & Casino (7 miles) Thursday, Friday, or Saturday
- Splash Lagoon Indoor Water Park (9 miles) Friday or Saturday
- Day trip to Niagara Falls, NY (116 miles) Thursday or Saturday

Conference Chairs and Committees:

The following ASHE Franklin members will devote their time to deliver a successful 2028 ASHE National Conference:

Conference Chair/Co-Chair – J.T. Lincoln (Dewberry) and Linda Zug (Metric Environmental)

Financial Subcommittee – Darin Hettich (GPI)

Sponsorship Subcommittee – Darlene Stringos-Walker (AGES)

Technical Subcommittee – Vico Innocenti (Fisher)

Exhibit Subcommittee – Tracy Frampton (The EADS Group)

Program Subcommittee – Thomas McClelland (PennDOT)

Registration, Gift and Reception Subcommittee – Justin Gibbons (Urban)

Entertainment Subcommittee – Damon Rhodes (Larson Design Group)

PR/Publicity Subcommittee – Stacy Ginkel (KJ Consulting)

Golf Outing Subcommittee – David King (Gibson-Thomas)

Transportation Subcommittee – Jason Sayers (City of Erie)

Guest Program Subcommittee – Ben Karnish (McCormick Taylor)

Facilities Subcommittee – Brad Kughn (Colliers)

In addition, if needed, the Franklin Section has the ability to pull additional committee volunteers from nearby ASHE Sections. If you have any questions about this request or you would like to discuss it further, please contact me at ashe.franklinsection@gmail.com or 412.694.6995.

Sincerely,



J.T. Lincoln, P.E.
Secretary
ASHE Franklin Section

On behalf of the Pittsburgh Section, Maggie Talarico and Dan Laird Conference Co-Chairs, are submitting our request to be considered as the Host Section for the 2028 ASHE National Conference in Oakland, Pennsylvania.

The Pittsburgh Section successfully hosted the ASHE National Conference in 2005 and 2016. With nearly 500 active members, the Pittsburgh Section has the experience, enthusiasm, and support system to make the 2028 conference a success. We have already assembled a group of committee chairs that balance experience with that of fresh new ideas. The Pittsburgh Section is known for its creative and lavish events and these volunteers are excited to bring that approach to the 2028 Conference. We have expressed our interest to hold this conference with the Pittsburgh Board, our Regional Representative JT Lincoln, and the National Board. ***September of 2023 the National Board met in Pittsburgh to have a planning meeting and ten of our Pittsburgh Section Board members joined them for dinner.*** Our intent for joining your dinner was to not only show our support for ASHE, but to deeply express our desire to hold a National Conference, and we hope to gain your support with this letter.

The Pittsburgh Section has hosted several National Conferences in the past, so we have a wealth of institutional knowledge and experience on what it takes to plan and execute a fantastic conference. Specifically, the Co-Chairs from the 2016 National Conference, Kevin Duris and Pat Kane, have committed to serving as Advisors to the Executive Committee to the 2028 National Conference to ensure this institutional knowledge and lessons learned are passed on from one conference to the next.

Pittsburgh has historically been a very large section with an extremely active membership that is eager to host another conference. Our dinner meetings routinely exceed attendance of 100 people, and often exceed attendance of 200 people. We have numerous exciting and unique events each year with a wide variety of members including a Golf Outing, an Adopt-A-Highway litter cleanup program, Young Members Events, Holiday Parties, Professional Development Pub Crawls, Bowling Tournaments, Motorcycle Rides, Softball Tournaments, a Women's Forum, and other events at the Board's discretion. We are always interested in planning new ways to engage members and attract a diverse audience to ASHE, all while bringing the community together.

But it's not only our membership, it's the support from our partners and the local transportation industry as well that makes our region so superior. ***Our Board of Directors includes the District Executive of PennDOT District 11, the Director of Allegheny County Public Works as well as other PennDOT and City of Pittsburgh Department of Mobility and Infrastructure staff members.*** The Pittsburgh section is a great balance of consultants and client partners. Often, we will participate in co-hosting joint events with other organizations in the area such as WTS, DBIA, the University of Pittsburgh Transportation Seminar, and the Engineers Society of Western PA (ESWP). ESWP hosts three, large international conferences every year, the International Bridge, Water, and Brownfield Conferences, and they are an extremely valuable partner of ASHE Pittsburgh.

Our marquee event every year is the ***Past Presidents' Banquet.*** This black-tie optional gala honors the Section's immediate Past President, along with all the Past Pittsburgh Presidents and showcases our Annual Highway Awards Program for outstanding projects in the region. We always invite the ASHE National President or a representative from the National Board to join us at this milestone function. This gala takes a year of planning and a dedicated committee to pull together for members and their guests.

In addition to our active membership, and supportive community, our Section is financially stable enough to handle the upfront costs of the National Conference before sponsorship money starts flowing. ***Specifically, we budget to lose roughly \$10,000 per year. With our current budgets and spending analysis, we anticipate having roughly \$40,000 to support the initial conference spending.***

Additionally, Pittsburgh is continually voted one of the most livable and affordable cities, something all the visitors will enjoy about the region. With affordable costs to enjoy all the beautiful amenities and entertainment our city has to offer. World class culture, sports, food, geography, rivers, forests, mountains, and of course beautiful bridges and tunnels, and soon to offer a brand-new state of the art terminal at Pittsburgh International Airport.

Pat and Kevin have a wealth of ASHE and Conference Planning Experience to share for the 2028 ASHE National Conference in Pittsburgh.

Kevin Duris is an ASHE Pittsburgh Past President, ASHE National Past President, a 2016 ASHE National Conference Co-Chair, and a 2005 ASHE National Conference Sponsorship Advertising Program Book Committee Chair. Furthermore, he also was the 2023 General Chair for the International Bridge Conference.

Pat Kane is an ASHE Pittsburgh Past President a 2016 ASHE National Conference Co-Chair, and 2022 Chairman of the International Bridge Conference.

If selected, the conference will tentatively be held on **June 7-10, 2028, at The Oaklander Hotel in Oakland, Pennsylvania**, the educational, medical and technology hub of the country. The Oaklander Hotel is a part of the Marriott Autograph Collection and is walking distance from Soldiers and Sailors Memorial Hall and Museum, Carnegie Museum of Natural History, and Phipps Conservatory. This 4.5-star hotel is only minutes away from our downtown sporting venues, such as PNC Park and the Cultural District that features fine dining and multiple theaters. The Oaklander is flanked by the University of Pittsburgh and Carnegie Mellon University.

- *This location was strategically chosen as it is near institutions of higher learning, which will help to foster an environment for workforce development and include discussions regarding advances for transportation research.*
- *Conference sessions and tours that would engage Google, Aurora, Ford, and Uber for the latest in transportation, AI, drone, and mapping technology as they all have a presence in the area.*
- *The Pittsburgh Regional Transit is constructing a new Bus Rapid Transit System which will connect Downtown Pittsburgh with Oakland and neighborhoods in the east suburbs.*
- *Western Pennsylvania is home to many challenging and beautiful golf courses, the 2028 Conference will enjoy a round of golf including food, drinks, and prizes at the nearby Cranberry Highlands Golf Course.*

Guests will be amazed with the options for dining, shopping, museums, sight-seeing, and evening activities in Oakland, as there is something for everyone.

All conference chairs for the necessary committees have been identified and are outlined in the table below. More than half of these volunteers have experience from prior conferences held in Pittsburgh.

<i>Committees</i>	<i>Chairs</i>
Executive Committee	Maggie Talarico, Dan Laird
<i>*Advisors to the Executive Committee</i>	<i>Kevin Duris, Pat Kane</i>
Finance Committee	Jerry Pitzer
Sponsorship Committee	Stephen Shanley, Dan Cessna
<i>*Advisor to the Sponsorship Committee</i>	<i>Glenn Stickel</i>
Technical Program Committee	Jason Zang
Exhibits Committee	Giuseppe Mammana, Andy Rebovich,
Program Committee	Brian Krul
<i>*Advisor to the Program Committee</i>	<i>Glenn Stickel</i>
Registration Committee	Masha Rowley, Bill Gross
Entertainment Committee	Ben Reitz, George Zboyovsky
Public Relations Committee	Kathryn Fink, Cerminara
Golf Committee	Derek Rogers, John Tricini
Transportation Committee	Chuck Nash
Guest Program Committee	Kristen Sklarksy, Tamara Johnson
Hospitality Committee	Jason Molinero
Facilities Committee	Dave DiGioia
Administration Committee	Tyler Blonski

We sincerely appreciate the opportunity to submit this request to host the 2028 ASHE National Conference and we look forward to seeing you all in Pittsburgh!

Mariya Rowley
(ASHE Pittsburgh President)

Maggie Talarico
(Conference Co-Chair)

Dan Laird
(Conference Co-Chair)







December 6, 2024

To: ASHE National Conference Selection Committee

Attn: Michael Hurtt, P.E.
Nicole Parris, P.E.

Subject: ASHE National Conference 2028

We at the Houston Section of ASHE hereby submit our proposal to host the **ASHE 2028 National Conference**. The 2028 year will be our Section's 10-year Anniversary. We have assembled a strong committee with an experienced Chairman. To assure we have a well-planned Conference, we have selected Mr. Blair C. Stocker, P.E. to be the Conference Chairman. Mr. Stocker has been involved in ASHE for almost 40 years and has been President of two different Sections in different states. He has been involved in the planning for four separate National Conferences, holding various roles. The latest conference he was involved in, he held the role of Exhibitor Committee Chair and that conference broke the record for the amount of exhibitors at any ASHE Conference to that date. In addition to Mr. Stocker's experienced leadership, we have strong Section support from not only Houston but other Sections throughout the State of Texas, including San Antonio and Dallas.

Why Houston? Texas is a very unique state with one of the largest economies in the world. The Houston area has a lot to offer from a cultural and accommodation standpoint. As the 4th largest city in the nation, Houston provides a strong local base of conference attendees. All major engineering firms have offices in Texas including AECOM, HDR, HNTB and Gannett Fleming/TranSystems to name a few. TxDOT has 12,000 employees spread out over 26 Districts, with the Houston Section being the largest. Not only does the City have a large population, the surrounding counties are growing as well.

Selecting **Houston as the 2028 National Conference** location will bring a unique experience to all attendees. Consider the following:

- Due to its population growth, Houston has an immense highway network that carry some of the largest volumes of traffic in the nation and is a testament to the local highway engineers and contractors.
- Texas contains 5 of the top 13 cities in the U.S. by population, providing a large audience for conference attendees.
- Cultural Heritage - Houston is rich with many cultural sites as well as museums and other venues such as a world class zoo.
- Space Center Houston - A hub showcasing documented historical milestones alongside modern space travel facilities. A place where historic, current and future transportation converge into a unique experience only Houston can provide.

Our theme reflects the challenges the state faces with the daily influx of approximately 1,100 people per day with the need to be transported from one location to another. The large number of transportation projects under design or construction in the Houston area reflects the size of the market and the funding available to fund both large and small transportation projects. The challenges are great and segue perfectly into a National Conference sponsored by a society of highway engineering and construction professionals.



We have large, technically challenging projects proceeding forward, including the multibillion-dollar North Houston Highway Improvement Project (NHHIP) I-45 Relocation and the massive Harris County Toll Road Authority Cable-Stayed Bridge Project over the 50-mile-long Houston Ship Channel. Opened in 1914, the Ship Channel contains one of the largest ports in the nation (10th busiest port in the world) and is a marvel by itself measuring 43 feet deep and 300-530 feet wide.

With its museums, cultural icons and extensive bike path system, the City of Houston has something for everyone. For a venue, we have selected one of the premier hotels in the City, **The Hilton Americas Houston**. This venue is a world-class facility, perfectly suited to hold a Conference the size of ours. Its central location ensures a seamless experience for attendees, combining ease of transportation with world-class amenities. This hotel is also connected to the George R. Brown Convention Center where we can have the flexibility to hold indoor events in case of inclement weather.

The summer months (June through September) could impact the enjoyment of outdoor events such as the golf outing and various tours. Because of this, we are suggesting consideration of an earlier date such as the first week in May. Advantages of this request include:

- Cooler weather, allowing for more comfortable outdoor activities
- Mostly sunny days
- Not in conflict with end of school year graduations
- Not in conflict with end-of-month holiday travel

If shifting dates is not possible, early June will still work well as we host events year-round and make accommodations for Houston's weather.

In closing, the ASHE Houston Section and City of Houston have much to offer. With our population base and large transportation infrastructure community, we fully aim to break the attendance record set in Atlantic City in 2007 of 678. Everything indeed is bigger in Texas!

We are very excited to submit this proposal for ASHE members to experience a **Texas Style Conference**.

Our Goal is to make this a CONFERENCE TO REMEMBER! We look forward to your selection.

Sincerely,

A handwritten signature in black ink, appearing to read "Ruben Calderon".

for Ruben Calderon
ASHE Section President
2024-2025 Year

ATTACHMENT C



NATIONAL CONFERENCE REPORT – December 16, 2024

Updates in **Bold**

2025 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn

John Caperilla, Heather Heeter & Richard Cochrane Co-Chairs

June 4 - 8, 2025

- Dates are June 4 - 8, 2025 at the Kalahari Resort in the Pocono Mountains of Eastern Pennsylvania.
- Most committee chairs will carry over from 2021. All committee chairs are in place.
- A logo has been developed. It will be identical to that originally approved for 2021, except for the obvious date change.
- A tax number has been obtained. It is 88-1232952.
- A bank account has been created for the 2025 conference and funds from the 2021 conference (\$23,499.21) have been moved to the account.
- A joint monthly dinner meeting for our three sections was held at the conference site for March 9, 2023. It will feature Pennsylvanian DOT executives, and will launch our 2025 conference planning and staffing activities.
- Committee chairs had a kick-off meeting on December 6, 2022. All but one committee chairs are in place. The committee will meet quarterly for now.
- Current bank balance is about \$14,000. We have received seed money from National
- Conference committee chairs are meeting monthly
- Chose Cvent for conference registration – agreement signed
- Conference promotional video is complete.
- Golf tournament contract with Mt. Airy GC is executed.
- Sponsorship categories and benefits are being finalized.
- We are adding a volunteer coordinator as a committee chair
- Conference web site is active.
- Sponsorships, vendors, and program ads have been solicited.
- A one-page ad has been submitted to the scanner for the winter issue.
- One hundred-twelve room nights reserved (22%)
- Friday and Saturday entertainment selected and under contract. Ice Breaker entertainment selected and awaiting a contract. National Anthem singer selected.

- Welcome speaker selected. (Golfer and writer Tom Coyne)
- CVENT has a steep learning curve. We are doing training and initial setup.
- Total sponsorship pledged is about \$61.500. We are making individual calls to potential sponsors.
- Guest tours, technical tours, and technical sessions have been selected
- Draft registration rates are to NCC for review.
- We have selected a “Volunteer Coordinator” for the conference



National Conference Report

2026 ASHE NATIONAL CONFERENCE 2024 Q4 (12/20/2024)

Venue / Location: 5701 Marinelli Road, Rockville, MD 20852-2785
Host Hotel: Bethesda North Marriott Hotel & Conference Center
Dates: 05/27/2026 – 05/31/2026
Host Section(s): Potomac with support from Chesapeake
Website Address: TBD

Conference Chairs:

- Anis Shaikh
- Cerasela Cristei

Executive Committee & Roles:

- Khaterah Vaghefi: Treasurer
- Lauren Havener: Secretary
- Nimish Desai: Advisor
- Richard Clifton: Advisor
- David Greenwood: Advisor

Subcommittee Chairs:

• Financial:	Khaterah Vaghefi
• Sponsorship / Exhibit:	Biplesh Niroula
• Technical / Program:	John McDowell / Rebecca Haataja
• Registration / Reception:	Derrick Shelton
• Entertainment:	Melvin Harvey
• Exhibits:	Walter Burke
• PR / Publicity:	Shelley Johnson
• Golf:	Dion Ho
• Transportation:	Mike Perrotta
• Guest Program:	Alyssa Sooklal / David Heckman
• Facilities:	Richard Clifton

Activities / Accomplishments / Status:

- Hotel Contract Status: Confirmed / Signed / Completed
- Website: Building the website / On-going
- Golf: In talks with several golf courses / On-going
- Sponsorship: Developed and updating sponsorship level and fees / On-going
- Exhibitors: Reviewed past exhibitor lists/evaluated the documentation needed for registration. / On-going
- Registration: Coordinating with committees / selected registration & payment platform / On-going
- Technical Programs: Developing programs / On-going



National Conference Report

- Agenda / Schedule: Developed tentative agenda / On-going
- Speakers: Developing list of speakers / Key-Note possibilities identified / On-going
 - Opening Session: TBD
 - ASHE Luncheon: TBD
- Offsite Event (usually Friday Night): Working out details / Venue -Union Station / On-going
- Gala Event: Working out details / Venue-Mariott /On-going
- Guest Tours: Selected five tours, prepared schedule, developed cost estimate/working on transportation costs / On-going
- Transportation: Developing list of potentials providers / On-going
- Printer: Planning to begin next year / on hold
- PR: Draft Website under review by the Board/Updated Branding/On-going
- Program Book: coordinating with committees / On-going
- Hospitality Suite: Planning to begin next year / On hold
- Financials: (EIN 93-2937338)
 - Budget Update:
 - Estimated Income: TBD
 - Estimated Expenses: TBD
 - Estimated Profit: TBD
 - Checking Account Status:
 - Estimated Income: TBD
 - Estimated Expenses: TBD
 - Estimated Profit: TBD
- Other Activities: Treasurer Report:

Checking Account Balance \$ 6,222.73

As of 12/15/24

CASH RECEIVED

Item	Amount	Comments
Advance from ASHE National	\$ 15,000.00	
Total Cash Received	\$ 15,000.00	

DISBURSEMENTS

Item	Amount	Comments
Meeting Meals	\$ 917.08	
EvenMobi payment	\$ 8,000.00	
Checkbook from Costco	\$ 27.05	
Total disbursement	\$ 8,944.13	

TOTAL BALANCE **\$ 6,055.87**

NET **\$ 166.86** Check 101 - For Meeting meal 09/24 - Anis Shaikh



National Conference Report

Major Actions for Next Quarter:

- Review Hotel Floor Plans and Activities
- Refine Tech Program and Tech Tours
- Select Attendees to staff current Nat Conf Exhibit Booth
- Determine Registration Vendor - **Complete**
- Prepare Ad for publishing in current Nat Conf Program Book
- Invite National Board to selected facility for Oct Board Mtng
- Distribute Conference Shirts (optional) to National Board
- Order Letterhead / Envelopes
- Determine Mailing Method

This concludes our 2024 Q3 Report. If you have any questions, please feel free to contact me.

Respectfully submitted,

Anis Shaikh,
Cerasela Cristei
National Conference Co-Chairs

ATTACHMENT D

F - NATIONAL CONFERENCE COMMITTEE (Typical Budget)				
NOTE				
ITEM	DESCRIPTION	TYPICAL INCOME	TYPICAL EXPENSE	REMARKS
1	Board Member Stipend & Expenses		\$ 25,000.00	Used to cover the cost of conference registration, required events, and 3 night's lodging at the conference for the National Board of Directors and invited committee chairs (assume 23). Stipends total will be based on actual item costs and will be established by the National Treasurer. Travel costs not included (paid elsewhere).
2	Future Conference Advance		\$ 15,000.00	As per National Conference Guidelines, National will advance (if requested) \$15,000 in seed money to future Conference.
3	Conference Seed Money Return	\$ 8,000.00		Following current year Conference, the \$8000 (increased to \$15,000 for FYE 2024-2025) seed money Advance is to be paid back to National.
4	National Sponsorship at Conference		\$ 5,000.00	As per National Conference Guidelines, National will provide \$5000 for sponsorship of Luncheon Honoring Past Presidents (exclusive) and non-revenue exhibitor space for following year's National Conference.
5	Past President Stipends to attend National Conference		\$ 2,500.00	As approved by the National Board, National will provide a token stipends to Past National Presidents to encourage their attendance. Typically ranges between \$200 to \$250, assuming 10 Past National Presidents will attend.
6	National Conference Committee Travel		\$ 1,000.00	Travel and Lodging for one committee member inspect and review future Conference host venue.
7	National Conference Committee Chair (or committee designee) attendance at Conference		\$ 1,500.00	Travel, registration, and lodging for NCC Chair to attend National Conference and conduct Conference Debrief.
8	National Conference Banner Updates		\$ 1,000.00	Updating the National Conference Banners with new Section Additions
9	National Conference Banner Shipping		\$ 200.00	Shipping Banners to National Conference
		TOTAL	\$ 8,000.00	\$ 51,200.00

F - NATIONAL CONFERENCE COMMITTEE (2024-2025 Budget). Updated 12/31/24							
NOTE	The 2025 ASHE National Conference will be held on June 4 - 8, 2025. Actual Conference-related expenses will be included in the 2025-2026 National Budget						
ITEM	BUDGET CODE NO.	DESCRIPTION	INCOME		EXPENSE		REMARKS
			BUDGET	ACTUAL	BUDGET	ACTUAL	
1	F103.0	Board Member Stipend & Expenses			\$ 0.00	\$ 0.00	With 2025 National Conference being held in June, Board Member Stipends will be paid from 2025-2026 Budget.
2	F104.0	Future Conference Advance			\$ 15,000.00	\$ 15,000.00	Seed money special request for 2025 Conference in Pocono, PA
	F105.0	Future Conference Advance			\$ 15,000.00		Seed money request for 2027 Conference in Louisville, KY
3	B	Conference Seed Money Return	\$ 8,000.00	\$ 8,000.00			Seed money return from 2024 Conference in Raleigh
4	F102.1	National Sponsorship at Conference			\$ 0.00	\$ 0.00	National will provide \$5000 National Sponsorship of Luncheon Honoring Past Presidents (exclusive) and non-revenue exhibitor space to 2025 Pocono National Conference. This has already been provided to 2024 and
5	F109.0	Past President Stipends to attend National Conference			\$ 2,000.00	Unknown	With 2025 National Conference being held in June, Past Presidents' Stipends will be paid from 2025-2026 Budget when and if expensed by Past Nat Presidents.
6	F108.0	National Conference Committee Travel			\$ 1,000.00	\$ 1,180.96	Travel and Lodging for one committee member inspect and review future Conference host venue (2027 Louisville, KY).
7		National Conference Committee Chair (or committee designee) attendance at Conference			\$ 0.00		With 2025 National Conference being held in June, NCC Chair's costs will be paid from 2025-2026 Budget.
8	F107.1	National Conference Banner Updates			\$ 1,000.00		Updating the National Conference Banners with new Section Additions. (San Antonio in SW Region)
9	F107.2	National Conference Banner Shipping			\$ 200.00		Shipping Banners to National Conference (Ship to 2025 Nat Conf in May 2025)
10	F110.0	SPECIAL ONE TIME BUDGET ITEM: New Conference Banner Design and Purchase			\$ 5,000.00	\$ 3,970.74	As per April 2024 National Board Meeting, this item will be paid under this year's NCC Budget
			TOTAL	\$ 8,000.00	\$ 8,000.00	\$ 39,200.00	\$ 20,151.70



COMMITTEE QUARTERLY REPORT

NEW SECTIONS COMMITTEE

Committee Members

Brian O'Connor, Co-Chair
Kathryn Fink, Co-Chair
Kathy Johnson – Board Liaison
James Barr – Committee Member
Angela Fedak – Committee Member
Glen Kartalis - Committee Member
Sam Mody – Committee Member
Dustin Quincy – Committee Member
Farrah Rawashdeh – Committee Member
Haley Slifko – Committee Member
Thomas Ziegler – Committee Member

E-Mail

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smody@keller-engineers.com
dquincy@infrastructure-eng.com
frawashdeh@gfnet.com
haley.slifko@tn.gov
TZiegler@columbia-engineering.com

Date 1/3/2025

Motions or Discussions to be brought before the National Board

1. None

Activity held since the previous Quarterly Report

1. Monthly	San Antonio Monthly Meetings
2. Monthly	New Section Committee Mtgs (10/7, 11/11, 12/10, 1/7/25)
3. 9/18	Colorado Technical Session; Kansas City Networking Event
4. 10/9	New England Core Group Call
5. 10/22, 11/12, 12/6	Illinois Core Group Meetings
6. 10/23	Colorado guided project tour
7. 10/25	Michigan initial committee strategy discussion
8. 11/4	Wilmington, NC Initial discussion
9. 11/7	Kansas City Core Group Meeting
10. 11/15	Michigan Coordination call
11. 11/20	New England in-person Core Group/Information Session
12. 12/5	Colorado Holiday Social
13. 12/11	I-70 Technical Presentation
14. 12/18	Wilmington, NC Follow-up
15. December	San Antonio Holiday Social with WTS

Established Meeting Dates already set before the next Quarterly Report

1. Date: Ongoing – Monthly Committee Meeting calls
2. Date: Ongoing – Colorado, San Antonio Section Meetings
3. Date: Ongoing - Kansas City, Illinois Core Group Mtgs
4. 1/9 Illinois Core Group Meeting/Info Session
5. 1/9 Kansas City Core Group Meeting
6. 1/15 New England Core Group Meeting
7. January TBD Michigan, Wilmington call with potential Core Group Members
8. January TBD California, Seattle initial discussion calls
9. 2/4 Kansas City In-person event with New Section Committee attendees

**Current activities started or underway to identify, promote and support the New Sections endeavors.
(Committee Liaisons listed for each)**

Recently Chartered

Colorado (President – Josh Hollon)

- a. Developing By-Laws – comments sent from By-Law committee 12/20/24
- a. 12/5 - Alcohol and Highways Don't Mix Mixer
- b. January TBD – CDOT State of State
- c. February TBD – I-25 North
- d. March TBD – Potential Social Event
- e. March TBD – Colorado Symposium
- f. April TBD – Highway Drainage

ACTION ITEMS:

- Resubmit by-laws to national for approval once comments addressed

San Antonio (President – Travis Owens)

- a. Working to establish a website
- a. Draft by-laws approved 12/11/24
- b. November meeting - TxDOT San Antonio District Alternative Delivery Director
- c. November – Young Member event
- d. December – Holiday social with WTS

ACTION ITEMS:

- Update calendar of events for 2025 and complete website

Tier 1 New Endeavors:

Illinois (Champion – Beth McCluskey) – Tom (Haley/Dustin)

- a. Core Group members (Beth McCluskey/Aaron Weil)
 - Continuing to build database for Core Group

- b. 10/22 – Core Group/Member Database Discussion
- c. 11/12 – Core Group Meeting
- d. 12/6 – Information Session with new Core Group Members (6)
 - Building potential member database
 - One of the Core Group Members on Illinois call is also heavily engaged in Wisconsin, Minnesota, Iowa
- e. 1/9/25 – Follow up meeting with Core Group

ACTION ITEMS:

- Prepare for information session

Kansas City – President – Peyton Stoner (Brian/Kathy)

- a. Officers
 - President - Peyton Stoner
 - Treasurer – Lawrence Oquendo
 - Secretary – Tom Scully
- b. Core Group
 - Set up banking account and received seed money
 - Developing prospective members database
 - Tom working on drafting the by-laws
 - Working with Technology committee to set up website
- c. 11/7 – Core Group Meeting
- d. 12/11 – Technical Presentation I-70 Presentation
- e. 1/10/25 – Core Group Meeting
- f. 2/4/25 – In-person with New Section Committee/National attendees

ACTION ITEMS:

- Continue growing membership database; plan in-person event

Tier 2 Endeavors:

Wilmington, NC – Champion Chuck Nash (Kathryn/Tom)

- Follow up call held 12/18
- January TBD – hold Core Group Call

Michigan (Angela/Dustin)

- Research on DOT setup
- Coordinate with Great Lakes Region
 - a. Kathy to discuss at next Region Board Meeting
- 11/15 – Committee Follow-up call
 - Dustin to follow up with Paul on MDOT Discussions
 - Focus in where the Section should be based
- Dustin to set up follow-up call 1/7 PM or 1/9 AM

California – James (Haley)

- Core Group of 0 individual (0 officers, 0 directors)
- San Diego

- Orange County – Have had several calls with Karen Chapman (TY Lin). Looking to schedule a call in January.

