



**ASHE National Board Meeting Minutes  
May 20, 2024**

**CALL TO ORDER:** Stan A. Harris, PE

President Harris called the meeting of the National Board of the American Society of Highway Engineers to order at 2:00 PM. The meeting was held via Teams.

**Roll Call:** Thomas S. Morisi

Name	Office	Attendance
Stan A. Harris, PE	President	Present
Donato DiZuzio, PE	First Vice-President	Present
James T. Shea, PE	Second Vice-President	Absent
Thomas S. Morisi	Secretary	Present
P. Frank O’Hare, PE	Treasurer	Absent
Samir D. Mody, PE	Treasurer – Elect	Present
Leigh B. Lilla, PE	Immediate Past President	Absent
Nancy A. Morisi	Administrative Assistant	Absent
Scott H. Jordan, PE	One Year Director – Southeast Region	Present
Michael D. Bywaletz, PE	One Year Director – Mid-Atlantic Region	Present
Nikole A. Cao, PE	One Year Director – Southwest Region	Present
Robert G. Prophet, PE	One Year Director – Northeast Region	Present
JT Lincoln, PE	Two Year Director – Northeast Region	Present
Nimish Desai, PE	Two Year Director – Mid-Atlantic Region	Present
Kathy Johnson, PE	Two Year Director – Great Lakes Region	Present
Glen T. Kartalis, PE	Three Year Director – Northeast Region	Absent
David M. Stills, PE	Three Year Director – Great Lakes Region	Present
Ronald W. Osterloh, PE	Three Year Director – Southeast Region	Present
David A. Greenwood, PE	Operations & Oversight Committee Chair	Present
<b>Invited Guests</b>		
Kathryn E. Fink, PE	Incoming Second Vice-President	Present
Brian D. Post, PE	Incoming Director – Mid-Atlantic Region	Present
Sunserea Gates	Incoming Director – Southeast Region	Present
<b>Guests – Other</b>		

Note: Actions of the National Board are Highlighted in yellow.  
Assignments or actions pending are highlighted in green.



**ASHE National Board Meeting Minutes  
May 20, 2024**

**JM SERVER SOLUTIONS CONTRACT:** Nimish Desai, PE

On behalf of the Technology Committee, Mr. Desai reviewed the proposed JM Server Solutions contract for 2024-2025 (attached) as well as the changes to that contract. The revisions to the contract included the following:

- If hosting limits are exceeded, the charge has been increased from \$3.99 per month to \$5.99 per month. Currently nobody is exceeding those limits.
- 10 additional hours of time has been added to cover the SharePoint transition.

**MOTION:** Motion by Desai to approve the 2024-2025 JM Server Solutions contract in the amount of \$680.08 per month; seconded by Bywaletz; all in favor except for Morisi who abstained.

Mr. Desai noted that the rate being charged by JM Server Solutions is low for the service provided. Mr. Jordan noted that Jake Morisi has provided stellar service over the years.

**BUDGET:** Donato DiZuzio, PE

Mr. Dizuzio noted that he previously sent the draft budget out to the Board for review and comment. The draft budget presented represents the changes requested. Mr. DiZuzio reviewed the draft budget, specifically those items that have been revised, and made further clarifications.

**MOTION:** Motion by DiZuzio to approve the 2024-2025 fiscal year budget (attached); seconded by Prophet; all in favor.

Mr. DuZuzio will send the approved budget to all committee chairs.

**COLORADO EVENT:** Samir D. Mody, PE

Mr. Mody reported that the Colorado Section Chartering event was held on May 8, 2024. Mr. O'Connor, Mr. Barr, Ms. Cao, and Mr. Mody attended the event representing the National Board as well as the Southwest Region. Mr. Mody provided a brief overview of the event noting that the Section chartered with 40 members.

**ADJOURNMENT**

**MOTION:** Motion by DiZuzio to adjourn the meeting; seconded by Bywaletz; all in favor.

The meeting adjourned at 2:45 PM.

