



**ASHE National Board Meeting Minutes**  
**September 30, 2023**

**CALL TO ORDER:** Stan A. Harris, PE

President Harris called the meeting of the National Board of the American Society of Highway Engineers to order at 8:30 AM. The meeting was held at the Renaissance Omni William Penn, Pittsburgh, PA.

**PLEDGE OF ALLEGIANCE:** Stan A. Harris, PE

President Harris led the Pledge of Allegiance.

**Roll Call:** Thomas S. Morisi

Name	Office	Attendance
Stan A. Harris, PE	President	Present
Donato DiZuzio, PE	First Vice-President	Present
James T. Shea, PE	Second Vice-President	Present
Thomas S. Morisi	Secretary	Present
P. Frank O’Hare, PE	Treasurer	Present
Samir D. Mody, PE	Treasurer – Elect	Present
Leigh B. Lilla, PE	Immediate Past President	Present
Nancy A. Morisi	Administrative Assistant	Present
Scott H. Jordan, PE	One Year Director – Southeast Region	Present
Michael D. Bywaletz, PE	One Year Director – Mid-Atlantic Region	Present
Nikole A. Cao, PE	One Year Director – Southwest Region	Present
Robert G. Prophet, PE	One Year Director – Northeast Region	Present
JT Lincoln, PE	Two Year Director – Northeast Region	Present
Nimish Desai, PE	Two Year Director – Mid-Atlantic Region	Absent
Kathy Johnson, PE	Two Year Director – Great Lakes Region	Present
Glen T. Kartalis, PE	Three Year Director – Northeast Region	Present
David M. Stills, PE	Three Year Director – Great Lakes Region	Present
Ronald W. Osterloh, PE	Three Year Director – Southeast Region	Absent
David A. Greenwood	Operations & Oversight Committee Chair	Absent
<b>Invited Guests</b>		
Amanda Schumacher	Public Relations Committee Chair	Present
Mindy H. Sanders, PE	Technology Committee Chair	Present
Kathryn E. Fink, PE	Strategic Plan Committee Chair	Present
<b>Guests – Other</b>		
None		

Note: Actions of the National Board are Highlighted in yellow.

Assignments or actions pending are highlighted in green.



## ASHE National Board Meeting Minutes September 30, 2023

**WELCOME:** Stan A. Harris, PE

President Harris welcomed everyone and thanked them for attending. He remarked that the Technology Workshop held the day prior went well.

### REVIEW OF EXECUTIVE COMMITTEE MEETING

- **National Scholarship:** Reviewed under New Business.
- **Term of President:** Reviewed under New Business.
- **Lunch at National Board Meeting:** A motion was made at the National Executive Committee meeting to revise the lunch policy for National Board meetings from National providing a boxed lunch to lunch on your own, reimbursed up to \$25.00 per attendee and one guest. The price of boxed lunches is exceptionally high for the product you get. Additionally, this will help with travel scheduling after the meeting.
- **Happy Hour at National Board Meeting:** The happy hour prior to Friday night dinner has been getting higher. Please be cognizant of the cost to ASHE.
- **National Board Meeting Day and Time at National Conference:** Reviewed under Conference Committee report.

**APPROVAL OF MINUTES:** Thomas S. Morisi

**June 10, 2023 National Board Meeting:**

**MOTION:** Motion by Morisi to approve the minutes from the June 10, 2023 National Board Meeting; seconded by O'Hare; all in favor.

**August 23, 2023 National Executive Committee Meeting:**

**MOTION:** Motion by Morisi to approve the minutes from the August 23, 2023 National Executive Committee Meeting; seconded by O'Hare; all in favor.

**PRESIDENT'S REPORT:** Stan A. Harris, PE

The President's Report is attached to and made part of these meeting minutes. Mr. Harris reviewed highlights of the report.

**SECRETARY'S REPORT:** Thomas S. Morisi

The Secretary's Report is attached to and made part of these meeting minutes. Mr. Morisi reviewed highlights of the report.

**ACTION ITEM:** Coordinate with TNT Graphics to revise Charter and have a final electronic version produced. Mr. Morisi reported that he will be able to prepare the electronic Charter.

**ACTION ITEM:** Contact Ms. Schumacher to arrange recurring software charges to be placed on the ASHE credit card. Ms. Morisi will coordinate this effort.

**TREASURER'S REPORT:** P. Frank O'Hare, PE

The Treasurer's Report is attached to and made part of these meeting minutes. Mr. O'Hare reviewed highlights of the report and noted that the letters sent to the Section award recipients should be reviewed for clarity of expenses. The most prevalent problem with the 990 forms this



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year was the incorrect transfer of numbers from last year. It was noted that the Treasurer's Report needs revised to reflect the accurate mileage reimbursement of \$0.655 per mile.

**MOTION:** Motion by DiZuzio to accept the National Treasurer's Report; seconded by Lincoln; all in favor.

**ACTION ITEM:** Review letter sent to Section award recipients for clarity of expenses.

**ACTION ITEM:** Revise upcoming Treasurer's Report to reflect the correct mileage reimbursement.

**ADMINISTRATIVE ASSISTANT'S REPORT:** Nancy A. Morisi

The Administrative Assistant's Report is attached to and made part of these meeting minutes. Ms. Morisi reported that assessments are coming in rapidly now. Ms. Morisi prepared a PDF of the 990 that includes formulas to do accurate computations. The form was reviewed and approved by the Regions.

**COMMITTEE REPORTS**

**Ad Hoc/Regions:** James T. Shea, PE presenting

The Ad Hoc/Regions Committee Report is attached to and made part of these meeting minutes. Mr. Shea noted that he received feedback from the Southwest Region on the funds they received after the report was prepared. He requested that National Directors include reporting on the use of these funds in their Director Reports. Mr. Shea is working with the OOC to transition out of this committee.

**ACTION ITEM:** Review documents associated with committees being dissolved and having duties pushed to Regions. Provide recommendations for how to properly dissolve committees and update documents.

**ACTION ITEM:** Update documents outlining Region roles/duties.

**Ad Hoc/Diversity:** Leigh B. Lilla, PE presenting

No report.

**Budget/Audit:** Donato DiZuzio, PE presenting

The Budget/Audit Committee Report is attached to and made part of these meeting minutes. Mr. DiZuzio will begin work on the 2025 budget in the next few months and have a preliminary budget by the January National Board Meeting.

**Constitution/Bylaws:** Kathy Johnson, PE presenting

The Constitution/Bylaws Committee Report is attached to and made part of these meeting minutes. Ms. Johnson reported that the Committee has been reviewing the bylaws. They are going to recommend a change that would make the OOC Chair an advisor to the Executive Committee and National Board and not a voting member if not an elected official. They will also recommend minimum requirements for the position of OOC Chair. The Committee will



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recommend removing the language that permits a Committee Chair to move into an National Officer position without first being a National Director.

**ACTION ITEM:** Update bylaw tracking spreadsheet and circulate to Directors.

**ACTION ITEM:** Prepare a revision the National Bylaws with more inclusive language and update the Region/Section templates for the January meeting. Include removal of the Outreach Committee as a standing committee.

**Membership:** Robert G. Prophet, PE presenting

No report. Mr. Prophet reported that the committee has not met since the last meeting. They have been discussing the Membership Committee taking on duties associated with Student Chapters and will review the Student Chapter Guidelines.

**ACTION ITEM:** Review Student Chapter Guidelines.

**National Conference:** James T. Shea, PE presenting

The National Conference Committee Report is attached to and made part of these meeting minutes. Mr. Shea reviewed highlights of the report and noted the committee is discussing ways to allow Phoenix to hold a National Conference.

The National Board Meeting will be moved to the Saturday morning of the Conference at 10:00 AM.

**New Sections:** Kathryn E. Fink, PE and Samir D. Mody, PE presenting

The New Sections Committee Report is attached to and made part of these meeting minutes. Ms. Fink reported that the committee will transition oversight of the Circle City Section to the Region since they will soon celebrate their one year anniversary. The Committee will be working with the PR Committee to refresh the booth.

**Nominating:** Leigh B. Lilla, PE presenting

No report. Ms. Lilla reported that letters requesting National Officer/Board nominations have been sent out.

**Operations and Oversight:** Nikole A. Cao, PE presenting

The Operations and Oversight Committee Report is attached to and made part of these meeting minutes. Ms. Cao reviewed highlights of the report.

**ACTION ITEM:** Review award project cost structure for Project of the Year Award.

**Outreach:**

No Report. The committee will be eliminated as part of the update to the National Bylaws.



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**Public Relations:** Donato DiZuzio, PE and Amanda Schumacher presenting

The Public Relations Committee Report is attached to and made part of these meeting minutes. Ms. Schumacher reviewed highlights of the report. She requested everyone share posts on social media, especially LinkedIn as the committee is looking to do some targeted campaigns through LinkedIn.

**MOTION:** Motion by the Public Relations Committee to subscribe to Loomly to manage social media accounts; seconded by Kartalis; all in favor.

**Scanner:** David M. Stills, PE, presenting

The Scanner Committee Report is attached to and made part of these meeting minutes. Mr. Stills reported that he had a call with the new Committee Chair and is becoming acclimated with the Committee.

**ACTION ITEM:** Update Scanner Guidelines

**Strategic Plan:** Kathryn E. Fink, PE presenting

The Strategic Plan Committee Report is attached to and made part of these meeting minutes. Ms. Fink reported that a few committee members have left and they are looking for additional members. The committee is in the process of updating the template for the Section and Region reports to reflect action on the Strategic Plan. The Committee would like to work with the PR Committee to ensure Strategic Plan goals are being met.

**ACTION ITEM:** Ms. Morisi is to distribute reporting template to Sections and Regions.

**Technology:** Mindy H. Sanders, PE presenting

The Technology Committee Report is attached to and made part of these meeting minutes. Ms. Sanders reported a summary of the Technology Workshop that occurred the prior day.

**MOTION:** Motion by the Technology Committee to authorize JM Server Solutions to proceed with the security update of the database up to a cost of \$2,500; seconded by DiZuzio; all in favor with the exception of Morisi who abstained.

**MOTION:** Motion by the Technology Committee to authorize JM Server Solutions to proceed with the cloud update up to a cost of \$3,000; seconded by Lilla; all in favor with the exception of Mr. Morisi who abstained.

**ACTION ITEM:** Ms. Sanders is to update the database RFP, distribute it to the National Board for review, and hold a Teams meeting by the end of October to vote on the RFP.

**OLD BUSINESS**

None



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**NEW BUSINESS**

Mr. Harris proposed establishing a National Scholarship and would like to announce establishment of the program at the next Conference. Mr. O'Hare suggested setting up a separate 501c3 corporation for the scholarship. A committee will be formed to proceed with the establishment of a National Scholarship.

Mr. Harris reported that a recommendation was made at the Past President's meeting to possibly extend the term of the National President to two years. It was noted that the bylaws permit the President to serve another term. The topic was discussed and it was decided no change will be made.

**SECTION/REGION REPORTS**

The Section/Region Reports are attached to and made part of these meeting minutes. Each Director reviewed the reports with the National Board.

**NATIONAL DIRECTOR REPORTS**

The National Director Reports are attached to and made part of these meeting minutes. No additional discussion was held.

**ACTION ITEM:** All Board members are to review budget line items to see if there is anything that needs to be added or removed during the next budget update and report back to Mr. DiZuzio.

**ACTION ITEM:** All Board members are to follow the link in the PR report to fill out requested information.

**UPCOMING BOARD MEETINGS**

January 19<sup>th</sup> and 20<sup>th</sup> – Austin, TX  
March/April – Indianapolis, IN

**ADJOURNMENT**

**MOTION:** Motion by DiZuzio to adjourn the meeting; seconded by Lilla; all in favor.

The meeting adjourned at 11:30 AM.

**ATTACHMENTS**

The following Attachments are included and made part of these meeting minutes:

- Attachment 1: Committee Reports
- Attachment 2: Section-Region Reports
- Attachment 3: Director Reports

Respectfully Submitted,



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**Attachment 1: Committee Reports**



## PRESIDENTS REPORT

### September 13, 2023

#### Activities (Cumulative): completed or planned

##### Travel:

1. **July:** Traveled to Central Ohio Section for Golf Outing

##### Committee Activities:

1. **Monthly:** National Conference Committee meeting (conference call)

##### Meetings:

1. **August 21<sup>st</sup>:** Scanner Committee
2. **August 23<sup>rd</sup>:** Executive Committee Meeting

##### Upcoming Meetings:

1. **September 27/28:** Will attend ASCE/ASHE Meeting in Phoenix
2. **September 29/30:** National Board Meeting, Pittsburgh
3. **October 16:** Great Lakes Region Board Meeting
4. **November 4:** Pittsburgh Section Past President's Dinner
5. **November 14:** Chesapeake Section Technical Meeting and 35<sup>th</sup> Anniversary Dinner

##### Other Activities:

1. Reviewed and approved N. Morisi timecards.
2. Prepared *scanner* President's Messages

-END-





ASHE NATIONAL HEADQUARTERS  
 610 RADCON STREET  
 JOHNSTOWN, PA 15904

**SECRETARY'S REPORT**

Following is the current ASHE Membership List by Region/Section as of September 7, 2023.

<b>Northeast Region</b>			<b>Southeast Region</b>	
Albany	85		Alabama	55
Altoona	186		Central Florida	119
Central New York	50		Georgia	632
Clearfield	191		Middle Tennessee	311
Delaware Valley	340		Northeast Florida	205
East Penn	118		South Florida	12
First State	212		Tampa Bay	42
Franklin	129		Tennessee Valley	115
Harrisburg	423		<b>Subtotal</b>	<b>1491</b>
Long Island	47			
Mid-Allegheny	125		<b>Great Lakes Region</b>	
N. Central New Jersey	133		Bluegrass	97
New York Metro	162		Central Dacotah	83
North East Penn	134		Central Ohio	205
Pittsburgh	554		Circle City	52
Southern New Jersey	174		Cuyahoga Valley	112
Southwest Penn	227		Derby City	86
Williamsport	78		Lake Erie	224
<b>Subtotal</b>	<b>3368</b>		Northwest Ohio	45
			Triko Valley	151
			<b>Subtotal</b>	<b>1055</b>
<b>Mid-Atlantic Region</b>				
Blue Ridge	57		<b>Southwest Region</b>	
Carolina Piedmont	46		Central Texas	77
Carolina Triangle	203		Dallas-Forth Worth	45
Chesapeake	253		Houston	72
Greater Hampton Roads	79		Phoenix Sonoran	147
N. Central West Virginia	51		<b>Subtotal</b>	<b>341</b>
Old Dominion	78			
Potomac	158			
South Carolina	120		<b>Total</b>	<b>7300</b>
<b>Subtotal</b>	<b>1045</b>			

## **MEMBERSHIP**

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters. Total membership as of the date listed is 7,300, which represents a net increase of 47 members since the report for the prior National Board meeting.

The following spreadsheet provides a year-to-year comparison of membership totals. The 2022 membership totals are from September 28, 2022, as compared to September 7, 2023. The year-to-year comparison shows a growth of 216 members in total with all Regions except Mid-Atlantic and Southwest showing positive growth.

Each Section shows a natural fluctuation in membership whether positive or negative. The following Section are consistently showing no change in membership numbers on a year-to-year basis:

- Central New York
- Long Island
- North Central West Virginia
- Alabama

<b>Northeast Region</b>	2022	2023	Difference
Albany	84	85	1
Altoona	195	186	-9
Central New York	50	50	0
Clearfield	174	191	17
Delaware Valley	344	340	-4
East Penn	112	118	6
First State	205	212	7
Franklin	123	129	6
Harrisburg	370	423	53
Long Island	47	47	0
Mid-Allegheny	126	125	-1
N. Central New Jersey	134	133	-1
New York Metro	135	162	27
North East Penn	107	134	27
Pittsburgh	544	554	10
Southern New Jersey	170	174	4
Southwest Penn	277	227	-50
Williamsport	76	78	2
<b>Subtotal</b>	<b>3273</b>	<b>3368</b>	<b>95</b>
<b>Mid-Atlantic Region</b>			
Blue Ridge	64	57	-7
Carolina Piedmont	68	46	-22
Carolina Triangle	216	203	-13
Chesapeake	281	253	-28
Greater Hampton Roads	83	79	-4
N. Central West Virginia	51	51	0
Old Dominion	87	78	-9
Potomac	174	158	-16
South Carolina	101	120	19
<b>Subtotal</b>	<b>1125</b>	<b>1045</b>	<b>-80</b>

<b>Southeast Region</b>	2022	2023	Difference
Alabama	55	55	0
Central Florida	86	119	33
Georgia	541	632	91
Middle Tennessee	298	311	13
Northeast Florida	186	205	19
South Florida	11	12	1
Tampa Bay	46	42	-4
Tennessee Valley	106	115	9
<b>Subtotal</b>	<b>1329</b>	<b>1491</b>	<b>162</b>
<b>Great Lakes Region</b>			
Bluegrass	95	97	2
Central Dacotah	96	83	-13
Central Ohio	194	205	11
Circle City	0	52	52
Cuyahoga Valley	113	112	-1
Derby City	95	86	-9
Lake Erie	214	224	10
Northwest Ohio	48	45	-3
Triko Valley	158	151	-7
<b>Subtotal</b>	<b>1013</b>	<b>1055</b>	<b>42</b>
<b>Southwest Region</b>			
Central Texas	71	77	6
Dallas-Forth Worth	35	45	10
Houston	101	72	-29
Phoenix Sonoran	137	147	10
<b>Subtotal</b>	<b>344</b>	<b>341</b>	<b>-3</b>
<b>Total</b>	<b>7084</b>	<b>7300</b>	<b>216</b>

## **ASSESSMENTS**

Assessment invoices have been sent out. See the Administrative Assistant's report for additional detail.

## **DATABASE**

Working with Jake to update the database with the following changes:

- Export data at all levels (National, Region, Section) for only that data shown on the membership application. Currently, the system exports all data. **In process**
- On "Member List" page, change "Multiview Email Export" to "Scanner Email Export"  
**Complete**
- Create export that combines Work and Home emails. These are currently two separate exports. **Complete – Needs minor revision**
- Create export that combines Work and Home addresses. These are currently two separate exports. **Complete – Needs minor revision**
- Remove "Email" page. **Complete**
- Create a list that provides the total number of members in each Section. **In process**

The above updates to the database are being made at no cost and are performed under the prior year's contract and not the current contract.

A budget line item has been included for the following updates to the database:

- Update security
- Revised member log in which is no longer member number dependent

This is a Workshop discussion item.

## **CLOUD**

A budget line item has been included to replace the current Cloud system. I have prepared a rough draft of a project planning document which is attached to this report. This document will be updated based on the results of the Workshop.

## **TEAMS**

The Teams issue will be addressed during the Cloud update project.

## **CHARTER** (no update since prior report)

The Board has approved revised language for the Charter. We will work with TNT Graphics to develop a final, digital Charter for future use. (ACTION ITEM - ongoing)

## **CREDIT CARD INFORMATION TO AMANDA**

I have reached out to Amanda to start the process of providing her with my ASHE National credit card information for her to use for recurring charges. (ACTION ITEM – ongoing)



ASHE NATIONAL HEADQUARTERS  
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## PROPOSED PROJECT TO UPDATE THE ASHE CLOUD

### Problem Statement

The existing ASHE Cloud, developed in 2013, was a first-generation file storage system developed and implemented when Cloud technology was in its infancy. It has served the Society well over these past ten years but has come to the end of its useful life. The system interface is difficult to manage, and it is highly inefficient to store files on the Cloud that are used on a day-to-day basis. Because of this, the overwhelming majority of files used by the organization are stored on a OneDrive which is shared between the National Secretary and the Administrative Assistant to the National Board. The National Treasurer uses Dropbox to store files. The organization has grown over the past ten years and has centralized its management to one part-time employee at the National office rather than a few individuals that addressed specific needs of the organization. We are now maintaining day-to-day business operations and need a system to accommodate those operations.

### Project Need

ASHE needs a file storage system that can store files from a variety of users in a manner that they can be easily accessed, updated, and stored. The needs of the system include the following parameters:

- Secure data storage at the National, Regional, Section, and Committee levels
- Controlled access to data through a system that allows permissions to be granted as users are assigned and the ability to update those permissions, as needed
- User-friendly interface that allows day-to-day access and modification of files as you would on a standard office file server
- System that allows sharing of files with non-users or groups of non-users
- As a compliment to the proposed project, provide Teams to the Administrative Assistant to the National Board so that person can set up Teams meetings for the organization
  - Would provide enterprise email as well which would interface with Outlook

### Project Solution

Based on initial research, it was recommended that a system be developed around the purchase of Office 365 licenses which include SharePoint. This approach seems to be an industry standard. However, other systems could be considered if they meet the needs of the project.

### Tentative Development Timeline

- August 2023: JM Server Solutions conduct a joint meeting with the ASHE Executive Committee and the ASHE Technology Committee to introduce propose project/solution and obtain input on the needs of the organization.
- September 2023: JM Server Solutions present proposed project/solution to the entire National Board at the Friday workshop associated with the National Board Meeting. Obtain Board approval to move forward.
- October 2023: Finalize proposed approach and initiate solution
- January 2024: Deadline for completing and implementing system for National President, National Secretary, National Treasurer, National Treasurer Elect, and Administrative Assistant to National Board
- March 2024: Deadline for completing and implementing system for full National Board
- May 2024: Deadline for completing and implementing system for National Committees

- June 2024: Provide a presentation at the National Conference to the Section officers introducing the new system and outlining the plan to move existing data to the new system
- December 2024: Full implementation of new system and decommissioning of old system

Note: Schedule presented above is a targeted schedule. Actual schedule may vary once a final project scope is established.



## **National Treasurer's Report**

**Frank O'Hare, PE, PS, National Treasurer**

**ASHE National Board Meeting**

**September 30, 2023**

**Pittsburgh, PA**

1. Income and Expenses - Income and Expenses are shown as of 8/31/2023. See Attachment.

o Operating Income Comments –

- Fifty thousand dollars (\$ 50,000) was transferred from the ASHE PNC Investment Account to the ASHE PNC Business Account.

o Operating Expenses Comments

- Checks cut on August 1st were sent to the Regions for the noted amounts:

Northeast Region	\$ 16,000
Mid-Atlantic Region	\$ 9,500
Southeast Region	\$ 9,000
Southwest Region	\$ 8,000
Great Lakes Region	\$ 9,500

- As of 9/12/2023, Southwest, Northeast and Great Lakes Regions have presented their checks for payment.
- Southeast Region's check was returned to National Office by USPS. It has been resent via USPS Priority Mail on 9/5/2023. It was delivered 9/8/2023. It has not been presented for payment as of 9/12/2023.
- Mid-Atlantic Region's check was returned to the National Office by USPS. It has been resent USPS Priority Mail on 9/5/2023. It was delivered on 9/7/2023. It has not been presented for payment as of 9/12/2023.

2. Investment as of 8/31/2023. See Attachment.

3. All Sections, Regions and Conferences were able to complete the mandatory 990 form. The forms were then to CPA Associates. CPA documented the found the typical errors as follows:

### **Returning 990 Information Submitted for the Followings Sections and Why:**

*DE First State*

*The Total Receipts showing as \$55,755 is incorrect. I calculate the total at \$55,775 – which figure is correct? Once the correct figure is determined this may affect the ending cash balance or there is an individual revenue item that is incorrect?*

*Carolina Triangle*

*The beginning asset balance at 6/1/22 of \$52,304.81 doesn't agree with what the ending asset balance showed at 5/31/22 on last year report – these figures must agree  
This may result in a error from last year needing adjusted thru in the current fiscal year.*

*North Central West Virginia*

*The beginning asset balance at 6/1/22 of \$14,899.74 doesn't agree with what the ending asset balance showed at 5/31/22 on last year's report – these figures must agree  
This may result in an error from last year needing adjusted thru in the current fiscal year.*

*Cuyahoga Valley Section*

*When you take the beginning asset balance of \$18,191.69 and add the current year revenue of \$37,305.95 and subtract the current year expenses of \$13,075.52. The year end asset total does not equal \$24,230.43 – I calculate the year end asset total to be \$42,422.12 based on those figures*

*I'm not sure where the issue lies here*

*Derby City Section*

*The individual revenue items do not total to the \$15,822.86  
Not sure what all items might need corrected due to this error?*

*Northwest Ohio*

*The beginning asset balance at 6/1/22 of \$4,521.10 does not agree with what the ending asset balance showed at 5/31/22 on last year's report – these figures must agree  
The total Asset Figure at the bottom of the back needs to agree with the ending total asset figure at the top of the page – right now they are 2 different figures  
Also be sure that when you take the beginning asset balance and add the current year revenue and subtract the current year expenses that this end result agrees with the year end asset balance – right now it does not.*

*Southeast Region*

*The beginning asset balance at 6/1/22 of \$24,032.22 does not agree with what the ending asset balance showed at 5/31/22 on last year report – these figures must agree.  
This may result in an error from last year needing adjusted thru in the current fiscal year.*

4. CPA Associates and the National Treasurer have reconciled the PNC Bank statements with the ledger for June, July, and August. The July statement was delayed due to the USPS transmittal time and PNC bank not assigning a check number. All statements were forwarded to Budget/Audit Committee Chair Don Di Zuzio for review. Credit Card payments have been forwarded to the National Secretary for review and approval.
5. It is taking at least 7-10 days after the Treasurer cuts a check with PNC for it to be delivered.
6. If a Board Member changes address, make sure you notify the Secretary and Treasurer such that your expense check is sent to the new address. **Put your new address on your expense report.**
7. Mileage is \$ 0.625/mile.
8. Expenses over 60 days old will be brought to the Executive Committee or National Board for approval.