ACTION ITEMS:

- Prepare for initial core group call
- **Northeast Region Initiatives: Regional NS Committee Chair Rhonda Cardone**
 - 1. Boston/New England (Glen)**
 - Region Initiative – Dewberry (Joe Pavao)/AECOM (Dave Patnaude)
 - Sent e-mail out for folks that may be interested in ASHE
 - 11/20 – Core Group/Information session in Boston (in-person with virtual)
 - 12/18 – Core Group Planning Meeting
 - Glen to verify if there are any Region funds available
 - Next steps: Core Group Development; Information Session
 - 2. Hartford, CT (Glen) – Rolled into Boston/New England Initiative**
 - 3. Portland, ME – Long Range**
 - Regional Initiative – No individual has been named to lead this effort.
 - Local champions will need to be identified

Long Range Endeavors – Working to establish next Tier 1 and 2 targets

1. Wisconsin (Tom)
 - Several WDOT interested in learning more
 - Milwaukee may be the key location in the middle of Madison and Chicago
2. Minnesota (Brian) – MAASTO is in Minnesota in 2025
 - Several people intrigued and would like to learn more
3. Iowa (Kathryn)
 - May be a potential to be one of the first professional organizations in Iowa
 - Kathryn to follow up with Iowa DOT personnel
 - Kathryn following up with information/discussions
4. Arkansas (Brian)
 - Lindsey Partlow Smith – engaged in the KC effort to learn the process
5. Seattle (Sam)
 - Manny Beigelmacher may be willing to lead the effort
 - Initial meeting in January 2025
6. New Mexico

2024 Conferences in Potential Growth Area

1. WASHTO – Montana (July 20-23)
2. NASTO – New Jersey (July 8-10)
3. MAASTO – Minneapolis (August 25-27)
 - Look into booking booth as soon as registration is open
4. Investigate potential to attend AASHTO Conference in future years

Budget update

1. **2024 – 2025 Budget:** \$14,950
2. **Spent – List items and \$ spent this quarter**
 - a. \$600 – Kansas City Seed Money
3. **Previous FY 2025 Budget Balance:**
 - a. \$9,429.50
4. **FY 2025 Budget Balance:**
 - a. **\$8,629.50**
5. **Budget Items Next Quarter:** MAASTO Booth Registration, Wilmington Seed Money, Kansas City in-person event, Kansas City Charter Event
6. **List any Non-Budget Items that should be considered in the 2024 – 2025 budget:** None

Committee Action Items:

1. Kathy developing chartering ceremony template/calendar and cleaning up guidance documents online.
2. Brian to register for MAASTO booth

Note: *Email this form in a Word format to Nancy Morisi nmorisi@ashe.pro.*



COMMITTEE STATUS REPORT

NOMINATING COMMITTEE

Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with the appropriate guidelines. Administer the award Process.

Date: 12/29/2024

Report Period: September 2024 – January 2025

Committee Members

Stan Harris, Chair

Leigh Lilla

Michael Hurtt

Charlie Flowe

Larry Ridlen

Dave Greenwood

Sam Mody

Tom Morisi

Email

sharris80uk@gmail.com

llilla@nelson-construction.com

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greenwoodda@cdmsmith.com

SMody@keller-engineers.com

ashenationalsecretary@ashe.pro

Meetings held since the previous Quarterly Report:

1. Meeting held on 12/12/2024 to vote on 2025/2026 slate of new officers and directors

Motions(s) to be brought before the National Board:

1. See attached Motion 1 to approve National Nominating Committee's recommendation for new National Directors and National 2nd Vice President.
2. See attached Motion 2 to approve National Nominating Committee's recommendation for the 2025-2026 slate of Officers and Directors.

Discussions to be brought before the National Board:

1. See two motions above.

Activities:

1. Solicitation letter sent to Regions on 9/27/24 for nominations for National 2nd VP and National Directors.
2. Received by December 2, 2024 deadline nominations for National Directors and National 2nd Vice President.
3. Meeting held 12/12/2024 for discussion and concurrence on new National Directors and National 2nd Vice President.
4. Solicitation letter sent to Regions on November 12, 2024, for annual award program.

Budget Update:

1. 2024 – 2025 Budget: No expenditures

-END-



MOTION 1

NOMINATING COMMITTEE

The National Nominating Committee makes the following Motion:

The National Nominating Committee solicited nominations for the open position of National 2nd Vice President for the 2025-2026 ASHE Fiscal Year via open letter to all ASHE Sections. The ASHE National Nominating Committee moves for the recommendation of approval:

Michael Bywaletz, PE, Mid-Atlantic Region, Carolina Piedmont Section for National 2nd Vice President.

Additionally, the National Nominating Committee solicited nominations for the open positions of 3-year National Directors for the Great Lakes, Mid-Atlantic, and Northeast Regions, for the 2025-2026 ASHE Fiscal Year via open letter to all ASHE Regions, and having received said selection by each of the three affected Regions for 3-year National Director to serve their respective Regions on the ASHE National Board, the ASHE Nominating Committee moves for the recommendation of approval:

Kathy Johnson, Great Lakes Region, Lake Erie Section, for 3-Year National Director

Nimish Desai, PE, Mid-Atlantic Region, Chesapeake Section, for 3-Year National Director

J. T. Lincoln, PE, Northeast Region, Franklin Section, for 3-Year National Director



MOTION 2

NOMINATING COMMITTEE

The National Nominating Committee makes the following Motion:

With the approval of Motion 1 from the National Nominating Committee at the January 11, 2025 National Board Meeting, the National Nominating Committee moves to approve the following Slate of Officers for the 2025-2026 ASHE Fiscal year:

Officers:

Jim Shea (Lake Erie).....	National President
Kathryn Fink (Pittsburgh).....	National Vice President
Michael Bywaletz (Carolina Piedmont).....	National 2 nd Vice President
Don Di Zuzio (North Central New Jersey)....	National Immediate Past President
Tom Morisi (Altoona).....	National Secretary
Sam Mody (Southern New Jersey).....	National Treasurer

One-Year Directors:

Ron Osterloh (Georgia).....	Southeast Region
David Stills (Derby City).....	Great Lakes Region
Glen Kartalis (NY Metro).....	Northeast Region

Two-Year Directors:

Brian Post (Chesapeake).....	Mid-Atlantic Region
Sunserea Gates (Central Florida).....	Southeast Region
Nikole Cao (Houston).....	Southwest Region
Rob Prophet (Delaware Valley).....	Northeast Region

Three-Year Directors:

Kathy Johnson (Lake Erie).....	Great Lakes Region
JT Lincoln (Franklin).....	Northeast Region
Nimish Desai (Chesapeake).....	Mid-Atlantic Region



COMMITTEE STATUS REPORT

OPERATIONS & OVERSIGHT COMMITTEE

Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.

Date: 01/03/24

Report Period: 09/04/2024-12/31/24

Committee Members

	E-Mail
Dave Greenwood, Chair	greenwoodda@cdmsmith.com
Nimish Desai	ndesai@dewberry.com
Rob Prophet	rprophet@trafficpd.com
J.T. Lincoln	jlincoln@dewberry.com
Glen Kartalis	Glen.Kartalis@aecom.com
Jim Shea	shea@cvelimited.com
Stan Harris (Past Pres.)	sharris80uk@gmail.com
Kirsten Bowen	Knbowen@mbakerintl.com
Sunserea Gates	sgates@vhb.com
Nicole Chau	NCao@jmt.com
James Barr	james.barr@tylin.com

Meetings held since the previous Quarterly Report

1. Joint Strategic Planning and OOC small committee meeting held November 14th to discuss revisions to Section Health Form.
2. Section Officer Training held on November 12th at 2 PM and November 14th at Noon.
3. Board member (Brian Post) visit to NCWVA Section Meeting on October 17th.
4. Teams call with small group and Past President to discuss anomalies with the National Nominations Documents

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the Board:

1. Provide update on revisions to the Section Health Form.
2. Revised Form to be circulated to SP/OOC committee members for review and comment and then circulated to entire Board.
3. Goal would be to formally adopt the Form at the April Board Meeting.

Status of action items:

1. Revised Form to be completed in advance of the Board meeting. Circulate to committee and then Board for review/comment.

Budget update

1. 2023 - 2024 Budget: \$6,500
2. Expenditures – List items and \$ spent this quarter: \$TBD for NCWVA Section visit
3. Current Budget Balance: \$4095
4. List any Non-Budget Items that should be considered.

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? None reported. To be part of the Section Health Form process.
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). Section Officer Training provided during two sessions in November. Focus is also on section health and providing a formal evaluation form to be used by National/Region directors. To be discussed at 01/11/2025 Board Meeting.
3. Did you provide support for any Section/Region activity, monetary or participation? NCWVA Section Meeting participation. Section Officer Training.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region). Visit to NCWVA Section in October. Creation of the section health form is the priority.
5. How did your committee empower or support the Regions this quarter? (Example: assigning a specific task to the Region leaderships or preparing materials at the Region level). Section health to be discussed further at 01/11/2024 Board Meeting.
6. What role, if any, did innovation and technology play in your committee activities this quarter? Committee member(s) continue working on global membership management software system.



COMMITTEE STATUS REPORT

Resource Center Subcommittee

*Maintain the Resource Center documents, as requested by the appropriate committee.
Recommend and coordinate changes to documents as needed*

Committee Members

Richard Cochrane, Chair

Tom Morisi (liaison)

Nancy Morisi

E-Mail

RCochrane@ashepro

ASHENationalSecretary@ashe.pro

NMorisi@ashe.pro

Date: Dec 31, 2024

Reporting Period: Q4-2024

Meetings held since the previous Quarterly Report

1. None
- 2.

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the Board:

1. None

Status of action items:

Posted the following documents to the web site:

Deleted Document D30 – Partnerships from the web site

Budget update

1. 2023 - 2024 Budget: \$0,000.00
2. Expenditures – List items and \$ spent this quarter:
 - a.
3. Current Budget Balance: \$
4. List any Non-Budget Items that should be considered.

Strategic Plan Initiatives:

1. *Did the Committee support the Regions/Sections to add members in the category of government agency, contractor, or suppliers? Not applicable*
2. *How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). All website updates support outreach to the transportation community*
3. *Did you provide support for any Section/Region activity, monetary or participation? No*

4. *How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) By keeping the resource center up-to-date, this committee provides information to sections and regions to keep their programs up-to-date.*
5. *How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) Not applicable*
6. *What role, if any, did innovation and technology play in your committee activities this quarter? Updating the resource center, which is hosted on the website, involves technology and innovation.*



COMMITTEE STATUS REPORT

SOCIETY HISTORY SUB-COMMITTEE

Record all ASHE Section, Region and National activities for posterity.

Committee Members

Richard Cochrane, Chair
Stephen Lester
Charlie Flowe
Larry Ridlen
Ron Springman

E-Mail

RCochrane@ashe.pro
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cflowe@ashe.pro
leridlen@comcast.net
rspring4@verizon.net

Date: 2024-12-31

Report Period: Q4-2024

Meetings held since the previous Quarterly Report

1. None

Motion(s) to be brought before the National Board - None

Discussions to be brought before the board –

None

Committee activities

- Updated web data on the History Pages to the 2024-2025 information

Status of action items

1. **2023-2024 Budget:** \$59.00, as approved by Stan Harris.
2. **Spent** – \$59.00 spent past quarter on the time-line plugin for Wordpress
3. **Current Budget Balance:** \$0.00
4. **List any Non-Budget Items that should be considered.**

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? **Not applicable**
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). **Not applicable**
3. Did you provide support for any Section/Region activity, monetary or participation? **The history committee's work, by posting historical data on the website, supports the individual National Conferences by supplying data for conference program books and agendas.**

4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) **Not applicable**
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) **Not applicable**
6. What role, if any, did innovation and technology play in your committee activities this quarter? ?
The history committee's work, by posting historical data on the website, supports the individual National Conferences by supplying data for conference program books and agendas.



COMMITTEE STATUS REPORT

NATIONAL PROJECT AWARD SUBCOMMITTEE

Committee to select National Project of the Year

Date: 12.2.24

Report Period: Winter Nov/Dec 2024

Committee Members **E-Mail**

Dan Laird, Chair - d.laird@gaconsultants.com
Bob Hochevar – bhochevar@summitengineer.net
Jerry Pitzer – jerry1368@yahoo.com
Frank O'Hare – ashenationaltreasurer@ashe.pro
Stan Harris – sharris80uk@gmail.com

Meetings held since the previous Quarterly Report

1. None

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the Board:

None

Status of action items:

1. Sent email regarding National Project of the Year, included submission deadline, contact, and information about new categories.

Budget update

1. 2024 - 2025 Budget:
2. Expenditures – List items and \$ spent this quarter:
 - a. None
3. Current Budget: \$2,500.00
4. List any Non-Budget Items that should be considered.

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies? No
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members). None
3. Did you provide support for any Section/Region activity, monetary or participation? None

4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region) None
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level) None
6. What role, if any, did innovation and technology play in your committee activities this quarter? None



COMMITTEE STATUS REPORT
PUBLIC RELATIONS COMMITTEE

Committee Members

	<u>E-Mail</u>
Amanda Schumacher, Chair	aschumacher@borton-lawson.com
Jennifer Hendricks – Kimley Horn	Jennifer.Hendricks@kimley-horn.com
Jen Newman – Elevate Marketing Advisors	Jen@elevatemarketingadvisors.com
Donato Di Zuzio (Board Liaison)	DDizuzio@tandmassociates.com

Date: 1/6/25

Report Period: Winter

Promote ASHE. Monitor branding of ASHE. Publicize ASHE to transportation community. Serve as a source of information to other committees, Regions, and Sections on logo use and branding ideas. Manage distribution of literature to help expand ASHE presence and visibility. In coordination with Partnership Committee, coordinate ASHE booth utilization. Oversee ASHE Store vendor and materials made available. Manage ASHE Inside Lane electronic newsletter content and advertising revenue. Manage social media sites.

Meetings held since the previous Quarterly Report

1. 11/21/24

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board:

Tactical Plan – to be discussed at workshop

Activities (cumulative report):

a. ASHE Booth

- Sept 25 - Pittsburgh
- Nov 7 – First State (DelDOT event)

b. Increase National Membership

i. New Materials

- [AboutASHEbro](#)
- Update national membership video

ii. Update Google Drive & Distribute to All Sections

- Including logos, materials, flyer templates - [ASHE National Google Drive](#)

iii. Membership Campaign

- Get to Know – Section members, national board members
- Bring a Colleague, make a friend – contest amongst sections
- Member Info Event
- Membership Contest
- Student Membership
 - Student Path with ASHE
 - Why join ASHE student book revamp

c. Social Media Campaign

i. Focused around membership growth

- Get to know you campaign
- Emerging sections
- Guidance to Sections

ii. Social media report

- LinkedIn: 1,463 followers
- Twitter (now X): 219 followers
- Facebook: 252 followers
- Instagram: 107 followers

d. Committee Collaborations

iii. National Scholarship Committee – sponsor flyer – scheduling for brevo

e. National Campaigns: Brevo (former sendinblue)

Recent Campaigns:

Fall Scanner:

Campaign performance

Delivered to
6,470

[View contacts](#)

Delivery rate
90.11%

Estimated Opens
3,874

[View contacts](#)

Trackable open rate ?
59.88%

Unique clicks ?
987

[View contacts](#)

Click-through rate
15.26%

Holiday Greeting:

Campaign performance

Delivered to
8,132

[View contacts](#)

Delivery rate
92.71%

Estimated Opens
1,649

[View contacts](#)

Trackable open rate ?
20.28%

Unique clicks ?
310

[View contacts](#)

Click-through rate
3.81%

f. National Conferences

i. Poconos 2025

- Promotion – keynote, sponsorship

Campaign performance

Delivered to 6,173	View contacts	Delivery rate 93.67%
Estimated Opens 1,526	View contacts	Trackable open rate <small>?</small> 24.72%
Unique clicks <small>?</small> 235	View contacts	Click-through rate 3.81%

ii. Potomac 2026

g. Multi-Briefs – ASHE Inside lane, contract renewed in April

- i. Article review happening consistently (weekly)

Budget update

1. **2024-2025 Budget:**

- \$56.17 x 4 - \$224.68 - adobe creative suite (Oct-Jan)
- \$61 x 4 - \$156 – Brevo (prev sendinblue) (Oct-Jan)
- \$12 x 4 = \$48 – podcast hosting – buzzsprout (Oct-Jan)
- \$15.89 x 4 = \$63.56 – zoom podcast recording (Oct-Jan)

2. List any Non-Budget Items that should be considered.

Get To Know



ASHE



Stan Harris

Current Role: National President

Future Role: Immediate Past President

Day Job: Retired from Stantec

www.ashe.pro

What Made You Join ASHE?: Networking Opportunities

What Is Your Favorite ASHE Memory?: Hosting the 2010 National Conference

Get To Know



ASHE



Donato (Don) Di Zuzio

Current Role: 1st Vice President

Future Role: National President

Day Job: NJ Office Sales Manager at HNTB

www.ashe.pro

What Made You Join ASHE?: Client Suggestion over 30 years ago.

What Is Your Favorite ASHE Memory?: Attending conferences and making many friends.

Get To Know



ASHE



Jim Shea

Current Role: 2nd Vice President

Future Role: 1st Vice President

Day Job: Project Manager at Chagrin Valley Engineering

What Made You Join ASHE?: It was an organization that fostered camaraderie in transportation engineering.

www.ashe.pro

What Is Your Favorite ASHE Memory?: Being the Co-Chair of the 2018 National Conference with Kirsten Bowen.

Get To Know



ASHE



Thomas (Tom) Morisi

Current Role: National Secretary

Future Role: National Secretary

Day Job: Keller Engineers, Inc.

What Made You Join ASHE?: To get more exposure in the industry and meet people in the industry.

www.ashe.pro

What Is Your Favorite ASHE Memory?: Lighting the Olympic torch in Lake Placid when I was sworn in as National President.

Get To Know



ASHE



Dave Stills

Current Role: National Director - Great Lakes

Future Role: National Director - Great Lakes

Day Job: Owner/Principal at Gresham Smith

What Made You Join ASHE?: Networking opportunities and the desire to enhance our industry.

www.ashe.pro

What Is Your Favorite ASHE Memory?: Chartering the Derby City Section and attending my first National Conference in Atlantic City (2007).

Get To Know



ASHE



Glen Kartalis

Current Role: National Director - Northeast

Future Role: National Director - Northeast

Day Job: Senior Vice President at AECOM

www.ashe.pro

What Made You Join ASHE?: Recruited to join the New Jersey Section by Industry friends.

What Is Your Favorite ASHE Memory?: Being a charter member of the NY Metro Section.

Get To Know



ASHE



Kathy Johnson

Current Role: National Director - Great Lakes

Future Role: National Director - Great Lakes

Day Job: Technical Manager - Transportation at Michael Baker International

What Made You Join ASHE?: To network with colleagues in my industry that I work with on a day to day basis.

What Is Your Favorite ASHE Memory?: Hosting the 2018 ASHE National Conference in Cleveland.

Get To Know ASHE



Michael Bywaltez

Current Role: National Director - Mid-Atlantic

Future Role: National Director - Mid-Atlantic

Day Job: Western NC Regional Leader

What Made You Join ASHE?: Chartering the Georgia Section to help grow my relationships in the area.

www.ashe.pro

What Is Your Favorite ASHE Memory?: Being the past Treasurer for the first Georgia Section ASHE National Conference.

Get To Know ASHE



Nimish Desai

Current Role: National Director - Mid-Atlantic

Future Role: National Director - Mid-Atlantic

Day Job: Department Manager - Dewberry

What Made You Join ASHE?: Networking, keep up to speed on transportation trends, give it back to the engineering profession.

www.ashe.org

What Is Your Favorite ASHE Memory?: 2006 National Conference in Williamsburg, Being the president of the ASHE Chesapeake Section for their 25th Anniversary.

Get To Know



ASHE



Rob Prophet

Current Role: National Director - Northeast

Future Role: National Director - Northeast

Day Job: Vice President at Traffic Planning & Design

What Made You Join ASHE?: Building industry relationships after graduating college.

www.ashe.pro

What Is Your Favorite ASHE Memory?: Attending dinner meetings and national conferences with friends in the industry.

Get To Know

ASHE



Scott Jordan

Current Role: National Director - Southeast

Future Role: National Director - Southeast

Day Job: Vice President at Southeastern Engineering, Inc.

www.ashe.pro

What Made You Join ASHE?: To join industry colleagues and meet new relationships.

What Is Your Favorite ASHE Memory?: 2023 National Conference Friday evening event at the Battery.

Get To Know

ASHE



Amanda Schumacher

Current Role: Chair of PR Committee

Future Role: Chair of PR Committee

Day Job: AVP, National Business Development Leader at Verdantas

What Made You Join ASHE?: To build relationships within the transportation industry.

What Is Your Favorite ASHE Memory?: Building a network of colleagues, that are now friends. Also my time as ASHE East Penn President and guiding the organization from the national level as PR Chair.



COMMITTEE STATUS REPORT

Scanner Committee

[Purpose of committee text here]

Date: 1/2/2025 Winter 2024 Scanner issue will be completed and sent out 1/6/2025

Previous period report (already reported on 9/3/2024)

Report Period: Fall 2024

Committee Members	E-Mail
Committee Members	
Name	Title
<i>Rhonda Cardone</i>	<i>Chair</i>
<i>Tammy Farrell</i>	<i>Editor</i>
<i>Donato DiZuzio, PE</i>	<i>Member</i>
<i>Sandra Ivory</i>	<i>Member</i>
<i>Kathryn Fink, PE</i>	<i>Member</i>
<i>Sunserea Gates</i>	<i>Member</i>
<i>Dave Stills, PE</i>	<i>Board Liaison</i>

Meetings held since the previous Quarterly Report

1. Date – 10/11/24 Members in attendance – Rhonda Cardone, Dave Stills, Tammy Farrell
2. Date – 12/10/2025 to 12/20/2025 the Committee Members reviewed and approved the Scanner Guidelines. Rhonda Cardone, Dave Stills, Tammy Farrell

Motion(s) to be brought before the National Board:

Provide specific language for a motion, if any, to be brought before the National Board.

Discussions to be brought before the Board:

Status of action items:

1. Winter 2025 issue of Scanner will be sent by eBlast by Monday, 1/6/2025 to Amanda Schumacher and sent out next week. The print issue will be mailed in time for receipt by January 15-22
2. The Scanner Guidelines were updated on 12.20.2024 by the Committee, Tammy and Molly. The guidelines will be sent out by 1.5.2025.
3. Items we are concentrating on this fiscal year are as follows:
 - a. Increasing sponsorship Ads

- b. Increasing content to include all sections for articles but also Mile Markers and As the Wheel Turns.
- c. Put check points in place to track if all members are receiving the scanner magazine
- d. Increase all sections participation.
- e. Scanner is looking into access to LinkedIn through the PR committee.

Budget update

Final invoice for Winter Scanner from TNT Graphics

Invoice details						
#	Date	Product or service	Description	Qty	Rate	Amount
1.			-----3rd Qtr: Winter (December-February)-----			
2.			Editor Fees:			
3.		layout/design	3rd Qtr: Winter (December-February) 36 pages	1	\$3,297.00	\$3,297.00
4.		write/edit/proof	-edit (15) articles; includes Pres. Message, As the Wheel Turns, MileMarkers & proofing hard copy	1	\$1,788.00	\$1,788.00
5.		web development	-configure for digital publishing; eBlast graphic	1	\$310.00	\$310.00
6.			Office Expenses:			
7.		coordination	ad sponsorships management: invoice/renewals/ pursue new sponsors	1	\$400.00	\$400.00
8.			Printing and Mail:			
9.		printing	(2) color proofs for Kay (proofer) & Sandy Ivory	1	\$40.00	\$40.00
10.		printing	(720) scanners & prep (705) for mail	1	\$3,564.00	\$3,564.00
11.		postage	postage to mail (740) scanners	1	\$661.76	\$661.76
			Subtotal			\$10,060.76
			Sales tax			\$216.24
			Total			\$10,277.00

Summary of Advertisers and Amount

Advertiser Name	Ad Agreement for:	Ad size:	Amount:	Each Issue /Total	Winter '25
AECOM	summer '24 - spring '25 PO #1655394 per John's email	Half MUST incl PO# on invoice	\$500.00	Each	DUE
ASHE North East Penn	winter '25 - fall '25	(2) Full	\$4,400.00	Total	PAID
Bowman (formerly McMahon Associates, Inc)	spring '24 - winter '25	Full		Total	PAID
Bowman	(spring '24 outstanding)	Full	\$600.00	Total	DUE
Dewberry	summer '24 - spring '25	Half		Total	PAID
French & Parrello Associates	winter '25	Half	\$550.00	Total	PAID
Gibson-Thomas Engineering Co	summer '24 - spring '25	Quarter		Total	PAID
Johnson, Mirmiran & Thompson, Inc	winter '25 - fall '25	Quarter	\$400.00	Each	DUE
LaBella Associates	spring '24 - winter '25	Half		Total	PAID
Markosky Engineering Group, Inc.	summer '24 - spring '25	Quarter		Total	PAID
Sucevic, Piccolomini & Kuchar Engineering	spring '24 - winter '25	Full		Total	PAID
Woolpert	fall '24 - spring '25	Full		Total	PAID
TOTAL			\$6,450.00		

Strategic Plan Initiatives:

Scanner Magazine will continue the awards program for SAY Scanner Article of the Year and People's Choice Award. This is to provide more visibility for the magazine as well as improve the quality of the articles and encourage visibility of the ASHE Strategic Plan Objectives by promoting the following article evaluation factors:

- **Value to the engineering profession**
- **Value to the community**
- **Innovation**
- **Photo quality/content connection**
- **Overall uniqueness**
- **Incorporates ASHE Strategic Objectives**

Awards are given at the Past President's Luncheon and Banquet Dinner at the national conference. Scanner is supporting the Sections and Regions by recognizing the author, section and region at the conference. Future plan is to include the evaluation factors as part of the guidelines for the articles. This applies specifically to #4 and #5 below. Above table shows the sections and regions that are impacted and recognized.

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
3. Did you provide support for any Section/Region activity, monetary or participation?
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most **impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region**)

5. How did your committee **empower or support the Regions this quarter?** (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)
6. What role, if any, did innovation and technology play in your committee activities this quarter?



Scholarship Committee Report

A lot of progress on the Scholarship Committee. Held several meetings with the committee. Exploring to provide student scholarships at the national level. Student Scholarships are key to the growth of our industry to help ensure our profession in the future.

Date: 1/06/2025
Report Period: 9/01/2024 – 01/01/2025

Committee Members

Glen Kartalis, PE, Chair	E-Mail glen.kartalis@aecom.com
JT Lincoln, PE Co-Chair	jlincoln@dewberry.com
Don DiZuzio, PMP	DDizuzio@tandmassociates.com
David Greenwood, PE	greenwoodda@cdmsmith.com
Stan Harris, PE	sharris80uk@gmail.com
Dave Stills, PE	dave.stills@greshamsmith.com
Sam Mody	smody@keller-engineers.com

Meetings Held since last Quarter:

Meeting held 9/27/2024 – Discuss next steps moving forward:

Received 501 3 C Approval,

The Following positions have been filled: Secretary (T. Morisi) and Treasure (S. Mody)

Meeting held 11/14/2024

By Laws Complete

Draft Scholarship Sponsor Flyer and Scholarship Applications prepared

Meeting held 12/13/2024 –

Review committee selected (JT Lincoln, S. Harris, D. Stills)

Following Documents are complete (Scholarship Sponsor Flyer, Scholarship Application) next step is to post on national website

The Following firms have made Sponsorship commitments: (Silver Level – AECOM, Keller)

Sharepoint Site has been created (T. Morisi) at the National Level Named “ASHE Scholarship Foundation”

Motion(s) to be brought before the National Board:

Nothing at this time.

Cumulative Committee activities:

IRS approved 501 3 c
Solicit donations. (flyer attached)
Post Application and get message out to the Sections (application attached)
By Laws complete
Sharepoint site complete
Committee recommends one \$10,000 scholarship.

Budget: No activity this quarter

Current Balance sheet –

Starting Balance:	\$2,000
EIN Filing (6/4/24) SM	\$319
1023 Form filing (9/3/24) GK	\$600
Remaining Balance:	\$1,081

Look Ahead Activities:

Create Link on National Website. (R. Cochrane)
Identify list of potential sponsors. (Current commitments: AECOM & Keller both at \$1,000)
Award first Scholarship winners at 2025 National Conference. (Video Acceptance)
Push Application to local sections to promote Scholarship process.
Next committee meeting (Jan 14th, 2025)

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

2025 National Scholarship Program

The **National Scholarship Foundation** (a 501(c)(3) organization) was established to provide scholarships to students who show exceptional leadership, character and interest in the Civil Engineering field.

Eligibility

Applicants must:

1. Attend college within a State where there is an ASHE Section. Provide evidence of enrollment.
2. Be currently enrolled full-time in an undergraduate program at an Accreditation Board for Engineering and Technology (ABET) college / university.
3. Enrolled in a Civil Engineering program.
4. Past recipients will not eligible.

Evaluation Criteria

Final selection of the scholarship winners will be decided by a selected scholarship advisory committee based on the following criteria:

- ✓ **25% - Letter of Recommendation:** Each applicant must submit **one recent (within the last 6 months) letter of recommendation**, from someone familiar with the applicant's educational and career goals or from someone in the community (such as an employer, clergy, Boy or Girl Scout leader). The recommendation cannot be from a relative.
- ✓ **30% Application Essays** (15% Part A, 15% Part B) - Each applicant must submit the required essays for the topics shown on page 3 of 4.
- ✓ **20% - Extracurricular Activities** or achievements, Community Service/ Volunteering
- ✓ **15% - College Transcript**
- ✓ **5% - Student ASHE member** OR participation/volunteering at ASHE events/meetings.
- ✓ **5% - Complete Application package in single PDF file** (Page 2, 3, 4 of application form; Resume, and Letter of Recommendation)

Complete application in a single PDF format Due by: March 5, 2025

**Submit via email to: Glen Kartalis, Committee Chair at
ASHEnationalscholarship@ashe.pro**

The recipient(s) will be notified in advance and is encouraged to attend the 2025 ASHE National Conference held in Pocono Mountains Kalahari Resort to accept the Award on Saturday June 7, 2025.