Respectfully Submitted,

Thomas S. Morisi  
National Secretary



PROJECT NO.: 20240601

CLIENT: ASHE

Hosting and IT Consultancy  
Proposal

J.M. Server Solutions, LLC  
251 Collegiate Drive  
PO BOX 5445  
Johnstown, PA 15904

Microsoft Partner

**DELL**Technologies  
AUTHORIZED PARTNER

PC  
Partner

Authorized

**Lenovo**

<http://www.jmserversolutions.com>  
Facebook: @jmserversolutions

Phone: 814-242-8410



## Executive Summary

This document functions as a renewal proposal for the ASHE Hosting and IT Consulting services that ASHE maintains with J.M. Server Solutions, LLC (JMSS). Currently JMSS hosts section websites, conference websites, and several ancillary websites for ASHE, as well as maintains an IT consultancy agreement to support the ASHE National Membership Database as well as the ASHE Cloud storage system, and new Microsoft 365 account.

## ASHE Hosting Services

ASHE currently maintains 73 hosting accounts inclusive of future and past conferences, ASHE Sections, ASHE Regions, Database, Cloud, and several test/ancillary accounts. For this agreement the ASHE section accounts, region accounts, and ASHE National Conference accounts, and any accounts not defined will be under the following limits:

Disk Space Quota	10 GB
Monthly Bandwidth Transfer	50 GB
FTP, Email, and SQL Databases	Unlimited
Hourly Email Sending Limit	100/hour
Email Address Quota Limit	1GB

Individual ASHE accounts may receive a one-time per month Bandwidth Transfer 10GB extension should they exceed their limit. Should this limit be regularly exceeded, an additional **\$5.99 per month** will be charged to upgrade the account. A statement of bandwidth usage will be provided to ASHE if this were to happen. Individual accounts may upgrade their disk space quota for **\$5.99 per month**. A statement of usage will be provided, and the upgrades will not occur without approval from the ASHE National point of contact (POC).

The ASHE Database and Cloud accounts will have the following limits:

Disk Space Quota	75GB
Monthly Bandwidth Transfer	100GB
FTP, Email, and SQL Databases	Unlimited
Hourly Email Sending Limit	250/hour
Email Address Quota Limit	None



The Database and Cloud accounts have been sized for the needs of the individual accounts while forecasting for any growth over the next year. These accounts may not be upgraded without a formal contract addendum.

The number of ASHE accounts will be limited to 75 hosting accounts at any time. Should ASHE choose to add accounts and go over the account limitation, a charge of **\$5.99 per account/per month** will apply. This will require formal approval from the ASHE POC.

ASHE Hosting accounts as well as Cloud and Database accounts will be backed up on an industry standard schedule.

The time to setup and delete accounts and provide passwords is included with the cost of the hosting services portion of the agreement.

## **IT Consultancy Time**

JMSS will provide IT consultancy and maintenance to ASHE for the purpose of maintaining the ASHE National Membership Database, the ASHE Cloud file storage system, ASHE Hosting Accounts, General IT Assistance, Section Website Assistance, and **Microsoft 365**. IT consultancy and maintenance will be bound by the below limitations:

### **ASHE Database**

- Repair of Database Malfunctions and Bugs – to the extent that the database functions as originally designed.
- Database Field Additions and Subtractions
- Minor Database Customization (UI Adjustments, Menu Options, nothing that changes overall functionality)
- Minor Report Customization (Up to 10 changes)
- Section and Region Addition and Subtraction
- Password and Help Requests
- Data Import via CSV if necessary
- Server-Side Software Updates and Hosting Account maintenance

### **ASHE Cloud**

- Workspace Setup Defined by Committee
- Admin User Training if necessary
- Server-Side Software Updates
- Backups of Files locally as well as an air gapped copy maintained offsite.