**Motion to approve.**



**ASHE Treasurer's Report**  
for  
**For June 1, 2023 to August. 31, 2023**

**Natonal Board Meeting, Pittsburgh, PA**

**PNC Checking Account**

1	PNC Business Basic Checking 8649 - Ledger Balance 6/1/2023	\$ 79,393.77
2	<b><u>Inflows</u></b>	
3	Income \$ 64,619.56	
4	Total Inflows (Income)	\$ 64,619.56
5	<b><u>Outflows</u></b>	
6	Expenses \$ 92,532.63	
7	Total Outflows (Expenses)	\$ 92,532.63
8	Balance 8649 - 8/31/2023	\$ 51,480.70

**PNC Investment Account**

9	PNC Investment - Beginning Balance (6/1/2023)	\$ 453,641.55
10	Increase (Decrease) in Fund as of 8/31/2023	\$ (32,562.78)
11	-	
12	Balance on 8/31/2023	\$ 421,078.77

**Overall**

14	Total Assets as of 6/1/2023	\$ 533,035.32
15	Total Assets as of 8/31/2023	\$ 472,559.47
16	Increase or (Decrease) in Total Assets - 6/1/2023 to 8/31/2023	\$ (60,475.85)

Respectfully submitted:



9/12/2023

ASHE National Treasurer

Item	<b>Operating Income</b>	<b>Budgeted FYE 2024</b>	<b>Actual as of 8/31/2023</b>
A.	Clothing royalties	\$ -	\$ -
B.	Conference seed money returned	\$ 8,000	\$ 8,000.00
C.	Conference Income	\$ -	\$ -
D.	Credit Card Cash Back Rewards	\$ 770	\$ -
E.	Lifetime Member Pins	\$ 360	\$ -
F.	New members - at large	\$ -	\$ -
G.	Member assessment	\$ 140,000	\$ -
H.	National Project of the Year	\$ 500	\$ -
I.	New members initiation fees	\$ 18,000	\$ 2,611.69
J.	Other Income	\$ 1,000	\$ 50,000.00
K.	Past Presidents' pins	\$ 1,500	\$ 755.00
L.	SPONSORSHIPS	\$ -	\$ -
L100.0	Sponsorships - Multiview	\$ 5,000	\$ 752.87
L101.0	Sponsorships - SCANNER	\$ 30,000	\$ 2,500.00
	<b>Total</b>	<b>\$ 205,130</b>	<b>\$ 64,619.56</b>

FYE 2024 - June 1, 2023 to May 31, 2024

Item	NO.	EXPENSES	Budgeted FYE 2024	Actual as of 8/31/2023
<b>A. BUDGET/AUDIT COMMITTEE</b>				
A101.1		Quickbooks Training - Treasurer Elect Transition	\$ 1,500	
A102.0		Treasurer's Meeting With Auditors (if needed)		
		<b>TOTAL:</b>	<b>\$ 1,500</b>	<b>\$ -</b>
<b>B. CONSTITUTION &amp; BYLAWS COMMITTEE</b>				
B101.0		Constitution and Bylaws Committee	\$ -	\$ -
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>
<b>C. EXECUTIVE COMMITTEE</b>				
C102.0		Audit & CPA, Assoc. fees	\$ 8,600	\$ 262.97
C103.0		Awards, pins, & ribbons	\$ 4,000	\$ 349.80
C104.0		Committee Chair travel for Board Mtg by President's invitation	\$ 5,000	\$ 673.12
C105.0		Hardware - Purchase and Repair	\$ 5,000	\$ 855.90
C106.0		Contingencies, legal, bank fees	\$ 200	\$ 40.50
C107.0		Donations, memorials, gifts	\$ 200	\$ -
C108.0		Employee - taxes: fica, unemployment, local	\$ 10,900	\$ 2,961.84
C109.0		Employee - compensation, wages, bonus, etc.	\$ 31,600	\$ 5,868.01
C110.0		Employee - expenses	\$ 1,000	\$ -
C111.0		Insurance - business	\$ 6,600	\$ 946.20
C112.0		Misc. Expenses	\$ 500	\$ 88.83
C114.0		Business Office - Rent	\$ 3,500	\$ 875.00
C115.0		Postage, UPS, Fed Ex. - Delivery	\$ 1,000	\$ 96.73
C117.0		Presidents travel & expenses (Not to board mtgs.)	\$ 10,000	\$ 2,014.80
C118.0		Society member's travel - President's request	\$ 3,000	\$ -
C119.0		Refunds	\$ -	\$ -
C119.1		Office Supplies and Software: purchases and upgrades	\$ 2,000	\$ 91.92
C120.0		Executive Committee Meeting	\$ -	\$ -
		<b>TOTAL:</b>	<b>\$ 93,100</b>	<b>\$ 15,125.62</b>
<b>D. MEMBERSHIP/MEMBER AT LARGE COMMITTEE</b>				
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>
<b>E. NATIONAL BOARD</b>				
E101.1		Board Mtg. Directors Lodging	\$ 10,000	\$ 628.18
E101.2		Board Mtg. Directors Travel	\$ 25,000	\$ 6,209.51
E102.0		Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$ 10,000	\$ -
		<b>TOTAL:</b>	<b>\$ 45,000</b>	<b>\$ 6,837.69</b>

Item	NO.	EXPENSES	Budgeted FYE 2024	Actual as of 8/31/2023
<b>F.</b>	<b>NATIONAL CONFERENCE COMMITTEE</b>			
	F101.0	Atlanta Conference - Board Members Stipend & Expenses	\$ -	\$ 210.00
	F101.1	2024 Releigh Conf. - Board Members Stipend & Expenses	\$ 20,000	
	F102.0	2026 National Conference Advance	\$ 15,000	\$ -
	F103.0	Sponsorships for 2023 ASHE Conf., Atlanta	\$ -	\$ -
	F103.1	Sponsorships for 2024 Conf - Already sent to conference	\$ -	
	F104.0	National Conf. Comm. Travel (Hotel Visit)	\$ 500	\$ -
	F105.0	Past Presidents' Stipend for National Conference	\$ 2,000	\$ 360.00
			\$ -	\$ -
		<b>TOTAL:</b>	\$ 37,500	\$ 570.00
<b>G.</b>	<b>NEW SECTIONS COMMITTEE</b>			
	G101.0	Startup grant - Two(2) Sections per Year @ \$600.00	\$ 1,200	\$ -
	G102.0	New Section Banners - Three(3) Sections	\$ 1,050	\$ -
	G103.0	Exhibiting	\$ 5,000	\$ 3,500.00
	G104.0	Travel - New Section startup & chartering	\$ 1,500	\$ -
		<b>TOTAL:</b>	\$ 8,750	\$ 3,500.00
<b>H.</b>	<b>NOMINATING COMMITTEE</b>			
	H101.0	Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 5,000	\$ 3,286.57
		<b>TOTAL:</b>	\$ 5,000	\$ 3,286.57
<b>I.</b>	<b>OPERATIONS OVERSIGHT COMMITTEE</b>			
	I102.0	Regional Directors Travel	\$ 4,000	\$ 15.66
	I103.0	Project of the Year - Awards & Committee Expenses	\$ 2,500	\$ 914.37
	I104.0	Society History Comm.	\$ 2,000	\$ -
	I105.0	Region Operating Funds	\$ 52,000	\$ 52,000.00
		<b>TOTAL:</b>	\$ 60,500	\$ 52,930.03
<b>J.</b>	<b>OUTREACH COMMITTEE</b>			
	J101.0	Government Outreach - Travel	\$ -	\$ -
	J102.0	Exposure Funds to Regions	\$ 6,000	\$ -
		<b>TOTAL:</b>	\$ 6,000	\$ -
<b>K</b>	<b>PARTNERSHIP COMMITTEE</b>			
		<b>TOTAL:</b>	\$ -	\$ -
<b>L.</b>	<b>PROFESSIONAL DEVELOPMENT COMMITTEE</b>			
		<b>TOTAL:</b>	\$ -	\$ -

Item	NO.	EXPENSES	Budgeted FYE 2024	Actual as of 8/31/2023
M.		<b>PUBLIC RELATIONS COMMITTEE</b>		
	M102.0	Contest	\$ -	\$ -
	M104.0	Promotional Materials, Social Media	\$ 4,000	\$ -
	M106.0	Software Subscriptions	\$ 1,200	\$ 296.87
	M105.0	Shipping - ASHE Display	\$ 500	\$ -
		<b>TOTAL:</b>	\$ 5,700	\$ 296.87
N.		<b>SCANNER COMMITTEE</b>		
	N100.0	TNT Expenses for 2022 ASHE Conference <sup>1</sup>	\$ -	\$ -
	N100.1	TNT Expenses for 2023 ASHE Conference	\$ -	\$ -
	N100.2	TNT Expenses for 2024 ASHE Conference	\$ 700.00	
	N101.0	Exhibiting booth at ASHE 2023 Conference	\$ -	\$ -
	N101.1	Exhibiting booth at ASHE 2024 Conference	\$ 400	
	N102.0	TNT Invoices	\$ 27,000	\$ 7,431.60
		<b>TOTAL:</b>	\$ 28,100.00	\$ 7,431.60
O.		<b>STRATEGIC PLAN COMMITTEE</b>		
	O101.0	Strategic Planning Committee	\$ 200	\$ -
		<b>TOTAL:</b>	\$ 200	\$ -
P.		<b>STUDENT CHAPTER COMMITTEE</b>		
	P101.0	Student Chapter Committee	\$ -	\$ -
	P102.0	Student event promo materials	\$ -	\$ -
		<b>TOTAL:</b>	\$ -	\$ -
Q.		<b>TECHNOLOGY COMMITTEE</b>		
	Q101.0	Cloud Committee Expenses (Travel)	\$ -	\$ -
	Q102.0	Database upgrade (Will need board approval)	\$ 3,500	\$ -
	Q103.0	Cloud upgrade (Will need board approval)	\$ 9,500	
	Q106.0	J.M. Server Solutions - Invoices	\$ 7,400	\$ 2,554.25
		<b>TOTAL:</b>	\$ 20,400	\$ 2,554.25
		<b>TREASURER</b>		
	R.	Transfer from Checking to Investment	\$ -	\$ -
			\$ -	\$ -
		<b>Total Expenses</b>	<b>\$ 311,750.00</b>	<b>\$ 92,532.63</b>

1. Authorized by National Board, 7/5/2022

Cash Flow - Q1 2023  
6/1/2023 through 8/31/2023

9/12/2023

Page 1

Category	6/1/2023- 8/31/2023
<b>INFLOWS</b>	
B. Conference Advance Money Return	8,000.00
I. New Member-Initiation Fee	2,611.69
J. Other Income	
J101.1 Transfer from PNC Investment Acct-Transfer from PNC In...	50,000.00
TOTAL J. Other Income	50,000.00
K. Past President-Pins	755.00
L. Sponsorships	
L100.0 MULTIVIEW Sponsorships	752.87
L101.0 SCANNER Sponsorships	2,500.00
TOTAL L. Sponsorships	3,252.87
<b>TOTAL INFLOWS</b>	<b>64,619.56</b>
<b>OUTFLOWS</b>	
C. Executive Committee	
C102.0 Audit, Taxes & CPA Fees	262.97
C103.0 Awards, Banners, Ribbons, Misc.	349.80
C104.0 Com Chair Travel -Pres.'s Request-Board Meeting Travel	
Lodging	401.32
Travel - Air,Train,Transit,Cab,Rental	271.80
TOTAL C104.0 Com Chair Travel -Pres.'s Request-Board Meet...	673.12
C105.0 Computers, Purchase, Repair	855.90
C106.0 Contingencies, Legal, Bank Fees	
Bank Charge-Bank Charge	30.00
Quickbooks Direct Deposit Fee	10.50
TOTAL C106.0 Contingencies, Legal, Bank Fees	40.50
C108.0 Employees - Taxes, FICA, ETC-Taxes, FICA, Unemploym...	2,961.84
C109.0 Employee Wages	
C109.2 Administrative Asst. - N. Morisi	5,868.01
TOTAL C109.0 Employee Wages	5,868.01
C111.0 Insurance - Business	946.20
C112.0 Miscellaneous Expenses	88.83
C114.0 Business Office - Expenses	
C114.2 Howard, OH-- Internet	125.00
C114.3 Johnstown, PA-- Rent	750.00
TOTAL C114.0 Business Office - Expenses	875.00

Cash Flow - Q1 2023  
6/1/2023 through 8/31/2023

9/12/2023

Page 2

Category	6/1/2023- 8/31/2023
C115.0 Postage and Delivery-Postage and Delivery Expense	96.73
C117.0 President's Exp(Not BD Mtgs)	
Lodging-Overnight Lodging	395.63
Misc. Travel Expenses, Meals, Parking,	534.81
Travel - Air,Train,Transit,Cab,Rental	1,084.36
TOTAL C117.0 President's Exp(Not BD Mtgs)	2,014.80
C119.1 Supplies-Software, Ink,Paper,Etc.	91.92
TOTAL C. Executive Committee	15,125.62
E. National Board-Expense for National Board Meetings	
E101.0 Board Member-Board Meeting Exp	
E101.1 Lodging - Board Meeting	628.18
E101.2 Board Travel Expenses	
Mileage - Board Meeting	2,107.14
Misc. Travel Expenses, Meals, Parking	602.10
Travel-Air,Train,Transit,Cab,Rental	3,500.27
TOTAL E101.2 Board Travel Expenses	6,209.51
TOTAL E101.0 Board Member-Board Meeting Exp	6,837.69
TOTAL E. National Board-Expense for National Board Meetings	6,837.69
F. National Conference Committee	
F101.0 National Bd. Member Stipend-National Directorq	
2023 Stipend - Atlanta	210.00
TOTAL F101.0 National Bd. Member Stipend-National Directorq	210.00
F105.0 Past Presidents Stipends to Conf	360.00
TOTAL F. National Conference Committee	570.00
G. New Sections Committee	
G103.0 Exhibiting @ National Conferences	3,500.00
TOTAL G. New Sections Committee	3,500.00
H. Nominations Committee	
H101.0 Award Travel Expenses	810.00
H101.3 Member of Year Award	1,056.63
H101.5 Young Member Award	1,419.94
H101.6 Robert E. Yeager Award	0.00
TOTAL H101.0 Award Travel Expenses	3,286.57
TOTAL H. Nominations Committee	3,286.57
I. Operations Committee	
I102.0 Regional Director Travel	
Mileage	15.66

Cash Flow - Q1 2023  
6/1/2023 through 8/31/2023

9/12/2023

Page 3

Category	6/1/2023- 8/31/2023
TOTAL I102.0 Regional Director Travel	15.66
I103.0 ASHE National Project of the Year-Awards, Shipping, ETC.	914.37
I105.0 Region Operations Funds	52,000.00
TOTAL I. Operations Committee	52,930.03
M. Public Relations Committee	
M106.0 Software	296.87
TOTAL M. Public Relations Committee	296.87
N. SCANNER Committee	
N102.0 TNT Invoices - Scanner Only	7,431.60
TOTAL N. SCANNER Committee	7,431.60
Q. Technology Committee	
Q106.0 Website Hosting	2,554.25
TOTAL Q. Technology Committee	2,554.25
<b>TOTAL OUTFLOWS</b>	<b>92,532.63</b>
<b>OVERALL TOTAL</b>	<b>-27,913.07</b>





## Administrative Assistant Report

ASHE National Board Meeting-September 30, 2023

**New Member Request Forms (Website):** The following is a Region summary of the new member request forms (June 1,2023-August 31, 2023) 37 total received and forwarded to the appropriate Sections:

**June-Total 16**

Great Lakes-2  
Mid-Atlantic-3  
Northeast-6  
Southeast-3  
Southwest-2

**July-Total 9**

Greatlakes-2  
Mid-Atlantic-3  
Northeast-0  
Southeast-3  
Southwest-1

**August-Total 12**

Great Lakes-1  
Mid-Atlantic-2  
Northeast-3  
Southeast-2  
Southwest-4

**Website requests (non-membership):** There were 9 non-membership requests, a report is attached.

**New Members:** There were 131 new membership applications processed between June 1,2023-August 31, 2023

**Pins:** Four Sections requested the following pins: Pittsburgh- 1 Past Section President Pin, Southwest Penn- 10 Past Section President Pins, Northeast Pen -15 Past Section President Pins, and Franklin requested 5 Lifetime Member Pins. New member pins have been ordered from MTM Recognition on Sept. 9, 2023.

**Scanner Invoices:** 7 checks for payment of invoices have been received and processed from: March 1, 2023-August 31, 2023.

**Assessments:** Assessments were emailed directly to the Sections (Regions copied as per Communication Policy) by July 21, 2023. Reminder of due date sent September 12,2023. Correspondence with Sections concerning membership and assessments is ongoing.

**Leadership Updates:** Region and Sections were to have all updated leadership information to the National Business Office on July 17, 2023, in preparation for the 2023-2024 fiscal year. All information has been updated except for Alabama, will reach out to see if there are any changes from the year prior.

**Correspondence:** Region Timeline Calendar and Section Communication Information were sent via email to all Region Secretaries with distribution to Section Secretaries on August 1, 2023. Sections with 990 errors that needed to be corrected as per the auditor were sent with the information that needed to be corrected, we had 10 Sections with errors. Correspondence from National President, National Secretary and National Treasurer were sent upon request. Scanner correspondence introducing new chair was sent September 11, 2023.

**Documents Updated:** A fillable 990 form has been created and will be put to the auditor and National Board for approval. Ongoing project to reformat and create uniformity to all website documents. The following documents have been updated and are available on the ASHE National Website:

**Governance:**

D6-National Constitution  
D7-National Bylaws  
D8-Code of Ethics  
D17E-Section By-Laws (editable)  
D21-Region By-laws  
D21E-Region By-laws (editable)

**Awards:**

D22-National Honorary Awards  
D23-Robert E. Pearson Awards Guidelines  
D24-Young Member of the Year Award Guidelines  
D26-Shirley Stuttler Lifetime Achievement Award  
D34-2023-2024 Strategic Plan

**Membership:**

D44-Best Practices Manual-Membership  
F1-Membership Application Template

**Organization:**

D1-National Organization  
D3-Section Organization

**Operations:**

D4-Section Leadership  
D5-Section Activities  
D11-National Officer-Director Nomination Guidelines  
D13-National Conference Guidelines  
D31-Scanner Guidelines (sent for posting 9/11/2023)  
D42-National Fee Schedule  
F7-IRS Form 990  
D37-Website Guideline Procedures

**National Conference:**

D13-National Conference Guidelines

Membership Requests

6/1/23-8/31/23

06/01/23	Southwest/MA	Houston/MTenn	Lindsey Smith	Manager referred	
06/02/23	Great Lakes	Cuyahoga Valley	Brittney Crandall	Coworkers	
06/02/23	Southeast	Central Florida	Giovanni Burgos	Colleagues	
06/05/23	Northeast	New York Metro	Mohamed Rafiudeen	Podcast	
06/09/23	Northeast	Southern New Jersey	Bhushan Panthare	LinkedIn	
06/09/23	Southeast	Middle Tennessee	Jed Bratcher		
06/12/23	Great Lakes	Central Dacotah	Mary Canino	ASHE Conference	
06/14/23	Southeast	Central Florida	Guilherme Nardelli	Supervisor(Jay McCray)	
06/15/23	Northeast	First State	Kenneth Buzard		
06/15/23	Mid-Atlantic	South Carolina	Calvin Pitts		
06/19/23	Northeast	North Central NJ	Grimaldi Garcia	Coworkers/event	
06/21/23	Northeast	North Central NJ	Joanna Barone	Coworkers/Meetings	
06/22/23	Southeast	Georgia	Wyatt Riney	Work	
06/25/23	Northeast	Harrisburg	Ian Allison	Employer	
06/26/23	Southwest	Phoenix-Sonoran	Alexander Meisner		
Total-15					
07/07/23	Great Lakes	Circle City	Nick Parsons		
07/10/23	Great Lakes	Central Dacotah	Peyton Stoner		
07/11/23	Southeast	Georgia	Steven Nguyen	Employer	
07/11/23	Southwest	Central Texas	Matthew Arrington	DOL Career Seminar	
07/11/23	Mid-Atlantic	Middle Tennessee	Rebecca Witherspoon	College/Employer	
07/13/23	Mid-Atlantic	Blue Ridge	Thomas Bolton	Employer	
07/13/23	Mid-Atlantic	Chesapeake	Rachael Temple	Coworkers	
07/31/23	Southeast	Georgia	Nate Brinkman	Coworkers	
07/31/23	Southeast	Georgia	Bridges Borden	Coworkers	
Total-9					
08/02/23	Southwest	Houston	Harris Abbasi		
08/09/23	Southeast	Georgia	Matthew Benton	Work referral	
08/10/23	Southeast	North East Florida	Walter Sibley	Coworkers	
08/15/23	Northeast	North Central NJ	Joseph Michaud	Employer	
08/18/23	Southwest	Central Texas	Sophia Wilhelm	Employer	
08/21/23	Mid-Atlantic	Chesapeake	Josef Chamera	Work referral	
08/22/23	Northeast	Pittsburgh	Ryan Mikulsky		
08/23/23	Southwest	Houston	Tarik Taheri	Employer(TxDOT)	



Website Requests  
6/1/2023-8/31/2023

6/26/2023	Printed scanner request	Michael Woodware	updated database
6/27/2023	Change of address	Ronald Bova	updated database
7/6/2023	Printed scanner request	Erik Brown	updated database
7/11/2023	Question on corporate membership	Ryan Berry	shared info and sent to local section
7/31/2023	Question about scanner ads	Megan Jones	forward to Tammy Farrell
8/2/2023	Question regarding dues amt to lobbying	Jayan Suvarna	explained no portion of dues fund lobbying
8/14/2023	Difficulty renewing membership	Peter Kvasnicka	forward to Tampa Section
8/22/2023	Info on submitting abstract for 2024 Conf.	Scott Navia	forward info to Nikki Parris & 2024 committee
8/24/2023	Info of how to renew membership	Christopher Waterfield	forward info to Northwest Ohio Section

**ASHE IRS FORM 990 – DATA SHEET  
TREASURER’S REPORT AS OF MAY 31, \_\_\_\_\_**

Send to: [ASHENationalTreasurer@ashe.pro](mailto:ASHENationalTreasurer@ashe.pro) and Copy: [nmorisi@ashe.pro](mailto:nmorisi@ashe.pro) in **pdf file format** on or before **June 15<sup>th</sup>**.

Checking Account Balance:	\$	
Investment Account Balance:	\$	
<b>TOTAL ASSETS (Sum of Above):</b>	<b>\$</b>	

**AUDIT AS OF MAY 31, (Previous Year):**

Checking Account Balance:	\$	
Investment Account Balance:	\$	
<b>AUDIT TOTAL:</b>	<b>\$</b>	

**CASH RECEIVED TO MAY 31:**

New Member Initiation Fees:	\$	
Annual Membership Fees:	\$	
Dinner Ticket Sales:	\$	
Investment Income:	\$	
Checking Account Interest:	\$	
Other Income:	\$	
	\$	

**TOTAL RECEIPTS TO MAY 31, \_\_\_\_\_ : \$**

**DISBURSEMENTS TO MAY 31:**

New Member Initiation Fees to National:	\$	
Annual Membership Fees to National:	\$	
Office Supplies, Equipment, Software, etc.:	\$	
Printing:	\$	
Postage, Fax, Copying, Telephone:	\$	
Dinner and Meeting Expenses:	\$	
Other Expenses:	\$	
	\$	
	\$	

**Total disbursements to May 31, \_\_\_\_\_ :**

**ASSETS (Balance Must Equal Total Assets**

Above) \$ \_\_\_\_\_

I certify that the above is true and correct to the best of my knowledge.

Treasurer Signature	Printed Treasurer Name	Section/Region/Conference	Date
Reviewer’s Signature	Printed Reviewer’s Name		Date



## COMMITTEE STATUS REPORT

### Ad Hoc COMMITTEE

*Committee formed to evaluate the purpose of the Regions and National's role in defining or dictating the role of the Regions. Evaluate the current status of activities and roles of the Regions. Discuss how the regions can be strengthened and if any National duties should be deferred to the Regions. Discussion of if financial support should be given to the Regions. Discuss the delineation of the Regions and possible addition of Directors.*

**Date: 9/9/2023**

**Report Period: 2023 May - September**

#### **Committee Members**

**Jim Shea, Co-Chair**

**Nimish Desai, Co-Chair**

**Leigh Lilla**

**JT Lincoln**

**Nikole Cao**

**David Greenwood**

**Nancy Morisi**

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[greenwoodda@cdmsmith.com](mailto:greenwoodda@cdmsmith.com)

[nmorisi@ashe.pro](mailto:nmorisi@ashe.pro)

#### **Meetings held since the previous Quarterly Report:**

- 6/26/2023 - 2023-2024 ASHE National Distribution of Funds to Regions – instructions to the regions regarding funding from National
- 7/24/2023 – Notification to the regions that the funding checks have been sent by National
- 8/24/2023 – Sharing GLR survey with other regions as a way to collect feedback on how to program the region funds
- 9/X/2023 – ASHE Operations and Oversight Committee Meeting
  - Sharing available region funding plans prior to Board meeting
  - Developing reporting methodology for future board meetings

#### **Motion(s) to be brought before the National Board:**

- None

#### **Discussions to be brought before the board:**

- Review of region funding plans provided (Attached)
- Plan for future reporting at quarterly national board meetings

**Activities:**

- Revisions to D09 – Region Operating Manual are still ongoing. The focus over the past quarter has been distribution of the region funds and instructions on reporting on the use of the region funds.

**Ongoing Business:**

- Region Operations Manual Update

**New Business:**

- No new business this quarter

**Budget update:**

1. **2023-2024 Budget:**
  - a. \$52,000 – Region Funding
2. **Spent – List items and \$ spent this quarter:**
  - a. \$52,000 – Region Funding
3. **Current Budget Balance:**
  - a. \$0.00
4. **List any Non-Budget Items that should be considered:**
  - a. N/A





To: ASHE National Board

From: Great Lakes Region Board

### **2023 ASHE Great Lakes Region Funding Plan**

#### **Development Plan:**

In order to determine the appropriate priority and level of funding for initiatives in the ASHE Great Lakes Region, the Region Board executed the following plan:

- Survey to Section Leadership: This included Secretary, Treasurer, Vice President, President, Section Rep and Alternate Section Rep. Survey was on July 26, 2023 with results being collected until August 7, 2023.
- Results were compiled and distributed to the Region Board on August 13, 2023. See attached back up information.
- Meeting #1 to discuss and develop funding alternatives was August 23, 2023
- Meeting #2 to discuss additional ideas and finalize for submission was September 1, 2023.

The top 4 priorities from the survey are:

- Hosting Regional membership events that bring multiple Sections together
- Supporting Section's plans to engage students and form relationships with universities.
- Supporting initiatives brought to the Regions from the Sections that enhance exposure to the local section that will ultimately result in membership growth
- Assistance with website management

**The Great Lakes Region will be moving forward with the following :**

- 1. Website Management - Allocate \$2000 for researching methods for section website management for the Great Lakes including**
  - a. Looking into Star Chapter
  - b. Hiring WordPress admin
  - c. Others
- 2. Region Event - Allocate \$4000 for a Great Lakes Region Event**
  - a. Larger POY Award Event/mini-conference – not at OTEC
  - b. Or another joint event
- 3. Student Engagement – Allocate \$2000 for use at the following:**
  - a. Participate in University Career Fairs
  - b. Attend ASCE Student meetings
  - c. Better branded giveaways for attending these events
- 4. Membership Drive – Explore membership drive, allocate \$1500 exploration and funding**
  - a. Individual get- a- member contest
  - b. Exhibit at state contractor conferences to promote ASHE
  - c. Helping sections fund section events until they get a larger member base

#### **Next Steps:**

The region will be looking at setting up 4 task force groups to further refine the ideas for discussion at the October Region Board meeting.







## COMMITTEE STATUS REPORT

### BUDGET & AUDIT COMMITTEE

*Provide financial guidance to National Board, President, and Treasurer. Ensure fiscal responsibility on the part of Society. Review investment policies. Review audit as needed.*

**Date: 9/30/23**

**Report Period: 6/10/23 – 9/30/23**

#### **Committee Members**

**Don Di Zuzio, Chair**

**Michael Bywaletz**

**Roger Carriker**

**Richard Meehan**

**Donna McQuade**

#### **E-Mail**

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**mbywaletz@rameykemp.com**

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**Richard.meehan@loweengineers.com**

**McQuadeD@pondco.com**

**Meetings held since the previous Quarterly Report:** **None**

**Motion(s) to be brought before the National Board:** **None**

**Discussions to be brought before the Board:** **Review Budget Categories**

#### **Activities**

Committee members regularly review reports submitted by the National Treasurer including Treasurer's reports, bank statements, cash flow, credit card statements, and investment account statements, and provide comments (as generated) directly to the National Treasurer. **Future activities will include coordination with the National Treasurer and Committee chairs on preparing the draft budget for FY 2024-2025.**

#### **Budget update**

- 1. 2023 - 2024 Budget:** **\$0**
- 2. Spent – List items and \$ spent YTD:** **\$0**
- 3. Current Budget Balance:** **\$0**

**Attachments: Budget Categories**

Item	<b>OPERATING INCOME</b>	Final Budget FYE 2024	Preliminary Budget FYE 2025
A.	Clothing royalties	\$ -	\$ -
B.	Conference seed money returned	\$ 8,000	
C.	Conference Income	\$ -	\$ -
D.	Credit Card Cash Back Rewards	\$ 770	
E.	Lifetime Member Pins	\$ 360	
F.	New members - at large	\$ -	\$ -
G.	Member assessment	\$ 140,000	
H.	National Project of the Year	\$ 500	
I.	New members initiation fees	\$ 18,000	
J.	Other Income	\$ 1,000	
K.	Past Presidents' pins	\$ 1,500	
L.	SPONSORSHIPS		
	L100.0 Sponsorships - Muliview	\$ 5,000	
	L101.0 Sponsorships - Scanner	\$ 30,000	
	<b>Total</b>	<b>\$ 205,130</b>	<b>\$ -</b>
	<b>Increase of Demand Assets from Investment</b>	<b>\$ 106,620</b>	<b>#VALUE!</b>
	<b>Total Inflow to Operating Budget</b>	<b>\$ 311,750</b>	<b>#VALUE!</b>
<b>FYE 2025 &gt;&gt;&gt;&gt; June 1, 2024 to May 31, 2025</b>			

Item	NO.	EXPENSES	Final Budget FYE 2024	Preliminary Budget FYE 2025
<b>A. BUDGET/AUDIT COMMITTEE</b>				
A102.0		QuickBooks training - Treasurer Elect Transition	\$ 1,500	
<b>TOTAL:</b>			<b>\$ 1,500</b>	<b>\$ -</b>
<b>B. CONSTITUTION &amp; BYLAWS COMMITTEE</b>				
B101.0		Constitution and Bylaws Committee	\$ -	\$ -
<b>TOTAL:</b>			<b>\$ -</b>	<b>\$ -</b>
<b>C. EXECUTIVE COMMITTEE</b>				
C102.0		Audit & CPA, Assoc. fees	\$ 8,600	
C103.0		Awards, pins, & ribbons	\$ 4,000	
C104.0		Committee Chair travel for Board Mtg by President's invitation	\$ 5,000	
C105.0		Hardware - Purchase and Repair	\$ 5,000	
C106.0		Contingencies, legal, bank fees	\$ 200	
C107.0		Donations, memorials, gifts	\$ 200	
C108.0		Employee - taxes: fica, unemployment, local 3/10/2023	\$ 10,900	
C109.0		Employee - compensation, wages, bonus, etc. 3/10/23	\$ 31,600	
C110.0		Employee - expenses	\$ 1,000	
C111.0		Insurance - business	\$ 6,600	
C112.0		Misc. Expenses	\$ 500	
C114.0		Business Office - Rent	\$ 3,500	
C115.0		Postage, UPS, Fed Ex. - Delivery	\$ 1,000	
C117.0		Presidents travel & expenses (Not to board mtgs.)	\$ 10,000	
C118.0		Society member's travel - President's request	\$ 3,000	
C119.0		Refunds	\$ -	\$ -
C119.1		Office Supplies and Software: purchases and upgrades	\$ 2,000	
C120.0		Executive Committee Meeting	\$ -	\$ -
<b>TOTAL:</b>			<b>\$ 93,100</b>	<b>\$ -</b>
<b>D. MEMBERSHIP/MEMBER AT LARGE COMMITTEE</b>				
<b>TOTAL:</b>			<b>\$ -</b>	<b>\$ -</b>
<b>E. NATIONAL BOARD</b>				
E101.1		Board Mtg. Directors Lodging	\$ 10,000	
E101.2		Board Mtg. Directors Travel	\$ 25,000	
E102.0		Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$ 10,000	
<b>TOTAL:</b>			<b>\$ 45,000</b>	<b>\$ -</b>
<b>F. NATIONAL CONFERENCE COMMITTEE</b>				
F101.0		2024 Conference - Board Members Stipend & Expenses	\$ 20,000	
F101.1		2023 Conference Stipends Refunded	\$ -	\$ -
F102.0		2026 National Conf. Advance	\$ 15,000	
F103.0		Sponsorships for 2024 ASHE Conf. - Already sent.		
F104.0		National Conf. Comm. Travel (Hotel Visit)	\$ 500	
F105.0		Past Presidents' Stipend for National Conference	\$ 2,000	
<b>TOTAL:</b>			<b>\$ 37,500</b>	
<b>G. NEW SECTIONS COMMITTEE</b>				
G101.0		Startup grant - Two(2) Sections per Year @ \$600.00	\$ 1,200	
G102.0		New Section Banners - Three(3) Sections	\$ 1,050	
G103.0		Exhibiting	\$ 5,000	
G104.0		Travel - New Section startup & chartering	\$ 1,500	
<b>TOTAL:</b>			<b>\$ 8,750</b>	<b>\$ -</b>
<b>H. NOMINATING COMMITTEE</b>				
H101.0		Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 5,000	
<b>TOTAL:</b>			<b>\$ 5,000</b>	<b>\$ -</b>

