



ASHE National Executive Committee Meeting Minutes  
February 21, 2024

**CALL TO ORDER:** Stan A. Harris, PE

President Harris called the meeting of the National Executive Committee of the American Society of Highway Engineers to order at 4:00 PM. The meeting was held via Microsoft Teams.

**ROLL CALL:** Thomas S. Morisi

Name	Office	Attendance
Stan A. Harris, PE	President	Present
Donato DiZuzio, PE	First Vice-President	Present
James T. Shea, PE	Second Vice-President	Absent
Thomas S. Morisi	Secretary	Present
P. Frank O’Hare, PE	Treasurer	Present
Samir D. Mody, PE	Treasurer – Elect	Present
Leigh B. Lilla, PE	Immediate Past President	Absent
Nancy A. Morisi	Administrative Assistant	Present
David A. Greenwood, PE	Operations & Oversight Committee Chair	Absent

Note: Actions of the National Executive Committee are highlighted in yellow.  
Assignments or actions pending are highlighted in green.

**WELCOME:** Stan A. Harris, PE

President Harris welcomed everyone.

**SECRETARY’S REPORT:** Thomas S. Morisi

Mr. Morisi reported that the SharePoint site and “drives” have been created. He is in the process of moving files from the One Drive to SharePoint and is approximately 80% complete. We will be able to share files for the next meeting on SharePoint instead of using the Cloud.

The security update for the Database is complete and will be implemented shortly. This update will change how an individual access the Database. Their username will now be their work email address as it appears in the Database. Mr. Morisi will work with JM Server Solutions to set an implementation date.

**TREASURER’S REPORT:** P. Frank O’Hare, PE

Mr. Mody reported that all expense reimbursements for the Austin meeting have been distributed. The checkbook is balanced and the balance has dropped below \$100K. New credit cards have been issued to Mr. O’Hare, Mrs. Morisi, and Mr. Morisi.

**ACTION ITEM:** Budget Committee is to look at revising the requirement to submit expenses within 60 days before requiring Board approval to 90 days. The Committee is to have a motion prepared for the next meeting. Mr. O’Hare noted that this could impact multiple fiscal years. Mr. Mody recommended a standing agenda item under Old Business to set a due date for expense reports.

**DEBRIEF FROM AUSTIN MEETING:** Stan A. Harris, PE

Mr. Harris requested feedback on the workshop conducted in Austin. In general, everyone thought the workshop went well. There is concern the organization is growing slowly and mostly



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with the addition of new Sections. Mr. DiZuzio expressed the need to continue and expand these types of workshops.

**WORKSHOP FOR INDIANAPOLIS MEETING:** Stan A. Harris, PE

Discussion was held to solicit ideas for the upcoming workshop in Indianapolis. Some ideas included:

- Committees
- Section Health: Fill out Section Health Form instead of providing a report?
- Region Reports: Include plan for money being spent?

**ACTION ITEM:** Mr. Harris is to discuss the Section Health discussion potential with Ms. Fink and the Region Reporting with Mr. Shea.

**AMANDA SCHUMACHER EXPENSE REPORTS**

**MOTION:** Motion by DiZuzio to approve Amanda Schumacher's September 25, 2023 expense report in the amount of \$984.45; seconded by Morisi; all in favor.

**MOTION:** Motion by Morisi to approve Amanda Schumacher's January 20, 2024 expense report in the amount of \$1,310.46; seconded by DiZuzio; all in favor.

**OLD BUSINESS**

The Officer Training session is to be held March 15, 2024 at noon. Mr. Mody will present the Treasurer's portion of the training.

**ACTION ITEM:** Mr. Morisi is to set up the meeting and send out a meeting invite.

**NEW BUSINESS**

**MOTION:** Motion by Morisi to set the stipends for the 2024 ASHE National Conference as follows:

- Shea, Johnson, Stills, Desi, Post, Kartalis, Lincoln, Prophet, Osterloh, and Cao at \$1,052.00,
- Fink, Lilla, Greenwood, T. Morisi, O'Hare, and Mody at \$1,002.00, and
- N. Morisi at \$375.00

Seconded by DiZuzio; all in favor.

**ADJOURNMENT**

**MOTION:** Motion by O'Hare to adjourn the meeting; seconded by Morisi; all in favor.

The meeting adjourned at 5:00 PM.

Respectfully Submitted,

Thomas S. Morisi  
National Secretary