



CALL TO ORDER: Leigh B. Lilla, PE

President Lilla called the meeting of the National Board of the American Society of Highway Engineers to order at 8:30 AM. The meeting was held at the Safety Harbor Resort and Spa, Safety Harbor, FL 34695.

PLEDGE OF ALLEGIANCE: Leigh B. Lilla, PE President Lilla led the Pledge of Allegiance.

Roll Call: Thomas S. Morisi

Name	Office	Attendance
Leigh B. Lilla, PE	President	Present
Stan A. Harris, PE	First Vice-President	Present
Donato DiZuzio, PE	Second Vice-President	Present
Thomas S. Morisi	Secretary	Present
P. Frank O'Hare, PE	Treasurer	Absent
Timothy J. Matthews, PE	Immediate Past President	Present
Nancy A. Morisi	Administrative Assistant	Present
Frank J. Bronzo, PE	One Year Director – Great Lakes Region	Present
Glen T. Kartalis, PE	One Year Director – Northeast Region	Present
Jason Hewatt	One Year Director – Southeast Region	Present
Robert G. Prophet, PE	Two Year Director – Northeast Region	Present
Scott H. Jordan, PE	Two Year Director – Southeast Region	Present
Michael D. Bywaletz, PE	Two Year Director – Mid-Atlantic Region	Present
Nikole A. Cao, PE	Two Year Director – Southwest Region	Absent
JT Lincoln, PE	Three Year Director – Northeast Region	Present
James T. Shea, PE	Three Year Director – Great Lakes Region	Present
Nimish Desai, PE	Three Year Director – Mid-Atlantic Region	Present
David A. Greenwood	Operations & Oversight Committee Chair	Present
Invited Guests		
Kathryn E. Fink, PE	Strategic Plan Committee Chair	Present
Amanda Schumacher	Public Relations Committee Chair	Present
Nicole G. Parris, PE	National Conference Committee Chair	Present
James A. Barr, PE	Representing Nikole Cao – Southeast Region	Present
Guests – Other		
Danielle K. Blanchard, PE	Southeast Region	Present
Sunserea Gates	Southeast Region	Present
Ronald W. Osterloh, PE	Southeast Region	Present
Donna McQuade	Southeast Region	Present

Note: Actions of the National Board are Highlighted in yellow.

Assignments or actions pending are highlighted in green.



ASHE National Board Meeting Minutes January 14, 2023

WELCOME: Leigh B. Lilla, PE

President Lilla welcomed the attendees and guests to the National Board Meeting and thanked everyone for their attendance.

2022-2023 GOALS

Strategic Plan: Kathryn E. Fink, PE

Ms. Fink presented a draft Strategic Plan at the Workshop the prior day and asked for comments by this meeting. She further discussed tracking results of the Strategic Plan. The Committee is working to finalize the Plan.

ACTION ITEM: Finalize proposed Strategic Plan and submit it to National Board.

Member Diversity: Timothy J. Matthews, PE

Mr. Matthews noted he has finalized his list of committee members and provided the list to Mr. Morisi to update the Leadership Chart.

Roles of Regions: James T. Shea, PE

Mr. Shea conducted a workshop the day prior to obtain Board input as to the roles of the Regions. He will take that input and work toward further defining those roles and updated necessary documents.

ACTION ITEM: Review documents associated with committees being dissolved and make recommendations for how to properly dissolve committees and update documents. ACTION ITEM: Update documents outlining roles/duties of the Regions.

APPROVAL OF MINUTES: Thomas S. Morisi

August 19, 2022 National Executive Committee Meeting:

MOTION: Motion by Morisi to approve the minutes from the August 19, 2022, National Executive Committee Meeting; seconded by Harris; all in favor.

October 8, 2022, National Board Meeting:

MOTION: Motion by Morisi to approve the minutes from the October 8, 2022, National Board Meeting; seconded by Matthews; all in favor.

PRESIDENT'S REPORT: Leigh B. Lilla, PE

The President's Report as prepared by Ms. Lilla is attached to and made part of these meeting minutes. Ms. Lilla reviewed the list of Section visits she has made and noted she has a few more remaining.

Lifetime Achievement Award: Motion by Greenwood to rename Lifetime Achievement Award to the "Shirley Stuttler Lifetime Achievement Award"; seconded by DiZuzio; all in favor. Nancy and Tom Morisi have volunteered to provide \$1000 to the award recipient's charity of choice for the next 20 years.



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Mr. Harris reported that he is reviewing the language on the Charter and will make a recommendation.

ACTION ITEM: Review and provide recommendations for Charter rewording.

SECRETARY'S REPORT: Thomas S. Morisi

The Secretary's Report is attached to and made part of these meeting minutes.

Mr. Morisi provided an update on the copyright infringement issue. Higbee responded to our attorney pointing out that the North Central New Jersey site was still active (if directly accessed). Our attorney suggested we negotiate a settlement with Higbee. Between meeting, Mr. Morisi polled the Executive Committee who authorized payment to Higbee up to \$2,600. On the way to this meeting, Mr. Morisi was contacted by our attorney who was able to negotiate the fee down to \$1,315 which was placed on the Secretary's credit card. The following motion was made to formalize this authorization. Further correspondence and receipts have been added to the Secretary's Report.

MOTION: Motion by Morisi to pay Higbee a total of \$1,315.00 to settle the copyright issue associate with the North Central New Jersey and Phoenix Sonoran Sections; seconded by DiZuzio; all in favor.

Mr. Morisi noted that Mr. O'Hare recommended we notify all Section to scrub their websites and other materials to ensure no copywritten information is contained on them and have the Sections send a certification back to Nation they have completed this review. Additionally, from this point forward, if a Section violated a copyright, they would be responsible for any penalty. Discussion ensued but no decision was made.

ACTION ITEM: Update documentation relative o the renaming of the Lifetime Achievement Award to the Shirley Stuttler Lifetime Achievement Award and prepare letter to John Stuttler. ACTION ITEM: Correct Region for Circle City in Secretary's Report.

TREASURER'S REPORT: Thomas S. Morisi

The Treasurer's Report is attached to and made part of these meeting minutes.

MOTION: Motion by Morisi to accept the National Treasurer's Report; seconded by DiZuzio; all in favor.

ACTION ITEM: Develop review process for 990 forms prior to being submitted to National/Accountants.

ACTION ITEM: Look into developing a spreadsheet for 990 forms.

ACTION ITEM: Move \$100,000.00 from checking account to PNC investment account. See motion under Budget/Audit Committee Report.



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ACTION ITEM: Shift PNC investment account from Moderate to Balanced. See motion under Budget/Audit Committee Report.

ACTION ITEM: Starting with the 2026 Conference, increase seed money to \$15,000 and sponsorship to \$5,000.00. See motion under National Conference Committee Report.

ACTION ITEM: Increase mileage rate to \$0.655 per mile. See motion under New Business.

ADMINISTRATIVE ASSISTANT'S REPORT: Nancy A. Morisi

The Administrative Assistant's Report is attached to and made part of these meeting minutes. Ms. Morisi noted that all assessments have been paid and that only two Sections had to pay a late fee. She also clarified that the deadline for Project of the Year award has been moved to March 10, 2023.

COMMITTEE REPORTS

Ad Hoc/Regions: James T. Shea, PE presenting

The Ad Hoc/Regions Committee Report is attached to and made part of these meeting minutes. Refer to discussion at the top of the meeting.

Budget/Audit: Stan A. Harris, PE presenting

The Budget/Audit Committee Report is attached to and made part of these meeting minutes. Mr. Harris gave a summary of the virtual meeting that was conducted with our representative at PNC Bank.

MOTION: Motion by Harris to approve Audit Letter and associated Financial Statement for Fiscal Year ending May 31, 2022 as prepared by CPA Associates; seconded by Bywaletz; all in favor.

MOTION: Motion by Harris to shift PNC Investment account from Moderate (50% stocks/50% bonds) to Balanced (65% stocks/35% bonds); seconded by Morisi; all in favor.

MOTION: Motion by Harris to move \$100,000.00 from checking account to PNC investment account; seconded by Morisi; all in favor except for Matthews and Hewatt who opposed the motion.

Constitution/Bylaws: David A. Greenwood, PE presenting

The Constitution/Bylaws Committee Report is attached to and made part of these meeting minutes. Mr. Greenwood noted he will update the tracking spreadsheet by the end of the month and circulate it. He is also removing Mark Kinney from the Committee.

ACTIN ITEM: Update tracking spreadsheet and recirculate it to Directors to aid in pushing for Sections to submit bylaws.

ACTION ITEM: Review bylaws template to make clear what can and cannot be changed by Sections/Regions



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Membership: Robert G. Prophet, PE presenting

The Membership Committee Report is attached to and made part of these meeting minutes. Mr. Prophet noted that Kevin Duras is reaching out to APC to see if we can work together. Mr. Prophet is also reaching out to the International Bridge Conference. Ms. Parris noted that a conference booth cost is \$400 to a partner.

National Conference: Nicole G. Parris, PE presenting

The National Conference Committee Report is attached to and made part of these meeting minutes.

MOTION: Motion by the Committee to approve the Potomac Section for the 2026 Conference; seconded by Morisi; all in favor.

MOTION: Motion by the Committee to increase conference seed money to \$15,000.00 and National sponsorship to \$5,000.00 starting with the 2026 Conference; seconded by Shea; all in favor.

New Sections: Jason Hewatt presenting

The New Sections Committee Report is attached to and made part of these meeting minutes.

Nominating: Timothy J. Matthews, PE presenting

The Nominating Committee Report is attached to and made part of these meeting minutes.

Whereas the National Nominating Committee solicited Nominations for the open position of National 2nd Vice President for the 2023-2024 ASHE Fiscal Year via open letter to all ASHE Sections, and having only received one qualified nomination by the December 1, 2022 deadline, the ASHE National Nominating Committee moves to nominate James T. Shea, PE, Great Lakes Region, Lake Erie Section for National 2nd Vice President.

Whereas the National Nominating Committee solicited Nominations for the open position of National Treasurer-Elect for the 2023-2024 ASHE Fiscal Year via open letter to all ASHE Sections, and having received two qualified nominations by the December 1, 2022 deadline, the ASHE National Nominating Committee moves to nominate Samir D. Mody, PE, Northeast Region, Southern New Jersey Section for National Treasurer-Elect.

Furthermore, where as The National Nominating Committee solicited Nominations for the open positions of 3-year National Directors for the Northeast, Southeast, and Great Lakes Regions, for the 2023-2024 ASHE Fiscal Year via open letter to all ASHE Regions, and having received said selection by each of the three affected Regions for 3-year National Director to serve their respective Regions on the ASHE National Board, the ASHE Nominating Committee moves for the recommendation of approval of Glen T. Kartalis, PE Northeast Region, New York Metro Section for 3-year National Director; David M. Stills, PE, Great Lakes Region, Derby City Section, for 3-



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year National Director; and Ronald W. Osterloh, PE, Southeast Region, Georgia Section; for 3-vear National Director.

Furthermore, whereas with this Motion's approval of the elevation of Great Lakes Region National Director James T. Shea, PE to National 2nd Vice President, the remaining 2-year term of Mr. Shea's 3-year term as National Director will be vacated, and as such, will require to be filled. The Great Lakes Region will need to provide the National Nominating Committee their selection for filling this now open position.

Motion seconded by Morisi; all in favor.

Motion by the Nominating Committee as follows:

Whereas with the approval of the above motion from the National Nominating Committee at the January 14, 2023 National Board Meeting, the National Nominating Committee moves to approve the following Slate of Officers for the 2023-2024 ASHE Fiscal Year:

Officers:

National President: Stan A. Harris, PE, Triko Valley Section

National First Vice President: Donato DiZuzio, PE, North Central New Jersey Section

National Second Vice President: James T. Shea, PE, Lake Erie Section National Immediate Past President: Leigh B. Lilla, PE, Tampa Section

National Secretary: Thomas S. Morisi, Altoona Section

National Treasurer: P. Frank O'Hare, PE, Central Ohio Section

National Treasurer-Elect: Samir D. Mody, PE, Southern New Jersey Section

One-Year Directors:

Robert G. Prophet, PE, Delaware Valley Section, Northeast Region

Michael D. Bywaletz, PE, Carolina Piedmont Section, Mid-Atlantic Region

Scott H. Jordan, PE, Georgia Section, Southeast Region

Nikole A. Cao, PE, Houston Section, Southwest Region

Two-Year Directors:

JT Lincoln, PE, Franklin Section, Northeast Region

Nimish Desai, PE Chesapeake Section, Mid-Atlantic Region

TBD, Great Lakes Region

Three-year Directors:

Ronald W. Osterloh, PE, Georgia Section, Southeast Region

David M. Stills, PE, Derby City Section, Great Lakes Region

Glen T. Kartalis, PE, New York Metro Section, Northeast Region

Motion seconded by Bywaletz; all in favor.

ACTION ITEM: Solicit for Director to fill the remaining term of Jim Shea's position.



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Operations and Oversight: David A. Greenwood, PE presenting

The Operations and Oversight Committee Report is attached to and made part of these meeting minutes. Mr. Greenwood will be rescheduling the officers' training for some time in February. He is also trying to solidify committee members from each Region.

ACTION ITEM: Reschedule officers' training.

Outreach: Frank J. Bronzo, PE presenting

The Outreach Committee Report is attached to and made part of these meeting minutes.

MOTION: Motion by Committee to distribute exposure grant funds as follows:

Northeast Region: \$1,200.00 Great Lakes Region: \$1,200.00 Mid-Atlantic Region: \$1,200.00 Southeast Region: \$1,200.00 Southwest Region: \$1,200.00

Seconded by Harris; all in favor.

Public Relations: Amanda Schumacher presenting

The Public Relations Committee Report is attached to and made part of these meeting minutes.

Scanner: Donato DiZuzio, PE presenting

The Scanner Committee Report is attached to and made part of these meeting minutes.

Strategic Plan: Kathryn E. Fink, PE presenting

The Strategic Plan Committee Report is attached to and made part of these meeting minutes. Refer to discussion at the top of the meeting.

Technology: Scott H. Jordan, PE presenting

The Technology Committee Report is attached to and made part of these meeting minutes. Mr. Jordan stated that Ms. Sanders would like to step down from the Committee and he recommended Mr. Cochrane as the future Chair. Mr. Morisi will be looking into potential upgrades for the Cloud.

OLD BUSINESS

None

NEW BUSINESS

MOTION: Motion by Morisi to increase the mileage reimbursement rate to 65.5 cents per mile retroactive to January 1, 2023; seconded by Bywaletz; all in favor.



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SECTION/REGION REPORTS

The Section/Region Reports are attached to and made part of these meeting minutes. A general discussion was held regarding the roles of the Regions as well as issues throughout the organization. No action was taken.

NATIONAL DIRECTOR REPORTS

The National Director Reports are attached to and made part of these meeting minutes. No additional discussion was held.

ACTION ITEM: Review Section Reports to see what is not being updated as well as for accuracy and coordination with Sections.

ACTION ITEM: Review Committee Reports for those committees you are liaison to ensure they are being updated properly and outdated information is not in the report.

UPCOMING BOARD MEETINGS

March 10/11, 2023 – Hilton Columbia Center: A link will be sent out shortly after this meeting. Friday's workshop will be on the budget.

ADJOURNMENT

MOTION: Motion by DiZuzio to adjourn the meeting; seconded by Kartalis; all in favor.

The meeting adjourned at 11:20 PM.

ATTACHMENTS

The following Attachments are included and made part of these meeting minutes:

- Attachment 1: Committee Reports
- Attachment 2: Section-Region Reports
- Attachment 3: Director Reports

Respectfully Submitted,

Thomas S. Morisi National Secretary





Attachment 1: Committee Reports

President's report

Continued with approval and transmittal of Nancy's timesheets to CPA

Attended the following meetings:

- 5/20/22 attended Middle Tennessee meeting via zoom for Officer's swearing in
- 6/13/22 Tampa Executive Committee meeting (TEAMs Meeting)
- 7/18/22 National Conference committee meeting
- 9/12/22 Tampa Executive Committee meeting (TEAMs Meeting)
- 10/10/22 Tampa Executive Committee meeting (TEAMs Meeting)
- 10/24/22 Great Lakes Region Meeting
- 10/25/22 OTEC ASHE lunch
- 10/26/22 ASHE / ASCE Phoenix joint meeting
- 11/14/22 National Conference Committee Meeting (TEAMs Meeting)
- 11/15/22 ASHE Officer Training Coordination meeting Tom Morisi, Frank O'Hare, Nancy Morisi, Dave Greenwood, Stan Harris
- 11/15/22 ASHE Strategic Planning Committee Call (TEAMs Meeting)
- 12/5/22 Membership Committee Meeting (TEAMs Meeting)
- 12/12/22 ASHE President Check in with Tim Matthews and Stan Harris (TEAMs Meeting)
- 12/12/22 Tampa Executive Committee Meeting (TEAMs Meeting)

Nancy and Tom Morisi

610 Radcon Street Johnstown, PA 15904

December 7, 2022

Ms. Leigh B. Lilla, PE, National President American Society of Highway Engineers 610 Radcon Street Johnstown, PA 15904 Sent via email

Dear President Lilla,

As members of the American Society of Highway Engineers (ASHE) and in honor of Shirley Stuttler's dedication and service to ASHE, we propose the Lifetime Achievement Award be renamed in Shirley's honor to the "Shirley Stuttler Lifetime Achievement Award".

In conjunction with the proposed renaming, and similar to the Pearson Award, we are proposing to establish a donation to the award recipient's charity of choice. We would personally be willing to donate \$1,000 to the recipient's charity, in their name, and are willing to guarantee this donation for at least the next twenty years or awards presented.

We attended the afternoon viewing for Shirley yesterday. Shirley's President's Award was proudly displayed in the casket with her. Additionally, during that viewing, there were five Past National Presidents in attendance as well as numerous ASHE members. Both of these are tributes to Shirley's impact on ASHE as well as what the organization meant to her. We felt her impact should be honored in a special way.

We appreciate your consideration of this offer and understand, if this moves forward, it would need to go before the National Board for a vote. We would respectfully request to be excused during any conversation or vote.

Please let us know if you have any questions or would like to discuss this further.

Sincerely,

Nancy A. Morisi Thomas S.



ASHE NATIONAL HEADQUARTERS 610 RADCON STREET JOHNSTOWN, PA 15904

SECRETARY'S REPORT

Following is the current ASHE Membership List by Region/Section as of December 15, 2022.

Albany	84	Alabama	55
Altoona	187	Central Florida	112
Central New York	51	Georgia	463
Clearfield	185	Middle Tennessee	299
Delaware Valley	344	Northeast Florida	133
East Penn	112	South Florida	3
First State	205	Tampa Bay	42
Franklin	123	Tennessee Valley	111
Harrisburg	370	Subtotal	1218
Long Island	47		
Mid-Allegheny	126	Great Lakes Region	
N. Central New Jersey	129	Bluegrass	97
New York Metro	134	Central Dacotah	83
North East Penn	126	Central Ohio	206
Pittsburgh	532	Circle City	40
Southern New Jersey	173	Cuyahoga Valley	106
Southwest Penn	221	Derby City	84
Williamsport	76	Lake Erie	218
Subtotal	3225	Northwest Ohio	43
		Triko Valley	158
Mid-Atlantic Region		Subtotal	1035
Blue Ridge	64		
Carolina Piedmont	40	Southwest Region	
Carolina Triangle	190	Central Texas	77
Chesapeake	253	Dallas-Forth Worth	23
Greater Hampton Roads	83	Houston	101
N. Central West Virginia	51	Phoenix Sonoran	137
Old Dominion	76	Subtotal	338
Potomac	175		
South Carolina	101	Total	6849
Subtotal	1033		

MEMBERSHIP

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters. Those Sections highlighted in green have had the database updated as a result of the assessment process.

Total membership as of the date listed is 6,849 which represents a net decrease of 235 members since the report for the October 2022 National Board meeting.

Since we are in the middle of the assessment process, the numbers are fluctuating. Therefore, a comparison to the prior report is not provided. A detailed comparison will be provided for the as soon as the assessment updates are complete.

ASSESSMENTS

All assessments for the 2022-2023 period have been paid.

TEAMS (no update since prior meeting)

It is on my list to purchase Teams for ASHE. That has not been completed yet due to a technical issue with the ASHE laptop. Once I obtain assistance with the technical issue, I will purchase and install Teams.

CHARTER (no update since prior report)

We worked with TNT Graphics to scan the current version of the charter which allowed for a more professional look to those portions that need filled in by hand. We used this to prepare the charter for Circle City. Total cost was \$160. The language on the charter has not changed since the inception of the organization and is outdated. A copy of the language has been sent to the National President for review to determine if it should be updated along with the font and overall appearance.

ALLEGED COPYRIGHT INFRINGEMENT

ASHE received two letters from Higbee & Associates Law Firm reference copyright infringement for photos located on the websites for North Central New Jersey and Pheonix Sonoran. A copy of the letters is attached. After consultation with the Executive Committee, the matter was handed over to an attorney who provided the attached correspondence back to Higbee & Associates.

A review of the websites on the date of this report revealed:

- North Central New Jersey: The article/picture remain at the website listed. However, the NCNJ website referenced is no longer active since the Section updated their website. The article/picture can only be accessed by typing in the web address listed which will take the user to a prior version of the NCNJ website. Additionally, the picture/article are simply providing a link to an article in the Guardian. Essentially, the Section shared a link. Regardless, it is recommended the old NCNJ website be completely deleted.
- Pheonix Sonoran: The website listed no longer exists.



November 16, 2022

FRE 408 Settlement Communication

Re: Claim Number: 88EOPW

Dear Sir or Madam,

The Law Firm of Higbee & Associates represents Reuters News & Media Inc. ("Reuters") in certain copyright matters. As you may know, Reuters photojournalists report from over 200 locations around the world, delivering over 1,600 news pictures a day. Behind each image, a team of editors works tirelessly to capture the essence, authenticity and significance of current news, sports, entertainment, and world events. Because intellectual property is the lifeblood of Reuters' business, Reuters has a special obligation to protect its rights in the images it creates.

We understand that American Society of Highway Engineers (hereinafter "you,") used certain Reuters images on your website but that you did not obtain a license to use them. Please see the attached exhibits that show the original Reuters copyrighted images and the use of those images on your website.

Through its partner PicRights, Reuters made several efforts to resolve this copyright matter with you (PicRights Claim Number 140193804579). Reuters has now hired our law firm to enforce its legal rights and pursue this claim.

If Reuters gave you permission to use the images and you believe you received this letter in error, please let us know. You can email me at claims@higbeeassociates.com.

In the absence of a license, your use of Reuters' images is a violation of the Copyright Act, Title 17 of the United States Code. As you may know, copyright owners may elect to seek statutory damages, which can be as high as \$30,000 per infringement (or up to \$150,000 per infringement, if the use was committed willfully).

We hope that we can resolve this matter without going to court. However, if forced to enforce Reuters' rights in court, we may ask for the maximum allowable damages, and our client may also ask the court to order you to pay its attorney fees and court costs.

In the interest of resolving this dispute quickly, our client has authorized us to extend an offer to settle this matter for \$1380. If you wish to quickly and efficiently resolve this matter, please do the following:

1. Make your payment of \$1380 in one of two ways:

a. By credit card over the phone (using the number below) or online at http://copyright.higbeeassociates.com/resolution. Your login is 88EOPW. Your password is 086hdz0j.

- b. By check made payable to "Higbee & Associates Client Trust Account". This can be returned to us via US Mail.
- **2. Sign and return the attached release agreement**. If you choose to make your payment online, you can return the enclosed release agreement via email. Please include the case number (88EOPW) in the subject line.

If we do not hear from you within 14 days from the date of this letter, we will explore all our available legal options, including the filing of a formal lawsuit against you.

We understand that many companies are experiencing operational and personal challenges during these times. If you need additional time to investigate or resolve this matter, simply call or email us and we will put the claim on hold for 30 days. However, if you would like to save money and time by resolving the matter now, our client will, in effort to prevent the creation of a backlog of work, accept offers below the usual demand amount.

To contact us about this matter, please call 800-716-1245 or send an email to claims@higbeeassociates.com. Please be sure to have the Claim Number handy.

Sincerely,

Mathew K. Higbee

EXHIBIT A



Image Name: RC13F923D250

Infringing Webpages:

 http://www.northcentralnj.ashe.pro/2017/11/09/google-sibling-waymo-launches-fullyautonomous-ride-hailing-service/

Infringing File Locations:

http://www.northcentralnj.ashe.pro/wp-content/uploads/2017/11/untitled.png

Infringing images and screenshots are shown below. You can receive copies of these images via email by sending a request to infringements@higbeeassociates.com. The email must include the case number (88EOPW) in the subject line.



If you are a non-commercial entity (meaning you do not derive income from the website) or if you do not do business in the US, please let us know as you are probably receiving this letter in error.

DAMAGES UNDER COPYRIGHT LAW - 17 US CODE §504 (In Part)

- (a) Except as otherwise provided by this title, an infringer of copyright is liable for either—
- (1) the copyright owner's actual damages and any additional profits of the infringer, as provided by subsection (b); or (2) statutory damages, as provided by subsection (c).
- (b) Actual Damages and Profits.—

The copyright owner is entitled to recover the actual damages suffered by him or her as a result of the infringement, and any profits of the infringer that are attributable to the infringement and are not taken into account in computing the actual damages. In establishing the infringer's profits, the copyright owner is required to present proof only of the infringer's gross revenue, and the infringer is required to prove his or her deductible expenses and the elements of profit attributable to factors other than the copyrighted work.

(c) Statutory Damages. — (1) Except as provided by clause (2) of this subsection, the copyright owner may elect, at any time before final judgment is rendered, to recover, instead of actual damages and profits, an award of statutory damages for all infringements involved in the action, with respect to any one work, for which any one infringer is liable individually, or for which any two or more infringers are liable jointly and severally, in a sum of not less than \$750 or more than \$30,000 as the court considers just. For the purposes of this subsection, all the parts of a compilation or derivative work constitute one work.

COSTS & ATTORNEYS FEES UNDER 17 US CODE §505 (In Part)

In any civil action under this title, the court in its discretion may allow the recovery of full costs by or against any party other than the United States or an officer thereof. Except as otherwise provided by this title, the court may also award a reasonable attorney's fee to the prevailing party as part of the costs.

#

For more information about copyright law consult an attorney or see:

https://www.copyright.gov/title17/ https://www.copyright.gov/title17/92chap5.html

This law is being provided as a courtesy. Higbee & Associates is not your attorney.

SOME CLAIMS MAY ALSO INCLUDE ADDITIONAL LIABILITY FOR REMOVING OR ALTERING COPYRIGHT MANAGEMENT INFORMATION

17 US CODE SECTION 1202 (IN PART)

- (b) Removal or Alteration of Copyright Management Information.—No person shall, without the authority of the copyright owner or the law—
- (1) intentionally remove or alter any copyright management information...

Definition. — As used in this section, the term "copyright management information" means any of the following information....

(1) The title and other information identifying the work, including the information set forth on a notice of copyright. (2) The name of, and other identifying information about, the author of a work. (3) The name of, and other identifying information about, the copyright owner of the work, including the information set forth in a notice of copyright.

US CODE SECTION 1203 (IN PART)

- (c) Award of Damages. -
- (1) In general.—Except as otherwise provided in this title, a person committing a violation of section 1201 or 1202 is liable for either —
- (A) the actual damages and any additional profits of the violator, as provided in paragraph (2), or
- (B) statutory damages, as provided in paragraph (3).

...

(3) (B) At any time before final judgment is entered, a complaining party may elect to recover an award of statutory damages for each violation of section 1202 in the sum of not less than \$2,500 or more than \$25,000.

For more information about copyright law consult an attorney or see: https://www.copyright.gov/title17/92chap12.html#1202

This law is being provided as a courtesy. Higbee & Associates is not your attorney.

Mathew Highee: CA # 241380, MI # P73980, MN # 0388759, NV # 11158, OR # 106514, UT # 11133, WA # 42755, TX # 24076924,

IL # 6319929, OH #0094107 *

Ray Ngo: UT # 11936, NY # 4780706

Melissa Higbee: CA # 247998, AZ # 024644, FL # 62465, PA # 322114, NJ # 030812012, TN # 034677

Theodore Sell: CO # 44157

Taryn Murray: MA # 703750, NY # 5888896 Naomi Sarega: CA # 306967, IN # 34182-49

Ryan Carreon: CA # 311668

* Multiple additional federal courts

LETTER OF REPRESENTATION POWER OF ATTORNEY

RE: REUTERS NEWS & MEDIA INC.

To Whom It May Concern:

Please be advised that the Law Firm of Higbee & Associates has been retained by PicRights and Reuters News & Media Inc. regarding a copyright infringement matter. As such, we have been appointed as attorney in fact with full power and authority in determining the validity of the above matter and assisting in any negotiation, settlement, and payment. We are further authorized to pursue any legal remedies available to our client as a result of this matter. Any attorney or staff member of Higbee & Associates is hereby authorized to discuss any effort to settle and resolve the above matter.

Effective immediately, all communication (mail, phone, electronic or otherwise) regarding the above matter must be forwarded to Higbee & Associates at:

Higbee & Associates 1504 Brookhollow Drive, Suite 112 Santa Ana, CA 92705 (714) 617-8385 Telephone

Sincerely,

Puon Correon

A NATIONAL LAW FIRM

The undersigned have retained Higbee & Associates and grant full power and authority as described above.

Date: October 8, 2021

Client: Reuters News & Media Inc.

Signature:

Christopher Lee, Senior Counsel, Reuters

Client: PicRights Europe GmbH

Signature:

Alfred Höfinger, Managing Director

RELEASE AND SETTLEMENT AGREEMENT

This RELEASE AND SETTLEMENT AGREEMENT ("Agreement") is entered into on November 16, 2022 ("Effective Date") by and between Reuters News & Media, Inc.("RELEASOR") and American Society of Highway Engineers ("RELEASEE") (the "Parties" or individually the "Party").