### **ASHE Hosting**

- Full Maintenance of all ASHE Hosting Accounts
- Email Address Creation
- SQL Database and User Creation
- SQL Version Changes
- Malware Monitoring Services

### **ASHE Section Website Assistance**

- Troubleshooting Assistance with a down Website
- SQL Server Side assistance
- WordPress Error Assistance
- WordPress Template Upload Assistance

### **General IT Consultancy**

- Support for the ASHE Main Office
- Research for IT Related Solutions Upon Request
- Product related support

### **ASHE Microsoft 365 Account (Includes SharePoint)**

- Support of Existing 365 Account
- Creation/Deletion of SharePoint Sites
- Comprehensive 365/SharePoint support
- Training for Administrative Users

Support will be capped at 40 consultancy hours for the term of this agreement. Statements of consultancy hour use and hours remaining can be requested at any time. Consultancy hours above the cap would be billed on a time basis at a discounted rate outlined in the costs section of this proposal.

ASHE in their discretion, may request an approval process for ASHE Section related assistance, prior to any consultancy hours being used for this purpose. The definition of this process should be set up by ASHE and agreed upon by JMSS prior to the start of the period of this agreement.

Travel is not considered part of the IT consultancy agreement. Should ASHE request the presence of a representative from JMSS to attend an in-person meeting, ASHE will reimburse JMSS for accommodation, transportation expenses, and meals. Accommodations and meals will be reimbursable at the GSA Per-Diem rate located at: <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Flights will be reimbursable to the lowest possible, non-refundable travel class unless otherwise agreed.



## Proposed Costs

<b>ASHE Hosting Services</b>	\$4,761 - ONE YEAR (billed monthly) (\$5.29 per account/month)
<b>40-Hour IT Consultancy and Maintenance Agreement</b>	<b>\$3,400 - ONE YEAR (billed monthly)</b>
<b>ASHE.pro Domain Renewal</b>	\$40 – ONE YEAR (billed upon renewal)
<b>EXTRA COSTS</b>	<b>To be billed per occurrence if necessary</b>
<b>Section/Conference Hosting Account Bandwidth/Storage Quota Upgrade</b>	First Time Free (monthly) <b>Permanent Upgrade: \$5.99/account (monthly)</b>
<b>Additional Hosting Accounts above 75</b>	\$5.99 per account (monthly)
<b>Consultancy Hours over the 40-hour Limit</b>	\$85.00 Per Hour – billed on occurrence

This agreement will be billed monthly from June 1, 2023, to May 31, 2024.

**The monthly recurring cost for this agreement is: \$680.08 MRC**

The yearly one-time cost for this agreement is: **\$40.00**



## Agreement Number: 202406-01ASHE

### For Client:

American Society of Highway Engineers (ASHE)  
610 Radcon Street  
Johnstown, PA 15904

### Provider:

J.M. Server Solutions, LLC (JMSS)  
251 Collegiate Drive  
Johnstown, PA 15904

### Description

ASHE and JMSS agree to the terms of agreement number 202406-01 as listed below defined by the proposal in the previous pages of this document.

TERM OF AGREEMENT: June 1, 2024 – May 31, 2025

ASHE Hosting Services – \$4,761.00

40-Hour IT Consultancy Agreement – \$3,400.00

ASHE.pro Domain Renewal - \$40.00

ASHE also agrees to the following rates billed, when necessary, upon approval by ASHE:

Section/Conference Hosting Account Upgrade - \$5.99 PER MONTH

Hosting Accounts over 75 Accounts: \$5.99 PER ACCOUNT PER MONTH

Consultancy Hours Above the 40-hour Limit: \$85.00 PER HOUR

### Payment Terms

Payment terms are NET 30 from the date of the invoice. Interest of 1.5% per month will be charged on payments received past the due date.

Account will be billed monthly on or near the last day of the month for services rendered that month, in the amount of **\$680.08 PER MONTH** with the renewal of the ASHE.PRO domain invoiced separately upon its renewal. These invoices will be provided electronically to the ASHE point of contacts defined in this agreement.





