



ASHE National Executive Committee Meeting Minutes
August 23, 2023

CALL TO ORDER: Stan A. Harris, PE

President Harris called the meeting of the National Executive Committee of the American Society of Highway Engineers to order at 4:00 PM. The meeting was held via Microsoft Teams.

Roll Call: Thomas S. Morisi

Name	Office	Attendance
Stan A. Harris, PE	President	Present
Donato DiZuzio, PE	First Vice-President	Present
James T. Shea, PE	Second Vice-President	Present
Thomas S. Morisi	Secretary	Present
P. Frank O’Hare, PE	Treasurer	Present
Samir D. Mody, PE	Treasurer – Elect	Present
Leigh B. Lilla, PE	Immediate Past President	Present
Nancy A. Morisi	Administrative Assistant	Present
David A. Greenwood, PE	Operations & Oversight Committee Chair	Present
Invited Guests		
Jacob A. Morisi	JM Server Solutions	Present

Note: Actions of the National Executive Committee are Highlighted in yellow.
Assignments or actions pending are highlighted in green.

WELCOME: Stan A. Harris, PE

President Harris welcomed everyone and thanked them for participating. He discussed that he would like to conduct a brief Executive Committee meeting via Teams on the third Wednesday of each month.

SECRETARY’S REPORT: Thomas S. Morisi

Mr. Morisi reported that membership is gradually, but steadily, increasing. With regards to the existing ASHE Cloud, he reviewed the “Proposed Project to Update the Cloud” which outlines the need, potential solutions, and a draft timeline. He noted that he would like to approach this project in stages: National, Committee, Section/Region and that it is important that we get the National portion up and running by the time Mr. Mody becomes National Treasurer.

Jacob Morisi from JM Server Solutions noted that the current Cloud operating system is no longer being updated and will, at some point, cease to operate. Mr. J. Morisi then reviewed a potential solution as an introduction to the Executive Committee for further presentation to the full Board at the September meeting.

TREASURER’S REPORT: P. Frank O’Hare, PE

Mr. O’Hare reported that YTD comparisons with last year are holding steady and about where they should be. Region funds were distributed. All Regions except for the Southwest Region has



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responded to a request to determine if checks were received. The check sent to the Southeast Region is currently missing, but Ms. Morisi is looking into it. There were issues with the 990 forms again this year and are being resolved. The audit is underway.

The Expense/Income Statement attached to these minutes was reviewed.

NATIONAL SCHOLARSHIP: Stan A. Harris, PE presenting

Mr. Harris stated that he would like to start an ASHE National Scholarship program and was looking for input from the Executive Committee which agreed to proceed. Mr. Harris will look to form a committee for this effort and discuss implementation at the upcoming National Board meeting.

TERM OF PRESIDENT: Stan A. Harris, PE presenting

As a result of the Past Presidents meeting at the National Conference, there was a request to consider extending the term of the National President to two years. The topic was discussed further and will be discussed at the upcoming National Board meeting.

LUNCH AT NATIONAL BOARD MEETINGS: Thomas S. Morisi presenting

Mr. Morisi noted that the current policy is that National arranges for the Friday night dinner and the Saturday lunch for National Board members. Breakfast is on your own with reimbursement. However, since some of the facilities we have been using do not contain a restaurant, National has been arranging breakfast as well. Boxed lunches have become very expensive (from \$25 to \$55).

Motion by Morisi to revise the lunch policy for National Board meetings from National providing a boxed lunch to lunch on your own, reimbursed up to \$25.00 per attendee and one guest; seconded by O'Hare; all in favor.

HAPPY HOUR AT NATIONAL BOARD MEETINGS: Thomas S. Morisi presenting

Mr. Morisi noted that the cost of the happy hour has been rising and the cost is now exceeding \$1,000.00. He wanted to make the Executive Committee aware of this. Discussion was held and it was decided to simply ask attendees to be mindful of the expense.

OLD BUSINESS

None

NEW BUSINESS

The Conference Committee needs to know if the day/time of the National Board Meeting at the Conference will be adjusted or stay the same. This item will be discussed at the upcoming National Board Meeting.

UPCOMING BOARD MEETINGS

September 29th and 30th – Omni William Penn, Pittsburgh, PA



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January 19th and 20th – Austin, TX
March/April – Indianapolis, IN

ADJOURNMENT

MOTION: Motion by DiZuzio to adjourn the meeting; seconded by Mody; all in favor.

The meeting adjourned at 5:00 PM.

Respectfully Submitted,

Thomas S. Morisi
National Secretary