Item	NO.	EXPENSES	Final Budget FYE 2024	Preliminary Budget FYE 2025
<b>I. OPERATIONS OVERSIGHT COMMITTEE</b>				
	I102.0	Regional Directors Travel	\$ 4,000	
	I103.0	Project of the Year - Awards & Committee Expenses	\$ 2,500	
	I104.0	Society History Comm.	\$ 2,000	
	I105.0	Region Operating Funds	\$ 52,000	
		<b>TOTAL:</b>	<b>\$ 60,500</b>	<b>\$ -</b>
<b>J. OUTREACH COMMITTEE</b>				
	J101.0	Government Outreach - Travel	\$ -	\$ -
	J102.0	Exposure Funds to Regions	\$ 6,000	
		<b>TOTAL:</b>	<b>\$ 6,000</b>	<b>\$ -</b>
<b>K PARTNERSHIP COMMITTEE</b>				
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>
<b>L. PROFESSIONAL DEVELOPMENT COMMITTEE</b>				
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>
<b>M. PUBLIC RELATIONS COMMITTEE</b>				
	M102.0	Contest	\$ -	\$ -
	M104.0	Promotional Materials, Social Media	\$ 4,000	
	M106.0	Software Subscriptions	\$ 1,200	
	M105.0	Shipping - ASHE Display	\$ 500	
		<b>TOTAL:</b>	<b>\$ 5,700</b>	<b>\$ -</b>
<b>N. SCANNER COMMITTEE</b>				
	N100.0	TNT Expenses for 2022 ASHE Conference		
	N100.1	TNT Expenses for 2023 ASHE Conference		
	N100.2	TNT Expenses for 2024 ASHE Conference	\$ 700.00	
	N101.0	Exhibiting booth at ASHE 2023 Conference		
	N101.1	Exhibiting booth at ASHE 2024 Conference	\$ 400	
	N102.0	TNT Invoices	\$ 27,000	
		<b>TOTAL:</b>	<b>\$ 28,100.00</b>	<b>\$ -</b>
<b>O. STRATEGIC PLAN COMMITTEE</b>				
	O101.0	Strategic Planning Committee	\$ 200	
		<b>TOTAL:</b>	<b>\$ 200</b>	<b>\$ -</b>
<b>P. STUDENT CHAPTER COMMITTEE</b>				
	P101.0	Student Chapter Committee	\$ -	\$ -
	P102.0	Student event promo materials	\$ -	\$ -
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Q. TECHNOLOGY COMMITTEE</b>				
	Q101.0	Cloud Committee Expenses (Travel)	\$ -	\$ -
	Q102.0	Database upgrade (Will need board approval)	\$ 3,500	
	Q103.0	Cloud upgrade (Will need board approval)	\$ 9,500	
	Q106.0	J.M. Server Solutions - Invoices	\$ 7,400	
		<b>TOTAL:</b>	<b>\$ 20,400</b>	<b>\$ -</b>
<b>TREASURER</b>				
R.	R101.0	Transfer from Checking to Investment	\$ -	\$ -
			\$ -	\$ -
		<b>Total Expenses</b>	<b>\$ 311,750.00</b>	<b>#VALUE!</b>
<b>FYE 2025 &gt;&gt;&gt;&gt; June 1, 2024 to May 31, 2025</b>				



## COMMITTEE STATUS REPORT

### CONSTITUTION / BYLAWS COMMITTEE

*Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.*

#### **Committee Members**

#### **E-Mail**

**Date: 09/14/23**

David Greenwood, PE, Chair

[greenwoodda@cdmsmith.com](mailto:greenwoodda@cdmsmith.com) **Report Period: 05/26/23-09/14/23**

Stan Harris, PE

[stan.harris@stantec.com](mailto:stan.harris@stantec.com)

Don Dizuzio, PMP

[DDizuzio@tandmassociates.com](mailto:DDizuzio@tandmassociates.com)

Calvin Leggett

[cleggett@ncdot.gov](mailto:cleggett@ncdot.gov)

Kathy Johnson, PE

[kathy.johnson@mbakerintl.com](mailto:kathy.johnson@mbakerintl.com)

JT Lincoln, PE

[jlincoln@dewberry.com](mailto:jlincoln@dewberry.com)

#### **Meetings held since the previous Quarterly Report**

1. Correspondence by e-mail

#### **Motion(s) to be brought before the National Board:**

1. None

#### **Discussions to be brought before the board**

1. Revisions to the National Bylaws

#### **Activities:**

Working on revisions to National Bylaws

Working on revisions to Generic Section Bylaws

Great Lakes Region Bylaws approved and posted the Cloud

Circle City Section Bylaws approved and posted to the Cloud

NE Region Bylaws reviewed, and comments made

Central Florida/Orlando Section Bylaws. Comments received and passed onto section. Will follow-up

Central Texas Bylaws reviewed. Comments provided. Will follow-up.

South Carolina Section Bylaws review in progress.

Majority of comments provided to sections and regions involved the use of the new section/region templates on the website, dues structure, and the incorporation of harassment/criminal activity language.



**Budget update**

1. **2022 - 2023 Budget: \$0.00**
2. **Spent – List items and \$ spent this quarter**
  - a. **N/A**
3. **Current Budget Balance: N/A**
4. **List any Non-Budget Items that should be considered.**
  - a. **N/A**



## COMMITTEE STATUS REPORT

### NATIONAL CONFERENCE COMMITTEE

*Work with conference sponsors to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.*

#### **Committee Members**

#### **E-Mail**

**Date: 9/13/2023**

**Nikki Parris, Chair**

[nicole.parris@atkinglobal.com](mailto:nicole.parris@atkinglobal.com)

**Report Period: Summer 2023**

**Mike Hurtt**

[mhurtt@chacompanies.com](mailto:mhurtt@chacompanies.com)

**Jerry Pitzer**

[jerry1368@yahoo.com](mailto:jerry1368@yahoo.com)

**Brad Winkler**

[Brad.Winkler@stvinc.com](mailto:Brad.Winkler@stvinc.com)

**Roger Carriker**

[Roger.Carriker@wsp.com](mailto:Roger.Carriker@wsp.com)

**Jim Shea, Board Liaison**

[JShea@trcsolutions.com](mailto:JShea@trcsolutions.com)

**Nimish Desai**

[ndesai@dewberry.com](mailto:ndesai@dewberry.com)

**JT Lincoln**

[jlincoln@dewberry.com](mailto:jlincoln@dewberry.com)

#### **Meetings held since the previous Quarterly Report**

1. Date – 6/11/23 Members in attendance – N/A (Debriefing for 2023 Conference)
2. Date – 8/8/23 Members in attendance – 14 (includes conference chairs)

**Motion(s) to be brought before the National Board:** None

**Discussions to be brought before the board** – None.

#### **Status of past and future conferences – concerns and progress (Attach individual reports as needed)**

2020, 2021 and 2022 – Only remaining item is waiting for the EIN to be closed out – waiting on confirmation from IRS.

2023 – Almost 600 in attendance at this conference and 40 exhibitors. Golf had about 100 attendees including some folks from the local section. Conference report is underway and they are updating the spreadsheet with data from this year's conference. They are planning their "thank you" event at which point they will be able to finalize expenses to determine if there is a profit (which is expected).

2024 – Diamond Sponsors have agreed to allow 2020 to push their sponsorship towards 2024. New EIN has been established for 2024. Logo has been approved by PR committee and NCC is currently reviewing website so that it can be linked to National's website. Sponsorship/exhibitor package has been reviewed by NCC and 2024 should start soliciting sponsorships. Contract for Clay Shoot is under review; contract for Golf course has been executed. Still reviewing options for registration vendors and working

on an advertisement in the upcoming scanner for a call for papers. Friday night event will be a “Pig Picking” event and looking at doing a casino night Saturday night as these events have been very popular in past conferences. They are using the feedback from their exhibit at 2023 conference to put together their guest programs.

2025 – Will remain at the Kalahari. Logo will be the same as 2021. New EIN has been established and bank accounts are set up. Conference committee held a monthly meeting at the conference site in March 2023 to help work through any potential kinks and help kick off the committees planning activities. They are working on items needed for 2024 conference like updating their video and purchasing swag. In addition they are starting to research registration vendors that may provide an app for the conference.

2026 – Potomac section selected, and they are researching hotel locations with hopes of scheduling a site visit with NCC later this year or early 2024.

### **Status of committee activities**

Guidelines up-to-date – There may be some minor updates that were brought up during the 2023 conference

### **Budget update**

1. **2023 - 2024 Budget:** \$ (I’m unsure of my budget – will update on future reports)
2. **Spent – List items and \$ spent this quarter**
  - a. \$0
3. **Current Budget Balance:** \$0
4. **List any Non-Budget Items that should be considered – N/A**



September 8, 2023

Nicole (Nikki) Parris, P.E.  
ASHE National Conference Chair

RE: 2023 National Conference

Dear Ms. Parris,

On behalf of the 2023 ASHE National Conference Committee, we are submitting this monthly status report:

**2023 Conference Comments (June 8-11, 2023, Atlanta, GA)**

- Conference went well and was considered a success.
- Currently planning a party to celebrate the volunteers
  - September 13 at Pontoon Brewery
  - Taco bar, several beer taps, games, gift cards for volunteers
- Approximately \$30k in the bank with several outstanding expenses including:
  - The volunteer party (approx. \$8k)
  - Reimbursement of \$5k to Georgia Section for seed money
  - 2024 Conference
- Spreadsheet of conference #'s nearly complete, just a few lines left to be filled out

Regards,

A handwritten signature in blue ink, appearing to read "Karyn Matthews".

**Karyn Matthews, P.E.**  
**2023 Conference Co-Chair**

A handwritten signature in blue ink, appearing to read "Scott Jordan".

**Scott Jordan, P.E.**  
**2023 Conference Co-Chair**



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## National Conference Report – May 22, 2023 (2023 2nd Quarter) 2024 ASHE NATIONAL CONFERENCE

**Venue:** Raleigh Convention Center  
**Host Hotel:** Marriott Downtown  
**Dates:** June 5-9, 2024

**Conference Co-Chairs:** Drew Joyner & Terry Snow

### Executive Committee - Confirmed:

- Drew Joyner (AECOM)
- Calvin Leggett (RK&K) - Treasurer
- Terry Snow (Gannett Fleming)
- Charlie Flowe (KCI)

### Subcommittees – Confirmed:

- Financial: Calvin Leggett
- Sponsorship/Exhibit: Brian Lusk
- Technical/Program: Doug Taylor
- Registration/Reception: Barbara Benifield
- Entertainment: Missy Pair
- PR/Publicity: Todd King
- Golf: Tim Reid
- Transportation: Josh Hurst
- Guest Program: Liz Phillips
- Facilities: Charlie Flowe

### ASHE 2020 Wrap-Up

- The only outstanding item is the ASHE 2020 EIN. We submitted our final tax return to the IRS in June 2022 and are currently awaiting a letter from the IRS regarding our ASHE 2020 EIN close.

### ASHE 2024 Activities & Accomplishments:

- ASHE 2024 branding/conference logo and shirt logo were completed.
- Refined DRAFT conference budget has been developed (Income: \$420,732.50 Expenditures: \$381,638.64 Net Profit: \$39,193.86).
- DRAFT Tentative Conference Agenda has been developed.
- Sponsorship and Exhibit Plan has been developed.



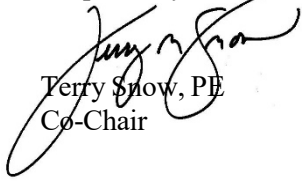
- The ASHE 2024 website is '[2024conference.ashe.pro](https://2024conference.ashe.pro)' and it is active.
- Developed a ASHE 2024 marketing plan to be deployed at ASHE 2023.
- Golf – Contract signed with course and plan developed.
- Sporting Clays – Contract under development with Drakes Landing and plan developed.
- Refining Conference Budget

#### **Major Actions for Q3 2023**

- Attend ASHE 2023 to promote ASHE 2024
- Refine Draft Conference Budget.
- Implement Sponsorship/Exhibitor Plan after ASHE 2023.
- Contract Printing Company for program books.
- Decide on registration procedures and attendee gifts.
- Develop Tentative List of Sessions, Speakers, and Project Tours
- Guest Programs – Contract with tours and entertainers
- Contract with Friday night event.
- Hold quarterly planning meetings.

This concludes our 2023 Q2 ASHE 2020 and 2024 Report. If you have any questions, please feel free to contact me or Drew.

Respectfully submitted,



Terry Snow, PE  
Co-Chair

cc: Drew Joyner, PE, Co-Chair  
Calvin Leggett, PE, Treasurer  
Charlie Flowe, PE, Facilities Chair



## NATIONAL CONFERENCE REPORT – September 14, 2023

Updates in **Bold**

### 2025 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn  
John Caperilla, Heather Heeter & Richard Cochrane Co-Chairs

June 4 - 8, 2025

- Dates are June 4 - 8, 2025 at the Kalahari Resort in the Pocono Mountains of Eastern Pennsylvania.
- Most committee chairs will carry over from 2021. All committee chairs are in place.
- A logo has been developed. It will be identical to that originally approved for 2021, except for the obvious date change.
- A tax number has been obtained. It is 88-1232952.
- A bank account has been created for the 2025 conference and funds from the 2021 conference (\$23,499.21) have been moved to the account.
- A joint monthly dinner meeting for our three sections **was** held at the conference site for March 9, 2023. It will feature Pennsylvania DOT executives, and will launch our 2025 conference planning and staffing activities.
- Committee chairs had a kick-off meeting on December 6, 2022. All **but one** committee chairs are in place. The committee will meet quarterly for now.
- Current bank balance is about \$19,000.
- **Began bimonthly committee chairs meetings September 12, 2023**
- **Exploring total electronic registration**



## COMMITTEE QUARTERLY REPORT

### NEW SECTIONS COMMITTEE

#### Committee Members

Brian O'Connor, Co-Chair

Kathryn Fink, Co-Chair

Sam Mody, Board Liaison

James Barr – Committee Member

Angela Fedak – Committee Member

Kathy Johnson - Committee Member

Glen Kartalis - Committee Member

Mark Kinnee - Committee Member

Haley Slifko – Committee Member

Thomas Ziegler – Committee Member

#### E-Mail

[brian.oconnor@jacobs.com](mailto:brian.oconnor@jacobs.com)

[kathryfink@pa.gov](mailto:kathryfink@pa.gov)

[smody@keller-engineers.com](mailto:smody@keller-engineers.com)

[james.barr@tylin.com](mailto:james.barr@tylin.com)

[afedak@elrobinson.com](mailto:afedak@elrobinson.com)

[kathy.johnson@mbakerintl.com](mailto:kathy.johnson@mbakerintl.com)

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[makinnee@urbanengineers.com](mailto:makinnee@urbanengineers.com)

[haley.slifko@tn.gov](mailto:haley.slifko@tn.gov)

[TZiegler@columbia-engineering.com](mailto:TZiegler@columbia-engineering.com)

Date 9/13/2023

#### Motions or Discussions to be brought before the National Board

1. None

#### Activity held since the previous Quarterly Report

1. Monthly Denver Core Group Calls
2. Monthly Circle City Board Meetings
3. 6/9 New Section Committee Meeting in-person
4. 7/26 Arkansas Interested Call
5. 8/14-16 Booth/Attendance at MAASTO Conference
6. 9/7 Kansas City Core Group Call
7. 9/7 New Section Committee Meetings

#### Established Meeting Dates already set before the next Quarterly Report

1. Date: Ongoing – Monthly Committee Meeting calls
2. Date: Ongoing – Denver/Kansas City Monthly Core Group Meetings
3. Date: Ongoing – Circle City Monthly Board Meetings



**Current activities started or underway to identify, promote and support the New Sections endeavors.**  
(Committee Liaisons listed for each)

**Section Chartered in 2022:**

**Circle City (52 Members) – President – Dustin Quincy (Brian and Kathy)**

- Officers
  - Vice President – Michelle Gottschalk
  - Treasurer – Jeff Laswell
  - Secretary – Scott Sandstrom
  - Region Director – Kellen Heavin
  - Director – Andy Hahn
  - Director – Alan Mize
- Bank account: \$3,990.01
- 7/29 – White River Cleanup (20 attendees)
- 8/29 – Precast Concrete Plant Tour (25 attendees)
- September TBD – Social Event
- October 2023 - Indianapolis Airport Authority
- November 2023 - Major project presentation
- Early 2024 – Strikes for Scholarships Bowling Tournament
- Working on website and social media
- Monthly Board Meetings

**MAASTO Debrief**

- Talked with 15-20 people that were interested in learning more about ASHE and/or helping to get a new section going
- Kansas City
  - Added 3 or 4 new individuals to the Core Group call including Kansas DOT
  - MAASTO is in KC next year and is jointly sponsored by Kansas/Missouri DOTs
- Chicago/Illinois
  - Several people interested in the idea, particularly Beth McCluskey with TY Lin
  - Specifically target younger generations where there is a void
- Wisconsin (Tom)
  - Several WDOT interested in learning more
  - Milwaukee may be the key location in the middle of Madison and Chicago
- Minnesota (Brian)
  - Several people intrigued and would like to learn more
- Michigan (Angela)
  - Contacts to follow up with in Ann Arbor
- Iowa (Kathryn)

- May be a potential to be one of the first professional organizations in Iowa
- Kathryn to follow up with Iowa DOT personnel

**Tier 1 New Endeavors:**

**Denver, CO** – Champion, Josh Hollon (*Mark and Kathy*)

- Core Group – Working on 12-15
  - 30 prospective members have been identified
- 8/24 – Core Group Hybrid Meeting
  - Revised name to ASHE Colorado to encompass more than just Denver
  - Working on setting up a bank account and payment options.
  - Created membership e-mail list
- 10/11 – First Event
  - Breckenridge Ale & Game House or identify another
- Monthly Core Group Meetings – recommend bi-weekly until chartering

**Kansas City** - Champion, Tom Scully (*Brian and Kathy*)

- Core Group of 6 individuals (0 officers, 0 directors)
  - Discussion items:
    - Need a new champion as Tom’s workload has changed.
    - MAASTO 2024 is in Kansas City – develop schedule to charter before
  - Added several individuals from MAASTO conference to the Core Group Call
- Engage the Great Lakes Region in this endeavor – Kathy to reach out to region board to set up a meeting.
- 9/7 and 9/16 – Core Group Calls
- Restart Monthly Core Group Meetings

**Tier 2 Endeavors:**

**Chicago** – Champion, TBD (*Tom and Haley*)

- Following up to identify Champion/Core Group members
- Set up a call with Beth McCluskey (TYLI)
- Follow-up on large firm conference call

**California** – James (Haley)

- Core Group of 0 individual (0 officers, 0 directors)
- San Diego
- Orange County – Setting up follow up call with 3-4 TY Lin Personnel

**ACTION ITEMS:**

- Develop potential core group lists from large company call

### **Northeast Region Initiatives:**

- Co-Chairs: Glen Kartalis, Rhonda Cardone, and Brian Kisner

### **Boston (Sam/Mark)**

- NE Region Initiative – will be led by Rhonda and supported by Dewberry and NS Committee.
- NE Region Meeting Update?

### **Hartford, CT & Portland, ME (Sam (Mark)**

- NE Region Initiative – no one has been named to lead this endeavor.
- Need Local Champions/Core Group
- Develop Strategic Plan

### **Long Range Endeavors -**

- Large firm call held April 25th – Jacobs, TY Lin, Michael Baker, AECOM. Each attendee to reach out to counterparts in Midwest and west coast for support/interest.
  1. Michigan - Angela
    - a. Research on DOT setup
    - b. Coordinate with Great Lakes Region
  2. Arkansas
    - a. Contacted by Lindsey Partlow Smith – interested in pursuing an Arkansas Section. Joined Dallas and Nashville so she can begin learning about ASHE and is going to participate in the Kansas City initiative calls to learn the process.
  3. Pacific NW
  4. West Coast
  5. New Mexico

### **2024 Conferences in Potential Growth Area**

- WASHTO – Omaha, Nebraska (July 7-10)
- NASTO – No dates or location yet
  - NE Region Representatives
- MAASTO – Kansas City, Missouri (August 26-28)
- Caltrans Innovation Expo – Dates TBD
  - Re-visit in 2024

### **Budget update**

1. **2022 – 2023 Budget:** \$8,100.00.
2. **Spent – List items and \$ spent this quarter (5/26/23 to 9/13/23)**
  - MAASTO Registration - \$3,500
  - Kathryn Expenses - \$1,231.10
  - Brian Expenses - \$1,176.73
  - Total: \$5,907.83
3. **Current Budget Balance:**
  - a. **\$2197.17** (as of 9/13/23)
4. **Budget Items Next Quarter:**
  - a. In-person Colorado Section Event

5. List any Non-Budget Items that should be considered in the 2023 – 2024 budget: None

*Note: Email this form in a Word format to Nancy Morisi [nmorisi@ashe.pro](mailto:nmorisi@ashe.pro).*



## COMMITTEE STATUS REPORT

### OPERATIONS & OVERSIGHT COMMITTEE

*Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.*

#### Committee Members

David Greenwood, Chair

Rob Prophet

J.T. Lincoln

Glen Kartalis

Leigh Lilla (Immediate Past Pres.)

Tim Matthews

Jim Shea

Kirsten Bowen

Nicole Chau

James Barr

#### E-Mail

greenwoodda@cdmsmith.com

#### Date: 09/12/23

Report Period: 05/26/23-09/12/23

#### Activities since the previous Quarterly Report

1. Board vote/approved distribution of funding to regions at 6/10 Board Meeting
2. Region Funding Directive and Funding Planning Worksheet sent to regions.
3. Directive addresses funding allocation, suggested uses, reporting and future distribution
4. Funding plans received from Great Lakes, Northeast and Mid-Atlantic regions.
5. Waiting on funding plans for SE and SW regions. Deadline was 9/1.
6. Plan is to share funding plans at the 9/30 Board Meeting.
7. Looking to have a committee meeting before 9/30 Board Meeting.
8. Looking to make assignments regarding update to Region Operations Manual
9. First true report anticipated for January 2024 Board Meeting.

#### Motion(s) to be brought before the National Board:

None

#### Discussions to be brought before the board

Discuss how the funding plan/worksheet reporting should be presented at the Board Meeting

## **Activities Look Ahead**

**Continue discussions at the National Board level regarding region funding support and the shift of responsibilities for certain committees/subcommittees.**

## **Budget update**

- 1. 2022 - 2023 Budget: \$6,500**
- 2. Budget spent this quarter: \$0**
- 3. Current Budget Balance: \$5,720**



## COMMITTEE STATUS REPORT

### RESOURCE CENTER SUBCOMMITTEE

*Maintain the Resource Center documents, as requested by the appropriate committee. Recommend and coordinate changes to documents as needed*

#### Committee Members

Richard Cochrane, Chair  
Tom Morisi  
Nancy Morisi  
Dave Greenwood (liaison)

#### E-Mail

RCochrane@ashepro  
ASHENationalSecretary@ashe.pro  
NMorisi@ashe.pro  
greenwoodda@cdmsmith.com

Date: Sept 14, 2023

Reporting Period: Q3-2023

#### Meetings held since the previous Quarterly Report

1. None

#### Motion(s) to be brought before the National Board:

None

#### Discussions to be brought before the board

None

#### Committee activities

Posted the following updated documents:

- D1, D3, D4, D5, D26, D38, D39

#### Budget update

1. 2022 - 23 Budget: \$0,000
2. Spent – List items and \$ spent this quarter
  - a. None - and none expected.



## COMMITTEE STATUS REPORT

### SOCIETY HISTORY SUB-COMMITTEE

*Record all ASHE Section, Region and National activities for posterity.*

#### Committee Members

Richard Cochrane, Chair  
Stephen Lester  
Scott Jordan  
Charlie Flowe  
Larry Ridlen  
Ron Springman  
Scott Jordan (Liaison)

#### E-Mail

RCochrane@ashe.pro  
stevelester24@gmail.com  
sjordan@seengineering.com  
cflowe@ashe.pro  
leridlen@comcast.net  
rspring4@verizon.net  
sjordan@seengineering.com

Date: 2022-09-14  
Report Period: Q3-2023

#### Meetings held since the previous Quarterly Report

1. None

#### Motion(s) to be brought before the National Board - None

#### Discussions to be brought before the board –

Requesting \$2,000 in 2023-2024 to engage TNT Graphic (or other vendor) to design a timeline format and abbreviated history “book” or presentation format for an updated ASHE National History.

#### Committee activities

- The following tables of information have been posted to the National web site\*
  - National Conferences
  - National Presidents
  - Member of the Year
  - Shirley Stuttler Lifetime Achievement Award
  - Pearson Person of the Year Award
  - Section chartering dates
  - ASHE Section Awards

\* Credit to Greg Dutton for suggesting this

#### Status of action items

1. **2022-2023 Budget: \$0.00**
2. **Spent – List items and \$0 spent this quarter**
3. **Current Budget Balance: \$0.00**
4. **List any Non-Budget Items that should be considered. - See above**





## COMMITTEE QUARTERLY REPORT

### NATIONAL PROJECT AWARD SUBCOMMITTEE

#### Committee Members

Joe Rikk - Chair  
Bob Hochevar  
Jerry Pitzer  
Frank O'Hare  
Stan Harris – (Board Liaison)

#### Date

9/13/2023

#### Quarterly Report Period

Fall - September / October

#### Motions or Discussions to be brought before the National Board

1. None

#### Meetings held since the previous Quarterly Report

1. Activities completed during this quarter included:
  - a. Presented the 2022 NPOY Awards at the National Conference.
2. Activities planned for the next quarter include:
  - a. Coordinate the publication of an article in the ASHE Scanner for the 2022 NPOY winning projects.
  - b. Post initial advertisement for the 2023 National Project of the Year Awards Program in the winter edition of the Scanner.
  - c. Hold committee chair transition meeting.

#### Established Meeting Dates already set before the next Quarterly Report

1. There are no scheduled meetings at this time.  
Date: [Click here to enter a date.](#) Time ← TBD

#### 2023 – 2024 Goals with Action Taken to meet those goals

**Goal #1** *Identify Improvements to NPA program*

**Progress or Pending Actions: None**

**Stretch Goal** *Develop independent award program (i.e., separate from the Luncheon honoring Past Presidents)*

**Progress or Pending Actions: None**

**Budget update:**

**1. 2022 – 2023 Expenditures**

<b>Income</b>	
Budget from National Board	\$2,500.00
Entry Fees ( <i>Estimated</i> )	\$600.00
<b>Total Budget</b>	<b>\$3,100.00</b>
<b>Expenses</b>	
Award purchase	\$677.00
Shipping Awards	\$103.03
Conference Attendance	\$0.00
<b>Total Expenses</b>	<b>\$708.03</b>
<b>Balance</b>	

**2. List any Non-Budget Items that should be considered in the 2023 – 2024 budget: None**



**COMMITTEE STATUS REPORT  
PUBLIC RELATIONS COMMITTEE**

**Committee Members**

**E-Mail**

**Date: 9/19/23**

**Report Period: Fall**

Amanda Schumacher, Chair	<a href="mailto:aschumacher@borton-lawson.com">aschumacher@borton-lawson.com</a>
Jennifer Hendricks – Kimley Horn	<a href="mailto:Jennifer.Hendricks@kimley-horn.com">Jennifer.Hendricks@kimley-horn.com</a>
Kathy Johnson – Baker	<a href="mailto:Kathy.Johnson@mbakerintl.com">Kathy.Johnson@mbakerintl.com</a>
Jason Hewatt	<a href="mailto:jasonrhewatt@gmail.com">jasonrhewatt@gmail.com</a>
Jen Newman – Elevate Marketing Advisors	<a href="mailto:Jen@elevatemarketingadvisors.com">Jen@elevatemarketingadvisors.com</a>
Donato Di Zuzio (Board Liaison)	<a href="mailto:DDizuzio@tandmassociates.com">DDizuzio@tandmassociates.com</a>

Promote ASHE. Monitor branding of ASHE. Publicize ASHE to transportation community. Serve as a source of information to other committees, Regions, and Sections on logo use and branding ideas. Manage distribution of literature to help expand ASHE presence and visibility. In coordination with Partnership Committee, coordinate ASHE booth utilization. Oversee ASHE Store vendor and materials made available. Manage ASHE Inside Lane electronic newsletter content and advertising revenue. Manage social media sites.