## **TERMS AND CONDITIONS**

The following terms and conditions are applicable to this agreement. These terms are specific to this agreement and may contradict terms that apply to other customers of JMSS. These terms may be modified prior to the signing of this agreement if agreed upon by both parties.

The Hosting Services provided in this agreement provide for the leasing of space on a server owned by J.M. Server Solutions, LLC. There is no assumed ownership of the space provided.

This agreement is for a period of ONE YEAR commencing and terminating on the dates provided in the agreement, unless otherwise negotiated in writing.

### **EARLY TERMINATION**

If ASHE defaults or otherwise chooses to terminate this agreement prior to its end date, ASHE must pay out the balance due on the agreement in a lump sum on the date of the termination. The payment must equal the remaining balance of the agreement plus any applicable late fees and interest.

This agreement may be terminated by JMSS at any time. Sixty days' notice will be provided by JMSS to ASHE should JMSS not be able to fulfill the obligations of its agreement in its entirety. The agreement would become null, and void and ASHE would not owe any remaining amounts on the agreement.

### **DEFAULT BY PROVIDER**

If in their judgement, ASHE believes that JMSS is not fulfilling the terms of the contract, and an agreement cannot otherwise be made, ASHE may provide JMSS a sixty (60) days' notice to terminate the agreement. At the end of the agreement term JMSS will provide ASHE a prorated invoice for any services or hosting amounts due.

### **CONSULTANCY HOURS**

This agreement provides limited consultancy governed by a maximum number of hours. ASHE will not receive a refund or credit of any unused consultancy hours at the end of this agreement should they not use the entire number of hours contracted.

### **SERVICE LEVEL AGREEMENT**

JMSS will respond to queries submitted by phone, electronic mail, or other agreed means of communication in a maximum of 48 hours, unless JMSS notifies ASHE of an extended support time in advance. The normal response hours for JMSS are between 7AM and 5PM, eastern standard time.

### **MODIFICATION OF AGREEMENT OR TERMS**

This agreement may be modified only by filing a contract modification request. Any change of this agreement may involve costs which will be defined on any contract addendum. This change will require an agreement between JMSS and the ASHE National Board. JMSS reserves the right to reject any request for change of this agreement.



## AUTOMATIC RENEWAL

This agreement will be renewed automatically in yearly increments unless cancelled by either party in writing at least 30 days prior to the end of the term. If there is a change in terms or pricing, JMSS will notify ASHE in writing at least 30 days prior to the end of the term and a new agreement will be issued. JMSS reserves the right to negotiate a contract addendum at any time during the term should a significant increase in cost be experienced.

## ELECTRONIC SIGNATURES

JMSS utilizes Adobe Sign to collect signatures of contract agreements. ASHE agrees to utilize Adobe Sign for this agreement and the e-signatures will be legally binding.

## ADDITIONAL TERMS APPLICABLE TO THIS AGREEMENT

This agreement falls under the existing terms and policies of JMSS. These terms are available on our website and may change without notice. Should there be a conflict in the language of the Terms and Conditions, this agreement will supersede.

JMSS Terms and Conditions: <https://www.jmserversolutions.com/terms-of-service/>

JMSS Privacy Policy: <https://www.jmserversolutions.com/privacy-policy/>

JMSS Acceptable Use Policy: <https://www.jmserversolutions.com/acceptable-use-policy/>

## BRANDING

ASHE will allow JMSS branding in the footer of the database and cloud interface throughout the term of this agreement.

## LIMITATION OF LIABILITY

IN NO EVENT WILL J. M. SERVER SOLUTIONS BE LIABLE TO YOU FOR ANY LOST PROFITS, LOST SAVINGS OR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, ARISING OUT OF YOUR USE OR INABILITY TO USE THE PRODUCT OR THE BREACH OF THIS AGREEMENT, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. JMSS IS NOT RESPONSIBLE FOR ANY CYBER SECURITY INCIDENT THAT ARISES OUT OF THE USE OF THESE SERVICES.