The Scholarship Check will be made payable to the recipient's name and presented during the Scholarship Awards. The number and amount of scholarships will be determined by the ASHE National Scholarship Committee. Recipients who interrupt their studies during the academic year for which the scholarship is awarded shall forfeit the scholarship. Exceptions are given for military or medical reasons.

For more information or to complete the form online visit: ASHE.pro

2025 Scholarship Application Form

Student Information

Name _____

Home Address _____

City _____ State _____ Zip _____

Telephone _____ E-mail: _____

Name of College/University: _____

Major: _____ Graduation Year: _____

Current Cumulative Grade Point Average _____

Please briefly describe your participation in the following:

Extracurricular Activities / Work Experience: (Answer in the space provided OR use an additional 8 1/2" X 11" sheet of paper if necessary)

Community Service: (Answer in the space provided OR use an additional 8 1/2" X 11" sheet of paper if necessary)

Please list any honors or awards you have received: (Answer in the space provided OR use an additional 8 1/2" X 11" sheet of paper if necessary)

Include a resume with this application*



Essays

Answer the following in the space provided **OR** use an additional 8 1/2" X 11" sheet of paper if necessary.

A. Essay Topic: In 200-750 WORDS:

What's your greatest achievement?

College Authority Recommendation Form

Please submit this Form by **March 5, 2025** as part of the application package.

Office Use Only

Approve:

Disapprove:

Student
(ID & Signature)

Student College ID Number _____

Signature of Applicant _____ Date _____

Remarks: _____

College/University Authority Recommendation:
(To be signed by College Professor/Advisor)

I hereby certify that the applicant for the scholarship is currently registered at our college as full time in the undergraduate program.

Applicant is currently in (please check one)

Freshman _____, sophomore _____, junior _____, senior _____

None of the above _____

Name: _____ Day Time Phone Number: _____

e-mail: _____

Title: _____ Name of College: _____

Signature: _____ Date: _____

Remarks: _____

***Each applicant must submit **one recent (within the last 6 months) letters of recommendation** from someone familiar with the applicant's educational and career goals or from someone in the community (such as an employer, clergy, Boy or Girl Scout leader). Recommendation cannot be from a relative. **This form can be submitted along with the application.**

NATIONAL SCHOLARSHIP FOUNDATION

Did you know that ASHE has given out over \$3 million to charities and scholarships since our inception?

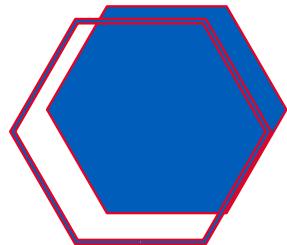
We need your help to provide more scholarship opportunities!

One of ASHE's goals this year is to support the youngest members of our industry and future organization by announcing our 1st National Scholarship. This scholarship will encourage and provide engineering students the opportunity to make the world a better place through education.

Now is your chance to be a part of this amazing initiative! Please consider sponsoring our 1st National Scholarship as we look to provide engineering students \$10,000 worth of scholarship money to encourage them to fulfill their dream in advancing our industry. The ASHE Scholarship Foundation is set up as a 501(c)(3) corporation to benefit our donors.

Being an advocate of the Transportation Industry is at the heart of why ASHE exists. We are about communication, education, networking, and fellowship. Let's do our part to support our profession by giving engineering students the same opportunities that we had!

Thank you!
Glen Kartalis & J.T. Lincoln
Co-Chairs, National Scholarship Initiative



Levels

Gold	\$2,500
Silver	\$1,000
Bronze	\$ 500

Reach Out!

glen.kartalis@aecom.com
jlincoln@dewberry.com



COMMITTEE STATUS REPORT

Strategic Plan Committee

The purpose of the Strategic Plan Committee is to draft, and refresh as necessary, the ASHE organization Strategic Plan. The Committee promotes and monitors the organizational performance metrics and channels actions towards achieving the strategically desired outcomes and long-term goals.

Date: December 18, 2024

Report Period: September 2024 to January 2025

Committee Members	E-Mail	
Kathryn Fink, Chair	kathryfink@pa.gov	
Nikole Cao, Board Liaison	ncao@bgeinc.com	
Stan Harris, National Past President	sharris80uk@gmail.com	
Kirsten Bowen	knbowen@mbakerintl.com	216-633-1163
Leigh Lilla, Past National President	llilla@nelson-construction.com	727-784-7624
Nancy Morisi	nmorisi@ashe.pro	

Meetings held since the previous Quarterly Report

- No meetings since previous report

Motion(s) to be brought before the National Board:

N/A

Discussions to be brought before the Board:

1. Committee membership, still open to new people to join the committee. Looking for someone to transition into the Chair position over the next few months because Kathryn is becoming National 2nd V.P.
2. Please remind Section and Region leaders to use the new Section/Region Report Templates, so we will receive information regarding Strategic Plan progress. Remind National Committee Chairs to use the new template for Committees.
3. Operations and Oversight Committee will present the newly draft Health Assessment Form to the Board.

Status of action items:

Working with the Operations and Oversight Committee to finalize the Section Health Assessment. Establishing a plan to distribute the assessment and explain the purpose to Sections. Would like this to be done personally and not through a mass distribution email. National Directors will need to assist with this effort.

Budget update

1. 2024 - 2025 Budget: \$0
2. Expenditures – List items and \$ spent this quarter:
 - a. N/A
3. Current Budget Balance: \$0
4. List any Non-Budget Items that should be considered.

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
No response
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
No response.
3. Did you provide support for any Section/Region activity, monetary or participation?
No response
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region)
No response
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)

N/A during the previous quarter.
6. What role, if any, did innovation and technology play in your committee activities this quarter?
No response



COMMITTEE STATUS REPORT

Technology Committee

Ensure that information technology (IT) is used appropriately and best serves ASHE.

Date: 1/3/25

Report Period: Winter 2025

Committee Members

	<u>E-Mail</u>
Mindy Sanders, Chair	mindy.sanders@jacobs.com
Michael Bywaletz, Co-Chair	Mbywaletz@drmp.com
Nimish Desai, Board Liaison	ndesai@dewberry.com
Dick Cochrane, WebMaster	RCochrane@ashe.pro
Jacob Morisi, WebHost	jmorisi@jmserversolutions.com
Tom Morisi	ashenationalsecretary@ashe.pro
Sunserea Gates	sgates@vhb.com
Kathy Johnson	kathy.johnson@mbakerintl.com
Charlie Flowe	CFlowe55@gmail.com

Meetings held since the previous Quarterly Report

1. 10/9/24 - Meeting to discuss membership database
2. 11/21/24 - Meeting to discuss membership database
3. 12/18/24 - Meeting to discuss membership database

Motion(s) to be brought before the National Board:

Motion to enforce use of ASHE.pro domain for all Sections, using redirects as needed, and adopting updated guidelines

Discussions to be brought before the Board:

Membership Database – The Committee is not yet prepared to make a recommendation. At this time the committee is limiting their focus on comparing third-party service providers and compiling a table comparing various elements and capabilities of them.

Status of action items:

Continued research into Third Party Membership Applications

- Discussed at 8/28/24 Meeting; Additional research needed for committee to provide a recommendation
- Next Steps: Meetings with Star Chapter and other potential vendors; Determine if it's possible for individual Sections memberships to roll up to National. If, not determine a methodology to do so.

Budget update

1. 2024-2025 Budget: \$8,500

Item	2024/2025 Budget	Previous Expenses	Current Expenses	Balance
JMSS – Contracted (Expires 5/31/25)	\$8,200.96	\$1,400.16	\$3,720.32	\$3080.48

JMSS – Unallocated/Non-contracted	\$299.04	\$0	\$0	\$299.04
Total	\$8,500.00	\$1,400.16	\$3,720.32	\$3,379.52

2. Spent:
 - Previous Balance: \$6,800.80 (September 2024)
 - \$1,400.16 spent this quarter (August 2024 – December 2024)
 - a. Hosting through JMSS - \$2,720.32
 - b. Security Updates - \$1,000
3. Current Budget Balance: \$3,379.52
4. List any Non-Budget Items that should be considered – None

Strategic Plan Initiatives:

1. Did the Committee support the Regions/Sections to add members in the category of government agency or contractor supplies?
 - a. This is not a direct task for the Technology Committee. However, an updated Membership Database if initiated is expected to aid this initiative.
2. How did your Committee support the Regions/Sections to continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative (Example: any community service activity, community outreach, educational activity for members).
 - a. This is not a direct task for the Technology Committee. However, an updated Membership Database and online method to help facilitate events if initiated is expected to aid this initiative.
3. Did you provide support for any Section/Region activity, monetary or participation?
 - a. This committee continues to help facilitate Cloud and Website requests as needed.
4. How did your Committee support specific Regions/Sections to produce a robust program this quarter? If applicable, provide a brief narrative (highlight the most impactful events, activities, and the benefits that your Committee was able to contribute to the specific Section/Region)
 - a. N/A
5. How did your committee empower or support the Regions this quarter? (example: assigning a specific task to the Region leaderships, or preparing materials at the Region level)
 - a. N/A
6. What role, if any, did innovation and technology play in your committee activities this quarter?
 - a. See below for updates

Cloud

- Access is currently available for the National Board and Committees See Secretary's Report for more information.
 - Access Management – This will be administered by the Board and we will need to determine the best way to maintain a list from the sections of who should have access.
 - The Committee will work on the following questions: Is there anything that needs to be documented for users such as instructions for access, best practices, storage limitations, etc. and made into an official document? Will that be the responsibility of this Committee to grant access, etc. once it is fully operational?

ASHE.pro

- Recommending to enforce use of ASHE.pro. Guidelines have been updated.

Membership Database

- Additional Security work is complete.
- Potential Database Redevelopment
 - Recent Activity
 - Ongoing discussion of the extent of the changes and what the solution should incorporate
 - Additional research needed before we can make a recommendation to the Board based on costs and pros/cons of different solutions.
 - Everyone seemed to agree on the following:
 - We are searching for a platform to allow Sections to fully manage their members, payments, events, etc.
 - If it does not have the capabilities to “roll up” the data to National, we should devise a way to export data to submit to the National Secretary. However, this does not appear to be a high priority of committee members, against recommendation of Chair
 - It needs to be scalable so that not all sections have to use it immediately

Attachments

- Updated D37 ASHE WEBSITE GUIDELINE PROCEDURES (Clean Copy & Markup)

ASHE WEBSITE GUIDELINE PROCEDURES

ASHE National recommends that Regions and Sections develop and maintain a website as a convenience to members and to advance the goals of the organization. National Conference guidelines require websites to be developed for each National Conference. These Websites provide a centralized locations for ASHE subsidiaries to effectively communicate and to promote to ASHE.

Section Subdomains

To support these guidelines, National provides complimentary hosting services to its subsidiaries Region, Section, and Conference domain names are made available as sub-domains to National's domain of ashe.pro (i.e. www.georgia.ashe.pro).

While it is not a requirement for sections to store their website files on this domain, all Sections must use their assigned subdomain on any publications (including web pages) where the website domain is visible within the text of such publication. Sections using their own hosting site or using a third party platform outside of the ashe.pro domain must use a redirect feature to accomplish this.

Sub-domain names, hosting login credentials, subdomain redirect assistance, and assistance accessing the server to host your website can be obtained by contacting the current ASHE National Technology Chair (See <https://ashe.pro/organization/committees/>).

The hosting services provide the following features and limitations for each Sub-domain*:

- Dedicated Control Panel
 - Includes the option to install and manage the WordPress application
- 10 GB Storage
- 50 GB Monthly Bandwidth Transfer
- 5 FTP Accounts
- 20 Email Addresses
- 5 Databases
- 5 Parked Domains
- Email sent from the Site are limited to 100/emails/hour

*Subject to change on an annual basis - see current Hosting Contract

The limits of these features can be modified on a case-by case basis within reason by contracting directly with the web host: J.M. Server Solutions (Jake Morisi, jmorisi@jmserversolutions.com).

When a new Section is chartered, the National Website Committee must establish the Section's website domain name in cooperation with the new Section. Upon completion of the new Section's website, the National Technology Committee will review the Section website in a timely manner. When accepted, a link will be provided to the new section's website from the National Website.

The National Technology Committee will initially and periodically review the Region, Section, and Conference Websites for adherence to the guidelines in this document. If the subsidiary's

website is found to be out of compliance, the applicable administration will be notified and requested to comply with the Guidelines as soon as possible. If the violating website is not brought into compliance in a timely manner, the link to the offending website may be removed from the National Website.

Region, Section, and National Conference Websites must meet the following guidelines:

1. Support the mission and values of ASHE.
2. Content, graphic, advertisements, and links must be appropriate in nature and be consistent with the mission and values of ASHE.
3. Be designed in accordance with the ASHE Branding Guidelines. (D41-BRANDING-GUIDELINES)
4. Include the ASHE Mission Statement.
5. Provide a link to the ASHE National Website (www.ashe.pro)
6. Provide current contact information or a method to contact appropriate administrators.
7. Provide easily accessible membership information.

Additional Guidance for Section, Region, and National Conference Websites

ASHE National encourages Sections, Regions, and National Conference to be creative in developing their website according to common practices. ASHE Subsidiaries may use an outside developer if procured separately. A simple WordPress template has been developed and can be provided upon request. Regardless of development methods employed, the following good practices should be followed:

1. Navigation should be easy for a user unfamiliar with ASHE to find information about the section and the National organization.
2. The site should provide expected information including details of upcoming events, scholarships, and leadership roles as applicable.
3. The web pages should be designed to quickly load.
4. The site should be developed with responsive design features (i.e. easy to read on devices of all sizes.)
5. To provide access for a broad user base, the website should be developed with accessibility in mind. Refer to guidelines contained in W3C Web Content Accessibility Guidelines (<https://www.w3.org/WAI/standards-guidelines/wcag/>).
6. In the likelihood that the site will need to be maintained by someone other than the original developer, any HTML and CSS coding that is implemented should be clean and easy to follow. Semantic HTML design is recommended so the intent of the code is clear.

Guidelines for Website Links and Advertisements

ASHE.pro and its Sub-Domains may elect to provide opportunities for consultants, contractors, and suppliers to advertise on their sites. Such advertisements must be appropriate in nature and be consistent with the mission and values of ASHE.

Advertisements on the National website (ASHE.pro) are currently provided by the third-party

vendor, Multiview. Procedures and requirements for advertisements on ASHE Sub-Domains are established by their administrations.

Guidelines for Use of Imagery

Adding visuals to your website improves the overall member experience. It is the responsibility of each Section/Sub-Domain to ensure that appropriate permission has been obtained to use any image on the site to avoid potential violation of copyright.

It is equally important that individuals shown online have agreed to their online use. Additionally, images containing children are discouraged.

Additional Guidance for National Conference Web Sites

National Conference Websites must meet the requirements of D37-WEBSITE-GUIDELINE-PROCEDURES.

In addition, the following are recommended:

1. Each aspect of the conference, such as guest tours, technical program, technical tours, golf, entertainment, sponsorship, etc., should have a self-contained page, or section, easily found by navigation.
2. The overall conference agenda should be easily found by navigation in a page/section separate from registration page(s). A printable (PDF) Agenda should be provided.
3. Provide information about what guests can expect to experience for all events including Guest tours, technical tours, and entertainment events. Printable event information should be provided.
4. For outside events, such as guest and technical tours, links to the venue websites should be provided. Links to outside venues should open in a new window or tab.
5. To take full advantage of the capabilities of the internet, links should be provided liberally to items such as technical session presenters, including but not limited to LinkedIn.
6. Sponsor logos should be sized in proportion to the amount or value of the sponsorships. Sponsor logos or names should link to each sponsor's website.
7. The link to third-party registration should open in a new window and/or provide a return link to the conference website.
8. Provide an intuitive registration process that easily allows attendees to edit their selections.

ASHE WEBSITE GUIDELINE PROCEDURES

ASHE National recommends that Regions and Sections develop and maintain a website as a convenience to members and to advance the goals of the organization. National Conference guidelines require websites to be developed for each National Conference. These Websites provide a centralized locations for ASHE subsidiaries to effectively communicate and to promote to ASHE.

Section Subdomains

To support these guidelines, National provides complimentary hosting services to its subsidiaries Region, Section, and Conference domain names are made available as sub-domains to National's domain of ashe.pro (i.e. www.georgia.ashe.pro).

While it is not a requirement for sections to store their website files on this domain, all Sections must use their assigned subdomain on any publications (including web pages) where the website domain is visible within the text of such publication. Sections using their own hosting site or using a third party platform outside of the ashe.pro domain must use a redirect feature to accomplish this.

Sub-domain names, hosting login credentials, subdomain redirect assistance, and assistance accessing the server to host your website can be obtained by contacting the current ASHE National Technology Chair (See <https://ashe.pro/organization/committees/>).

The hosting services provide the following features and limitations for each Sub-domain*:

- Dedicated Control Panel
 - Includes the option to install and manage the WordPress application
- 10 GB Storage
- 50 GB Monthly Bandwidth Transfer
- 5 FTP Accounts
- 20 Email Addresses
- 5 Databases
- 5 Parked Domains
- Email sent from the Site are limited to 100/emails/hour

*Subject to change on an annual basis - see current Hosting Contract

The limits of these features can be modified on a case-by case basis within reason by contracting directly with the web host: J.M. Server Solutions (Jake Morisi, jmorisi@jmserversolutions.com).

When a new Section is chartered, the National Website Committee ~~shall~~must establish the Section's website domain name in cooperation with the new Section. Upon completion of the new Section's website, the National Technology Committee will review the Section website in a timely manner. When accepted, a link will be provided to the new section's website from the National Website.

The National Technology Committee will initially and periodically review the Region, Section,

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and Conference Websites for adherence to the guidelines in this document. If the subsidiary's website is found to be out of compliance, the applicable administration will be notified and requested to comply with the Guidelines as soon as possible. If the violating website is not brought into compliance in a timely manner, the link to the offending website may be removed from the National Website.

Region, Section, and National Conference Websites ~~shall~~must meet the following guidelines:

1. Support the mission and values of ASHE.
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5. To provide access for a broad user base, the website should be developed with accessibility in mind. Refer to guidelines contained in W3C Web Content Accessibility Guidelines (<https://www.w3.org/WAI/standards-guidelines/wcag/>).
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2. The overall conference agenda should be easily found by navigation in a page/section separate from registration page(s). A printable (PDF) Agenda should be provided.
3. Provide information about what guests can expect to experience for all events including Guest tours, technical tours, and entertainment events. Printable event information should be provided.
4. For outside events, such as guest and technical tours, links to the venue websites should be provided. Links to outside venues should open in a new window or tab.
5. To take full advantage of the capabilities of the internet, links should be provided liberally to items such as technical session presenters, including but not limited to LinkedIn.
6. Sponsor logos should be sized in proportion to the amount or value of the sponsorships. Sponsor logos or names should link to each sponsor's website.
7. The link to third-party registration should open in a new window and/or provide a return link to the conference website.
8. Provide an intuitive registration process that easily allows attendees to edit their selections.



ASHE National Board Meeting Minutes
January 11, 2025

Attachment 2: Section/Region Reports



REGION REPORT

Great Lakes Region (08/10/2024 to 01/03/2025)

Officers

President	Kirsten Bowen	Email	knbowen@mbakerintl.com
Vice President	Ron Mattox	Email	ron.mattox@woolpert.com
Secretary	Katie Dillenburger	Email	katiедillenburger@bayerbecker.com
Treasurer	Jamie Scott	Email	jscott@bramhall-engineering.com

Activities:

The following is a summary of key activities for this quarter:

- The first Great Lakes Region Conference was held on September 10, 2024.
- October 7, 2024 – Great Lakes Region Board Meeting – Summary follows.
 - Secretary's Report – 39 communications sent to the Sections
 - Membership – GLR membership stands at 1,170 up from 1,115
 - Treasurer's Report

Operating Budget	(as of 01/03/2025)
Starting Balance (08/09/2024)	\$15,386.51
Revenue	\$9,876.00
Expenses	\$6,815.65
Ending Balance	\$18,446.86

- National Director's Report
- Region Funding Directive Update – 75 paid registrations for the first GLR Conference
- Bylaws – adjustments to terms proposed at 2 years, one term only, desirable to rotate president through the sections (regional director to VP to President)
- Budget/Audit
- Scanner – Paul Keiffer chair with Katie Tedder to assist
- Nominating Committee – National 2nd VP, region vote due to National 12/01/2024, awards for next year nominations due 02/01/2025, region board members terms end in January
- PIN
- Considering future GLR conference, frequency, location, content, etc.

Events scheduled during next quarter:

Date:	01/17/2025	Event:	Great Lakes Region Board Meeting
Date:		Event:	

Miscellaneous Items:

- None

Strategic Plan Initiatives:

- Did the Sections within your Region add members in the category of government agency or contractor/supplier?

One reported by the Derby City Section and additional members were also noted by the Lake Erie Section and the Central Dacotah Section

- How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members)

Community service activities were reported by several GLR sections including highway clean up and food drive programs. Most GLR sections reported scholarship programs as well.

- How did your Region produce a robust program this quarter? If applicable, provide a brief narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)

Collectively, the GLR sections hosted the following events:

# Lunch Meetings	20	# Breakfast or Evening Meetings	2
# Technical Sessions	9	# Networking Meetings	13
# Charitable/Community service activities	1	# Young Member Events	1
# Cutting-edge/Technical Session	0		
Comments:			

- How did National empower or support your Region this quarter?

The first Great Lakes Region Conference was held on September 10, 2024.

- What role, if any, did innovation and technology play in your Region activities this quarter?

NA

Milestones:

The following is a summary of key milestones for this quarter:

- NA

End of Report



SECTION REPORT

Central Ohio (October 2024 – December 2024)

Officers:

President:	Chad Rundle	crundle@dlz.com	2024 – 2025
1 st Vice President:	Dan Schmuhl	dschmuhl@cmtran.com	2024 – 2025
2 nd Vice President:	Danny Soroka	danny.soroka@burgessniple.com	2024 – 2025
Secretary:	Mike Taricska	Mike.Taricska@burgessniple.com	2024 – 2025
Treasurer:	Waleed Al-Sharkawi	waleed.alsharkawi@burgessniple.com	2024 – 2025

Activities:

The following is a summary of key activities for this quarter:

- Held our annual ASHE Regional luncheon at the Ohio Transportation Engineering Conference (OTEC) in October.
- Held our annual ASHE Ethics event in December.

YTD Operating Budget (As of 12/2024)		Membership (As of 9/2024)	
Starting Balance	\$57,516.83	Starting Membership	219
YTD Revenue*	\$14,020.53	Losses	0
YTD Expenses*	\$24,167.60	Gains	9
Ending Balance**	\$47,369.76	Ending Membership (paid)	228

**Note YTD represents fiscal year, not calendar year*

Events scheduled during next quarter:

Date: January	Event: Quarterly Highway Cleanup
Date: March	Event: Annual Scholarship Fundraiser

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No.

Note membership drive or events intended to bring in new members: Held annual Ethics event.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):

In January, we will continue to support the highway industry by holding our quarterly Highway Cleanup event at our sponsored I-670 interchange and will hold our Annual Scholarship fundraiser event in March.

- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

We organized and sponsored a wide variety of events this quarter, including the first ever Regional Conference, OTEC Luncheon and Ethics event.

# Lunch Meetings (BOD and event)	1	# Breakfast or Evening Meetings	1
# Technical Sessions	1	# Networking Meetings	1
#Charitable/CommunityService Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session	0		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)

First ever Regional Conference was held in Columbus in September.

- What role, if any, did innovation and technology play in your Section activities this quarter?

None.

Milestones:

The following is a summary of key milestones for this quarter:

End of Report



SECTION REPORT

Bluegrass Section, KY (From – 09/01/2024 to 12/31/2024)

Officers

President:	Michael Draper	mdraper@dlz.com
Vice President:	Tim Robinson	tims.robinson@ky.gov
Secretary:	Diana Radcliffe	dradcliffe@bfwengineers.com
Treasurer:	Lee Carlisle	lacarlisle@jmt.com

Activities:

The following is a summary of key activities for this quarter:

- ❖ ASHE Hospitality Room at the Annual ACEC/KYTC Partnering Conference on 09/04/2024 in Lexington KY.
- ❖ ASHE BG Joint Member meeting with WTS (Women in Transportation) on 10/10/2024 in Frankfort, KY.

Boday Borres from KY Division of FHWA spoke to the participants and discussed diversity in the Transportation Industry particularly FHWA.

- ❖ ASHE Board Meeting was held (Virtual) on 10/23/2024
- ❖ ASHE BG Member Meeting was held on 11/26/2024.

A Presentation was given for a unique project for a Bridge demolition over the KY River in Frankfort KY. The Consultant and the Consultant discussed the project.

- ❖ ASHE Board Meeting was held (Virtual) on 12/19/2024

Operating Budget (As of 12/31/2024)		Membership (As of 12/31/2024)	
Starting Balance	\$20,247.00	Starting Membership (09/31/2024)	143
Revenue	\$12,522.13	Losses	2
Expenses	\$12,526.28	Gains	8
Ending Balance	\$14,489.29	Ending Membership (paid)	151

Events scheduled during next quarter:

Events tentatively scheduled during the next quarter are shown below. Others may be added as needed.

Date: 01/15/2025	Event: ASHE Member Meeting
Date: 02/20/2025	Event: ASHE Board Meeting
Date: 03/20/2025	Event: ASHE Meeting
Date: 04/17/2025	Event: ASHE Board Meeting

Miscellaneous Items:

Strategic Plan Initiatives:

Did your Section add any members in the category of government agency or contractor/supplier?

- ❖ See table for membership information. The Bluegrass Chapter continues to grow in numbers.

How did your Section continue as a multi-faceted organization by expanding our purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):

- ❖ The Bluegrass Chapter continues to outreach to the University of Kentucky and other schools to provide scholarships to individuals who have an interest in the Highway industry.
- ❖ A scholarship was offered this semester which had 9 Applications. The scholarship committee reviewed the scholarship applications. It was decided that one scholarship of \$2000 would be awarded this semester.
- ❖ The scholarship was awarded in person to the recipient at the Bi-Monthly Meeting in November.
- ❖ We reached out to consultants and suppliers in the area to cultivate new relationships and memberships.

How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section):

- ❖ ASHE Hospitality Room at the Annual ACEC/KYTC Partnering Conference on September 4th in Lexington KY. This event was a networking opportunity and helped to promote ASHE to potential members.
- ❖ ASHE BG Joint Member meeting with WTS (Women in Transportation) on 10/10/24 in Frankfort, KY. This meeting was an event with a Diverse Women's group that was beneficial to gain new and more diverse members.
- ❖ ASHE Day at Churchill Downs, Joint event with Derby City Section on 11/08/24. This event was beneficial to our members and was a networking community event.

Comments: Networking happens before and after lunch meetings and at events.

# Lunch Meetings	4	# Breakfast or Evening Meetings	0
# Technical Sessions	0	# Networking Meetings	4
#Charitable/CommunityService Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session	0		
Comments:			

How did National or the Region empower or support your Section this quarter? (If applicable)

- ❖ Not applicable this quarter.
- ❖ Continued support through providing membership certificates & pins that continue to be given out at the May Meeting.

What role, if any, did innovation and technology play in your Section activities this quarter?

- ❖ The Bluegrass Chapter is continuing to learn about the new website and the capabilities for the Star Chapter program. We are providing online services for renewing memberships and sending notices to our members for meetings and paying for lunch online as a benefit to our members.
- ❖ We have updated our online service that Star Chapter provides to allow up to 300 members in the database. This change is due to our chapter's initial 150-person limit, and we are at that limit. We are continuing to consider new features as we can to help our members.

Milestones

The following is a summary of key milestones for this quarter:

- ❖ Online membership and notification continuing with the yearly dues notifications. We have received membership renewals online for many of our members.
- ❖ Online payment for lunch continues to be available. Members enjoy paying online as it gives them a receipt for their companies to reimburse them or they can pay with their company credit card. The online payment capability is a convenient service for the members as well.
- ❖ Our Corporate Sponsors enjoy the continued ability to pay for multiple meeting attendees from one account.

End of Report



SECTION REPORT

Cuyahoga Valley Section (August, 2024 – December, 2024)

Officers

President:	Matt Johnson	mjohnson@palmernet.com
Vice President:	Santino Piccoli	s.piccoli@tencategeo.com
Secretary:	Scott Basinger	smbasinger@starkcountyohio.gov
Treasurer:	Denny Flechtner	Denny319@att.net

Activities:

The following is a summary of key activities for this quarter:

- September 10-11 ASHE Great Lakes Region Conference
- September 27 Trap Shoot
- December 11 Annual Holiday Party

Operating Budget (As of 12/31/24)		Membership (As of 12/31/24)	
Starting Balance	\$12,428.10	Starting Membership	112
Revenue	\$4,896.25	Losses	11
Expenses	\$5,668.70	Gains	3
Ending Balance	\$11,655.65	Ending Membership (paid)	104

Events scheduled during next quarter:

- January 14 SUM-8-1.75 joint mtg with Lake Erie Section
- February 19 Engineer's Week Banquet
- March Annual Billiards Tournament
- March Outstanding Highway Projects presentation

Student Chapter Update:

None.