The Parties agree as follows:

- 1. The Parties acknowledge and agree that this Agreement is made in resolution to the RELEASEE's alleged unlicensed use of image(s) referenced in the Exhibit(s) below ("Images").
- 2. RELEASOR hereby represents and warrants that it has the exclusive rights in the settlement and resolution of the claims related to the alleged unlicensed use of the copyrighted Images.
- 3. In consideration of the release and other consideration granted herein, RELEASEE will pay to RELEASOR the sum of \$1,380,00 by November 16, 2022. Upon Payment in full, RELEASOR will release RELEASEE from all copyright claims arising out of the use of the Images through the Effective Date.
- 4. Payment shall be made payable to "Higbee & Associates Client Trust Account" and delivered to 1504 Brookhollow Dr., Suite 112, Santa Ana, CA 92705. Payment may also be made online at http://copyright.higbeeassociates.com/resolution

ADDITIONAL TERMS AND CONDITIONS

- 5. Except for the agreements, obligations, and covenants arising under this Agreement, the Parties will release the other party from any and all claims arising from the use of the Images.
- 6. The Parties acknowledge that all terms of this Agreement are supported by legally sufficient consideration so as to make this Agreement binding and valid.
- 7. The terms of this Agreement are confidential; provided however, that each Party may disclose the terms of this Agreement, as necessary to enforce its terms, in response to valid legal process or as otherwise required by law, and/or to its financial advisors and/or legal advisors.
- 8. The Parties warrant that they have read and understand the provisions of this Agreement and have full authority to execute and consummate the transactions contemplated by this Agreement.
- 9. This Agreement may not be modified or amended except by written agreement, signed by all Parties.
- 10. This Agreement, along with its terms and conditions will be binding upon and inure to the benefit of each of the Parties and to their heirs, executors, administrators, successors in interest and assigns.
- 11. The Parties acknowledge that if any provision or application of this Agreement is held invalid or unenforceable then any such provision will be deemed severed from this Agreement and the remaining provisions and applications of this Agreement will not be affected, but will remain valid and enforceable.
- 12. This Agreement will be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law principles, notwithstanding the fact that one or more counterparts hereof may be executed outside of such state, or one or more of the obligations of the Parties hereunder are to be performed outside of such state. Any suit, action or proceeding to determine, construe or enforce any provision of this Agreement, or the rights of any party hereunder, will be brought in the State of California, and the Parties agree that jurisdiction will lie therein.
- 13. If a suit, action, arbitration of other proceeding of any nature whatsoever is instituted in connection with any controversy arising out of this Agreement, or to interpret or enforce any

Case number: 88EOPW Printed: November 16, 2022 09:40

on Behalf of RELEASOR(s) Reuters News & Media, Inc.

rights under this Agreement, the prevailing party is entitled to recover reasonable costs and attorney's fees from the other party.

- 14. Payments that are received more than 5 calendar days late will be accessed a \$40 late fee. Additionally, an interest rate based on a 15% annual will be charged on overdue balances after 30 days.
- 15. This Agreement constitutes and contains the entire agreement between the Parties with respect to the alleged unlicensed use referred to in this Agreement and there are no other agreements, understandings or representations with respect to this subject matter, which are not expressly set forth herein.

This Agreement can be signed in counterparts.	
Sir or Madam	Date
On Behalf of RELEASEE(s)American Society of Highway Engineers	
Mathuk Highee	
	November 16, 2022
Mathew K Highes Esg	Date

Case number: 88EOPW Printed: November 16, 2022 09:40

CREDIT CARD PAYMENT AUTHORIZATION FORM

The Law Firm of Higbee & Associates offers interest-free payment plans through our automated billing system. Sign and complete this form to authorize the Law Firm of Higbee & Associates to make the agreed upon credit or debit card or ACH payments. RELEASEE agrees to pay the settlement amount of \$1,380.00 in 1 automatic payment.

By signing this form you give us permission to bill your credit/debit card or bank account for the amount indicated on the dates above plus any additional fees, penalties, or interest charges which have accrued in accordance with the Release and Settlement Agreement ("Settlement Agreement"). This is permission for all transactions related to the Settlement Agreement, and does not provide authorization for any additional unrelated charges.

Please complete the information below:

to the terms indicated in this form.

PAYMENT METHOD (Please Choose One & Provide Requested Information):

CREDIT CARD	
Credit Card #:	
Expiration Date:	CCV (Security Code):
Billing Address:	
ACH / DIRECT DEPOSIT	
Account Type: ☐ Savings ☐ C Account #:	
Routing #:	
Bank Name:	
I hereby authorize The Law Fir dates indicated in the payment	m of Higbee and Associates to automatically bill my account on the plan above.
PRINT NAME:	
TITLE:	
COMPANY:	
Signature:	Date:
I authorize the above named busin	ness to charge the credit card indicated in this authorization form according to

the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for the specified use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds

Case number: 88EOPW Printed: November 16, 2022 09:40



November 16, 2022,

Re: Claim Number: WVR9ZY FRE 408 Settlement Communication

Dear Sir or Madam,

The Law Firm of Higbee & Associates represents The Associated Press. After making several unsuccessful efforts to resolve a copyright matter (PicRights Claim Number 469859479709) with American Society of Highway Engineers, The Associated Press has now hired our law firm to pursue this claim. We hope that we will resolve this matter without going to court. You may wish to hire an attorney and forward this matter to them.

Please see the attached exhibits that show the use of the copyrighted works and the alleged infringing use. If American Society of Highway Engineers has a license to use the image, please let us know so that we can close this case and apologize for the inconvenience. You can email me at claims@higbeeassociates.com.

Also, if you are a non-commercial entity or if you do not conduct business in the US, please let us know as you are probably receiving this letter in error. In general, we define commercial entities as any individual or entity that derives or attempts to derive revenue through selling advertising, promoting or selling goods or services, or soliciting donations.

If American Society of Highway Engineers does not have a license, we believe the use of the work is a violation of The Copyright Act, Title 17 of the United States Code. If forced to go to court to resolve the matter, our client will ask for the maximum justifiable damages. Our client may also ask the court to order American Society of Highway Engineers to pay their attorneys fees and court costs. Copyright lawsuits can result in judgments and liens on property. In some instances, the business owner can be held individually liable. We have enclosed relevant sections with this letter so that you can see the potential damages.

Our client is now asking that American Society of Highway Engineers pay \$1250 to settle this matter. This amount takes into account the normal licensing fee, the costs incurred in detecting and pursuing the unauthorized use, and the nature of the use. If you believe there are factors that should make this amount lower, or justify withdrawal of this claim, please let us know by calling us or sending us an email. We welcome the opportunity to have a discussion about the matter.

If you wish to quickly and efficiently resolve this matter without any discussion, return the attached release agreement along with your payment of \$1250 made payable to "Higbee & Associates Client Trust Account". This can be returned to us via US Mail. You can also pay with a check or credit card over the phone or online at http://copyright.higbeeassociates.com/resolution. Your login is WVR9ZY. Your password is 5hxa6bx8. If you choose to make your payment online, you can return the enclosed release agreement via email. Please include the case number (WVR9ZY) in the subject line.

If we do not hear from you within 14 days from the date of this letter, we will consider that to mean American Society of Highway Engineers does not have a license and does not want to settle this matter out of court.

We understand that many companies are experiencing operational and personal challenges during these times. If you need additional time to investigate or resolve this matter, simply call or email us and we will put the claim on hold for 30 days. However, if you would like to save money and time by resolving the matter now, our client will, in effort to prevent the creation of a backlog of work, accept offers below the usual demand amount.

Please call or email us to discuss this matter, 800-716-1245 or send an email to claims@higbeeassociates.com.

Sincerely,

Mathew K. Higher

Attorney at Law

EXHIBIT A



Image Name: 16141590982829

Infringing Webpages:

http://www.sonoran.ashe.pro/pastmeetings.htm

Infringing File Locations:

http://www.sonoran.ashe.pro/docs/pastmeetings/ASHEResilientCities20140909.pptx

Infringing images and screenshots are shown below. You can receive copies of these images via email by sending a request to infringements@higbeeassociates.com. The email must include the case number (WVR9ZY) in the subject line.



If you are a non-commercial entity (meaning you do not derive income from the website) or if you do not do business in the US, please let us know as you are probably receiving this letter in error.

DAMAGES UNDER COPYRIGHT LAW - 17 US CODE §504 (In Part)

- (a) Except as otherwise provided by this title, an infringer of copyright is liable for either—
- (1) the copyright owner's actual damages and any additional profits of the infringer, as provided by subsection (b); or (2) statutory damages, as provided by subsection (c).
- (b) Actual Damages and Profits.—

The copyright owner is entitled to recover the actual damages suffered by him or her as a result of the infringement, and any profits of the infringer that are attributable to the infringement and are not taken into account in computing the actual damages. In establishing the infringer's profits, the copyright owner is required to present proof only of the infringer's gross revenue, and the infringer is required to prove his or her deductible expenses and the elements of profit attributable to factors other than the copyrighted work.

(c) Statutory Damages. — (1) Except as provided by clause (2) of this subsection, the copyright owner may elect, at any time before final judgment is rendered, to recover, instead of actual damages and profits, an award of statutory damages for all infringements involved in the action, with respect to any one work, for which any one infringer is liable individually, or for which any two or more infringers are liable jointly and severally, in a sum of not less than \$750 or more than \$30,000 as the court considers just. For the purposes of this subsection, all the parts of a compilation or derivative work constitute one work.

COSTS & ATTORNEYS FEES UNDER 17 US CODE §505 (In Part)

In any civil action under this title, the court in its discretion may allow the recovery of full costs by or against any party other than the United States or an officer thereof. Except as otherwise provided by this title, the court may also award a reasonable attorney's fee to the prevailing party as part of the costs.

For more information about copyright law consult an attorney or see:

https://www.copyright.gov/title17/

https://www.copyright.gov/title17/92chap5.html

This law is being provided as a courtesy. Highee & Associates is not your attorney.

SOME CLAIMS MAY ALSO INCLUDE ADDITIONAL LIABILITY FOR REMOVING OR ALTERING COPYRIGHT MANAGEMENT INFORMATION

17 US CODE SECTION 1202 (IN PART)

- (b) Removal or Alteration of Copyright Management Information.—No person shall, without the authority of the copyright owner or the law—
- (1) intentionally remove or alter any copyright management information...

Definition. — As used in this section, the term "copyright management information" means any of the following information....

(1) The title and other information identifying the work, including the information set forth on a notice of copyright. (2) The name of, and other identifying information about, the author of a work. (3) The name of, and other identifying information about, the copyright owner of the work, including the information set forth in a notice of copyright.

US CODE SECTION 1203 (IN PART)

- (c) Award of Damages. —
- (1) In general.—Except as otherwise provided in this title, a person committing a violation of section 1201 or 1202 is liable for either —
- (A) the actual damages and any additional profits of the violator, as provided in paragraph (2), or
- (B) statutory damages, as provided in paragraph (3).

(3) (B) At any time before final judgment is entered, a complaining party may elect to recover an award of statutory damages for each violation of section 1202 in the sum of not less than \$2,500 or more than \$25,000.

For more information about copyright law consult an attorney or see: https://www.copyright.gov/title17/92chap12.html#1202
This law is being provided as a courtesy. Higbee & Associates is not your attorney.

Mathew Higbee: CA # 241380, MI # P73980, MN # 0388759, NV # 11158, OR # 106514, UT # 11133, WA # 42755, TX # 24076924,

IL # 6319929, OH #0094107 *

Ray Ngo: UT # 11936, NY # 4780706

Melissa Higbee: CA # 247998, AZ # 024644, FL # 62465, PA # 322114, NJ # 030812012, TN # 034677

Theodore Sell: CO # 44157

Taryn Murray: MA # 703750, NY # 5888896 Naomi Sarega: CA # 306967, IN # 34182-49 *

Ryan Carreon: CA # 311668
* Multiple additional federal courts

LETTER OF REPRESENTATION POWER OF ATTORNEY

RE: The Associated Press

To Whom It May Concern:

Please be advised that the Law Firm of Higbee & Associates has been retained by PicRights and The Associated Press regarding a copyright infringement matter. As such, we have been appointed as attorney in fact with full power and authority in determining the validity of the above matter and assist in any negotiation, settlement, and payment. We are further authorized to pursue any legal remedies available to our client as a result of this matter. Any attorney, staff member or agent of Higbee & Associates is hereby authorized to discuss any effort to settle and resolve the above matter.

Effective immediately, all communication (mail, phone, electronic or otherwise) regarding the above matter must be forwarded to Higbee & Associates at:

Higbee & Associates 1504 Brookhollow Drive, Suite 112 Santa Ana, CA 92705 (714) 617-8385 Telephone

Sincerely,

May Jan

Ovan Carreon

The undersigned have retained Higbee & Associates and grant full power and authority as described above.

Client: The Associated Press

Signature: For Call

Client: PicRights Europe GmbH

Signature: Alfred Höfinger, Managing Director



RELEASE AND SETTLEMENT AGREEMENT

This RELEASE AND SETTLEMENT AGREEMENT ("Agreement") is entered into on November 16, 2022 ("Effective Date") by and between The Associated Press("RELEASOR") and American Society of Highway Engineers ("RELEASEE") (the "Parties" or individually the "Party").

The Parties agree as follows:

- The Parties acknowledge and agree that this Agreement is made in resolution to the RELEASEE's alleged unlicensed use of image(s) referenced in the Exhibit(s) below ("Images").
- 2. RELEASOR hereby represents and warrants that it has the exclusive rights in the settlement and resolution of the claims related to the alleged unlicensed use of the copyrighted Images.
- 3. In consideration of the release and other consideration granted herein, RELEASEE will pay to RELEASOR the sum of \$1,250,00 by November 16, 2022. Upon Payment in full, RELEASOR will release RELEASEE from all copyright claims arising out of the use of the Images through the Effective Date.
- 4. Payment shall be made payable to "Higbee & Associates Client Trust Account" and delivered to 1504 Brookhollow Dr., Suite 112, Santa Ana, CA 92705. Payment may also be made online at http://copyright.higbeeassociates.com/resolution

ADDITIONAL TERMS AND CONDITIONS

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- 6. The Parties acknowledge that all terms of this Agreement are supported by legally sufficient consideration so as to make this Agreement binding and valid.
- 7. The terms of this Agreement are confidential; provided however, that each Party may disclose the terms of this Agreement, as necessary to enforce its terms, in response to valid legal process or as otherwise required by law, and/or to its financial advisors and/or legal advisors.
- 8. The Parties warrant that they have read and understand the provisions of this Agreement and have full authority to execute and consummate the transactions contemplated by this Agreement.
- 9. This Agreement may not be modified or amended except by written agreement, signed by all Parties.
- 10. This Agreement, along with its terms and conditions will be binding upon and inure to the benefit of each of the Parties and to their heirs, executors, administrators, successors in interest and assigns.
- 11. The Parties acknowledge that if any provision or application of this Agreement is held invalid or unenforceable then any such provision will be deemed severed from this Agreement and the remaining provisions and applications of this Agreement will not be affected, but will remain valid and enforceable.
- 12. This Agreement will be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law principles, notwithstanding the fact that one or more counterparts hereof may be executed outside of such state, or one or more of the obligations of the Parties hereunder are to be performed outside of such state. Any suit, action or proceeding to determine, construe or enforce any provision of this Agreement, or the rights of any party hereunder, will be brought in the State of California, and the Parties agree that jurisdiction will lie therein.
- 13. If a suit, action, arbitration or other proceeding of any nature whatsoever is instituted in connection with any controversy arising out of this Agreement, or to interpret or enforce any

Case number: WVR9ZY Printed: November 16, 2022 09:41

on Behalf of RELEASOR(s) The Associated Press

rights under this Agreement, the prevailing party is entitled to recover reasonable costs and attorney's fees from the other party.

- 14. Payments that are received more than 5 calendar days late will be accessed a \$40 late fee. Additionally, an interest rate based on a 15% annual will be charged on overdue balances after 30 days.
- 15. This Agreement constitutes and contains the entire agreement between the Parties with respect to the alleged unlicensed use referred to in this Agreement and there are no other agreements, understandings or representations with respect to this subject matter, which are not expressly set forth herein.

.6. This Agreement can be signed in counterparts.	
Sir or Madam On Behalf of RELEASEE(s)American Society of Highway Engineers	Date
Mathuk Higher	
	November 16, 2022
Mathew K. Higbee, Esq.	Date

Case number: WVR9ZY Printed: November 16, 2022 09:41

CREDIT CARD PAYMENT AUTHORIZATION FORM

The Law Firm of Higbee & Associates offers interest-free payment plans through our automated billing system. Sign and complete this form to authorize the Law Firm of Higbee & Associates to make the agreed upon credit or debit card or ACH payments. RELEASEE agrees to pay the settlement amount of \$1,250.00 in 1 automatic payment.

By signing this form you give us permission to bill your credit/debit card or bank account for the amount indicated on the dates above plus any additional fees, penalties, or interest charges which have accrued in accordance with the Release and Settlement Agreement ("Settlement Agreement"). This is permission for all transactions related to the Settlement Agreement, and does not provide authorization for any additional unrelated charges.

Please complete the information below:

PAYMENT METHOD (Please Choose One & Provide Requested Information):

CREDIT CARD Name as it Appears on Card:	
Credit Card #:	
Expiration Date:	CCV (Security Code):
Billing Address:	
ACH / DIRECT DEPOSIT	
Name on the Account:	
Account Type: Savings Che	ecking
Account #:	
Routing #:	
Bank Name:	
I hereby authorize The Law Firm dates indicated in the payment p PRINT NAME:	of Higbee and Associates to automatically bill my account on the lan above.
TITLE:	
COMPANY:	
Signature:	Date:

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for the specified use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

Case number: WVR9ZY Printed: November 16, 2022 09:41



Leventry, Haschak & Rodkey, LLC

Attorneys at Law

Sender's E-mail: rrodkey@lhrklaw.com

Please direct all correspondence to: Johnstown Office

Timothy C. Levenuv, LL.M.* John M Haschak** Randall C. Rodkey

Terry L. Graffius Brian P. Litzinger Andrew J. Schellhammer

Paul A. Mattis (Paralegal) Stephanie M. Wills (Paralegal)

* Legal Master's Degree in Taxation

**Registered Patent Attorney

December 6, 2022

Higbee & Associates 1504 Brookhollow Drive Suite 112 Santa Ana, CA 92705

> American Society of Highway Engineers Re: Claim # 88EOPW and Claim # WVRAZY

Dear Sir or Madame:

This office has been contacted by the American Society of Highway Engineers relative to your two (2) letters both dated November 16, 2022 and the Claim Numbers referenced above.

- After-a review of these matters, it has been determined that there has been no violation of copyright laws by our client. No offer of compromise will be forthcoming and any action commenced by you will be aggressively defended

Please direct any further communications on this matter to the attention of the undersigned. Thank you.

Very truly yours,

Randall C. Rodkey Attorney at Law

rander & Allan

RCR:smw

cc: Thomas Morisi, National Secretary

1397 Eisenhower Blvd., Richland Square III, Suite 202, Johnstown, PA 15904 (Johnstown Office) 2903 Benner Pike, Bellefonte, PA 16823 (Bellefonte Office)

Telephone: 814-266-1799 Fax: 814-266-5108 Website: www.lhrklaw.com

Randy Rodkey

From: Brynne Haymaker

 bhaymaker@Higbee.law> Sent:

Wednesday, December 14, 2022 1:46 PM

To: Randy Rodkey

Subject: Claims 88EOPW & WVR9ZY - Copyright Infringement - American Society of Highway

Engineers

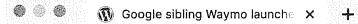
Dear Mr. Rodkey,

I am assisting our attorneys with resolving the two active copyright infringement claims against the American Society of Highway Engineers. Our attorneys request that I respond to your letter on their behalf.

Regarding claim 88EOPW by our client, Reuters News & Media, Inc., our client's images are currently in use on your client's website without authorization. Please see the attached screenshot. Please make sure your client fully removes the images from all listed URLs as the first step toward resolving this claim.

http://www.northcentralnj.ashe.pro/2017/11/09/google-sibling-waymo-launches-fully-autonomous-ridehailing-service/

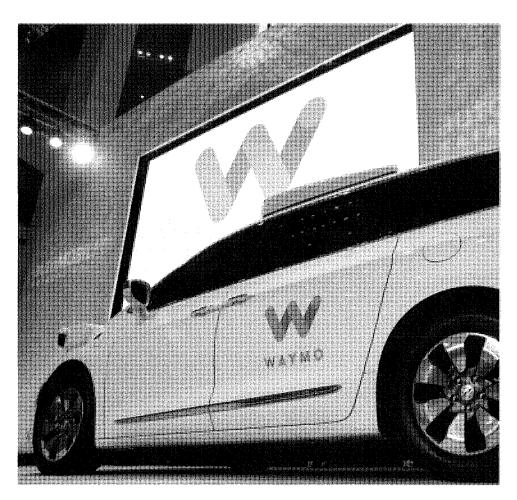
http://www.northcentralnj.ashe.pro/wp-content/uploads/2017/11/untitled.png



← → C 🔺 Not Secure | northcentralnj.ashe.pro/2017/11/09/google-sibling-waymo-launches-fully-a

PROJECT OF THE YEAR

Google sibling Waymo launches fully hailing service



Waymo, formerly known as Google's self-driving car, is launching hailing service with no human driver behind the wheel, after test Arizona.

Our attorneys thank your client for removing the image for claim WVR9ZY by our client, The Associated Press. However, our attorneys remind you that removing the image does not fully resolve this matter as it does not eliminate liability for the past unauthrozied use. Our attorneys note that the images in these claims required licensing to display on the website. Since licensing was not purchased, our clients have these claims for copyright infringement. Our attorneys further advise that the minute the image was used without a license, the infringement occurred. Once the infringement occurred the copyright owner has a right to recover damages. The demands to resolve these claims are listed below. If your client does not wish to resolve these matters, then please advise and the claims will be escalated to litigation review.

- 1. Claim 88EOPW (Reuters) \$1,380
- 2. Claim WVR9ZY (Associated Press) \$1,250

Thank you,

Brynne Haymaker bhaymaker@higbee.law Paralegal Copyright Enforcement Division

Paralegals are non-attorney staff members who assist attorneys in resolving copyright claims prior to litigation. All correspondence is reviewed by staff attorneys.

Law Offices of Higbee & Associates (http://www.HigbeeAssociates.com) 1504 Brookhollow Dr. Suite 112, Santa Ana, CA. 92705

Phone: (657) 229 - 6210 Fax: (714) 597-6559

Higbee & Associates

A NATIONAL LAW FIRM

1504 Brookhollow Dr. Suite 112 Santa Ana, CA 92705 800-716-1245 www.higbeeassociates.com

BILL TO

American Society of Highway Engineers

Invoice No. **534226**

Invoice date: 01/11/2023 Due date: 01/11/2023

To keep your account in good standing please pay by due date.

Date	Staff	Description		Total
01/13/2023	Federa	al Copyright Infringement - Scheduled Payment		\$625.00
***************************************			Legal fees	\$625.00
			Invoice Total	\$625.00
		-	Payment	-\$625.00
			Total Due	\$0.00

Higbee & Associates

1504 Brookhollow Dr. Suite 112 Santa Ana, CA 92705 800-716-1245 www.higbeeassociates.com Invoice date: 01/11/2023 Due date: 01/11/2023

Invoice No. **534225**

BILL TO

American Society of Highway Engineers

To keep your account in good standing please pay by due date.

Date S	Staff Description		Total
01/13/2023	Federal Copyright Infringement - Scheduled Pay	rment \$6	90.00
		Legal fees \$6	890.00
		Invoice Total \$6	90.00
		Payment -\$6	90.00
		Total Due	00.00



National Treasurer's Report

Frank O'Hare, PE, PS, National Treasurer ASHE National Board Meeting January 14, 2023 Tampa, Florida

- 1. Income and Expenses Income and Expenses are shown as of 11/30/2022. See Attachment.
 - o Operating Income Comments -
 - Membership assessment funds have been received.
 - Credit card cash back rewards transferred to the checking account.
 - o Operating Expenses Comments
 - Due to the errors on 990 forms, the auditors charged ASHE for the additional costs.
- 2. Investment as of 11/30/2022. See Attachment.
- 3. Taxes forms for National, Sections, Regions and Conferences have been submitted to the IRS. Audit reports have been distributed to the appropriate officers.
- 4. Stan Harris, Tom Morisi and National Treasurer participated in a conference call with Mike Brown, PNC Investment Counselor on December 14, 2022.
- 5. CPA Associates and the National Treasurer have reconciled the PNC Bank statements with the ledger for October, and November. The statement was forwarded to Budget/Audit Committee Chair Stan Harris for review.
- 6. Credit Card payments have been forwarded to the National Secretary for review and approval.
- 7. It is taking at least 8 days after Treasurer cuts a check with PNC for it to be delivered.
- 8. If a Board Member changes address, make sure you notify the Secretary and Treasurer such that your expense check is sent to the new address. Put your new address on your expense report.
- 9. Send checks to the Johnstown ASHE Office. Do not send checks to Treasurer's home address
- 10. Mileage is \$ 0.625/mile.
- 11. Sections are receiving requests for W-9 forms. The Sections EIN is to be used and not the National EIN.
- 12. The treasurer prepares checks from Invoices or Expense Reports w/receipts. Checks are not cut from only receipts.

Motion 1: Motion to accept National Treasure's report.

ASHE Treasurer's Report For June 1, 2022 to November 30, 2022

Natonal Board Meeting, Safe Harbor, Florida

<u>PN</u>	C Checking Account	
1	PNC Business Basic Checking 8649 - Ledger Balance 6/1/2022	\$ 157,654.14
2	<u>Inflows</u> Income \$ 186,771.69	
4	Total Inflows (Income)	\$ 186,771.69
5 6	Outflows \$ 90,877.64	
7	<u>Total Outflows (Expenses)</u>	\$ 90,877.64
8	Balance 8649 - 11/30/2022	\$ 253,548.19
<u>PN</u>	C Investment Account	
9	PNC Investment - Beginning Balance (6/1/2022)	\$ 364,229.20
10	Increase (Decrease) in Fund as of 11/30/2022	\$ (10,822.19)
11	-	

10	Increase (Decrease) in Fund as of 11/30/2022	\$ (10,822.19)
11		
12	11/30/2022	\$ 353,407.01
13		
14	Total Assets as of 11/30/2022	\$ 606,955.20
15	Total Assets as of 6/1/2022	\$ 521,883.34
16	Increase or (Decrease) in Total Assets - 6/1/2022 to 11/30/2022	\$ 85,071.86

Respectfully submitted:

December 19, 2022 ASHE National Treasurer

ltem	Operating Income	Bu	dgeted FYE 2023	Actual as of 11/30/2022
A.	Clothing royalties	\$	-	\$ -
В.	Conference seed money returned	\$	8,000	\$ 8,000.00
C.	Conference Income	\$	-	
D	Credit Card Cash Back Rewards	\$	770	\$ 1,053.75
E.	Lifetime Member Pins	\$	360	
F.	New members - at large	\$	-	
G.	Member assessment	\$	140,000	\$ 122,741.00
Н.	National Project of the Year	\$	500	
I.	New members intiation fees	\$	18,000	\$ 36,655.00
J.	Other Income	\$	1,000	\$ 349.80
K.	Past Presidents' pins	\$	1,500	\$ 1,575.00
L.	SPONSORSHIPS			
L100.0	Sponsorships - Multiview	\$	5,000	\$ 2,197.14
L101.0	Sponsorships - SCANNER	\$	30,000	\$ 14,200.00
	Total	\$	205,130	\$ 186,771.69
	Increase of Demand Assets from Investment	\$	19,189	
	Total Inflow to Operating Budget	\$	224,319	\$ 186,771.69

FYE 2023 - June 1, 2022 to May 31, 2023

Item	NO.	EXPENSES	Вι	idgeted FYE 2023	Actual as of 9/30/2022		
A.	BUDGE	T/AUDIT COMMITTEE					
	A102.0	Treasurer's Meeting With Auditors (if needed)	\$	400			
		TOTAL:	\$	400	\$	-	
B.	CONST	TUTION & BYLAWS COMMITTEE					
	B101.0	Constitution and Bylaws Committee	\$	-	\$	-	
		TOTAL:	\$	-	\$	-	
C.	EXECU ⁻	TIVE COMMITTEE					
	C102.0	Audit & CPA, Assoc. fees	\$	8,000	\$	7,922.91	
	C103.0	Awards, pins, & ribbons	\$	4,000	\$	6,889.58	
	C104.0	Committee Chair travel for Board Mtg by President's invitation	\$	4,000	\$	3,129.65	
	C105.0	Hardware - Purchase and Repair	\$	500	\$	-	
	C106.0	Contingencies, legal, bank fees	\$	130	\$	130.62	
	C107.0	Donations, memorials, gifts	\$	200	\$	50.00	
	C108.0	Employee - taxes: fica, unemployment, local	\$	10,800	\$	4,869.93	
	C109.0	Employee - compensation, wages, bonus, etc.	\$	23,700	\$	12,984.45	
	C110.0	Employee - expenses	\$	2,000	\$	-	
	C111.0	Insurance - business	\$	6,500	\$	4,657.60	
	C112.0	Misc. Expenses	\$	1,000	\$	225.12	
	C113.0	Office-conf. call-		-	\$	-	
	C114.0	Business Office - Rent	\$	3,500	\$	1,750.00	
	C115.0	Postage, UPS, Fed Ex Delivery	\$	1,000	\$	329.79	
	C117.0	Presidents travel & expenses (Not to board mtgs.)	\$	8,000	\$	4,331.72	
	C118.0	Society member's travel - President's request	\$	3,600	\$	-	
	C119.0	Refunds	\$	-	\$	-	
	C119.1	Office Supplies and Software: purchases and upgrades	\$	2,000	\$	1,144.22	
	C120.0	Executive Committee Meeting	\$	-	\$	9,215.02	
		TOTAL:	\$	78,930	\$	57,630.61	
D.	MEMBE	RSHIP/MEMBER AT LARGE COMMITTEE					
		TOTAL:	\$	-	\$	-	
E.	NATION	AL BOARD					
	E101.1	Board Mtg. Directors Lodging	\$	10,000	\$	1,747.47	
	E101.2	Board Mtg. Directors Travel	\$	20,000	\$	7,539.55	
	E102.0	Board Mtg. Expenses - Room rental, coffee, meals, etc.	\$	10,000	\$	3,269.83	
		TOTAL:	\$	40,000	\$	12,556.85	