**Meetings held since the previous Quarterly Report**

1. Email correspondence

**Motion(s) to be brought before the National Board:**

Resolved:

**Discussions to be brought before the board:**

- **Need replacement social media manager – recommend Loomly - \$312 for the year vs. \$1,200 for hootsuite**
- **Get to know you form: 0 responses: Please fill this out ASAP! [GET TO KNOW THE BOARD](#)**
- **Feedback on Leadership Roadmap (attached)**
- **Feedback on Year in Review (attached)**
- **Updated powerpoint completed**

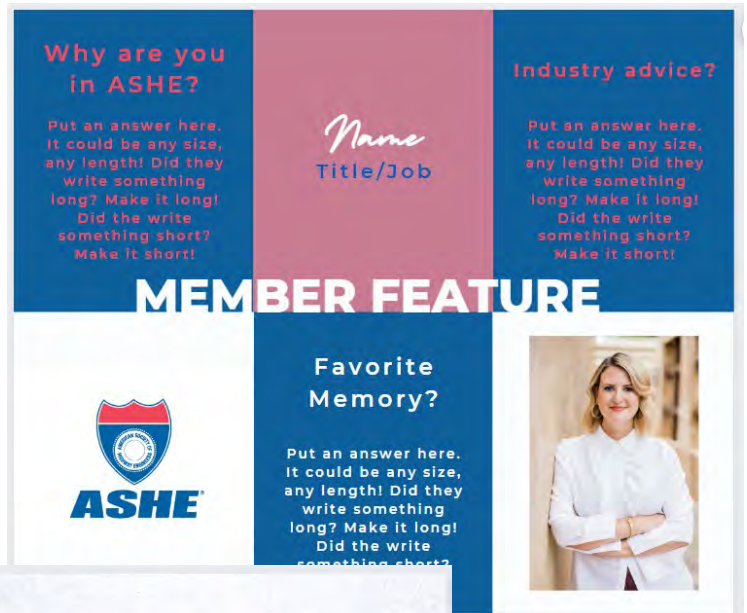
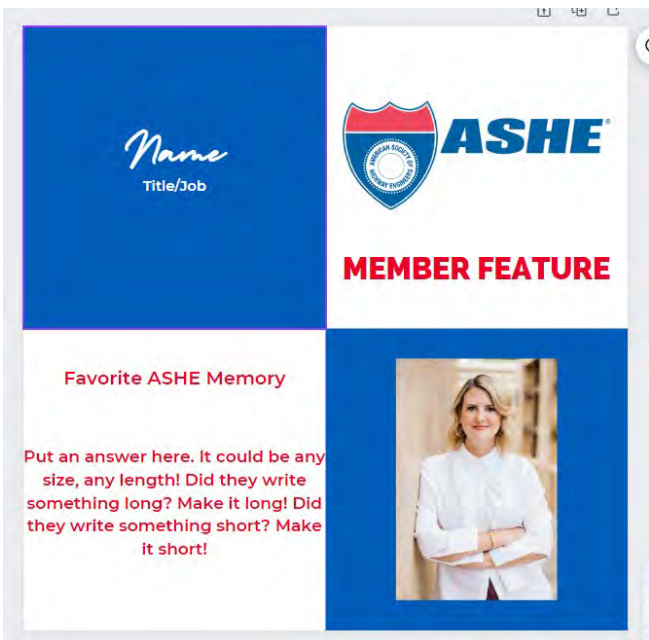
**Activities (cumulative report):**

a. ASHE Booth

- 8/14 – MAASTO – Milwaukee
- Add Activity to booth
- Updates to Why Join ASHE brochure – wording & font sizes
- Larger booth banners – TBD
- Eye catching drape/signage
- Suggest candy

b. Logo & Message

- i. Brand Reinforcement Roll Out
  - o Plan for 2023-2024 with getting to know you campaign
- ii. PR Action items:
  - New content:
    1. Coordinating with New Sections on updating the materials to match strategic plan
    2. Student Path with ASHE – feedback on draft
      - a. Share on all platforms
        - i. Social media
        - ii. Email
        - iii. ASHE communication plan
        - iv. Canva – yearly drip campaign of journey
    3. Diversity highlights – to be coupled with social media content
    4. Canva – Kathy Johnson –templates for Sections

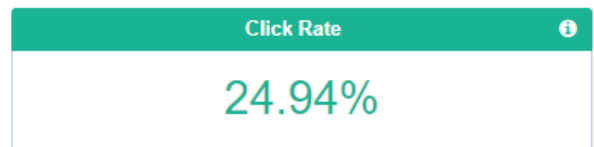


5. On the Road With ASHE podcast

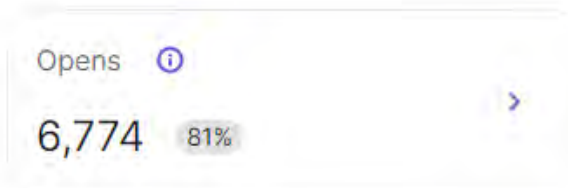
- a. Interview with Stan Harris to be published in September
- b. Found anywhere you get podcasts or on ASHE's website, in the scanner, in the inside lane and here!

<https://www.buzzsprout.com/1896886/9891331>

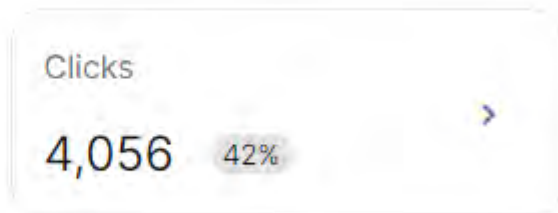
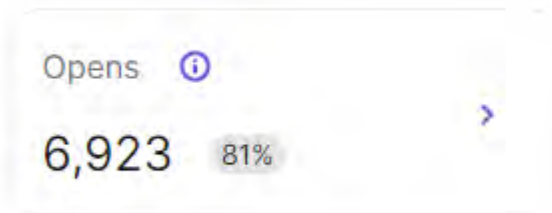
c. Campaigns: SendinBlue  
January



May - Big Uptick!



September – still going strong!



Recent Campaigns:

Summer Scanner

Last update of the campaign



d. Social Media Campaign

i. Continuous momentum with more local Section/activities sharing

ii. Social media report (+ = increase from May 2020)

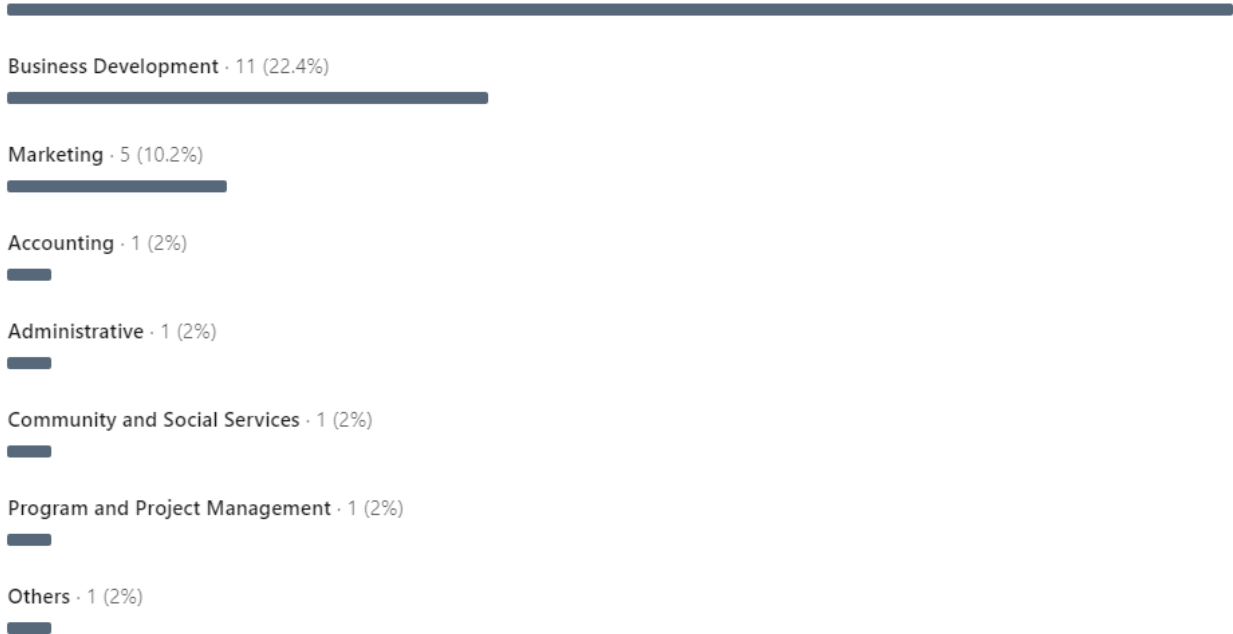
- LinkedIn: 1,308 followers
  - a. + 477 followers
- Twitter (now X): 222 followers
  - a. +225 followers
- Facebook: 222 followers
  - a. +82 followers
- Instagram: 95 followers
  - a. +47 followers

**LinkedIn**

Visitor demographics 

Job function ▼

Engineering · 28 (57.1%)



Business Development · 11 (22.4%)

Marketing · 5 (10.2%)

Accounting · 1 (2%)

Administrative · 1 (2%)

Community and Social Services · 1 (2%)

Program and Project Management · 1 (2%)

Others · 1 (2%)

e. National Conferences

i. Georgia 2023

- Logo approved
- Ongoing promotions!

- ii. Raleigh 2024
    - Logo approved
  - iii. Poconos 2025 – logo being drafted
- f. Multi-Briefs – ASHE Inside lane, contract renewed in April
- i. Article review happening consistently (weekly)

**Budget update**

1. **2022-2023 Budget:     \$5,700**
2. **Spent – List items and \$ spent this quarter**
  - a. **\$56.17 x 4 - \$224.68 - adobe creative suite (June-Sept)**
  - b. **\$39 x 4 - \$156– sendinblue (June-Sept)**
  - c. **\$12 x 4 = \$48 – podcast hosting – buzzsprout (June-Sept)**
  - d. **\$15.89 x 4 = \$63.56 – zoom podcast recording (June-Sept)**
  - e. **Current Budget Balance:         \$1,993.60**
3. **List any Non-Budget Items that should be considered.**

# ASHE Leadership Roadmap

- How to Get Involved from Student to National -



## 2. Local Section Membership

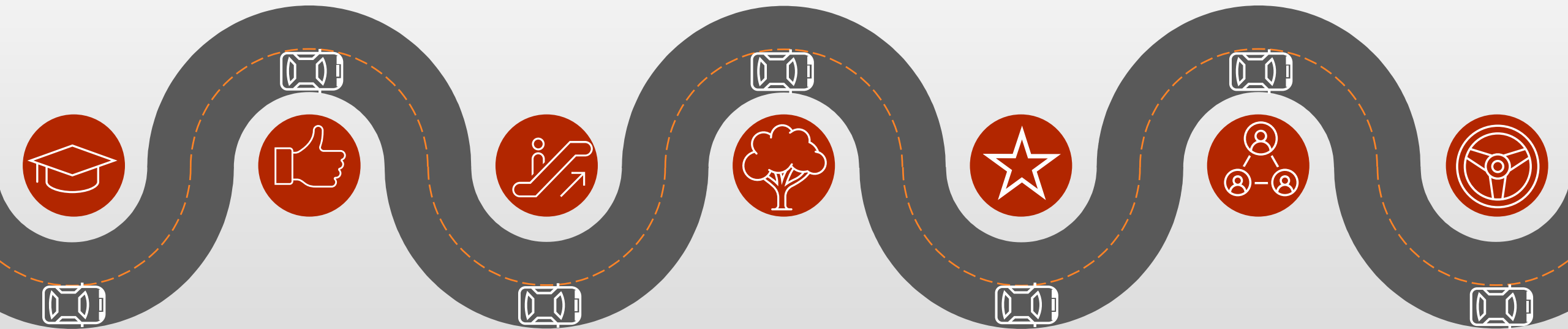
- Committees – Membership, Programs, Public Relations

## 4. Regional Level

- Leadership – Board, Officers

## 6. National - Directors

- Regional Directors – 3 year, 2 year, 1 year



## 1. Student Section

- Officers
- Committees
- Outreach

## 3. Local Leadership

- Leadership – Board Member & Officers

## 5. National Committees

- Committee Involvement – Technology, Public Relations, New Sections, Membership, Strategic Planning

## 7. National Officers

- Officer – Treasurer to President





# Year In Review

[ 1 ] **NEW REGION!**  
Southwest Region

[ 2 ] **NEW STATES!**  
Alabama, South Carolina

[ 4 ] **NEW SECTIONS!**  
South Carolina, Alabama,  
Central TX, Tennessee Valley

Save the Date For Our 2024 National Conference!  
June 5 – 9, 2024  
Raleigh Convention Center - Raleigh, North Carolina  
Hosted by the Carolina Triangle Section



**Membership Occupation:**  
13% Government  
74% Consultants  
4% Contractor  
9% Other

Members  
Licensed:  
**58%**



Members  
**7,000+**

[ 1 ]  
**Mission that promotes  
all transportation**



49  
Sections  
19  
in States

**Events Hosted Nationwide**

[ 370+ ]

[ 10K + ]

**PDH hours  
issued**

[ 6 ]  
**Partnership  
Organizations**  
NACE, NAWIC, IECA,  
SMPS, ASCET, IBC

[ 4 ]  
**Issues of  
scanner  
(digital & print)**

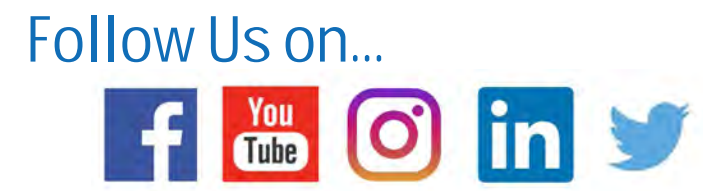
[ 52 ]  
**Issues of  
ASHE Inside  
Lane  
distributed**

[ \$250K ]

**Given for  
Scholarships and  
Charitable Donations**

[ 400 ]  
**Average Attendees  
at Annual National  
Conference**

**JOIN ASHE TODAY!** Go to [www.ashe.pro](http://www.ashe.pro) to become a member!  
DON'T HAVE A SECTION NEAR YOU? START ONE! OR BECOME A MEMBER AT LARGE!





**ASHE**<sup>®</sup>





# WHO IS ASHE?

[WWW.ASHE.PRO](http://WWW.ASHE.PRO)

# WE ARE A GRASSROOTS ORGANIZATION

- **1958 – Founding Year**
  - One Section - Harrisburg, PA – 104 members
- **Today**
  - 49 Sections in 19 states
  - 7,000+ members nationwide



# AMERICAN SOCIETY OF HIGHWAY ENGINEERS

We are a society that invites EVERYONE to grow!



# THE BENEFITS OF MEMBERSHIP

Promote Transportation  
on a Local, Regional, and  
National level

Grow with leadership  
opportunities on a Local,  
Regional and/or National  
level

Access to exclusive  
networking opportunities  
with clients and partners

Expand your network!  
Nationwide network of  
transportation colleagues

Fully inclusive and highly  
diverse organization

Stay Informed!  
Weekly newsletters and  
quarterly publications

Recruitment and  
Mentoring  
Opportunities! ASHE  
Student Chapters and  
Scholarships

Big Value!  
Section dues ranging  
from just \$5 to \$50/year  
(+\$20 for National  
Dues)

OPENING ROADS OF OPPORTUNITY SINCE 1958



INCREASE ASHE  
VISIBILITY



PROMOTE  
TRANSPORTATION  
INDUSTRY CAREERS



INCREASE  
MEMBERSHIP



PROMOTE  
MEMBERSHIP  
DIVERSITY



PROVIDE VALUE



MAINTAIN ASHE  
VALUES

# OUR VISION



## FELLOWSHIP

We value the opportunity to interact with our members and all partners in the industry



## DIVERSITY

We value, respect and welcome anyone from the transportation industry



## LEADERSHIP

We value the opportunity to advance our members' leadership potential, both personally and professionally



## EDUCATION

We value and strive to offer a diverse array of educational topics across the transportation industry



## INNOVATION

We encourage innovation in the transportation through exposure to new techniques and technology transfer via our networking sessions

# WHO IS ASHE? OUR VALUES



# WHO IS ASHE?

## NATIONAL CONFERENCES

JOIN HUNDREDS OF INDUSTRY LEADERS AT  
OUR ANNUAL CONFERENCE!

**NEXT CONFERENCE: June 5 – 9, 2024 – Raleigh, NC**

Hosting Section



**2025:**

Poconos, PA

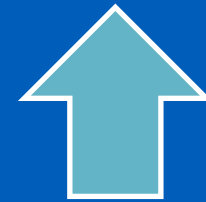


**2026:**

Washington, D.C.



ASHE NATIONAL CONFERENCES



FIND ALL OF THE  
INFORMATION ABOUT OUR  
UPCOMING CONFERENCES  
HERE!



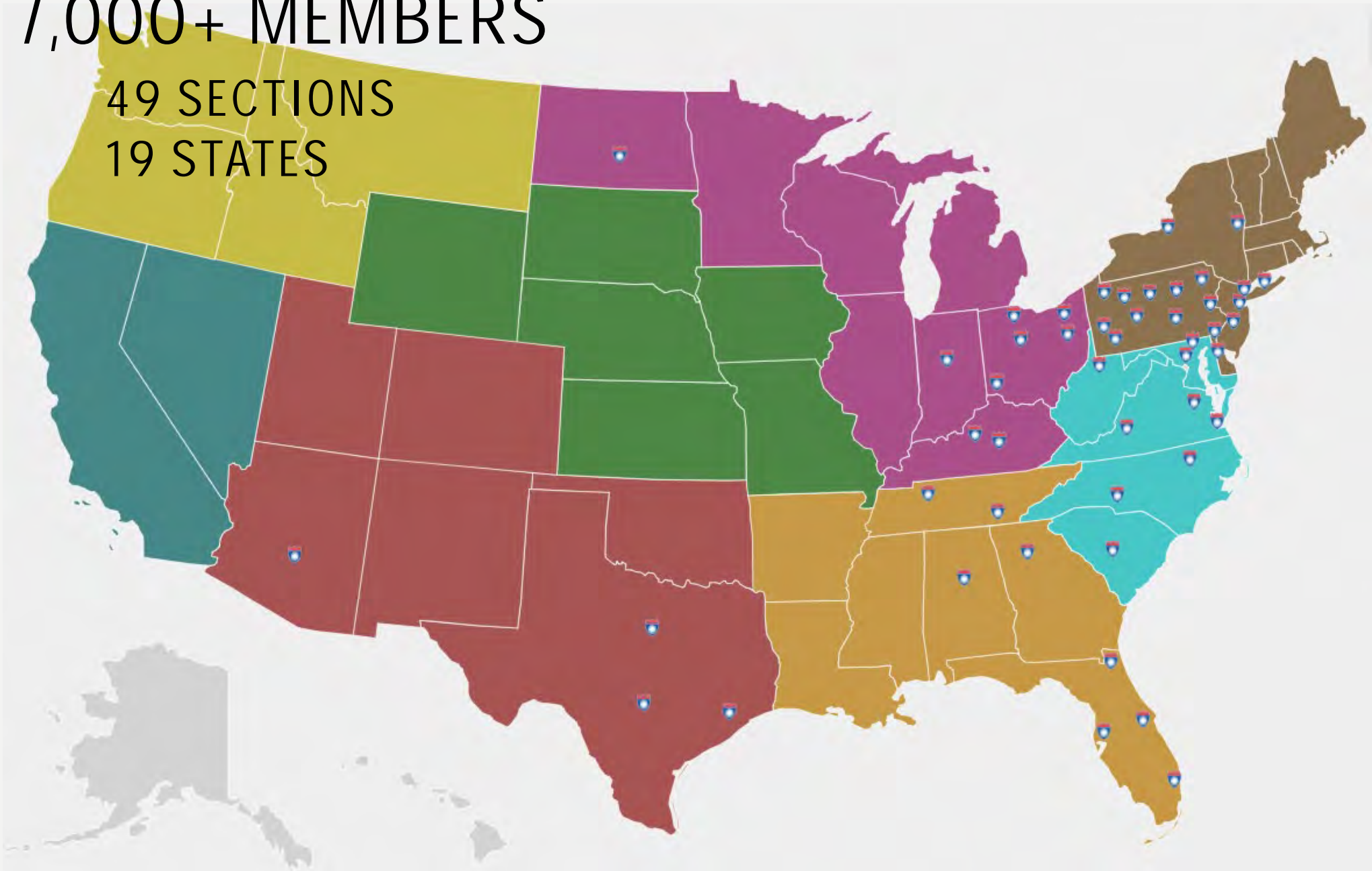
# WHERE IS ASHE?

[WWW.ASHE.PRO](http://WWW.ASHE.PRO)

7,000+ MEMBERS

49 SECTIONS

19 STATES



# NEW SECTIONS

Find information here: [Start a New Section](#)

Or contact our National New Sections  
Committee Chair!

Brian O'Connor - [email Brian](#)





# ASHE<sup>®</sup> Year In Review

[ 1 ] **NEW REGION!**  
Southwest Region

[ 2 ] **NEW STATES!**  
Alabama, South Carolina

[ 4 ] **NEW SECTIONS!**  
South Carolina, Alabama,  
Central TX, Tennessee Valley

Save the Date For Our 2024 National Conference!  
June 5 – 9, 2024  
Raleigh Convention Center - Raleigh, North Carolina  
Hosted by the Carolina Triangle Section



**Membership Occupation:**  
13% Government  
74% Consultants  
4% Contractor  
9% Other

**Members Licensed:**  
**58%**

**Breakdown of Members License:**

- 10 AICP
- Professional Engineers 3700
- Landscape Architect 7
- 146 Professional Land Surveyors
- Professional Geologist 15

[ 1 ]  
**Mission that promotes all transportation**



**49**  
Sections **19**  
in States

Events Hosted Nationwide

[ 370+ ]



[ 400 ]

Average Attendees at Annual National Conference

[ 10K + ]  
**PDH hours issued**

[ 52 ]  
Issues of ASHE Inside Lane distributed

[ 6 ]  
**Partnership Organizations**  
NACE, NAWIC, IECA, SMPS, ASCET, IBC

[ 4 ]  
Issues of *scanner* (digital & print)

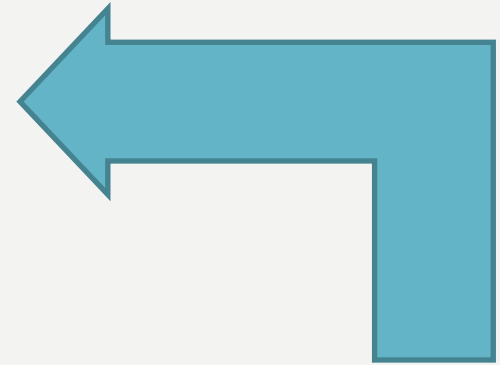
[ \$250K ]  
Given for Scholarships and Charitable Donations

Members **7,000+**

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**DON'T HAVE A SECTION NEAR YOU? START ONE! OR BECOME A MEMBER AT LARGE!**

**Follow Us on...**  
    

[WWW.ASHE.PRO](http://WWW.ASHE.PRO)



[CLICK TO](#)  
**START**  
**VIDEO!**

# SCAN TO FOLLOW!





IF YOU LOVE  
TRANSPORTATION...

YOU BELONG IN ASHE!





The background features a large, faded logo of the American Society of Highway Engineers. It consists of a shield with a circular seal in the center. The seal contains the text "AMERICAN SOCIETY OF HIGHWAY ENGINEERS" around its perimeter. To the right of the shield, the letters "ASH" are visible in a large, light blue font.

JOIN TODAY!

[SIGN UP!](#)



## COMMITTEE STATUS REPORT

### Scanner Committee

**Date: 9/12/23**

**Report Period: Fall 2023**

#### Committee Members

<i>Name</i>	<i>Title</i>	<i>E-mail</i>
<i>Rhonda Cardone</i>	<i>Chair</i>	<i><a href="mailto:rcardone@Dewberry.com">rcardone@Dewberry.com</a></i>
<i>Tammy Farrell</i>	<i>Editor</i>	<i><a href="mailto:tammy@mytntgraphics.com">tammy@mytntgraphics.com</a></i>
<i>Donato DiZuzio, PE</i>	<i>Member</i>	<i><a href="mailto:ddizuzio@tandmassociates.com">ddizuzio@tandmassociates.com</a></i>
<i>Sandra Ivory</i>	<i>Member</i>	<i><a href="mailto:sandyivory@yahoo.com">sandyivory@yahoo.com</a></i>
<i>Kathryn Fink, PE</i>	<i>Member</i>	<i><a href="mailto:kathryfink@pa.gov">kathryfink@pa.gov</a></i>
<i>Levi Littler</i>	<i>Member</i>	<i><a href="mailto:levi.littler@woodplc.com">levi.littler@woodplc.com</a></i>
<i>Dave Stills, PE</i>	<i>Board Liaison</i>	<i><a href="mailto:dave.stills@gspnet.com">dave.stills@gspnet.com</a></i>

#### Meetings held since the previous Quarterly Report

**Date – 8/21/23**

**Members in attendance –**

Stan Harris

Donato Dizuzio

Tammy Farrell

Nancy Morisi

#### Motion(s) to be brought before the National Board:

No new motions to bring forward.

#### Discussions to be brought before the board:

No new discussions to bring before the board

#### Status of activities

1. Scanner Chair Anis Shaikha stepped down, the new Chair is Rhonda Cardone
2. Developed the 2023 Summer Edition scanner
3. Received articles and inserts for 2023 Fall Edition scanner
4. Scanner editor continues to reach out to firms to increase advertiser revenue.

**Budget update**

**2022 - 2023 Budget: \$37,500.00**

**1. Spent – List items and \$ spent this quarter**

Item	Description	Amount
	----1st Quarter: Summer (June-August)----	
	Editor Fees:	
layout/design	1st Quarter: Summer (June-August) 36 pages	2,170.00
write/edit/proof	--edit (12) articles; includes Pres. Message, As the Wheel	1,215.00
	Turns, MileMarkers & proofing hard copy	
web development	--configure for digital publishing	80.00
layout/design	--graphic for eBlast to email digital scanner link	60.00
	Office Expenses:	
coordination	invoice for ad sponsorships; renewals & contacting new sponsors	200.00
	Printing and Mail:	
printing	(2) color proofs for Kay (proofer) & Sandy Ivory	35.00
printing	(637) scanners	2,787.00
mail processing	process (637) scanners to mail	44.52
postage	postage to mail (637) scanners	564.26
printing	one Spring issue to Nimish Desai	25.00
layout/design	PR--per Amanda's request--ASHE Colorado Section	80.00
	sales tax	170.82
	<b>Total:</b>	<b>\$7,431.60</b>

**Spent 2022-2023**

Invoices	Period	Invoice #	Date	Amount
Printed	Summer 2022	5153	06/07/21	\$ 6,589.41
	Fall 2022	5164	10/04/21	\$ 6,715.71
	Winter 2023	5233	02/28/23	\$ 6,171.75
	Spring 2023	5240	04/04/23	\$ 6,315.45
	Summer 2023	5255	07/11/23	\$ 7,431.60

Printed Expenses: \$ 33,223.92

Electronic	Summer 2022	N/A	Combined, see above	
	Fall 2022	N/A	Combined, see above	
	Winter 2023	N/A	Combined, see above	
	Spring 2023	N/A	Combined, see above	
	Summer 2023	N/A	Combined, see above	

Digital Expenses: \$ -

Committee Travel	Scanner			

Committee Expenses: \$

National Conference	Exhibit Booth		06/7/23-6/11/23	\$ 400.00
	Hotel			
	Scanner Promotional		6/7/23 -6/11/23	\$ 700.00

Committee Expenses: \$ 1,100.00

**Grand Total Expenses: \$ 34,323.92**

2. Current Budget Balance: \$4,053.36
3. List any Non-Budget Items that should be considered.
  - a. none



## COMMITTEE STATUS REPORT

### STRATEGIC PLAN COMMITTEE

*Work with the National Board to keep the current Strategic Plan up-to-date. Review and develop a new strategic plan every three years. Monitor implementation of the Strategic Plan.*

**Date:** September 5, 2023

**Committee Members**

**E-Mail**

**Phone:**

Kathryn Fink, Chair

[kathryfink@pa.gov](mailto:kathryfink@pa.gov)

412-608-2662

Nikole Cao, Board Liaison

[ncao@bgeinc.com](mailto:ncao@bgeinc.com)

Stan Harris, National President

[sharris80uk@gmail.com](mailto:sharris80uk@gmail.com)

Kirsten Bowen

[knbowen@mbakerintl.com](mailto:knbowen@mbakerintl.com)

216-633-1163

**Meetings held since the previous Quarterly Report:**

Final Adoption of the Strategic Plan occurred by virtual vote on May 12, 2023.

**Motion(s) to be brought before the National Board:**

N/A

**Discussions to be brought before the board:**

1. Committee membership, need approximately two (or more) new people to join the committee. Requesting referrals.
2. Strategic Plan Committee Chair would like to discuss monitoring activities and performance tracking.
3. Over the next several months, we would like to work with PR/Marketing Committee to update marketing materials (brochures/information sheets) based on the new Strategic Plan. Do we have budget available to order new items or do we need to request additional funding?

**Activities:**

- The 2023-2026 Strategic Plan was adopted May 12, 2023.
- The Strategic Plan has been added the National Website. Please encourage all Region and Section Leadership and Members to read the Strategic Plan.
- Working on revisions to the Section/Region Reporting Template. Work like to deploy the new report style as soon as feasible.

**Budget update:**

1. **2021 - 2022 Budget:** \$500
2. **Spent – List items and \$ spent this quarter**

a. N/A

3. Current Budget Balance: \$500

4. List any Non-Budget Items that should be considered.

a.