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings (BOD and event)	1	# Breakfast or Evening Meetings	1
# Technical Sessions	0	# Networking Meetings	2
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones:

The following is a summary of key milestones for this quarter:

End of Report



SECTION REPORT

Derby City Section, Louisville KY (September 2024 to December 2024)

Officers

President:	Katie Rowe	katie.rowe@greshamsmith.com
Vice President:	Kenny Carrico	kenny.carrico@ky.gov
Secretary:	Brian Meade	brian.meade@aecom.com
Treasurer:	Jonathan Berry	john.berry@burgessniple.com

Activities:

The following is a summary of key activities for this quarter:

- Event: ASHE Hospitality Suite at ACEC/KYTC Partnering Conference on September 5, 2024
- Derby City Section Meeting (joint meeting with Bluegrass Section) on October 10, 2024. Presenter was Boday Borres (FHWA – Kentucky Division)
- Event: ASHE Derby City Day at the Downs Event at Churchill Downs on November 8, 2024
- ASHE Derby City Board of Directors Meeting held November 21, 2024

Operating Budget (As of 11/21/2024)		Membership (As of 11/21/2024)	
Starting Balance	\$14,645.29	Starting Membership	87
Revenue	\$3,998.02	Losses	1
Expenses	\$7,444.00	Gains	3
Ending Balance	\$11,199.31		
Scholarship Fund	\$930.00		
Available Balance	\$10,269.31	Ending Membership (paid)	89

Events scheduled during next quarter:

Date: Jan 2025	Event: ASHE Derby City Section meeting
Date: Feb 13, 2025	Event: ASHE Derby City Section Board of Directors Meeting
Date: March 2025	Event: ASHE Derby City Event at TopGolf

Miscellaneous Items:

Corporate Sponsorship - AECOM, Michael Baker, Gresham Smith, Burgess & Niple, WSP, Louisville Metro Public Works, GAI, HDR, Palmer

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **Yes – 1**

Note membership drive or events intended to bring in new members: **Our Section sponsors a Hospitality Suite at the annual ACEC/KYTC Partnering Conference and we have an annual Day at the Downs (Churchill Downs) event. Possible adding an event for TopGolf. These events are targeted at new membership.**

- How did your Section continue as a multi-faceted organization by expanding our purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section):

# Lunch Meetings (BOD and event)	3	# Breakfast or Evening Meetings	0
# Technical Sessions	1	# Networking Meetings	2
#Charitable/CommunityService Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session	0		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable) **ASHE Section Officer Training was provided by National and was attended by several Derby City officers.**
- What role, if any, did innovation and technology play in your Section activities this quarter? **Section Webpage provides section information (leadership, contact information, section membership application, events, etc.)**

Milestones

The following is a summary of key milestones for this quarter:

- **ASHE Derby City – New Officers**

End of Report



SECTION REPORT

Lake Erie Section (September 2024-December 2024)

Officers

President:	Brian Sears	bsears@smeinc.com	Term Ends May 2025
Vice President:	Tom Flask	tflask@lbjinc.com	Term Ends May 2025
Secretary:	Kathy Johnson	kathy.johnson@mbakerintl.com	Term Ends May 2025
Treasurer:	Steve Tyneski	steven.tyneski@dot.ohio.gov	Term Ends May 2025

Activities:

The following is a summary of key activities for this quarter:

- September 17, 2024 (In person attendance 137) ODOT Deputy District Directors and Capital Program Administrators Event held at the Holiday Inn, Independence.
- October 1, 2024 Transportation Tuesday at Boss Dog Brewing in Cleveland Heights. 12 Registered guests.
- October 29, 2024 (In person attendance 74) Representatives from Osborn Engineering and Port of Cleveland presented. Held at the Holiday Inn, Independence.
- November 12, 2024 Board Meeting (11 in person) Voted to nominate Kathy Johnson for National Director position, voted on a full page ad in Conference program, and discussed bud trip to National Conference as well as larger September event to host National Board under Jim Shea's presidency.
- November 13, 2024 Volunteering at the Greater Cleveland Food Bank,
- December 9, 2024 (In person attendance 72) ODOT presented on TSMO successes across the District. Held at the Holiday Inn, Independence
- December 11, 2024 Northeast Ohio Joint Engineering Society Party. Partnered with WTS, ASCE, ABCD and ACEC. Held at the Harp.

Operating Budget (As of 12/01/24)		Membership (As of 1/2/25)	
Starting Balance (8/30/24)	\$37,475.38	Starting Membership (3/14/24)	249
Revenue	\$11,435.50	Losses	0
Expenses (\$9411.00 Region Conference Reimbursement)	\$23,131.73	Gains	4
Ending Balance	\$25,779.15	Ending Membership (paid)	253

Events scheduled during next quarter:

Date: January 14	Event: Joint Event with Cuyahoga Valley Section
Date: February 11	Event: Engineering Ethics

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Yes

Note membership drive or events intended to bring in new members: N/A

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
 - We held our first community service event, volunteering at the Greater Cleveland Food Bank. We also held a food drive at our December event.
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings (BOD and event)	3	# Breakfast or Evening Meetings	0
# Technical Sessions	3	# Networking Meetings	2
#Charitable/CommunityService Activities	1	# Young Member Events	1
# Cutting-edge/Technical Session	0		

Comments: Held our third Transportation Tuesday happy hour. Continued the tradition of our joint engineering society holiday party with ACEC, ASCE, WTS and ABCD.

- How did National or the Region empower or support your Section this quarter? (If applicable)
 - N/A
- What role, if any, did innovation and technology play in your Section activities this quarter?
 - StarChapter is making our lives infinitely easier. Both scholarship and project of the year applications are now done with StarChapter forms online.

Milestones

The following is a summary of key milestones for this quarter:

- N/A

End of Report



SECTION REPORT

Northwest Ohio Section (from 9/4/2024 to 1/3/2025)

Officers

President:	Pete Bick, PE	Peter.Bick@toledo.oh.gov
Vice President:	Brian Kirk, PE	BKirk@manniksmithgroup.com
Secretary:	Amy Zimmerman, PE	azimmerman@dgl-ltd.com
Treasurer:	Rich Spino, PE	rspino@manniksmithgroup.com

Activities:

The following is a summary of key activities for this quarter:

- 9/19/2024 – Metroparks Toledo Update, Jennifer Van Horn, Chief Planning and Capital Projects Officer
- 11/21/2024 – ODOT District 2 Project Update, Kacey Young, Capital Programs Administrator

Operating Budget (As of 4/12/2024)		Membership (As of 09/4/2024)	
Starting Balance	\$6071.20	Starting Membership	51
Revenue	0.00	Losses	0
Expenses	\$483.87	Gains	0
Ending Balance	\$5587.33	Ending Membership (paid)	51

Events scheduled during next quarter:

Date: 1/16/2025	Event: Engineering Ethics, Ted Bennet, PE
Date:	Event:
Date:	Event:

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members: No, but we are actively attempting to add new members and contractors.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings (BOD and event)	2	# Breakfast or Evening Meetings	
# Technical Sessions	2	# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones

The following is a summary of key milestones for this quarter:

End of Report



SECTION REPORT

TRIKO Valley Section (from 7/01/2024 to 12/31/2024)

Officers

President:	Dan Ficker	dficker@palmernet.com
Vice President:	Shawn Mason	smason@structurepoint.com
Secretary:	Shawn Mason	smason@structurepoint.com
Treasurer:	Eric Kistner	eric.kistner@stantec.com

Activities:

The following is a summary of key activities for this quarter:

- August 22, 2024 – Board of Directors Meeting
- September 17, 2024 – General Membership Meeting
- October 22, 2024 - Board of Directors Meeting
- November 19, 2024 – General Membership Meeting
- December 3, 2024 – Holiday Party in partnership with WTS & ACEC
- December 17, 2024 – Board of Directors Meeting

Operating Budget (As of 11/19/2024)		Membership (As of 09/30/2024)	
Starting Balance (11/16/2024)	\$13,844.47	Starting Membership (7/01/2024)	149
Revenue	\$4,940.00	Losses	8
Expenses	\$6,064.63	Gains	10
Ending Balance	\$12,719.84	Ending Membership (paid)	151

Events scheduled during next quarter:

Date: 01/21/2025	Event: General Membership Meeting – Schramm Award Presentations & Voting
Date: 02/18/2025	Event: Board of Directors Meeting
Date: 03/18/2025	Event: General Membership Meeting – Annual CIP Presentations

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? None during the third quarter of 2024.

Note membership drive or events intended to bring in new members: The Triko Valley chapter is planning a membership drive at the University of Cincinnati and maybe the University of Dayton.

None during the third quarter of 2024. Community Service event scheduled for 09/28/2024 (Highway clean up) was rained out.

- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)
 - September 17, 2024 – General Membership Meeting – HAM-275 Smart Lane Project
 - November 19, 2024 – General Membership Meeting – Annual Ethics Program

# Lunch Meetings (BOD and event)	3	# Breakfast or Evening Meetings	0
# Technical Sessions	2	# Networking Meetings	1
# Charitable/Community Service Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session	0		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones

The following is a summary of key milestones for this quarter:

- None

End of Report



SECTION REPORT

Central Dacotah Section (from – 09/01/2024 to 12/31/2024)

Officers

President:	Matthew Schaible	mschaible@seh.com
Vice President:	Cary Yoder	cyoder@braunintertec.com
Secretary:	Sean Kelly	sean.kelly@kljeng.com
Treasurer:	Ryan Swanberg	ryswanberg@nd.gov

Activities:

The following is a summary of key activities for this quarter:

November Meeting: Concrete Finishing for Engineers

December Meeting: Bridge Preservation

Operating Budget (As of 09/01/2024)		Membership (As of 09/01/2024)	
Starting Balance	\$42,151.10	Starting Membership	76
Revenue	\$0.00	Losses	0
Expenses	\$0.00	Gains	0
Ending Balance	\$42,151.10	Ending Membership (paid)	76

Events scheduled during next quarter:

Date:	Event:
Date:	Event:

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Our section has numerous NDDOT employees as members and did add a few. We are still working to add more contractor/supplier members as well.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):

We continue to offer PDH's through our monthly meetings.

- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings (BOD and event)	2	# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments: We held 2 monthly meetings over lunch for different presenters. The presentations were all well received and well attended by membership.

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Used Microsoft Teams for the Virtual Attendance Option for our meeting

End of Report



SECTION REPORT

Circle City Section (from – 9/4/2024 to 11/8/2024)

Officers

President:	Dustin Quincy	dquincy@infrastructure-eng.com
Vice President:	Katie Tedder	Ktedder@infrastructure-eng.com
Secretary:	Paul Farlow	farlowpb@cdmsmith.com
Treasurer:	Scott Sandstrom	sandstroms@cdmsmith.com

Activities:

The following is a summary of key activities for this quarter:

- Board meetings held every two weeks
- Indianapolis Airport Authority presentation
- Hosted happy hour/networking event

Operating Budget (As of 11/8/2024)		Membership (As of 11/8/2024)	
Starting Balance (3/22/24)	\$16,525.43	Starting Membership (1/8/24)	66
Revenue	\$4,905.67	Losses	2
Expenses	\$9,831.52	Gains	0
Ending Balance	\$11,599.58	Ending Membership (paid)	64

Most expenses are for the Holiday party.

Events scheduled during next quarter:

Date: December 9th	Event: Social Event – Holiday Party
Date: January	Event: White Water Innovation District

Miscellaneous Items:

None at this time.

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

No

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We gave our members the opportunity to learn about a different mode of transportation by hosting the Indianapolis Airport Authority.

- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings (BOD and event)	1	# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	1
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments: See comments in section report above.

- How did National or the Region empower or support your Section this quarter? (If applicable)
None
- What role, if any, did innovation and technology play in your Section activities this quarter?
None

Milestones

The following is a summary of key milestones for this quarter:

- None

End of Report

REGION REPORT
 Mid-Atlantic Region
 (09/01/2024 to 12/31/2024)

Officers

President	Nick Ramirez	Email Address	nickr@viasinfrastructure.com
1 st Vice President	Brian Lusk	Email Address	brian.lusk@ice-eng.com
2 nd Vice President	Vacant	Email Address	Vacant
Secretary	John Harman	Email Address	engineerjohnvt@gmail.com
Treasurer	Joe Modica	Email Address	jmodica@mbpce.com

Activities:

The following is a summary of key activities for this quarter:

- November 15, 2024 – MA Region held Region meeting with Leadership Team.
- Several attempts were held to meet with committee to plan for Region Technical Conference. Planning underway
- John Midyette sadly passed away and it was decided for 2nd VP to move up to 1st VP role

Operating Budget	(as of 8/16/2024)
Starting Balance (date)	\$27,471.62
Revenue	\$8,000
Expenses	\$0
Ending Balance	\$35,471.62

Events scheduled during next quarter:

Date:	January	Event:	Next Region Board Meeting
Date:	March/April	Event:	MA Technical Conference
Date:	June	Event:	Next Region Board Meeting

Miscellaneous Items:

- Region continues to coordinate National communication items with Sections

Strategic Plan Initiatives:

- Did the Sections within your Region add members in the category of government agency or contractor/supplier?

Membership Diversity (As of 12/31/2024)		Membership Diversity (As of 12/31/2024)		% Gain/Loss
Consultant Members	707	Consultant Members	0	0
Government Members	58	Government Members	0	0
Contractor Members	6	Contractor Members	0	0

Note membership drive or related events: N/A

- How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members)
 - The Region Officers and National Directors attended local Section educational events, board meetings, and other networking events to support Sections and Section leadership. Additionally, planning for a MA Technical conference has commenced for Spring 2025.
- How did your Region produce a robust program this quarter? If applicable, provide brief a narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)

# Lunch Meetings	0	# Breakfast or Evening Meetings	0
# Technical Sessions	0	# Networking Meetings	0
# Charitable/Community service activities	0	#Young Member Events	0
# Cutting-edge/Technical Session			
Comments: The Region did not hold any program events. Region Officers attended their local Section Board meetings and membership events to support Section leadership.			

- How did National empower or support your Region this quarter?
 - National Directors coordinated with the Region on important topics from the National Board meeting.
 - National Directors coordinated with Region President and Secretary on distribution of National communications to the Sections.
- What role, if any, did innovation and technology play in your Region activities this quarter?
 - The Region, due to the geography of Board members, used virtual Teams meetings to hold our Board meetings and the meeting to vote for the National Director nominations.

Milestones:

The following is a summary of key milestones for this quarter:

MA Region is beginning to plan for Technical Seminar to be held in Spring 2025.

End of Report

SECTION REPORT

SECTION REPORT

Potomac Section *(from – 09/01/2024 to 12/31/2024)*

Officers

President:	Jesse Glasser	jesse.glasser@gmail.com
1st Vice President:	Kush Vashee	kvashee@rkk.com
2nd Vice President:	Micael Alemu	micaelabera@gmail.com
Secretary:	Thang Nguyen	thang.nguyen@volkert.com
Treasurer:	Paul Phillips	pphilips@rkk.com

Activities:

The following is a summary of key activities for this quarter:

- September 4th - ASHE Potomac dinner meeting with VDOT Northern Virginia District Office with seven VDOT speakers.
- October 9th - ASHE Potomac dinner meeting featuring Joe McAndrew, MDOT Assistant Secretary for Project Development and Delivery.
- October 26th – ASHE Young Member Hike/ Happy hour at Bear Chase Brewery
- November 13th – ASHE Potomac dinner meeting at DDOT HQ
- December 11th – ASHE Potomac holiday party

Operating Budget (As of 12/31/2024)		Membership (As of 12/31/2024)	
Starting Balance (9/1/2024)	\$52,837.86	Starting Membership (9/1/24)	186
Revenue	\$36,201.74	Losses	35
Expenses	(\$22,478.01)	Gains	22
Ending Balance	\$66,561.59	Ending Membership (paid)	173

Events scheduled during next quarter:

Date: 3/12/2024	Event: March Dinner Meeting
Date: 4/9/2024	Event: April Dinner Meeting
Date: 5/14/2024	Event: May Dinner Meeting

Miscellaneous Items:

- 2024-2025 Membership Renewal and Gold Sponsor sign up completed.
- Held first ever meeting at DDOT Headquarters
- Holiday Party. For the first time, we offered complementary tickets to last year's past speakers. Almost half of them attended, many from the public sector. We also made an annual donation of \$2,000 to Toys for Tots and had a food drive to help support local food banks.
-

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: None

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):
 - Had scheduled another Adopt-A-Highway cleanup event, but it was unseasonably cold in Virginia and the event was postponed.
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>4</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>1</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)
 - Regional was available to answer questions from the section as needed. We found the annual officer training that National hosted to be helpful and informative
- What role, if any, did innovation and technology play in your Section activities this quarter?
 - We continue to use LinkedIn to share photos of past events to generate interest. We also post flyers of upcoming meetings to advertise our events and make a social media presence. We utilize QR codes for our members to complete PDH's. We no longer distribute or collect hard copies to cut down on additional paper waste.

Milestones

The following is a summary of key milestones for this quarter:

- None

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 5/31/2024)		MEMBERSHIP DIVERSITY (as of 5/31/2025)		% GAIN/ LOSS
Consultant Members	178	Consultant Members	XX	X%
Government Members	6	Government Members	XX	X%
Contract Members	2	Contractor Members	XX	X%

End of Report

SECTION REPORT

South Carolina Section (from 9/1/2024 to 12/31/2024)

Officers

President:	Renee Tison	RTison@mbakerintl.com
Vice President:	Chris Jordan	cjordan@rkk.com
Secretary:	Dylan Windham	Dylan.Windham@mbakerintl.com
Treasurer:	Chad Bobrowski	Chad.Bobrowski@consoreng.com

Activities:

The following is a summary of key activities for this quarter:

ASHE-SC Membership Meeting with SCDOT OpenRoads and OpenBridge Designer Update –
10/8/2024

ASHE-SC 2024 Scholarship Golf Tournament – 11/18/2024

ACEC-SC/ASHE-SC/WTS-SC Reception for ACEC-SC/SCDOT Annual Meeting – 12/9/2024

Operating Budget (As of 12/18/2024)		Membership (As of 12/18/2024)	
Starting Balance (9/1/2024)	\$ 27,012.60	Starting Membership	86
Revenue	\$12,247.72	Losses	
Expenses	\$9,725.57	Gains	2
Ending Balance	\$29,534.23	Ending Membership (paid)	88

Events scheduled during next quarter:

Date: 2/11/2025	Event: ASHE-SC Membership Meeting with SCDOT Upstate RPG Update
------------------------	--

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Yes

Note membership drive or events intended to bring in new members: Free Public sector membership provided they attend in-person lunch presentations. Number of free memberships is capped.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
N/A
- What role, if any, did innovation and technology play in your Section activities this quarter?
November Membership Meeting included a presentation on SCDOT's latest updates and implementation of Bentley's OpenRoads and OpenBridge Designer software.

Milestones

The following is a summary of key milestones for this quarter:

-

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT
Carolina Triangle
(from -09/01/2024 to 12/31/2024)

Officers

President:	Olivia Pilkington	olpilkington@ncdot.gov
1st Vice President:	Ronyell Thigpen	Ronyell.Thigpen@wsp.com
2nd Vice President:	Caleb Whitby	cwhitby@ncdot.gov
Secretary:	Brian Lusk	Brian.lusk@ice-eng.com
Treasurer:	Drew Daack	Drew.daack@wsp.com

Activities:

The following is a summary of key activities for this quarter:

Operating Budget (As of 12/15/2024)		Membership (As of 12/15/2024)	
Starting Balance (date)	\$ 77,562.47	Starting Membership	217
Revenue	\$ 43,288.84	Losses	0
Expenses	\$ 32,559.67	Gains	5*
Ending Balance	\$ 88,291.64	Ending Membership (paid)	222

*5 New member applications being processed locally and sending to National by 12/31/2024

Events scheduled during next quarter:

Date: Jan/March 2025	Event: Dinner Meeting
Date: March 2025	Event: Bowling Tournament (Scholarship fundraiser)
Date:	Event:

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Added 3 additional members from NCDOT

Note membership drive or events intended to bring in new members:
 Hosted a technical session with an incentive for government employees to join and receive complementary registration to the event.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): Hosted a technical seminar which

included an NCDOT update and technical session. Dinner meeting also includes an hour long presentation and Section provides PDH's.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
N/A

- What role, if any, did innovation and technology play in your Section activities this quarter?
None, but still have an outstanding and unanswered question to National would be is there an update to providing a single National contract for membership tracking/communication software (Star Chapter). MA Region meeting notes indicate this was being researched by National Technical Committee. This would help the Section to better plan for our own software if needed. Any update on this or any other technology related items would be helpful.

Milestones

The following is a summary of key milestones for this quarter:

-

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 8/31/2024)		MEMBERSHIP DIVERSITY (as of 12/15/2024)		% GAIN/ LOSS
Consultant Members	208	Consultant Members	202	-2.9%
Government Members	17	Government Members	20	+1.8%
Contract Members	0	Contractor Members	0	0

End of Report

_____ Blue Ridge _____ Section
(from -09/01/2024-12/31/2024)

Officers

President:	James Hinkle	jameshinkle@vdot.virginia.com
Vice President:	Michael Graham	Mgraham@rsndh.com
Secretary:	Malloru McGowan	Mallory.mcgowan@vdot.virginia.goc
Treasurer:	Angie Oaks	Aoaks.mpb.com

Activities:

The following is a summary of key activities for this quarter:

10/19/2024 Scholarship Golf Tournament

11/14/2023 Membership Meeting – i-81 Design Build Overvie from Contracotr (Archer Western) and design (Dewberry team)

Operating Budget (As of 12/21/2024)		Membership (As of 12/20/2024)	
Starting Balance (09/06/2023)	6803.59	Starting Membership (10/01/2023)	47
Revenue	4156	Losses	2
Expenses	2165.07	Gains	6
Ending Balance	8794.52	Ending Membership (paid)	51

Events scheduled during next quarter:

1/16/2025 Membership Meeting

2/20/2025 Membership Meeting

Miscellaneous Items:

BOD meeting scheduled for 1/4/2024: items of discussions area (a) membership drive; (b) 2024 golf tournament planning (c) continued website improvements

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: Section is offering free one-year memberships for a limited time. Brainstorming how to effectively add members.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): Little change
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)

Grant has been provided to support membership fees for new members.

- What role, if any, did innovation and technology play in your Section activities this quarter?

All events are shared on LinkedIn thru the section's pages and shared by several members.

Milestones

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? Not finalized

MEMBERSHIP DIVERSITY (as of 08/26/2024)		MEMBERSHIP DIVERSITY (as of xx/xx/xxxx)		% GAIN/LOSS
Consultant Members	43	Consultant Members		
Government Members	2	Government Members		
Contract Members	0	Contractor Members		

End of Report

SECTION REPORT

Carolina Piedmont Section (from -09/01/2024-12/31/2024)

Officers

President:	Andrew Aiezza	aaiezza@drmp.com
Vice President:	William deal	William.deal@collierseng.com
Secretary:	Nanette Fogleman	ashesecretary@gmail.com
Treasurer:	Sean McCarthy	smccarthy@drmp.com

Activities:

The following is a summary of key activities for this quarter:

Board Meeting – 08/14/2024

Carolina Piedmont Membership Meeting – 09/11/2024 – Anthon Lathrop, NC Board of Transportation Division 10 Board Member

Board Meeting – 10/02/2024

Board Meeting – 11/06/2024

Caroline Piedmont Membership Meeting – 11/20/2024 – Brian Elgort and Robert Cook - CRPTO

Board Meeting – 12/11/2024

Operating Budget (As of 12/21/2023)		Membership (As of 03/21/2024)	
Starting Balance (09/06/2023)	21836.84	Starting Membership (10/01/2023)	47
Revenue	1645.70	Losses	2
Expenses	3492.25	Gains	6
Ending Balance	19988.29	Ending Membership (paid)	51

Events scheduled during next quarter:

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: Section is offering free one-year memberships for a limited time.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): Not Applicable
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

Held 2 member meetings providing information from the NC Board of Transportstion and the local CRPTO

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)

Grant has been provided to support membership fees for new members.

- What role, if any, did innovation and technology play in your Section activities this quarter?

All events are shared on LinkedIn thru the section's pages and shared by several members.

Milestones

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? Not finalized

MEMBERSHIP DIVERSITY (as of 08/26/2024)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	% GAIN/ LOSS
Consultant Members	43	Consultant Members	
Government Members	2	Government Members	
Contract Members	0	Contractor Members	

End of Report

Chesapeake Section
(from – 09/01/2024 to 12/31/2024)

Officers

President:	Greg Barnes	GBarnes@RKK.com
Vice President:	Lauren Havener, PE	LAHavener@McCormickTaylor.com
Secretary:	Elizabeth Woolls, PE	ewoolls@gfnet.com
Treasurer:	Elizabeth Harasty, PE	EHarasty@Pennoni.com

Activities:

The following is a summary of key activities for this quarter:

- ASHE Happy Hour @ Diamondback Brewery: **09/12/24**
- Construction Technical Meeting (Site Tour): **09/25/24**
- Board Meeting: **10/01/2024**
- Traffic Technical Meeting and Dinner: **10/15/2024**
- ASHE Ghost Tour: **10/29/2024**
- Board Meeting: **11/05/2024**
- Planning Technical Meeting: **11/19/2024**

Operating Budget (As of 12/20/2024)		Membership (As of 12/20/2024)	
Starting Balance (04/01/2024)	11,327.30	Starting Membership (9/1/2024)	276
Revenue	32,596.72	Losses	30
Expenses	21,173.86	Gains	30
Ending Balance	22,750.16	Ending Membership (paid)	276

Events scheduled during next quarter:

Date: 02/11/2025	Event: Water Resources Technical Meeting
Date: 03/18/2025	Event: Highway Technical Meeting

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

We currently have 14 members who are in a government agency, one of which has renewed for the upcoming year. We do not currently categorize our members based on Contractor/Supplier

members. However, we are currently working on improving our membership form to better clarify the distinction between these groups.

Note membership drive or events intended to bring in new members: During this quarter we held two social events (Happy Hour on 9/12 & Ghost Tour on 10/29) to attract new members and retain existing members. The Happy Hour was held during the membership renewal period, so it helped us to remind existing members of the benefits of membership and attract new members. We received new member applications as a result of both events.

➤ How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

-We provided five events this quarter that provided our members the chance to network with various industry professionals. The two social events mentioned previously (Happy Hour and Ghost Tour) provided our members with a chance to network in a casual setting. The three technical meetings each provided a networking event after the technical session to allow for members to network in a more professional setting.

-This quarter we began discussing how to incorporate community outreach into our future events and began discussing the scholarship selection process. The ideas discussed have included Adopt-A-Highway and Habitat for Humanity project. While our activities and events this quarter focused mainly on membership, due to the timing of the renewal period, we are aiming to include more community outreach in the events held next quarter.

➤ How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

We hosted various events as described under the “Activities” section above. This quarter we mainly hosted social and networking events. We also hosted a scholarship fundraising event to raise money to fund our generous scholarship program.

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>4</u>
# Technical Sessions	<u>3</u>	# Networking Meetings	<u>5</u>
#Charitable/CommunityService Activities		# Young Member Events	<u>2</u>
# Cutting-edge/Technical Session			

Comments: Our board meetings as well as the Planning and Traffic technical meetings were held in the evening. The Construction Technical Meeting was held around lunch time. The Happy Hour and Ghost Tour were organized by our Young Members Committee. All 5 of our member events this quarter provided some type of networking opportunity, either after the technical sessions or during the event itself.

➤ How did National or the Region empower or support your Section this quarter? (If applicable)

Nancy Morisi forwarded us potential new members who had reached out regarding membership in the Chesapeake section. We were able to reach out to these individuals and several signed up for new membership. We were also provided Section Officer Training this quarter which was helpful for our new officers.

➤ What role, if any, did innovation and technology play in your Section activities this quarter?

As this quarter has progressed, we are becoming more familiar with Star Chapter and how to use it to our chapter's benefit. We believe it has helped immensely with the addition of 22 members this quarter. It has also helped with event sign-up, as all of our events held this quarter were very well attended.

Milestones

The following is a summary of key milestones for this quarter:

- 09/12 ASHE Chesapeake Happy Hour / Membership Drive – 32 attendees, 17 members and 15 guests
- 02/25 Construction Technical Meeting – 25 attendees, 16 member and 9 guests
- 10/15 Traffic Technical Meeting – 79 attendees, 48 members and 31 guests
- 10/29 Young Member Ghost Tour – 36 attendees, 26 members and 10 guests
- 11/19 Planning Technical Meeting – 88 attendees, 57 members and 31 guests

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 08/20/2024)		MEMBERSHIP DIVERSITY (as of 12/20/2024)		% GAIN/ LOSS
Consultant Members	264	Consultant Members	259	(1.9%)
Government Members	12	Government Members	9	(25%)
Contract Members	0	Contractor Members	8	100%

End of Report

Old Dominion Section
(from -10/10/2023 to 12/31/2023)

Officers

President:	Clinton Smith	E-mail address
Vice President:	Name	E-mail address
Secretary:	Name	E-mail address
Treasurer:	Name	E-mail address

Activities:

The following is a summary of key activities for this quarter:

Annual Charity Golf Tournament, October 11, 2023.

Technical Meeting, November 15, 2023: Subsurface Utility Engineering, presented by Jimmy Stewart, PE, of Inframap Corp. A total of 15 PDH's were distributed.