Item	NO.	EXPENSES	В	udgeted FYE 2023	Actual as of 9/30/2022	
F.	NATION	AL CONFERENCE COMMITTEE				
	F101.0	Atlanta Conference - Board Members Stipend & Expenses	\$	20,000	\$	-
	F101.1	2022 Columbus Conf. Stipends Refunded	\$	-	\$	(1,436.44)
	F102.0	Future National Conf. Advance 2026 -	\$	8,000	\$	-
	F103.0	Sponsorships for 2023 ASHE Conf., Atlanta	\$	4,000	\$	-
	F104.0	National Conf. Comm. Travel (Hotel Visit)	\$	500	\$	-
	F105.0	Past Presidents' Stipend for National Conference	\$	2,500	\$	510.00
			\$	-	\$	-
		TOTAL:	\$	35,000	\$	(926.44)
G.	NEW SE	ECTIONS COMMITTEE				
	G101.0	Startup grant - Two(2) Sections per Year @ \$600.00	\$	1,200	\$	-
	G102.0	New Section Banners - Three(3) Sections	\$	800	\$	160.00
	G103.0	Exhibiting	\$	4,600	\$	-
	G104.0	Travel - New Section startup & chartering	\$	1,500	\$	1,529.94
		TOTAL:	\$	8,100	\$	1,689.94
Н.	NOMINA	ATING COMMITTEE				
	H101.0	Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$	4,000	\$	3,124.40
		TOTAL:	\$	4,000	\$	3,124.40
I.	OPERA	TIONS OVERSIGHT COMMITTEE				
	I102.0	Regional Directors Travel	\$	4,000	\$	216.50
	I103.0	Project of the Year - Awards & Committee Expenses	\$	2,000	\$	-
	I104.0	Society History Comm.	\$	-	\$	-
		TOTAL:	\$	6,000	\$	216.50
J.	OUTRE	ACH COMMITTEE				
	J101.0	Government Outreach - Travel	\$	3,000	\$	-
	J102.0	Exposure Funds to Regions	\$	6,000	\$	-
		TOTAL:	\$	9,000	\$	-
K	PARTNI	ERSHIP COMMITTEE				
		TOTAL:	\$	-	\$	-
L.	PROFE	SSIONAL DEVELOPMENT COMMITTEE	\$	-	\$	250.00
		TOTAL:	\$	-	\$	-

Item	ÖN	EXPENSES	В	udgeted FYE 2023	4	Actual as of 9/30/2022	
M.	PUBLIC	RELATIONS COMMITTEE					
	M102.0	Contest	\$	-	\$	-	
	M104.0	Promotional Materials, Social Media	\$	4,000	\$	575.75	
	M106.0	Software Subscriptions	\$	1,200	\$	532.02	
	M105.0	Shipping - ASHE Display	\$	500	\$	-	
		TOTAL:	\$	5,700	\$	1,107.77	
N.	SCANN	ER COMMITTEE					
	N100.0	TNT Expenses for 2022 ASHE Conference ¹	\$	789.17	\$	760.17	
	N100.1	TNT Expenses for 2023 ASHE Conference	\$	-	\$	-	
	N101.0	Exhibiting booth at ASHE 2023 Conference	\$	500	\$	ı	
	N102.0	TNT Invoices	\$	26,800	\$	12,427.84	
		TOTAL:	\$	28,089.17	\$	13,188.01	
Ο.	STRATE	EGIC PLAN COMMITTEE					
	O101.0	Strategic Planning Committee	\$	3,000	\$	-	
		TOTAL:	\$	3,000	\$	-	
Ρ.	STUDE	NT CHAPTER COMMITTEE					
	P101.0	Student Chapter Committee	\$	-	\$	-	
	P102.0	Student event promo materials	\$	-	\$	-	
		TOTAL:	\$	-	\$	-	
Q.	TECHNO	DLOGY COMMITTEE					
	Q101.0	Cloud Committee Expenses (Travel)	\$	700	\$	-	
	Q103.0	Database upgrade (Will need board approval)	\$	ı	\$	ı	
	Q106.0	J.M. Server Solutions - Invoices	\$	5,400	\$	2,040.00	
		TOTAL:	\$	6,100	\$	2,040.00	
	TREASU	RER					
	R.	Transfer from Checking to Investment	\$	-	\$	-	
			\$	-	\$	-	
		Total Expenses	\$	224,319.17	\$	90,877.64	

^{1.} Authorized by National Board, 7/5/2022



Administrative Assistant Report

ASHE National Board Meeting-January 14,2023

New Member Request Forms (Website): The following is a Region summary of the new member request forms (Sept-Oct) 58 total received and forwarded to the appropriate Sections:

September-Total 15

Great Lakes-3
Mid-Atlantic-5
Great Lakes-1
Northeast-6
Mid-Atlantic-3
Southeast-1
Southwest-0
Southwest-4
Southwest-4

October-Total 17

Great Lakes-3

Mid-Atlantic-5

Northeast-7

Southeast-2

Southwest-0

December-Total 9

Great Lakes-1

Mid-Atlantic-2

Northeast-1

Southeast-1

Southeast-3

Southwest-2

Website requests (non-membership): There were 6 non-membership requests, a report is attached.

New Members: 250 new member certificates and pins were sent from September-December.

New Section Banner & Charter: New Section Banner, member certificates and pins were sent to Circle City. The banner was delayed to Oct. 26,2022 due to distribution issues.

Past President Pins-3 Past Section Pins were paid for and mailed to the following Section:

Franklin-2

Carolina Triangle-1

Scanner Invoices: 8 invoices have been received and processed from: September 1, 2022-December 31, 2022

Assessments: All Sections have paid their assessment dues. Blue Grass, Carolina Piedmont and Long Island all paid late fees. Currently, 31 Sections have been completed and packets have been sent to them. The 2022-2023 assessment tracker is attached and provides a look at the health of Sections.

EIN Verification Replacement Letters: The IRS has not responded to the replacement EIN letters. Please be advised all Sections have EIN numbers and the letters are not required. The Administrative Assistant is attempting to get a replacement letter for lost letters and keep them in a primary file.

Nominations Letter: Nominations for National Officers and Region Directors were received on or before 12/1/22. All information was verified by Past National President Tim Matthews.

Correspondence: Project of the Year requests were sent on 12/17/2022 they are due 2/28/2023. National Award Nomination requests were sent 12/15/2022 and are due on 2/15/2023. National Conference Information and Call for Papers flyer sent 10/26/2022 and deadline was November 18,2022. Sections requests are tended to daily.

PDH Collection: All Sections have been notified to send PDH's to their Region Secretary for collection for National. This is ongoing and the hours for 2022 are due 2/5/2023. Attempts are being made to update the hours from previous years.

Documents Updated: Ongoing project to reformat and create uniformity to all website documents. The following documents have been updated and are available on the ASHE National Website:

Governance:

D6-National Constitution
D7-National Bylaws
D8-Code of Ethics
D17E-Section By-Laws (editable)
D21-Region By-laws
D21E-Region By-laws (editable)

Awards:

D22-National Honorary Awards
D23-Robert E. Pearson Awards Guidelines
D24-Young Member of the Year Award Guidelines
D26-Lifetime Achievement Award Guidelines

Membership:

D44-Best Practices Manual-Membership F1-Membership Application Template

Operations:

D11-National Officer-Director Nomination Guidelines D13-National Conference Guidelines D42-National Fee Schedule F7-IRS Form 990 D37-Website Guideline Procedures

Members 6	ı	l	1	i	1	ı	l	Ī	I	1 1		ı
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Graffia Professor 25												
Central Florida												
Central Norw Nork												
Central New York					<u> </u>							
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Phoenix 135 \$2,700.00 14 \$280.00 7 \$315.00 \$2,650.00 \$2,650.00 9/29/2022 \$0.00 email stating direct deposit will be made, did not post as of 10/3/2022-process Pittsburgh 523 \$10,440.00 12 \$240.00 0 \$0.00 \$10,200.00 10/1/2022 \$0.00 \$0.00 \$10,200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$0.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 \$10/200.00 <t< td=""><td>Northwest Ohio</td><td></td><td>\$960.00</td><td></td><td>\$100.00</td><td></td><td>\$90.00</td><td>\$950.00</td><td>\$950.00</td><td>9/26/2022</td><td></td><td></td></t<>	Northwest Ohio		\$960.00		\$100.00		\$90.00	\$950.00	\$950.00	9/26/2022		
Pittsburgh 523 \$10,440.00 12 \$240.00 0 \$0.00 \$10,200.00 \$10,200.00 10/1/2022 \$0.00 \$ck#7076-drops have been made, complete Potomac 174 \$3,480.00 48 \$960.00 32 \$1,440.00 \$3,960.00 \$3,910.00 9/29/2022 \$0.00 Used \$50.00 credit- paid in full ck#1786 9/28/2022-needs processed South Carolina 101 \$2,020.00 6 \$120.00 23 \$1,035.00 \$2,935.00 9/29/2022 ck#10007 paid in full 9/29/2022-needs processed	Old Dominion		\$1,740.00		\$320.00		\$90.00	\$1,510.00		10/1/2022		ck#657 paid in full 10/1/2022-needs processed
Potomac 174 \$3,480.00 48 \$960.00 32 \$1,440.00 \$3,960.00 \$3,910.00 9/29/2022 \$0.00 Used \$50.00 credit- paid in full ck#1786 9/28/2022-needs processed South Carolina 101 \$2,020.00 6 \$120.00 23 \$1,035.00 \$2,935.00 9/29/2022 ck#10007 paid in full 9/29/2022-needs processed	Phoenix		\$2,700.00			7		\$2,650.00	\$2,650.00	9/29/2022	\$0.00	email stating direct deposit will be made, did not post as of 10/3/2022-process
South Carolina 101 \$2,020.00 6 \$120.00 23 \$1,035.00 \$2,935.00 9/29/2022 ck#10007 paid in full 9/29/2022-needs processed	Pittsburgh	523	\$10,440.00	12	\$240.00	0	\$0.00	\$10,200.00	\$10,200.00	10/1/2022	\$0.00	ck#7076-drops have been made, complete
	Potomac	174	\$3,480.00	48	\$960.00	32	\$1,440.00	\$3,960.00	\$3,910.00	9/29/2022	\$0.00	Used \$50.00 credit- paid in full ck#1786 9/28/2022-needs processed
	South Carolina	101	\$2,020.00	6	\$120.00	23	\$1,035.00	\$2,935.00	\$2,935.00	9/29/2022		ck#10007 paid in full 9/29/2022-needs processed
South Florida 11 \$220.00 8 \$160.00 0 \$0.00 \$60.00 9/26/2022 ck#1003 paid in full 9/26/2022	South Florida	11	\$220.00	8	\$160.00	0	\$0.00	\$60.00	\$60.00	9/26/2022		ck#1003 paid in full 9/26/2022
Southern New Jersey 170 \$3,400.00 13 \$260.00 17 \$765.00 \$3,905.00 \$3,905.00 9/30/2022 ck#2049 paid in full 9/30/2022 -complete pk sent 12/9/2022	Southern New Jersey	170	\$3,400.00	13	\$260.00	17	\$765.00	\$3,905.00	\$3,905.00	9/30/2022		ck#2049 paid in full 9/30/2022 -complete pk sent 12/9/2022
Southwest Penn 271 \$5,400.00 58 \$1,160.00 0 \$0.00 \$4,240.00 10/1/2022 ck# 1572-paid in full -drops made-complete	Southwest Penn	271	\$5,400.00	58	\$1,160.00	0	\$0.00	\$4,240.00	\$4,240.00	10/1/2022		ck# 1572-paid in full -drops made-complete
Tampa Bay 46 \$920.00 15 \$300.00 9 \$405.00 \$1,025.00 \$1,285.00 11/2/2022 ck#1585 \$880.00 ck#1586 \$405.00-mailed 11/2/2022	Tampa Bay	46	\$920.00	15	\$300.00	9	\$405.00	\$1,025.00	\$1,285.00	11/2/2022		ck#1585 \$880.00 ck#1586 \$405.00-mailed 11/2/2022
Tennessee Valley 106 \$2,120.00 19 \$380.00 23 \$1,035.00 \$2,775.00 \$2,775.00 9/26/2022 \$5.00 ck#136 paid in full pkt sent 10/18/22 \$5.00 credit due to overpayment	Tennessee Valley	106	\$2,120.00	19	\$380.00	23	\$1,035.00	\$2,775.00	\$2,775.00	9/26/2022	\$5.00	ck#136 paid in full pkt sent 10/18/22 \$5.00 credit due to overpayment
Triko Valley 158 \$3,160.00 9 \$180.00 3 \$135.00 \$3,155.00 10/1/2022 \$55.00 ck#2338 paid in full needs processed -Follow up required from Section		158	\$3,160.00	9	\$180.00	3	\$135.00	\$3,115.00	\$3,155.00	10/1/2022	\$55.00	ck#2338 paid in full needs processed -Follow up required from Section
Williamsport 76 \$1,520.00 3 \$60.00 5 \$225.00 \$1,685.00 \$1,635.00 10/1/2022 \$0.00 ck#1046-paid in full needs processed	Williamsport	76	\$1,520.00	3	\$60.00	5	\$225.00	\$1,685.00	\$1,635.00	10/1/2022	\$0.00	ck#1046-paid in full needs processed

7037 \$140,266.50 908 748 \$155,226.50 \$152,545.00 \$390.00

Website Requests Not Membership Related

website Requests Not Membership Related
10/11/2022 Partnership booth share at ACE conference-ASCET/ASHE
10/11/2022 Asking if we have corporate members or individual membership
11/14/2022 Determing who are members from Ragan Smith
12/21/2022 License expiring for small games of chance Mid Allegheny Section
12/21/2022 Does ASHE have branded merchandise for sale

12/27/2022 Membership brochure offers recruitment and mentoring where is job board?

Kyle Watterwoth Kath Cantafia

Forwarded to Leigh Explained individual membership Amanda Jones Did a blanket search and set info Kimberly McCullough Duncan Stewart

Forwarded to Mid Allegheny leadership Forwarded to PR Chair

Michael Rooney Explained local Sections may offer job postings but National does not do this.



COMMITTEE STATUS REPORT

Ad Hoc COMMITTEE

Committee formed to evaluate the purpose of the Regions and National's role in defining or dictating the role of the Regions. Evaluate the current status of activities and roles of the Regions. Discuss how the regions can be strengthened and if any National duties should be deferred to the Regions. Discussion of if financial support should be given to the Regions. Discuss the delineation of the Regions and possible addition of Directors.

Date: 1/2/2023

Report Period: 2022 Q4 – October (2022) – January (2023)

<u>Committee Members</u> <u>E-Mail</u>

Jim Shea, Co-Chair shea@cvelimited.com
Nimish Desai, Co-Chair ndesai@Dewberry.com

Leigh Lilla <u>Ililla@nelson-construction.com</u>

JT Lincoln <u>jlincoln@Dewberry.com</u>
Nikole Cao <u>NCao@bgeinc.com</u>

David Greenwood greenwoodda@cdmsmith.com

Nancy Morisi <u>nmorisi@ashe.pro</u>

Meetings held since the previous Quarterly Report:

• 10/25/2022 – Coordination meeting with new committee members to discuss planning regional workshop to be held on January 1/13/2023.

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board:

Update from regional workshop held on 1/13/2023.

Activities:

- Initial comments generated on D09 Region Operating Manual. Comments shared with committee members for additional review and comment
- Questionnaire developed for coordination with region leadership. Since region representatives will not be in attendance at the 1/13/23 workshop, questions developed for coordination prior to the meeting.
- Draft agenda developed for regional workshop, distributed to committee for review and comment.
- Summary of previous National Board decisions that impact regions. (From past reports)
 - New Sections will remain at the National level with region support.
 - o Membership will remain at National level.

- Outreach may be moved to the Region level, but there are concerns about the distribution of the Exposure Funds and potential to keep at National level. Leigh Lilla will decide for her term.
- o Partnership committee will be dissolved.
- o PR committee with remain at National level with regional support.
- Strategic Plan will be extended one more year to include an update and moved to Operations and Oversight as a sub-committee.
- Professional Development will be dissolved at the National level and taken over by the Region.
- o Student Chapters will be dissolved at National level and engagement can be coordinated at Region and Section level.

Ongoing Business:

- Region Operations Manual Update
- Actions from 1/13/2023 regional workshop

New Business:

• No new business this quarter

Budget update:

- 1. 2021-2022 Budget:
 - a. \$0.00
- 2. Spent List items and \$ spent this quarter:
 - a. 0.00
- 3. Current Budget Balance:
 - a. \$0.00
- 4. List any Non-Budget Items that should be considered:
 - a. N/A



COMMITTEE STATUS REPORT

BUDGET & AUDIT COMMITTEE

Provide financial guidance to National Board, President and Treasurer. Ensure financial responsibility on the part of the Society. Review investment policies. Review audit as needed.

Committee Members E-Mail Date: 12/31/22

Stan Harris, Chair sharris80uk@gmail.com Report Period: 9/25/22 –12/31/22

Michael Bywaletz mbywaletz@rameykemp.com
Roger Carriker roger.carriker@wsp.com

Richard Meehan Richard.meehan@loweengineers.com

Donna McQuade McQuadeD@pondco.com

Meetings held since the previous Quarterly Report

None

Motion(s) to be brought before the National Board:

- 1. Motion to approve Audit Letter and associated Financial Statement for Fiscal Year ending 5/31/22 prepared by CPA Associates.
- 2. Motion to shift PNC Investment account from Moderate (50% stocks/50% bonds) to Balanced (65% stocks/35% bonds).
- 3. Motion to move \$100,000.00 from checking account to PNC Investment account.

Discussions to be brought before the board

None

Activities

Committee members regularly review reports submitted by the National Treasurer including Treasurer's reports, bank statements, cash flow, credit card statements, and investment account statements, and provide comments (as generated) directly to the National Treasurer. During this period, reviewed Audit Letter and Financials. Also, Committee chair participated in zoom meeting with PNC concerning performance of Investment account and recommendations for moving forward.

Budget update

1. 2022 - 2023 Budget: \$0

2. Spent – List items and \$ spent YTD

a. N/A

3. Current Budget Balance: \$0



COMMITTEE STATUS REPORT

CONSTITUTION / BYLAWS COMMITTEE

Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.

Committee Members E-Mail Date: 12/30/2022

David Greenwood, PE, Chair <u>greenwoodda@cdmsmith.com</u> <u>Report Period: 10/1-12/31,2022</u>

Stan Harris, PE <u>stan.harris@stantec.com</u>

Don Dizuzio, PMP DDizuzio@tandmassociates.com

Calvin Leggett <u>cleggett@ncdot.gov</u>

Mark Kinnee, PE <u>makinnee@urbanengineers.com</u>

JT Lincoln jlincoln@dewberry.com

Meetings held since the previous Quarterly Report

1. Correspondence by e-mail

Motion(s) to be brought before the National Board:

1. None

Discussions to be brought before the board

1. None

Activities:

Circulated Central Florida/Orlando Section Bylaws. Comments received and passed onto section

Central Texas Bylaw reviewed. Comments provided. Will follow-up.

South Carolina Section Bylaw review in progress.

Previously reviewed amended Middle Tennessee Bylaws and requested revision using latest section template. Will follow-up.

Reviewed Alabama Section Bylaws and requested revisions using latest bylaws template (provided in my response). Will follow-up.

Majority of comments provided to sections and regions involved the use of the new section/region templates on the website and the incorporation of harassment/criminal activity language and impact on membership.

Budget update

- 1. 2022 2023 Budget: \$0.00
- 2. Spent List items and \$ spent this quarter
 - a. N/A
- 3. Current Budget Balance: N/A
- 4. List any Non-Budget Items that should be considered.
 - a. N/A



COMMITTEE STATUS REPORT

MEMBERSHIP COMMITTEE

Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.

<u>Date:</u> 12/13/22 <u>Report Period:</u> August 2022 to December 2022

<u>Attendees</u> <u>E-Mail</u>

Robert Prophet, chair rprophet@trafficpd.com

Leigh LillaIlilla@nelson-construction.comTom MorisiAshenationalsecretary@ashe.pro

Nancy Morisi nmorisi@ashe.pro
John Derr jderr@GFNET.com

Kevin DurisKevin.Duris@trumbullcorp.comKirsten Bowenknbowen@mbakerintl.com

Alice Hammond alhammond@pa.gov

Karl Benard <u>karl.benardz@rsandh.com</u>
Ryan Thomas <u>rthomas@kfriese.com</u>

Meetings held since the previous Quarterly Report:

12/6/22

Motion(s) to be brought before the National Board:

Resolved: None

Summary of activities:

Committee Meeting was held on 12/6/22. The following is a summary of items discussed at the meeting:

- Introductions of committee members
- RP noted that the meetings had accidentally dropped off of the Outlook calendar. Future meetings are now scheduled.
- RP reviewed the Committee Activity summary provided to National in May.

- RP asked NM to provide a summary of the membership status. Nancy noted that assessments were still not fully processed so numbers are not available yet. She is anticipating that they will be ready for next National Board meeting in January.
- NM noted that all sections had submitted their assessments with the exception of Carolina Piedmont. She noted that there are some health and officer turnover situations that caused the delay.
- RP noted that the Section Health Check of membership will need to be completed after the information is in. It was noted that some sections report the same number of members year in and year out.
- RP asked about the status of the electronic database initiative being completed by the Technology committee. Leigh noted that the cost to upgrade is considerably higher than expected and that the National Board is reassessing.
- RP noted that one of the goals is to increase the number of contractors in the organization. KD noted that the APC conference was just held in Hershey, PA. There were a total of 1,800 attendees and 167 exhibitors. Consider a booth for next year. RP noted that the committee should consider meeting up with Bob Latham from APC/PA to discuss some type of partnership. Kevin also noted that the International Bridge Conference is in Washington DC in June 2023. It may be a good opportunity to get an exhibitor booth to advertise ASHE. Kevin noted that there will be 1,000 attendees and approx. 120 exhibitors.
- Additional discussion about reaching out to ARTBA through Bob Latham. It was noted that ASHE had previously met with ARTBA but it fell through due to ARTBA requesting membership info.
- RP mentioned that we are trying to get more DOT staff as members. RP mentioned sending
 electronic flyers to the different DOTs to make them aware of ASHE. AH noted that we will need
 the support of upper management. She mentioned coordinating with Melissa Batula at PennDOT
 Central Office to help get this moving. KB noted that he has relationships with Texas DOT and
 could help facilitate.

Action items:

- NM to finalize membership numbers
- RP and KD to contact Bob Latham regarding interest in partnership
- RP to contact Amanda Shumaker regarding a flyer to be sent to DOTs discussing the benefits of ASHE.
- RP and AH to contact Melissa Batula regarding flyer.
- KB to contact Texas DOT regarding flyer.

Discussions to be brought before the board: None

Activities: None

Completed: Contacted AS regarding flyer to be sent out.

Ongoing Business: See above.

New Business: None

Budget update:

1. 2022-2023 Budget: \$0.00

2. Spent – List items and \$ spent this quarter: \$0.00

3. Current Budget Balance: \$0.00

4. List any Non-Budget Items that should be considered: N/A



COMMITTEE STATUS REPORT

NATIONAL CONFERENCE COMMITTEE

Work with conference sponsors to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.

<u>Committee Members</u> <u>E-Mail</u> <u>Date: 12/14/2022</u>

Nikki Parris, Chair nicole.parris@atkinsglobal.com Report Period: Winter 2022

Mike Hurtt

Jerry Pitzer

Brad Winkler

Roger Carriker, Board Liaison
Jim Shea

Nimish Desai

mhurtt@chacompanies.com
jerry1368@yahoo.com
Brad.Winkler@stvinc.com
Roger.Carriker@wsp.com
JShea@trcsolutions.com
ndesai@dewberry.com

Meetings held since the previous Quarterly Report

1.	Date – 10/18/22	Members in attendance – 13 (includes conference chairs)
2.	Date - 11/14/22	Members in attendance – 12 (includes conference chairs)
3.	Date - 12/13/22	Members in attendance – 6 (2026 Conference Selection/Review)
4.	Date - 12/13/22	Members in attendance – 13 (includes conference chairs)

Motion(s) to be brought before the National Board: Per previous discussions, NCC is recommending ASHE National to increase seed money for upcoming conferences (starting in 2026) from \$8K to \$15K due to increases in deposits required prior to ability to start soliciting sponsors. NCC is also recommending the National Sponsorship of the Luncheon Honoring Past Presidents and a full page ad from \$4K to \$5K due to rising catering costs.

Approval of the 2026 Conference Host Selection – Committee met on 12/13 and is recommending the Potomac Section with the conference being in/around the Washington, DC area.

Discussions to be brought before the board – None.

Status of past and future conferences – concerns and progress (Attach individual reports as needed)

2020 and 2021 – Only remaining item is waiting for the EIN to be closed out – waiting on confirmation from IRS.

2022 – Conference committee has finalized finances and has sent National their portion of the profits. Once the check has cleared, they will work on closing out bank account and EIN. Conference report should be finalized later this year.

2023 – Contract for hotel and golf has been finalized. Golf will be at Brookstone Country Club (https://www.invitedclubs.com/clubs/brookstone-golf-country-club). Conference committee is meeting regularly. Sponsorship drive started in June and they currently they have raised \$108K and have 12 exhibitors signed up. Conference committee members are developing a registration page and not using software which will be available in early 2023. Call for papers is complete and 2023 is reviewing and developing tracks for the schedule/program. This year will also include an "ASHE" track for other sections to help share with others in addition to the normal event that National Secretary/Treasurer attend. Friday night will be a Braves game and Saturday night will be a casino night with a DJ.

2024 – This has been awarded to Carolina Triangle Section (Raleigh, NC). Diamond Sponsors have agreed to allow 2020 to push their sponsorship towards 2024. New EIN has been established for 2024. Checking accounts have been opened. They have developed a logo which has been approved by National PR committee. Continuing to pull together old budgets and program schedules and update for 2024. They are also revising/updating the video from 2020 to show at the 2023 conference.

2025 – Dates have been set for June 4-8 at the Kalahari. Logo will be the same as 2021. EIN has been established and working on setting up bank accounts. Conference committee is holding a monthly meeting at the conference site in March 2023 to help work through any potential kinks and help kick off the committees planning activities.

Status of committee activities

Guidelines up-to-date – These have been published on National's website

Cloud access – our committee is going to work on getting this information up this year.

Solicitation for 2026 Conference Host – this is complete and motion to approve host selection is on January agenda.

Budget update

- 1. 2022 2023 Budget: \$ (I'm unsure of my budget will update on future reports)
- 2. Spent List items and \$ spent this quarter
 - a. \$0
- 3. Current Budget Balance: \$0
- 4. List any Non-Budget Items that should be considered N/A



National Conference Report - 2022 ASHE CONFERENCE

12/13/2021 (4th Quarter)
Central Ohio Section
Date: May 12-15th, 2022
Emily Preston & Aaron Call Co-Chairs

Activities to Note Since last Report:

- Sent check to National based on profits in the amount of \$12,996.61
- Total Profit for the conference was \$37,993.22
- Recorded all conference bank transaction receipts
- Sent out \$5,000 check to Atlanta Conference
- Hosted Volunteer Appreciation Event
- Hosted Committee Chair Appreciation Event

Next Items to Note on the Horizon:

- Complete Conference Summary Report (this will be completed by the end of December)
- Send Profit check to ASHE Central Ohio (will do before the end of the year)
- Close out Conference Bank Account
- Close out Conference EIN number



December 12, 2022

Nicole (Nikki) Parris, P.E. ASHE National Conference Chair

RE: 2023 National Conference

Dear Ms. Parris,

On behalf of the 2023 ASHE National Conference Committee, we are submitting this monthly status report:

2023 Conference Comments (June 8-11, 2023, Atlanta, GA)

- Sponsorship drive went live in June. Currently:
 - 27 committed sponsorships (15 paid)
 - o \$108,500 total committed, \$60,000 in hand
- Exhibitor signups are live. 40 available booths, including 8 "premium booth locations"
 - o 11 booths sold
 - o 3 booths given away with sponsorship level, 1 booth given to 2024 National Conference committee
- 24 abstracts received from the Call for Papers. Technical Committee reviewing them to determine the best tracks. We have also identified a potential technical tour.
- Hotel reservation link is now available for those wanting to go ahead and book their rooms.
- Technical Committee also looking into costs for a "motivational" speaker such as former Braves player Dale Murphy, depending on cost.
- Entertainment Committee
 - o Friday night event Braves game. We were unable to secure the event space in the stadium. As an alternative, we have purchased 341 tickets to the game in the 100-level section of the stadium. Each ticket will come with \$20 food/beverage/souvenir credit. We are also working on a tailgating spot before the game with food truck.
 - Saturday night event casino night with DJ.
- Guest Tour committee & Transportation Committee
 - We have multiple options for each day and are looking to reduce our options to ensure we have enough participants in each tour to allow them to continue.
- Golf will be held in Cobb County, a good location relative to the hotel.
- Facilities Committee working with the hotel on food prices for 2023 and other coordination efforts.
- All Committee meetings were held September 23 and November 16.

Regards,

Karyn Matthews, P.E. 2023 Conference Co-Chair Scott Jordan, P.E.