J.M. Server Solutions, LLC is a limited liability company operated in Johnstown, PA. All logos, designs, intellectual property, and software bearing its name shall remain the property of J.M. Server Solutions, LLC. This property may not be used, duplicated, or re-branded without the prior written consent of J.M. Server Solutions, LLC.



**AGREEMENT**

By signing this document, the American Society of Highway Engineers and J.M. Server Solutions, LLC agree to and are bound by the terms of this contract, and the scope defined in the proposal. The signor guarantees that they are authorized to enter into an agreement of this nature on behalf of their organization or company. **THIS DOCUMENT MUST BE E-SIGNED VIA ADOBE SIGN.**

BY:

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

J.M. SERVER SOLUTIONS, LLC

Print Name: \_\_\_\_\_

Jacob A. Morisi

Title: \_\_\_\_\_

President

Signature: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_



**CONTACT SHEET**

**BILLING CONTACTS**

Please provide the contact information for those involved in Accounts Payable. Those listed below will receive an electronic invoice every month. Please make sure the details are accurate. We are not responsible for invoices that are not seen.

NAME	EMAIL ADDRESS	PHONE NUMBER

**TECHNICAL CONTACTS**

Please provide a primary and a backup technical contact that can be contacted by JMSS for technical concerns.

NAME	EMAIL ADDRESS	PHONE NUMBER

**AUTHORITATIVE CONTACTS**

Please provide a primary and a backup contact of someone that has authority to issue approvals related to this agreement. Please note, anyone attempting to make changes, or otherwise request items that would incur charges will be referred to these contacts.

NAME	EMAIL ADDRESS	PHONE NUMBER

Item	<b>OPERATING INCOME</b>	<b>Final Budget FYE 2024</b>	<b>Proposed Budget FYE 2025</b>
A.	Clothing royalties	\$ -	\$ -
B.	Conference seed money returned	\$ 8,000.00	\$ 8,000.00
C.	Conference Income	\$ -	\$ -
D.	Credit Card Cash Back Rewards	\$ 770.00	\$ 800.00
E.	Lifetime Member Pins	\$ 360.00	\$ 300.00
F.	New members - at large	\$ -	\$ -
G.	Member assessment	\$ 140,000.00	\$ 130,000.00
H.	National Project of the Year	\$ 500.00	\$ 500.00
I.	New members initiation fees	\$ 18,000.00	\$ 30,000.00
J.	Other Income	\$ 1,000.00	\$ 1,000.00
K.	Past Presidents' pins	\$ 1,500.00	\$ 3,000.00
L.	Sponsorship:	\$ -	\$ -
	L100.0 Sponsorships - Muliview	\$ 5,000.00	\$ 5,000.00
	L101.0 Sponsorships - Scanner	\$ 30,000.00	\$ 30,000.00
	<b>Total</b>	<b>\$ 205,130.00</b>	<b>\$ 208,600.00</b>
	<b>Increase of Demand Assets from Investment</b>	<b>\$ 106,620.00</b>	<b>\$ 90,050.00</b>
	<b>Total Inflow to Operating Budget</b>	<b>\$ 311,750.00</b>	<b>\$ 298,650.00</b>
<b>FYE 2025 &gt;&gt;&gt;&gt; June 1, 2024 to May 31, 2025</b>			