Board Meeting, November 15, 2023

Operating Budget (As of 12/31/2023)		Membership (As of 12/31/2023)	
Starting Balance (date)	\$14,191.93	Starting Membership	81
Revenue	\$949.93	Losses	0
Expenses	\$3171.41	Gains	2
Ending Balance	\$11,964.45	Ending Membership (paid)	83

Events scheduled during next quarter:

Date:	Event:
Date:	Event:
Date:	Event:

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings		# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones

The following is a summary of key milestones for this quarter:



Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	% GAIN/ LOSS
Consultant Members		
Government Members		
Contract Members		

End of Report

Greater Hampton Roads Section
(From – 09/01/2024 to 12/30/2024)

Officers

President:	Ken Yarberry	<u>kenyarberry@gmail.com</u>
1st Vice President:	Mike Morgan	<u>mmorgan@mbpce.com</u>
2nd Vice President:	Rob Thuma	<u>Robert.Thuma@wsp.com</u>
Secretary:	Isabella Mejdrich	<u>imejdrech@moffatnichol.com</u>
Treasurer:	Ben Cotton	<u>Benjamin.Cotton1@aecom.com</u>

Activities:

The following is a summary of key activities for this quarter:

- Topgolf Tournament – 10/18/2024
- Board Meeting – 10/22/2024
- Dinner Meeting – City of Virginia Beach Transportation Program Update – 10/22/2024
- Lunch Meeting – Hampton Roads Transit Bus Rapid Transit & Infrastructure Improvements – 12/17/2024

Operating Budget (As of 12/13/2024)		Membership (As of 12/13/2024)	
Starting Balance (08/23/2024)*	\$17,752.13	Starting Membership (08/23/2024)	79
Revenue	\$16,996.29	Losses	11
Expenses	\$9,556.36	Gains	1
Ending Balance	\$25,192.06	Ending Membership (paid)	69

*Starting balance was corrected in this quarterly report from a typo in the 1st quarter report.

Events scheduled during next quarter:

Date: 01/29/2025	Event: Virtual Lunch Meeting – Vessel Collision & Pier Protection
Date: 03/2025	Event: Dinner Meeting – HRBT Geotechnical
Date: 04/2025	Event: Social Event – Member Happy Hour/Trivia
Date: 05/2025	Event: Dinner Meeting – ASHE Roundtable

Miscellaneous Items:

- None this quarter.

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

- No government
- No contractors/suppliers

Note membership drive or events intended to bring in new members: Meetings with membership incentives and increasing the mailing list to include not only members but interested people to encourage them to join. We are exploring alternatives to entice sponsor firms to help identify new members. We are focusing on increasing lost membership from VDOT and from Municipalities in the MPO. Cities are no longer reimbursing staff for memberships or participation in meetings, so we are looking at methods through special government rates for annual membership and for meeting participation. We are working on reversing a general downward trend in membership that started during COVID.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):
 - This year, ASHE Greater Hampton Roads Section (ASHE-GHR) has decided to contribute to our ODU Scholarship fund. We held a social event where members were requested to bring a non-member with to get more engagement. The summer social is free to members and one guest, so it encourages non-members to attend with members for free.
- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)
 - We are looking at our meeting mix to vary lunch and dinner meetings and places to encourage higher participation by municipalities and VDOT. We had our first meeting at the Hampton Roads Planning Transportation Organization (HRPTO)/HRTAC conference room for a lunch meeting in Chesapeake. This reduced meeting costs and increased attendance at a lower cost box lunch event.
 - We are exploring new venues for dinners meetings to reduce costs as the Westin Town Center costs have increased dramatically

# Lunch Meetings		1	
# Technical Sessions		0	
#Charitable/CommunityService Activities		0	
# Cutting-edge/Technical Session		0	

Comments: 1 social event

- How did National or the Region empower or support your Section this quarter? President and Regional Director and one section board member attended the ASHE National Conference in Raleigh, June 5- 9. Attended all the section leadership sessions for lessons-learned and best practice from other sections.

- What role, if any, did innovation and technology play in your Section activities this quarter? New ASHE GHR website under development. Updated website to ensure member security of the online payment methods for renewals, new memberships and meeting reservations. We are using a new Star Chapter based website that needs to be fleshed out and linked to national and other sections and to better advertise section activities.

Milestones

The following is a summary of key milestones for this quarter:

- The website is deployed and being used for payment for events and membership renewals
- Summer social was well attended with good feedback with over 50 members and family members.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY		MEMBERSHIP DIVERSITY		% GAIN/LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contractor Members		Contractor Members		

End of Report



SECTION REPORT
Albany Section
Quarterly Report (from 09/01/2024 to 12/31/2024)

Officers:

President:	Edmund Snyder, III, PE	esnyder@gpinet.com
1 st Vice President:	Melanie Osterhout, PE	mosterhout@ospaengineering.com
2 nd Vice President:	Vacant	Vacant
Secretary:	John Saia, Jr., PE	jsaia@jsquaredconstruct.com
Treasurer:	Addyson Lyons, PE	addyson.lyons@aecom.com

Activities:

- October 2, 2024: **Callanan Industries Asphalt Plant Tour** at South Bethlehem Asphalt Plant, 95 CR 101, Selkirk, NY 12158.
- November 21, 2024: **Annual Dinner Meeting** at Common Roots Brewing Company, Albany NY. The Albany Section swore-in new board members. Guest speaker was Mr. Greg Wichser, Regional Planning and Program Manager.
- December 12, 2024: **Holiday Social Gathering** benefiting the US Marine Corps' Toys-for-Tots campaign; at Brown's Brewing Company 5:30pm-8:00pm.

Budget (As of 08/21/24)

Starting Balance	\$12,197.83
Income	\$0
Expenses	<u>(\$0)</u>
Ending Balance	\$7,686

Membership (As of 12/31/24)

Starting Membership (08/21/24)	84
Losses	0
Gains	1
Ending Membership (paid)	85

Events scheduled during the next quarters:

- January 15, 2025: **Soleno Pipe Tour**, tour of the plant and witness KustomFlow Pipe fabrication. Tour includes lunch and PDH session. Located at Soleno Pipe Plant, 66 Duplainville Road, Saratoga Springs, NY 12866.
- January 18, 2025: **Capital City Future City Competition**, co-sponsored by the ASHE Albany Section. At Shaker High School, 445 Watervliet Shaker Road, Latham, NY 12110
- February 13-14, 2025: **45th Annual Engineer's Week** (Virtual Event).
- March/April 2025: **Membership Meeting** with PDH; Location TBD.
- June 2025: **Albany Section's 16th Annual Golf Outing** Date/Location TBD.
- September 2025: **Membership Meeting** TBD.



- October 2025: **Annual Dinner Meeting.** The Albany Section will swear in new board members. Location and time TBD.

Miscellaneous Items:

- Section to submit article in early April 2025.

Strategic Plan Initiatives:

- Did your section add any members in the category of government agency or contractor/Supplier? **Yes, one.**
- Note membership drive or events intended to bring in new members: **See activities above.**
- How did your section continue as a multi-faceted organization by expanding broader purpose this quarter? Provide a brief narrative (example: any community service activity, community outreach, educational activity for members): **See activities above.**
- How did your section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and benefit to your Section)

# Lunch Meetings	0	# Breakfast or Evening Meetings	1
# Technical Sessions	1	# Networking Meetings	0
#Charitable/CommunityService Activities	1	# Young Member Events	0
# Cutting-edge/Technical Session	0		

- How did National or the Region empower or support your Section this quarter? NA
- What role, if any, did innovation and technology play in your Section activities this quarter? NA

Milestones:

- NA

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 04/01/2024)		MEMBERSHIP DIVERSITY (as of 08/31/2024)		% GAIN/LOSS
Consultant Members	73	Consultant Members	72	0
Government Members	11	Government Members	5	0
Contract Members	2	Contractor Members	2	0
Retired	2	Retired	5	0

End of Report



SECTION REPORT

Altoona Section (Q2 from – August 30, 2024 – January 2, 2025)

Officers

President:	Jason Jackson, PE, CPESC	jjackson@larsondesigngroup.com
Vice President:	Jason Galli, PE	Jason.Galli@stvinc.com
Secretary:	Michele Girolami	michele.girolami@gibson-thomas.com
Treasurer:	VACANT	---

Activities:

The following is a summary of key activities for this quarter:

- Wednesday, September 25, 2024 - Social Event at Slingers Throw House in Altoona.
- Thursday, November 7, 2024 - Dinner Meeting and presentation at the Axemann Brewery in Bellefonte, Centre Co. (joint with the ASHE Clearfield Section).
- Tuesday, December 10, 2024 - Annual Holiday Party / Charity Fundraiser at The Casino at Lakemont Park.

Operating Budget (As of 1/2/2025)		Membership (As of 01/02/2025)	
Starting Balance (08/13/2024)	\$33,751.07	Starting Membership (08/30/2024)	192
Revenue	\$	Losses	---
Expenses	\$	Gains	---
Ending Balance	\$	Ending Membership (paid)	192

Events scheduled during next quarter:

Wednesday, January 22, 2025	Dinner Meeting / Presentation
Wednesday, February 19, 2025	UPJ Night a joint event with ASHE Mid-Allegheny.
Wednesday, March 26, 2025	Dinner Meeting - PTC Presentation by Mark Compton & Brad Heigel at the Seven Springs Resort (jointly with the ASHE Southwest Chapter)
TENTATIVE DATE - Wednesday, April 16, 2025	ASHE / PennDOT District 9-0 Workshop

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **NO**

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

On Tuesday, December 10, 2024 we held our Annual Holiday Party / Charity Fundraiser with proceeds going to the Altoona Mountain Lion Backpack Program, which provides Altoona Area Elementary Students with healthy, individually wrapped, child-friendly food items all 35 weeks of the school year.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings (Board Meetings)	4	# Breakfast or Evening Meetings	3
# Technical Sessions	1	# Networking Meetings	3
#Charitable/CommunityService Activities	1	# Young Member Events	---
# Cutting-edge/Technical Session	---		

Comments:

Our Board Meetings are virtual, usually over lunch.

- How did National or the Region empower or support your Section this quarter? (If applicable)
When Available, our Regional Representative is now participating in our Section Board Meetings and provides valuable insight.
- What role, if any, did innovation and technology play in your Section activities this quarter?
Our Board Meetings are virtual, usually over lunch. We are now using TicketSpice for meeting/activity registrations.

Milestones

The following is a summary of key milestones for this quarter:

- ---

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report



SECTION REPORTS

Clearfield Section Northeast Region Quarterly Report (September 2024- December 2024)

Officers

President	Jennie McCracken	Jennifer.mccracken@aecom.com
Vice President	Nick Schaefer	schaefern@transassociates.com
Secretary	Diane Purdy	dppurdy@urbanengineers.com
Treasurer	Karen Michael	michakl7427@gmail.com

Activities

September

The September events included the annual ASHE/PennDOT Workshop and Tussey Mountain Fun Centre outing in State College, PA. The workshop meeting is a collaboration between ASHE and PennDOT District 2-0. The workshop featured opening remarks by Tom Prestash, PE District 2-0 Executive. Sessions included: Project Delivery Collaboration Center (PDCC); construction Session; District Project Updates: FAR SR 1001 Clinton County and State College Area Connector (SCAC); Design Session and Proposed Renovation Beaver Stadium. A bar-b-que dinner and activities at fun centre follow the workshop. We had a successful turnout for this event with 72 members and guests in attendance for the workshop and 26 attendees for the bbq dinner and fun centre activities.

November

A joint dinner meeting with ASHE Altoona and ASHE Clearfield was held at Axemann Brewery. The program included a presentation for Pavement Management Preservation highlighting data collection; planning; maintenance and reporting. The event was attended by 56 members and guests.

December

No program is planned for the month of December.

Operating Budget and Membership

Operating Budget (As of 09.01.2024)		Membership (As of 12.31.2024)	
Starting Balance	\$ 25,074.23	Starting Membership	202
Revenue	\$ 6,922.85	Losses	21
Expenses	\$ 9,212.42	Gains	9
Ending Balance	\$ 22,784.39	Ending Membership	190

Upcoming Events

Date	Event	Location
01.16.2025	January Holiday Gathering	Clearfield
Feb	District 2-0 Update	TBA
March	March Madness	TBA
April	TBA	TBA
May	Scholarship Awards	TBA

Miscellaneous Items

- Community outreach

Milestones

- Scholarship Awards

End of Report

Submitted by:

Diane Purdy, PE

Secretary

ASHE Clearfield Section

SECTION REPORT

Delaware Valley Section (from – 9/1/2024 to 12/31/2024)

Officers

President:	Amber Midgely	amber.midgely@aecom.com
1st Vice President:	Kevin Rice	krice@hntb.com
2nd Vice President	Don Gusic	dgusic@cdmsmith.com
Secretary:	Kim Waters	kwaters@jmt.com
Treasurer:	Matthew Ward	mtward@transystems.com

Activities:

The following is a summary of key activities for this quarter:

- **September 18, 2024 – Dinner Meeting – I-95 Section BR3 with WTS Philadelphia**
- **October 16, 2024 – I-676 Post Ida Resiliency Study**
- **November 13, 2024 – Schuylkill Banks Christian to Crescent Trail Segment Update**
- **November 2, 2024 – Adopt a Highway Clean-Up with ASCE Philadelphia YMF**
- **November 20, 2024 – PATCO Franklin Square Station Reopening with ASCE Philadelphia Section and WTS Philadelphia**
- **December 3, 2024 – Holiday Mixer with ASCE Philadelphia YMF**
- **December 10, 2024 – Multi-Society Meeting Hosted by the Engineers Club of Philadelphia**

Operating Budget (As of 11/1/2024)		Membership (As of 07/18/2024)	
Starting Balance (date)	\$87,597.05	Starting Membership (10/1/24)	379
Revenue	\$58,947.73	Losses	
Expenses	\$43,291.49	Gains	
Ending Balance	\$103,253.29	Ending Membership (paid)	379

Events scheduled during next quarter:

Date: 1/15/25	Dinner Meeting – Ridge Pike Program
Date: 2/19/25	Dinner Meeting – Red Light Cameras, Roosevelt Blvd.
Date: 3/19/25	Dinner Meeting – Tinicum Island Road
Date: February '25	Technical Session – Case Study Utilizing TORUS Modeling

Miscellaneous Items:

- None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **No**

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

The Section along with ASCE Philadelphia participates in the Adopt-A-Highway program in which we clean-up a segment of highway twice a year. The clean up this past November was well attended.

As a section we have provided technical sessions to our members for many years which provides PDH for members toward their licensing renewals.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

Through our program and technical committees, we were able to provide our members with monthly dinner meetings and technical sessions that provide PDH's.

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>3</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>6</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>2</u>
# Cutting-edge/Technical Session	<u>1</u>		

Comments: Note that several of our meetings serve multiple purposes

- How did National or the Region empower or support your Section this quarter? (If applicable)
N/A
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/2024)	MEMBERSHIP DIVERSITY (as of xx/xx/2024)	% GAIN/ LOSS
Consultant Members	Consultant Members	
Government Members	Government Members	
Contract Members	Contractor Members	

End of Report

SECTION REPORT

ASHE East Section (from – 08/31/2024 to 12/26/2024)

Officers

President:	Jay McGee	irmcgee@HNTB.com
Vice President:	Mohamed Elghawy	melghway@trafficpd.com
2nd Vice President:	James Brady	James.Brady@stvinc.com
Secretary:	Tom Dominiecki	tdomeniecki@gfnet.com
Treasurer:	Carl McGloughlin	CMcGloughlin@jmt.com

Activities:

The following is a summary of key activities for this quarter:

- September 10, 2024 Dinner Meeting
Pennsylvania Turnpike Commission Update
Mark P. Compton, CEO
Hotel Bethlehem, Bethlehem, PA
Number of attendees: 49
- September 27, 2024 Golf Outing
28th Annual ASHE East Penn Golf Classic
Whitetail Golf Club, Bath, PA
- October 8, 2024 Dinner Meeting
Bowstring Truss Bridge Project
Kris Thompson (District 5-0) and Brian Teles, PE (Gannett Fleming TranSystems)
Hotel Bethlehem, Bethlehem, PA
Number of attendees: 57
- November 6, 2024 Dinner Meeting
PennDOT District 5-0 Construction Update
Michael Guidon, ADE - Construction
Hotel Bethlehem, Bethlehem, PA
Number of attendees: 66
- November 14, 2024 Happy Hour
Fall Happy Hour - Recruitment
Bru Daddy's, Allentown, PA
Number of attendees: 23
- December 10, 2024
Annual Holiday Party and Auction
Hotel Bethlehem, Bethlehem, PA
Number of attendees: 69

<u>Operating Budget (As of 11/05/2024)</u>		<u>Membership (As of 09/26/2024)</u>	
Starting Balance (5/31/2024)	\$40,961.31	Starting Membership (7/29/2024)	128
Revenue	\$51,202.00	Losses	14
Expenses	\$41,592.93	Gains	23
Ending Balance	\$50,570.38	Ending Membership (paid)	119

Events scheduled during next quarter:

Date: 1/7/2025	Event: Delaware River Joint Toll Bridge Commission Update (Hotel Bethlehem, Bethlehem, PA)
Date: 2/4/2025	Event: Lehigh Valley Planning Commission Update (Hotel Bethlehem, Bethlehem, PA)
Date: 3/18/2025	Event: PennDOT District 5-0 Workshop (Delta Hotel, Breningsville, PA)

Miscellaneous Items:

- 4 scholarships in the amount of \$5000 each were distributed to incoming college freshmen. These funds were largely raised through our 34 annual sponsors (\$500/sponsor) and our annual golf outing
- The number of annual sponsors has increased to 36 for the 2024-2025 year.

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Not this quarter

Our happy hour in November 2024 was held to bring in new members. Dinner fees for government employees have been reduced from \$20 (last year) to \$10 (with the remainder subsidized by ASHE East Penn) to attract more participants.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): None
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>4</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: 4 dinner meetings (1 was a holiday party), 1 happy hour, and 1 golf outing occurred between September 2024 and December 2024.

- How did National or the Region empower or support your Section this quarter? (If applicable)
 - Not applicable
- What role, if any, did innovation and technology play in your Section activities this quarter?
 - None

Milestones

The following is a summary of key milestones for this quarter: None

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? Not answered in this report. Will assess with the Fall membership drive.

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	% GAIN/ LOSS
Consultant Members	Consultant Members	
Government Members	Government Members	
Contractor Members	Contractor Members	

End of Report

SECTION REPORT

ASHE Franklin Section (September 2024 – December 2024)

Officers

President:	Damon Rhodes	drhodes@larsondesigngroup.com
Vice President:	Stacy Ginkel	stacyginkel@kj-consultants.com
Secretary:	J.T. Lincoln	jlincoln@dewberry.com
Treasurer:	Darin Hettich	dhettich@gpinet.com

Activities:

The following is a summary of key activities for this quarter:

- September 20, 2024 – Section Golf Outing at Wanango Country Club (103 attendees)
- October 22, 2024 – Section Dinner Meeting at Hunters Station (41 attendees)
- December 17, 2024 – Holiday Social at Trails to Ales2 (40 attendees)

Operating Budget (As of 11/29/24)		Membership (As of 12/31/24)	
Starting Balance (7/31/24)	\$2,741.11	Starting Membership (8/31/24)	123
Revenue	\$24,116.34	Losses	0
Expenses	\$20,357.58	Gains	0
Ending Balance (11/29/24)	\$6,499.87	Ending Membership (12/31/24)	123

Events scheduled during next quarter:

Date: 1/28/25	Section Dinner Meeting at Franklin Elks
Date: 2/18/25	Section Dinner Meeting at The Crane Room
Date: 3/18/25	Section Dinner Meeting at My Brothers Place

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
Dinner meeting with pdh's. Toys for Tots drive in December.
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings		# Breakfast or Evening Meetings	<u>1</u>
# Technical Sessions		# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			
Comments:1 evening meeting and 2 networking events			

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

First State Section (from – 07/19/2024 to 12/6/2024)

Officers

President:	Christopher Walsh	cwalsh@kleinfelder.com
1st Vice President:	Mark DeSantis	mdesantis@rkk.com
2nd Vice President:	George LeCates	glecates@rkk.com
Secretary:	Matheu Carter	matheu@udel.edu
Treasurer:	John Jensen	John.Jensen@kci.com

Activities:

The following is a summary of key activities for this quarter:

- September 20, 2024 – Annual Fred Mueller Scholarship Golf Outing, Odessa National Golf Club.
- October 17, 2024 – Dinner meeting recognizing this year's scholarship winners and featuring a technical presentation by Mark Buckalew, P.E., DelDOT Chief of Construction & Materials on Connected Work Zones.
- November 13, 2024 – Project of Year Showcase and a technical presentation by Mark Luszcz, P.E., PTOE, Deputy Director, Operations & Support, DelDOT on the Delaware Avenue Separated Bikeway Project.
- December 2, 2024 – Christmas Gala at the Grain Exchange

Operating Budget (As of 012/3/2024)		Membership (As of 12/3/2024)	
Starting Balance (3/1/2024)	\$37,659.96	Starting Membership (August)	219
Revenue	\$53,416.42	Losses	28
Expenses	\$61,485.53	Gains	32
Ending Balance (12/30/24)	\$29,590.85	Ending Membership	223

Events scheduled during next quarter:

January 29, 2025	Dinner meeting featuring Shanté A. Hastings, P.E., Delaware Department of Transportation's Deputy Secretary and Chief Engineer

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? Yes

Note membership drive or events intended to bring in new members: Participated in three DelDOT DBE/MBE workshops (using ASHE National trade booth).

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

Our program activities (dinner meetings, tours, etc.) are designed to be educational for members.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	0	# Breakfast or Evening Meetings	0
# Technical Sessions	2	# Networking Meetings	1
#Charitable/CommunityService Activities	1	# Young Member Events	0
# Cutting-edge/Technical Session	0		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)

Use of the ASHE National trade booth

- What role, if any, did innovation and technology play in your Section activities this quarter?

See activities description

Milestones

The following is a summary of key milestones for this quarter:

- Since 1997-1998, First State Section has awarded scholarships totaling \$265,800 (through the 2024 awards).
- Since just January 2016 (beginning of cumulative tracking), First State Section has issued 1,690 PDHs; at a conservative value of \$50/PDH, this is a benefit to membership of \$84,475.
- ASHE@UD, the student chapter at University of Delaware has been active now for sixteen years.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		

Contract Members		Contractor Members		
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End of Report

SECTION REPORT

Harrisburg Section (from – 10/01/2024 to 12/31/2024)

Officers

President:	Kevin Scheurich, P.E.	kscheuri@paturnpike.com
Vice President:	Virginia Bailey	vmbailey@mccormicktaylor.com
Secretary:	Scott Trout, P.E.	trouts@erdmananthony.com
Treasurer:	Chris Messner	cmessner@gpinet.com

Activities:

The following is a summary of key activities for this quarter:

- September 19, 2024 - Century Club Mixer with the PA Turnpike and PennDOT District 8-0.
- October 3, 2024 - 2024 ASHE Northeast Regional Conference Attendance
- October 9, 2024 - Technical Luncheon – Hawk Falls Bridge and Construction at the Susquehanna Club
- October 17, 2024 – Adopt A Highway Fall Clean-up
- November 12, 2024 – 3rd Annual STEAM Day Sponsorship
- December 18, 2024 – Joint Jingle and Mingle Happy Hour with WTS Central PA

Operating Budget (As of 11/30/2024)		Membership (As of 12/27/2024)	
Starting Balance (date)	90,645.22	Starting Membership (date)	417 (7/29/2024)
Revenue	36,592.84	Losses	31
Expenses	(40,912.43)	Gains	17
Ending Balance	86,325.63	Ending Membership (paid)	403

Events scheduled during next quarter:

Date: 1/22/25	Event: PennDOT Executive Luncheon at Colonial Golf and Tennis Club
Date: 2/5/25	Event: Pop up Happy Hour at The Grateful Goat
Date: 2/XX/25	Event: PA Turnpike Executive Dinner at Troegs Brewery
Date: 3/XX/25	Event: ASHE Harrisburg/Williamsport Joint Happy Hour
Date: 3/XX/25	Event: 2nd Annual Bowling Outing

Miscellaneous Items:

N/A

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Our section approved one (1) member this quarter from government agencies and/or contractor/suppliers. Membership drives or events intended to bring in new members – Pop up Happy Hour at the Grateful Goat in February as well as the PTC Technical Dinner at Troegs.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

Our Section participated in the adopt a highway program. The event was well attended and concluded with a happy hour. We continue to engage various student chapters to attend our events where appropriate to build positive momentum with our student outreach. Many of our applicants for membership are recent graduates.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>2</u>
# Cutting-edge/Technical Session			

Comments: A younger member group was started within the section. In November, they met for a Happy Hour at Boro, in Harrisburg and planned a December bowling event.

- How did National or the Region empower or support your Section this quarter? (if applicable)
The Region held a conference within our section limits this past quarter that allowed our members to easily attend for exposure to leading Transportation officials.
- What role, if any, did innovation and technology play in your Section activities this quarter?
The use of our venmo account and credit card reader has lead to more convenient function of receiving donations.

Milestones

The following is a summary of key milestones for this quarter:

- 26 people attended the Fall Cleanup for the Adopt A Highway outing.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

Mid-Allegheny Section (from 10/1/2024 to 12/31/2024)

Officers

President:	Sean Hart	shart@mbakerintl.com
1 st Vice President:	Gary Madey	gary.madey@mbakerintl.com
2 nd Vice President:	Douglas Zubal	dzubal@pa.gov
Treasurer:	Robert Pitassi	rpitassi@jmt.com
Secretary:	Matthew Hetrick	mhetrick@pa.gov

Activities

The following is a summary of key activities for this quarter:

- A Mid-Allegheny Meeting was held on November 13, 2024. The topics covered at the meeting were: The Good/Bad/Ugly of 2024 District 10 Construction, Presenter: Paul Koza, ADE-Construction of District 10.

<u>Operating Budget (As of 12/31/2024)</u>		<u>Membership (As of 12/31/2024)</u>	
Starting Balance (date)	\$24,305.08	Starting Membership (date)	118
Revenue	\$5,846.89	Losses	0
Expenses	\$4,579.79	Gains	0
Ending Balance	\$25,572.18	Ending Membership (paid)	118

Events scheduled during next quarter

Date: Wednesday, January 15, 2025	Event: January Dinner Meeting held at the Indiana Country Club, 95 Country Club Road, Indiana, PA 15701. Topic is PennDOT District 10 Geotechnical Unit Landslides and Various Geotechnical Topics, presenter: Paul Koza, District 10 ADE-Construction.
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Miscellaneous Items

- None

Strategic Plan Initiatives

- Did your Section add any members in the category of government agency or contractor/supplier?
 - None

Note membership drive or events intended to bring in new members: None

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
 - None for this quarter.
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

- None for this quarter.

# Lunch Meetings	0	# Breakfast or Evening Meetings	1
# Technical Sessions	0	# Networking Meetings	0
# Charitable/Community Service Activities	0	# Young Member Events	0
# Cutting-edge/Technical Session	0		

Comments: See the notes above.

- How did National or the Region empower or support your Section this quarter? (If applicable)
 - None
- What role, if any, did innovation and technology play in your Section activities this quarter?
 - None

Milestones

The following is a summary of key milestones for this quarter:

- No applicable milestones for this quarter.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? N/A

MEMBERSHIP DIVERSITY (as of 06/30/2024)		MEMBERSHIP DIVERSITY (as of 06/30/2025)		% GAIN / LOSS
Consultant Members	N/A	Consultant Members	N/A	N/A
Government Members	N/A	Government Members	N/A	N/A
Contract Members	N/A	Contractor Members	N/A	N/A
Total	N/A	Total	N/A	N/A

End of Report

SECTION REPORT

North-Central New Jersey Section (from – 9/1/2024 to 12/31/2024)

Officers

President:	Atly Botas	ABotas@amercom.com
1st Vice President:	Andres Gomez-Ortiz	AGomez@essexcounty.org
2nd Vice President:	Jonathan Brunkhorst	JBrunkhorst@mbakerintl.com
Secretary:	Robert S. Nash	RNash@trafficpd.com
Treasurer:	Greg Kuczynski	GKuczynski@gfnet.com

Activities:

The following is a summary of key activities for this quarter:

- September 10 – ASHE NCNJ and SNJ Joint Meeting – NJDOT and NJ TRANSIT 2025 Capital Program Update
- October 10 – Member Training Series (Virtual) – NJTA GSP over Passaic River Bridge Project
- November 14 – NJTA Capital Program Presentation & Networking Event with NJTA Engineering Staff
- December 12 – Holiday Party & Scholarship Fundraiser

Operating Budget (As of 11/30/2024)		Membership (As of 10/31/2024)	
Starting Balance (7/1/24)	\$74,763.47	Starting Membership (5/15/24)	153
Revenue	\$42,636.17	Losses	8
Expenses	\$12,550.84	Gains	14
Ending Balance	\$104,848.80	Ending Membership (paid)	159

Events scheduled during next quarter:

Date: 1/9/25	Event: ASHE NC-NJ / ASCE North Jersey Branch Joint Meeting
Date: 2/13/25	Event: Murder Mystery Dinner
Date: 3/13/25	Event: Member Training Series (Virtual)

Miscellaneous Items:

- Nothing noteworthy this quarter.

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

None during this quarter.