## COMMITTEE STATUS REPORT

### TECHNOLOGY COMMITTEE

*Ensure that information technology (IT) is used appropriately for ASHE.*

#### **Committee Members**

**Mindy Sanders, Chair**

**Scott Jordan, Board Liaison**

**Nimish Desai**

**Dick Cochrane, WebMaster**

**Jacob Morisi, WebHost**

#### **E-Mail**

[mhsanders@pontengineering.com](mailto:mhsanders@pontengineering.com)

[sjordan@seengineering.com](mailto:sjordan@seengineering.com)

[ndesai@dewberry.com](mailto:ndesai@dewberry.com)

[RCochrane@ashe.pro](mailto:RCochrane@ashe.pro)

[jmorisi@jmserversolutions.com](mailto:jmorisi@jmserversolutions.com)

**Date: 9/15/23**

**Report Period:**

**Fall 2023**

#### **Additional Ad Hoc Committee Participants**

**Tom Morisi**

[ashenationalsecretary@ashe.pro](mailto:ashenationalsecretary@ashe.pro)

**Nancy Morisi**

[nmorisi@ashe.pro](mailto:nmorisi@ashe.pro)

**Charlie Flowe**

[Charlie.Flowe@kci.com](mailto:Charlie.Flowe@kci.com)

**Shayaq Ahmed (Chesapeake)**

[sahmed@brudis.com](mailto:sahmed@brudis.com)

**Brian Kisner (First State)**

[bkisner@centuryeng.com](mailto:bkisner@centuryeng.com)

**Luke Sullivan (Middle Tennessee)**

[luke.sullivan@neel-schaffer.com](mailto:luke.sullivan@neel-schaffer.com)

**Khatereh Vaghefi (Potomac)**

[khatereh.vaghefi@gmail.com](mailto:khatereh.vaghefi@gmail.com)

#### **Meetings held since the previous Quarterly Report**

9/14/23 – Meeting to discuss the purpose and agenda of the Technology Workshop

#### **Motion(s) to be brought before the National Board:**

None

#### **Discussions to be brought before the board**

9/29/23 - Technology Workshop (See Attached Draft Agenda)

#### **Status of Committee Tasks:**

##### **Website/Hosting**

- Ongoing maintenance performed by Dick Cochrane and Mindy Sanders. Recent updates include updates to Section leadership contacts and page setup for the recent Podcast recording. See attachment for more info.
- Send website requests to Mindy Sanders ([mhsanders@pontengineering.com](mailto:mhsanders@pontengineering.com)) copy Dick Cochrane ([rconchrane@mctish.com](mailto:rconchrane@mctish.com))

##### **Cloud**

- Continue to improve use and organization of ASHE Cloud – No specific issues known.
- Adding users as requested
- Initial research has been done to look at other Cloud Storage Solutions by Tom Morisi – A formal discussion of the findings is planned during the 9/29/23 Technology Workshop.

#### Membership Database

- Ongoing Database Punch List (To be completed under 2022/2023 contract terms):
  - 1) Export data at all levels (National, Region, Section) for only that data shown on the membership application. Currently, the system exports all data.
  - 2) On “Member List” page, change “Multiview Email Export” to “Scanner Email Export”
  - 3) Create export that combines Work and Home emails. These are currently two separate exports.
  - 4) Create export that combines Work and Home addresses. These are currently two separate exports.
  - 5) Remove “Email” page.
  - 6) Create a list that provides the total number of members in each Section.
- Potential Database Redevelopment - **ON HOLD per discussion during Oct 2022 Board Meeting until further direction received from the Board – To be discussed at 9/29/23**

#### Technology Workshop

- Ad Hoc Sub-Committee has formed to determine the scope of an RFP for a custom membership website
- Possible objectives:
  - To provide an online membership application and renewal process and to improve the workflow between the Members, Sections, and National Board and eliminate manual applications and renewals \*
  - To provide an improved portal for members, sections, and the National Board to actively manage membership and make payments directly into the database\*
  - Create/manage/register section events
  - Create/manage/register for sponsorships
  - Section Board Discussion Board
  - Conference Registration
  - Others TBD
- (\* Primary Objective identified to date)
- Next Steps (in no particular order):
  - Finalize RFP – *Draft RFP attached*
  - Determine a list of companies to directly send the RFP to
  - Advertise RFP
- History of this Action
  - Initiated – Late 2019
  - Comparison Options presented – January 2020 Board Meeting
  - First Survey Sent to Sections – March 2020
  - Initial Presentation to Board - May 2021
  - Second Survey Sent out to Sections – July 2021
  - Presentation to Executive Session – August 2022
  - Decision to Table this Action – October 2022
  - Presentation at Technology Workshop – September 2023



- Current Budget - TBD
- Schedule – TBD
- Recent Activity
  - Presented at the ASHE National Board Executive Committee
    - Determined that RFP will be advertised; Board will review proposals; It was noted that the Board does not need to select any of the responders
  - Most recent draft sent to Scott Jordan to finalize 9/30/22

#### Survey

- Using free option available through WordPress plugin
- Contact Mindy Sanders ([mhsanders@pontengineering.com](mailto:mhsanders@pontengineering.com)) to set up a new survey and will coordinate with Nancy to send out to appropriate audience

#### Other – Security

- ASHE Member Security Flaws – Discussed at March 2023 Board Meeting
  - One does not need to be logged in or have specific credentials to access member and section information and update forms
  - A recent discovery, but it has existed since the inception of the portal
  - Discussed at March 2023 Board Meeting and reiterated at the Summer 2023 Board Meeting

Resulting Actions - Requested \$3,500 for 2023/2024 Budget; Work to begin in June 2023

- Server Breach  
JMSS notified us on 4/15/23 that a server abuse was reported. Two separate issues were noted:
  - 1) Central Dacotah website was vulnerable based on outdated WordPress versions and plugins. This issue was resolved by 5/3/23 after Jake updated the Central Dacotah's website using a backup.
  - 2) Large quantities of emails being sent from the 2023 Conference Website. This was determined to be SPAM from a WordPress Form. This issue was resolved once the 2023 Conference introduced a CAPTCHA feature to their website

#### Follow Up Action Items – In Progress:

- 1) Emails to be sent out to all Sections:
  - a. Keep your websites up to date, especially WordPress.
  - b. There are limits to the number of emails that can be sent from the ASHE server before it is flagged as a SPAM account. Sections should not use the ASHE Server to send mass emails. A 3<sup>rd</sup> party application needs to be used instead.
- 2) Website Guidelines to be updated to include language about updating WordPress
- 3) Reminder emails can also be sent out at a minimum of once a year to update WordPress
- 4) Monitor WordPress versions for each section: JMSS to provide a list of sections that use WordPress and their versions
- 5) Recommend Adding Recaptcha

- Email Security
  - Beware of Phishing
  - Actions to date that have reduced spam:
    - Added Recapcha to ASHE National Website on 8/30/223; Will update website guidelines to include this recommendation
    - Removed contact info from website – Can email board members via form (emails are hidden)

Contract(s) – monitor and administer contract with IT vendors

- JM Services – Hosting and Database Services 2023/2024 Membership Year
  - 6/1/23 to 5/31/24 - \$7351/yr
    - Executed – 3/31/23
    - Includes Hosting (Available to All Sections), Cloud, and Database Service, Server Maintenance, and Annual Domain Registration

**Budget update**

Item	2023/2024 Budget	Previous Expenses	Current Expenses	Balance
Database Upgrade (Needs Board Approval)	\$3,500	\$0	\$0	\$3,500
Cloud Upgrade (Needs Board Approval)	\$9,500	\$0	\$0	\$9,500
JMSS – Invoices (Approved 3/31/23 – Expires 5/31/24)	\$7,400	\$0	\$1,827.75	\$5,572.25
<b>Total</b>	<b>\$20,400</b>	<b>\$0</b>	<b>\$1,827.75</b>	<b>\$18,572.25</b>

1. 2023-2024 Budget: \$20,400
2. Spent:
  - Previous Balance: \$20,400
  - Items and \$ spent this quarter
    - a. Hosting through JMSS - \$1,827.75
3. Current Budget Balance: \$18,572.25
4. List any Non-Budget Items that should be considered - None

**Attachments:**

1. Web Change Log 5/24/23 to 9/15/23
2. Draft Agenda for 9/29/23 Technology Workshop

## Web Change Log 5/24/23 to 9/15/23

Ref #	Description	Requested By	Date Requested	Assigned To	Date Completed
156	Updated section list to include Triko Valley	Anis S	6/12/2023	RNC	6/12/2023
157	Updated NC NJ URL	Section	6/26/2023	RNC	6/26/2023
158	Added and completed history pages with individual and conference awards and past pres. and conf. information	RNC	7/10/2023	RNC	7/10/2023
159	Updated Central FL secretary	Nancy M	7/24/2023	RNC	7/25/2023
160	Updated conference page	NCC	8/8/2023	RNC	8/8/2023
161	Updated D1, D3, D4, D5, , D38, D39 in resource center	Nancy M	8/8/2023	RNC	8/8/2023
162	Posted various meeting minutes	Tom M	8/17/2023	RNC	8/23/2023
163	Posted updated Year in Review & This is ASHE	Amanda S	8/17/2023	RNC	8/23/2023
164	Posted revised D26 – Shirley Stuttler Award	Nancy M	8/28/2023	RNC	8/28/2023
165	Updated officers, updated WordPress version, and added Recaptcha to ASHE.pro	Nancy M	8/30/2023	MHS	8/31/2023
166	Made history pages visible with menu link	RNC	9/7/2023	RNC	9/7/2023



## AGENDA

**ASHE National Board Workshop**  
**Omni William Penn, Pittsburgh, PA**  
**Friday, September 29, 2023 – 2:00 PM to 4:00 PM**

- A. Welcome, Introductions and Remarks – Stan Harris
- B. Workshop Process – Kathryn Fink
- C. Cloud Update (30 minutes) – Jake Morisi/Tom Morisi
- D. Web Site Security and Maintenance (30 minutes)
  - a. Section Maintenance - Mindy Sanders
  - b. Security and Action Plan - Jake Morisi
- E. Email Security (15 minutes) – Jake Morisi
- F. Data Base Update (45 minutes)
  - a. Short Term Updates - Jake Morisi
  - b. Potential Long Term Redevelopment - Mindy Sanders
- G. Adjournment



**ASHE National Board Meeting Minutes  
September 30, 2023**

**Attachment 2: Section-Region Reports**



**REGIONAL REPORT**  
**Great Lakes Region**  
**Regional Directors Quarterly Report**  
**(April 2023 – August 2023)**

<b>President:</b>	<b>Kirsten Bowen</b>	<a href="mailto:Knbowen@mbakerintl.com">Knbowen@mbakerintl.com</a>
<b>Vice President:</b>	<b>Ron Mattox</b>	<a href="mailto:Ron.Mattox@Woolpert.com">Ron.Mattox@Woolpert.com</a>
<b>Secretary:</b>	<b>Katie Dillenburger</b>	<a href="mailto:katiedillenburger@bayerbecker.com">katiedillenburger@bayerbecker.com</a>
<b>Treasurer:</b>	<b>Jamie Scott</b>	<a href="mailto:jscott@bramhall-engineering.com">jscott@bramhall-engineering.com</a>

**Activities:**

- GLR held a board meeting on June 20, 2023 that included the following summary.
- GLR secretary provided a summary of communications that have occurred over the past quarter.
- GLR membership stands at 1,083.
- GLR treasurer reported an account balance is \$6,578.78.
- National Director's Report – Kathy Johnson and Dave Stills attended and were sworn in at the National Conference; National is working on new sections in Denver and Kansas City; the region funding directive has been approved and regions will be receiving \$9,500.00; Scanner schedule was updated and will be posted online, adding Circle City and Carolina; interest from Minneapolis to join a section (Central Dacotah or Great Lakes or new section in the Minnesota area); National POY committee may increase category amounts, Dave Stills is looking for a new section rep from Derby City.
- Dan (POY) to develop and share a schedule for the 2023 POY program. Request will likely be made in May with a September due date – final date to be determined as September might not be early enough with OTEC being earlier this year (10/17-10/18).
- Bylaws Committee – No updates, posted online.
- Budget/Audit – Information sent to Mike Rogenoff. Audit should be complete soon.
- Membership Committee – Had a call at the beginning of April. Work to update database quarterly, work to make student membership free, try to get public sector employees on the board, hold meetings at DOT offices, push for new members when hosting a conference, engage scholarship winners to encourage them as future members.
- Public Relations Committee – Updated bylaws on website, National Conference for 2023, awards information to be updated, update positions, conference banner sent.
- Scanner – Lake Erie and Triko Valley articles due July 15, 2023.
- Region Awards – Call for Nominations in July.
- Student Section Committee – Need a new committee chair.
- New Sections – Potential new section in Minnesota. To schedule a separate meeting.
- Nominations Committee – No actions. Nothing coming up.
- Legislative – PIN on the Region website.
- Strategies for Growth – Connect sections with region; diversity; social media, empower regions.
- Strategic Plan – Grow membership, annual programs, emerge with innovation and technology.
- Region Funding Directive – Needed by September 1, 2023. Create a tool to identify use of funds.
- Next meeting is set for October 16, 2023 (in person).



- GLR Treasurer Bank Balance and Membership Information:

Operating Budget (as of 8/16/2023)		Membership (as of 8/15/2023)	
Starting Balance	\$6,578.78	Starting Membership	1,081
Revenue	\$9,700.00	Losses	10
Expenses	\$0.00	Gains	28
Ending Balance	\$16,278.78	Ending Membership	1,099

- GLR Project of the Year categories were updated to include projects up to \$10,000,000 in construction costs and projects over \$10,000,000 in construction cost. Entry fees were increased to \$100.
- GLR leadership information from sections was provided to National and GLR scholarship information from sections was also provided to National.

**Events scheduled during next quarter:**

- Great Lakes Region Board Meeting: October 16, 2023

**Miscellaneous Items:**

- None

**Milestones:**

The following is a summary of key milestones for this quarter:

- None



**SECTION REPORTS**  
**Central Ohio**  
**Regional Directors Quarterly Report**  
**(June 2023 – September 2023)**

<b>President:</b>	<b>Jordan Gort</b>	<a href="mailto:Jordan.Gort@strand.com">Jordan.Gort@strand.com</a>	<b>2023 – 2024</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Chad Rundle</b>	<a href="mailto:crundle@dlz.com">crundle@dlz.com</a>	<b>2023 – 2024</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Chad Rundle</b>	<a href="mailto:crundle@dlz.com">crundle@dlz.com</a>	<b>2023 – 2024</b>
<b>Secretary:</b>	<b>Mike Taricska</b>	<a href="mailto:Mike.Taricska@burgessniple.com">Mike.Taricska@burgessniple.com</a>	<b>2023 – 2024</b>
<b>Treasurer:</b>	<b>Waleed Al-Sharkawi</b>	<a href="mailto:waleed.alsharkawi@burgessniple.com">waleed.alsharkawi@burgessniple.com</a>	<b>2023 – 2024</b>

**Activities:**

The following is a summary of key activities for this quarter:

- Annual Ronald Zook Golf Outing scheduled for July 21
- Held Happy Hour on August 17
- Held annual membership drive

<b>YTD Operating Budget (As of 9/2023)</b>		<b>Membership (As of 9/2023)</b>	
Starting Balance	\$61,109.37	Starting Membership	207
YTD Revenue*	\$7,635.80	Losses	0
YTD Expenses*	\$11,700.16	Gains	6
Ending Balance**	\$57,045.01	Ending Membership (paid)	213

*\*Note YTD represents fiscal year, not calendar year*

**Events scheduled during next quarter:**

- Highway Cleanup scheduled for September 30
- Planning Annual OTEC luncheon in October (Tuesday of OTEC).

**Miscellaneous Items:** None

**Milestones:** Nothing Additional





**SECTION REPORTS**  
**Bluegrass Section**  
**Regional Directors Quarterly Report**  
**(June 2023 – August 2023)**

President:	Kevin Damron	<a href="mailto:KDamron@Palmernet.com">KDamron@Palmernet.com</a>	2016-2023
Vice President:	Michael Draper	<a href="mailto:mdraper@dlz.com">mdraper@dlz.com</a>	2022-2023
Secretary:	Keith Damron	<a href="mailto:Kdamron@aei.cc">Kdamron@aei.cc</a>	2019-2023
Treasurer:	Lee Carlisle	<a href="mailto:LACarlisle@jmcaa.com">LACarlisle@jmcaa.com</a>	2022-2023

**Activities:**

The following is a summary of key activities for this quarter:

- ASHE Board Meeting on 06/08/2023.
- Held a Virtual Bluegrass Section Lunch Meeting on 07/19/2023.
  - Presented Awards.
  - Town Branch Commons Presentation. Includes Tour of Project after the Presentation.
    - Presented by: Mike Sewell, Gresham Smith, and Partners, Chase Wright and Strand Associates
- ASHE Board Meeting on 08/16/2023

<b>Operating Budget (As of 08/16/23)</b>		<b>Membership (As of 08/16/23)</b>	
Starting Balance	\$12,879.87	Starting Membership	117
Revenue	\$10,223.88	Losses	0
Expenses	\$1,636.02	Gains	0
Ending Balance	\$21,467.73	Ending Membership	117

**Events scheduled during next quarter:**

- Continue Corporate Sponsorships
- Continue combined in-person/virtual Bluegrass Meeting.
- Board Meetings

**Student Chapter Update:**

- Continue working with the University of Kentucky Civil Engineering Department to recruit student membership into ASHE.

**Miscellaneous Items:**

- Will Continue Working with the University of Kentucky to provide scholarship funding.
  - Total Donation = \$1,000.00 but may be increased or add additional scholarship.
- Renewal of Corporate Sponsorships completed.

**Milestones:**

The following is a summary of key milestones for this quarter:

- Maintained meeting in person and offered Virtual also.



**SECTION REPORTS**  
**Cuyahoga Valley Section**  
**Regional Directors Quarterly Report**  
**(June 2023 – August 2023)**

<b>President:</b>	<b>Matt Johnson</b>	<b>mjohnson@palmernet.com</b>
<b>Vice President:</b>	<b>Santino Piccoli</b>	<b>s.piccoli@tencategeo.com</b>
<b>Secretary:</b>	<b>Scott Basinger</b>	<b>smbasinger@starkcountyohio.gov</b>
<b>Treasurer:</b>	<b>Denny Flechtner</b>	<b>denny319@att.net</b>

**Activities:**

The following is a summary of key activities for this quarter:

- June 16                                      Trap Shoot

<b><u>Operating Budget (As of 8/31/23)</u></b>		<b><u>Membership (As of 8/31/23)</u></b>	
Starting Balance	\$10,995.35	Starting Membership	115
Revenue	\$826.00	Losses	1
Expenses	\$405.00	Gains	0
Ending Balance	\$11,416.35	Ending Membership (paid)	114

**Events scheduled during next quarter:**

- September                                      Center for Connected and Automated Transportation (CCAT)
- October 6                                        Trap Shoot
- November 2                                      Tour of Lindsay Precast
- December                                        Annual Holiday Party

**Student Chapter Update:** None.

**Miscellaneous Items:**

**Milestones:**

The following is a summary of key milestones for this quarter:



**SECTION REPORTS**  
**Derby City, KY Section**  
**Regional Directors Quarterly Report**  
**(June 2023 – August 2023)**

<b>President:</b>	<b>Jason Littleton</b>	<a href="mailto:jason.littleton@wsp.com">jason.littleton@wsp.com</a>	<b>2022-2023</b>
<b>Vice President:</b>	<b>Katie Rowe</b>	<a href="mailto:Katie.rowe@greshemsmith.com">Katie.rowe@greshemsmith.com</a>	<b>2022-2023</b>
<b>Secretary:</b>	<b>Brian Meade</b>	<a href="mailto:brian.meade@aecom.com">brian.meade@aecom.com</a>	<b>2022-2023</b>
<b>Treasurer:</b>	<b>Jonathan Berry</b>	<a href="mailto:jon.berry@burgessniple.com">jon.berry@burgessniple.com</a>	<b>2022-2023</b>

**Activities:**

The following is a summary of key activities for this quarter:

- June 29, 2023 - ASHE Derby City Section Meeting at Knight of Columbus – KYTC’s Complete Streets Policy Presentation - Keith Lovan (KYTC) and Katie Rowe (Gresham Smith)
- August 14, 2023 – ASHE Derby City Board of Directors Meeting - Jade Palace

<b><u>Operating Budget (As of 8/15/23)</u></b>		<b><u>Membership (As of 8/15/23)</u></b>	
Starting Balance	\$11,974.05	Starting Membership	81
Revenue	\$6,593.52	Losses	0
Expenses	\$1,693.67	Gains	0
Ending Balance	\$16,873.90	Ending Membership (paid)	81
Scholarship Fund	\$856.74		
Available Balance	\$16,017.16		

**Events scheduled during next quarter:**

- September 6, 2023 - ASHE Derby City and Bluegrass Section’ Joint Hospitality Suite and ht eACEC/KYTC Partnering Conference; Lexington, KY
- October 16, 2023 – ASHE Derby City Board of Directors Meeting at Jade Palace
- October ??, 2023 – ASHE Derby City Day at the Downs; Churchill Downs, Louisville, KY

**Miscellaneous Items:**

- National Assessment due October 1, 2023

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**End of Report**



**SECTION REPORTS**  
**Lake Erie Section**  
**Regional Directors Quarterly Report**  
**(June 2023-August 2023)**

<b>President:</b>	Brian Sears, PE	<a href="mailto:bsears@smeinc.com">bsears@smeinc.com</a>	Term ends May 2025
<b>Vice President:</b>	Tom Flask, PE, PTOE	<a href="mailto:tflask@ljbinc.com">tflask@ljbinc.com</a>	Term ends May 2025
<b>Secretary:</b>	Kathy Johnson, PE	<a href="mailto:kathy.johnson@mbakerintl.com">kathy.johnson@mbakerintl.com</a>	Term ends May 2025
<b>Treasurer:</b>	Steve Tyneski, PE	<a href="mailto:Steven.Tyneski@dot.ohio.gov">Steven.Tyneski@dot.ohio.gov</a>	Term ends May 2025

**Activities:**

The following is a summary of key activities for this quarter:

- No Summer Events
- August 22nd, 2023 Board Meeting held at ODOT District 12 office. 10 members in attendance with one on the phone. Major discussions included the upcoming program events, contracting with StarChapter, and new committee chair personship.

<b><u>Operating Budget (As of 8/31/2023)</u></b>		<b><u>Membership (As of 9/6/2023)</u></b>	
Starting Balance	\$29,134.97	Starting Membership	225
Revenue	\$11,015.86	Losses	6
Expenses	\$5,779.40	Gains	17*
Ending Balance	\$34,371.43	Ending Membership	236

\*applications not yet sent to Nationals, renewals still in process

**Events scheduled during next quarter:**

- September 19<sup>th</sup> – ODOT Update

**Miscellaneous Items:**

- 

**Milestones:**

The following is a summary of key milestones for this quarter: None

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**End of Report**



**SECTION REPORTS**  
**NW Ohio Section**  
**Regional Directors Quarterly Report**  
**(May 2023 - September 2023)**

<b>President:</b>	<b>Pete Bick</b>	<b>pjbick@aol.com</b>
<b>Vice President:</b>	<b>Tom Yurysta</b>	<b>tyurysta@proudfootassociates.com</b>
<b>Secretary:</b>	<b>Amy Zimmerman</b>	<b>azimmerman@dgl-ltd.com</b>
<b>Treasurer:</b>	<b>Richard Spino</b>	<b>rspino@manniksmithgroup.com</b>

**Activities:**

The following is a summary of key activities for this quarter:

- 05/18/23 – John Mandula and Ben Zera, O.R. Colon, Most Frequent R/W Acquisition Services Questions.

<b><u>Operating Budget (As of 9/15/23)</u></b>		<b><u>Membership (As of 9/15/23)</u></b>	
Starting Balance	\$4778.48	Starting Membership	51
Revenue	\$0.00	Losses	0
Expenses	\$169.00	Gains	0
Ending Balance	\$4352.10	Ending Membership (paid)	51

**Events scheduled during next quarter:**

- 09/21/23 – Kacey Young, Capital Programs Administrator, ODOT D2, District 2 Update

**Miscellaneous Items:**

**Milestones:**

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**End of Report**



**SECTION REPORTS**  
**Triko Valley Section**  
**Regional Directors Quarterly Report**  
**(June 2023 – August 2023)**

<b>President:</b>	Todd Gadbury	<a href="mailto:todd.gadbury@hamilton-co.org">todd.gadbury@hamilton-co.org</a>	<b>2023-2024</b>
<b>First Vice President:</b>	Dan Ficker	<a href="mailto:dficker@palmernet.com">dficker@palmernet.com</a>	<b>2023-2024</b>
<b>Secretary:</b>	Dan Springer	<a href="mailto:dspringer@ljbinc.com">dspringer@ljbinc.com</a>	<b>second term</b>
<b>Treasurer:</b>	Eric Kistner	<a href="mailto:eric.kistner@stantec.com">eric.kistner@stantec.com</a>	<b>tenth term</b>

**Activities:**

The following is a summary of key activities for the third quarter:

- Few activities were scheduled for June, July, and August, as this is typically the summer vacation season.
- August 22, 2023 – Board of Directors Meeting – Virtual

Operating Budget (As of 9/1/23)		Membership (As of 9/1/23)	
Starting Balance	\$21,486.96	Starting Membership	158
Revenue	\$2,284.97	Losses	2
Expenses	\$11,153.86	Gains	1
Ending Balance	\$12,618.07	Ending Membership (paid)	157

**Events scheduled during next quarter:**

- September 9, 2023 – Highway Cleanup
- September 26, 2023 – General Membership Meeting – Montgomery Inn
- October 2, 2023 – Annual Sporting Clay Event – Middletown Sportsman Club
- October 24, 2023 – Board of Directors Meeting – Virtual
- November 28, 2023 – General Membership Meeting – Montgomery Inn
- December 2023 – Holiday Party – TBD

**Student Chapter Update:**

- ASHE Triko Valley is looking to schedule a Fall 2023 ASHE meeting at UC.

**Miscellaneous Items:**

- None

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**End of Report**



**SECTION REPORTS**  
**Central Dacotah Section**  
**Regional Directors Quarterly Report**  
**(April 2023 – June 2023)**

<b>President:</b>	<b>Matthew Schaible</b>	<b>mschaible@seh.com</b>
<b>VP:</b>	<b>Cary Yoder</b>	<b>cyoder@braunintertec.com</b>
<b>Secretary:</b>	<b>Sean Kelly</b>	<b>sean.kelly@kljeng.com</b>
<b>Treasurer:</b>	<b>Ryan Swanberg</b>	<b>ryswanberg@nd.gov</b>

<b><u>Operating Budget (As of 12/2022)</u></b>		<b><u>Membership (As of 12/2022)</u></b>	
Starting Balance	\$47,231.09	Starting Membership	78
Revenue	\$0	Losses	0
Expenses	\$0	Gains	0
Ending Balance	\$47,231.09	Ending Membership (paid)	78

**Activities:**

- No activities were held due to the construction season.
- Sean Kelly and Ryan Swanberg joined the section leadership.
- Membership renewals were sent out.

**Events scheduled during next period:**

- September 12<sup>th</sup>, 2023: “Culvert Rehabilitation Methods” by Mike Aubol – Subsurface Inc.
- October 10<sup>th</sup>, 2023: Monthly meeting, speaker TBD
- November 14<sup>th</sup>, 2023: Monthly meeting, speaker TBD

**Miscellaneous Items:**

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**End of Report**



**SECTION REPORTS**  
**Circle City Section**  
**Regional Directors Quarterly Report**  
**(May 26, 2023-September 6, 2023)**

<b>President:</b>	Dustin Quincy	<a href="mailto:dquincy@infrastructure-eng.com">dquincy@infrastructure-eng.com</a>	Term ends May 2024
<b>Vice President:</b>	Michelle Gottschalk	<a href="mailto:gottschalkmm@cdmsmith.com">gottschalkmm@cdmsmith.com</a>	Term ends May 2024
<b>Secretary:</b>	Scott Sandstrom	<a href="mailto:sandstroms@cdmsmith.com">sandstroms@cdmsmith.com</a>	Term ends May 2024
<b>Treasurer:</b>	Jeff Laswell	<a href="mailto:jlaswell@graypape.com">jlaswell@graypape.com</a>	Term ends May 2024

**Activities:**

The following is a summary of key activities for this quarter:

- July 29, 2023; (In-Person Attendance ~20) White River Cleanup
- August 29, 2023; (In-Person Attendance ~25) Precast Concrete Pipe Plant Tour
- Board meetings held every two weeks

<b><u>Operating Budget</u></b> <b><u>(As of 9/6/23)</u></b>		<b><u>Membership</u></b> <b><u>(As of 9/6/2023)</u></b>	
Starting Balance	\$914.05	Starting Membership	49
Revenue	\$3,640.16	Losses	1
Expenses	\$564.20	Gains	4
Ending Balance	\$3,990.01	Ending Membership	52

**Events scheduled during next quarter:**

- Board meetings every two weeks
- Event planning committee meetings
- September 2023; Social event
- October 2023; Indianapolis Airport Authority
- November 2023; Major project presentation

**Miscellaneous Items:**

- Planning a scholarship fundraising event “Strikes for Scholarships” bowling tournament for early 2024.

**Milestones:**

The following is a summary of key milestones for this quarter: None

**End of Report**





## **MID-ATLANTIC REGION:** **Quarterly Report** **June 2023 – August 2023**

I hope everyone had a great summer and was able to enjoy some time during the off-season with family, friends, and coworkers. It was great to see many of you at the National Conference in Atlanta – the Georgia Section put on a great event. The Region is looking forward to the 2024 National Conference hosted by our Carolina Triangle Section in Raleigh, NC. As we continue to get back to the new normal, our Sections are planning many exciting events and networking activities for our members. It's always great to get back in the swing of another ASHE year of events.