2023 Conference Co-Chair

2024 ASHE NATIONAL PLANNING COMMITTEE CAROLINA TRIANGLE SECTION 65 BEACON HILL

HENDERSON, NC 27537

ASHE 2024

National Conference Report – December 13, 2022 (2022 4th Quarter) 2024 ASHE NATIONAL CONFERENCE

Venue: Raleigh Convention Center

Host Hotel: Marriott Downtown **Dates:** June 5-9, 2024

Conference Co-Chairs: Drew Joyner & Terry Snow

Executive Committee - Confirmed:

• Drew Joyner (AECOM)

- Calvin Leggett (RK&K) Treasurer
- Terry Snow (Gannett Fleming)
- Charlie Flowe (KCI)

Subcommittees – Confirmed:

Financial: Calvin Leggett
 Sponsorship/Exhibit: Brian Lusk
 Technical/Program: Doug Taylor
 Registration/Reception: Barbara Benifield
 Entertainment: Missy Pair
 PR/Publicity: Todd King

PR/Publicity: Todd King
 Golf: Tim Reid
 Transportation: Josh Hurst
 Guest Program: Liz Phillips
 Facilities: Charlie Flowe

ASHE 2020 Wrap-Up

• The only outstanding item is the ASHE 2020 EIN. We submitted our final tax return to the IRS in June 2022 and are currently awaiting a letter from the IRS regarding our ASHE 2020 EIN close.

ASHE 2024 Activities & Accomplishments:

- ASHE 2024 branding/conference logo was completed.
- Refined DRAFT conference budget has been developed (Income: \$420,732.50 Expenditures: \$381.638.64 Net Profit: \$39,193.86).
- Transferred funds from closed ASHE 2020 checking account and opened ASHE 2024 checking account (\$38,378.74).
- DRAFT Tentative Conference Agenda has been developed.
- DRAFT Sponsorship and Exhibit Plan has been developed.



- The ASHE 2024 website is '2024conference.ashe.pro' and it is active.
- Developed a DRAFT ASHE 2024 marketing plan to be deployed at ASHE 2023. •
- Golf Contract signed with course and plan developed.
- Sporting Clays Contract signed with Drakes Landing and plan developed.

Major Actions for Q1 2023

- Refine Draft Conference Budget.
- Refine Sponsorship/Exhibitor Strategy Plan including online payment options.
- Contract Printing Company for program books.
- Decide on registration procedures and attendee gifts.
- Develop Tentative List of Sessions, Speakers, and Project Tours
- Compile List of Potential Exhibitors
- Compile List of Potential Sponsors
- Guest Programs Contract with tours and entertainers
- Purchase advertising items to distribute at ASHE 2023 National Conference
- Hold quarterly planning meetings.

This concludes our 2022 Q4 ASHE 2020 and 2024 Report. If you have any questions, please feel free to contact me or Drew.

Respectfully submitted,

cc: Drew Joyner, PE, Co-Chair Calvin Leggett, PE, Treasurer

Charlie Flowe, PE, Facilities Chair





NATIONAL CONFERENCE REPORT – December 11, 2022

Updates in **Bold**

2025 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn John Caperilla, Heather Heeter & Richard Cochrane Co-Chairs

June 4 - 8, 2025

- o Dates are June 4 8, 2025 at the Kalahari Resort in the Pocono Mountains of Eastern Pennsylvania.
- Most committee chairs will carry over from 2021.
- A logo has been developed. It will be identical to that originally approved for 2021, except for the obvious date change.
- A tax number has been obtained. It is 88-1232952.
- A bank account has been created for the 2025 conference and funds from the 2021 conference (\$23,499.21) have been moved to the account.
- We are organizing a joint monthly meeting for our three sections at the conference site for March, 2023. It will feature Pennsylvanian DOT executives, and will launch our 2025 conference planning and staffing activities.
- Committee chairs had a kick-off meeting on December 6, 2022. All committee chairs are in place.
- Current bank balance is about \$19,000.



COMMITTEE QUARTERLY REPORT

NEW SECTIONS COMMITTEE

<u>Committee Members</u> E-Mail <u>Date</u> 1/5/2023

Sam Mody, Chairsmody@keller-engineers.comBrian O'Connor, Co-Chairbrian.oconnor@jacobs.comJason Hewatt, Board LiaisonJasonRHewatt@gmail.comJames Barr – Committee Memberjames.barr@tylin.comAngela Fedak – Committee Memberafedak@elrobinson.com

Kathy Johnson - Committee Member <u>kathy.johnson@mbakerintl.com</u>

Glen Kartalis - Committee Member glen.kartalis@aecom.com

Mark Kinnee - Committee Member <u>makinnee@urbanengineers.com</u>

Haley Slifko – Committee Member <u>haley.slifko@tn.gov</u>

Thomas Ziegler – Committee Member TZiegler@columbia-engineering.com

Motions or Discussions to be brought before the National Board (January 14, 2023)

1. None

Activity held since the previous Quarterly Report – ended monitoring of Alabama, Central Texas, and South Carolina September 2022

Bi-weekly Denver Core Group Calls
 Bi-weekly Circle City Board Meetings

3. Monthly Kansas City Core Group Meetings

4. 10/12 Circle City Re-chartering Event

5. 10/18 NE Region Meeting – Boston/Hartford discussion

6. 10/28 New Section Committee Meeting

7. 12/9 Circle City Luncheon

Established Meeting Dates already set before the next Quarterly Report

1. Date: Ongoing – Monthly Committee Meeting calls

2. Date: Ongoing – Denver Monthly Core Group Meetings

3. Date: Ongoing - Circle City Monthly Board Meetings

4. Week of 1/16: New Section Committee Meeting

5. January/February: Denver, Kansas City, New Mexico, Chicago follow-up conference calls

6. February TBD Circle City lunch presentation with the airport

7. March TBD Circle City lunch presentation on I-69

Current activities started or underway to identify, promote and support the New Sections endeavors.

(Committee Liaisons listed for each)

Section Chartered in 2022:

Circle City (43 Members) – President – Dustin Quincy (Brian and Kathy)

- Officers
 - Vice President Michelle Gottschalk
 - o Treasurer Jeff Laswell
 - Secretary Scott Sandstrom
 - o Region Director Kellen Heavin
 - o Director Andy Hahn
 - o Director Alan Mize
- Bank account: \$1,177.77
- 10/12/22 Re-Chartering Ceremony
 - o Sam, Kathy and Jim Shea attended the event.
 - Great Lakes Region used exposure grant to subsidize the costs and make the event free to the attendees.
- 12/9 Lunch Meeting (~40 attendees)
- February TBD lunch presentation with the airport
- March TBD lunch presentation on I-69
- 11/11, 12/1 Bi-weekly Board Meetings

Tier 1 New Endeavors:

Denver, CO – Champion, Evan Fischgrund (Sam and Kathy)

- The Core Group consists of 6 members with several more interested. They are still struggling with getting traction for in-person events.
- 30 prospective members.
- January 2023 next Core Group Call.

Kansas City - Champion, Garrett Hummel (Brian and Sam)

- The Core Group has increased to 5 prospective members.
- Logo created for engagement materials
- Engage the Great Lakes Region in this endeavor
- Discussion items:
 - (1) How to expand CG; (2) strategies to engage the DOT's/public sector; and (3) generating membership interest (HNTB to assist)
 - (2) Initial Officer Selection
- Engage Central Region in this Initiative.
- Next Core Group Meeting TBD; e-mail blast was distributed by Champion to CG to confirm who is still committed in making this Section a reality. CG meetings will resume shortly.

Tier 2 Endeavors:

Chicago – Champion, TBD (*Tom and Haley*)

January/February – Follow-up meeting with Core Group members.

New Mexico – Champion TBD (James)

January/February – James to identify potential champion(s).

Northeast Region Initiatives:

Boston (Sam/Mark)

- Regional Initiative NS Committee to provide support as required.
- Last NE Region Meeting was held on 10/18/22.
 - a. Sam attending Regional new section committee meeting.
- Develop Strategic plan

Hartford, CT (Champions – Eric Jarboe/Larry Murphy) – Sam (Mark)

- NE Region Initiative NS committee to provide support
- Develop Strategic Plan

Portland, ME (Sam/Mark)

- NE Region Initiative NS committee to provide support
- Develop Strategic Plan

Long Range Endeavors -

Detroit (Angela)

- Research on DOT setup.
- Coordinate with Great Lakes Region.

West Coast and Pacific NW (James)

- Orange County, CA.
- SDM will schedule call with committee members during the week of 1.9 who are employed by National Engineering Firms i.e., Jacobs, AECOM, TY Lin, Michael Baker Intl., etc. to identify local contacts and strategize on expanding our presence in Tier 1, 2 and WC / PNW areas.

Budget update

- 1. **2022 2023 Budget:** \$8,100.00.
- 2. Spent List items and \$ spent this quarter (10.1 to 12.31.22):
 - **\$1,689.94**

3. Current Budget Balance:

- a. **\$6,410.06** (as of 12.19.22)
- b. Expenditures included attending Circle City re-chartering ceremony, printing of their charter and new Section banner.

- 4. Budget Items Next Quarter:
 - a. Travel to National Board Meeting in Columbia, SC (March 10-11th)
- 5. List any Non-Budget Items that should be considered in the 2022 2023 budget: None

Note: Email this form in a Word format to Nancy Morisi nmorisi@ashe.pro.



COMMITTEE STATUS REPORT

NOMINATING COMMITTEE

Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with the appropriate guidelines. Administer the award Process.

<u>Date:</u> 1-09-2023 <u>Report Period:</u> Nov 2022 - Jan 2023

<u>Committee Members</u> <u>Email</u>

Tim Matthews, Chair tmatthews@dot.ga.gov
Michael Hurtt mhurtt@chacompanies.com
Charlie Flowe charlie.flowe@kci.com
Larry Ridlen leridlen@comcast.net

Dave Greenwoodgreenwoodda@cdmsmith.comSam ModySMody@keller-engineers.com

Tom Morisi <u>tmorisi@ashe.pro</u>

Meetings held since the previous Quarterly Report:

1. Meeting and Email correspondence / vote on 2023/2024 slate of new officers and directors.

Motions(s) to be brought before the National Board:

- 1. See attached *Motion 1* to approve National Nomination Committee's recommendation for new National Directors , National Treasurer-Elect, and National 2nd Vice President.
- 2. See attached *Motion 2* to approve National Nomination Committee's recommendation for the 2023-2024 Slate of Officers and Directors.

Discussions to be brought before the National Board:

1. See two Motions above.

Activities:

- 1. Solicitation letter sent to Regions on 9/26/22 for nominations of National Officers for the 2023/2024 fiscal year.
- 2. Received by December 1, 2022 deadline nominations for National Directors, National Treasurer-Elect, and National 2nd Vice President.
- 3. Meeting held 1/6/23 for discussion and concurrence on new National Directors, National Treasurer-Elect, and National 2nd Vice President.

Budget Update:

1. 2022 - 2023 Budget: No expenditures

-END-



MOTION 1

NOMINATING COMMITTEE

The National Nominating Committee makes the following Motion:

Whereas the National Nominating Committee solicited Nominations for the open position of National 2nd Vice President for the 2023-2024 ASHE Fiscal Year via open letter to all ASHE Sections, and having only received one qualified nomination by the December 1, 2022 deadline, the ASHE National Nominating Committee moves for the recommendation of approval:

Jim Shea, PE, Great Lakes Region, Lake Erie Section for National 2nd Vice President.

Whereas the National Nominating Committee solicited Nominations for the open position of National Treasure - Elect for the 2023-2024 ASHE Fiscal Year via open letter to all ASHE Sections, and having received two qualified nominations by the December 1, 2022 deadline, the ASHE National Nominating Committee moves to nominate:

Sam Mody, PE, Northeast Region, Southern New Jersey Section for National Treasure - Elect.

Furthermore, whereas the National Nominating Committee solicited Nominations for the open positions of 3- year National Directors for the Great Lake, Southeast, and Northeast Regions, for the 2023-2024 ASHE Fiscal Year via open letter to all ASHE Regions, and having received said selection by each of the three affected Regions for 3-year National Director to serve their respective Regions on the ASHE National Board, the ASHE Nominating Committee moves for the recommendation of approval:

David Stills, PE, Great Lakes Region, Franklin Section, for 3-year National Director

Ron Osterloh, PE, Southeast Region, Georgia Section, for 3-year National Director

Glen Kartalis, PE, Northeast Region, NY Metro Section, for 3-year National Director

Furthermore, whereas with this Motion's approval of the elevation of Great Lakes Region National Director Jim Shea to National 2nd Vice President, the remaining 2-year term of Mr. Shae's 3-year term as National Director will be vacated, and as such, will require to be filled. The Great Lakes Region will need to provide the National Nominating Committee their selection for filling this now open position.

The National Nominating Committee makes the following Motion:

Whereas with the approval of Motion 1 from the National Nominating Committee at the January 14, 2023 National Board Meeting, the National Nominating Committee moves to approve the following Slate of Officers for the 2023-2024 ASHE Fiscal Year:

Officers:

Stan Harris (Triko Valley)	National President
Don Di Zuzio (North Central New Jerse	y)National First Vice President
Jim Shea (Lake Erie)	National Second Vice President
Leigh Lilla (Tampa)	National Immediate Past President
Tom Morisi (Altoona)	National Secretary
Frank O'Hare (Central Ohio)	National Treasurer
Sam Mody, (Southern New Jersey)	National Treasurer - Elect

One-Year National Directors:

Rob Prophet (Delaware Valley)	.Northeast Region
Michael Bywaltez (Carolina Piedmont)	.Mid-Atlantic Region
Scott Jordan (Georgia)	Southeast Region
Nicole Cao (Houston)	.Southwest Region

Two-Year Directors:

JT Lincoln (Franklin)	Northeast Region
Nimish Desai (Chesapeake)	.Mid-Atlantic Region
TBD (TBD)	Great Lakes Region

Three-Year Directors:

Ron Osterloh (Georgia)	Southeast Region
David Stills (Franklin)	Great Lakes Region
Glen Kartalis (Metro NY)	Northeast Region



ASHE NATIONAL HEADQUARTERS 610 RADCON STREET JOHNSTOWN, PA 15904

REQUEST FOR NOMINATIONS FOR 2023-2024 NATIONAL BOARD

Deadline for Nominations: December 1, 2022

September 26, 2022

To: ASHE Region Presidents Cc: ASHE Region Secretaries

As Immediate Past President of the American Society of Highway Engineers, I have the honor and responsibility to Chair the National Nominating Committee for the 2023-2024 fiscal year.

Nominations are hereby solicited by the National Nominating Committee for the positions of:

National Second Vice President National Treasurer- Elect National Directors

The requirements for the National Officer and Directors positions are presented in the attached **National Officer/Director Nomination Guidelines**.

National Second Vice President

For the **National Second Vice President** position, each Region is responsible for soliciting nominations from their respective Sections and passing those nominations along to the National Nominating Committee. Additionally, each Region may choose to submit its own nomination for this office. To further clarify the nomination process, the submittals for **National Second Vice President** shall include:

- 1. Name of Nominee
- 2. Address and phone number of Nominee
- 3. Email Address of Nominee
- 4. Resume/biography of Nominee
- 5. A statement addressing the Nominee's willingness to serve.
- 6. Name of Region or Section making the nomination.
- 7. The nomination letter shall be signed by the submitting Region or Section president. The National Nominations Committee retains the prerogative to request minutes of the Region/Section selection procedure.

National Treasurer-Elect

For the **National Treasurer-Elect** position, each Region is responsible for soliciting nominations from their respective Sections and passing those nominations along to the National Nominating Committee. Additionally, each Region may choose to submit its own nomination for this office. To further clarify the nomination process, the submittals for **National Treasurer-Elect** shall include:

- 1. Name of Nominee
- 2. Address and phone number of Nominee
- 3. Email Address of Nominee
- 4. Resume/biography of Nominee
- 5. A statement addressing the Nominee's willingness to serve
- 6. Name of Region or Section making the nomination
- 7. The nomination letter shall be signed by the submitting Region or Section president. The National Nominations Committee retains the prerogative to request minutes of the Region/Section selection procedure.

National Directors

The National Nominating Committee is soliciting nominations for three **National Directors**, as listed below:

ASHE REGION	NUMBER OF NOMINATIONS	<u>TERM</u>
Northeast	1	3 years
Southeast	1	3 years
Great Lakes	1	3 years

The submittal for the **National Directors** shall include:

- 1. Name of Nominee
- 2. Address and phone number of Nominee
- 3. Email Address of Nominee
- 4. Resume/biography of Nominee
- 5. A statement addressing that the Nominee's willingness to serve.
- 6. Name of Region placing name of nominee into nomination.
- 7. The nomination letter shall be signed by the submitting Region president. The National Nominations Committee retains the prerogative to request minutes of the Region/Section selection procedure.

General procedures

Please submit the above requested information to Timothy W. Matthews at: tmatthews@dot.ga.gov via a single pdf file. Please submit a copy to Nancy Morisi, at: nmorisi@ashe.pro. Nominations are due to me by the end of business on December 1, 2022.

Sincerely,

Timothy W. Matthews, PE Immediate Past National President & National Nominating Committee Chair American Society of Highway Engineers

Attachments

cc: Tom Morisi

Dave Greenwood, PE Charles Flowe, PE Larry Ridlen, PE Michael Hurtt, PE Sam Mody, PE



November 18, 2022

ASHE National Nomination Chair Timothy W Matthews, PE

RE: ASHE National Second Vice President

Dear Mr. Matthews:

It is with utmost respect and enthusiasm that I nominate James T. Shea, PE, PTOE for the ASHE National Second Vice President position. Mr. Shea embodies the professional and organizational dedication and excellence required to be a leader in ASHE. This is evident based on his professional career as well as his current positions as Great Lakes Region Secretary and Great Lakes National Director and various roles at the Lake Erie Section and as the 2018 ASHE National Conference Co-Chair.

Jim Shea joined the Lake Erie Section in May 2009 and wasted no time joining the board of directors in the same month. As he gained experience as an engineer and expanded his network, Jim continued contributing at the section level and served as the director, vice president, president, and past president. Jim's impact and effort to continuously promote ASHE is clearly felt at the local section level as well as at the region level, where he has served as the Region Secretary since 2013 and added National Director to his duties in 2020.

At the Section level, when our Board of Directors decided to procure liability insurance, Jim took charge of the process, gathering quotes and performing a review of language to narrow the selection. This initiative as well as many others demonstrates the time Jim dedicates to keeping our local ASHE section moving forward. During his tenure as President of the Lake Erie section, Jim focused on the member experience and growing the overall section membership. He set a goal of increasing the membership by 15% and at the end of his term the goal was exceeded, increasing 22% to 186 members.

At the Regional level, Jim has been relentless in pursuit of maintaining communications lines to the Sections, working to keep the sections informed and improving the overall function of the Great Lakes Region. As we all know, volunteer responsiveness is sometimes a real struggle and Jim works tirelessly to collect the information needed to go to national. As a National Director, he has been collaborating on several committees to institute needed improvements in the region structure as well as other ideas.

Jim's dedication to ASHE is through collaboration and fellowship, as he championed the efforts to bring the 2018 ASHE National Conference here to Cleveland. To ensure a positive experience and a successful Conference, Jim gathered input from previous Conference host committees and obtained commitments from all the potential Committee Chairs *prior to* submitting the letter of interest. It was an easy decision for many to help, knowing Jim was the Co-Chair for the Conference with Kirsten Bowen and knowing their goal to make the 2018 Conference a success. The ASHE organization had the opportunity to hear Jim speak at the National Conferences in New York and Cleveland. His passion for the organization and desire for continuously improving the ASHE experience is evidenced by his leadership skills, lofty goals he sets for not just himself, and his expectations for those around him.

Having worked alongside Mr. Shea in various capacities as our careers have progressed, I am continually impressed with the drive, effort, and determination Jim has demonstrated in his career and with respect to his participation in ASHE. It is not often that a young engineer recognizes the full potential of participation in a professional organization. Jim is the consummate member – join as a student/just out of college and leverage your career through education, networking, and fellowship while giving back your time to build up the organization for the future. He consistently encourages his staff and new employees to various section events to attend meetings and get involved.

In closing, Mr. James T. Shea, P.E., PTOE possesses the qualities that would make and excellent leader of the ASHE organization. He has the best interest of the organization at heart, practices the principles of good leadership in his career and with respect to his various roles in the organization and encourages current and future leaders through collaboration and mentoring.

Thank you for your consideration of our candidate for the ASHE National Second Vice President. If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

MICHAEL BAKER INTERNATIONAL

ASHE Lake Erie

Sean Milroy, PE, PMP, DBIA ASHE Lake Erie President http://lakeerie.ashe.pro/

Sean Milion

Michael Baker International | Project Manager - Transportation
1111 Superior Avenue, Suite 2300 | Cleveland, OH 44114 | [O] 216-776-6613 | [F] 216-664-6532
smilroy@mbakerintl.com | www.mbakerintl.com f ♥ ◎ in ▶





November 17, 2022

ASHE Lake Erie Section President 1111 Superior Avenue, Suite 2300 Cleveland, OH 44114

RE: ASHE National 2nd Vice President Nomination

Mr. Milroy,

I am pleased that the ASHE Lake Erie Section has nominated me for the ASHE National 2nd Vice President position. I am willing to serve proudly in that capacity. I am dedicated to the advancement of the highway industry and excited for the opportunity to contribute to the industry through my continued participation in this very important leadership position. I hope this nomination is well received by the Great Lakes Region and National Board, where I have shown ongoing commitment over the past 9 years as Region Secretary and 3 years at Great Lakes Region National Director. I am beyond grateful for the 13 years I have been able to participate on the Lake Erie board.

I believe I am qualified and up for the challenge to lead ASHE.

In addition to the support provided by the ASHE Lake Erie Section, through this nomination. My employer, Chagrin Valley Engineering, fully supports my commitment to ASHE and my participation on this respected Board. In their support they will extend the flexibility needed to prioritize the commitments and demands associated with being VP and President of ASHE. I have communicated my commitment to being an available leader of this organization and my desire to connect with the Sections, in person.

My willingness to serve in this position extends beyond my own personal interest and belief in ASHE. Since joining the Lake Erie Board in 2009 I've met countless outstanding highway professionals who believe in the betterment of our industry and Cleveland, who have also contributed to the outstanding performance of the Lake Erie Section. I'd like to believe that I represent these professionals and that the opportunity to serve as 2nd National VP may inspire others to contribute and seek leadership roles within ASHE. I would be honored and proud to not only represent the industry, but also my peers. I will always do my best.

Thank you to the Lake Erie Section for this nomination, I am beyond grateful. Should anyone like to discuss my commitment to ASHE, my devotion to representing my Lake Eire peers or my ability to lead this organization, please do not hesitate to contact me at 216-213-9497 or via email at shea@cvelimited.com.

Very truly yours,

Jim Shea, PE, PTOE

Chagrin Valley Engineering, Partner

ASHE Lake Erie Past President

ASHE Great Lakes Region Secretary

ASHE Great Lakes Region National Representative

2018 ASHE National Conference Co-Chair



Jim Shea, PE, PTOE

Project Manager/Transportation Engineer



- M.S., Civil Engineering, Cleveland State University, 2013
- B.S., Civil Engineering, Cleveland State University, 2007

Professional Registrations/Certifications/ Training

- Professional Engineer, Ohio (#76165)
- Professional Traffic Operations Engineer (#3431)
- IMSA Traffic Signal Technician Level II
- NHI Designing for Pedestrian Safety
- NHI Bicycle Facility Design
- NHI Alternative Intersections and Interchanges
- NHI Intersection Safety
- ODOT Safety Studies Training
- ODOT Traffic Academy Traffic Signals
- ODOT Traffic Academy Signing and Pavement Markings
- ODOT Traffic Academy Maintenance of Traffic
- ODOT Traffic Academy Interchange Studies
- ODOT Highway Safety Manual Focused Training

Jim T. Shea, PE, PTOE serves as Project Manager/Transportation Engineer and brings experience in transportation planning, roadway design, and traffic operations and design on various transportation projects for county, state, and local government agencies. Throughout his career, Jim has provided design services on numerous urban roadway reconstruction, resurfacing, and reconfiguration projects with experience involving horizontal and vertical alignments, maintenance of traffic, drainage, water work design, traffic signal design and ADA design. He brings extensive experience in pavement resurfacing and repair methodologies in urban areas. In addition to his design experience, Mr. Shea brings experience in a variety of preliminary engineering studies, including traffic impact studies, corridor alternative studies, interchange modification studies and safety studies.

ASHE SERVICE EXPERIENCE

<u>ASHE Lake Erie Section</u> – Jim has served in a variety of roles for the Lake Erie Section including Director (2009-2013), Vice President (2013-2017), President (2017-2019) and is currently serving as the Past President (2019-2022).

ASHE Great Lakes Region – Jim currently serves as the ASHE Great Lakes Region Secretary where he coordinates communication between ASHE National and the ASHE Sections. Jim has served in this capacity for the Great Lakes Region since 2014.

2018 ASHE National Conference Co-Chair – Jim served as the National Conference Co-Chair for the 2018 ASHE National Conference that was bost by the Lake Frie Section

Chair for the 2018 ASHE National Conference that was host by the Lake Erie Section and held in Cleveland Ohio. The conference hosted nearly 600 transportation professionals and was a financial success.

<u>ASHE National Conference Committee</u> – Since complete the conference in 2018 Jim has continued to serve on the ASHE National Conference Committee where he participates as a member of the planning committee for the next 3 hosting conferences.

<u>ASHE National Director</u> – Jim currently serves as the National Director for the Great Lakes Region and is Chair of the Ad Hoc committee. He has served in this capacity since 2020, being reelected in 2022.

2018 ASHE Member of the Year – In 2018 Jim was awarded the ASHE Member of the Year award for his contributions to ASHE, not only with the 2018 National Conference, but for this ongoing commitment to the Lake Erie Section and the Great Lakes Region.

BUSINESS LEADERSHIP

Chagrin Valley Engineering – Cleveland, OH (Partner 2020 - Present) – Jim serves in an ownership and leadership role at Chagrin Valley Engineering, where he is a managing partner of a 52-person firm. Jim leads the firm's transportation practice where he manages relationships with foundation clients included the Ohio Department of Transportation and the City of Cleveland. Jim is also instrumental in the development of transportation staff, workload management and project delivery.

KEY PROJECT EXPERIENCE

City of Cleveland, Scranton/Carter Road Improvements - Cleveland, OH (Project Engineer: 2014-2015) — Jim served as Project Engineer and provided design services for the reconstruction of 0.60 miles of reconstruction along Carter Road and 0.80 miles of reconstruction along Scranton Road. Reconstruction plans included full-depth pavement replacement, sidewalk and curb replacement, and signing and pavement marking upgrades to accommodate bicycle facilities and utility adjustments.



October 31, 2022

American Society of Highway Engineers National Board ASHE National Headquarters 610 Radcon Street Johnstown, PA 15904

Dear National Board,

On behalf of the ASHE Triko Valley section, I would like to offer our recommendation for Jim Shea for the position of **National 2nd Vice President**. Jim is currently the secretary of the ASHE Great Lakes Region and I have been working very closely with Jim over the past two years through my ASHE Triko Valley secretarial duties. Over these two years of working together, Jim has shown great leadership and dedication to ASHE. He is not only devoted, but also very enthusiastic about fulfilling his ASHE duties.

The ASHE National Board would benefit from Jim's leadership and commitment. Jim would bring his enthusiasm, strong communication, robust organization, and continual dedication to the board. He would undoubtedly fulfill his duties as National 2nd Vice President in a constructive and positive manner.

Thank you for the opportunity to submit this letter of recommendation for Jim Shea. Should you have any questions, please feel free to contact me at dspringer@ljbinc.com, or 937-475-9161.

Sincerely,

Daniel, W. Springer, P.E., PMP Secretary, ASHE Triko Valley

BURGESS & NIPLE

330 Rush Alley | Suite 700 | Columbus, OH 43215 | 614.459.2050

Jim Shea for ASHE National 2nd Vice President

Re: Reference letter -

Mr. Sean Milroy, PE, PMP, DBIA ASHE Lake Erie President Michael Baker International 1111 Superior Avenue, Suite 2300 Cleveland, Ohio 44114

November 14, 2022

Dear Mr. Milroy-

I am writing on behalf of the Central Ohio Section of the American Society of Highway Engineers (ASHE) in support of Jim Shea as the ASHE National 2nd Vice President.

I have known Jim for many years through my involvement in ASHE and our mutual connection to Cleveland, Ohio (Jim and I both grew up on the west side of Cleveland and attended the same high school). Jim has always been a strong leader in the transportation industry (currently at Chagrin Valley Engineering, Ltd.) and very active supporter of the ASHE organization holding leadership positions at each level – local, regional, and national. Jim was instrumental in bringing the ASHE National Conference to Cleveland in 2018 and served on the board that led in its planning and execution. When it was announced that the ASHE National Conference would be held in Columbus, Ohio earlier this year and I volunteered to serve as the Exhibitor Committee Chair, Jim offered me great support and advice from his experiences in 2018.

Based on Jim's personal character, his strong industry leadership, and his past involvement and support of the ASHE organization, please consider Jim for this ASHE National level position.

Respectfully,

Mike Killian, PE President American Society of Highway Engineers - Central Ohio Section



Web / CentralOH.ASHE.pro Phone / (614) 459-7272 ext. 1373

Burgess & Niple 330 Rush Alley, Suite 700 Columbus, Ohio 43215



November 14, 2022

Michael D. Hurtt. PE
Past ASHE National President
(518) 453-3985
mhurtt@chacompanies.com

ASHE National Nominating Committee

RE: Jim Shea Letter of Support for ASHE National 2nd Vice President

To whom it may concern:

I am writing to provide my support for the nomination of Jim Shea from the ASHE Lake Erie Section (Great Lakes Region) for ASHE National 2nd Vice President.

I have known Jim since prior to the 2018 ASHE National Conference in Cleveland, OH where he was the conference co-chair. Since that conference, Jim has served with me on the National Conference Committee, and then replaced Stan Harris as Great Lakes Region National Director when Stan was elevated to National 2nd VP in 2020. I served with Jim on the National Board during my term as Past National President.

Jim has shown great resolve while serving on the ASHE National Board. He actively participates in discussions and committees, and truly has a passion for ASHE and the ASHE Mission. I believe Jim will continue to promote and support ASHE's growth and mission if elected to 2nd VP and will make an outstanding National President.

Without reservation, I support Jim's nomination.