Note membership drive or events intended to bring in new members:

The November 14 NJTA Capital Program Presentation & Networking Event with NJTA Engineering Staff was also a membership drive. It was a “members only” event, with 50 spots for members, 15 for client, and 35 were set aside solely for new members that required purchasing an annual membership. So this event resulted in 35 new members. Note while all 35 paid for their membership, not all have submitted their applications so the above membership table does not yet include all 35 new members from this event.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members):

ASHE NCNJ and SNJ continue to support our joint Education Committee’s First Annual NCNJ/SNJ ASHE Student Competition. We met with the liaisons for the representative schools – TCNJ, Rowan, and Mercer County Community College. NJIT may participate as well. The competition kicked off in October 2024 and will last the full 2024-2025 school year.

- How did your Section produce a robust program this quarter? Provide a brief narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings		# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments: Our busy fall included two evening networking events with clients presenting their capital programs, one of which was the NJTA membership drive event where we signed up 35 new members. We also had one virtual PDH event and our holiday party.

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

None this quarter.

Milestones

The following is a summary of key milestones for this quarter:

- Networking/membership event added 35 new section members.
- Kicked off First Annual NCNJ/SNJ ASHE Student Competition

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

Pittsburgh Section (from – 07/13/2024 to 12/30/2024)

Officers

President:	Masha Rowley	E-mail address Mariya.Rowley@stvinc.com
Vice President:	David DiGioia	E-mail address ddigioia@gfnet.com
Secretary:	Chuck Nash	E-mail address cnash@msconsultants.com
Treasurer:	Jerry Pitzer	E-mail address jerry1368@yahoo.com

Activities:

The following is a summary of key activities for this quarter:

- Aug 15 – Pirate Game
- Sep 17 – Dinner meeting at Hofbrauhaus – Doug Seeley PennDOT 11-0 Speaker
- Oct 5 – Past Presidents Banquet at Pittsburgh Winery
- Nov 14 – Dinner meeting at Siena Mercato – Patty Wardy City of Pittsburgh Speaker
- Dec 5 – Holiday Party at Cheesecake Factory South Side Works
- Young member events – Pickleball and Pizza and Headshots and Happy Hour
- Participated in Moon Career Fair

Operating Budget (As of 12/23/2024)		Membership (As of 12/23/2024)	
Starting Balance (date)	59628.02	Starting Membership (date)	521
Revenue	13305.38	Losses	0
Expenses	9919.96	Gains	16
Ending Balance	63013.44	Ending Membership (paid)	537

Events scheduled during next quarter:

Date: Jan 28	Event: Combined Dinner mtg with MASITE at Aviary – Jason Molinero ACDPW
Date: Feb TBD	Event: Social Event at The Turn Club
Date: Feb 8	Event: Mathcounts Competition
Date: March	Event: Educational Seminar at the University of Pittsburgh

Miscellaneous Items:

- Scheduling upcoming school visits
- Chuck Nash inducted into ASHE Pittsburgh Hall of Fame

Strategic Plan Initiatives: Continue to use Teams option for Board meetings for Directors unable to attend in person. Promoted events via social media. Held multiple successful young member events.

Teamed with partner professional organizations to promote diversity, invited National Leadership to attend the Past Presidents Banquet. Created a Board Microsoft Team to house/exchange information. Created a linked in page and provided QR codes for members to join.

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members: Holiday Party

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We participated in the Moon Career Fair which was a success. We also presented to the Penn Trafford School District. A PDH was provided for the November dinner meeting.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

Our September meeting had 200 attendees. The Past Presidents Banquet was a success. Our young member group activities has flourished this year.

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>4</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>2</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable) Kathryn Fink provides updates every month. JT Lincoln regularly attends the board meetings providing updates as well. Don DiZuzio attended the Past Presidents Banquet.
- What role, if any, did innovation and technology play in your Section activities this quarter? Used QR codes to encourage members to sign up for linked in. The Microsoft Team created for the Board of Directors has been a success.

Milestones

The following is a summary of key milestones for this quarter:

- Reviewing By-Laws

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

Southern New Jersey Section (from – 09/01/2024 to 12/31/2024)

Officers

President:	Sara Irick	Sara.irick@FPAengineers.com
Vice President:		
Secretary:	Chris Siwczak	chris.siwczak@collierseng.com
Treasurer:	Mike Danko	mdanko@pennoni.com

Activities:

The following is a summary of key activities for this quarter:

- MUTCD 11th Edition with FHWA meeting on October 17, 2024
- AHSE SNJ Fall Social & Student Resume Workshop on October 29, 2024
- Toy Drive & Bridging the Centuries: A Historically Compatible Design for the Irving Street Bridge on November 14, 2024

Operating Budget (As of 12/31/2024)		Membership (As of 12/23/2024)	
Starting Balance (09/01/2024)	\$117,895.31	Starting Membership (09/01/2024)	195
Revenue	\$29,289.38	Losses	0
Expenses	\$21,324.32	Gains	12
Ending Balance	\$125,860.37	Ending Membership (paid)	207

Events scheduled during next quarter:

Date: 01/16/2025	Event: Ethics of AI
Date: 02/12/2025	Event: Designing for Stability in NJ Erosion Control Engineer & USGS
Date: 03/13/2025	Event: Delaware River Joint Toll Bridge Commission Presents I-78 Emergency Repairs
Date: 04/10/2025	Event: ASHE New Jersey Project of the Year

Miscellaneous Items:

- None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **Yes**

Note membership drive or events intended to bring in new members:

We reach out to all non-members after every event to entice them to become members.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

5 students (per meeting) are given free admission to events from our student chapters or regional colleges.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	<u>3</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: Our section held a great student resume workshop that had over 40 students in attendance.

- How did National or the Region empower or support your Section this quarter? (If applicable) **National board members have been in attendance for our section events.**
- What role, if any, did innovation and technology play in your Section activities this quarter? **N/A**

Milestones

The following is a summary of key milestones for this quarter:

- Prepare flyer to attract more government members
- Reach 200+ active members

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 12/23/2024)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members	193	Consultant Members		
Government Members	11	Government Members		
Contractor Members	3	Contractor Members		

End of Report

SECTION REPORT

Williamsport Section (10/01/2024 to 12/31/2024)

Officers

President:	David Hamlet	dhamlet@GFNET.com
Vice President:	Name	E-mail address
Secretary:	Jason Campbell	Jason.campbell@cdrmaguire.com
Treasurer:	Scott Hunter	shunter@Dewberry.com

Activities:

The following is a summary of key activities for this quarter:

- 09/23/2024- CSVT Tour
- 12/18/2024- ACPA-Top Tip for Quality Concrete Paving (Cancelled)

Operating Budget (As of 12/31/2024)		Membership (As of 12/31/2024)	
Starting Balance (10/1)	\$4,711.52	Starting Membership (date)	74
Revenue	\$1,730.15	Losses	0
Expenses	\$2,267.75	Gains	0
Ending Balance	\$4,173.92	Ending Membership (paid)	74

Events scheduled during next quarter:

Date: 01/21/2025	Event: Shamokin Flood Study (Postponed)
Date: Feb	Event: Truss Bridge Strike
Date: March	Event: Social with PennDOT 3-0
Date: April	Event: Gerald Wertz-PennDOT 3-0

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>1</u>
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?

Milestones

The following is a summary of key milestones for this quarter:

- None

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

North East Penn Section Regional Directors Report (October, 2024 – December, 2024)

Officers

President:	John Baldassari	E-mail address:	jbaldassari@mbakerintl.com
Vice President:	Corey Lewis	E-mail address:	clewis@labellapc.com
Secretary:	Bob Naugle	E-mail address:	rnaugle@pennoni.com
Treasurer:	Ryan Rostocki	E-mail address:	RRostocki@borton-lawson.com

Activities:

The following is a summary of key activities for this quarter:

- September 2024 – Hawk Falls Field Visit.
- October 2024 – PennDOT's Cable Guide Rail Implementation and Effectiveness.
- November 2024 – Roebling's Delaware Aqueduct

Operating Budget (As of 12/03/24)		Membership (As of 12/03/24)	
Starting Balance (12/23)	\$47,925.00	Starting Membership (12/23)	139
Revenue	\$50,870.42	Losses	18
Expenses	\$45,061.32	Gains	17
Ending Balance	\$53,734.10	Ending Membership (paid)	138
		Student Membership if known	

Events scheduled during next quarter:

- January 16, 2025 – PennDOT District 4-0 – Rich Roman – State of the District @ District 4-0 Office and dinner at La Buona Vita, Dunmore.
- February 11, 2025 – Design and Construction of new Buffalo Bill's Stadium @ Colarusso's.
- March 2025 – TBD, but considering a tour of Johnson College
- April 8, 2025 – Topic TBD but speaker Kevin Scheurich, Assistant Chief Engineer, Design, PTC.
- May 13, 2025 – Induction of Officers – Speaker Christine Norris, PennDOT Deputy Secretary of Highway Administration will be guest speaker for induction of officers.

Student Chapter update

- Actively working with local King's College and Wilkes University on student attendance.

Miscellaneous Items:

- North East Penn Section to host National Conference in 2025.

Milestones:

- Nothing to report at this time.

End of Report

REGION REPORT

Southeast Region (07/01/2024 to 11/30/2024)

Officers

President:	Sunserea Gates	SGates@vhb.com
Vice President:	Karyn Matthews	Karyn.Matthews@arcadis.com
Secretary:	Danielle Blanchard	DBlanchard@meskelengineering.com
Treasurer:	Donna McQuade	McQuadeD@pondco.com
Past President:	Ron Osterloh	ROsterloh@moffatnichol.com

Activities

The following is a summary of key activities for this quarter:

- Submitted Winter Edition *scanner* articles (Tennessee Valley & SE Region “Milemarker” Article).
- SE Regional Board Meeting (Virtual) on 9/11/24.
- Transitioned new Section roles including a few new Region Reps.
- Submitted National Assessments and followed up with late Section.
- Solicited nominations for open National Officer position, none were submitted from the Region.
- Distributed National Conference Call for Abstracts, due 10/31/24.
- Held the Inaugural Southeast Region Conference: Oct. 17-18, 2024.
- Held an “Interim” Region Board Meeting (Hybrid) at the SE Region Conference on 10/17/24.
 - Shared Strategic Plan Best Practices and received feedback from Sections.
- SE Region Oversight Committee Meeting (Virtual) on 10/29/24 to review Bylaws updates.
 - Bylaws updates and operating manual discussions are ongoing.
- Distributed and attended ASHE National Officer Training sessions on 11/12 & 11/14/24.
- Solicited nominations for location of 2025 SE Region Conference.
 - ASHE Northeast Florida Section submitted.
- Solicited nominations for National Project of the Year Awards.
- Distributed National Conference Program Book request for advertisements.
- Solicited nominations for location of 2028 ASHE National Conference.
 - ASHE TN Valley Section submitted letter of interest.
- Scheduled next in-person SE Region Board meeting in Birmingham, AL, on April 25, 2025.
- Region Funding
 - Established expenditure goals, funds have all been expended.

Operating Budget (As of 11/30/24)	
Starting Balance	\$ 5,801.98
Revenue	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 5,801.98

Events scheduled during next quarter

Date:	1/15/2025	Event:	Scanner Articles Due
Date:	1/17/2025	Event:	Project of the Year Nominations Due to Region
Date	1/23/2025	Event:	SE Region Board Meeting (Virtual)

Miscellaneous Items:

- None to report.

Strategic Plan Initiatives:

- Did the Sections within your Region add members in the category of government agency or contractor/supplier? **NOT REPORTED THIS QUARTER.**

Membership Diversity (NOT REPORTED)		Membership Diversity (NOT REPORTED)		% Gain/Loss
Consultant Members	0	Consultant Members	0	0
Government Members	0	Government Members	0	0
Contractor Members	0	Contractor Members	0	0

Note membership drive or related events:

- How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members)

Several sections hosted community and educational outreach.

- How did your Region produce a robust program this quarter? If applicable, provide brief a narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)

# Lunch Meetings	16	# Breakfast or Evening Meetings	1
# Technical Sessions	4	# Networking Meetings	13
# Charitable/Community service activities	4	#Young Member Events	2
# Cutting-edge/Technical Session	0		
Comments:			

- How did National empower or support your Region this quarter?
 - **We received and distributed virtual officer training events.**
 - **Supported Region by planning/supporting Inaugural Southeast Region Conference**
- What role, if any, did innovation and technology play in your Region activities this quarter?
 - **Incorporated various innovation and technology conference sessions in the Southeast Region Conference held Oct. 17-18, 2024 including JTA Bay Street Innovation Corridor & Autonomous Vehicle Program Rollout**

Milestones:

The following is a summary of key milestones for this quarter:

- **SE Regional Board Meeting (Virtual) on 9/11/24.**
- **Held the Inaugural Southeast Region Conference: Oct. 17-18, 2024.**
- **Upcoming Region Board meeting 1/23/2025**

End of Report

SECTION REPORT

Northeast Florida Section (from – 07/01/24 to 11/30/24)

Officers

President:	Richard Westheimer, PE	WestheimerR@etminc.com
1st Vice President:	Scott Kroper, PE	Scott.Kroper@rsandh.com
2nd Vice President:	Christian Morales, PE	MoralesCS@pondco.com
Secretary:	Kenneth Kelley, PE	Ken Kelley ASHE@gmail.com
Treasurer:	Donna McQuade	McQuadeD@pondco.com

Activities:

The following is a summary of key activities for this quarter:

- August 6, 2024 – ASHE NEFL Board of Directors meeting (virtual).
- August 22, 2024 – ASHE NEFL In-Person Luncheon. Topic was the recent groundbreaking for the Autonomous Innovation Center (AIC), a vibrant hub centered around an advanced command-and-control center that will store, service, monitor and maintain the city's electric, autonomous mobility system. There were 68 registered attendees.
- August 22, 2024 – JEST Social at Hopdoddy Burger Bar. ASHE is an annual sponsor.
- September 10, 2024 – ASHE NEFL Board of Directors meeting (virtual).
- September 26, 2024 – ASHE NEFL In-Person Luncheon. Postponed due to Hurricane Helene.
- September 27, 2024 – JEST Social at Monkey's Uncle Tavern. ASHE is an annual sponsor.
- September 27, 2024 – Completed Sponsorship/Membership drive. See Miscellaneous items.
- October 1, 2024 – Rescheduled September ASHE NEFL In-Person Luncheon (due to Hurricane Helene). Topic was *Stadium Of The Future Data Fusion Of Multiple Survey Methodologies* presented by Scott Graham, PSM and VP of ETM Survey. There were 56 registered attendees.
- October 9, 2024 – ASHE NEFL Board of Directors meeting (virtual).
- October 24, 2024 – ASHE NEFL In-Person Luncheon. Fred Jones (Haskell) - City of Jacksonville (COJ) and the Jacksonville Transportation Authority (JTA) are developing *Vision Zero Action Plans*. Joint luncheon with ITE. There were 61 registered attendees.
- November 6, 2024 – ASHE NEFL Board of Directors meeting (virtual).
- November 21, 2024 – ASHE NEFL In-Person Luncheon. Topic was *McCoy's Creek Project* presented by Rebecca Vanderbeck (WSP), Nikita Reed (COJ Public Works Director), and Lisa Sterling (CDM Smith). There were 61 registered attendees.

Operating Budget (As of 11/30/24)		Membership (As of 11/30/24)	
Starting Balance (06/30/2024)	\$ 63,098.22	Starting Membership (06/30/2024)	213
Revenue	\$	Losses	38
Expenses	\$	Gains	41
Ending Balance	\$ 64,404.63	Ending Membership (paid)	216

Events scheduled during next quarter:

Date: December 5, 2024	Event: ASHE NEFL Christmas Party at Seven Bridges.
Date: January 14, 2025	Event: ASHE NEFL Board of Directors meeting.
Date: January, 2025	Event: ASHE NEFL Luncheon. Topic is annual Work Program for NE FL.
Date:	Event:
Date:	Event:

Miscellaneous Items:

- Section has 34 annual sponsors for 2024-25: 10 Platinum (\$1,200 with 6 memberships), 10 Gold (\$900 with 5 memberships), 12 Silver (\$600 with 3 members), and 2 Bronze (\$400 with 2 members). This is an increase of 5.

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **Lost 2 of 3 government members, gained 4 contractor members.**

Note membership drive or events intended to bring in new members: **Annual NEFL Section Sponsorship and membership drive completed September 25, 2024.**

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): **None to report.**
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>0</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: **Issues scheduling speakers and coordinating with venue schedule. Socials equate to networking meetings.**

- How did National or the Region empower or support your Section this quarter? (If applicable) **None to report.**

- What role, if any, did innovation and technology play in your Section activities this quarter?
Converted Sponsorship drive to Constant Contact following last year's successful conversion of Membership drive to Constant Contact. Working very well.

Milestones

The following is a summary of key milestones for this quarter:

- **None to report.**

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 03/31/2024)		MEMBERSHIP DIVERSITY (as of 09/30/2024)		% GAIN/ LOSS
Consultant Members	193	Consultant Members	188	-2%
Government Members	3	Government Members	1	-67%
Contractor Members	12	Contractor Members	16	+33%

End of Report

SECTION REPORT

Central Florida Section (from – 7/1/24 to 11/30/24)

Officers

President:	Sherman Klaus	sklaus@balmoralgroup.us
Vice President:	Tony Bevilacqua	abevilacqua@ardurra.com
Secretary:	Eric Benson	eric.benson@kimley-horn.com
Treasurer:	Rachel Andre	randre@gecfla.com

Activities:

The following is a summary of key activities for this quarter:

- Transportation Thursday – Multiple Thursdays
- Stormwater Lunch & Learn – October 28, 2024
- Clay Shoot – October 3, 2024
- ASHE & Fes Bowling Event – November 4, 2024

Operating Budget (As of 11/30/2024)		Membership (As of 11/30/2024)	
Starting Balance (7/1/2024) (Checking and PayPal Account)	\$36,597.17	Starting Membership (4/1/24)	130
Revenue	\$15,760.00	Losses	-6
Expenses	\$ 1,376.23	Gains	-
Ending Balance	\$50,980.94	Ending Membership (paid)	124

Events scheduled during next quarter:

Date: December	Event: Holiday Gala
Date: February	Transportation Summit
Date: Multiple Dates	Event: Transportation Thursday

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **No**

Note membership drive or events intended to bring in new members:
Membership breakfast, Holiday gala

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): **We place a large focus on connecting our members and have seen great success with that in our Transportation Thursday events. This recurring event allows our members to connect and develop personal relationships are of great professional benefit. We also held a Back to School Drive to obtain school supplies for local schools.**
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section) **Our chapter hosted a Technical luncheon to learn about recent changes to permitting rules, along with a members-only breakfast. Our annual Clay Shoot experienced the largest registration to date.**

# Lunch Meetings	<u>5</u>	# Breakfast or Evening Meetings	<u>1</u>
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>4</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>0</u>		
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable) **Gene and Sherman empowered our chapter to hold excellent events and connect with professionals in the industry.**
- What role, if any, did innovation and technology play in your Section activities this quarter? **N/A**

Milestones

The following is a summary of key milestones for this quarter:

- **Completed annual membership drive**
- **One member achieved Lifetime Member status, Chris Rizzolo, P.E.**

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 03/31/2024)		MEMBERSHIP DIVERSITY (as of 06/30/2024)		% GAIN/ LOSS
Consultant Members		Consultant Members		0%
Government Members		Government Members		0%
Contractor Members		Contractor Members		

End of Report

SECTION REPORT

South Florida Section (from 07/01/2024 to 11/30/2024)

Officers

President:	Naldo Gonzalez	ngonzalez@gfnet.com
Vice President:	Bryan Wilson	Bryan.Wilson@kci.com
Secretary:	Cecilia Villoria	Cvilloria@chasolutions.com
Treasurer:	David Mairena	david.mairena@aecom.com

Activities:

The following is a summary of key activities for this quarter:

- Held our ASHE South Florida Multimodal Improvements on our South Florida Streets event on August 15, 2024
- Held our ASHE South Florida Fall Social event on November 19, 2024.

Operating Budget (As of 11/30/2024)		Membership (As of 11/30/2024)	
Starting Balance (7/1/2024)	\$4,175.10	Starting Membership (04/01/24)	29
Revenue	\$13,075.71	Losses	0
Expenses	\$11,740.74	Gains	13
Ending Balance	\$5,510.07	Ending Membership (06/30/24)	42

Events scheduled during next quarter: TBD

Date:	Event:
Date:	Event:
Date:	Event:

Miscellaneous Items:

- Thirteen new members joined ASHE South Florida.
 - Ross Shillingford
 - Kelli Stamm
 - Matt Fursetsher
 - Brandon Kern
 - James Spinks
 - Jaime Lopez
 - Kyle Cheerangie
 - Michael Sileno
 - Lisa Stone
 - Harrison Lazowick
 - Eugene Khasper
 - Ena Gonzalez
 - Mariger Figueroa

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? No

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
N/A
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section) N/A

# Lunch Meetings		# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments: 2 - \$1000 General Academic Scholarships were awarded to 2 FIU Students (Alejandra Ledesma and Yasmine Al Moghrabi) at our ASHE Fall Social.

- How did National or the Region empower or support your Section this quarter? (If applicable)
N/A
- What role, if any, did innovation and technology play in your Section activities this quarter?
N/A

Milestones

The following is a summary of key milestones for this quarter:

- 2 - \$1000 General Academic Scholarships were awarded to 2 FIU Students (Alejandra Ledesma and Yasmine Al Moghrabi) at our ASHE Fall Social.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

Tampa Bay Section (from – 03/31/2024 to 06/30/2024)

Officers

President:	Bruno Arriola, PE	BArriola@drmp.com
Vice President:	Sergio Gomez, EI	sgomez@mc2engineers.com
Secretary:	Kaung Sett Hein, PE	kaung.setthein@volkert.com
Treasurer:	Sunil Jakhadi, PE	siakhadi@hntb.com
Regional Director	Pavan Paiavula, PE	PPaiavula@drmp.com
Director Y3:	Prashant Singh, PhD, PE	Prashantsingh75@gmail.com
Director Y2:	Reece Ruel, EI	RRuel@drmp.com
Director Y1:	Michael Simon, PE	Michael.Simon@kci.com
Past President:	Lance Croft, PG	lcroft@mc2engineers.com

Activities:

The following is a summary of key activities for this quarter:

- 2024/04/16 – ASHE Tampa Bay Luncheon
 - Location – Brio Tuscan Grill at International Plaza
 - Presenter – Anita Vandervalk, P.E, Brian Pickard, P.E, Randell Prescott, P.E
 - Topic – Technology Transforming Transportation
- 2024/06/10 – ASHE Tampa Bay Executive Committee (Virtual) Meeting

Operating Budget (As of 06/30/2024)		Membership (As of 06/30/2024)	
Starting Balance (date)	TBD*	Starting Membership (date)	TBD**
Revenue	TBD*	Losses	TBD**
Expenses	TBD*	Gains	TBD**
Ending Balance	TBD*	Ending Membership (paid)	TBD**

*Operating budget will be updated on the next quarterly report.

** Membership renewal notices are sent out recently and will be updated on the next quarterly report.

Events Scheduled during Next Quarter:

- ASHE Executive Committee Meeting (ECM) Call-In, 5:00 p.m., 2nd Monday of each month.
- Preparation for one in-person chapter luncheons/presentations and one social event.
- Transition Dinner and Officer Installation for the year of 2024-2025.

Miscellaneous Items: (Not Applicable)

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

We did not add any members from government agencies or contractors in this quarter.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We are still coordinating with the University of South Florida to reestablish the ASHE Tampa Bay Student Chapter and Scholarship program. Coordination with the university is still ongoing.

# Lunch Meetings	1	# Breakfast or Evening Meetings	N/A
# Technical Sessions	N/A	# Networking Meetings	N/A
# Charitable/Community Service Activities	N/A	# Young Member Events	N/A
# Cutting-edge/Technical Session	1		

Comments: N/A

- How did National or the Region empower or support your Section this quarter? (If applicable)

Not applicable.

- What role, if any, did innovation and technology play in your Section activities this quarter?

In our April luncheon, we had a great panel discussion about how AI and 3D Modeling will be changing the Transportation Engineering Industry in the near future.

Milestones

The following is a summary of key milestones for this quarter

- ASHE Tampa Bay April Luncheon

End of Report

SECTION REPORT

Georgia Section (from – 7/1/2024 to 11/30/2024)

Officers

President:	Lindsey Dunnahoo	lindsey.dunnahoo@aecom.com
1st Vice President:	Jennifer Lott	jlott@aulickengineering.com
2nd Vice President:	James Nguyen	jnguyen@peachtreecornersga.gov
Secretary	Victoria (Tori) Pustotnik	Victoria.Brinkley@wsp.com
Co-Secretary	Jenny Lee	Jenny.lee@cobbcounty.org
Treasurer	Pervez Iqbal	PIqbal@chacompanies.com
Co-Treasurer	Ravi Vachhani	rvachhani@moffatnichol.com
Director Y1	Stephanie Grahil	sgrahl@mc2engineers.com
Director Y2	Steve Mosher	Steve.Mosher@bargedesign.com
Director Y3	Ben Kauss	Ben.kauss@hdrinc.com
Past President	Sarah Blackburn	sarah.blackburn@greshamsmith.com

Activities:

The following is a summary of key activities for this quarter:

- Happy Hour – July 18, 2024
 - Location: Variant Brewing in Roswell
 - Attendance: 25 people
- Bowling – August 29, 2024
 - Location: Bowlero in Roswell
 - Attendance: 196 (registered)
- Luncheon – September 20, 2024
 - Location: Maggiano's Cumberland
 - Presenter: Tim Matthews (GDOT)
 - Topic: Georgia DOT P3 Division MMIP Updates
 - Attendance: 158 (registered)
 - PDHs: 0.5
- Young Professionals Social – October 24, 2024
 - Location: Top Golf Midtown
 - Attendance: 25
- Luncheon – November 15, 2024
 - Location: Maggiano's Buckhead
 - Speaker: Roque Romero (Henry County)
 - Topic: Henry County Public Works
 - Attendance: 94
 - Included food drive to benefit a local food pantry. 179 food items were donated!

<u>Operating Budget (As of 11/30/2024)</u>		<u>Membership (As of 11/30/2024)</u>	
Starting Balance (08/01/24)	\$171,020.11	Starting Membership (07/01/24)	688
Revenue	\$49,138.71	Losses	98
Expenses	\$55,150.91	Gains	34
Ending Balance	\$165,007.91	Ending Membership (paid)	624

Events scheduled during next quarter:

December 2, 2024	Happy Hour
December 10, 2024	Holiday Party
January TBD	Luncheon
February TBD	Young Members Social
February TBD	Volunteer Event
February TBD	Poker Tournament

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? 3 – government agency; 1 – contractor/supplier

Note membership drive or events intended to bring in new members: “Bring a friend” event planned for January Luncheon. For every non-member that a member brings to the lunch, they get entered into a raffle for a gift card.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

We held our first Young Member event in October to encourage young members (35 and younger) to get involved in the organization. It was a popular event and sold out! We have plans for another event in February and are planning on expanding it so it is open to more people. We also held a food drive in conjunction with our November luncheon, encouraging people to bring non-perishable items to donate to a local food bank in exchange for a raffle entry. We are planning on holding a volunteer/community service event in February.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>1</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: Lunch meetings doubled as technical sessions.

- How did National or the Region empower or support your Section this quarter? (If applicable)

The regional conference was in October and was well attended by members of the Georgia section. It provided a great opportunity for networking with other sections outside of our state and had an interesting technical program.

- What role, if any, did innovation and technology play in your Section activities this quarter?

N/A

Milestones

The following is a summary of key milestones for this quarter:

- N/A

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of XX/XX/2025)	MEMBERSHIP DIVERSITY (as of XX/XX/2025)	% GAIN/ LOSS
Consultant Members	Consultant Members	
Government Members	Government Members	
Contractor Members	Contractor Members	

End of Report

SECTION REPORT

Middle TN Section (from – 07/1/2024 to 11/30/2024)

Officers

President:	Chris Armstrong	Christopher.armstrong@tn.gov
Vice President:	Matthew Zlokovich	MZlokovich@benesch.com
Secretary:	Leanna Whitwell	lwhitwell@ttlusa.com
Treasurer:	Jeff Shaver	jshaver@cecinc.com

Activities:

The following is a summary of key activities for this quarter:

- August 15th - 13th Annual Golf Tournament, raised \$3000+ for scholarships
- 4 Lunch Meetings with PDHs
- Joint YP Social with other organizations
- Gentry Farms Family Social in October – great attendance and had members that don't always attend other events
- Membership renewals

<u>Operating Budget (As of 11/30/2024)</u>		<u>Membership (As of 11/30/2024)</u>	
Starting Balance (7/1/24)	93,785.01	Starting Membership (7/1/24)	316
Revenue	52,245.89	Losses	29
Expenses	46,136.32	Gains	6
Ending Balance	99,894.67	Ending Membership (paid)	293

Events scheduled during next quarter:

Date: 12/11/24	Event: Student Scholarship Awards
Date: 12/14/24	Event: Salvation Army Angel Tree Warehouse Volunteer Event
Date: TBD	Event: Projects of the Year Awards Dinner
Date: TBD	Event: Tee Line Curling and Bowling Social
Date:	
Date:	

Miscellaneous Items:

Beginning Century Club membership renewal (Annual Sponsors)

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **None to report**

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members): See above activities. **None to report**
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section) **See above activities.**

# Lunch Meetings	4	# Breakfast or Evening Meetings	
# Technical Sessions	0	# Networking Meetings	
#Charitable/CommunityService Activities	1	# Young Member Events	1
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable) **N/A**
- What role, if any, did innovation and technology play in your Section activities this quarter?