Item	NO.	EXPENSES	Final Budget FYE 2024	Proposed Budget FYE 2025
<b>A. BUDGET/AUDIT COMMITTEE</b>				
	A101.0	QuickBooks training - Treasurer Elect Transition	\$ 1,500.00	\$ 1,500.00
		<b>TOTAL:</b>	<b>\$ 1,500.00</b>	<b>\$ 1,500.00</b>
<b>B. CONSTITUTION &amp; BYLAWS COMMITTEE</b>				
	B101.0	Constitution and Bylaws Committee	\$ -	\$ -
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>
<b>C. EXECUTIVE COMMITTEE</b>				
	C101.0	Audit & CPA, Assoc. fees	\$ 8,600.00	\$ 8,600.00
	C102.0	Awards, pins, & ribbons	\$ 4,000.00	\$ 5,000.00
	C103.0	Committee Chair travel for Board Mtg by President's invitation	\$ 5,000.00	\$ 5,000.00
	C104.0	Hardware - Purchase and Repair	\$ 5,000.00	\$ 1,000.00
	C105.0	Contingencies, legal, bank fees	\$ 200.00	\$ 1,000.00
	C106.0	Donations, memorials, gifts	\$ 200.00	\$ 500.00
	C107.0	Employee - taxes: fica, unemployment, local	\$ 10,900.00	\$ 10,900.00
	C108.0	Employee - compensation, wages, bonus, etc.	\$ 31,600.00	\$ 34,000.00
	C109.0	Employee - expenses	\$ 1,000.00	\$ 1,000.00
	C110.0	Insurance - business	\$ 6,600.00	\$ 6,600.00
	C111.0	Misc. Expenses	\$ 500.00	\$ 500.00
	C112.0	Business Office - Rent	\$ 3,500.00	\$ 3,000.00
	C113.0	Postage, UPS, Fed Ex. - Delivery	\$ 1,000.00	\$ 1,000.00
	C114.0	Presidents travel & expenses (Not to board mtgs.)	\$ 10,000.00	\$ 15,000.00
	C115.0	Society member's travel - President's request	\$ 3,000.00	\$ 3,000.00
	C116.0	Refunds	\$ -	\$ -
	C117.0	Office Supplies and Software: purchases and upgrades	\$ 2,000.00	\$ 5,450.00
	C118.0	Executive Committee Meeting	\$ -	\$ 3,000.00
		<b>TOTAL:</b>	<b>\$ 93,100.00</b>	<b>\$ 104,550.00</b>
<b>D. NATIONAL SCHOLARSHIP FOUNDATION</b>				
	D101.0	Legal Reviews /Filing Fees	\$ -	\$ 2,000.00
	D102.0	Scholarship	\$ -	\$ -
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>
<b>E. NATIONAL BOARD</b>				
	E101.1	Board Mtg. Directors Lodging	\$ 10,000.00	\$ 18,000.00
	E101.2	Board Mtg. Directors Travel	\$ 25,000.00	\$ 30,000.00
	E102.0	Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$ 10,000.00	\$ 15,000.00
		<b>TOTAL:</b>	<b>\$ 45,000.00</b>	<b>\$ 63,000.00</b>