Michael D. Hurtt, PE

ASHE Past National President (2019 – 2020)



November 16, 2022

American Society of Highway Engineers Mr. Tim Matthews, PE Chairman - Nomination Committee 610 Radcon Street Johnstown, PA 15904

RE: Jim Shea, PE

2nd Vice President Nomination

Ladies / Gentlemen,

Please consider this letter my endorsement of Jim Shea from the Great Lake Region, Lake Erie Section for National 2nd Vice President. I have gotten to know Jim through his passionate leadership in the Lake Erie Section, his endless work on the 2018 National Conference as co-chair and the leadership on the National Board for the past four years.

Jim has the leadership qualities that ASHE National needs. As Past National President (2003-04) and Past National Treasurer (2008-15), Jim has my endorsement.

If you should have any questions, please call me at 614-975-5570.

Sincerely,

David W. Jones, PE

Vice President of Planning Services



ENGINEERS . PLANNERS . SCIENTISTS . CONSTRUCTION MANAGERS

4505 Falls of Neuse Rd., Suite 400 • Raleigh, NC 27609 • Phone 919-783-9214 • Fax 919-783-9266

November 19, 2022

American Society of Highway Engineers 610 Radcon Street Johnstown, PA 15904

Attention: Mr Tim Matthews, PE

Nominating Committee Chair

Reference: Jim Shea, PE

2nd Vice President Nomination

Dear Mr. Matthews:

This letter serves as my recommendation that James Shea, PE be nominated to the position of National 2nd Vice President of the American Society of Highway Engineers. Jim's tireless efforts on behalf of ASHE in the Lake Erie Section and Great Lakes Region along with serving as co-chair of the highly successful 2018 National Conference in Cleveland make him the ideal candidate for this office.

I recommend Jim without reservation. Feel free to contact me if clarification is needed or if you have questions.

Warmest regards,

Charles L. Flowe, PE
North Carolina Highway Design Practice Lead
Past ASHE National President (1999-2000)
Past ASHE National Secretary (2008-2018)

Employee-Owned Since 1988



Keller Engineers of New Jersey, LLC

121 Market Street, 2nd Floor Camden, NJ 08102

Phone: 856.536.3169, Ext. 101

Fax: 856.494.0040

E-mail: smody@keller-engineers.com

www.keller-engineers.com
COA Number 24GA28276100

November 20, 2022

Mr. Timothy W. Mathews, PE Immediate Past President and National Nominating Committee Chair c/o American Society of Highway Engineers 610 Radcon Street Johnstown, PA 15904

RE: Jim Shea, PE

National 2nd Vice President Nomination

Dear Tim.

It is my pleasure to submit this letter of endorsement for Jim Shea who has been nominated by his home Section, Lake Erie, from the Great Lakes Region for National 2nd Vice President. I have known Jim for the past 10 years and watched his growth and upward progression to leadership roles within the ASHE organization at the Section, Region and National levels. This was demonstrated in his capacity as Chair of the 2018 ASHE National Conference which was viewed by the organization as a huge success.

During my tenure as the ASHE National President during 2014-2015, I had the opportunity to visit 4 Sections within the Great Lakes Region in unison with the OTEC Conference and witnessed firsthand Jim's commitment and passion towards ASHE's success and the reputation he had developed among his peers. Jim has my endorsement for his nomination to the position of National 2nd Vice President. Should you have any questions, please feel free to contact me directly at 856-536-3169, Ext. 101 or smooty@keller-engineers.com.

Very Truly Yours,

KELLER ENGINEERS OF NEW JERSEY, LLC

President, Keller Engineers of New Jersey, LLC

ASHE Past National President

National New Sections Committee Co-Chair



Board of Directors

President Heather Sabetta, PE heather@ace.engineer

Vice President Christopher Gentz, P.E. chris.gentz@wsp.com

Secretary Sara Irick, PE, CME, PMP, TDM-CP sara.irick@fpaengineers.com

Treasurer George Zimmer, PE george.zimmer@wsp.com

2-Year Term (2022-2024)

Karnvir Mashiana, PE Karnvir.Mashiana@aeapc.com

3-Year Term (2022-2025)

Richard Grubb rgrubb@rgaincorporated.com

3-Year Term (2020-2023)

Alex Kluka

Alexander.Kluka@wsp.com

Past President

Joseph Macios, PE <u>JoeMacios@hotmail.com</u>

NE Regional Director

Joseph Danyo, PE jdanyo@mbakerintl.com

NE Regional Secretary

Drew Bitner dbitner@twp.fairview.pa.us

Drew Bitner
ASHE NE Regional Secretary
dbitner@twp.fairview.pa.us

11/29/2022

RE: National Treasurer-Elect

Mr. Bitner:

This letter is state ASHE SNJ's nomination of Sam Mody for the National Treasure Elect Position.

ASHE SNJ believes based on his ASHE history and his active nature in the Southern New Jersey Section, Sam would make an excellent asset to the National Board. He will do a wonderful job as the National Treasure Elect and understand this is a long term commitment.

NOMINEE INFORMATION:

Name (Last, First, Middle): Mr. Mody, Samir (Sam) D.

Home Street Address: 9 Rachel Court

Home City, State, Zip Code: Hammonton, New Jersey 08037

Daytime Telephone: (856) 536-3169, Ext. 101

Email: smody@keller-engineers.com

Professional Licensure (Type, State, License No.) If Applicable:

- Professional Engineer, New Jersey, 24GE03945800
- Professional Engineer, Pennsylvania, PE045220E
- Professional Engineer, Delaware, 27781

Name and Location of Employer:

<u>Keller Engineers of New Jersey LLC, 121 Market Street, 2nd Floor, Camden, NJ 08102</u>

ASHE SPONSORING SECTION INFORMATION:

Sponsoring ASHE Section: <u>Southern New Jersey</u> Region: <u>Northeast</u>

Section Representative Name: Heather Sabetta, PE

Position (Must be Director or Officer): President, Southern New Jersey Section

Daytime Telephone: <u>856-577-0866</u>

Email: heather@ace.engineer



I hereby certify that the (applicant) is a member in good standing of ASHE. I hereby certify that the applicant is willing to serve and recommend them to the position stated above.

Section Representative Signature: That Me Dalsetta Date: 11.29.22

ASHE SNJ believes based on his ASHE history and his active nature in the Southern New Jersey Section, Sam would make an excellent asset to the National Board. He will do a wonderful job as the National Treasure Elect and understand this is a long term commitment.

Attached is Sam's ASHE history, biography, and resume.

Our nomination includes the following letters of support:

- ASHE New York Metro Section
- ASHE Great Lakes Region
- ASHE Long Island Section
- ASHE North Central New Jersey Section
- ASHE Delaware Valley
- ASHE Central New York Section

If you have any questions, please feel free to reach out to me.

Sincerely,

Heather Sabetta, PE ASHE SNJ President heather@ace.engineer



ASHE HISTORY FOR Samir (Sam) D. Mody, PE

- 1. List of Notable Achievements with ASHE:
 - Joined ASHE as a charter member of the Southern New Jersey (1986), New York Metro (2004) and Dallas-Fort Worth (2015) Sections.
 - Served as Chairman of the Southern New Jersey Section's Golf Outing committee for 20 years which raised \$125,000 in scholarship monies for local college students.
 - Served as member of the Strategic Plan committee when ASHE was going through a re-organization phase with 9 geographical boundaries.
 - Served as the Chairman of the Partnerships committee and established agreements with IECA, NACE, NAWIC and SMPS.
 - Served as Chairman of the Governance Committee, a by-product from the SWOT Analysis conducted in 2014, and represented by a group of 4 ASHE Past National Presidents. This committee tackled the following issues, several of which are in operation today:
 - (1) Improve the engagement of our ASHE Past National President and how we can improve communications and outreach efforts.
 - (2) Establish a new framework, structure and "revised" agenda for future National Board meetings and workshops create a model which reflects a more business approach.
 - (3) Establish a framework for the Administrative Assistant serving the Executive Committee by developing a job description, salary and working hours for the position. Explore the merits of combining the responsibilities of the Assistant to the Secretary and Assistant to the President roles into one position since a change in leadership was on the horizon.
 - (4) Expand the Executive Committee by one seat for the Regional Oversight Committee (ROC) Chairman perspective.
 - (5) Evaluate the financial health of the organization and provide guidance for hiring a part-time Executive Director.
 - Served on the New Sections Committee in a Chair and Co-Chair capacity assisting with mentoring future leaders in the organization and spearheading the formation of the following Sections:
 - (1)Long Island, NY (2008) (6) Houston, TX (2017) Phoenix, AZ (2009) Tennessee Valley (2020) (2) (7) Circle City, IN (2009) (3) (8) Alabama (2021) Albany, NY (2010) South Carolina (2021) (4) (9)
 - (5) Dallas-Fort Worth, TX 2015) (10) Central Texas (2021) (11) Circle City (2022)
- 2. List Year in which nominee joined ASHE:
 - 1986 Charter member of the Southern New Jersey Section.
- 3. List of National / Region / Section Offices held:
 - National Level
 - o Recipient of Member of the Year Award 2010



- o 2nd Vice President 2012 to 2013
- o 1st Vice President 2013 to 2014
- 56th National President 2014 to 2015
- Lifetime Achievement Award 2022
- Region Level
 - o Regional Representative for Southern NJ Section 1990 to 2010 (20 years)
- Section Level
 - o Secretary 1997 to 2005
 - o 2nd Vice President 2005 to 2006 1st President 2006 to 2007
- President 2007 to 2008
 - o Member of the Section Board of Directors 1991 to 2011 (20 years)
- 4. List of National / Region / Section Committees in which the nominee served:
 - National Level By-Laws 1992
 - Nominating 1993 to 1995; 2015 to 2018
 - o Strategic Plan 1995 to 1997
 - o Partnerships 2016 to 2018
 - o New Sections 2006 to 2008; 2009 to 2013; 2015 to Present
 - o Governance 2016 to 2017
 - Region Level
 - o Member of Technical Conference committee hosted by Region 6 between 2000 and 2006
 - o Deputy Executive Chairman of the 2007 ASHE National Conference hosted by Region 6 (Southern NJ, North Central NJ, Delaware Valley, First State, NY Metro and Long Island).
 - Section Level
 - o Chairman of the Golf Outing committee 1991-2011 (20 years)
 - o Co-Chair of 1994 ASHE National Conference hosted by the Southern New Jersey Section.
 - o By-Laws, Technical Program, Auditing, Student Chapter and Anniversary (5, 10, 20, 25 and 35-year milestone) committees.
- 5. List of Corporate / Government positions held:
 - Keller Engineers of New Jersey, LLC President
 - Naik Consulting Group, PC Senior Vice President / Regional Manager
 - HNTB Corporation Vice President
 - Urban Engineers, Inc. Vice President / NJ Office Branch Manager
 - Goodkind & O'Dea / Dewberry Branch Manager, NJ Office
 - Geotrack, Inc. Vice President of Eastern Operations
 - New Jersey Department of Transportation Resident Engineer



Sam's Biography:

Samir (Sam) D. Mody has 40+ years of professional civil engineering experience which includes expertise in all facets of transportation, heavy highway, building construction and land development disciplines. He has worked in the capacity of administration, management, planning, design, construction and rehabilitation of roadways, passenger rail/transit, bridges and vertical infrastructure and delivered projects with an aggregate value of over \$4.5B in the Northeast Region. Sam's technical experience is balanced equally between design and construction during his career.

After working in the public and private industries for 35 years, Sam decided to fulfill a life-long dream of owning and operating a civil engineering business. He formed the company Keller Engineers of New Jersey, LLC in April 2017, with the assistance of Keller Engineers, Inc. (the parent company located in Hollidaysburg, PA) and serves as President of the firm. He is responsible for leading the firm's short and long-range plans, develop sustainable growth objectives and new business opportunities through strategic partnerships and delivery of quality work, provide QA/QC, supervision and production of responsive and value-driven engineering, maintain client relationships for repeat business and staff development in the Camden office.

The firm's philosophy in customer service has allowed the office to achieve success with diverse clients who include Burlington County Bridge Commission, DRPA, DRJTBC, NJDOT, NJTA, SJTA, NJT, PANY/NJ and NJ Counties, Local Municipalities, Metropolitan Planning Organizations (MPO's) and private land development clientele. The business, which is anchored in Camden NJ, celebrated its 5-year anniversary in 2022.

Sam and his wife Gail have been married for 21+ years and presently split their time between their two homes located in Hammonton and Atlantic City, NJ. Gail is a registered nurse with approximately 30 years of professional experience and employed by Cooper University Hospital. Sam's daughter, Briana, a graduate from Coastal Carolina University with BS and MS degrees in Exercise and Sports Science and Sport Management respectively, is currently employed as a player experience specialist by Barstool Sportsbook and responsible for customer service and relations, promotions, and interacting with players on a day-to-day basis. Gail's son, Bryan, a graduate with a Finance degree from the University of Delaware, joined Keller Engineers of New Jersey in 2022 where he is pursuing a career in site development and construction inspection. The last member of the family is Izzy their "Yorkie" Terrier, who has been a staple of the household for the past 14+ years.

Sam is very active professionally (see resume), civically and charitably having served on several committees working towards the re-vitalization and improving the quality of life for communities located in South Jersey. He is an avid sports fan with over 52 years invested in each of his favorite sports teams, many of which have broken his heart over the years including the Minnesota Vikings, Los Angeles Lakers, Philadelphia Phillies and the Los Angeles Kings.



AMERICAN SOCIETY OF HIGHWAY ENGINEERS

June 2022 – May 2023 BOARD OF DIRECTORS:

President Oscar F. Bustos, PE EnTech Engineering

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Director of Future Leaders Doug Kusuke, PE Kiewit

National Director 1-year/ Northeast Regional Director Glen T. Kartalis, PE AECOM

Advisor Michael Hershey, PE EnTech Engineering November 28, 2022

American Society of Highway Engineers (ASHE) 610 Radcon Street Johnstown, PA 15904

To whom it may concern,

It is ASHE New York Metro's pleasure to recommend Samuel "Sam" Mody, PE to the position of National Treasurer with ASHE.

Sam is a recognize industry leader and accomplished professional engineer with a career that spans over 40 years. He is presently the president of Keller Engineers of New Jersey, LLC and has held several leadership positions with private companies as well as in the public sector with the New Jersey Department of Transportation.

An avid volunteer, Sam joined ASHE as a charter member of the Southern New Jersey Section in 1986 and has held several offices and served in multiple committees at the national, regional and section levels since 1991. As a result of his dedication and constant support to ASHE, Sam was recognized with the Lifetime Achievement Award earlier this year. He was also the recipient of the Member of the Year Award in 2010. In the Spring of 2014 Sam became the 56th National President and served in that capacity for a year.

Sam was also a charter member of the New York Metro section in 2004 and has remained active in our section since. In addition to supporting many of our committees throughout the years, Sam volunteered his time during the 2017 National Conference, hosted by our section and held in New York City and was key to its success.

With over 30 years of service to ASHE and supported by his many accomplishments, we cannot think of a better candidate to serve as National Treasurer than Sam, hence, on behalf of the New York Metro section and my fellow board members I support Sam's nomination to National Treasurer.

Sincerely,

ASHE New York Metro

Oscar F. Bustos, PE

President



November 28, 2012

Mr. Timothy Matthews, PE 2022-2023 ASHE National Nominations Committee American Society of Highway Engineers

RE: Sam Mody, PE

Support for Nomination for ASHE National Treasurer

Dear Mr. Matthews:

The Officers and Board of Directors for the Great Lakes Region of the American Society of Highway Engineers would like recommend Mr. Sam Mody, P.E. for the position of ASHE National Treasurer.

Sam has been a key member of ASHE since 1986 where he was a Charter Member of the Southern New Jersey Section. Since that time, he has been a tremendous resource for the organization serving at the Section, Region and National level. He has the skill set and experience necessary to serve the important role of ASHE National Treasurer.

Beyond his board experience, Sam is committed to the growth and well-being of the organization. From his participation on the Governance Committee and completion of ASHE's SWOT analysis, to his leadership and dedication in the start-up of eleven ASHE Sections. Most recently, Sam assisted in the restart of the Circle City Section, which will be a catalyst in growing the Great Lakes Region.

We are in full support of Sam's candidacy for ASHE National Treasurer and believe that his experience will benefit the board.

Sincerely,

Kirsten N. Bowen, PE

President, Great Lakes Region



AMERICAN SOCIETY OF HIGHWAY ENGINEERS

BOARD OF DIRECTORS

PRESIDENT Michael Trotta Glen Kartalis, ASHE National Director

FIRST VICE PRESIDENT Jim Bazata, PE, ENV SP

RE: National Treasurer Elect Position

SECRETARY

Andrea R. Luft, CCM, ENV SP

Hi Glen,

TREASURER

NE REGION LIAISON

The Long Island Section of ASHE would like to provide our nomination for the above referenced position as follows:

Andrea R. Luft, CCM, ENV SP

Mr. Samir Mody 9 Rachel Court

MEMBERSHIP/EVENT COMMITTEE

SCHOLARSHIP FUND

Hammonton, New Jersey 08037 smody@keller-engineers.com

PAST PRESIDENT William Barrett, PE

Attached please find a copy of Mr. Mody's resume and his willingness to serve.

Should you require anything further, please feel free to contact me at 917.662.5448.

Thank you.

Very truly yours,

Andrea R. Luft

LI ASHE Secretary

andra R. Luft



November 29, 2022

Mr. Tim Matthews, P.E.
ASHE Immediate Past National President & National Nominating Committee Chair Georgia Department of Transportation 600 West Peachtree Street, 19th Floor Atlanta, GA 30308

RE: National Treasurer Nomination

Dear Mr. Matthews:

The North Central New Jersey Section would like to offer a letter of support for the Southern New Jersey Chapter's recommendation for the nomination of **Samir (Sam) Mody, P.E.** for the National Treasure Position. Mr. Mody served as the ASHE National President from 2014 to 2015 and has been associated with ASHE for over 30 years. The dedication and commitment Mr. Mody has demonstrated over his long tenure within the ASHE organization solidify the North Central New Jersey Section's belief that Mr. Mody would fulfill the role of National Treasurer with the same dedication and commitment.

Thank you for your time and consideration with respect to this letter of recommendation.

Sincerely,

Marisa N. Sapiezynski, W.P.I.T.

Marise M Dagunynski

President – North Central New Jersey Section



Delaware Valley Section 1500 Walnut Street, Suite 1105 ◆ Philadelphia, PA 19102 Phone (215)546-4555 / Fax (215) 546-2259

November 14, 2022

Joseph Danyo, PE Regional Director, ASHE Southern New Jersey Section Michael Baker International 300 American Metro Boulevard Hamilton, NJ 08619

RE: National Treasurer-Elect Nomination

Dear Mr. Danyo:

In response to your request to support your Section's nomination of Sam Mody for the position of ASHE National Treasurer-Elect, we are please to inform you that the Board of Directors for the Delaware Valley is in full support of Sam's nomination. The Board believes that with Sam's many years of service to ASHE on a local, regional, and National level including serving as ASHE National President, he would make a great Treasurer for the organization.

If you have any questions, please contact John Caperilla, Regional Director, at jcaperilla@mctish.com.

Sincerely,

Nathan Parrish, PE

Notan Parish

President, ASHE Delaware Valley Section



Central New York Section One Park Place 300 South State Street Suite 600 Syracuse, NY 13202-2024 ashe.cny@gmail.com

November 22, 2022

Joseph Danyo, PE Regional Director, ASHE Southern New Jersey Section Michael Baker International 300 American Metro Boulevard Hamilton, NJ 08619

Re: National Treasurer-Elect Nomination

Dear Mr. Danyo:

ASHE-Central New York fully supports the nomination of Sam Mody to the position of ASHE National Treasurer-Elect. Our section believes that Sam's many years of valuable service to ASHE on the local, regional, and national levels (including serving as ASHE National President) make him a great fit for the position.

If you have any questions, please feel free to contact us at ashe.cny@gmail.com.

Very truly yours,

Luke Morenus, P.E.

President, ASHE Central New York Section

SAMIR D. MODY, PE

President, Keller Engineers of New Jersey, LLC



Education

1988 – M.S. Civil Engineering, Drexel University

1983 – B.S. Civil Engineering, Drexel University

Years' Experience

Total: 40+

Keller Engineers: 6

Registrations:

Pennsylvania (1994) New Jersey (1995) Delaware (1997 / 2022)

Professional Memberships:

American Society of Highway Engineers, 1986 to Present American Council of Engineering Companies, 1999 to Present; Executive Committee (2021) Southern New Jersey Development Council, 2020 to Present; member of the Board of Trustees

New Jersey Alliance for Action, 2020 to Present; member of the Board of Directors

March of Dimes Board of Directors, 2022, Member of the Board of Directors

Expertise:

- Municipal Engineering
- Civil, Structural and Transportation Engineering
- Site Development
- Quality Assurance/Quality Control
- Resident Engineering
- Project Management
- Construction Management
- Heavy Highway and Bridge Construction Projects
- Dispute Resolution and Contract Management
- Stakeholder Engagement

BIO:

Samir Mody (Sam hereafter) has 40+ years of professional civil engineering experience. His multi-disciplined experience includes all facets of transportation, site development, heavy highway and building construction, with



expertise in the administration, management, planning, design, construction and rehabilitation of roadways, passenger rail/transit, bridges and vertical infrastructure, with an aggregate value of over \$4.5B in the Northeast Region. Sam's technical experience is balanced equally between design and construction during his career.

After working in the public and private industries for 35 years, Sam decided to fulfill a life-long dream of owning and operating a civil engineering business. He formed Keller Engineers of New Jersey, LLC, an affiliate of Keller Engineers, Inc. (the parent company located in Hollidaysburg, PA) and serves as President of the firm. He is responsible for leading the firm's short and long-range plans, develop sustainable growth objectives and new business opportunities through strategic partnerships and delivery of quality work, provide QA/QC, supervision and production of responsive and value-driven engineering, maintain client relationships for repeat business and staff development in the Camden office.

Through a series of increasing responsible roles and the development of strong professional client relationships over his career, Sam with integrity and resilience, has focused on value-added service to deliver his projects. His philosophy of service has allowed him to achieve success with diverse clients who include Burlington County Bridge Commission, DRPA, NJDOT, NJTA, SJTA, NJT, PANY/NJ and NJ Counties, Municipalities, Metropolitan Planning Organizations (MPO's) and private clientele.

A sampling of Mr. Mody's recent design and construction project experience includes:

Private Clientele:

Chubby's Steak House Restaurant, 239 Monmouth Street, Gloucester City, NJ (CC: TBD): This project investigates the prospects of converting previously occupied residential space on the 2nd and 3rd floors to a proposed 1933 Cigar Lounge and Private Club. Mr. Mody is currently overseeing the topographic and boundary surveys, base mapping and conceptual plan development, comprehensive site plan design, structural engineering of the interior re-configuration of the building and land use/zoning and variances, SHPO/ADA requirements, alternative parking accommodations to secure 11 spaces, coordination with project stakeholders and subconsultants and preparation and submission of municipal applications. The site plan application is currently under the jurisdiction of the Gloucester City Municipal office: 2022-Present

Haitian Baptist Church, 203-205 Sunset Road, Burlington, NJ (CC: TBD): The Haitian Baptist Church has a capacity of 375 seats in the main sanctuary but only 275 seats are currently in service. Due to the City ordinance and zoning regulations, the full capacity of the church cannot be utilized until provisions for additional parking are accommodated. The current parking lot has a capacity of 50 spaces. The Church Hall was constructed with sufficient height that can be used for a 2nd level as a balcony section to hold more congregants. The expansion could also be used for office space. The project objectives include (1) increasing the parking capacity by a minimum of 150 spaces while re-configuring the existing lot for safety and zoning requirements; (2) consolidating lots 1.01 and 1.02; accommodating structural changes to exterior walls (partition walls) inside the church and service facilities; and comply with NJDEP permitting and stormwater management regulations.

Mr. Mody is overseeing the topographic and boundary surveys, base mapping, comprehensive site development design, ordinance review, wetlands delineation and environmental investigations, conceptual design of parking lot, stormwater management, access / modification of Rancocas and Sunset Roads, utility and agency coordination and preparation of municipal applications. **2022 – Present**

New Maytav Bus Company, 1501 Pine Street, City of Camden, NJ (\$1M): This planned project includes the construction of a bus maintenance building, renovation of an existing building, and construction of a parking facility for buses, minivans, and cars. The lot is located at 1501 Pine Street in the City of Camden is presently 100% impervious from a previous use. Site improvements include one ingress and two egress driveways onto Pine Street, construction of a new 50' x 70' three-bay bus maintenance facility, renovation of a two-story brick building into offices and a driver's lounge, parking for 54 buses, 28 minivans/ short buses, 11 cars and utility connections.

Mr. Mody is serving as Project Manager and overseeing the ALTA survey, base plan, conceptual plans, traffic study, comprehensive site development design / permitting, construction drawings, design of parking lot, landscape plan, structural design of pre-engineered metal building and foundation for the 3-bay maintenance facility, site lighting plan, stormwater management, erosion and sediment control, service laterals, coordination with project stakeholders and subconsultants and preparation and submission of municipal applications. The site plan application was approved by the City of Camden's Zoning Board and Professional Engineers. **2021-Present**

Shri Akshar Purushottam Krupa Realty, LLC, Express Self-Storage Facility, Glassboro-Williamstown Road, Monroe Township, NJ (\$2.5M): This planned project is an Express Self-Storage Facility on a commercially-zoned parcel bordered by Route US 322 and Jobs Lane. Both lots are currently wooded and brush covered, with a few small asphalt and concrete paved areas remaining from a previous residential use. Site improvements include construction of four drive-up self-storage buildings, one climate controlled self-storage building with an office, a new 24' access driveway, a 13-stall parking lot, 15' drive aisles around the storage buildings, utility connections, landscape plan, site lighting, and a stormwater management facility.

The Facility will have approximately 250 operational units during the first opening. The perimeter will be secured with a security fence with a 36 8K camera system that will monitor the storage facility and fences.

Mr. Mody is serving as Project Manager and overseeing the ALTA survey/base plan, conceptual sketch plans, renderings/exhibits, comprehensive site development design, permitting, construction drawings, landscape plan and irrigation design, site lighting plan, structural design of pre-engineered metal buildings (A-E) and foundation for the self-storage facilities, stormwater management, erosion and sediment control, service laterals, NPDES permit, utility extensions coordination with project stakeholders and subconsultants, preparation and submission of municipal applications and professional testimony. The site plan application was approved by Monroe Township's Planning Board and Professional Engineers. **2021-Present**

Jaime Paradise, Central Shore T8, LLC, Structural Condition Inspection of Home at 164 Main Street, Waretown, NJ 08758 (2022): Mr. Mody provided QA/QC and technical oversight of the structural condition inspection of the crawl space of the aforementioned property. During the inspection, it was observed (1) the slab-on- grade was cracked and settling potentially causing problems to the supporting elements including the sagging floor above; (2) the supporting block wall was not continuous and appears to be rapidly deteriorating with the loss of mortar between the blocks and (3) the original slab-on-grade was constructed on two different levels.

While the causes were not clear, it appeared solely on visual observations that either a water leakage occurred inside the crawl space that caused the fine soil particulars of the strata to be washed away underneath the foundation settling under the applied load, or tree roots might be extended to that area causing a change in the water content of the soil, consequently, voids being formed. The former was more likely in this case; a list of recommendations and repair methods were provided to the client. The recommendations included:

- 1. Construct load bearing piers where the supports are pushed into the ground under the foundation, then positioned to level the structure and prevent further settlement.
- 2. Using a mud-jacking method where pressurized concrete is pumped beneath the slab to re-level to a horizontal position.
- 3. The floor can be lifted upwards on temporary jacks with blocks of wood used to fill in the gaps between the tops of the supports and the lifted floor. Additional shimming i.e., add pieces of wood or metal to extend the support, might be needed to solve the settlement problem.
- 4. The floor can be lifted upwards on temporary jacks and replace the old masonry concrete blocks supports with new material or adding steel or wood columns with sistering or replacing any damaged beams.
- Adding adjustable structural jack supports without shimming. This is a high- quality recommended long-term solution. This method requires additional wood or steel beams to support the joist system and reduce the numbers of the jack supports.
- 6. The existing beam framing should be reinforced with installing additional supports and removing the damaged members.

County / Municipal Experience:

NJTPA / Jacobs Engineering, FY-2021 Freight Concept Development Program Studies, Berkshire Valley Road Truck Circulation Project, Roxbury Township, Morris County, NJ (CC: \$5M): Mr. Mody is currently serving in a dual capacity of PIC/Project Manager to develop and evaluate potential options to eliminate the height restriction that the Chester Branch rail bridge creates over Berkshire Valley Road (CR 642). The scope also explored potential improvements to better accommodate truck movements at the intersection of Berkshire Valley Road and N. Dell Avenue. The Chester Branch rail bridge restricts overhead clearance on Berkshire Valley Road to 11' 5" which limits the size of trucks that can travel on the road. In addition, the geometric configuration of the intersection at Berkshire Valley Road and N. Dell Avenue makes it difficult for trucks to navigate. Without these impediments, Berkshire Valley Road would be the preferred truck route through this area between I-80 to US-46 as it avoids Roxbury's residential neighborhoods.

The Chester Branch is one of three rail lines owned by Morris County serves a wide range of industrial customers and currently passes adjacent to the former Hercules site, a 900-acre site that is one of the largest vacant industrial properties in the Region. A smaller 74-acre site on the east side of Berkshire Valley Road and the Petillo property and Kenvil Newcrete site along the east side of the Chester Branch, hold significant potential for new rail-served industrial development. Trucks traveling to and from the Hercules site and the adjacent parcel across Berkshire Valley Road must use Hercules Road and US-46 to the south to access I-80. A more circuitous route to I-80 is available to the north on Berkshire Valley

Road through Wharton, but trucks traveling on this route are impeded by the **low (11'-5") overhead bridge** clearance where the Chester Branch crosses over Berkshire Valley Road.

Restrictions to truck movements imposed by the Chester Branch Bridge over Berkshire Valley Road and the geometric configuration of the intersection of Berkshire Valley Road with North Dell Avenue represent impediments to realization of the full economic potential of these properties. This project aligns with and supports New Jersey's State Strategic Plan, which presents a blueprint for achieving sustainable economic growth balanced with natural resource preservation and quality of life for New Jersey residents.