Adding virtual meeting component to our monthly lunch meetings when a large audience is expected.

Milestones

The following is a summary of key milestones for this quarter:

- None to report

Please only respond to this question in the July/November Report (4th quarter report) annually.
How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 07/01/2024)		MEMBERSHIP DIVERSITY (as of 11/30/2024)		% GAIN/ LOSS
Consultant Members	152	Consultant Members	123	-19%
Government Members	164	Government Members	170	+3.6
Contract Members		Contractor Members		

End of Report

SECTION REPORT

ASHE TN Valley Section (from – 06/31/2024 to 11/30/2024)

Officers

President:	Curt Duncan	Curtis.Duncan@tn.gov
Vice President:	Michael O'Donnell	Michael.O'Donnell@tn.gov
Secretary:	Haley Slifko	Haley.Slifko@tn.gov
Treasurer:	Sandra Knight	nortonlee@aol.com
Co-Treasurer:	Seth Bradley	Seth.Bradley@wacker.com

Activities:

The following is a summary of key activities for this quarter:

- 07/12/2024 – Board & Officers Meeting
- 08/08/2024 – August Member Meeting
 - “Engineering the Perfect Communications Plan” – Alex Denis and Beth Emmons (TDOT)
- 09/05/2024 – September Member Meeting
 - “TDOT’s Air Quality Office Programs Overview” – Andrea Noel (TDOT)
- 09/08/2024 – Joint Social with Chattanooga area civil engineers at Chattanooga Football Club game
- 09/12/2024 – Board & Officers Meeting
- 09/26/2024 – Board & Officers Meeting
- 09/30/2024 – Member Appreciation Event at Topgolf Chattanooga
- 10/17/2024 – ASHE TN Valley hosted Inaugural ASHE SE Region Conference – This conference was a huge success with over 140 attendees from almost all sections in the Southeast Region.
 - “State Agency Partnerships: Bridging State Lines with TN-68/GA-5” – Robert DePietro (Jacobs), Ethan Mobley (GDOT), Jeremy Bryson (TDOT)
 - P3 Panel Discussion – Tim Matthews (GDOT), Bryan Ledford (TDOT)
 - “Birmingham’s Northern Beltline” – Gary Smith (ALDOT)
 - “Bay Street Innovation Corridor and Autonomous Vehicle Program Rollout” – Greer Johnson Gillis / Angie Williams (Jacksonville Transportation Authority)
 - “Overview of Gwinnett County’s Transit Development Plan Planning Effort” – Jerry Oberholtzer (Gwinnett County DOT)
 - “Atlanta DOT Vision Zero” – Cole Smith (City of Atlanta DOT)
- 10/18/2024 – ASHE TN Valley 2nd Annual Golf Tournament
 - Over 90 golfers played, raising over \$6000 for future scholarships.
- 11/07/2024 – November Member Meeting
 - “AI-Assisted Learning Chatbots for Simplified Information Retrieval” – Jeremy Busby (Gresham Smith)

<u>Operating Budget (As of 11/30/2024)</u>		<u>Membership (As of 11/30/2024)</u>	
Starting Balance (06/31/2024)	\$25,370.26	Starting Membership (06/31/2024)	140
Revenue	\$45,623.37	Losses	-25
Expenses	\$40,653.76	Gains	14
Ending Balance	\$30,039.87	Ending Membership (paid)	129

Events scheduled during next quarter:

Date: 12/11/2024	4th Annual Holiday Bowling Tournament / Charity Fundraiser
Date: 1/30/2024	Board & Officers Meeting (Virtual)
Date: 2/27/2024	Board & Officers Meeting (Virtual)

Miscellaneous Items:

n/a

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members:

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section): **See Activities list**

# Lunch Meetings	3	# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session		# Social Events	2

Comments: We presented a range of relevant technical topics across multiple disciplines at our meetings and conferences. Topic Presenters were from the local area and nearby states (AL, GA, FL) and included state departments of transportation, municipalities, transportation authorities, and consultants.

- How did National or the Region empower or support your Section this quarter? (If applicable) – **Both organizations supported us by giving seed money for the inaugural SE Region conference, providing the SE Region banner, and sending National officers to the SE Region conference.**
- What role, if any, did innovation and technology play in your Section activities this quarter? **TN Valley continues to Constant Contact, LinkedIn, Facebook, and Instagram to share updates, information, member meeting registration, and contact lists. At board meetings, we have talked about upgrading to a website like Wild Apricot to help manage our members and events. A board member (Mike O'Donnell) researched website hosting platforms. We have scheduled a meeting with our website committee the first week of January to discuss what new platform we will transition to in 2025.**

Milestones

The following is a summary of key milestones for this quarter:

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 05/31/2023)		MEMBERSHIP DIVERSITY (as of 05/31/2024)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

Alabama Section (7/1/2024 to 11/30/2024)

Officers

President:	John Jennings	jenningsj@dot.state.al.us
Incumbent VP:	Miles Watkins	mwatkins@thompsonengineering.com
Incumbent Secretary	Tony Montanaro	tmontanaro@sain.com
Past Treasurer:	John Michael Walker	walkerjoh@dot.state.al.us
Incumbent Secretary	Stacy Lewis	lewiss@dot.state.al.us

Activities:

The following is a summary of key activities for this quarter:

- Board Meetings were held on 7/16, 9/12, 10/8, and 11/12
- Sponsored kids night at ASCE/APWA Summer Conference on 7/11
- Sponsored Cornhole Tournament at the ALDOT CEME Conference on 9/25
- Several Board members attended the SE Region Conference in October, and won prizes at the golf tournament.
- Technical Sessions were held on
 - Nov 15th – Michelin Pavement Assessment in Mobile

<u>Operating Budget (As of 11/30/2024)</u>		<u>Membership (As of 11/30/2024)</u>	
Starting Balance (09/01/2024)	\$7,539.43	Starting Membership (date)	55
Revenue	\$1,831.57	Losses	0
Expenses	\$3,394.87	Gains	2
Ending Balance	\$5,636.57	Ending Membership (paid)	57

Events scheduled during next quarter:

Date: 12/5/2024	Event: Christmas Party on Birmingham
Date: 1/07/2025	Event: Board Meeting
Date: 1/23/2025	Event: Technical Session in Huntsville
Date: 2/10/2025	Event: Golf Tournament at Alabama Transportation Conference in Birmingham
Date: 2/17/2025	Sponsor – Introduce a Girl to Engineering Day - Mobile
Date: 2/19/2025	Sponsor – Introduce a Girl to Engineering Day - Birmingham

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members: CEME Cornhole Tournament in Q3; Golf Tournament in Feb 2025

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

Kids night at ASCE, introducing Kids to Engineering

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>0</u>	# Breakfast or Evening Meetings	
# Technical Sessions	<u>1</u>	# Networking Meetings	<u>2</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	
# Cutting-edge/Technical Session			

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable)
- What role, if any, did innovation and technology play in your Section activities this quarter?
Technical session was broadcast via Zoom

Milestones

The following is a summary of key milestones for this quarter:

- Developing a Yearly Sponsorship Package
- Membership invoices were sent, Membership # still in audit

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 7/01/2024)		MEMBERSHIP DIVERSITY (as of 11/30/2024)	% GAIN/ LOSS
Consultant Members		Consultant Members	32
Government Members		Government Members	17
Contract Members		Contractor Members	3

End of Report

REGION REPORT
Southwest Region
(10/1/2024 to 12/31/2024)

Officers

President	Michael Knowles	Email Address	michaelfknowles@outlook.com
Vice President	Suzanne Lansford, PE	Email Address	suzanne@townlighting.com
Secretary	Rhys Keller, PE	Email Address	rkeller@jmt.com
Treasurer	Susie Mason	Email Address	smason@gfnet.com
National Director	Nikole Cao, PE	Email Address	ncao@jmt.com
Past President	James Barr, PE	Email Address	james.barr@tylin.com
Regional Director (CTX)	Tara Alexander, PE	Email Address	talexander@jmt.com
Regional Director (CTX)	John Conquest, PE	Email Address	jconquest@halff.com
Regional Director (DFW)	Hossein Hosseiny, PE	Email Address	hhosseiny@bgeinc.com
Regional Director (HOU)	Gabriel Odreman, PE	Email Address	Gabriel.odreman@rpsgroup.com
Regional Director (PHX)	Melissa Boyles	Email Address	mboyles@valleymetro.org
Regional Director (PHX)	Jessica Fly	Email Address	Jessica.fly@wsp.com
Regional Director (COL)	Evan Fischgrund, PE	Email Address	Evan.fischgrund@adspipe.com
Regional Director (SAT)	Ahmed Valdez, PE	Email Address	avaldez@akvce.com

Activities:

The following is a summary of key activities for this quarter:

- Met monthly to discuss Region business activities, National updates, and Section updates.
- Distributed information on events, speakers, topics, and technology use throughout Region.
- Distributed applications for Sections to request Exposure Grant funds.
- Supported New Sections (San Antonio, TX and Colorado) with funds and event attendance. Developed San Antonio's website and coordinated with Colorado on their website.
- Coordinated with Houston on their upcoming Gala Event and hosting the National Board meeting to be held in January, 2025.
- Developed a running table of events throughout the Region to promote inter-Section networking.
- Processed a \$5/member assessment to established sections within the Region to build up Region funds as previous funds have been reduced due to exposure grants and helping charter sections. Income from assessment will be reflected in next quarter financials.

Operating Budget	(as of 10/31/2024)
Starting Balance (10/1/2024)	\$1,670.44
Revenue	\$0.00
Expenses	\$1,000.00
Ending Balance	\$670.44

Events scheduled during next quarter:

Date:	N/A	Event:	No Region events. See Section Reports.
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Miscellaneous Items:

- Southwest Region making final tweaks to approved bylaws and will then send to National for review.
- Continuing to consider a 2025 Regional Summit.
- Working towards developing a Region newsletter to promote awareness and networking throughout the Region.
- Continuing to invite Section Presidents to monthly Board meetings to promote knowledge transfer and build relationships.

Strategic Plan Initiatives:

- **Did the Sections within your Region add members in the category of government agency or contractor/supplier?** One Section added 2 members in this category. Overall, Sections are still working to better account for their membership diversity and while there is a priority in increasing Government and Contractor memberships, these members continue to be difficult to obtain.

Membership Diversity (As of xx/xx/yyyy)		Membership Diversity (As of xx/xx/yyyy)		% Gain/Loss
Consultant Members	N/A	Consultant Members	N/A	N/A
Government Members	N/A	Government Members	N/A	N/A
Contractor Members	N/A	Contractor Members	N/A	N/A
Note membership drive or related events: Held breakfast programs to capture attendees at different times, continued outreach to universities, and used QR codes for event registration and flyers for easier signups. Also offered free one-year membership drawings to encourage attendance/participation.				

- **How did your Region continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members).** The Southwest Region continued to invite a wider Section Board audience to our monthly meetings to build relationships and increase knowledge transfer between newer and more experienced ASHE members. We also supported new Sections with funding, communication distribution, and knowledge transfer. Sections discussed ideas for PDH criteria at member events and shared experiences with speakers, topics, and managing event distribution.
- **How did your Region produce a robust program this quarter? If applicable, provide brief a narrative. (Highlight the most impactful events, activities, and the benefit that your Section saw.)** Our Region does not currently hold membership meetings or events directly. We are continuing to discuss a potential Regional Summit in 2025 that would incorporate a robust program as other more established Regions have done with conferences. We support and help coordination efforts between Sections and National Board/Committee members. Section event totals are provided in the table below:

<u># Lunch Meetings</u>	<u>9</u>	<u># Breakfast or Evening Meetings</u>	<u>10</u>
<u># Technical Sessions</u>	<u>9</u>	<u># Networking Meetings</u>	<u>4</u>
<u># Charitable/Community service activities</u>	<u>1</u>	<u>#Young Member Events</u>	<u>5</u>
<u># Cutting-edge/Technical Session</u>	<u>2</u>		
Comments: Our Region does not currently host events directly. These event totals come from Section Reports.			

- **How did National empower or support your Region this quarter?** Information sharing between National and our National Director, Nikole Cao. New Sections Committee helping to support recent chartering of San Antonio and Colorado.
- **What role, if any, did innovation and technology play in your Region activities this quarter?** Region continues to meet virtually using Teams and provide support funds or advertisement payments electronically instead of by check when possible. We found checks would sometimes get returned or take too long in the mail.

Milestones:

The following is a summary of key milestones for this quarter:

1. Provided applications to Section for requesting Exposure Grant funds from the Region.
2. San Antonio and Colorado Sections chartered Summer 2024.
3. Region by-laws approved and will be sent to National for review soon.
4. Total Section events overall have grown.
5. Total memberships in the SW Region have grown.
6. San Antonio Section chartering and two Section articles featured in Fall 2024 Scanner.

End of Report

SECTION REPORT

Colorado Section (from – June 1, 2024 to November 30, 2024)

Officers

President:	Josh Hollon	Josh.Hollon@kiewit.com
Vice President:	Lee Kunselman	Lee.Kunselman@oneatlas.com
Secretary:	Mike Cates	Mike.Cates@aecom.com
Treasurer:	Marie Thoming	Marie.Thoming@denvergov.org

Activities:

The following is a summary of key activities for this quarter:

- Pre-Holiday Event- Alcohol and Highways Don't Mix Mixer
- 16 street Mall Tour – October Event
- Happy Hour Meet and Greet – September Event
- I-20 Floyd Hill Technical Presentation – July Event

Operating Budget (As of November 30, 2024)		Membership (As of November 30, 2024)	
Starting Balance (June 1, 2024)	\$704.50	Starting Membership (June 1, 2024)	40
Revenue	\$2783.75	Losses	3
Expenses	\$1084.79	Gains	8
Ending Balance	\$2403.46	Ending Membership (paid)	45

Events scheduled during next quarter:

Date:1-10-25	Event: CDOT – Year Outlook Breakfast Meeting
Date:2-15-25	Event: I-25 South GAP Project Summary
Date:3-16-25	Event: Bowling Event

Miscellaneous Items:

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? None as of yet

Note membership drive or events intended to bring in new members: Held 2-3 Happy Hour Events to attract new membership.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

ASHE – Colorado held a year end social event with a focus on non alcoholic gathering and the impacts of impaired drivers on our nations highways.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings	<u>1</u>	# Breakfast or Evening Meetings	<u>3</u>
# Technical Sessions	<u>4</u>	# Networking Meetings	<u>0</u>
#Charitable/CommunityService Activities	<u>1</u>	# Young Member Events	<u>0</u>
# Cutting-edge/Technical Session	<u>2</u>		

Comments:

- How did National or the Region empower or support your Section this quarter? (If applicable) Regional grant for Pre-Holiday event. Funding was critical to get the event done with success and planning on continuing annually.
- What role, if any, did innovation and technology play in your Section activities this quarter?

We are using Teams for some of the Technical Meetings

Milestones

The following is a summary of key milestones for this quarter:

- Set Yearly Calendar
- Confirm Speakers
- Confirm Event Location for Bowling Event

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 12/15/24)		MEMBERSHIP DIVERSITY (as of 12/15/24)		% GAIN/ LOSS
Consultant Members	38	Consultant Members	38	0
Government Members	4	Government Members	4	0
Contract Members	3	Contractor Members	3	0

End of Report

SECTION REPORT

Central Texas Section (September 1, 2024 to November 30, 2024)

Officers

President:	Ryan Thomas	rthomas@ksaeng.com
1st Vice President:	Michelle Romage-Chambers	mchambers@hardestyhanover.com
2nd Vice President:	James Dedrick	JDedrick@ecslimited.com
Secretary:	Michael Farn	mfarn@hntb.com
Treasurer:	Laura Harris	laura.harris@ubcdams.org

Activities:

The following is a summary of key activities for this quarter:

- The Events Committee hosted Section meetings in October and November.
- The Section partnered with American Concrete Institute Central Texas Chapter for their October luncheon meeting.
- The Section co-sponsored the Central Texas Highway & Transportation Forum hosted by the Regional Hispanic Contractors Association (RHCA) in October.
- The Young Members Committee hosted first annual Pumpkin Carving Social in October.
- Scholarships were awarded in November. See details below under Milestones.

Operating Budget		Membership	
Starting Balance (9/1/24)	\$25,444.29	Starting Membership (9/1/24)	74
Revenue	\$15,057.11	Losses	0
Expenses	\$17,451.78	Gains	9
Ending Balance (11/30/2024)	\$23,049.62	Ending Membership (paid)	83

Events scheduled during next quarter:

Date: December 11	Happy Hour/Membership Drive
Date: January 21	CTX section meeting – Speaker TBD, City of Pflugerville
Date: February 18	CTX section meeting – Speaker Heather Ashley-Nguyen, AUS TxDOT
Date: February 17	Joint HH Austin ASCE YMF to kickoff E-Week

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **No.**
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

The Section continues to collaborate with other local organizations on a regular basis to reach more potential new members including ASCE, YMF, and TSPE.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

The Section continues to host regular Board meetings thru fall and winter months to plan for upcoming events and speaker series for the 2025 year.

# Lunch Meetings	<u>2</u>	# Breakfast or Evening Meetings	<u>2</u>
# Technical Sessions	<u>2</u>	# Networking Meetings	<u>3</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>1</u>
# Cutting-edge/Technical Session	<u>0</u>		

Comments: General membership meetings are held in the evenings to allow for more networking time before and after the meeting.

- How did National or the Region empower or support your Section this quarter? (If applicable)

Paid Regional Assessment

- What role, if any, did innovation and technology play in your Section activities this quarter?
 - All Board and Committee meetings are held through TEAMS.
 - Used links & QR codes for electronic event registration.
 - ASHE CTX website updated to inform interested individuals and attract new members

Milestones

The following is a summary of key milestones for this quarter:

- The Scholarship Committee reviewed 26 qualified applications and awarded, with Board approval, 11 scholarships totaling \$12,000. The Committee reached out to additional universities this year to increase the number and diversity of our applicant pool. As a result, the number of applications increased along with the number of awards over 2023.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)	% GAIN/ LOSS
Consultant Members	Consultant Members	
Government Members	Government Members	
Contract Members	Contractor Members	

End of Report

SECTION REPORT

DFW Section Quarterly Report-Q1 (9/1/2024-12/31/2024)

Officers

President:	Brian Lopas	Brian.Lopas@ContechES.com
Vice President:	Chris Hoff	Chris.hoff@jacobs.com
Secretary:	David Clarke	dclarke@dikita.com
Treasurer:	Aditya Rayudu	Aditya.rayudu@terracon.com
Immediate Past President	Michael Knowles	mknowles@landdesign.com
Region Director	Hossein Hosseiny	hhosseiny@bge.com

Activities:

The following is a summary of key activities for this quarter:

- We held meetings each month of this quarter:
 - 9/24 (NCTCOG Michael Morris Transportation Director)
 - 10/22 (NCTCOG Ezra Pratt, Transportation Planner)
 - 11/19 (Holiday event/sponsor appreciation dinner – no technical program)
 - 12/10 (TxDOT FTW Ricardo Gonzalez, TPD)
- Continue to develop our Educational Outreach Committee to promote Civil Engineering and STEAM programs at area schools. Assisting with Future Cities Program in Dallas
- Technology Committee continued updating on our website and other technology issues, coordinating with Star Chapter on how we can improve communications with them.
- Updating our master list of members, coordinating with National, StarChapter
- Continued an Annual Corporate Sponsorship Campaign which is gaining momentum
- Continue promoting the TxDOT goal of zero fatalities on Texas highways
- Teamed with RCHA on their DFW Heavy Highway Transportation Forum on 12/19/24 to promote the ASHE DFW Section
- Had record attendance of 105 attending our December 10th meeting
- Increased growth in membership and interest from membership to join various committees to continue strong Section growth

<u>Operating Budget (As of 8/1/2024)</u>		<u>Membership (As of 8/1/2024)</u>	
Starting Balance (date)	21,422	Starting Membership (date)	75
Revenue		Losses	0
Expenses		Gains	8
Ending Balance	19,899	Ending Membership (paid)	83

Events scheduled during next quarter:

Date: 1/28/2025	Event: Monthly Board meeting, Guest Speaker TBD
Date: 2/25/2025	Event: Monthly Board meeting, Lunch and Guest Speaker from SE Connector

Strategic Plan Initiatives:

- Our Section added 2 members in the category of government agency or contractor/supplier and is working on getting more members in this category
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? We will continue to reach out to RHCA to co-host training seminars in fall, 2024. Also formed an Educational Outreach Committee to educate area students on engineering career opportunities.
- Our Section produced a robust program this quarter by being successful in getting great speakers from TxDOT and many agencies and will continue this in 2024. The Section has continued to provide PDH certificates to attendees after each technical speaker luncheon

# Lunch Meetings	<u>3</u>	# Breakfast or Evening Meetings	<u>0</u>
# Technical Sessions	<u>3</u>	# Networking Meetings	<u>1</u>
#Charitable/CommunityService Activities	<u>0</u>	# Young Member Events	<u>1</u>
# Cutting-edge/Technical Session			

Comments: Attendance has increased at each lunch meeting, up to a high of 105 attendees, Continual positive feedback from members / non-members / guests regarding our speaker line-up, program, events

- How did National or the Region empower or support your Section this quarter? Several Board members attended the StarChapter Training in October, 2024
- What role, if any, did innovation and technology play in your Section activities this quarter?
 - Our Technology Committee is updating our website and improving communications with our members
 - Begin using QR codes on distributed flyers

Milestones

The following is a summary of key milestones for this quarter:

- Continue Corporate/Annual Sponsorship Program
- Increase membership to 83 members, for 2024 we added over 30 new members!

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of xx/xx/yyyy)		MEMBERSHIP DIVERSITY (as of 8/1/2024)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

HOUSTON SECTION REPORT

From 10/01/2024 to 12/31/2024

Officers

President:	Ruben Calderon	RCalderon@entechhou.com
1st Vice President:	Niki Deskus	ndeskus@lja.com
2nd Vice President:	Farrah Rawashdeh	frawashdeh@gfnet.com
Secretary:	Youssaira Belmokadem	ybelmokadem@gfnet.com
Treasurer:	Analisa Trevino	atrevino@entechhou.com

Activities:

The following is a summary of key activities for this quarter:

Events that took place this quarter:

Date: 10/10/2024	Event: Judge Matt Sebesta, Brazoria County Updates
Date: 11/14/2024	Event: Fireside Chat with Elizabeth Brock, METRO Chair
Date: 11/22/2024	Event: Heavy Highway Forum in association with RHCA

- The 2025 Awards & Scholarship Gala will be taking place on January 10th at the Petroleum Club of Houston. The keynote speaker is Texas Commissioner Alex Mead. The gala committee is actively working on securing sponsorships and finalizing the Gala details including vendor coordination, program etc. All proceeds will go towards funding the scholarship program.
- ASHE Houston collaborated with the ASCE Houston Branch Student Chapters at Rice University Civil and Environmental Engineering ASCE Student Chapter - UT Tyler Houston Engineering Center Houston Engineering Campus (HEC) to host Lunch and Learns. This initiative aimed to educate students about ASHE, the transportation industry, and the associated benefits and opportunities, encouraging them to engage with transportation-related pursuits. The meetings represent ASHE's continued efforts to create student chapters at these and other universities in the Houston area. The events witnessed a commendable turnout. The lunch and learns presentations were led by ASHE Student Relations Committee Chair Mike Luna, EIT along with ASHE President Ruben A. Calderon, P.E., Section Regional Director Gabriel Odreman, P.E., PMP, and Secretary Youssaira Belmokadem, P.E.
- Advertisement campaigns were sent out for event registrations, Project of the Year award call for application and calls for registration and sponsorship for the upcoming Gala.
- Different Young Member Committee events took place including the Houston Light Rail Pub Crawl event that was filled with lively networking, engaging conversations, and exploring some of Houston's most vibrant spots in conjunction with YPT and ASCE. Other events also include the Ugly Sweater Happy Hour and the "Share Your Holiday" gift donation drive.
- Past president, Blair Stocker, is leading the efforts for the Houston Section Bid for the 2028 National Conference. Several meetings to prepare for the proposal have been held among the committee and the proposal was submitted to the national board for their consideration.

Operating Budget (As of 12/15/2024)		Membership (As of 12/15/2024)	
Starting Balance (10/01/2024)	\$76324.44	Starting Membership (10/01/2024)	97
Revenue	\$24,769.47	Losses	0
Expenses	\$27,006	Gains	5
Ending Balance	\$74,087.91	Ending Membership (paid)	102

Events scheduled for next quarter:

Date: 01/10/2025	Event: 2025 ASHE Houston Awards & Scholarship Gala
Date: 02/13/2025	Event: Varuna Singh, P.E. - TxDOT Houston Deputy Engineer
Date: 03/28/2025	Event: ASHE Houston Golf Tournament

Miscellaneous Items:

Golf-tournament - 3rd Annual Golf Tournament set date on March 28, 2025. Proceeds to benefit the ASHE Scholarship fund and Kailee Mills Foundation. The initial Golf tournament was going to take place on September 20, 2024; however, the golf committee was informed that the Club House at Quail Valley Golf Course where the original tournament was going to take place was closed because of damage incurred during Hurricane Beryl. Unfortunately, this information was relayed to the committee in a timeframe that significantly impacted on the event planning which led to the postponement of the golf tournament after careful consideration.

Blake Pellerin, ASHE Houston Newsletter Director, was announced as 2024 Member of the Year and Youssaira Belmokadem, PE, ASHE Houston Secretary, as 2024 Young Engineer of the year. Awards will be presented during the Gala.

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier? **No**
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):

This quarter, our Section demonstrated its commitment to being a multi-faceted organization by expanding our outreach, education, and community service initiatives. We successfully engaged with students through Lunch and Learn sessions in collaboration with the ASCE Houston Branch Student Chapters at Rice University and UT Tyler's Houston Engineering Center. These events introduced students to ASHE, the transportation industry, and potential career paths. This initiative supports our ongoing goal of establishing student chapters at these universities and increasing student involvement in transportation-related pursuits.

Looking ahead, we plan to extend these educational efforts by organizing a Lunch and Learn at Prairie View A&M in late January or early February and are exploring a similar opportunity with Texas Southern University for the spring. Additionally, we aim to support 2025 STEM events by developing transportation-related activities to engage the public and inspire future engineers.

Our Section also strengthened community connections through various Young Member Committee events, such as the Houston Light Rail Pub Crawl, Ugly Sweater Happy Hour, and the "Share Your Holiday" gift donation drive. These activities fostered networking, lively engagement, and charitable giving. In preparation for the 2025 Awards & Scholarship Gala the Gala Committee is actively securing sponsorships, coordinating vendors, and finalizing event details. Proceeds from the gala will fund scholarships, reinforcing our dedication to educational support.

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

This quarter, our Section delivered a robust program with impactful events that enhanced industry knowledge and professional growth. On October 10th, Judge Matt Sebesta provided key updates on Brazoria County's infrastructure. On November 14th, a Fireside Chat with METRO Chair Elizabeth Brock offered insights into Houston's public transit future. On November 22nd, the Heavy Highway Forum with RHCA fostered collaboration on heavy highway construction. These events, combined with student outreach, Young Member activities, and preparations for the 2025 Gala, strengthened member engagement and reinforced our commitment to education, networking, and community impact.

# Lunch Meetings	<u>3</u>	# Breakfast or Evening Meetings	
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	<u>2</u>
# Cutting-edge/Technical Session			
Comments:			

- How did National or the Region empower or support your Section this quarter? (If applicable)

The National Board will be attending the upcoming Gala, and the board meeting will take place the day after the Gala in Houston Texas.

- What role, if any, did innovation and technology play in your Section activities this quarter?

We effectively used digital platforms for event advertising, reaching a wider audience and driving higher attendance at our events. Additionally, we leveraged QR codes whenever possible, simplifying the registration process and providing easy access to event details.

Milestones

The following is a summary of key milestones for this quarter:

- Gala efforts
- Continued outreach to universities.
- Successful events.
- Young member Committee Events

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter?

MEMBERSHIP DIVERSITY (as of 05/31/2024)		MEMBERSHIP DIVERSITY (as of 08/28/2024)		% GAIN/ LOSS
Consultant Members		Consultant Members		
Government Members		Government Members		
Contract Members		Contractor Members		

End of Report

SECTION REPORT

Phoenix Sonoran Section (from – 9/1/2024 to 12/20/2024)

Officers

President:	Jessica Fly	jessica.fly@wsp.com
First Vice President:	Randy Everette	Reverette@azdot.gov
Secretary:	Melissa Boyles	mboyles@valleymetro.org
Treasurer:	Susie Mason	smason@gfnet.com

Activities:

The following is a summary of key activities for this quarter:

- Dec 12, 2024 member appreciation event – social hour
- Dec 10, 2024 breakfast meeting – John Bullen, Deputy Executive Director, Maricopa Association of Governments
 - Scholarship presentation: Four scholarships were presented totaling \$15,000
- Nov 12, 2024 breakfast meeting – Alexis Zaring, Environmental Program Administrator, ADOT
- Oct 30, 2024 member appreciation event – indoor golf
- Oct 8, 2024 breakfast meeting – Nicole Moon, WSP, Broadway Curve Outreach Program
- Sep 10, 2024 breakfast meeting – David Martin, President AZ AGC, and Patrick Stone Transportation Officer at Maricopa Association of Governments, Prop 479 preparation

<u>Operating Budget (As of 11/30/2024)</u>		<u>Membership (As of 11/30/2024)</u>	
Starting Balance (date)	\$24,039.13	Starting Membership (date)	11/30/2024
Revenue	\$1,225	Losses	
Expenses	\$8,152.48	Gains	
Ending Balance	\$17,111.65	Ending Membership (paid)	148

Events scheduled during next quarter:

Date: 1/14/2025	Event: Breakfast Meeting
Date: 2/11/2025	Event: Breakfast Meeting
Date: 3/11/2025	Event: Breakfast Meeting

Miscellaneous Items: Nothing to Report

Strategic Plan Initiatives:

- Did your Section add any members in the category of government agency or contractor/supplier?