The Mid-Atlantic Regional Leadership conducted 2 virtual meetings (August 11<sup>th</sup> and August 23<sup>rd</sup>) during this reporting period. These meetings were focused on the National Distribution of Funds to Regions and completing the Funding Planning Worksheet. We actively engaged our National Directors Michael Bywaletz and Nimish Desai in the discussions on the initiatives and those identified were submitted to Jim Shea by our National Directors. The Region thanks National for providing these funds to execute new and existing initiatives with our Sections.

The Region President continues to look for opportunities to participate with each Section throughout the year by requesting to be notified of all Section events, Board meetings, and Member meetings to be more visible with the Sections. This effort also allows for sharing of ideas and best practices that each Section has for how they interact and support their respective members.

We continued to update the list of Sectional and Regional Officers for FY 2023-2024 and submitted the updates to ASHE National. Updating the list of officers will be an on-going effort as we begin holding regular Region Board meetings again in October. All sections within the Mid-Atlantic Region have been made aware of the assessments dues that are due to the National on October 1, 2023.

The Board continues to provide our members ASHE leadership opportunities at the Region level with the intent of retaining leadership from the Section level and allowing them to grow their participation in ASHE.

### **Regional Financial activities during the period**

The financial activity during this reporting period related to closing out the Spring Technical Conference at UVA. The current balance in the Region's checking account is \$18,925.07 and the Vanguard investment balance is \$23,216.26.

**Blue Ridge Section  
Quarterly Report**

**Activities:**

The following is a summary of key activities for this quarter:

5/1/2023 – ASHE BOD Meeting

7/1/2023 – Membership Renewal invoices processed

7/6/2023 – Website revamp discussions

**Other:**

<b>Operating Budget</b>	
Starting Balance	\$6,803.59
Revenue	
Expenses	
Ending Balance (est.)	\$6,803.59
Scholarship \$ awarded in CY 2021 (Oct - Dec)	\$0

<b>Membership</b>	
Starting Membership	54
Gains	
Losses	
Ending Membership	54
Student members (estimated)	

\*Aggregate amount of Checking and Savings accounts.

**Carolina Triangle Section  
Regional Directors 3<sup>rd</sup> Quarterly Report**

President: Patrick Norman  
 Vice President: Olivia Pilkington  
 Secretary: Brian Lusk  
 Treasurer: Ronyell Thigpen

**Activities:**

The following is a summary of key activities for this quarter:

- Membership renewals
- Century Club renewals
- First Section Dinner Meeting (9/28)

**Other:**

<b>Operating Budget (as of 8/31/2023)</b>	
Starting Balance	\$88,081.34
Revenue	\$13,421.22
Expenses	\$15,050.81
Ending Balance (as of 8/31/2023)	\$86,451.75
Scholarship \$ awarded in CY 2023 (Apr – Aug)	\$8,000

<b>Membership (as of 8/31/2023)</b>	
Starting Membership	202
Losses (Transfer/Dropped)	0
Gains	15
Ending Membership (as of 09/13/2021)	217
Student members (estimated)	10

The following activities are planned for next quarter

- Ongoing National Conference planning (Sponsorship is OPEN)
- Golf Tournament
- Dinner Meeting

**Carolina Piedmont Section  
Quarterly Report**

**Activities:**

The following is a summary of key activities for this quarter:

Past/Upcoming Meetings:

- July 12, 2023 – Board Meeting
- August 17, 2023 – Board Meeting
- August 23, 2023 – Member Social – Devil’s Logic Brewing Trivia Night
- September 21, 2023 – Member meeting – Felix Obregon, NCDOT Mecklenburg County District Engineer will be providing NCDOT updates for Mecklenburg County and Division 10.

Other:

- Currently have 0 student chapters in the Section. Universities include University of North Carolina at Charlotte
- Scholarships awarded to students at the following Universities during CY 2023: 0 - University of North Carolina at Charlotte

**Other:**

<b>Operating Budget</b>	
Starting Balance	\$26,673.09
Revenue	\$ 1,353.92
Expenses	\$ 882.62
Ending Balance (est.)	\$27,144.39
Scholarship \$ awarded in CY 2022	\$ 0.00

<b>Membership</b>	
Starting Membership	49
Gains	0
Losses	0
Ending Membership	49
Student members (estimated)	N/A

**Chesapeake Section  
Quarterly Report**

**Officers:**

President: Kathy Walsh, PE  
 Vice President: Greg Barnes  
 Secretary: Lauren Havener, PE  
 Treasurer: Elizabeth Harasty, PE

**Activities:**

The following is a summary of key activities for this quarter:

1. Member Appreciation and Award Scholarships at Camden Yards 4-21-23
2. Board Appreciation at Manor Hill Brewery 5-21-23
3. Annual Golf Outing and Scholarship Fundraiser 6-1-23
4. Board Meeting: 7-11-23
5. Board Meeting: 8-8-23
6. Prepare for upcoming 2023-2024 ASHE Chesapeake activities
7. Request Sponsorship for coming year
8. Request renewal and new membership

**Other:**

<b>Operating Budget</b>	
Starting Balance (04/01/2023)	\$20,570.51
Revenue	\$14,527.00
Expenses	-\$32,875.75
Ending Balance (08/31/2023)	\$2,221.76

<b>Membership</b>	
Starting Membership (04/01/2023)	257
Gains	7
Losses	0
Ending Membership (08/31/2023)	264

The following activities are planned for next quarter:

- I. Board Meeting: 9-5-23
- II. Sept 19<sup>th</sup> Field Meeting – Tour Asphalt plant
- III. Sept 14<sup>th</sup> Younger Member event/ membership drive
- IV. October 17<sup>th</sup> Traffic Technical Sessions and Networking Hour
- V. October 3<sup>rd</sup> BOD meeting

**Greater Hampton Roads Sections  
Regional Directors Quarterly Report**

President: Jennifer Canatsey  
 1<sup>st</sup> Vice President: Ken Yarberry  
 2<sup>nd</sup> Vice President: Mike Morgan  
 Secretary: Isabella Mejdrech  
 Treasurer: Robert Thuma

**Activities:**

The following is a summary of key activities between 05/31/2023 and 08/31/2023 and planned for the remainder of the quarter:

- ASHE Summer Social – Norfolk Tides Game – 07/28/2023
- Model Based Design Virtual Presentation – 09/07/2023
- ASHE GHR in Person Board Meeting – 09/07/2023

<b>Operating Budget (as of 08/31/2023)</b>	
Starting Balance (05/24/202)	\$20,867.65
Revenue	\$5,695.57
Expenses	\$2,568.55
Ending Balance (as of 05/24/2023)	\$23,994.67

<b>Membership (as of 08/31/2023)</b>	
Starting Membership (05/54/2023)	78
Losses (Transfer/Dropped)	2
Gains	0
Ending Membership (as of 08/31/2023)	80

The following activities are planned for next quarter:

- Top Golf Member Appreciation Event – 10/13/2023
- Presentation – undetermined topic – November 2023

**N Central West Virginia Section  
Quarterly Report**

President: Donald Williams  
 Vice President: Matthew Bainbridge  
 Secretary: Bridget Biddle  
 Treasurer: Leann Rakes

**Activities:**

The following is a summary of key activities for this quarter:

- Working on setting up Committees

**Other:**

<b>Operating Budget</b> (as of 8/31/2023)	
Starting Balance (05/31/2023)	\$11,315.74
Revenue	\$0
Expenses	\$108.72
Ending Balance (as of 08/31/2023)	\$11,207.02

<b>Membership</b> (as of 08/31/2023)	
Starting Membership (01/01/2023)	-
Losses (Transfer/Dropped)	0
Gains	0
Ending Membership (as of 08/31/2023)	-

- NCWV is working on revitalization and are still in the process of working towards an official membership roster.
- We had an error in our last report that wasn't found until we completed our IRS Form 990 in June 2023. The correct ending balance as of May 31, 2023 was \$11,315.74.

**Old Dominion Section  
Quarterly Report**

**Activities:**

The following is a summary of key activities for this quarter:

- Held technical meeting in June.

**Other:**

<b>Operating Budget</b> (as of 6/30/23)	
Starting Balance	\$8,512.84
Revenue	\$2,682.06
Expenses	\$2,469.03
Ending Balance (est.)	\$8,725.87
Scholarship \$ awarded in CY 2023 (Oct.-Dec.)	\$0.00

<b>Membership</b>	
Starting Membership	82
Gains	3
Losses	3
Ending Membership	82
Student members (estimated)	

**POTOMAC Section  
Quarterly Report**

**Activities:**

The following is a summary of key activities for this reporting period:

- May 5<sup>th</sup> – ASHE Potomac dinner meeting – Annual Jurisdictional Roundtable with Fairfax County, City of Manassas, City of Alexandria, City of Falls Church
- June 14<sup>th</sup> - ASHE Potomac dinner meeting – Cathy McGhee, VDOT Deputy Commissioner
- August 31<sup>st</sup> – ASHE Potomac outing at Nationals park

**Other:**

<b>Operating Budget (as of 9/1/2023)</b>	
Starting Balance (5/1/2022)*	\$61,801.00
Revenue*	
Expenses*	
Ending Balance (est.)*	
Scholarship \$ awarded in CY 2022 (June - Aug.)	

<b>Membership</b>	
Starting Membership (5/1/22)	178
Gains	0
Losses	0
Ending Membership	178
Student members (estimated)	0

\*Aggregate amount of Checking and Savings accounts.

**South Carolina Section  
Quarterly Report**

The following is a summary of key activities for this quarter:

- The section held a membership meeting on August 15, 2023, PDHs for the meeting are pending.

**Other: The financials below are reflective of account status as of the period of July 1, 2023 to August 31, 2023.**

<b>Operating Budget</b>	
Starting Balance	\$24,511.71
Revenue	\$1,585.05
Expenses	\$376.93
Ending Balance (est.)	\$25,719.83
Scholarship \$ awarded in CY (Oct.- Dec.)	

<b>Membership</b>	
Starting Membership	116
Gains	TBD
Losses	TBD
Ending Membership	TBD
Student members (estimated)	0



## SECTION REPORT

### Albany Section Quarterly Report (from 05/27/2023 to 08/31/23)

#### Officers:

President:	Edmund Snyder, III, PE	esnyder@gpinet.com
1 <sup>st</sup> Vice President:	Melanie Osterhout, PE	mosterhout@ospaengineering.com
2 <sup>nd</sup> Vice President:	Vacant	
Secretary:	John Saia, Jr., PE	jsaia@jsquaredconstruct.com
Treasurer:	Addyson Lyons, PE	addysonllyons@gmail.com

#### Activities:

- June 13, 2023: **Albany Section's 13<sup>th</sup> Annual Golf Outing** at Van Patten Golf Course in Clifton Park. Raised nearly \$3500 with a large portion to be donated to the Future City Competition

<u>Budget (As of 06/27/23)</u>		<u>Membership (As of 08/31/23)</u>	
Starting Balance	\$12,726	Starting Membership	85
Income	\$-	Members – New	12
Expenses	(\$-)	Members - Dropped	13
Ending Balance	\$12,726	Members - Reinstated	0
		Ending Membership (paid)	84

#### Events scheduled during the next quarters:

- September 2023: **Membership Meeting** with PDH – *Model-Based Digital Delivery*; Location Clough-Harbour.
- October 2023: **Annual Dinner Meeting**. The Albany Section will swear in new board members. 5 PM to 8 PM at location TBD.
- October 25-26, 2023: Sponsor for 2023 **Statewide Conference on Local Bridges**, Empire State Plaza Convention Center, Albany, NY.
- December 2023: **Holiday Social Gathering** benefiting the US Marine Corps' Toys-for-Tots campaign; Date, location and time TBD.
- January 13, 2024: **Capital City Future City Competition**, co-sponsored by the ASHE Albany Section.
- February 15-16, 2024: **Engineer's Week** (ASHE Albany Section sponsors a booth).
- March 2024: **Membership Meeting** with PDH; Location TBD.
- April 2024: **Membership Meeting** with PDH; Location TBD.



**Student Chapter Update:**

Not Applicable

**Miscellaneous Items:**

- Completed the renewal process. Payment will be submitted to National the first week of September.

**Milestones:**

None

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**End of Report**





**SECTION REPORTS**

**Altoona Section  
Regional Directors Quarterly Report # 1 of FY 2023-2024  
(May 16, 2023 – September 13, 2023)**

**Officers:**

<b>President:</b>	<b>Matthew Walerysiak, PE, CBSI</b>	<a href="mailto:mwalerysiak@markosky.com">mwalerysiak@markosky.com</a>
<b>Vice President:</b>	<b>Jason Jackson, PE, CPESC</b>	<a href="mailto:jjackson@larsondesigngroup.com">jjackson@larsondesigngroup.com</a>
<b>Secretary:</b>	<b>Michele Girolami</b>	<a href="mailto:michele.girolami@gibson-thomas.com">michele.girolami@gibson-thomas.com</a>
<b>Treasurer:</b>	<b>Ed Stoltz</b>	<a href="mailto:e57s@verizon.net">e57s@verizon.net</a>

**Activities:**

- Monday, July 10, 2023 - Golf Outing & Picnic at Scotch Valley.

<b><u>Operating Budget (As of 9/13/2023)</u></b>		<b><u>Membership (As of 9/13/2023)</u></b>	
Starting Balance (5/16/2023)	\$41,745.44	Starting Membership (5/16/2023)	186
Revenue	\$---	Losses	-11
Expenses	\$---	Gains	---
Ending Balance (9/13/2023)	\$---	Ending Membership (paid)	175*

*\*We currently have 12 applications for membership – they have been approved by the Section but have yet to be forwarded to National.*

**Events scheduled during next quarter:**

- Wednesday, September 20, 2023 - Dinner Meeting at the Blair County Convention Center.
- TENTATIVE - Wednesday, October 25, 2023 – Adopt-a-Highway with after-gathering at Slingers Throw House in Altoona.
- TENTATIVE - Friday, November 10, 2023 – Possible Presentation at Glades Pike Winery in Somerset.

**Miscellaneous Items:**

- None at this time

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**End of Report**



## **SECTION REPORTS**

**Delaware Valley Section  
Quarterly Report  
(May 2023 to September 2023)  
Submitted by: John Caperilla, Regional Director**

### **Officers:**

President:	Isaac Kessler	<a href="mailto:isaac.kessler@rve.com">isaac.kessler@rve.com</a>
1 <sup>st</sup> Vice President:	Amber Midgely	<a href="mailto:amber.midgely@aecom.com">amber.midgely@aecom.com</a>
2 <sup>nd</sup> Vice President:	Steve Disciullo	<a href="mailto:steven.disciullo@mbakerintl.com">steven.disciullo@mbakerintl.com</a>
Secretary:	Kevin Rice	<a href="mailto:krice@hntb.com">krice@hntb.com</a>
Treasurer:	Matthew Ward	<a href="mailto:mtward@transystems.com">mtward@transystems.com</a>

### **Activities:**

The following is a summary of key activities for this quarter:

- May 17, 2023 – PennDOT District 6-0/ASHE Delaware Valley Workshop
- June 2, 2023 – Section Board Meeting and Planning Session
- June 12, 2023 – Section Golf Outing
- June 15, 2023 – ASCE Philadelphia Section YMF/MASTIE/ASHE Delaware Valley Younger Members Kickball Tournament
- September 20, 2023 – Section Dinner Meeting – SR 0001 Group 03S- US 1 Improvements Update (Sections RC1, RC2 and RC3)
- September 26, 2023 – Engineers Club of Philadelphia (Sponsored in part by the ASHE Delaware Valley Section) Rescue 911: PennDOT Emergency Response to the I-95 Collapse.

<b><u>Operating Budget (As of 6/1/23)</u></b>		<b><u>Membership (As of 6/1/23)</u></b>	
Starting Balance (6/1/22)	\$73,544.34	Starting Membership (10/1/22)	366
Revenue (YTD)	\$96,037.00	Losses	0
Expenses (YTD)	\$98,368.92	Gains	24
Ending Balance	\$71,212.42	Ending Membership (paid)	390

**Events scheduled during next quarter:**

- October 11<sup>th</sup> – Section Dinner Meeting
- November 8<sup>th</sup> – Section Dinner Meeting
- Technical Sessions (Topics and Dates TBD)

**Miscellaneous Items:**

- None

**Milestones:**

- None.

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**End of Report**

# ASHE East Penn Section

Regional Director Quarterly Report  
(May 23, 2023 to September 13, 2023)

Officers:	Name:	Email:
President:	Michael Grantner	<a href="mailto:michael.grantner@stvinc.com">michael.grantner@stvinc.com</a>
1 <sup>st</sup> Vice President:	Jay McGee	<a href="mailto:jrmcgee@hntb.com">jrmcgee@hntb.com</a>
2 <sup>nd</sup> Vice President:	Mohamed Elghawy	<a href="mailto:melghawy@trafficpd.com">melghawy@trafficpd.com</a>
Secretary:	Tom Dominiecki	<a href="mailto:tdominiecki@gfnet.com">tdominiecki@gfnet.com</a>
Treasurer:	Carl McGloughlin	<a href="mailto:cmcgloughlin@jmt.com">cmcgloughlin@jmt.com</a>

**Quarter Activities:**

The following is a summary of key activities for the 3rd quarter of 2023:

- Tuesday September 12, 2023 at 5:30 PM  
State of the Pennsylvania Turnpike Commission  
Mark Compton, CEO  
Hotel Bethlehem, Bethlehem, PA  
Number of attendees: 58  
Amount raised for scholarship fund: \$190

<u>Budget (As of 9/7/2023)</u>		<u>Membership (As of 9/13/2023)</u>	
Starting Balance (5/31/2023)	\$47,032.56	Starting Membership (9/30/2022)	133
Income	\$13,584.28	Members – New	0
Expenses	(\$23,512.25)	Members - Dropped	0
Ending Balance	\$37,095.59	Ending Membership (paid)	133

**Events scheduled during the next quarter:**

Anticipated location for the dinner meetings, unless otherwise noted, will be the Hotel Bethlehem in Bethlehem, PA

- ASHE East Penn Annual Golf Outing – September 29, 2023.  
Whitetail Golf Club, Bath, PA
- October 3, 2023 Dinner Meeting:  
I-95 Response  
Archie Filshill, CEO, AeroAggregates
- November 7, 2023 Dinner Meeting:  
PennDOT District 5-0 Construction Updates  
Mike Guidon, ADE, PennDOT District 5-0
- December 2023  
Holiday Party, Time/Date TBD

**Student Chapter Update:**

- Not Applicable

**Miscellaneous Items:**

- 31 companies donated \$500 each for the 2022-2023 annual sponsorship. These proceeds went toward the scholarships awarded in May 2023.
- As of the date of this report, 24 companies have already donated \$500 each for the 2023-2024 annual sponsorship.

**Milestones:**

- None

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**End of Report**

## SECTION REPORT

**First State Section  
Regional Directors Report  
(May 25, 2023 – September 13, 2023)**

### Officers

<b>President:</b>	<b>Leonard J. Brooks, Jr.</b>	<a href="mailto:lbrooks@geolyn.com">lbrooks@geolyn.com</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Christopher Walsh</b>	<a href="mailto:cwalsh@kleinfelder.com">cwalsh@kleinfelder.com</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>Mark DeSantis</b>	<a href="mailto:mdesantis@rkk.com">mdesantis@rkk.com</a>
<b>Secretary:</b>	<b>Matheu Carter</b>	<a href="mailto:matheu@udel.edu">matheu@udel.edu</a>
<b>Treasurer:</b>	<b>John Jensen</b>	<a href="mailto:John.Jensen@kci.com">John.Jensen@kci.com</a>

### Activities:

The following is a summary of key activities for this quarter:

- **September 8, 2023** – 29<sup>th</sup> Annual Fred Mueller Scholarship Golf Outing

<b>Operating Budget (As of 9/13/2023)</b>		<b>Membership (As of 09/13/23)</b>	
Starting Balance	\$ 43,812.30	Starting Membership	215
Revenue	\$ 18,409.69	Losses	0
Expenses	\$ 30,834.94	Gains	0
Ending Balance	\$ 27,118.15	Ending Membership (paid)	215

### Events scheduled during next quarter:

- October 26, 2023 – Dinner meeting with scholarship winners and technical presentation
- November 15, 2023 – Project of the Year Showcase
- November TBA, 2023 – Education session on fiberglass rebar
- December 4, 2023 – Christmas Gala

### Student Chapter update:

- ASHE@UD, the student chapter at University of Delaware has been active now for fourteen years.

### Miscellaneous Items:

- Since 1997-1998, First State Section has awarded scholarships totaling \$241,800 (through the 2023 awards).

### Milestones:

The following is a summary of key milestones for this quarter:

- Since just January 2016 (beginning of cumulative tracking), First State Section has issued 1,527 PDHs; at a conservative value of \$50/PDH, this is a benefit to membership of \$76,325.

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**End of Report**

## SECTION REPORT

### HARRISBURG Section Regional Directors Report (June 1, 2023 to August 31, 2023)

#### Officers

<b>President:</b>	<b>Alan Williamson, PE</b>	<b>ALWILLIA@paturndpike.com</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Kevin Scheurich, PE</b>	<b>kscherui@paturndpike.com</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Virginia Bailey</b>	<b>VMBailey@mccormicktaylor.com</b>
<b>Secretary:</b>	<b>Robert Leonard, PE</b>	<b>leonardrj@erdmananthony.com</b>
<b>Treasurer:</b>	<b>Chris Messner, PE</b>	<b>cmessner@gpinet.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- June 6; Annual Past President's and Section Awards Banquet; attended by Rob Prophet, National Director
- June 12, Monthly Board of Directors Meeting
- August 4, Annual Scholarship Golf Outing
- August 14, Monthly Board of Directors Meeting
- August 18, Annual Summer Picnic (Joint Event with ASCE and WTS)

<b><u>Operating Budget (As of 8/31/2023)</u></b>		<b><u>Membership (As of 8/31/2023)</u></b>	
Starting Balance (7/1)	\$55,952.71	Starting Membership (6/1)	381
Revenue	\$47,256.48	Losses	0
Expenses	\$22,317.52	Gains	1
Ending Balance	\$80,891.67	Ending Membership (paid)	382*

**\*Renewal process ongoing**

#### **Events scheduled during next quarter (SEP to NOV):**

- September 21; Annual Membership and Networking Social
- October 12, Technical Presentation Luncheon
- November 14, S.T.E.A.M. Day (WTS Event; ASHE support with volunteers)

#### **Miscellaneous Items:**

- Semi-annual Adopt-A-Highway (Fall Pickup), targeted for October

#### **Milestones:**

The following is a summary of key milestones for this quarter:

- August 4 Annual Scholarship Golf Outing – This was the 25<sup>th</sup> Anniversary of the golf outing raising funds for student scholarships.

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**End of Report**



**SECTION REPORTS**

**Franklin Section  
Regional Directors Quarterly Report  
(June 2023 – September 2023)**

**Officers:**

<b>President:</b>	<b>Darlene Stringos-Walker</b>	<b>dstringos-walker@agesinc.com</b>
<b>Vice President:</b>	<b>Damon Rhodes</b>	<b>drhodes@larsondesigngroup.com</b>
<b>Secretary:</b>	<b>J.T. Lincoln</b>	<b>jlincoln@dewberry.com</b>
<b>Treasurer:</b>	<b>Darin Hettich</b>	<b>dhettich@gpinet.com</b>

**Activities:**

The following is a summary of key activities for this quarter:

- June 20, 2023 - Section Meeting at The Oaks (49 attendees)
- June 27, 2023 - Section Board Meeting at Iron Bridge
- July 18, 2023 - Steak Cookout at Oil City Boat Club (71 attendees)
- August 15, 2023 - Lake Erie Boat Cruise (64 attendees)
- September 15, 2023 - Golf Outing at Wanango Country Club (83 attendees)
- September 26, 2023 - Section Board Meeting

<b><u>Operating Budget (As of 8/31/2023)</u></b>		<b><u>Membership (As of 9/12/2023)</u></b>	
Starting Balance (4/28/23)	\$16,262.86	Starting Membership (5/22/23)	123
Revenue	\$17,172.54	Losses	0
Expenses	\$14,302.51	Gains	0
Ending Balance (8/31/23)	\$19,132.89	Ending Membership (9/12/23)	123

**Events scheduled during next quarter:**

- October 17, 2023 - Section Meeting at Hunters Station
- December 12, 2023 - Holiday Party at TimberCreek Tap & Table

**Miscellaneous Items:**

**Milestones:**

The following is a summary of key milestones for this quarter:

- None

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**End of Report**



**Long Island Section  
Regional Directors Quarterly Report  
(June 1, 2023 through August 31, 2023)**

**Officers:**

President:	Michael Trotta	mtrotta@posillico.com
Vice President:	Jim Bazata	jbazata@gpinet.com
Secretary:	Andrea R. Luft, CCM, ENV SP	aluft@jklengineers.com
Treasurer:	OPEN POSITION	

**Activities:**

The following is a summary of key activities for this quarter:

- None

<u>Budget (As of 8/31/2023)</u>		<u>Membership (As of 8/31/2023)</u>	
Starting Balance	\$4,596.05	Starting Membership	47
Income	\$0.00	Members – New	0
Expenses	\$0.00	Members - Dropped	0
Ending Balance	\$4,596.05	Members - Reinstated	0
		Ending Membership (paid)	47

**Events held during this quarter:**

- None;

**Events schedule for next quarter:**

- TBD - GZA Groundwater Monitoring presentation;
- Working on networking opportunities;

**Student Chapter Update:**

- Not Applicable

**Miscellaneous Items:**

- Working with NY Metro on joint program;
- Trying to reintroduce scholarships;

**Milestones:**

- None

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**End of Report**

## SECTION REPORT

### Mid-Allegheny Section Regional Directors Report (6/1/23 – 8/31/23)

#### Officers

<b>President:</b>	<b>Sean Hart</b>	<a href="mailto:shart@mbakerintl.com">shart@mbakerintl.com</a>
<b>Vice President:</b>	<b>Gary Madey</b>	<a href="mailto:gary.madey@mbakerintl.com">gary.madey@mbakerintl.com</a>
<b>Secretary:</b>	<b>Matt Hetrick</b>	<a href="mailto:mhetrick@pa.gov">mhetrick@pa.gov</a>
<b>Treasurer:</b>	<b>Robert Pitassi</b>	<a href="mailto:rpitassi@jmt.com">rpitassi@jmt.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- 6/28/23; Board of Directors' meeting
- 7/28/23: Summer Clay Shoot

<u>Operating Budget (As of 8/31/23)</u>		<u>Membership (As of 8/31/23)</u>	
Starting Balance (6/1)	\$24,094.61	Starting Membership (7/1)	pending
Revenue	\$25,790.91	Losses	
Expenses	\$14,736.13	Gains	
Ending Balance	\$35,149.39	Ending Membership (paid)	nn

#### Events scheduled during next quarter:

- 9/26/23; Fall Tour: Maxim Crane Works
- 9/21/23; Dinner Meeting Presentation: SR 228 Corridor Updates
- 11/8/23; Workshop: PennDOT D10/ASHE Workshop: Construction Year in review (The Good, the Bad and the Ugly)

#### Miscellaneous Items:

- Using Electronic Payments for meetings and membership

#### Milestones:

The following is a summary of key milestones for this quarter:

- Date;

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**End of Report**

## SECTION REPORT

### North-Central New Jersey Section Regional Directors Quarterly Report (Q3 – 2023)

#### Officers

<b>President:</b>	<b>Marisa Sapiezynski</b>	<b>msapiezynski@trafficpd.com</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Atly Botas</b>	<b>abotas@amercom.org</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Andres Gomez-Ortiz</b>	<b>agomez@essexcountynj.org</b>
<b>Secretary:</b>	<b>Greg Kuczynski</b>	<b>gkuczynski@gfnet.com</b>
<b>Treasurer:</b>	<b>Robert S. Nash</b>	<b>rnash@bucharthorn.com</b>
<b>Regional Director &amp; National 1<sup>st</sup> VP:</b>	<b>Don Di Zuzio</b>	<b>ddizuzio@tandmassociates.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- July; No Meetings/Events Scheduled.
- August 23; Reorganization/Board Meeting.
- September 26; NJTA/NJDOT Capital Program Presentation (Joint with SNJ).

<b>Operating Budget (As of 08/16/23)</b>		<b>Membership (As of 08/16/23)</b>	
Starting Balance (07/01/23)	\$ 84,879	Starting Membership (07/01/23)	134
Revenue / Income	\$900.00	Losses	0
Expenses	\$ 873.74	Gains	0
Ending Balance (07/31/23)	\$ 84,905	Ending Membership [paid] (07/31/23)	134
		Student Membership	1

#### Events scheduled during next quarter:

- October 12; NJ Transit/PANYNJ Capital Program Updates.
- November 16; HNTB Resiliency Planning.
- December 14; Urban & Cumberland Co. Safe Streets & Roads.

#### Student Chapter Update:

- We have formed a second student chapter and are looking at two more schools.

#### Miscellaneous Items:

- Virtual board meetings are held the week before the monthly meetings.

#### Milestones:

- No Activities this period.