This project includes the following scope activities to support the project's Purpose and Need Statement:

- Developed 12 conceptual alternatives and compiled information into a scoring matrix;
- Alternatives 1-7 utilized the existing substructure or superstructure;
- Alternatives 5.2a to 5.2.e used Accelerated Bridge Construction (ABC);
- Minimize track outages to 14 days (max.);
- Provided technical input into the PIAP and community materials;
- Populated the project Risk Register;
- Prepared sketch plans and narrative to support the alternatives;
- Attended monthly progress meeting with project team members;
- Participated in value engineering workshop hosted by the Client;
- Explored the use of light-weight fill and prepared cost estimates;
- Compilation of study documents into concept development report.

The recommended Preliminary Preferred Alternative (PPA) provides the community with a full bridge replacement constructed during a 14-day track outage and utilizing Precast Concrete Cantilever Abutment ABC techniques. The new single-span bridge is proposed with an underclearance of 14'-3" over Berkshire Valley Road. (2020-Present)

City of Camden/NJDOT, Thorndyke Street (Route 30/Admiral Wilson Blvd. to Marlton Pike) and Maplewood Street (Thorndyke Street to Somerset Street) Roadway Rehabilitation, Camden County, NJ (CC: \$1.0M): Mr. Mody served in a dual capacity of PIC/project manager responsible for this NJDOT-Funded project which involved intersection and roadway improvements, including earthwork, ADA compliancy of curbs, ramps and sidewalk, roadway reconstruction (14" roadway excavation, milling, 6" DGA subbase and placement of 6" HMA stabilized and 2" surface courses), drainage improvements (new manholes, A/B inlets and catch basins) and utility coordination. Keller Engineers was responsible for the removal / replacement of 5" and 8" thick concrete aprons and driveways, relocate/replacement of signing, traffic striping, reflective pavement markings for roadway and crosswalks, tree removal, reset concrete monuments, topsoil/seed and monitoring the contractor's MPT/VMS during day-time operations. Reference: Orion Joyner, City of Camden, 856-757-7680, (2021 – Completed)

Local Concept Development (LCD) Studies, PE/FD for 10 Projects located in the City of Camden, Camden County, NJ: The State of New Jersey has invested through Camden County, approximately \$4.8M through the Transportation Trust Fund for the delivery of concept development studies, PE/FD of nine (9) roadways and one (1) walkway/structure located in the City of Camden. This program, when advanced to construction, will result in improvements to 11 miles of roadway and an estimated cost of \$140M. Through this program, residents and stakeholders have participated during the planning process, including North Camden, Cramer Hill, East Camden, Cooper Grant, Parkside, Gateway, Lanning and Bergen Square. Mr. Mody served as the Project Manager in a staff augmentation capacity to Cooper's Ferry Partnership, Camden County and NJDOT Bureau of Local Aid, and responsible for the contract management, pre-design, concept design, preliminary and final engineering, design, constructability,

environmental screening, utilities, ROW, streetscape, signals, landscaping, staging, and traffic control activities.

Mr. Mody and his team operated as the Subject Matter Expert for the Camden Community Partnership and responsible for scope, schedule and budget for the entire program, technical guidance and quality management of all deliverables (studies, alternatives development/alternatives matrix, PIAP, Purpose & Need Statement, community materials, 30-60-Final PS&E's) submitted by the County's Design Consultant during the CD and PE/FD phases of NJDOT's capital project delivery process. Value engineering strategies were conducted during the technical review phase for each project. Risk registers prepared by each design consultant were reviewed during the project development.

Mr. Mody conducted bi-weekly telecons with CFP, tracks comments, questions and concerns from the various stakeholders to ensure the project design incorporates the issues raised during the design process. County. The Concept Development Report included a summary of conceptual alternatives, alternatives matrix, traffic/crash analysis, pavement recommendations, H&H analysis, ROW, access and utility review & impacts, ITS (if applicable), Complete Streets Policy, Constructability/VE, Controlling Substandard Design Elements, risk analysis summary, public outreach/community resolution of support, discussions with NJDOT SME's and a construction cost estimate. **2018 – 2020**

Camden County DPW, Park Avenue (CR 621) Roadway Design Improvements -- Camden County, NJ (\$2M): Mr. Mody is currently serving in a PIC/Project Manager capacity and responsible for the engineering and preparation of final design plans, specifications and Engineers' Estimate for roadway improvements within the Camden County right-of-way of Park Ave (CR 621) from Union Avenue (CR 615) to Cove Road (CR 616), Technical duties include oversight of obtaining all required local municipal, local agency, State Agency, and Federal Agency approvals and permits to install the proposed roadway design and any/all associated improvements. Key elements of this project include: roadway design, ADA Ramp design, bicycle/pedestrian treatments, ROW acquisition determination, utility coordination/engineering, stormwater management design, concrete curb & sidewalk, concrete slab replacement and full depth repairs, HMA pavement design, striping and signing, detour plans and environmental clearances.

The project will maintain the existing curb to curb pavement surface, with one travel lane in each direction and possible striping of designated shoulders and/or parking at different segments along the corridor. Additionally, the project will include ADA compliance; striping of approach lanes at each intersection; replacement of curbing, sidewalk and driveway aprons where required; and improved signing and striping throughout the corridor. In addition, the design included stormwater improvements as needed throughout the corridor, as this roadway experiences a number of drainage issues that have contributed to the pavement deterioration. A new stormwater system was constructed for approximately 1,800 feet at the north end of the project where no drainage currently exists. An integrated monolithic curb and gutter drainage system was designed to provide a significant improvement to the pavement throughout the project limits. Several utilities were present within the project limits which created additional challenges, including PSE&G Gas & Electric, Verizon, Pennsauken Sewer, Merchantville/Pennsauken Water & NJ Transit. 2019-2022

City of Atlantic City, Improvements to Three Intersections, City of Atlantic City, Atlantic County, NJ (\$0.5M): Mr. Mody served as Project Manager and QA/QC Director for the improvement of three intersections located at (1) Michigan and Arctic Avenue; (2) Michigan and Atlantic Avenue and (3) Absecon Boulevard and Virginia Ave./Adriatic Ave. The project was subdivided into two phases, Interim and Permanent Improvements, but hampered due to the outbreak of COVID-19 which had a distinct impact on local traffic with the closure of many businesses and casinos.

During Phase 1, Mr. Mody and the design team performed an exhaustive search of available timing directives and as-built plans from the City of Atlantic City, Atlantic County, NJDOT and SJTA but came up empty. The team conducted a site visit with the City Engineer, AC Electrical Maintenance staff and representative from Signal Control Products to obtain manual signal timings at the three intersections. Interim signal timings were prepared for each intersection and implemented in the controller boxes with the existing signal equipment and lane geometry currently in place. The interim signal timings were helpful to mitigate some of the inefficiencies in operation observed during the site visit in unison with historical knowledge of the traffic/pedestrian movements at the three locations during normal conditions by Mr. Mody, a part-time resident of Atlantic City.

A Memorandum of Record was submitted to the City Engineer at the conclusion of Phase 1 with a list of recommendations that required the signals to be removed from their fixed time operation and employ a more efficient vehicular and pedestrian actuated operation utilizing the existing, mast-arm mounted image sensors, as well as the pedestrian push button actuators located at the intersection corners.

Mr. Mody and the City Engineer continued monitoring the re-opening of casinos, non-essential businesses and the return of typical traffic patterns during peak summer tourist seasons. On 8.5.20, Mr. Mody led by team supported by TechniQuest, Corp. to conduct a full-day, field data collection effort using Miovision cameras and equipment. From the data analysis, Mr. Mody and the team prepared new signal timing plans and directives (and checked independently by Colliers Engineering) to provide the optimal operation for each of three intersections and supplemented with updated hardware and signal phasing or approach lane usage changes. A Memorandum of Record was submitted which identified MUTCD compliance issues that should be addressed by the City as part of physical revisions to the lane use geometry and signal displays that were included in this 2nd phase of improvements. The timing directives were prepared in accordance with the MUTCD, ITE Manual on Traffic Signal Design and Traffic Engineering Handbook. **2019-2020**

City of Camden, Curb Ramp ADA Improvements, Phase II, Camden County (*CC:* \$7.8M): Serving in the capacity of PIC/project manager overseeing the construction inspection and QA/QC for providing safe pedestrian crossing ADA improvements to the street intersections at various locations within the City of Camden on this State-Funded project. The construction activities included: demolition, new ADA compliant curb ramps (7,823 SY) with cast-in-place detectable warning surface (1,147 SY) and concrete curb (22,514 LF), modification/new concrete and brick sidewalk approaches (6,275 SY), resetting of existing utility castings, resetting and/or relocation of existing signs, partial reconstruction of pavements (1,670 SY) and new crosswalk striping (119,750 LF). *Reference: Orion Joyner, City of Camden, 856-757-7680*, (2019 – Completed)

City of Camden Planning & Development Office, Broadway Streetscape, City of Camden – Camden, NJ (\$0.15M): Mr. Mody is serving in a PIC/Project Manager capacity and responsible for delivery of this capital improvement project in order to improve conditions on the east side of Broadway between Washington and Clinton Streets. The proposed improvements will promote pedestrian and bicycle traffic by making the corridor more accessible and safer for non-motorized use. This will be accomplished through the implementation of new, more distinguished curbs/sidewalks and crosswalks compliant with the Americans with Disabilities Act (ADA) accessibility standards, traffic calming appurtenances, landscaping, street lighting, signalization, water/sewer upgrades as necessary, signing and other and more attractive streetscape. The improvements may promote an increase in NJ Transit bus ridership by providing for a pedestrian and aesthetically pleasing neighborhood corridor. The project scope consists of three phases including programming, design development and documentation, construction management and preparation of as-built drawings. 2019-Present

Mastery Pyne Poynt High School, 7th & Erie Street, Camden, NJ (CC: \$5M)

Mr. Mody provided management and technical support of the firm's inspection services for the conversion of an existing 1960's era middle school into a 105,000 SF state-of-the-art, technology-enriched high school for Mastery Charter Schools. Site improvements included demolition, grading, earthwork, placement of subgrade, DGA subbase, WMA and HMA pavement, stormwater management, construction of curbing and sidewalk in the parking lot, building access and perimeter, ADA compliant handicap curbs and ramps, hardscaping with brick pavers (for bus turnaround) and landscaping. Other site features included the construction of two rain gardens, handling of contaminated onsite materials, placement of pervious concrete pads and paving using GPS grading. **2018**

Camden County Maintenance Repair Plans for Atco Lake, Evans Pond, Haddon Kale, Hopkins Pond and New Brooklyn Road Dams (*CC:* \$0.15M): Principal-in-Charge and Project Manager responsible for the preparation of PS&E contract documents in accordance with the recommendations outlined in the 2015 Inspection Reports, recent field reconnaissance and collaboration with NJDEP's Division of Dam Safety & Flood Control. The contract documents addressed tree and debris removal from spillway boxes/stream bed/sidewalk/sheet pile wall/embankment, erosion control measures using grouted and standard riprap/fill/matting/topsoil & seed mixes, seepage by pressure injection to concrete cracks and repairs to gabion baskets. The contract documents including plans, details, specifications/bid documents and Engineers Estimate were advanced in an accelerated manner for project to be advertised 2 months after NTP. 2017, Kevin Becica, Camden County (856) 566-2971

South Brunswick Township, Kendall Park Area Road Improvements Phase XV, Various Locations, South Brunswick, NJ: Principal-in-Charge/QA/QC overseeing the Construction Administration Services for water system, sanitary sewer, and roadway repaving and milling to Sturgis Road, Rumson Road, Bedford Road, Stevens Road, Langley Road, Woodbine Road, Russett Road, and Waller Court. 2015-2016

Middlesex County, Modifications/Upgrade to the Intersection of Ryders Lane and Civic Center Drive, East Brunswick Township, NJ: Principal-in-Charge/QA/QC overseeing the modifications and upgrades to the traffic signals, including land and ROW surveying, roadway geometric design, traffic signal design, ADA compliant ramps, pavement thickness design report, soil investigation and subsurface exploration report, utility investigations and agreements, roadway drainage calculations and design report, traffic signal replacement, and various approvals and permits.

Middlesex County, Modifications and Upgrades to Traffic Signals at Four Intersections: Principal-in-Charge for professional engineering services for the development of contract plans and specifications for the modification and upgrade of traffic signals at five intersections in Middlesex County; Route 522 and New Road, South Brunswick; Cranbury-South River Road and Prospect Plains Road, Cranbury; Route 522 and Scenic/Summerfield, South Brunswick; and Route 522 and Schoolhouse Road, Monroe.

Middlesex County, Replacement of Culvert 2-C-102, Main Street over a Tributary of the Manalapan Brook, Helmetta, NJ: Principal-in-Charge for professional engineering services for the replacement of Middlesex County Bridge 5-C-102, Main Street over a branch to the Manalapan Brook in order to meet current design standards. This project includes the replacement of approximately 250 feet of stone retaining wall adjacent to Main Street, and approach roadway work extending approximately 500 feet from either side of the proposed bridge. The project required coordination with the Borough and Conrail.

Replacement of Culvert 2-C-144, Gertrude Terrace over Bonygutt Brook, Dunellen, NJ: Principal-in-Charge for design services for the replacement of Middlesex County Bridge 2-C-144 Gertrude Terrace over Bonygutt Brook in order to meet current design standards. This project includes the culvert design,

survey, ROW, MPT, utilities and approach roadway work extending approximately 200 feet in each direction from the centerline of the intersection culvert along the centerline of Gertrude Terrace. A scour analyses was also included. The project requires coordination with the Borough.

Union County Gordon Street Bridge, Union County, NJ: Subconsultant Principal-in-Charge responsible for overseeing the replacement of the 103-year-old, 156-foot Gordon Street Bridge. The bridge spanned railroad tracks between the boroughs of Roselle Park and Roselle and connects two major east-west arteries of Route 28 and Route 610. The bridge was expanded to 3 lanes for left turns on both sides of the bridge and be enabled to meet modern construction standards. Scope included the design and development of intersection signal and electrical plans and signing & striping plans.

The two intersections were located at Gordon Street & West 1st Avenue which is currently stop controlled, and Gordon Street & Westfield Avenue which is currently signalized. Traffic count and warrant analysis was performed at the stop-controlled intersection to evaluate if a traffic signal is required. The existing intersection will have an added left turn lane in the future condition and the signal and electrical plan will be updated as needed. Synchro and SimTraffic software's was utilized to facilitate a coordination between the signals. Signing & Striping plans will be developed. 2014-2016 Bruce Riegel Hardesty & Hanover, 609-538-8233

Camden County Baird Boulevard Bridge Replacement over Cooper River, City of Camden, NJ: Principal-in-Charge, QA/QC officer and constructability reviewer (for prime consultant) responsible the replacement of the existing bridge carrying Baird Boulevard over the Cooper River which was closed after damage from Hurricane Irene in October 2011. The project progressed on an accelerated design and construction schedule and the bridge was re-opened to traffic two years from the closure date. The bridge is an important structure to emergency services, school bus routes and the local community.

The project included bridge and roadway designs, geotechnical investigations and foundation engineering, utility relocation efforts (PSE&G, Comcast and Fibertech Networks), drainage design and hydraulic engineering related to the peak flows of the tidal Cooper River, environmental document preparation and permitting, coordination and approval from NJDEP Green Acres program, SHPO and the Coast Guard, and City of Camden for the temporary use of City-owned parkland. The new structure was designed using accelerated construction techniques, such as precast substructure and deck elements. Constructability reviews were performed prior to two milestone dates during the design phase of the project. 2011-2013, Kevin Becica, Camden County (856) 566-2971

Salem County Replacement of the Long Branch Bridge over Long Branch Creek – Lower Alloways Township, NJ: Principal-in-Charge and QA/QC officer responsible for the replacement of the existing single-span reinforced concrete rigid frame bridge with a precast concrete arch structure on the same alignment. The design and permitting of this accelerated project was completed in 11 months. The work effort included structural design of the bridge's superstructure, substructure, foundations and retaining walls utilizing NJDOT, AASHTO and LRFD design specifications. Other project attributes included environmental screening, feasibility assessment, and hydraulic & hydrologic analyses. Project received a Distinguished Award from ACEC/NJ.

Cumberland County Mayor Aiken Drive Bridge Replacement over Raceway Creek – City of Bridgeton, NJ: Principal-in-Charge and QA/QC Officer responsible for the design and construction of a new 84' x 40' timber bridge on new alignment appropriate for a park setting. The old bridge remained in place and used as a pedestrian crossing in Bridgeton Park. A successful design and construction was accomplished despite several critical constraints, including an alignment adjacent to a landfill, minimal disturbance to vehicular and pedestrian traffic and wildlife, accommodation for an annual triathlon held

in the park and access to the Bridgeton Zoo. Extensive research regarding material, construction and permits allowed the bridge to be awarded for 22% less than the County's budget. Project received a Distinguished Award from ACECNJ.

Atlantic County Bridge BV-7 over Hospitality Branch, Folsom, NJ: Principal-in-Charge and QA/QC Officer responsible for the replacement of an historic, single-span, steel Warren Pony Truss bridge supported by timber pile bent abutments. Project included preliminary and final design phases of structural, geotechnical and roadway activities, utility accommodation, subsurface exploration program, right-of-way and access assessment and constructability reviews. Extensive SHPO coordination and community outreach program was required.

New Jersey Department of Transportation (State) Experience:

Maintenance Restoration Contract No. 2022-2, Statewide, NJ (CC: \$4.15M): Mr. Mody is serving in the capacity of Principal-in-Charge and Project Manager overseeing this Statewide drainage restoration project, handling the Region South Operations. This project includes 130+ miles of drainage work at various locations throughout Region South, Central and North, including Routes US 1, 9, 27, 30, 40, 73, 206, I-295. Major work items include erosion control, MPT, roadway excavation, solid waste disposal, disposal of regulated material and video pipe inspection; as well as cleaning existing pipe, cleaning drainage structures, and cleaning and repair of box culverts and drainage channels/basins.

Mr. Mody's duties include overseeing the construction activities related to the vactor and video operations and corresponding with the contractor. Inspector duties also include using Site Manager for input, plan reviews, and management of project schedules, as well as handling mitigation of unknown conditions, and submitting TIR's, daily DC-144 reports with photos.

Reference: Paul Craddock, NJDOT Resident Engineer, 609-477-9121, 8/22 to Present

NJDOT, **Region South Task Order Agreement**, **NJ (\$100M)**: Mr. Mody served in the capacity of Principal-in-Charge and Project Manager overseeing the construction management/inspection, administration, QA/QC, closeout and acceptance of 16 fast-track pavement preservation, rehabilitation and overall State-of-Good Repair construction projects. In addition, he also managed the Primavera scheduling services (including review of Contractor's preliminary, baseline and monthly updates) to the Department. **2018-2021**

NJDOT, Route US 130 Pavement Preservation, Plant Street to High Hill Road (MP 0.0 to 11.0), Salem and Gloucester Counties, NJ (CC: \$11.0M): Mr. Mody's responsibilities included administration, management and overall QA/QC of the firm's inspection, reporting, mentoring a NICET II inspector, as-builts and delivering the project through final completion using Site Manager. The project consists of MPT/construction staging; micro-milling and HMA milling; Stellar Flex HR for HMA pavement repairs; asphalt rubber chip seal for cracks in pavement; slurry seal aggregate type II emulsion for surface course; polymerized joint adhesive; tack coat; HMA surface course; micro-paving joints; temporary/permanent traffic striping; VMS changeable message signing; removal/new rumble strips and RPMs; removal/upgrade of signing; electrical conduits and wiring; installation of roadside safety features stabilized turf and silt fence construction activities, during day operations. (2022 - Completed)

NJDOT - Route 70 Dakota Trail (MP 27.71) to Riverview Drive (CC: \$12.9M): Mr. Mody provided management and technical support of the firm's inspection, reporting, office engineering and as-built services on this **NJIB-Funded** roadway resurfacing, restoration and rehabilitation of Route 70. The project is 10 miles in length, encompasses the EB and WB directions and includes the following construction activities: MPT for mainline and secondary roadway lane closures; full-depth pavement repairs; HMA and micro-milling; tack and prime coats; placement of subbase, DGA, HMA intermediate, base and surface

courses; high performance thin overlays; core samples; IRI testing for rideability; concrete pylon; utility relocations; excavation; new drainage pipes and inlets; reset gas and water valves; sewer pipes; test pits; ADA compliancy of curbs, ramps and sidewalk; removal/upgrade of roadside protection with new guiderail and end treatments; crash cushion barrier; mono and 2-way plowable pavement reflectors and castings; traffic striping and pavement markings and landscaping activities. The electrical activities included the installation of RMC; wiring; temporary-permanent traffic and pedestrian signals; lighting; radar detection; foundations; meter cabinets; and controllers. **2021**

NJDOT, Route 30, Mill Road Intersection Improvement (MP 51.16 to 51.20); City of Absecon, Atlantic County, NJ (CC: \$1M): Mr. Mody provided management and technical support of the firm's inspection, reporting of daily activities and calculations for entry into Site Manager. The inspection team was responsible for reviewing delivery tickets, certifications, certified payroll, pertinent EEO documents, prepared as-builts and certified the acceptance of this Intersection Improvement project. This project focused upon improving safety and Level of Service at the Route 30 Mill Road Signalized Intersection. The project consisted of signal equipment (foundations, standards, mast arms, signal heads, pedestrian signal heads, pedestrian push buttons, electrical, etc.) HMA milling, polymerized joint adhesive, tack coat, HMA surface course, temporary/permanent traffic striping, VMS signing, removal/Installation of RPMs, stabilized turf, concrete islands, sidewalks, curbs and ADA compliancy. Site Manager is used to support office engineering duties. 2020 to Present

NJDOT, ADA South Contract 1 w/o ROW, Town of Hammonton to Hamilton Township, Atlantic County, NJ (CC: 3.2M): Mr. Mody provided management and technical support of the firm's inspection, reporting, office engineering and as-built services on this Federally-Funded ADA compliancy and State of Good Repair contract along 3 miles of Routes 206 and US 322 under day-night operations. The project included on-site inspection of the contractor's means and methods for MPT; removing unsound pavement; preparing DGA subbase; HMA milling 3" and variable; placement of HMA surface, intermediate and base courses; traffic striping and pavement markings; cleaning/repairs to existing inlets and manholes; concrete vertical curb and ADA compliant handicap curbs, ramps and sidewalk; removal/installation of mono and 2-way plowable pavement reflectors and castings; HMA asphalt driveways 6" thick; and landscaping items including Pinelands compliant materials. The electrical activities included the installation of rigid metallic conduit; ground and lighting wire; concrete foundations; junction boxes; junction box foundations; generator auxiliary cabinets; and junction box removals. 2021-2022

NJDOT, Route 50 Pavement Preservation Chip Seal, from Old Egg Harbor Road to Walnut Street (North Contract) and Buena-Tuckahoe Road to Cumberland Avenue (South Contract), Atlantic County, NJ (CC: \$6.0M): Mr. Mody provided management and technical support of the firm's inspection, reporting, as-builts and delivering the project through final completion using Site Manager. The project consisted of MPT/construction staging; micro-milling and HMA milling; Stellar Flex HR for HMA pavement repairs; asphalt rubber chip seal for cracks in pavement; slurry seal aggregate type II emulsion for surface course; polymerized joint adhesive; tack coat; HMA surface course; micro-paving joints; temporary/permanent traffic striping; VMS changeable message signing; removal/new rumble strips and RPMs; removal/upgrade of signing; electrical conduits and wiring; installation of roadside safety features stabilized turf and silt fence construction activities. 2021

NJDOT, Route 38 Pavement Preservation MP 9.60 (Route I-295) to MP 19.19 (Route 206), Burlington County, NJ (CC: \$5.0M): Mr. Mody served in a dual capacity of PIC/project manager responsible for administering this 10-mile State-Funded Pavement Preservation project, including inspection, reporting, as-builts through final completion. The project consisted of MPT/construction staging; micro-milling and HMA milling; Stellar Flex HR for HMA pavement repairs; asphalt rubber chip

seal for cracks in pavement; slurry seal aggregate type II emulsion for surface course; polymerized joint adhesive; tack coat; HMA surface course; micro-paving joints; temporary/permanent traffic striping; VMS changeable message signing; removal/new rumble strips and RPMs; removal/upgrade of signing; electrical conduits and wiring; installation of roadside safety features stabilized turf and silt fence construction activities, during night operations. Keller provided the NJDOT RE with office engineering and technical support, responses to contractor e-mails, recording meeting minutes, requests for extra work and preparing as-builts. Reporting was saved into the Site Manager system. *Reference: Brandon Taylor, NJDOT RE, 609-802-8148,* (2021 – Completed)

NJDOT, Route 70 Pavement Rubblization and Resurfacing Project between North Branch Road (MP 30.9) and Whiting New Egypt Road (CR 539, MP 38.41), Burlington and Ocean Counties (CC: \$11.9M): Mr. Mody provided management and technical support of the firm's inspection, reporting, office engineering and as-built services. The project was comprised of MPT, roadway excavation, pavement removal, geogrid reinforcement, rubblization, full-depth reclamation cement, micro-milling, HMA and concrete milling, polymerized joint adhesive, prime and tack coat, DGA, HMA variable thickness intermediate and surface courses, stone matrix asphalt surface course, bottom rich base course, micropaving joints, fog seal slurry emulsion, new drainage pipe and inlets, upgraded roadside protection, temporary/permanent traffic striping, removal/new rumble strips and RPM's, bicycle safe grates, stabilized turf & silt fence. 2019 to 2020

Route 72 Pavement Preservation (MP 0.00 to 18.40); Route 70 to Savory Blvd. & Stevens Road to Ash Road, Twps. of Woodland Barnegat and Stafford, Burlington and Ocean Counties, NJ (CC: \$4.6M): Mr. Mody served in a dual capacity of PIC/project manager responsible for administering this 18-mile Federally-Funded Pavement Preservation project, including inspection, reporting, as-builts through final completion. The project was comprised of MPT, micro milling, HMA milling, HMA pavement repairs, slurry seal aggregate type II, slurry seal emulsion, asphalt rubber seal, polymerized joint adhesive, tack coat, HMA surface course, micro-paving joints, temporary/permanent traffic striping, VMS signing, rumble strips, removal/new RPMs, stabilized turf and silt fence construction activities. The majority of work is being performed during the night shift (8 pm to 6 am). Keller provided the NJDOT RE with technical support and responses to contractor e-mails, recording meeting minutes, requests for extra work and preparing as-builts. Reporting was saved into the Site Manager system. (2021 - Completed)

NJDOT, Route I-295 (NB and SB, MP 4 to 14), Pavement Preservation Contract South, Gloucester and Salem Counties, NJ (*CC:* \$8.0M): Served as PIC / project manager responsible for the inspection, reporting and acceptance of this Federal/State Funded 14-mile project comprised of MPT, micro milling, pavement removal, polymerized joint adhesive, tack coat, HMA surface course, high performance thin overlay, slurry seal aggregate, type II, slurry seal emulsion, temporary/permanent traffic striping, rumble strips, RPMs, stabilized turf and silt fence construction activities. The majority of work is performed during the night shift (8 pm to 6 am). Provided the RE with technical support and responses to contractor e-mails and requests for extra work. Reporting was saved in Site Manager. (**2019 - Completed**)

NJDOT - Route US 40 Woodstown Intersection Improvements, Green Street to Wilson Avenue, Borough of Woodstown, Salem County, NJ (CC: \$2.2M): Serving as PIC project manager responsible for the inspection, reporting and acceptance of this Federally-funded roadway resurfacing, restoration and rehabilitation of Route US 40. Project is 0.49 miles in length and encompasses the eastbound and westbound directions. Responsibilities include the oversight and QA/QC of inspecting the following construction activities: maintenance and protection of traffic for mainline and secondary roadway lane closures; pavement removal; HMA milling; tack and prime coats; placement of HMA intermediate, base

and surface courses (12.5M64, 25M64 and 12.5ME respectively); core samples HMA; IRI testing for rideability; utility relocations; excavation; new drainage pipes and inlets; reset gas and water valves; sewer pipes and reconstructing handicap curb ramps in accordance with current ADA regulations. Reporting was saved in Site Manager. (2020 - Completed)

NJDOT - Route I-295 Resurfacing from US 130 to Independence Avenue, Township of Stafford, Burlington County, NJ (CC: \$4.6M): Served as PIC and project manager responsible for the inspection, reporting and acceptance of this Federal/State funded roadway rehabilitation of Route I-295 involving 10 miles in the Northbound and Southbound directions. Responsibilities included the oversight and QA/QC of inspecting the following construction activities: maintenance and protection of traffic for mainline and secondary roadway lane closures; milling; resurfacing; placement of WMA and HMA base and surface courses; core drilling pavement; IRI testing for rideability; utility relocations; excavation; drainage pipe and inlets; headwalls; sanitary sewer / water / storm sewer pipes and reconstructing handicap curb ramps in accordance with current ADA regulations. Reporting was saved in Site Manager. (2018 - Completed)

NJDOT, Route US 1 Southbound at Nassau Park Boulevard, Mercer County, NJ (CC: \$14.0M): Keller Engineers administered the rehabilitation (including widening, reconstruction and resurfacing activities) of various roadways totaling 10 miles in Mercer County. Mr. Mody provided management and technical support of the firm's on-site inspection of the contractor's means and methods for maintenance and protection of traffic, roadway excavation unclassified, backfilling, reconstruction of subgrade and subbase, widening of existing shoulders, milling, resurfacing, placement of WMA and HMA of varying thickness, sealing of reflective cracks in bituminous pavement, application of temporary and new pavement markings, installation of sanitary sewer, water and storm sewer mains and structures, replacement of curb and sidewalk, reconstructing handicap curb ramps and sidewalk in accordance with current ADA regulations and other incidental construction activities. Administrative duties included the preparation of inspection reports, quantity measurements, extra work orders, final inspection, and resolution of punch-list activities, computations and supporting documentation for monthly pay estimates. The project is being performed with both day-time and nigh-time operations. 2018-2020

NJDOT, Route 22 at Hilldale Place / North Broad Street Bridge Replacement Project, Township of Hillside, Union County: Project Manager responsible for administering the Concept Development phase of the US Route 22 at Hilldale Place / North Broad Street project, located in the Township of Hillside, Union County. Within the project limits, Route 22 is a major east-west principal arterial with a speed limit of 45 mph. North Broad Street (County Route 623) is an urban minor arterial, with a speed limit of 35 mph, which crosses under Route 22, east of the Route 22 Eastbound ramp to Hillside Avenue, and intersects with Hillside Avenue on the north side of Route 22. Hillside Avenue (County Route 628) is an urban minor arterial, with a speed limit of 25 mph, which runs parallel to Route 22 and has access to Route 22 Eastbound via the Route 22 Eastbound exit and entrance ramp to Hillside Avenue. The ramp, which did not have a posted speed limit, crossed over Route 22 on Structure Number 2004-155. The poor condition of the substructure and inadequate deck geometry of this bridge made it structurally deficient and functionally obsolete. The replacement of the existing bridge was warranted due to its sufficiency rating of 47.9 based on the November 2, 2009 inspection and is on the Federal Select List.