Note membership drive or events intended to bring in new members:

At the majority of Breakfast Meetings throughout the year, we continue to offer drawings for a free one-year membership into ASHE. We also continue to host member appreciation activities, open to prospective members, to encourage networking and demonstrate ASHE value.

- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide brief a narrative. (example: any community service activity, community outreach, educational activity for members):
- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section)

# Lunch Meetings		# Breakfast or Evening Meetings	3
# Technical Sessions		# Networking Meetings	
#Charitable/CommunityService Activities		# Young Member Events	
# Cutting-edge/Technical Session			

Comments: The Sonoran Section held three breakfast programs

- How did National or the Region empower or support your Section this quarter? (If applicable) Nikole Cao, SW Regional Director, and Michael Knowles, SW Regional President attended the ASCE/ASHE joint conference Thursday, Oct 24, 2024 to promote national and regional activities.
- What role, if any, did innovation and technology play in your Section activities this quarter? In December the section presented a new website with enhanced registration, event, and email marketing functionality.

Milestones

The following is a summary of key milestones for this quarter:

- Held three breakfast programs focused on multimodalism to foster industry education, awareness, and networking

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? N/A

MEMBERSHIP DIVERSITY (as of 8/31/2024)		MEMBERSHIP DIVERSITY (as of 8/31/2024)		% GAIN/ LOSS
Consultant Members	131	Consultant Members	84%	
Government Members	15	Government Members	10%	
Contract Members	10	Contractor Members	6%	

End of Report

SECTION REPORT
 San Antonio Section
 (from - 07/01/2024 to 12/31/2024)

Officers

President:	Name: Travis Owens	E-mail address: tdowens@lan-inc.com
Vice President:	Name: Juan Carlos Sanchez	E-mail address: jsanchez@ssa-pe.com
Secretary:	Name: Dawn Vernon	E-mail address: dvernon@bmbi.com
Treasurer:	Name: Mark Miller	E-mail address: mark.miller@westwoodps.com

Activities:

The following is a summary of key activities for this quarter:

- Held the first ASHE SA Young Members Social Event on 07/18/2024.
- Updated and approved Section By-Laws.
- Held Chartering Event on 08/20/2024.
- Participated in A/E/C Joint Industry Tailgate Mixer Event on 09/14/2024.
- Held Monthly Chapter Meeting on 09/17/2024.

<u>Operating Budget (As of 09/30/2024)</u>		<u>Membership (As of 09/30/2024)</u>	
Starting Balance (08/20/2024)	\$13,424.20	Starting Membership (08/20/2024)	39
Revenue	\$4,000.00	Losses	N/A
Expenses	\$5,915.65	Gains	36
Ending Balance	\$11,508.55	Ending Membership (paid)	75

Events scheduled during next quarter:

Date: 10/15/2024	Event: October Section Meeting
Date: 11/15/2024	Event: Young Members Networking Mixer
Date: 11/19/2024	Event: November Section Meeting

Miscellaneous Items:

None

Strategic Plan Initiatives:

- Did your Section add any members in the government agency or contractor/supplier category? *The San Antonio Section held a **Young Members Networking Mixer (11/15/2024)** to encourage membership with this group of professionals.*
- How did your Section continue as a multi-faceted organization by expanding our broader purpose this quarter? Provide a brief narrative. (example: any community service activity, community outreach, educational activity for members): *The San Antonio Section continues with monthly meetings and young member mixers. It also participated in the UT/UTSA Football Game A/E/C Tailgate Networking Mixer on 09/14/2024. Events in discussion include a joint holiday mixer with the Women in Transportation (WTS) San Antonio Chapter.*

- How did your Section produce a robust program this quarter? Provide brief a narrative. (Highlight the most impactful events, activities, and the benefit to your Section): TXAPWA and ITE approached ASHE San Antonio about potentially being part of the joint event that has been taking place for the last couple of years. This highly attended event brings members from across all the organizations and allows for networking amongst the members. ASHE San Antonio saw this as a way to get more exposure for our newly created section and a potential increase in membership.

Our Programs Director, Jonathan Bean, coordinated and secured excellent speakers from TxDOT for our monthly meetings, including a multimodal panel with many public entities as our members' clients.

# Lunch Meetings	0	# Breakfast or Evening Meetings	2
# Technical Sessions	0	# Networking Meetings	0
#Charitable/CommunityService Activities	0	# Young Member Events	1
# Cutting-edge/Technical Session			

Comments: The San Antonio Section continues to discuss future opportunities to increase events to more than just our monthly meetings to include technical sessions, networking meetings, and Young Member Events.

- How did National or the Region empower or support your Section this quarter? (If applicable) National guided and supported San Antonio in becoming an official section. They provided the banner, charter document, and pins. National and regional representatives were in attendance and spoke at the charter event.
- What role, if any, did innovation and technology play in your Section activities this quarter? As a new organization in the San Antonio area, utilizing EventBrite and LinkedIn to promote our section meetings and Younger Member events has been very successful. Since obtaining our charter, we have launched our website and will look to put our organization on social media to increase our exposure within the region.

Milestones

The following is a summary of key milestones for this quarter:

- Receiving our formal charter.
- Securing the final venue for 2024 monthly meetings has been completed.

Please only respond to this question in the May/June Report (4th quarter report) annually. How did your Section grow membership with increased diversity this quarter? – Not applicable to the San Antonio Section at this time.

MEMBERSHIP DIVERSITY (as of 09/30/2024)		MEMBERSHIP DIVERSITY (as of 09/30/2024)		% GAIN/LOSS
Consultant Members	N/A	Consultant Members	N/A	N/A
Government Members	N/A	Government Members	N/A	N/A
Contract Members	N/A	Contractor Members		N/A

End of Report



ASHE National Board Meeting Minutes
January 11, 2025

Attachment 3: Director Reports



Jim Shea - National Vice President Report

Date: 1/4/2025

Report Period: 9/10/2024-1/4/2025

National Vice President Activities:

- 9/17/24 – ASHE September Kick-off Meeting
- 10/7/24 – ASHE GLR in-person Meeting
- 10/8/24 – OTEC ASHE Lunch Presentation
- 10/22/24 – NCC Monthly Meeting
- 10/28/24 – ASHE National President Transition Meeting
- 10/12/24 – ASHE Section Officers Training
- 10/14/24 – ASHE Section Officers Training
- 11/15/24 – ASHE National President Transition Meeting
- 12/3/24 – ASHE Central Ohio Holiday Party
- 12/13/24 – ASHE National President Transition Meeting

Upcoming National Vice President Activities:

- 1/21/24 – ASHE Central Ohio CIP Lunch
- 1/22/24 – ASHE Circle City Bowling
- ASHE NCC Monthly Coordination Call
- Various local ASHE Events

Actions:

- None



National 2nd VP Report

Kathryn Fink, PE

Date: December 27, 2024

Report Period: September 2024 to January 2025

Activities:

- National Board Workshop in Newark, NJ – September 13, 2024
- ASHE Pittsburgh Section Board of Directors meeting – September 17, 2024
- Northeast Region Board Meeting – September 19, 2024
- ASHE Pittsburgh Past Presidents' Banquet – October 5, 2024
- ASHE Boston New Section discussion – October 9, 2024
- Southeast Region Meeting – October 17, 2024
- Southeast Region Conference in Chattanooga – October 17-18, 2024
- ASHE National Conference Committee Meeting – October 22, 2024
- ASHE Wilmington New Section discussion – November 4, 2024
- New Sections Committee Charter discussion – November 11, 2024
- Section Health Check tool follow up meeting (Operations & Oversight Committee joint with Strategic Plan Committee) – November 14, 2024
- ASHE Boston New Section meeting – November 20, 2024
- Northeast Region Board meeting – November 26, 2024
- New Sections Committee meeting – December 10, 2024
- New Sections Committee meeting – January 7, 2024
- Houston Section Annual Gala – January 10, 2025
- ASHE National Board Meeting Houston, Texas – January 10-11, 2025



National Director Report

Kathy Johnson - Great Lakes Region

Date: 1/2/2025

Report Period: 9/3/2024 - 1/2/2025

National Director Activities:

- 9/9/2024 ASHE Great Lakes Region Conference Meeting
- 9/10/2024 ASHE Great Lakes Region Conference
- 9/13-9/14/2024 ASHE National Board Meeting
- 9/17/2024 ASHE Lake Erie Section Lunch Event
- 10/2/2024 ASHE Lake Erie Star Chapter Information Session
- 10/7/2024 ASHE Great Lakes Region Board Meeting
- 10/9/2024 ASHE Technology Committee Meeting
- 10/29/2024 ASHE Lake Erie Section Lunch Event
- 11/11/2024 ASHE New Sections Committee Charter Discussion
- 11/12/2024 ASHE Lake Erie Section Board Meeting
- 11/13/2024 ASHE Lake Erie Section Philanthropy Event
- 11/14/2024 ASHE Section/Region Officers Training
- 11/21/2024 ASHE Technology Committee Meeting
- 11/25/2024 Meeting with Wild Apricot for Technology Committee
- 12/3/2024 ASHE Central Ohio Holiday Party
- 12/9/2024 ASHE Kansas City Interest Group Meeting
- 12/9/2024 ASHE Lake Erie Section Lunch Meeting
- 12/10/2024 ASHE New Section Committee Meeting
- 12/11/2024 Northeast Ohio Joint Engineering Society Holiday Party
- 12/13/2024 Technology Meeting with ASHE NY Metro
- 12/18/2024 ASHE Technology Committee Meeting
- 12/18/2024 Technology Meeting with N Central New Jersey
- 12/20/2024 ASHE National Nominations Guidelines Meeting

Upcoming National Director Activities:

- 1/6/2025 ASHE Lake Erie September Event Planning Meeting
- 1/7/2025 ASHE New Section Committee Meeting
- 1/10-1/11/2025 ASHE National Board Meeting in Houston, TX

Actions:

- Continuing work on New Sections Committee with efforts in Kansas City and Chicago. Preparing a template for Chartering Ceremonies.
- Reviewing ASHE Great Lakes Region Bylaws with consideration to revising term limits. Designing ad for 2025 Conference Program.
- Reviewed bylaws for Denver. Met with Dave Greenwood and Stan Harris to discuss discrepancies with the Nomination Guidelines against bylaws (National and Region) in the documentation.
- Multiple meetings with and for the Technology Committee moving closer to recommendation on database management for Sections.



National Director Report

Dave Stills – Great Lakes Region

Date: 12/31/2024

Report Period: 9/1/2024 – 12/31/2024

National Director Activities:

- 9/9/2024 – ASHE Great Lakes Region Conference Committee Meeting – virtual
- 9/10/2024 – ASHE Great Lakes Region Conference - Columbus
- 9/11/2024 – ASHE Scanner Committee Meeting – virtual
- 9/12/2024 – ASHE National Board Meeting – Newark
- 9/27/2024 – ASHE National Scholarship Committee Meeting – virtual
- 11/8/2024 – ASHE Derby City Day at the Downs Social Event
- 11/14/2024 – ASHE National Scholarship Committee Meeting – virtual
- 11/19/2024 – ASHE TRIKO Valley Membership Meeting – Cincinnati
- 11/21/2024 – ASHE Derby City Board of Directors Lunch
- 12/13/2024 – ASHE National Scholarship Committee Meeting – virtual

Upcoming National Director Activities:

- 1/10/2025 – ASHE National Board of Directors Meeting – Houston
- 1/22/2025 – ASHE Circle City Scholarship Event - Indianapolis
- 4/25/2025 – ASHE National Board of Directors Meeting - Birmingham

Actions:

- Discussions with several committee leads on the 2027 National Conference planning efforts.
- Attended virtual Scanner Committee meetings and began preliminary judging of Scanner articles for the SAY Award.
- Coordinated visits (or Teams Meetings) to upcoming ASHE Section meetings/events for: Derby City and Bluegrass.
- Various email correspondences relating to ASHE Great Lakes Region activities.
- Attended virtual meeting with ASHE Bluegrass Sections.
- Attended virtual meetings for the new ASHE National Scholarship Committee to discuss EIN application, guidelines, and sponsorship levels needed to get the process started on developing a new National scholarship.



COMMITTEE STATUS REPORT

National Director Report

Nimish Desai – Mid-Atlantic Region

Date: 01/03/2024

Report Period: September 2024- December 2024

National Director Activities

- 09/17/2024 – ASHE National Conference Committee Meeting
- 10/09/2024 – ASHE Technology Committee Meeting
- 10/15/2024 – ASHE Mid-Atlantic Region Conference Planning Meeting
- 11/15/2024 – ASHE Mid-Atlantic Region BOD Meeting
- 11/21/2024 – ASHE Technology Committee Meeting
- 12/13/2024 – ASHE Meeting with NY Metro Section to discuss Wild Apricot vs. Star Chapter
- 12/17/2024 – ASHE National Conference Committee Meeting
- 12/18/2024 – ASHE Technology Committee Meeting
- 12/18/2024 - ASHE Meeting with South NJ Section to discuss Wild Apricot

Action Items:

- Fill out the rating spreadsheet for the different options for the ASHE technology committee.
- Once a recommendation is made regarding use of an Association Management provider, negotiate a group rate.
- Work with Jake Morisi regarding API for the National database
- Work on updating the Regional Operating Manual in conjunction with the Operations and Oversight Committee.



Brian Post – National Director Report

Date: 01/02/2025

Report Period: 09/01/2024 to 12/31/2024

The Sections have been active in the fall with many planned events and their annual membership renewal activities. The below are some actives and advancements of the sections.

Section Activities:

- Blue Ridge held a 10/19/ Scholarship Golf Tournament and a 11/14 Membership meeting.
- Carolina Piedmont held board meetings on 10/2, 11/6, and 12/11. Held a Membership meetings on 09/11 (Anthon Lathrop, NC Board of Transportation Division 10 Board Member) and 11/20 (Brian Elgort and Robert Cook – CRPTO)
- Chesapeake Section held a Happy Hour on 09/12, a Construction Technical Meeting (Site Tour) on 09/25, a Board Meeting on 10/01, a Traffic Technical Meeting and Dinner on 10/15, a younger member Ghost Tour on 10/29, a Board Meeting on 11/05 and a Planning Technical Meeting on 11/19.
- Old Dominion Section held their Annual Charity Golf Tournament on 10/11, a Technical Meeting on 11/15, and a Board Meeting on 11/15.
- Potomac Section held a dinner meeting with VDOT Northern Virginia District Office in September, a 10/9 dinner meeting featuring Joe McAndrew, MDOT Assistant Secretary for Project Development and Delivery, a 10/26 Young Member Hike/ Happy hour, a 11/13 dinner meeting at DDOT HQ, and a 12/11 Holiday party.
- South Carolina held Membership meetings with SCDOT OpenRoads and OpenBridge Designer Update on 10/8/2024, their Scholarship Golf Tournament on 11/18/2024, and the ACEC-SC/ASHE-SC/WTS-SC Reception for ACEC-SC/SCDOT Annual Meeting on 12/9/2024.

Action items/upcoming events:

- Blue Ridge is planning 1/16 and 2/20 membership events.
- Carolina Triangle is planning dinner meetings in January and March as well as a March Bowling Tournament (Scholarship fundraiser).
- Chesapeake Section is planning a 02/11 Water Resources Technical Meeting and a 03/18 Highway Technical Meeting.
- Potomac Section is planning for dinner meetings on 3/12, 4/9 and 5/14.
- South Carolina is planning for a Membership meeting with SCDOT for Upstate RPG Update.

Board Activities:

- Region Board meetings on 11/15 and to begin planning for the Spring Region Technical Conference.
- John Midyette Region 1st VP sadly passed away this fall and the 2nd VP was moved up to fill the vacant 1st VP role. The 2nd VP role will remain vacant until the Region votes for new officers in the Spring.
- Participated in NC WV Section meeting in October.



Glen Kartalis – National Director Report

Section Oversight: Albany, Central New York, NY Metro, Long Island, North Central New Jersey and Southern New Jersey

Date: 01/05/25

Report Period: 9/1/24 to 12/31/24

In the final quarter of the year most Sections held their annual kick off events after the summer as well as held their Holiday events. Efforts in the NY/NJ sections focused on sections that needed focus. Of all the NY/NJ Sections, the Central New York Section is the most critical. The Long Island and Albany sections have seen great improvements, but still need attention. While NY Metro, Southern New Jersey and North Central New Jersey are very strong in all areas. One blanketed item under review is the websites in all sections. We have been reviewing two platforms as we push to get Long Island and Central NY's website up and running. Some sections are using Wild Apricot and others have switched over to Start Chapter. While both have their pros and cons, it really comes down to preference and comfortability. Below are some activities by section that were held:

Northeast Section Activities:

- Northeast held their first regional conference in Hershey PA. There was strong support from all the NE Sections. (Oct 3-4)
- Albany Section finished strong with great events:
 - Annual Meeting at Moscatiello's (Oct)
 - Toys for Tots joint ASHE/ASCE at Browns Brewing (Dec)
- Metro Section
 - Held 20th year anniversary dinner (Sept. 12th)
 - Virtual Lunchtime Series: Replacement of South Point Bridge William Floyd Parkway over Narrow Bay (Oct. 29th)
 - Site Tour Hunts Point Interstate Access Improvements - 2 PDH's (Nov. 1st)
 - Evolving Infrastructure goals of New York City round table (Nov. 12th)
 - Holiday Dinner event: NYSDOT Commissioner Marie Therese Dominguez (Dec. 17th)
- Long Island Section
 - Participated in virtual PDH sections that were held by the NY Metro Section. (Oct 29th)
 - Long Island continues to recruit board members and active members.
- North Central New Jersey
 - NJDOT & NJ Transit Capital Program Updates (Sept. 10th)
 - NJTA GSP over Passaic River (Oct. 10th)
 - NJTA Engineering Staff meeting (Nov. 14th)
 - Annual Holiday Party (Dec. 12th)
- Southern New Jersey
 - NJDOT & NJ Transit Capital Program Updates (Sept. 10th)

- MUTCA 11th Edition with FHWA (Oct. 17th)
- Fall Social & Student Resume Workshop (Oct. 29th)
- Toy Drive and Bridging the Centuries: Design for Irving Street Bridge (Nov. 14th)
- Central NY Section
 - Held Teams meeting with the leadership of the section to discuss how to re-engage members and to re-build the Officers
- Attended Board meetings at NY Metro / Long Island Board

Action items/upcoming events:

- All sections have upcoming events, to many to list, below are some key highlights to mention:
- NYC Metro holding POY events in next quarter
- Southern New Jersey to hold Ethics of AI technology in next quarter.
- North Central New Jersey rolling out their Scholarship Applications in excess of \$12,000 next year.
- Website updates planned for Central NY and Long Island. The NE Region has offered up Todd Rousenberger to help in the efforts.
- Long Island Section continue to solicit more board members to support activities virtual meeting planned.
- Discussions regarding the Central NY Section around officer changes and moving west to capture members from the Buffalo area.

Board Activities:

- Participated in the New Section Committee meetings. (Chaired by Brian O'Connor and Kathryn Fink)
- Participated on NE Regional meetings with NE President and Directors
- Participated in virtual meeting out of Boston area for potential New England Section (chaired by Ronda Cardone from NY Metro)
- Attended board meetings at NY Metro and long Island Sections
- Coordination of Quarterly Reporting with Sections, as well as website updates
- Chairing the Newly formed Scholarship Committee. Holding monthly meetings. (See specific Scholarship Committee report for details.)



J.T. Lincoln – National Director Report

Section Oversight: Altoona, Clearfield, Franklin, Mid-Allegheny, Pittsburgh and Southwest Penn

Date: 1/3/2025

Report Period: 9/1/24 to 1/3/25

Section Activities:

- 9/6/24 – ASHE SW Penn/PTC Golf Outing
- 9/12/24 – ASHE NY Metro Dinner Meeting
- 9/13/24 – ASHE National Workshop
- 9/14/24 – ASHE National Board Meeting
- 9/17/24 – ASHE Pittsburgh Board & Dinner Meeting
- 9/19/24 – ASHE Mid-Allegheny Dinner Meeting
- 9/20/24 – ASHE Franklin Golf Outing
- 10/3/24-10/4/24 – ASHE NE Region Conference
- 10/9/24 – ASHE Franklin Board Meeting
- 10/15/24 – ASHE Franklin Dinner Meeting
- 10/23/24 – ASHE SW Penn Dinner Meeting
- 11/16/24 – ASHE Mid-Allegheny Dinner Meeting
- 12/5/24 – ASHE Pittsburgh Holiday Social
- 12/11/24 – ASHE SW Penn Dinner Meeting
- 12/17/24 – ASHE Franklin Holiday Social

Action items/upcoming events:

- 1/10/25 - ASHE National Workshop
- 1/10/25 – ASHE Houston Dinner Meeting
- 1/11/25 – ASHE National Board Meeting
- 1/15/25 – ASHE Mid-Allegheny Dinner Meeting
- 1/16/25 – ASHE Clearfield Dinner Meeting
- 1/22/25 – ASHE SW Penn Dinner Meeting
- 1/28/25 – ASHE Franklin Dinner Meeting
- 2/18/25 – ASHE Franklin Dinner Meeting
- 2/19/25 – ASHE Mid-Allegheny Dinner Meeting
- 2/26/25 – ASHE Harrisburg Dinner Meeting
- 3/12/25 – ASHE Mid-Allegheny Dinner Meeting
- 3/18/25 – ASHE Franklin Dinner Meeting

Board Activities:

- Coordination regarding section quarterly reports
- Continued push to all sections to update their websites
- Attended multiple calls with NE Region Board and NE Region President
- Coordination planning the inaugural NE Region Conference

Committee Activities:

- Attended National Conference, National Scholarship and National Operations & Oversight Committee Meetings



National Director Report

Robert Prophet – Northeast Region

Section Oversight: Delaware Valley, E. Penn, NE Penn, First State, Harrisburg and Williamsport

Date: 1/2/25

Report Period: 9/1/24 to 12/31/24

Northeast Region Section Activities:

- Delaware Valley
 - Dinner meetings held on 9/18, 10/16 and 11/13
 - Section is very strong with good leadership and attendance at meetings (though slightly down from 5 years ago).
 - Continue to hold younger member events and Adopt a Highway events on a regular basis.
- E. Penn
 - Dinner meetings held on 9/10/24, 10/8/24 and 11/5/24. Additional social events included a Happy Hour and Holiday Party
 - Reducing the cost for government employees to increase interest.
- First State
 - Held Golf outing on 9/20/24.
 - Dinner meetings held on 10/17/24 and 11/13/24
 - Dinner meeting scheduled for 1/29/25 with DelDOT Executive.
- Harrisburg
 - Events held on 9/19/24, 10/9/24, 11/12 and 12/18. Events planned for remainder of season.
 - Section was very involved with planning and implementation of Regional Conference
 - Board is very active. Strong financial position.
- Northeast Penn
 - Dinner meetings held in September, October and November
 - Nancy is having difficulties getting the payment from NE Penn Section for National Assessment. RP reached out to Bob Naugle.

- Williamsport
 - Region worked with Williamsport Section to get section website up and running.
 - Held CSVT Tour on 9/18/24. No other events held in Fall.
 - Still having some difficulty getting leadership positions. No VP.
 - Finances are a little tight with only \$4K in savings.
 - RP coordinating with Section President to see how National can help.

National Director Activities (Region/Section):

- 9/10/24 Attended E Penn Section Dinner
- 9/12/24 – 9/14/24 Attended NY Metro Section Dinner and National Board Meeting
- 9/19/24 Attended ASHE Harrisburg Century Club Mixer
- 9/19/24 Attended ASHE NE Region Board Meeting
- 9/27/24 Attended E Penn Section Golf Outing
- 10/3/24 – 10/4/24 Attended NE Regional Conference
- 10/16/24 Attended Del Val Section Dinner Meeting
- 11/5/24 Attended E Penn Section Dinner Meeting
- 11/13/24 Attended Del Val Section Dinner Meeting
- 11/19/24 Attended NE Regional Executive Board Meeting
- 11/26/24 Attended NE Region Board Meeting
- Ongoing coordination with Sections regarding Quarterly Status Reports
- Reviewed Fall article submissions for ASHE Scanner.
- Attended calls with NE Region Board Members (Glen and JT) and NE Region President (Scott) to discuss ongoing efforts in the region, including planning of Regional Conference.
- Ongoing coordination related to ASHE Delaware Valley Section Audit Committee and National Board updates.

National Director Activities (Committees):

- Membership Committee
 - Served as Committee Chair
 - Held Committee Meetings on 9/18/24, 11/26/24 and 12/18/24
 - Updated Best Practices Manual

- Reviewed Membership related documents on National Website
- Developed Powerpoint Presentation for Section Membership Growth
- PR Committee
 - Served as Board Representative
- OOC Member Committee
 - No activity.

Upcoming National Director Activities:

- Attend National Board Meeting
- Attend Dinner Meetings for Delaware Valley, E. Penn, Northeast Penn, First State, Williamsport and Harrisburg Sections (over next 2 months)
- Coordination with Northeast Region on Project of the Year Nomination
- Attend Northeast Region Board Meeting
- Hold Membership Committee Meetings.

Actions:



National Director Report

Sunserea Gates Director-Southeast Region

Section Oversight: Alabama, Middle Tennessee, TN Valley, Georgia, Northeast Florida, Central Florida, South Florida, Tampa Bay

Date: 1/3/25

Report Period: 9/1/24 to 12/31/24

General Update: As a Region, our major activity this Fall was hosting the 1st Inaugural Region Conference in October 2024 (*ASHE Tennessee Valley was host section*). All sections are active with programs and leadership. All sections are responsive but communications have been delayed with the Tampa section on the 990 form and the national assessment.

National Director Activities:

- Hosted SE Regional Board Meeting (Virtual) on 9/11/24 with new Region Directors.
- During September and October, participated in weekly conference planning meetings for Southeast Region Conference October 17th-18th, 2024
- Attended Southeast Region Conference in Chattanooga, TN October 17th-18th, 2024
- Held Region Board Meeting (Hybrid) at the SE Region Conference on 10/17/24.
- SE Region Oversight Committee Meeting (Virtual) on 10/29/24 to review Bylaws updates.
- Tampa Bay – Followed up with section on past due 990 form and assessment
- Attended 12/5/24 Central Florida Section Holiday Gala event (Joint event with Florida Engineering Society)
- Attended Engineering Florida editorial board meetings
- Scheduled next in-person SE Region Board meeting in Birmingham, AL, on April 25, 2025.
- Coordinated with Region Directors on quarterly reports

Upcoming National Director Activities:

- Region Board Meeting scheduled – January 23, 2025; agenda preparation and coordination
- Tampa Bay Section – plan to attend next Section Board meeting
- South Florida
 - Follow-up to set strategic goals for section to reach membership goals for 2024-2025
- Alabama
 - Support planning for in-person Alabama meeting April 2025

Actions:

- Need follow-up on Section officers training for several new leadership across region
- Tampa requested membership support (meeting to be scheduled)



National Director Report

Ron Osterloh – Southeast Region

Date: 1/3/25

Report Period: 10/1/24 – 12/31/24

National Director Activities:

October 2025

- Planning for ASHE Southeast Region Conference, Oct 17-18th, Chattanooga, TN
- 17th - SE Region Board Mtg
- 8th – 2023 National Conference
- 29th – SE Region Oversight Committee Meeting
 - Review and update of Bylaws
 - Discussion of Region Board nominations
 - Review Funding Needs
- 10th – 2023 National Conference
- 11th – 2023 National Conference, Conference Debrief & National Board Meeting

November 2025

- 27th, review of ASHE SE Region Nomination Candidates

December 2025

- 2nd – ASHE Georgia Transportation Summit Happy Hour and Meeting

Upcoming National Director Activities:

- Submit and Review Nominations for SE Region Board positions
- Review applications for region candidates of POY submittals
- Update and finalize SE Region By-Laws updates
- SE Region Board Mtg, Date TBD

Actions:

- N/A



DIRECTOR'S REPORT SOUTHWEST REGION- NIKOLE CAO

This is a summary of activities as requested by the National President for the period stated.

Report Period: 9/2024 to 12/2024

- Attend Houston Section monthly in person luncheons.
- Attend Houston section board meetings.
- Attend SW Region virtual meetings.
- Assist with Houston Scholarship Gala Event
- Attend Section Health Meeting

Upcoming:

- National Board Meeting in Houston, TX 1/11/2025
- Houston Awards Gala 1/10/2025