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**End of Report**

## SECTION REPORT

### North East Penn Section Regional Directors Report (January, 2023 – May, 2023)

#### Officers

<b>President:</b>	Butch Frati	<b>E-mail address:</b>	bfrati@wilkes-barre.pa.us
<b>Vice President:</b>	Bob Bochicchio	<b>E-mail address:</b>	rbochicchio@gpinet.com
<b>Secretary:</b>	Bob Naugle	<b>E-mail address:</b>	rnaugle@pennoni.com
<b>Treasurer:</b>	Ryan Rostocki	<b>E-mail address:</b>	RRostocki@borton-lawson.com

#### Activities:

The following is a summary of key activities for this quarter:

- January 2023 – Managing Construction Vibration Risk, held at Colarusso’s, Moosic, PA
- February 2023 – Pile Dynamic Analysis (PDA) & Case Pile Wave Analysis Program (CAPWAP) for pile installation, held at Colarusso’s, Moosic, PA
- February 2023 - ASHE North East Penn Board Meeting, Leggio’s, Wilkes-Barre, PA
- March 2023 – Joint District Executive Panel Discussion, Kalahari Resort, Pocono Manor, PA

<b>Operating Budget (As of 02/20/23)</b>		<b>Membership (As of 03/31/23)</b>	
Starting Balance (6/22)	\$40,196.22	Starting Membership (12/22)	132
Revenue	\$46,103.30	Losses	0
Expenses	\$46,907.62	Gains	3
Ending Balance	\$39,391.90	Ending Membership (paid)	135
		Student Membership if known	

#### Events scheduled during next quarter:

- April 2023 – East/Northeast Extension Pennsylvania Turnpike Improvements and Transformation, held at Wilkes University, Wilkes-Barre, PA
- May 2023 – Installation of Officers and State of the District, Engineering District 4-0

#### Student Chapter update

- Actively working with local King’s College and Wilkes University on student attendance.

#### Miscellaneous Items:

- Nothing to report at this time.

#### Milestones:

- Nothing to report at this time

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**End of Report**



**SECTION REPORTS**

**Pittsburgh Section  
Regional Directors Quarterly Report  
(June – Sep 2023)**

**Officers**

<b>President:</b>	<b>David Mikec</b>	<b>E-mail address</b>	<b>David.Mikec@rve.com</b>
<b>Vice President:</b>	<b>Masha Rowley</b>	<b>E-mail address</b>	<b>Mariya.Rowley@stvinc.com</b>
<b>Secretary:</b>	<b>Chuck Nash</b>	<b>E-mail address</b>	<b>cnash@msconsultants.com</b>
<b>Treasurer:</b>	<b>Jerry Pitzer</b>	<b>E-mail address</b>	<b>jerry1368@yahoo.com</b>

**Activities:**

The following is a summary of key activities for this quarter:

- July 28, 2023 Pirate Game (Yinzerpalooza)

<b><u>Operating Budget(As of 09/06/2023)</u></b>		<b><u>Membership (As of 09/06/2023)</u></b>	
Starting Balance	\$53,984.95	Starting Membership	556
Revenue	\$ 9,816.79	Losses	0
Expenses	\$ 3,199.77	Gains	9
Ending Balance	\$61,601.97	Ending Membership (paid)	565

**Events scheduled during next quarter:**

- September 19<sup>th</sup> ASHE Dinner Meeting at Hofbrauhaus with Doug Seeley
- September 23<sup>rd</sup> ASHE Pittsburgh Scholarship Motorcycle Ride to Pymatuning
- October Dinner Meeting TBD
- October TBD Womens Forum
- October TBD Adopt a Highway
- November 4<sup>th</sup> Past Presidents Banquet at Rivers Casino

**Miscellaneous Items:**

- Actively involved in School Presentations to Students

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**End of Report**



Southern New Jersey Section  
Regional Director Quarterly Report  
(June 2023 – August 2023)

<b>Officers:</b>	<b>Name:</b>	<b>Email:</b>
President:	Heather Sabetta	<a href="mailto:Heather@ace.engineer">Heather@ace.engineer</a>
1 <sup>st</sup> Vice President:	Chris Gentz	<a href="mailto:cgentz@olivercomm.com">cgentz@olivercomm.com</a>
Secretary:	Sara Irick	<a href="mailto:Sara.Irick@FPAengineers.com">Sara.Irick@FPAengineers.com</a>
Treasurer:	Mike Danko	<a href="mailto:Mdanko@MidAtlanticEng.com">Mdanko@MidAtlanticEng.com</a>

**Quarter Activities:**

The following is a summary of key activities for this quarter:

- July 10, 2023 – Scholarship Golf Outing

<b><u>Budget (As of 8/31/23)</u></b>		<b><u>Membership (As of 9/5/23)</u></b>	
Starting Balance (5/31/23)	\$125,201.68	Starting Membership	174
Income	\$36,410.99	Members – New	19
Expenses	\$45,925.08	Members – To Be Dropped	12
Ending Balance	\$115,687.59	Members - Reinstated	0
		Ending Membership	181

**Events scheduled during the upcoming quarter/2023-2024 program:**

- September 26, 2023 – NJDOT & NJTA Capital Programs with ASHE North Central
- October 18, 2023 – I-95 Bridge Reopening with AeroAggregates & Buckley
- November, 2023 – Technical Event TBD
- October/November – Fall Social at Brewery
- January 2024 - Ethics
- February 2024 – Mercer County Bridge 415.2 by FPA
- February 2024 – Winter Social at Brewery
- March 2024 – Atlantic City Expressway 3<sup>rd</sup> Lane Widening
- April 2024 – Member Appreciation BBQ/Yard Games
- April 2024 – ASHE SNJ and NCNJ Project of the Year
- May 2024 – Technical Event TBD
- July 8, 2024 – Scholarship Golf Outing

**Student Chapter Update** (SNJ-NCNJ Joint Education Committee):

- Active Chapters (all functioning with bi-weekly general meetings during school year but low activity over summer; supplemental funding by SNJ unless otherwise noted):

- Rowan – Has built solid core membership; working on advertising the club more to attract additional members and future officers since core membership will be graduating this year
- Mercer County Community College – Strong and steady membership; provides regular meeting minutes showing activity; plans to participate in community engineering initiatives
- Rutgers – Funded by NCNJ; No direct updates received this quarter; Committee working on reestablishing contact
- Prospective:
  - NJIT – NCNJ is helping lay the groundwork for a new chapter and is working closely with students there to get started in Fall 2023; by-laws have been developed
  - TCNJ – A graduate of MCCC is working on establishing a chapter; anticipate final university approval in beginning of Fall 2023; by-laws have been developed

**Miscellaneous Items:**

- None

**Milestones:**

- None

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**End of Report**

**Submit to:**

Liaison NE Region: Glen Kartalis, PE [Glen.Kartalis@aecom.com](mailto:Glen.Kartalis@aecom.com)  
Northeast Region Secretary: Linda Zu [LindaZ@metricenv.com](mailto:LindaZ@metricenv.com)  
Melanie Osterhout (Section News, Dates of Events, etc. for posting on Region Website)  
[mosterhout@ospaengineering.com](mailto:mosterhout@ospaengineering.com)  
Regional Representative : Joe Danyo [jdanyo@mbakerintl.com](mailto:jdanyo@mbakerintl.com)

**QUARTERLY SECTION REPORT**  
**SWPA Section**  
**(June, July, & August 2023)**

**President:** Jonathon Balko – [jbalko@markosky.com](mailto:jbalko@markosky.com)  
**Vice President:** Clayton VanVerth – [clayton.vanverty@gibson-thomas.com](mailto:clayton.vanverty@gibson-thomas.com)  
**Secretary:** Melissa Heffern – [mheffern@spkengr.com](mailto:mheffern@spkengr.com)  
**Treasurer:** Carl Buchanan – [cbuchanan@spkengr.com](mailto:cbuchanan@spkengr.com)  
**Region Rep:** Matt Kusic – [mkusic@GFNET.com](mailto:mkusic@GFNET.com)

**Activities scheduled during this quarter:**

- June, 2023 – -----
- July, 2023 – -----
- August 28, 2023 – 2023 Fall Golf Scramble – Pleasant Valley Golf Club
- August 30, 2023 – Summer Board Meeting – Caporells’s Ristorante - Uniontown

<b><u>Operating Budget (As of 6/1/23)</u></b>		<b><u>Membership (As of 6/1/23)</u></b>	
Starting Balance (6/1)	\$168,809.61	Starting Membership (1/1)	276
Revenue	\$310.00	Losses	
Expenses	\$4,674.91	Gains	14
Ending Balance	\$164,444.70	Ending Membership (paid)	290

**Events scheduled during next quarter:**

- September 27, 2023 – Stone Villa Winery
- October, 2023 –

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**End of Report**





**SECTION REPORT**

**Williamsport Section  
Regional Directors Report  
(June 2023 – Aug 2023)**

**Officers**

<b>President:</b>	<b>David Hamlet</b>	<b>dhamlet@GFNET.com</b>
<b>Vice President:</b>	<b>N/A</b>	
<b>Secretary:</b>	<b>Jason Campbell (Acting)</b>	<b>jason.campbell@cdrmaguire.com</b>
<b>Treasurer:</b>	<b>Scott Hunter</b>	<b>shunter@Dewberry.com</b>

**Activities:**

The following is a summary of key activities for this quarter:

- 6/16/23- Annual Golf Outing

<b><u>Operating Budget (As of 8/31/23)</u></b>		<b><u>Membership (As of 8/31/23)</u></b>	
Starting Balance (6/1/23)	\$9,276.19	Starting Membership (6/1/23)	85
Revenue	\$ 6,427.64	Losses	0
Expenses	\$ 4,744.20	Gains	0
Ending Balance	\$10,959.63	Ending Membership (paid)	85

**Events scheduled during next quarter:**

- 9/20/23- CSVT tour (Joint with Clearfield Section)

**Miscellaneous Items:**

- None

**Milestones:**

The following is a summary of key milestones for this quarter:

- None

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**End of Report**

## REGION REPORT

### Southeast Region Regional Directors Report (05/01/23 to 8/31/23)

#### Regional Officers

<b>President:</b>	<b>Sunserea Gates</b>	<b>SGates@vhb.com</b>
<b>Vice President:</b>	<b>Vacant</b>	
<b>Secretary:</b>	<b>Danielle Blanchard</b>	<b>DBlanchard@via-cs.com</b>
<b>Treasurer:</b>	<b>Donna McQuade</b>	<b>McQuadeD@pondco.com</b>
<b>Past President:</b>	<b>Ron Osterloh</b>	<b>ROsterloh@moffattnichol.com</b>

#### Reporting Regions

Northeast Florida, Central Florida, South Florida, Tampa Bay, Georgia, Middle Tennessee, Tennessee Valley, Alabama

#### Activities

The following is a summary of key activities for this quarter:

- ASHE National Conference in our Region (Georgia Section), Atlanta GA, June 7-11, 2023. Conference was well-attended by the Region. Entire SE Region Board attended.
- Scholarship Totals submitted 6/9/2023.
- IRS 990 Forms submitted 6/15/2023.
- “Operating Strategy” ad-hoc committee & new Region Funding meeting (to review SE Region Bylaws and Operations Manual) meeting held on 8/25/2023.
- Revitalization for the South Florida Section is making progress and meeting goals.
- Leadership transitions complete and updated contacts sent to National.

<u>Operating Budget (As of 8/31/23)</u>	
Starting Balance	\$ 3,591.53
Revenue – Region funding	\$ 9000.00
Expenses	\$535.00
Ending Balance	\$ 12,056.53

#### Events scheduled during next quarter

- SE Regional Board Meeting (Virtual) on 9/21/2023.
- National Assessments Due 10/1/2023.
- Winter Edition Scanner Articles due 10/15/2023 (Tennessee Valley & Tampa Bay Sections).

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#### **End of Report**

## SECTION REPORT

### Northeast Florida Section Regional Directors Report (From 05/01/23 to 08/31/23)

#### Officers

<b>President:</b>	<b>Richard Westheimer, PE</b>	<b>WestheimerR@etminc.com</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Scott Kroper, PE</b>	<b>Scott.Kroper@rsandh.com</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Christian Morales, PE</b>	<b>MoralesCS@pondco.com</b>
<b>Secretary:</b>	<b>Kenneth Kelley, PE</b>	<b>Kenkelleyashe@gmail.com</b>
<b>Treasurer:</b>	<b>Donna McQuade</b>	<b>McQuadeD@pondco.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- May 18, 2023 – ASHE NEFL In-Person Luncheon at TopGolf. Mr. Greg Evans, FDOT District Two Secretary presented updates and initiatives for District Two. There were 86 registered attendees.
- June 7-11, 2023 – National Conference in Atlanta. Eight (8) Board members and 5 general members attended.
- Section held an “election” in July. Two Director positions were not filled due to lack of nominees. Board consists of the above 5 leaders, 4 Directors, and the Past President. *At SE Region Board meeting, Region Director indicated these two Director positions do not seem to be needed per Section.*
- July 20, 2023 – ASHE NEFL Summer Social and Director Installation was held at Lynch’s Irish Pub. Location to be determined. There were 68 registered attendees.
- August 9, 2023 – ASHE NEFL Board of Directors meeting (virtual).
- August 17, 2023 – ASHE NEFL In-Person Luncheon at TopGolf. Mr. Ananth Prasad, President of the Florida Transportation Builders Association, Inc. provided an update on FTBA activities. There were 70 registered attendees.
- Membership/Sponsorship drive currently underway and very late. National Assessment at 203 members. Unofficial numbers due to payments not in step with Sponsorship/renewals/new members: 6 Sponsors, 72 members. *Section indicated National Assessment will be on-time and membership roster may require adjustments after 10/1/23.*

<b>Operating Budget (As of 8/31/23)</b>		<b>Membership (As of 8/31/23)</b>	
Starting Balance	\$100,810.60	Starting Membership	203
Revenue	\$24,497.11	Losses	0
Expenses	\$50,954.36	Gains	0
Ending Balance	\$74,353.35	Ending Membership (paid)	203

#### Events scheduled during next quarter:

- September 6, 2023 – ASHE NEFL Board of Directors meeting (virtual).
- September 21, 2023 – Social and final Membership push at TopGolf.
- October 26, 2023 – ASHE NEFL In-Person Luncheon at TopGolf. Mark Lamping, Iguana Investments (associated with the Jacksonville Jaguars) will be presenting to our Section on updates to The Shipyards, Four Seasons Hotel, TIAA Bank Field, and other initiatives coming to Jacksonville.

- November 16, 2023 – ASHE NEFL In-Person Luncheon at TopGolf. FDOT will be presenting on SMART St. Augustine initiative.
- December, 2023 – ASHE NEFL Holiday Social. Date and location to be determined.
- January 18, 2024 – ASHE NEFL In-Person Luncheon. Topic will be our annual “Northeast Florida Transportation Work Program” with presentations by FDOT and others.
- March 22, 2024 – the 22<sup>nd</sup> ASHE NEFL Scholarship Golf Tournament will be held at Eagle Harbor Golf Course. Expect another sellout of 144 golfers.

**Miscellaneous Items:**

- None reported.

**Milestones:**

- None reported.

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**End of Report**

## SECTION REPORT

### Central Florida Section Regional Directors Report (June 2023– August 2023)

#### Officers

<b>President:</b>	<b>Laura Campos, PE</b>	<b><a href="mailto:lacampos@HNTB.com">lacampos@HNTB.com</a></b>
<b>Vice President:</b>	<b>Dana Chester, PE</b>	<b><a href="mailto:Dana.Chester@cfxway.com">Dana.Chester@cfxway.com</a></b>
<b>Secretary:</b>	<b>Maile Sprang, PE</b>	<b><a href="mailto:Maile.Spang@kimley-horn.com">Maile.Spang@kimley-horn.com</a></b>
<b>Treasurer:</b>	<b>Rachel Andre, PE</b>	<b><a href="mailto:randre@gecfla.com">randre@gecfla.com</a></b>

#### Activities:

The following is a summary of key activities for this quarter:

- **Past Events:**
  - Transportation Tuesdays (once every month at different locations)
  - Sinkhole de Mayo on May 18th
  - CFX Supplier Diversity Lunch and Learn on June 22<sup>nd</sup>

<b>Operating Budget <sup>(1)</sup></b>		<b>Membership <sup>(2)</sup></b>	
Starting Balance (5/1/2023) (Checking and PayPal Account)	\$26,336.75	Starting Membership (5/1/23)	120
Revenue Expected	\$16,800.00	Losses (Non-renewed during membership drive)	0
Expenses Expected	\$14,900.00	Gains	2
Ending Balance Expected	\$28,236.75	Ending Membership (As of 8/31/23)	122

Notes:

1. Does not include Petty Cash of \$305.00 or Valencia Foundation Scholarship Fund of \$10,500.00.
2. Membership has been reconciled with National.

#### Events scheduled during next quarter:

- Transportation Thursdays (once every month at different locations)
- Membership Breakfast on October 3<sup>rd</sup>
- Clayshoot on October 5<sup>th</sup>
- Holiday Gala on December 5<sup>th</sup>
- Monthly Board of Directors meetings

**Miscellaneous Items:** New leadership installation July 18, 2023

#### Milestones:

The following is a summary of key milestones for this quarter:

- Continue to create involvement with our members by organizing events that members and new members can attend and grow our membership by having our events open to everyone in the industry.

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**End of Report**

## SECTION REPORT

### South Florida Section Regional Directors Report (June 2023 – August 2023)

#### Officers

<b>President:</b>	<b>Naldo Gonzalez</b>	<b>ngonzalez@gfnet.com</b>
<b>Vice President:</b>	<b>Bryan Wilson</b>	<b>Bryan.Wilson@kci.com</b>
<b>Secretary:</b>	<b>Cecilia Villoria</b>	<b>Cvilloria@keithteam.com</b>
<b>Treasurer:</b>	<b>David Mairena</b>	<b>dmairena@hntb.com</b>

#### Activities:

The following is a summary of key activities for this quarter:

- Elected a new Section Treasurer, David Mairena
- Conducted Bylaws Review meeting on 06/16/23

<b>Operating Budget (As of 8/31/23)</b>		<b>Membership (As of 8/31/23)</b>	
Starting Balance	\$1,668.09	Starting Membership	14
Revenue	\$229.52	Losses	0
Expenses	\$10.00	Gains	3
Ending Balance	\$1,887.61	Ending Membership (paid)	17

#### Events scheduled during next quarter:

- ASHE South Florida will participate in the 2023 Joint Society Holiday Party. This will be a joint venture with six other societies.
- South Florida Board of Directors is planning for one more event prior to the Holidays.

#### Miscellaneous Items:

- New Section Treasurer, David Mairena was added to the Board of Directors

#### Milestones:

The following is a summary of key milestones for this quarter:

- N/A

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**End of Report**

## SECTION REPORT

### Tampa Bay Section Regional Directors Report (from 5/1/23 to 8/31/23)

#### Officers

<b>President:</b>	<b>Bruno Arriola, PE</b>	<a href="mailto:Barriola@drmp.com">Barriola@drmp.com</a>
<b>Vice President:</b>	<b>Sergio Gomez, EI</b>	<a href="mailto:sgomez@mc2engineers.com">sgomez@mc2engineers.com</a>
<b>Secretary:</b>	<b>Kaung Sett Hein, PE</b>	<a href="mailto:kaung.setthein@volkert.com">kaung.setthein@volkert.com</a>
<b>Treasurer:</b>	<b>Sunil Jakhadi, PE</b>	<a href="mailto:sjakhadi@HNTB.com">sjakhadi@HNTB.com</a>
<b>Regional Director:</b>	<b>Pavan Paiavula, PE</b>	<a href="mailto:PPaiavula@drmp.com">PPaiavula@drmp.com</a>
<b>Director Y3:</b>	<b>Prashant Singh, PhD, PE</b>	<a href="mailto:Prashant.Singh@madridcpwg.com">Prashant.Singh@madridcpwg.com</a>
<b>Director Y2:</b>	<b>Reece Ruel, EI</b>	<a href="mailto:RRuel@drmp.com">RRuel@drmp.com</a>
<b>Director Y1:</b>	<b>Michael Simon, PE</b>	<a href="mailto:Michael.Simon@kci.com">Michael.Simon@kci.com</a>
<b>Past President:</b>	<b>Lance Croft, PG</b>	<a href="mailto:lcroft@mc2engineers.com">lcroft@mc2engineers.com</a>

#### Activities:

The following is a summary of key activities for this quarter:

- 2023.06.13 ASHE Tampa Bay Luncheon
  - Location – Brio Tuscan Grille
  - Presenter – Tracy Hood, PE
  - Topic – LOR’s and Getting Your Foot in the Door
- 2023.07.18 ASHE Tampa Bay Luncheon & (2023-24) Officers Installation Ceremony
  - Location – Brio Tuscan Grille
  - Presenter – Abdalla Al-Rawashdeh, PhD, PE
  - Topic – Advanced Pavement Evaluation Techniques and Recycled Pavement Design
- 2023.08.14 ASHE Executive Committee Meeting (ECM) Call-In
- 2023.08.24 ASHE Tampa Bay Social
  - Location – Yuengling Draft Haus and Kitchen

#### Budget & Membership:

<b>Operating Budget (As of 08/31/2023)</b>		<b>Membership (As of 08/31/2023)</b>	
Starting Balance	\$ 24,032.22	Starting Membership	64
Revenue	\$ 4,937.32	Losses	TBD
Expenses	\$ 8,421.79	Gains	TBD
Ending Balance	\$ 20,547.75	Ending Membership	TBD

\* Membership renewal notices were sent out recently and unable to determine the ending membership.

#### Events Scheduled during Next Quarter:

- ASHE Executive Committee Meeting (ECM) Call-In, 5:00 p.m., second Monday of each month.
- Participation in the 33<sup>rd</sup> Annual Tampa Bay Transportation Supersession on Oct 4<sup>th</sup> 2023.
- Preparation for two potential in-person chapter luncheons/presentations and one social event.

**Miscellaneous Items:**

- Sent out membership renewal notice on Aug 24<sup>th</sup> 2023
- Created Facebook Group Page for ASHE Tampa Bay

**Milestones:**

The following is a summary of key milestones for this quarter:

- ASHE Tampa Bay Luncheon
- ASHE Tampa Bay Social Event
- Transition of new board members into their active duties.

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**End of Report**



## SECTION REPORT

**Georgia Section**  
*(from May 1, 2023 to August 31, 2023)*

### Officers

<b>President:</b>	<b>Sarah Blackburn, P.E.</b>	<a href="mailto:sarah.blackburn@greshamsmith.com">sarah.blackburn@greshamsmith.com</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Lindsey Dunnahoo, P.E.</b>	<a href="mailto:lindsey.dunnahoo@aecom.com">lindsey.dunnahoo@aecom.com</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>Bradley Cox, P.E.</b>	<a href="mailto:bradcox.ashega@gmail.com">bradcox.ashega@gmail.com</a>
<b>Secretary:</b>	<b>Victoria (Tori) Brinkley, P.E.</b>	<a href="mailto:Victoria.Brinkley@wsp.com">Victoria.Brinkley@wsp.com</a>
<b>Co-Secretary:</b>	<b>Jennifer Lott, P.E.</b>	<a href="mailto:jlott@aulickengineering.com">jlott@aulickengineering.com</a>
<b>Treasurer:</b>	<b>James Nguyen, P.E.</b>	<a href="mailto:jnguyen@peachtreecornersga.gov">jnguyen@peachtreecornersga.gov</a>
<b>Co-Treasurer</b>	<b>Pervez Iqbal, P.E.</b>	<a href="mailto:PIqbal@chacompanies.com">PIqbal@chacompanies.com</a>
<b>Director Y1:</b>	<b>Steve Mosher, P.E.</b>	<a href="mailto:Steve.Mosher@bargedesign.com">Steve.Mosher@bargedesign.com</a>
<b>Director Y2:</b>	<b>Ravi Vachhani, P.E.</b>	<a href="mailto:rvachhani@moffatnichol.com">rvachhani@moffatnichol.com</a>
<b>Director Y2:</b>	<b>Chris Rideout, P.E.</b>	<a href="mailto:Jcrideout@croveng.com">Jcrideout@croveng.com</a>
<b>Past President:</b>	<b>Shawn Fleet, P.E.</b>	<a href="mailto:sfleet@heath-lineback.com">sfleet@heath-lineback.com</a>

### Activities:

The following is a summary of key activities for this quarter:

- **May 18, 2023 – May Happy Hour**
  - Location: Six Bridges Brewing, Johns Creek, GA
  - 41 Registered Participants
- **June 7-11, 2023 – ASHE National Conference**
  - Location: Renaissance Atlanta Waverly & Convention Center, Atlanta, GA
  - Speakers: Multiple
  - Topic: Multiple
  - 573 (total) Registered Participants
- **July 27, 2023 – July Happy Hour**
  - Location: Variant Brewing, Roswell, GA
  - 19 Registered Participants
- **August 31, 2023 – Bowling Tournament**
  - Bowlero in Roswell, GA
  - 185 Registered Participants (Sold Out!)

### Budget & Membership:

<b>Operating Budget (As of 08/31/2023)</b>		<b>Membership (As of 08/31/2023)</b>	
Starting Balance (05/01/2023)	\$133,324.21	Starting Membership (05/01/2023)	623
Revenue	\$35,688.70	Losses	0
Expenses	\$16,950.45	Gains	39
Ending Balance (08/31/2023)	\$152,062.46	Ending Membership (08/31/2023)	662

**Upcoming Events Scheduled:**

- **September 15, 2023 – September Luncheon**
  - Speaker: Tarik Milner, Cumberland CID
  - Topic: Cumberland Sweep: Reimagining Mobility in the Region
  - Anticipated 0.5 PDH Credits Available
- **September 28, 2023 - 2023 Kaiser Permanente Corporate Run Walk Roll**
  - Location: Piedmont Park, Atlanta, GA
- **October 2023 – October Luncheon**
  - TBD

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**End of Report**

**SECTION REPORT**

**Middle Tennessee Section  
Regional Directors Report  
(From 06/01/23 – 08/31/23)**

**Officers**

<b>President:</b>	<b>Jessica Rich</b>	<a href="mailto:jessica.rich@dot.gov">jessica.rich@dot.gov</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Chris Armstrong</b>	<a href="mailto:chris.armstrong@tn.gov">chris.armstrong@tn.gov</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>Chris Armstrong</b>	<a href="mailto:chris.armstrong@tn.gov">chris.armstrong@tn.gov</a>
<b>Secretary:</b>	<b>Leanna Whitwell</b>	<a href="mailto:lwhitwell@ttlusa.com">lwhitwell@ttlusa.com</a>
<b>Treasurer:</b>	<b>Jeff Shaver</b>	<a href="mailto:jshaver@cecinc.com">jshaver@cecinc.com</a>

**Activities:**

The following is a summary of key activities for this quarter:

- ASHE Social Activity – Game Terminal – June 15, 2023
- ASHE Luncheon – Nashville Public Library – August 9, 2023
- ASHE Golf Tournament – Greystone Golf Course – August 24, 2023
- Adopt-A-Highway – Old Hickory Blvd. – August 26, 2023

Operating Budget (As of 05/01/2023)		Membership (As of 05/16/2023)	
Starting Balance (02/03/2023)	\$81,982.67	Starting Membership	302
Revenue	\$4,052.01	Losses	0
Expenses	\$2,220.35	Gains	0
Ending Balance (05/01/2023)	\$84,834.55	Ending Membership	302

**Events scheduled during next quarter:**

- ASHE Luncheon – TDOT Region 3 – September 7, 2023
- ASHE October Luncheon – October 4th
- ASHE Outing to Gentry Farms – October 7th
- ASHE November Luncheon – November 1st
- ASHE December Luncheon – December 8th
- Angel Tree Service Activity – December 2023

**Miscellaneous Items:**

- Officer and Board Transition Completed at Technical Session facilitated by ASHE National President on 5/19/23

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**End of Report**

## SECTION REPORT

**TN Valley Section  
Regional Directors Report  
(from 5/01/2023 – 8/31/2023)**

### Officers

<b>President:</b>	<b>Curt Duncan</b>	<b>Curtis.Duncan@tn.gov</b>
<b>Vice President:</b>	<b>Sharon Law</b>	<b>svlaw@thompsonengineering.com</b>
<b>Secretary:</b>	<b>Haley Slifko</b>	<b>Haley.Slifko@tn.gov</b>
<b>Treasurer:</b>	<b>Sandra Knight</b>	<b>nortonleec@aol.com</b>

### Activities:

The following is a summary of key activities for this quarter:

- 05/25/2023 – Board Meeting
- 06/08 thru 06/11/2023 – Several section members attended ASHE National Conference in Atlanta, GA
- 06/14/2023 – Joint Social with ASCE/ACEC/TSPE at Lookouts Baseball Game
- 06/29/2023 – Board Meeting
- 07/27/2023 – Board Meeting
- 08/03/2023 – I-24 Smart Corridor
- 08/2023 – Stuff the Bus school supply drive
- 08/31/2023 – Board Meeting

<u>Operating Budget (As of 08/31/2023)</u>		<u>Membership (As of 08/31/2023)</u>	
Starting Balance (5/01/2023)	\$9886.42	Starting Membership (5/01/2023)	118
Revenue		Losses	
Expenses		Gains	2
Ending Balance	\$10,812.06	Ending Membership (paid)	120

### Events scheduled during next quarter:

- 09/14/2023 – Social at Albatross Golf Simulator
- 09/28/2023 – Board Meeting
- 12/06/2023 – Holiday fundraiser at Spare Time bowling

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**End of Report**

## SECTION REPORT

### Alabama Section Regional Directors Report (April 2023 – June 2023)

#### Officers

<b>President:</b>	<b>John Jennings</b>	<a href="mailto:jenningsj@dot.state.al.us">jenningsj@dot.state.al.us</a>
<b>Vice President:</b>	<b>Jen Eubanks</b>	<a href="mailto:jenningsj@dot.state.al.us">jenningsj@dot.state.al.us</a>
<b>Secretary:</b>	<b>Ashley Ann Adams</b>	<a href="mailto:ashleyann.adams@volkert.com">ashleyann.adams@volkert.com</a>
<b>Assistant Secretary:</b>	<b>Tony Montanaro</b>	<a href="mailto:tmontanaro@sain.com">tmontanaro@sain.com</a>
<b>Treasurer:</b>	<b>John Michael Walker</b>	<a href="mailto:walkerjoh@dot.state.al.us">walkerjoh@dot.state.al.us</a>
<b>Assistant Treasurer:</b>	<b>Stacy Lewis</b>	<a href="mailto:lewiss@dot.state.al.us">lewiss@dot.state.al.us</a>

#### Activities:

The following is a summary of key activities since March 2023:

- Held the following 1-hour hybrid in-person/virtual lunch meetings with speakers that offered PDHs:
  - May 11, 2023 at the ALDOT Southwest Region Office - Andrew Wood, P.E., of ALDOT SWR, - "Mobile River Bridge and Bayway Project Update". Lunch was provided by Sain Associates.
- Held our Annual Membership meeting on June 27, 2023 at Martha's Place in Montgomery, Alabama. The section provided lunch. There was a general discussion of business, upcoming events, and financial status. Officer elections were also held with the following results:

President:	John Jennings (ALDOT)
Vice President:	Jen Eubanks (ALDOT)
Secretary:	Ashley Ann Adams (Volkert)
Assistant Secretary:	Tony Montanaro (Sain)
Treasurer:	John Michael Walker (ALDOT)
Assistant Treasurer:	Stacy Lewis (ALDOT)
Regional Director:	Jennifer Peace (Neel Schaffer)
- Held the 2<sup>nd</sup> Annual ASHE Alabama Golf Tournament on February 5, 2023, in conjunction with the ALDOT Annual Transportation Conference.