The scope of services entailed the following activities:

 Data Collection – (1) crash data for 3 years; (2) traffic counts and turning movements; (3) as-built plans for roadway, bridge and subsurface utilities; (4) areas prone to flooding; (5) CCTV inspections; and (6) plans for new developments. The Purpose and Need Statement was established after digesting this information.

- Alternatives Analysis a comprehensive program was conducted to assess viable bridge replacement options; complete detour, one-way detour, alternating traffic on a single lane and/or using a temporary bridge to maintain traffic and/or pedestrian access and accelerated bridge construction, were considered.
- 3. FHWA NEPA Process Coordination with regulatory agencies (i.e. NJDEP and SHPO) affected by the project and preparation of the Categorical Exclusion Document (CED) at the completion of CD.
- Administrative responsibilities included the development of the project's scope of work (using NJDOT's activity codes for CD), fee estimate and schedule to complete CD and advance to the PE/FD phase.
- 5. Management responsibilities included monitoring/maintaining of the project's budget, accelerated schedule, scope and overall quality management and constructability of the documents prepared. Mr. Mody was responsible for direct supervision of staff and coordination between the various design disciplines, such as highway design, structures, geotechnical, traffic, drainage, utilities, environmental, field survey and ROW.
- 6. Public Involvement Action Plan (PIAP) was prepared which included the following activities:
 - Regular communication with project stakeholders including elected officials, residents, business owners, traveling public, County and State officials and regulatory Agencies including NJDEP and SHPO.
 - Attended 2 local officials' briefings, 2 community outreach events, and 1 Public Information Center.
 - Maintained mailing lists & records to support PIAP;
 - Employed Smart Growth principles and use of emerging and innovative technologies / materials
 / and CSD elements for project acceptability by the community, motorists, and pedestrians;
 - Coordination with NJDOT's Office of Community Relations to effectively communicate the Department's message.
 - Secured Resolution of Support from the community to advance the PPA to the PE/FD phases of project delivery.
- Streetscape / Traffic Calming including bump-outs to reduce crosswalk widths, roundabout intersections, benches, bike racks, street trees, lighting, trash receptacles, etc. Compliance with Complete Streets Policy.
- 8. Underground utilities separation of the combined sewer system is a big aspect and financial component of these projects. The separation will result in a new storm sewer and lining the existing, brick-lined storm/sanitary sewer to be used as a sanitary sewer only. The City owns the sewer mains and laterals up to the cleanouts. Homeowners own the laterals from the cleanouts to the homes/buildings.
- Risk Register a Risk Management Implementation Plan was prepared to identify potential issues
 with mitigation measures to address them as they arise. Quantitative risk analysis considered the
 probability and magnitude of schedule and cost impacts of each major risk to help select the PPA.
- 10. Value Engineering (VE) a workshop was conducted with the NJDOT SME team.

The proposed improvements for the project consisted of the entire replacement of Structure No. 2004-155, the addition of an acceleration lane for the Route 22 Eastbound entrance ramp from Hillside Avenue, a deceleration taper for the Route 22 Eastbound exit ramp to Hillside Avenue, the addition of an exclusive right turn lane from the Route 22 Eastbound ramp to Hillside Avenue, and improvements to the cross slopes and super elevation on Route 22. In addition, proposed improvements include repairs/rehabilitation of

Structure No. 2003-156, an 8' wide by 5' high box culvert that crosses under Route 22, the Route 22 Eastbound exit/entrance ramp, and Hillside Avenue as well as modification to a section of the culvert that passes under the loop ramp. This scope of services is based on the following Preliminary Engineering Plans presented in the Final Preliminary Engineering Report dated October 5, 2012.

This design project was prepared and delivered in accordance with NJDOT Capital Project Delivery Process, NJDOT Procedures Manual, NJDOT and AASHTO Roadway Design Manuals, NJDOT Design Manual for Bridges and Structures, MUTCD, AASHTO LRFD Bridge Design Specifications, NJDOT CADD Standards Manual, the State of New Jersey Utility Accommodation Policy (AC 16:25) and the NJ State Highway Access Management Code (AC 16:47). InRoads and Microstation design software were utilized in the design of the project. 2009-2012

Alexander Road Bridge Replacement over Amtrak's Northeast Corridor (NEC), Mercer County, West Windsor Township, NJ: Project Manager responsible for Final Scope Development, Preliminary & Final Designs, PS&E preparation of roadway, structure (bridge and retaining walls), landscape, electrification-traction (ET), permits and ROW contract documents and post design services. The project included a new offset single-span bridge over the Northeast Corridor, 1st NJDOT modern roundabout at the Alexander Road / North Post Road intersection, bicycle / pedestrian mobility, new basins designed in accordance with NJDEP stormwater regulations, drilled shaft pile foundations (amended in field by Contractor's VE request), HPC deck, catenary/transmission line re-profiling, three MSE retaining walls, extensive utility relocations and provisions for unique Context Sensitive Designs. The project was delivered to construction 9 months ahead of schedule. PM assisted the DOT during constructability workshop, pre-bid meeting, and pre-construction conference prior to awarding the contract to IEW Construction for \$21 million.

The Alexander Road Bridge (structure #1149-173) was built in 1941 and crosses over four electrified tracks on the Amtrak NEC. The existing 3-span bridge (146' in length) was constructed with riveted steel plate girders at the main span and wide flange stringers at the approach spans. The bridge, the NEC, and several homes satisfied the 50-year age criteria and were considered eligible historic resources on the National Register. Extensive coordination with SHPO was required in order to preserve and replicate features in the design from the modern era.

Project dictated extensive Inter-agency coordination efforts with the following stakeholders:

- Amtrak / New Jersey Transit extensive partnering efforts and preparation of ET documents (conceptual, 30%, 60%, 90%, 100% and final submissions) and advanced utility contracts for water and gas line advance relocations which require jacking under Amtrak structure.
- Regulatory Agencies including SHPO project tasks included the preparation of environmental documents (CED/Permits) and historic.
- Utility Owners in accordance with the NJ State Utility Accommodation Policy, included aerial
 electric, telephone, and cable TV, underground gas, water, sewer, and 4 fiber optic
 communication facilities within AMTRAK right-of-way. The electrification facilities at the Alexander
 Bridge location (12 wires above, 7 wires below, and 4 systems attached to bridge) required the
 re-profiling and re-support of the existing catenary system.
- Technical Advisors The project employed the following betterments: replacement of historic Alexander Road bridge over Amtrak's Northeast Corridor rail-line; horizontal and vertical geometry improvements along Alexander and North Post Roads (2 municipal roadways), adding shoulders on all bridge approaches, providing a suitable cross-section and sidewalk to

- accommodate bicycle and pedestrian compatibility, development of AASHTO compliant modern roundabout design and replacing existing non-signalized T-intersection.
- Community active participation in community involvement / CSD issues, while employing traffic calming initiatives. Smart Growth principles and use of emerging and innovative technologies / materials / and CSD elements for project acceptability by the community, motorists, and pedestrians.

This project was designed in accordance with the NJDOT Design Manual, Roadway, AASHTO Roadway Design Standards and utilizing InRoads 8.1 and MicroStation J/V8 design software. This project was advanced following NJDOTs Pipeline II Project Delivery Process utilizing the NJDOT Procedures Manual, CADD Standards Manual, and current applicable BDCs. Project received a Distinguished Award from ACEC/NJ. (2003-2008, John Campi, Jr./609-530-5689)

Replacement of the Route 50 Bridge over Tuckahoe River & Approach Roadway Improvements, Upper Township, Cape May County and Corbin City, Atlantic County: Project Manager responsible for concept development, feasibility assessment, final scope development, and preliminary / final bridge and highway designs for the Route 50 project which entailed the replacement of a three-span historic movable bascule bridge with a fixed structure and realignment and reconstruction of 1-mile of approach roadways. The project was re-cycled from CPM to BPSD after seven years of engineering designs due to a lack of community support for a proposed 11-mile detour proposed during construction. The completion of the concept development and feasibility assessment phases was accelerated to completion in 15 months. Route 50 was later classified as a Pipeline 2 project, then advanced to complete the delivery of PD, FD, and PS&E phases.

Management responsibilities included the monitoring/maintaining of the project's budget, schedule and scope and overall quality management of the documents prepared. Directly responsible for budget, schedule and delivery of Design Documents/Study Reports. Responsible for direct supervision of staff; coordination between the various design disciplines and 2 subconsultants, such as highway, ADA compliant curb ramps and sidewalks, structures, geotechnical, traffic, drainage, utilities, environmental, field survey and ROW; and community involvement strategies. The project required preparation of contract documents, including construction plans, landscape plans, access plans, ROW plans/descriptions, cost estimates, Primavera construction schedule, and supplemental specifications (Special Provisions).

This design project was prepared and delivered in accordance with NJDOT Capital Project Delivery Process, NJDOT Procedures Manual, NJDOT and AASHTO Roadway Design Manuals, NJDOT Design Manual for Bridges and Structures, FHWA NEPA Process Guidelines, NJDOT CADD Standards Manual, current BDC's, the State of New Jersey Utility Accommodation Policy (AC 16:25) and the NJ State Highway Access Management Code (AC 16:47). InRoads and MicroStation design software was utilized in the design. 1998 – 2001, 2006-2007, Scott Deeck, 609-530-4579

Toll Agency Experience:

DRJTBC Scudder Falls (I-95) Bridge Improvement Project, New Jersey & Pennsylvania (*CC:* **\$400M)**: Subconsultant Project Manager for this major bridge improvements project to alleviate recurring current and future traffic congestion and upgrade safety and traffic/operational conditions on the Scudder Falls (I-95) Bridge and adjoining highway segments in Pennsylvania and New Jersey. The project area extends 4.4 miles along I-95 between the PA Route 332 (Newtown-Yardley Road) Interchange (exit 49) in Pennsylvania and the Bear Tavern Road (County Route 579) Interchange (Exit 2) in New Jersey. Responsible for overseeing the utility engineering, survey and basemapping. Utility engineering services will include utility coordination and preparation of utility relocation schemes and agreements in

accordance with PennDOT Publications 16M (Utility Relocation) and Strike-Off Letter 430-98-02 and NJDOT Procedures Manual. The utility coordination will also follow all provisions of PA Act 287 (as amended by PA Act 187) and N.J.S.A Title 27, 40 and 48. A total of fourteen (14) utility companies are located within the project limits.

Utility tasks included contacting PA One Call System (Designer Ticket) to obtain utility facility and contact information for each utility company, preparation of initial utility contact letters, utility agreements, utility relocation schemes and utility construction plans, utility agreement plans, utility checklists, obtain utility and review utility cost estimates and approval, preparation of specifications Special provisions, attending meetings with DRJTBC Project Manager, PennDOT and NJDOT utility liaison and utility owners, and preparation of "master plan" for the project. NAIK is also overseeing the SUE (Designating and Test Holes) portion of the project. Survey services included supplemental survey control, base-mapping, supplemental survey, geotechnical boring stakeout, stream cross-sections and ROW as required. We will utilize prior information prepared under Design Management Consultant (DMC) Services and coordinate the setting of photo control targets and new color digital aerial photography/base-mapping prepared by our sub consultant. Low altitude mapping was utilized to minimize the need for roadway sections. Dual State Plane Coordinate Systems will be used on this project. 2015-2016

New Jersey Turnpike Authority:

NJTA, Culvert Rehabilitation on Garden State Parkway at MP 111.5, Contract No. 200.491, Monmouth County, NJ (\$9.0M): Mr. Mody's responsibilities included administration, management and overall QA/QC of the firm's inspection, reporting and acceptance of the rehabilitation of twin 132-inch diameter Corrugated Metal Pipe (CMP) culvert with centrifugally cast, fiberglass-reinforced, polymer mortar (CCFRPM) pipe liner, and grout at Milepost 111.5. The work involves filling the voids around the outside of the host culverts and installing a concrete culvert invert prior to lining the culverts. The twin culverts, Culvert No. 1 (northern barrel 595 foot long) and Culvert No.2 (southern barrel 593 foot long) convey Nut Swamp Brook under the Garden State Parkway (GSP). This contract also includes the rehabilitation of a 48-inch diameter Corrugated Metal Pipe (CMP) culvert (361 foot long) with a 40-inch steel casing pipe and grout (Controlled Low Strength Material) in the project area. The 48-inch CMP crosses under the entire GSP roadway to the south of Milepost 111.5 Twin Culverts. Construction access roads will be constructed requiring closures on the Garden State Parkway.

Keller is responsible for inspecting the following construction activities: MPT, precast construction barrier, erosion control measures, stream diversion, temporary sheeting, HMA 25M64 base course, CCFRPM pipe liner, 40" steel pipe liner, piping and inlet structures, incidental concrete, soil stabilization matting and application of polyurethane grout.

Reference: Meri Horn, NJTA Liaison and Joseph El-Kallassy, WSP RE (347) 204-3600, 1/21 to 6/22

NJTA, Construction of Pre-Engineered Metal Building at Maintenance District TMD1, MP 13.0, Contract No. T500.554, Woolwich Township, Gloucester County NJ (CC: \$2.6M): Mr. Mody's responsibilities included administration, management and overall QA/QC of the firm's construction of a pre-engineered metal storage building at the Maintenance District TMD1 yard and associated site work at Milepost 13.0 in Woolwich Township, Gloucester County. Keller has been providing construction inspection and reporting of the proposed 5-bay storage building which will be heated, shall have key card access and be monitored by CCTV cameras. The proposed site work includes paving, installation of vehicle block heaters, two (2) infiltration/detention basins, perimeter fencing with a sliding entrance gate, drainage piping, drainage structures, and a concrete headwall adjacent to the mainline that must be installed using a right shoulder closure. All inspection reports are being imported into the CAPEX system. (2021 – Completed)

NJTA, Express E-Z Pass Improvements at Interchange 6 Toll Plaza, Contract No. T300.463, MP P1.18 to P4.65, Florence and Mansfield Townships, Burlington County NJ, (CC: \$7.1M): Mr. Mody's responsibilities included administration, management and overall QA/QC of the firm's inspection staff consisting of a chief construction inspector and construction inspector trainee who provided inspection for the addition of two Express E-Z Pass lanes, demolition of two toll booths and islands, monotube structures, advanced signage and drainage improvements. Other construction activities included roadside protection, concrete demolition and doweling new pavement into the adjacent lane, drilled shafts foundations, sign structure pedestals, HMA placement, traffic striping and pavement markings, concrete curb and use of precast barrier to facilitate MPT. Keller attended monthly progress meetings, coordinated with independent testing lab for project needs, maintained daily inspection reports in CAPEX, prepared as-builts and closeout documentation and the chief inspector provided mentorship of the construction inspector trainee working on this project. (2020 – Completed)

Bridge Deck Reconstruction, Miscellaneous Structural, Roadway and Lighting Improvements; Newark Bay-Hudson County Extension (NBHCE), MP N0.00 to N6.00, Essex and Hudson Counties, NJ: Project executive and QA/QC Manager responsible for managing the Phase A-C scope of work which included 7,200 LF of concrete bridge deck reconstruction of existing Route 78 EB and WB and replacement with precast concrete sections in three stages over a three-year period.

The structures within the limits of the project include the west approach viaduct, the main 3-span steel thru truss structure, tied arch structure over the Newark Bay and the east approach viaduct. The approach viaducts consist of multiple steel girder-floorbeam stringer spans with reinforced concrete decks and extensive structural steel repairs. The major components of this project includes: (1) Field inspections; (2) Deck replacement strategy using precast panel systems; (3) Gusset plate analysis and redundancy of the tied arch structure; (4) MPT / staging analysis; and (5) seismic evaluations (vulnerability and retrofit).

Lessons learned were applied during the design phase from the Brooklyn Bridge, Driscoll Bridge, Manhattan, Williamsburg and Queensboro Bridges. *Construction Cost:* \$93.5M, 2008-2014, Mark Bernard, NJTA 732-750-5300, Ext. 8234

Garden State Parkway Driscoll Bridge over the Raritan River Rehabilitation and Widening, Sayreville / Woodbridge, NJ: Principal-in-Charge responsible for implementing the firm's QA/QC program and providing the Authority with a constructible set of contract documents for the new bridge design and rehabilitation of the existing Driscoll Bridge. The existing Driscoll Bridge, a 4,500 ft., 96 ft. wide comprised of 29 span structures, is one of largest span bridges in the State of New Jersey. Rehabilitation design consisted of strengthening of the superstructure elements such as the floor beams, stringers and plate girders. External post-tensioning of the floor beams was designed to allow for acceleration to the construction schedule.

The design team was responsible for seismic analysis and retrofit design for existing bridge. Isolation bearings were recommended and designed. Responsibilities also included addressing RFI's & the review & approval of shop drawings during construction support phase of project. Contract documents were designed in accordance with the NJTA Design Manual for Bridges and Structures, and the AASHTO 17th Edition Standard Specifications. For the new southbound bridge, the design included isotropic deck design, new foundations, continuous steel plate girders, extension of the fender system, geotechnical evaluations; site specific ground motion determination as well as liquefaction analysis. *Construction Cost:* \$250M, 2007-2009, William Wilson, NJTA 732-750-5300, ext. 8279

NJTA Interchange 163 Improvements, Milepost MP 162.7 to MP 163.7., Borough of Paramus, Bergen County, NJ: Subconsultant Principal-in-Charge for overseeing the design of replacing the existing

superstructure and partial substructures for Bridge 163.2B, as well as sign structures including five new cantilevered and two new overhead sign structures and one rehabilitated overhead sign structure. Overhead sign structures included spans ranging from 60 feet to 85 feet long. Drilled shaft foundations were designed for each of the new sign structures. 2013-2014, Anthony Fulco, Dewberry (973) 339-9100

NJTA General Consulting Engineering (GCE) Services, 2010-2013, Various Locations, NJ: mr. Mody served in the capacity of Project Director responsible for administering, overseeing and QA/QC on construction service contracts, and providing guidance to a staff of 50 engineers and technicians assigned to the group. In this role, Mr. Mody had active involvement in the various Authority GCE assignments (WRAF's). Duties under these contracts include constructability, development of Specifications, feasibility, MPT, and scheduling reviews, bid evaluation, claims analysis, submittal of annual reports, final inspection attendance and any other support services requested by the Authority concerning construction issues. *Reference: J. Lawrence Williams, NJTA retired, 2010-2013*

NJTA, General Consulting Engineering (GCE) Services, Bridge Inspection Program, Various Locations, NJ: Mr. Mody served in the capacity of Program Manager / QA-QC Manager overseeing the annual inspection program of more than 1,000 Turnpike and Parkway structures that comply with National Bridge Inspection Standards (NBIS). The work included in-depth inspections, pier top, culvert and specialty inspections, including sign structures, FCM members, bridge, sign and culvert into file databases to conform to FHWA / Department of Transportation requirements. The bridges range from short spans, major river crossings and movable spans. The recommendations contained in these reports form the basis for the Authority's program for major maintenance contracts; bridge deck rehabilitations, structural repairs and repainting. *Reference: Jean Laird, NJTA, 732-750-5300, Ext. 8236, 2008-2013*

NJTA, **Annual Report**, **Various Locations**, **NJ**: Mr. Mody served in the capacity of Program Manager / QA-QC Manager responsible for the management and performance of the New Jersey Turnpike Authority Annual Report. The annual report included a thorough inspection and rating for all 174 Turnpike facilities and infrastructure, including roadways, maintenance yards, police stations, management facilities, toll plazas and collection systems, salt storage structures, related buildings and associated appurtenances along the Turnpike and Parkway roadways.

The inspection also included the Turnpike's 23 maintenance facilities and 10 Police Stations including the District 6 Maintenance Building, Troop "D" Newark Police Station, Troop "D" Moorestown Police Station and Galloway Police Station. The assessment of each facility encompassed an investigation and evaluation of structural deficiencies, roadway, HVAC systems, security, signage, lighting, drainage and striping. All findings were evaluated, compared to the previous year's findings and rated for importance of repair. The recommendations contained in this report formed the basis of the Authority's \$500B Facilities Program which was completed in 2017. *Reference: Robert Fischer, NJTA ret., 2008-2012*

SJTA, Atlantic City Expressway 2020 Fall Resurfacing Program, MP 2.8 to 17.0, Atlantic County NJ, (*CC:* \$4.6M): Mr. Mody provided project management and technical support for the firm's night-time construction inspection services and maintained a State of Good Repair, safety and customer satisfaction for the Atlantic City Expressway mainline. Keller Engineers of New Jersey was responsible for MPT/construction staging, HMA milling and resurfacing the full-width roadway (shoulder to shoulder), placement of temporary/permanent traffic striping and pavement markings, concrete demolition and repairs and installation of loop detectors for continuous operation of Express E-Z Pass. Other construction activities included upgrades to roadway safety features (guiderail and end treatments) and installation of concrete barrier, electrical items and utilities. **2020**

SJTA, Atlantic City Expressway (ACE) Widening Project, Milepost 0.0 to 2.8, City of Pleasantville,

NJ (CC: \$30M): Mr. Mody served as the Program Manager for SJTA in a design and oversight capacity and an extension of the SJTA staff for the accelerated advertisement of the Atlantic City Expressway Widening Project. The Atlantic City Expressway (ACE) facility was widened (between milepost 0.0 to 2.8) to provide three travel lanes in each direction. In addition, the design effort also included the widening of two culverts and the nine-span McGahn Bridge over Beach Thorofare, thus providing continuity with the improvements currently underway adjacent to this section of roadway (AC/BC Connector to the east and Atlantic City Visitors Center to the west).

The engineering effort included providing design reviews for 30, 60 and 90% submissions, technical support of design activities including establishing standards for roadway and structure deliverables, provisions for stormwater management, permit application assistance, design schedule oversight, and coordination with design engineers associated with ACE Widening, AC-BC Design-Build, and AC Visitors Center projects under construction. *Reference: Kathleen Aufschneider and Samuel Donelson, SJTA (Ret.), 609-561-6643, 1999-2001 (D), 2001-2003 (C)*

SJTA, General Engineering Services, Atlantic City Expressway (ACE) Interchange No. 5 Design, Absecon, NJ (CC: \$7.5M): Mr. Mody served as the Project Director and responsible for providing a comprehensive review of the Authority's General Consultant, Remington and Vernick Engineers' 30%, 60%, and final design submission comprised of plans, design calculations, and technical specifications associated with the design of ACE Interchange No. 5 and Pedestrian Overpass. The Technical comments were compiled with respect to the following design elements: (1) horizontal and vertical geometrics; (2) drainage; (3) earthwork; (4) toll plaza operations; (5, traffic signing/markings; (6) provisions for acceleration/deceleration lanes; (7) constructability; and (8) general plan presentation. The RFP for Construction inspection services was also prepared for the client. Reference: Samuel Donelson, SJTA (Ret.), 609-561-6643, 2000 (D), 2001 (C)

VERTICAL CONSTRUCTION EXPERIENCE:

NJTA, Construction of Pre-Engineered Metal Building at Maintenance District TMD1, MP 13.0, Contract No. T500.554, Woolwich Township, Gloucester County NJ (2021-2022): Mr. Mody's responsibilities included administration, management and overall QA/QC of the firm's construction of a pre-engineered metal storage building at the Maintenance District TMD1 yard and associated site work at Milepost 13.0 in Woolwich Township, Gloucester County. Keller provided construction inspection and CAPEX reporting of the proposed 5-bay storage building which will be heated, shall have key card access and be monitored by CCTV cameras. The proposed site work included paving, installation of vehicle block heaters, two (2) infiltration/detention basins, perimeter fencing with a sliding entrance gate, drainage piping, drainage structures, and a concrete headwall adjacent to the mainline that must be installed using a right shoulder closure. *Construction Cost: \$2.6M*

NYCDDC Resident Engineering Inspection Services of Safe Routes to Schools Phase 4-5 Schools New York, NY: Project Executive responsible for overseeing the resident engineering inspection services for the construction of pedestrian safety improvements at five (5) schools in Manhattan. The five locations include: St. Joseph Yorkville, Park Avenue Christian Church Day, Ramaz Lower, PS 154 Harriet Tubman, PS 347 The American Sign Language and English Lower schools. The objective of this contract was improving the areas approaching the schools by making the crosswalks shorter in distance, upgrading the existing the drainage systems, and reconstructing the pedestrian crossings in accordance with current ADA standards. Each pedestrian crossing included upgrades to the sidewalk and curb ramps. The project footprint also included reconstruction of the water mains and storm sewer infrastructure, bus pads, pedestrian ramps, pavement markings, fire alarm facilities, hydrants, street lighting and traffic signals.

Construction cost: \$25M

PANYNJ Construction Management & Inspection Call-In Agreement (2013-2016), Port Authority Bus Terminal, Quality of Commute Improvement Program, New York, NY: Project Executive responsible for overseeing the inspection of building improvements within the existing facility including restroom enhancements, overhead signage upgrades and tenant space renovations and/or new construction. The site improvements required expertise in working with the following trades: reinforced concrete, expansion joints, milling and paving, architectural work, and maintenance of traffic. Work also included mechanical, plumbing and electrical systems as well as steel work. Additional responsibilities included review of contract documents, ensuring construction work was performed in accordance with contract drawings, specifications and applicable codes and standards, preparation of cost estimates, above ceiling MEP/FA/FP inspections, constructability reviews, formulating punch lists, submission of daily narratives and reports, attending progress meetings and review/evaluate potential items of extra work. Maintenance and operations work were completed with minimum disruption to the patrons and business owners. Aggregate construction cost: \$20M

NJTA Replacement of Maintenance Facility, District 6 Secaucus, NJ: Subconsultant Project Executive responsible for overseeing the construction of the new maintenance facility at NJ Turnpike District 6, Milepost E11.50 which incorporated resiliency, sustainability and complex phasing attributes. This 21,000 SF structure consisted of a truck wash facility and four garage bays, adjoined by a two-story administration building and personnel support structure primarily constructed of precast insulated wall construction. Specific responsibilities included inspection of structure demolition, site grading, drainage, paving, landscaping, structures including grade beam, pile cap rebar installation, formwork and concrete pours, electrical, utility and MEP installations.

Duties also included the review of A/E documents, environmental compliance, observation of testing of compaction of subbase/fill inside and outside of building footprint, installation and testing of vehicle lifts, overhead cranes, truck wash and associated equipment. Administrative responsibilities included the attendance at progress and contractor meetings, CAPEX reporting, coordination with DCA, review of submittals / installation / performance of systems applicable for commissioning, verify that requirements for end-user training of operations and maintenance was completed by the Contractor and perform a thorough inspection of the building one year after substantial completion. **Construction cost: \$15M**

NJTA Central Inventory Facility, Woodbridge, Middlesex County, NJ: Subconsultant Project Executive responsible for overseeing the construction of a new 65,220 SF multiple use building with a 40' clear height warehouse, 2-story wing for vehicle service bays, staff support parking and an onsite 43' high, 8,600 SF salt dome. The first floor of the building will house the services of Motorpool, ITS and Maintenance functions. The second floor includes administrative offices, labs, conference rooms, lockers and bunks for men and women. The warehouse incorporates three mezzanines for small material storage, offices, loading docks and the main counter at the building entrance for walk-up service. Responsibilities included complete oversight of construction on the site, management of testing company activities, management of milestone inspections of each trade, coordination with DCA, review of shop drawings/catalog cuts/materials certifications/methods of work and equipment, CAPEX reporting review of installation and performance of systems applicable for commissioning, verify that requirements for enduser training of operations and maintenance was completed by the Contractor and perform a thorough inspection of the building one year after substantial completion. **Construction cost: \$30M**

NJTA Replacement of Troop "D" Bloomfield Station, Bloomfield, NJ: Subconsultant Project Executive responsible for overseeing the construction of a new single-story 27,000 SF building with a full basement, public vestibule/waiting area, control center (hard deck) for Trooper operations, administrative areas, report and briefing rooms, three detainee holding cells, sally ports, break room, bathrooms, locker rooms and exercise rooms. The new facility also included a helipad and fueling island for full functionality.

Responsibilities included inspection of building demolition, new building buildout, new DMC facility, MEP, earthwork, grading, utilities, drainage, curbing, paving, connections to existing electrical and communications systems, management of testing company activities, management of milestone inspections of each trade, coordination with DCA, review of shop drawings/catalog cuts/materials certifications/methods of work and equipment, CAPEX reporting, review of installation and performance of systems applicable for commissioning, verify that requirements for end-user training of operations and maintenance was completed by the Contractor and perform a thorough inspection of the building one year after substantial completion. *Construction cost: \$15M*

NJTA Rehabilitation of Eight Toll Utility Buildings, Plazas and Tunnels; Bayonne, Jersey City, Meadowlands, Newark and Secaucus, NJ: Subconsultant Project Executive responsible for overseeing the administration and inspection services to oversee the rehabilitation of the toll, tunnel and utility buildings on the northbound side of the New Jersey Turnpike at Interchanges 14B, 14C, 15E, 15W, 16W, 17, 16E/18E and 18W. The objective of this construction project was to extend the useful life of the noted electronic toll facilities along the Turnpike roadway. The repairs were localized to the envelope of each Administrative Building and Toll Tunnel, selective interior facilities, and structural and MEP rehabilitation.