Item	NO.	EXPENSES	Final Budget FYE 2024	Proposed Budget FYE 2025
<b>F. NATIONAL CONFERENCE COMMITTEE</b>				
F101.0		2024 Conference Stipends Refunded	\$ -	\$ -
F102.0		2024 Conference - Board Members Stipend & Expenses	\$ 20,000.00	\$ -
F102.1		Sponsorships for 2025 ASHE Conf. - Already sent.	\$ -	\$ -
F103.0		2025 Conference - Board Members Stipend & Expenses	\$ -	\$ 15,000.00
F104.0		2026 National Conf. Advance	\$ 15,000.00	\$ -
F105.0		2025 National Conference Advancement (special Request)		\$ 15,000.00
F106.0		2027 National Conf. Advance		\$ 15,000.00
F107.0		Conference Banners Updates and Shipping		\$ 1,200.00
F108.0		National Conf. Comm. Travel (Hotel Visit)	\$ 500.00	\$ 1,000.00
F109.0		Past Presidents' Stipend for National Conference	\$ 2,000.00	\$ 2,000.00
F110.0		New Conference Banners - Design & Purchase (one time expense)		\$ 5,000.00
		<b>TOTAL:</b>	\$ 37,500.00	\$ 54,200.00
<b>G. NEW SECTIONS COMMITTEE</b>				
G101.0		Startup grant - Four(4) Sections @ \$600.00	\$ 1,200.00	\$ 2,400.00
G102.0		New Section Banners - Three (3) Sections @\$400	\$ 1,050.00	\$ 1,200.00
G103.0		Exhibiting (Booth & Attendees)	\$ 5,000.00	\$ 6,000.00
G104.0		Travel - New Section startup & chartering	\$ 1,500.00	\$ 4,500.00
		<b>TOTAL:</b>	\$ 8,750.00	\$ 14,100.00
<b>H. NOMINATING COMMITTEE</b>				
H101.0		Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 5,000.00	\$ 6,000.00
		<b>TOTAL:</b>	\$ 5,000.00	\$ 6,000.00
<b>I. OPERATIONS OVERSIGHT COMMITTEE</b>				
I101.0		Regional Directors Travel	\$ 4,000.00	\$ 4,000.00
I102.0		Project of the Year - Awards & Committee Expenses	\$ 2,500.00	\$ 1,500.00
I103.0		Society History Comm.	\$ 2,000.00	\$ -
I104.0		Exposure Funds to Regions (From Outreach Committee)	\$ 6,000.00	\$ 6,000.00
I105.0		Region Operating Funds	\$ 52,000.00	\$ -
		<b>TOTAL:</b>	\$ 66,500.00	\$ 11,500.00
<b>J. PUBLIC RELATIONS COMMITTEE</b>				
J101.0		Contest	\$ -	\$ -
J102.0		Promotional Materials, Social Media	\$ 4,000.00	\$ 4,000.00
J103.0		Software Subscriptions (Budget moved to item C117.0)	\$ 1,200.00	\$ -
J104.0		Shipping - ASHE Display	\$ 500.00	\$ 1,500.00
		<b>TOTAL:</b>	\$ 5,700.00	\$ 5,500.00

Item	NO.	EXPENSES	Final Budget FYE 2024	Proposed Budget FYE 2025
<b>K. SCANNER COMMITTEE</b>				
K100.0		TNT Expenses for 2024 ASHE Conference	\$ 700.00	\$ -
K100.1		TNT Expenses for 2025 ASHE Conference		\$ 900.00
K100.2		TNT Expenses for 2026 ASHE Conference		\$ -
K101.0		Exhibiting booth at ASHE 2024 Conference	\$ 400.00	\$ -
K101.1		Exhibiting booth at ASHE 2025 Conference		\$ 400.00
K102.0		Awards Giveaways		\$ 500.00
K103.0		TNT Invoices	\$ 27,000.00	\$ 25,000.00
		<b>TOTAL:</b>	\$ 28,100.00	\$ 26,800.00
<b>L. STRATEGIC PLAN COMMITTEE</b>				
L101.0		Strategic Planning Committee	\$ 200.00	\$ -
		<b>TOTAL:</b>	\$ 200.00	\$ -
<b>M. MEMBERSHIP COMMITTEE</b>				
M101.0		Student Chapter Committee	\$ -	\$ 500.00
M102.0		Promo Material/Expenses	\$ -	\$ 500.00
		<b>TOTAL:</b>	\$ -	\$ 1,000.00
<b>N. TECHNOLOGY COMMITTEE</b>				
N101.0		Cloud Committee Expenses (Travel)	\$ -	\$ -
N102.0		Database upgrade (Budget moved to item C117.0)	\$ 3,500.00	\$ -
N103.0		Cloud upgrade (Budget moved to item C117.0)	\$ 9,500.00	\$ -
N104.0		J.M. Server Solutions - Invoices	\$ 7,400.00	\$ 8,500.00
		<b>TOTAL:</b>	\$ 20,400.00	\$ 8,500.00
<b>TREASURER</b>				
O. O101.0		Transfer from Checking to Investment	\$ -	\$ -
		<b>TOTAL:</b>	\$ -	\$ -
		<b>Total Expenses</b>	<b>\$ 311,750.00</b>	<b>\$ 298,650.00</b>
<b>FYE 2025 &gt;&gt;&gt;&gt; June 1, 2024 to May 31, 2025</b>				