Operating Budget (As of 06/30/2023)		Membership (As of 06/30/2023)	
Starting Balance	\$4,700.86	Starting Membership	72
Revenue	\$1,881.40	Losses	0
Expenses	\$1,357.96	Gains	0
Ending Balance	\$5,224.30	Ending Membership	72

#### Events scheduled during next quarter:

- Will hold two 1-hour hybrid in-person/virtual lunch meetings with speakers that will offer PDHs

**Miscellaneous Items:**

- Have a member now managing and updating the Section website which is now live.  
[ASHE Alabama](http://alabama.ashe.pro) – alabama.ashe.pro
- Continuing to move meetings around the state to help increase membership and interest.

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**End of Report**



#### SOUTHWEST REGION BOARD OF DIRECTORS

James Barr, P.E. (PHX Sonoran)  
Southwest Region President  
James.Barr@tylin.com

Michael Knowles, CPSM (DFW)  
Southwest Region Vice President  
MichaelFKnowles@outlook.com

Susie Mason (PHX)  
Southwest Region Treasurer  
SMason@GFNET.com

Rhys Keller, P.E. (CTX)  
Southwest Region Secretary  
Southwest Region Director  
RKeller@jmt.com

Nikole Cao, P.E. (HOU)  
Southwest Region National Director  
Southwest Region Director  
NCao@bgeinc.com

Gabriel Odreman, P.E., PMP (HOU)  
Southwest Region Director  
Gabriel.Odreman@rpsgroup.com

Suzanne Lansford, P.E. (PHX)  
Southwest Region Director  
Suzanne@townlighting.com

Tara Alexander, P.E., CFM (CTX)  
Southwest Region Director  
TAlexander@jmt.com

#### SOUTHWEST REGION QUARTERLY REPORT: September 13, 2023

The following is a summary of the key activities for the quarter:

- The Southwest Region continued to meet virtually this quarter.
- Sections continue to meet in-person.
- Scholarship fundraising activities have continued.

Board of Directors:

- James Barr, President
- Michael Knowles, Vice President
- Susie Mason, Treasurer
- Rhys Keller, Secretary
- Nikole Cao, National Director
- Directors Representing Sections:
  - Gabriel Odreman, Houston (HOU)
  - Suzanne Lansford, Phoenix/Sonoran (PHX)
  - Tara Alexander, Austin (CTX)
  - Rhys Keller, Austin (CTX)

Formal goals recognized by the Board include:

- Increasing ASHE exposure in the Southwest:
  - Facilitating increased Southwest ASHE exposure by hosting an annual regional event such as a conference or other activity
- Facilitating the establishment and supporting new Sections (such as the Austin Section)
- Supporting local Section charitable activities such as the award of scholarships
- Promoting and facilitating all benefits of ASHE membership and engagement including but not limited to industry education, networking, and fostering professional relationships through social activities

Upcoming Activities:

- Review and update by-laws in Q4 2024.
- Continue meeting monthly (next meeting September 21, 2023).
- Initial planning for a possible 2024 Regional Summit continues.
- The Region continues to extend Board meeting invitations to Section Presidents to foster regional unity.
- We are exploring hosting governance/best practice sessions to discuss activities such as membership drives, social media, scholarship fundraising activities, and other Section functions.

Treasurer's Update:

- Recent increase of \$8,000 from ASHE National exposure grant.
- Current balance of \$10,895.
- Coordinating process for Sections to request exposure grant funds from the Region.
- Considering activities the Southwest Region can host to develop Section exposure and build unity.

Section updates are attached.

Officers:

Name	Role	Organization	E-Mail	Phone
<b>BOARD MEMBERS</b>				
Gabriel Odreman	Immediate Past President	RPS	Gabriel.Odreman@rpsgroup.com	281-589-7257
Blair Stocker	President	DEC	Blair.Stocker@decorp.com	713-527-6367
Syed Haq	1 <sup>st</sup> Vice President	InfraTech	Syed.haq@infrotech-us.com	832-552-9195
Ruben Calderon	2 <sup>nd</sup> Vice President	Entech	RCalderon@entechou.com	832-974-4715
Farrah Rawashdeh	Treasurer	DEC	Farrah.Rawashdeh@decorp.com	713-527-6387
Niki Deskus	Secretary	PGAL	Ndeskus@pgal.com	713-968-9303

Activities:

The following is a summary of the Houston Section activities for this quarter:

- August 10, 2023 – Anil Mirmira, PE, Deputy Director, Tolling Operations — Harris County Toll Road Authority
- July 12, 2023 – **Young Member’s Event @ Loft18 (Indoor Golf Simulation)**
- June 13, 2023 – Adrian Garcia, Commissioner – Harris County Precinct 2

The following is a summary of activities planned for next quarter:

- September 14, 2023 – Jaime A. Vela, Jr., PE - PEPS
- September 29, 2023 – 2<sup>nd</sup> Annual Golf Tournament @ Quail Vally Golf Course

Miscellaneous Items:

- Scholarships: 19 applications received; 6 have been selected by Scholarship Committee. Recipients have been notified and will be recognized at September event.
  - Two - \$2,000 Scholarships
  - Four - \$1,000 Scholarships
  - Total - \$8,000
- Finances:
  - Current Balance \$58,236.41 (as of 9/08/2023)
- Membership: 77 (as of 9/08/2023)
- Sponsorships: 13 (as of 9/08/2023)



# Agenda

Name	Role	Organization	E-Mail	Phone
<b>BOARD MEMBERS</b>				
Ryan Hudson (A)	Immediate Past President	City of Mesa	Ryan.hudson@mesaaz.gov	480-644-2627
Suzanne Lansford (P)	President	Town Lighting Engineers	Suzanne@townlighting.com	480-364-5123
Jesse Gutierrez (A)	1 <sup>st</sup> Vice President	MCDOT	Jesse.gutierrez@maricopa.gov	602-489-0050
Josiah Roberts (P)	2 <sup>nd</sup> Vice President	T.Y. Lin	<a href="mailto:Josiah.roberts@tylin.com">Josiah.roberts@tylin.com</a>	480-333-4402
Susie Mason (P)	Treasurer	Gannett Fleming	<a href="mailto:smason@gfnet.com">smason@gfnet.com</a>	602-553-8817 ext 8222
Melissa Boyles (A)	Secretary	Valley Metro	<a href="mailto:mboyles@valleymetro.org">mboyles@valleymetro.org</a>	480-518-2353
Jessica Fly (P)	1 <sup>st</sup> Year Director	WSP	<a href="mailto:Jessica.fly@wsp.com">Jessica.fly@wsp.com</a>	480-449-4935
Yvette LeDesma (P)	2 <sup>nd</sup> Year Director	Kiewit	Yvette.ledesma@kiewit.com	602.376.0043
Randy Everett (P)	2 <sup>nd</sup> Year Director	ADOT	<a href="mailto:reverett@azdot.gov">reverett@azdot.gov</a>	602-558-7253
Jovan Ilijevski (P)	3 <sup>rd</sup> Year Director	WSP	<a href="mailto:Jovan.Ilijevski@wsp.com">Jovan.Ilijevski@wsp.com</a>	480-449-4918
Jason Simmers (P)	3 <sup>rd</sup> Year Director	Dibble	<a href="mailto:Jason.Simmers@dibblecorp.com">Jason.Simmers@dibblecorp.com</a>	520-250-7337
Wyatt Reinke (P)	Student Chapter Liaison	T.Y. Lin	wyatt.reinke@tylin.com	

The following is a summary of the Sonoran Section activities for this quarter.

- The proposed slate of officers and board members was issued to membership for vote and approved. The following Board will assume their duties effective September 2023.
  - Past President, Suzanne Lansford, Town Lighting Inc.
  - President, Jesse Gutierrez, MCDOT
  - First VP, Jessica Fly, WSP
  - 2<sup>nd</sup> VP, Randy Everett, ADOT
  - Treasurer, Susie Mason, Gannett Fleming
  - Secretary, Melissa Boyles, Valley Metro
  - 1<sup>st</sup> Year Director, Josiah Roberts, TY Line
  - 2<sup>nd</sup> Year Director, Jovan Ilijevski, WSP
  - 2<sup>nd</sup> Year Director, Yvette LeDesma, Kiewit
  - 3<sup>rd</sup> Year Director, Jason Simmers, Dibble Corp
  - 3<sup>rd</sup> Year Amy Ritz, ADOT
  - Student Chapter Liaison, Wyatt Reinke
- Programs held this quarter included:
  - June 13, 2023 – Mihir Thakkar, Senior Vice President at Transdev North America — Driving into the Future: Exploring the Advancements in Autonomous Vehicles
  - May 9, 2023 – Anthony Casselman, Chief Legislative Liaison at ADOT — Legislative Update

- April 11, 2023 – Jessica Mefford-Miller, CEO, Valley Metro — Valley Metro/Transit Update
- Mar. 14, 2023 – Greg Lingor, Senior Project Manager, HDR and Matt Lacey, Project Manager, Kiewit — CMAR Delivery of I-15 Virgin River Bridge #1, the Longest Steel Girder Span in Arizona History and a Mini Update on I-17 Flex Lanes Project
- Special events held this quarter included:
  - Annual Scholarship Golf Tournament
  - Member Appreciation Event: Indoor Kart Racing August 2023 (25 participants)
  - Member Mixer: July 2023 (50 participants)
- Student Chapter Update:
  - The ASU Student Chapter remains active and engaged. A special recognition plaque will be presented to the current President Naaga Viswanath Vedula for his leadership at the ASCE/ASHE Conference Sept 28, 2023.
- Treasurer's Report:
  - Current balance: \$53,341.88. Current membership 156.



**ASHE DFW (Dallas-Fort Worth)  
Section Quarterly Report (2/23/2023 – 05/23/2023)**

**Section Leadership/Organization:**

***Executive Board***

***Committees***

Name	Role	Email	Committee	Name (Chair)	Name (Supports)
Michael Knowles	President	michaelfknowles@outlook.com	Sponsorship	Kevin Feldt	
Brian Lopas	Vice President	brian.lopas@conteches.com	Membership	Glen Marshall	
WeiYih Tee	Treasurer	weiyih.tee@stantec.com	Events Planning	Sherry Williams	Dave Clarke
Chris Hoff	Secretary	chris.hoff@jacobs.com	Events PDH	Hank Amen	
Hossein Hosseiny	Past-President	hhosseiny@bgeinc.com	Communications	Colton Gill (Co-Chair)	Lynn Ducas (Co-Chair)
			Nominating	Hossein Hosseiny	Sherry W, Michael K

**Activities This Quarter:**

- 02/28/2023 – Monthly Meeting/Luncheon (Speaker: Evelio Hernandez, DART)
- 03/28/2023 – Monthly Meeting/Luncheon (Speaker: Nicole Carrillo, HNTB)
- 04/25/2023 – Monthly Meeting/Luncheon (Speaker: Brendon Wheeler, NCTCOG)
- 05/09/2023 – Member Appreciation Golf Event/Social (Hackberry Creek Country Club)

**Planned Activities for the Coming Quarter:**

- 05/30/2023 – Monthly Meeting/Luncheon (Scheduled Speaker: Al Alonzi, FHWA)
- 06/27/2023 – Monthly Meeting/Luncheon (Scheduled Speaker: Ricardo Gonzalez, TxDOT Fort Worth)
- No July Meeting Planned

**Miscellaneous Items:**

- **Sponsorship**
  - Continued efforts to acquire sponsorships for ASHE DFW monthly meetings/luncheons; single sponsor per event, \$1,250.
  - Discussions with IAI regarding partnering with them for their July conference

**Financial:**

- Balance as of 5/23/2023: \$10,166.32

**Membership (as of 05/23/2023)**

- Feb 2023: 58
- Mar 2023: 60
- Apr 2023: 65
- May 2023 (Current): 67



## ASHE Central Texas Section Quarterly Report (5/24/23 to 8/31/23)

### Officers:

Name:		Role:	Name:		Role:
Peter Ring	pring@kfriese.com	President	Joey Roberts	Joey.Roberts@Halff.com	Director 1
Ryan Thomas	rthomas@ksaeng.com	Vice President	Joe Cantalupo	jcantalupo@kfriese.com	Director 2
Michelle Ramage Chambers	Michelle.Ramage-Chambers@burgessniple.com	2 <sup>nd</sup> Vice President	Adeliza Ramirez	adeliza.ramirez@volkert.com	Director 3
Michael Farn	mfarn@jmt.com	Secretary	Rhys Keller	Rkeller@jmt.com	Regional Director
Laura Harris	Laura.Harris@ubcdams.org	Treasurer	Tara Alexander	talexander@jmt.com	2 <sup>nd</sup> Regional Director
Jonathan Tronson	jstronson@burnsmcd.com	Past-President			

### Committees:

	Name (Chair):	Name (Supports):
Sponsorship	Endeson Juanda	Ryan Thomas
Membership	- vacant -	Michael Farn / Laura Harris
Events Planning	Marc Drouin	Tara Alexander
Program Planning	- vacant -	Tara Alexander/Pete Ring
PDH	- vacant -	Michael Farn
Scholarship	Pete Ring	Scott/Joey/Lexi/Michelle
Tech & Comm.	Marc/Barbara	Rhys Keller
Volunteer	Harrison Schluter	Bennett Love
Young Members	Colby Chandrasoma	Tyler Mitchell
Public Sector Liaison	Adeliza Ramirez	Tara Alexander

### Activities This Quarter:

- 8/15/23 – HH @ Lazarus Brewery & Membership Drive
- 8/19/23 – Joint with YPT Austin – Summer Barge Party

### Planned Activities for the Coming Quarter:

- 9/19/23 – CTX monthly event (speaker: Greg Snider, Alternative Delivery Division Director)
- 10/17/23 – CTX monthly event (speaker: Bob Daigh, WilCo)
- 10/26/23 – Scholarship fundraiser at ROK Golf
- 11/14/23 – CTX monthly event (speaker: Andrea Ranft, TxDOT)

### Miscellaneous Items:

- **Volunteering**
  - Adopt-a-Highway cleanup is on-going, completed 3 out of 4 cleanups for 2023. Looking forward to commit another clean up location closer to Austin for 2024 to 2026, coordination on-going with TxDOT.
- **Sponsorship**
  - 11 annual sponsor firms for FY23-24, \$500/firm

- **Scholarship:**

- Continue seeking sponsorship for fall 2023. \$3,300 raised and 8 student applications received so far.

**Operating Budget**

- Beginning Balance: \$11,918.95
- Revenue: \$6,359.54
- Expenses: \$321.74
- Scholarship Reserved: \$3,300.00
- Ending Balance: \$21,900.23

**Membership**

- Starting: 86
- Losses: 0
- Gains: 0
- Ending Total: 86

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End of Report. Prepared by Michael Farn, CTX Secretary      Date: 9/9/23



**ASHE National Board Meeting Minutes  
September 30, 2023**

**Attachment 3: Director Reports**



## National Director Report

### Dave Stills – Great Lakes Region

**Date:** 9/19/2023

**Report Period:** 6/10/2023 – 9/15/2023

#### National Director Activities:

- 6/10/2023 – ASHE National Board Meeting, 2023 National Conference
- 6/20/2023 – ASHE Great Lakes Region Board Meeting
- 6/29/2023 – ASHE Derby City Section Chapter Meeting
- 7/19/2023 – ASHE Bluegrass Section Chapter Meeting
- 8/14/2023 – ASHE Derby City Section Board of Directors Meeting
- 8/23/2023 – ASHE Great Lakes Region Funding Directive Meeting #1
- 9/1/2023 – ASHE Great Lakes Region Funding Directive Meeting #2
- 9/6/2023 – ASHE Bluegrass/Derby City Sections KYTC Partnering Conference Hospitality Suite Hosting Event
- 9/15/2023 – Teams Meeting Meet & Greet with ASHE Scanner Chairperson Rhonda Cardone, coordination with Kathy Johnson on Great Lakes Region Task Force Lead and Committees

#### Upcoming National Director Activities:

- 9/30/2023 – ASHE National Board Meeting – Pittsburgh

#### Actions:

- Coordinate visits (or Teams Meetings) to upcoming ASHE Section meetings/events for: Triko Valley, Circle City (coordinate with KJ), and Bluegrass. For Central Decotah, coordinate with KJ.
- Work on Great Lakes Region Funding Task Force Initiative for Student Engagement.
- Become more involved in the Scanner Committee.
- Add another committee assignment.



## National Director Report

**Kathy Johnson - Great Lakes Region**

**Date:** 9/1/2023

**Report Period:** 6/10/2023 – 9/8/2023

### **National Director Activities:**

- 6/10/2023 – ASHE National Board Meeting, 2023 National Conference
- 6/20/2023 – ASHE Great Lakes Region Board Meeting
- 7/18/2023 – Email introduction to Cuyahoga Valley, Central Ohio, Northwest Ohio, & Central Dacotah Sections
- 8/22/2023 – ASHE Lake Erie Section Board Meeting
- 8/23/2023 – ASHE Great Lakes Region Funding Directive Meeting #1
- 8/24/2023 – ASHE Colorado Interest Group Meeting
- 8/28/2023 – Follow-up correspondence with David Greenwood regarding National bylaws and Section bylaw template revisions
- 9/1/2023 – ASHE Great Lakes Region Funding Directive Meeting #2
- 9/7/2023 – National New Sections Committee Meeting
- 9/8/2023 – Circle City Board Meeting

### **Upcoming National Director Activities:**

- 9/19/2023 – ASHE Lake Erie Event
- 9/30/2023 – ASHE National Board Meeting

### **Actions:**

- Continuing work on New Sections Committee with efforts in Colorado and Kansas City.
- Anticipate joining David Greenwood and Bylaws Committee in revisions to bylaws and templates.
- Task forces for Great Lakes Region Funding Initiative being set up now and will be part of if not leading at least one to set goals and spend funding.
- No meetings of National PR Committee held in the last period or scheduled for next period.





## Jim Shea - National 2<sup>nd</sup> Vice President Report

**Date:** 9/9/2023

**Report Period:** 6/10/2023 – 9/9/2023

### **National Director Activities:**

- 6/10/2023 – ASHE National Conference
- 6/15/2023 – GLR Secretary Transition Meeting
- 6/20/2023 – GLR Quarterly Meeting
- 8/8/2023 – ASHE NCC Meeting
- 8/23/2023 – ASHE National Executive Committee Meeting
- 9/X/2023 - ASHE Operations and Oversight Committee Meeting

### **Upcoming National Director Activities:**

- ASHE TRIKO Valley Officer Installation 9/26
- Monthly ASHE National Executive Committee Meeting
- Monthly NCC Meeting
- GLR Meeting – October TBD

### **Actions:**

- None



Michael Bywaletz, PE  
National Director  
Mid-Atlantic Region

September 8, 2023

RE: National Director Activities

Section Activities:

6/14/23 – Next ASHE CPS Meeting – Helped get ASHE CPS bank acct setup, Spoke to Board about National updates

7/12/23 – ASHE CPS Board Meeting – Updates on activities and get membership going, got more positions filled

8/17/23 – ASHE CPS Board Meeting – Filled remainder of positions. Membership chair in place. Next event scheduled

9/21/23 – ASHE CPS first event for fall scheduled. Speaker is from Div. 10 NCDOT

Regional Activities:

8/11/23 – Attended Mid-Atlantic Region Meeting on National Distribution of funds to region working session.

8/23/23 – Attended Mid-Atlantic Region Meeting on National Distribution of funds to region

National Activities:

6/8-11/23 – Attended National Conference and Board Meeting in Atlanta, GA.

The National Finance committee has not met at all. Review financials through emails

Will be attending the ASHE National Meeting in Pittsburgh.

Best Regards,

**Michael D. Bywaletz, PE, CPESC**

National Director, Mid-Atlantic Region,

Past-President Carolina Piedmont Section

Past-President Georgia Section



## J.T. Lincoln – National Director Report

Section Oversight: Altoona, Clearfield, Franklin, Mid-Allegheny, Pittsburgh and Southwest Penn

Date: 9/13/2023

Report Period: 5/26/23 to 9/29/23

### *Section Activities:*

- 5/31/23 – ASHE SW Penn Dinner Meeting
- 6/7 – 6/11 – ASHE National Conference
- 6/20/23 – ASHE Franklin Dinner Meeting
- 6/22/23 – ASHE NE Penn Golf Outing
- 6/27/23 – ASHE Franklin Board Meeting
- 7/10/23 – ASHE Altoona Golf Outing
- 7/18/23 – ASHE Franklin Steak Cookout
- 8/4/23 – ASHE Harrisburg Golf Outing
- 8/8/23 – ASHE Pittsburgh Board Meeting
- 8/10/23 – ASHE Clearfield Picnic
- 8/15/23 – ASHE Franklin Boat Cruise
- 9/15/23 – ASHE Franklin Golf Outing
- 9/19/23 – ASHE Pittsburgh Dinner Meeting
- 9/26/23 – ASHE Franklin Board Meeting
- 9/27/23 – ASHE SW Penn Dinner Meeting

### *Action items/upcoming events:*

- 10/17/23 – ASHE Franklin Dinner Meeting
- 11/4/23 – ASHE Pittsburgh Past Presidents Banquet
- 11/8/23 – ASHE Mid-Allegheny Dinner Meeting
- 12/12/23 – ASHE Franklin Holiday Party
- 12/14/23 – ASHE Pittsburgh Holiday Party

### *Board Activities:*

- Coordination regarding section quarterly reports
- Continued push to all sections to update their websites
- Attended multiple calls with NE Region Board and NE Region President

*Committee Activities: None*



## Glen Kartalis – National Director Report

Section Oversight: Albany, Central New York, NY Metro, Long Island, North Central New Jersey and Southern New Jersey

Date: 9/11/23

Report Period: 6/1/23 to 9/25/23

Most of the sections observe a summer schedule, where not much public or schedule events took place. The below are some actives and advancements of the sections mentioned above.

### *Section Activities:*

- 6/13/23 Participated on NE Regional mtg of with NE President and Directors
- 6/19/23 Attended ASHE Long Island Board mtg
- 7/03/23 Attended ASHE LI Board mtg
- 7/11/23 Participated on NE Regional mtg of with NE President and Directors
- 7/20/23 Attended ASHE NY Metro Brooklyn Bridge Site Visit
- 8/14/23 Attended ASHE Long Island Board mtg
- 9/07/23 Attended ASHE NY Metro Board mtg
- 9/11/23 Attended ASHE LI Board mtg

### *Action items/upcoming events:*

- Albany Scholarship applications due mid Sept.
- Albany preparing for their Annual meeting at the Century House October 4<sup>th</sup>. Guest Speaker Rick Marquis from FHWA.
- Central New York working on updating their website.
- Long Island Section soliciting for more board members to support activities. (2 new Board Members identified)
- Long Island Section/NYC Metro planning joint virtual lunch time program (In Oct ).
- NYC Metro – Annual meeting for new officers Sept. 19<sup>th</sup> scheduled.
- NYC Metro – monthly mtg on NYSDOT Van Wyck Express to JFK Airport Oct. 17<sup>th</sup>
- Southern New Jersey meeting Sept. 26, 2023 – NJDOT & NJTA Capital Programs
- Southern New Jersey Oct 18<sup>th</sup> Re-Opening of I-95 Bridge in 12 days.

### *Board Activities:*

- Participated in the New Section Committee meetings. (Chaired by Brian O'Connor and Kathryn Fink)
- Ronda Cardone from NY Metro chairing the National Scanner Magazine Committee
- Coordination of Quarterly Reporting with Sections, as well as website updates



## Robert Prophet – National Director Report

Section Oversight: Delaware Valley, E. Penn, NE Penn, First State, Harrisburg and Williamsport

Date: 9/13/23

Report Period: 5/24/23 – 9/13/23

Region/Section Activities:

- 6/6/23 Attended ASHE Harrisburg Dinner Meeting (swear in officers)
- 6/5/23 Served as Audit Chair for Delaware Valley Section. Included review of section financial documents and preparation of Audit Report which was submitted to the Section President and National Secretary.
- 6/9/23 Attended NE Region Board Meetings
- 6/12/23 Attended Del Val Section Golf Outing
- 6/22/23 Attended NE Region Transition Meeting
- 9/12/23 Attended E Penn Dinner Meeting
- Ongoing coordination with Sections regarding Quarterly Status Reports
- Attended calls with NE Region Board Members (Glen and JT) and NE Region President (Paul) to discuss ongoing efforts in the region.
- Coordinated with Williamsport Section regarding insurance requirements.

Board Activities:

- Attended ASHE National Conference and National Board meeting in Atlanta, GA (6/8/23 – 6/11/23)
- Ongoing coordination with NE Section President and NE Region Directors
- Reviewed article submissions for ASHE Scanner

Committee Activities:

- Membership Committee meetings to start in September 2023.

- 5/25/23 Attended Operations and Oversight Committee Meeting.



Southeast National Director Report for Scott Jordan

September 30, 2023, National Board Meeting

***Instructions: Written report from each National Director outlining their activities over the past quarter since the last National Board Meeting.***

#### **June 2023**

- 2<sup>nd</sup> – 2023 National Conference Budget Committee Meeting and Welcome Packet Stuffing Party
- 6<sup>th</sup> – 2023 National Conference Hospitality First/Final TEAMS Meeting
- 7<sup>th</sup> – 2023 National Conference
- 8<sup>th</sup> – 2023 National Conference
- 9<sup>th</sup> – 2023 National Conference
- 10<sup>th</sup> – 2023 National Conference
- 11<sup>th</sup> – 2023 National Conference & Conference Debrief
- 30<sup>th</sup> – 2023 National Conference Post Conference Meeting

#### **July 2023**

- No ASHE Activity

#### **August 2023**

- 8<sup>th</sup> – National Conference Committee Monthly Meeting
- 25<sup>th</sup> – Southeast Region Executive Board Meeting to Discuss Regional Funding from National

#### **September 2023**

- 13<sup>th</sup> – 2023 National Conference Volunteer Party
- 14<sup>th</sup> – Technology Pre-Meeting prior to National Board Technology Workshop
- 19<sup>th</sup> – National Conference Committee Monthly Meeting



## Southeast National Director Report for Ron Osterloh

September 30, 2023, National Board Meeting

***Instructions: Written report from each National Director outlining their activities over the past quarter since the last National Board Meeting.***

### **June 2023**

- 7<sup>th</sup> – 2023 National Conference
- 8<sup>th</sup> – 2023 National Conference
- 9<sup>th</sup> – 2023 National Conference
- 10<sup>th</sup> – 2023 National Conference
- 11<sup>th</sup> – 2023 National Conference, Conference Debrief & National Board Meeting

### **July 2023**

- No ASHE Activity

### **August 2023**

- 22<sup>nd</sup> – ASHE Georgia Board Meeting
- 25<sup>th</sup> – SE Region Ad-Hoc Committee to Discuss Regional Funding from National
  - Determination of proposed region funding plan
- 25<sup>th</sup> – Southeast Region ExCom meeting to discuss open board seat.
  - Discussion of potential nominations for VP
  - Confirmation of term Limits and Dates

### **September 2023**

- 13<sup>th</sup> – 2023 National Conference Volunteer Party
- 21<sup>st</sup> – SE Region Meeting
  - Approval of Region Funding Initiative
  - Opening of SE Region VP Nominations
  - Schedule of In-Person Region board Mtg





## DIRECTOR'S REPORT SOUTHWEST REGION- NIKOLE CAO

This is a summary of activities as requested by the National President for the period stated.

### Report Period: 7/2023 to 9/2023

- Attend Houston Section monthly in person luncheons.
- Attend Houston section board meetings.
- Attend SW Region virtual meetings.
- Assist with Houston Scholarship committee - ongoing
- Chair Houston Golf tournament committee - ongoing
- Liaison for the strategic plan committee
  - Implementation of Strategic Plan