Rehabilitation services include full depth replacement, tunnels, concrete repair, HVAC repair/replacement, electrical repair / replacement, masonry works, doors, interior / exterior finish, roof replacement and restoration, sealant repairs and replacement, repainting of bricks, painting, vinyl composition tile restoration, replacement of acoustical ceiling tiles, concrete spall repair, full depth concrete tunnel replacement, electrical and mechanical equipment replacement and structural repairs. Administrative responsibilities included coordination with DCA, review of shop drawings/catalog cuts/materials certifications/methods of work and equipment, CAPEX reporting, review of installation and performance of systems applicable for commissioning, verify that requirements for end-user training of operations and maintenance was completed by the Contractor and perform a thorough inspection of the building one year after substantial completion. *Construction cost: \$300M*

NEW YORK CITY DEPARTMENT OF TRANSPORTATION (NYSDOT) EXPERIENCE:

NYCDOT, Brooklyn Bridge Rehab of Main Span, Approaches, and Ramps, NY (*CC: \$400M*): Principal-in-Charge responsible for preparation of the Contract Documents for NYCDOT. Project involved incorporating cleaning and painting of all the structures, performing in-depth inspection of the bridge components, preparing load ratings and rehabilitation contract plans that are in accordance with current conditions. Deck replacement schemes for the approach structures and ramps were evaluated and assessed in coordination with various traffic configurations and stages, and the recommended alternative was advanced to final design. The design incorporated precast concrete-filled steel grid deck panels to facilitate rapid construction. The preferred MPT scheme involved fully closing one direction of the Brooklyn Bridge, and detouring traffic to the Manhattan Bridge.

Prepared a seismic vulnerability and retrofit assessment report for NYCDOT which outlines the extent of the deficiencies and the appropriate remedial recommendations. Project involved development of 3D seismic model, determinations of member sections properties, foundation stiffness coefficients using soil structure interaction and running the GT-STRUDL seismic multi-modal analysis. Project also included implementation of a subsurface investigation program to develop site specific seismic ground motions. A total of more than 120 spans are involved in the project. Responsibilities also included studying the Historic Manhattan Approach Masonry Arch Blocks. 2006-2009, Walter Kulczycki, NYCDOT, 212.788.1928

NEW YORK STATE DEPARTMENT OF TRANSPORTATION EXPERIENCE:

Gowanus Viaduct Steel Stringer Repairs PINs 28 & 48, Brooklyn, NJ: Subconsultant Principal-in-Charge for detailing and estimating for five design packages of structural steel stringer end repairs as part of the rehabilitation of a 3.8-mile elevated section of the Interstate 278 design. Repairs were being done in groups consisting of approximately 20 repair locations at a time. 2014-2016, Jerry Redenber, AECOM (URS), 212.896.0354

Gowanus Expressway Emergency Repair of Route I-278 Viaduct, Brooklyn, NY, PIN 10 (Bents 54 thru 247): Constructability reviewer and QA Manager of the rehabilitation of a 3.8-mile elevated section of Interstate 278 in southwest Brooklyn. This project was part of NYSDOT's ongoing Deck Replacement Program for the Gowanus Expressway. The project is a Joint Venture between Bechtel, Chas Sells and URS Corporation. Each firm was assigned a stretch along the Gowanus Expressway designated for deck replacement. Due to the high traffic flow demands on the structure, an elaborate MPT construction sequence was developed which included five (5) eastbound construction stages and 4 westbound construction stages. Portions of the deck replacement were designated to be replaced using accelerated concrete in areas near ramps where staging requirements are typically difficult to implement. ProjectWise software was utilized so that all project team members have instant access via internet to the latest current design drawings. Responsibilities included review of the contract plans and design details for the concrete CIP deck replacement and associated steel repairs through coordination with the Joint Venture Team. 2005-2006

PORT AUTHORITY OF NEW YORK & NEW JERSEY (PANY&NJ) EXPERIENCE:

PANYNJ Goethals Bridge Replacement, Elizabeth, NJ to Staten Island, NY (*CC:* \$1.5B): Subconsultant Principal-in-Charge responsible for structural support services, assistance with independent QA design checks and reviews for various structural elements designed by others during construction for the replacement of the 80+ year old Goethals Bridge. Work included final design services for several structures including bridges, retaining walls, deep foundations and substructures for the NY and NJ Approaches. 2013- 2016, Seth Condell, Parsons, (212) 266-8398

PENNSYLVANIA TURNPIKE COMMISSION (PTC) EXPERIENCE:

PTC Widening of PA Turnpike, MP 326.01 and MP 331.33, Montgomery County, PA: Constructability Reviewer and QA Manager for the final design for the widening and reconstruction of approximately five miles (5) of the Pennsylvania Turnpike. The project includes the replacement of five Turnpike bridges, retaining walls, box culvert extensions, noise walls, and interchange modifications. Responsible for overseeing the development of the project's preliminary Traffic Control Plans and Right-of-Way Geometry Plans. Responsible for development and preparation of roadway plans and profiles, cross sections, erosion control plans, right-of-way geometry plans, traffic control plans, pavement marking and signing plans, utility relocations, contour grading plans, cost estimates and specifications.

PTC New Alignment of the PA Turnpike, Mon/Fayette Expressway, Washington County, PA: Constructability Reviewer and QA Manager in charge of the final design and development of contract documents for the two sections of the Mon/Fayette Expressway, a highway on new alignment totaling 2.1 miles for the PA Turnpike. Key features included the design of two major bridge structures having a total length of over 3,100 feet supported on piers approximately 200 feet high. These structures spanned a state highway, two township roads, two streams and a railroad located in a valley underlain with mine voids.

Separate PS&E packages were prepared for this project: one for all grading, drainage, and structure work; and one for the final paving of both sections. Responsible for the oversight of the maintenance and

protection of traffic, storm water management, storm water drainage system, stream and local roadway relocations, guide rail and barrier layout, erosion and sediment control, grading, right-of-way plans (including PUC involvement), and pavement marking and signing plans as well as the development of the project specifications. This project included four new structures, a maintenance facility site, excess excavation stockpile areas, and detour plan development. Utility coordination was performed with the local water company.

Rail-Transit Design & Construction Clients:

Southern Pennsylvania Transportation Authority (SEPTA), Frazer Shop & Yard Expansion Phase 2A, East Whiteland Township, Chester County, PA (CC: \$106.5M): Principal-in-Charge, under a SEPTA GEC for Rail and Bus Infrastructure and Related Mass Transit Projects, responsible for Naik's design role for upgrades to the existing Frazer Maintenance Facility to accommodate 13 new locomotives and 36 bi-level coaches, which are scheduled for delivery beginning January 2018. This accelerated project will provide final engineering services and construction documents for the improvements through several contract packages that are identified as follows:

- Package 1 design and construction of Site Improvements;
- Package 2A design and construction of the new Repair Shop, Large Component Storage Building, Transportation Building, Storage Tracks, and reconfigured Component Repair Shop;
- Package 2B design and construction of the extended Consist Shop, E-Cleaning Track, Inspection Pit, Service Platform, Train Washer, and Storage Tracks. Each contract package is composed of a series of subtasks that involve various phases of engineering, procurement, and construction.

Responsible for overseeing the utility engineering services task including obtaining and reviewing Frazer Yard records of existing utilities, and preparing composite existing utility plans that encompass the limits of the Frazer Shop & Yard Expansion project including Packages 2A and 2B. Work also involves identification of conflicts between existing utilities and proposed improvements which will be documented for relocation design and a study to assess the merits of replacing an existing on-site septic system with an available City sanitary sewer. 2014- 2016, Peter Fedun, STV 215.832.3510

NJ Transit, Super Storm Sandy Emergency Repairs ~ Repair, Reconstruction and / or Replacement of Electrical Substations and Related Equipment at Hoboken Terminal /Yard, Meadows Maintenance Complex (MMC) and Bay Head Yard, NJ – Principal-in-Charge for the project survey and utility services for three substations under a Task Order contract. Facilities involved include Hoboken facility electrical substation relocation at Pullman, Observer Highway and Henderson substation locations, the MMC existing substation facility parking area, high tension overhead wire location and elevations, and access roadways, and the Bay Head substation location, track location, and gravel parking area. 2014- 2016

NJ Transit, Super Storm Sandy Emergency Repairs Newark Penn Station and Secaucus Transfer Station, Newark & Secaucus, NJ - Under a NJ Transit Task Order contract, NJ Transit looked to provide emergency repairs under a very aggressive design schedule. Principal-in-Charge for survey services including the establishment of horizontal controls and location and elevation of critical existing physical features such as; subway ventilation grating, doorway openings, stairways, escalators, elevator openings, station platforms and electrical substation locations.

Conti Enterprises/Delaware River Port Authority (DRPA) Benjamin Franklin Bridge Toll Plaza Reconstruction, Camden, NJ: Project Manager responsible for the preparation of detailed traffic control plans for the milling and overlay of traffic lanes through the reconstructed toll plaza. Pavement

reconstruction included paving build-ups to provide super elevation on curves for westbound traffic traveling from Admiral Wilson Boulevard, Route 130, I-676, and Route 70. Traffic control measures required extensive coordination between DRPA and NJDOT personnel during daytime and nighttime operations.

Delaware River Port Authority (DRPA), Walt Whitman Bridge System, NJ & PA: Project/Design Engineer responsible for studying improvement to traffic capacity, operations, and highway safety to the New Jersey and Pennsylvania Approach Roadway Networks from the Walt Whitman Bridge (WWB) to the Black Horse Pike and Schuylkill Expressway respectively. Project consisted of coordination with a multidisciplined consultant team to gather existing roadway inventory, development of maintenance of protection traffic (MPT) plans in conformance with MUTCD and DRPA requirements for all bridge/sign structure inspections, field surveying, and accumulation of traffic volume and classification counts within the study limits. Design effort included the preparation of preliminary geometric schemes, cost estimates, MPT plans, and the division of the project into 5 roadway and structure upgrade contracts within the corridor, to meet the latest NJDOT, PADOT and AASHTO standards. Selective contracts were packaged in such a way to provide the DRPA a mechanism, should they elect to utilize D/B procurement methods.

Southern Pennsylvania Transportation Authority (SEPTA), Ninth Street Mainline Rehabilitation Project, Philadelphia, PA: Design Engineer responsible for the track alignment, profile design, and the preparation of construction and utility plans.

Design / Build Projects:

New York State Thruway Authority, Tappan Zee (Governor Mario M. Cuomo) Bridge, Tarrytown, Westchester County, NY: Project Executive responsible for research and hands-on involvement during the six-month Design-Build (DB) pre-award effort which provided a unique and comprehensive understanding of the project. The internal team assembled for the pursuit were familiar with the Governor's initiative to re-envision, right-size the development and delivery of this critical project crossing the Hudson River. During the DB pre-award efforts, the team became intimately familiar with the DB RFP, contract and overall project goals such as providing for the long- term vitality of the crossing, improving transportation operations and safety, maximizing public investment and minimizing impacts to the environment. Potential project risks that our team of experts identified during pre-award efforts included constructing adequate foundations in the "buried valley" region of the Hudson River. (2012-2013)

Middlesex County Access Road Bridge Reconstruction and Conrail Bridge Replacement No. 0.16 over Main Street and NJ Transit Coast Line, City of South Amboy, NJ: Project Manager responsible for all aspects of the final design and contract administration of this Design/Build project which replaces a four-span railroad bridge with dual bridges on the same alignment. Responsibilities included oversight and constructability review of two (2) bridge replacement designs, bridge demolition plans, preparation of Soil Erosion and Sediment Control documents for permitting compliance, preparation of detour plans for closure of Main Street acceptable to the City of South Amboy for securing Roadway Disruption permit from NJDOT and Middlesex County, re-alignment of Conrail track, review of geotechnical foundation designs, and review of catenary and overhead (traction and signal power) utility designs. Extensive ongoing coordination with Conrail and NJ Transit, consortium of preliminary design consultants, City of South Amboy, Middlesex County, NJDOT, project surveyor, CM, and RE from 4 adjacent construction projects, and preparation of final construction documents.

The dual bridges consist of a two-span highway bridge with two 95 foot-long through girder spans carrying a single rail track. The new Conrail Bridge's superstructure will consist of a single track, 2-span, simply

supported steel (on a 44E skew angle) through-girder structure with a steel deck over Main Street and NJ Transit. The substructure will consist of 2 reinforced concrete (R/C) abutments and 1 R/C pier located between Main Street and the NJ Transit Coast Line. The new Access Road Bridge superstructure will consist of an R/C deck supported by steel welded plate girders. The deck geometry will provide 4-11' lanes, 2-3' shoulders, and 2-2' barriers. The east abutment and pier for both the Conrail and Access Road Bridges will be constructed in approximately the same location of the existing substructure; however, the west abutment will be constructed behind the existing structure. The profile of the existing roadways, sidewalks and transit tracks below the bridge will be maintained. The removal of the existing piers opens the structure and eliminates the "closed feeling" for those on Main Street passing under the structure.

The Conrail Bridge was designed in accordance with AREMA's Manual for Railway engineering, 2001, as modified by Conrail's Specifications for Design and Construction of Undergrade Railroad Bridges for Grade Separation projects. The Access Road Bridge was designed in accordance with AASHTO's LRFD Bridge Design Specifications, as modified by NJDOT's Design Manual for Bridges and Structures.

This project, funded by the NJDOT's Bridge Bond Act, was advanced from the 30% preliminary design through final construction documents using an aggressive accelerated project delivery schedule of seven weeks for the Conrail Bridge and five weeks for the Access Road Bridge. The estimated construction cost of the project was \$10 million. 2003 – 2006

NJDOT/SJTA Partnership Atlantic City/Brigantine Connector and Tunnel (D/B Project), Atlantic City, NJ: Highway Team Leader for the JVs portion (approximate 50%) of the Program Management of the public/private/partnership (P-3) development of major new road and tunnel connection to Brigantine for the New Jersey Department of Transportation. The \$330 million partnership was comprised of SJTA, MGM/Mirage, CRDA, and NJDOT.

The Atlantic City/Brigantine Connector (AC/BC) involved the construction of a new 2.5-mile roadway and tunnel linking the Atlantic City Expressway (ACE) and the new convention center to the marina area and Brigantine. The project provided: two lanes in each direction originating at the ACE terminus; new loop roadway passing under the ACE behind the convention center and connecting to a new perimeter road for access to the marina area; perimeter roadway runs along the western border of the island and the Penrose Canal, mainly in a 2,000 cut-and-cover tunnel section, passing under Route 30 to the Huron Avenue area. Primary responsibilities included the development of preliminary highway project designs, right-of-way document preparation, utility coordination, and development of design/build (D/B) procurement documents.

In addition, the project required extensive coordination with a myriad of public agencies, including NJDOT, SJTA, and DBIA. The project included extensive community involvement, innovative structural solutions and state-of-the-art electrical communication and surveillance systems in coordination with the tunnel and traffic systems. D/B documents included preliminary design plans providing a conceptual footprint of the AC/BC alignment, defined design criteria, and quality-based specifications. In addition, through consultation with the DBIA, the owner(s) was provided with guidance related to D/B proposal solicitation and evaluation criteria, and contract procurement sample documents. Project was designed in accordance with NJDOT Roadway Design and Design/Build Project Management Procedures and Quality Control Practices. 1998 – 1999

NJDOT Route 133 - Hightstown Bypass (D/B Project), Mercer County, NJ: Highway Design Team Leader assigned to NJDOT's first Modified Design/Build project undertaken. The scope of this \$75 million project included the design and construction of the proposed Route 133, Section 1A Hightstown Bypass. Design/Build contract was bid and procured utilizing 20% preliminary plans developed by NJDOT with

the horizontal alignment and profiles set. This 3.8-mile, four-lane divided controlled access highway provides two lanes of traffic in each direction separated by a grass median, with appropriate shoulders, auxiliary lanes and superelevation commensurate with the established design speed. The new highway commences at the intersection of County Road 571 and Windsor Drive in East Windsor, heads in an easterly direction around Hightstown, crosses the New Jersey Turnpike, and terminates at the intersection of Route 33 and Milford Road in East Windsor Township.

This project provides one new at-grade signalized intersection, three intersection modifications, seven bridges (six dual structures) which cross arterial roadways and drainage waterways, 14 sign structures, five noise barriers, relocation of two local roads, and milling, resurfacing and widening of the intersecting streets. Major revisions were made to the project alignment, landscaping and noise walls based upon partnering with the community. Innovative designs incorporated into the project include the use of stub abutments atop modular retaining walls, jointless bridge decks, integral backwalls, and steel shell foundations for noise barriers and sign structures. Project was designed in accordance with NJDOT Roadway Design and Design/Build Project Management Procedures and Quality Control Practices. (1998 - 1999)

NJDOT Route 29 Freeway Extension (D/B Project), Trenton, NJ: Highway Team Leader responsible for the roadway design elements associated with this future \$125 million D/B initiative which completes the missing link within the Trenton Complex - a combination of interstate highways and state roads which serve New Jersey's capital. This four-lane highway extends the Route 29 Freeway from its present terminus near the Amtrak Bridge to the Route 129 connection in South Trenton. The design incorporates the following features:

Northern section: median-separated highway correcting poor horizontal geometry along the existing street network. Center section: wide pedestrian oriented at-grade intersections near the Waterfront Park Baseball Stadium. Southern section: cut-and-cover tunnel section between Landing Street and the Riverview Cemetery where the roadway will be depressed beneath a park deck, overlooking the Delaware River. Primary responsibilities included the development of preliminary highway project designs, traffic data collection and analysis, right-of-way document preparation, extensive utility coordination, and development of design/build (D/B) procurement documents. D/B documents included preliminary design plans providing a conceptual "footprint" of the Route 29 alignment, defined design criteria, and quality-based specifications. In addition, through consultation with the DBIA, the owner(s) was provided with guidance related to D/B proposal solicitation and evaluation criteria and contract procurement sample documents. Project was designed in accordance with NJDOT Roadway Design and Design/Build Project Management Procedures and Quality Control. 1992 - 1993



December 1, 2022

Mr. Timothy W. Matthews:

As the ASHE Southeast Region President and on behalf of the ASHE Southeast Region, I am formally submitting Ron Osterloh, P.E. as a nominee for the National Director position for the Southeast Region to the National Nominating Committee in in accordance with the National By-Laws and Constitution. Please note that we received two nominations from Sections within the Southeast Region and selected the candidate per Region Board vote with a quorum per bylaws.

Ron is a Georgia Section Charter member (Past President) and a Southeast Region Past President actively engaged in the Southeast Region and participating in both Georgia Section events and Northeast Florida Section events due to proximity. He has provided a statement of willingness to serve in this capacity and desire to be considered for the respective position. The submittal information is below and attached as noted.

- 1. Name: Ronald W Osterloh
- 2. Address: (O) 2 East Bryan Street, Suite 500, Savannah, GA 31410 (P) 678-525-1632 (H) 30 Little Comfort Road, Savannah, GA 31411
- 3. Email: rosterloh@moffattnichol.com
- 4. Resume/Biography: See attached
- 5. Statement of Willingness to serve:
 - a. I humbly request the opportunity of continuing to serve the American Society of Highway Engineers (ASHE) and to be considered for the role as a National Director representing my region. As a Georgia Section Charter member, a past president and a Southeast Region Chair, I am passionate about the ASHE mission and I committed to serve the membership in an engaged and energetic fashion to help better the member experience and the legacy and sustainability of our organization.
- 6. Region: Southeast Region

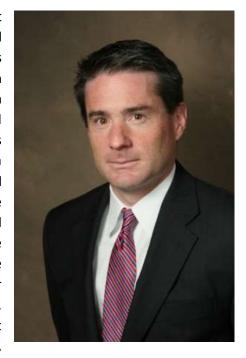
If you have any questions, please contact me at (321) 279-7566 or sgates@vhb.com. Thank you, Sunserea

Sincerely,

Sunserea Gates

Cc: Danielle Blanchard, Nancy Morisi

Ron Osterloh, PE is a Transportation Engineer and Vice President for Moffatt and Nichol in Savannah, Georgia. Ron works with a local team of over 65 engineers, designers and construction managers in both Moffatt and Nichol's Atlanta and Savannah offices. In addition to overseeing Moffatt and Nichol's Georgia Transportation practice, Ron works closely with both regional and national transportation practice offices for Moffatt and Nichol's corporate transportation program. Ron is a graduate of the Georgia Institute of Technology with a Bachelor's Degree in Civil Engineering and has more than 28 years of experience in the transportation and civil engineering industry. Having managed millions of dollars of constructed projects, Ron's extensive management and design experience covers various size and scope projects including unique and innovative design solutions for numerous project types including major roadway widenings, interstate/interchange improvements, railroad crossings, freight movement improvement projects, intersection improvements,



trail and bridge design for Georgia DOT, Georgia Ports Authority, Florida DOT and many local municipalities throughout the Southeast.

Mr. Osterloh has served as the Project Manager and Engineer of Record for numerous award winning projects, including the 2015 GDOT/GPTQ Top Urban Design Project for Berckmans Road in Augusta/Richmond County, 2010 GDOT/GPTQ Grand Design award for the Big Creek Greenway in Forsyth County, the 2010 GPTQ Bridge Design Award for the Grimes Bridge Road Bridge replacement in Roswell and the 2013 ACEC State Award and People's Choice Award as the top engineering project in Georgia for the Aviation Boulevard project at Maynard H. Jackson International Terminal at Hartsfield-Jackson International Airport. Ron has developed as a transportation leader in the community, including serving as President of the Georgia Section of the American Society of Highway Engineers (ASHE), Chairman of the Southeast Region of the ASHE, Chairman of the American Council of Engineering Companies of Georgia, Chairman of the Georgia Engineering Alliance, as well as many other appointments, including Chairman of Duluth Downtown Development Authority (DDA), Duluth Public Arts Commission and Gwinnett Leadership program.



December 1, 2022

Mr. Timothy W. Matthews, PE Immediate Past National President & National Nominating Committee Chair American Society of Highway Engineers tmatthews@dot.ga.gov

RE: Nomination for Great Lakes Region National Director

Mr. Matthews,

The Officers and Board of Directors for the Great Lakes Region of the American Society of Highway Engineers would like to formally nominate Mr. Dave Stills, P.E. for the position of National Director.

On November 30, 2022, and election was held of the voting member of the Great Lakes Region Board via email. A motion was made by Kirsten Bowen and seconded by Caroline Duffy to nominate Mr. Stills for the position of National Director. Mr. Stills has indicated he would accept the nomination should the board's vote concur. The motion passed and minutes of this email vote are on record with the Great Lake's Region's Secretary.

As specified, the Great Lakes Region presents the following information in accordance with the Request for Nominations:

Nomination of **Dave Stills, PE.**

For Great Lakes Region National Director of the American Society of Highway Engineers

1 . Name of Nominee: David M Stills, P.E.

2. Address and phone number of

Nominee: 111 West Main Street, Suite 201

Louisville, KY 40202 (502) 627-8900 Work

3 . Email Address of Nominee: <u>dave.stills@greshamsmith.com</u>

4 . Resume/biography of Nominee: See attachment A.

5 . A statement addressing the See attachment B.

Nominee's willingness to serve:

6 . Name of Region, Section or Derby City Section Individual Member placing name of

nominee into nomination:

7 . Signature: Region/Section Signed below

President

8 . Signature: Region/Section Signed below

Secretary

We are in full support of Dave's Candidacy. Since 2007, Dave has served the Derby City Section and Great Lakes Boards of ASHE. This experience will further serve our National ASHE organization as a Great Lakes Region National Director.

Please let us know if any additional information is needed.

Sincerely,

Kirsten N. Bowen, PE James Shea, PE, PTOE

President, Great Lakes Region ASHE

Secretary, Great Lakes Region ASHE





David M. Stills, P.E. PRINCIPAL-IN-CHARGE/SENIOR ENGINEER

Dave was hired at Gresham Smith in November 1997 and currently serves as the Louisville Office Manager and Director of Transportation projects for the firm's Kentucky offices. His responsibilities include leading teams that develop designs for transportation projects and managing the local Louisville office.

Dave has more than 37 years of civil engineering experience having served as principal, project manager, and senior project engineer for dozens of transportation projects. He has performed all aspects of highway and urban/rural roadway design from planning studies, preliminary plans to final design, interchange and intersection design/modifications, roundabout design, drainage, maintenance of traffic, erosion control, traffic analysis, utility coordination/mitigation, right-of-way plans and safety improvements on intersections and corridors throughout Kentucky.

EDUCATION

1986/Bachelor of Science, Civil Engineering, University of Louisville

REGISTRATIONS

Professional Engineer: KY, IN, OH

MEMBERSHIPS/AFFILIATIONS

Kentucky Society of Professional Engineers - Kentucky

American Society of Highway Engineers - Past President Derby City Section

HIS EXPERIENCE INCLUDES:

KYTC - Highway Safety Improvement Program, Statewide, KY | Senior Project Engineer Dave is responsible for the development of safety improvement alternatives to various intersections and corridors throughout the Commonwealth of Kentucky that are experiencing a higher than-average number of injury crashes. Each project includes an inventory of existing site conditions, crash data collection and analysis, and development of improvement alternatives to help reduce crashes. This project also includes communicating the proposed improvements to the Central Office staff and District Office staff.

KY 36, Menifee County, KY—Project Manager. Improvement of existing 2-mile alignment and bridge replacement on KY 36 from three miles south of the Bath County line to a point 1.2 miles north of junction US 460 in Frenchburg. Practical Solutions was utilized on this project in an effort to reduce construction costs and right-of-way costs, and minimize effects on the surrounding environment, all while still providing a safer traveled roadway.

Shive Lane Extension, Bowling Green, KY—Project Manager. Responsible for the design of the widening and extension of Shive Lane. Preparation of alternate alignments, grades, drainage design, right-of-way plans, erosion control plans and final construction plans. The project begins at the five-lane section of Ken Bale Boulevard and ends at the intersection of Lovers Lane and Searcy Way. The project involves the widening and extension of the existing two-lane, rural Shive Lane in Bowling Green, Kentucky to a five-lane, urban roadway. The project travels through dense commercial, multi-family housing, and open farmland containing numerous sinkholes. The project design includes curb and gutter, storm sewers, retention areas, detailed erosion control plans and maintenance of traffic plans.

Rose Island Bridge Replacement, LaGrange, KY—Project Manager. Had sole responsibility for design and drainage. Dave coordinated all design work and permit applications with Kentucky Division of Water and U.S. Corps of Engineers. He designed the approaches, maintenance of traffic phasing, erosion control plans and right-of-way plats. Replacing the existing Rose Island Bridge over Huckleberry Creek due to the collapse of the western side of the structure during a heavy rainfall event. The project involved replacing the original structure with a 50-foot PPCDU (Precast Prestressed Concrete Deck Unit) Type B21-48 with a Guardrail System Type II and improving the bridge approaches for approximately 150 feet in each direction.

Buechel Bank Road, Louisville, KY—Project Manager. Responsible for the development of Phase I and Phase II plans for a one-mile, three-lane, urban roadway. The project included alternative alignment and grade designs for the widening and realignment of a two-lane, rural section. Public meetings held for the project encourage a tight design that in effect utilized as much existing right-of-way as possible and minimized property damage. This project required avoiding the relocation of utilities, especially a BellSouth telephone conduit located parallel to the roadway. The project also required storm sewers, intersection signalization, maintenance of traffic and maintaining access to adjacent properties during construction. Project required two intersection signalization and traffic capacity analyses. One analysis was at a major intersection, the other at an intersection near a large industrial

park, requiring the design to coordinate with the industry labor shifts. Practical Solutions is currently being considered in an effort to additionally provide bike access along the project while still maintaining the improved safety aspect of the corridor, all within the current construction limits.

KY 237, Boone County, KY—Project Manager. Responsible for the preparation of alternate alignments, grades, drainage design, right-of-way plans and final plans. The project involves widening and reconstruction of the existing two-lane rural section into a five-lane urban roadway. Design includes curb and gutter, storm sewer, culvert extensions, new bridges, retention areas, detailed erosion control plans, detailed maintenance of traffic plans, intersection modification and crossroad realignment and connectors. The project travels along rolling terrain through a mixture of open land, residential and some commercial areas affecting approximately 180 parcels. This project is currently being designed using Practical Solutions to minimize construction costs. The original typical section width of 72' curb-to-curb (included bike lanes) has been reduced to 61' and a multi-use access path has been added on each side. The new typical section footprint is contained within the original typical section footprint, thereby not requiring revisions to advanced right-of-way plans.

Greenwood Road, Louisville, KY—Project Manager. Responsible for the development of Phase I and Phase II plans. Alternative designs for the reconstruction of a two-lane, rural section to a multi-lane collector. Alternative alignments were developed for three-, four- and five-lane urban sections. Level of service analyses were performed for all alternative alignments and separate signalized intersection capacity analyses were performed at four intersection locations on each alternative. Grades were developed to allow for maintaining traffic on portions of the existing pavement, at numerous driveways, commercial entrances and street intersections. Project also included a detailed drainage evaluation, bridge widening, extensive utility coordination of a 30-inch water main and reliable cost estimates. The design of this project has been complete for some time. The KYTC has decided to redesign the corridor utilizing Practical Solutions in an effort to reduce construction costs and minimize right-of-way.

City of New Johnsonville - Industrial Access Road, New Johnsonville, TN—Project Manager. Responsible for establishing alternative alignments, drainage design, intersection traffic analysis and maintenance of traffic plans. Design of 1.5 miles of two-lane roadway on new alignment. Project included complex horizontal design to weave through high voltage electrical transmission lines, design concessions for a major petroleum pipeline and hydraulic design of three major cross drains including a 200-foot, three-span bridge.

Kentucky Transportation Cabinet - US 31 Bypass, Warren County/Bowling Green, KY—Project Manager. Responsible for alignment and grade studies, the development of final plans and cross sections, right-of-way plans, and a portion of drainage design, quantities, estimates and supervision of survey operations. Responsible for the development of Phase I and Phase II plans for a one-mile, five-lane, urban roadway. Responsibilities included establishing horizontal/vertical alignments, drainage design, maintenance of traffic and right-of-way plans and deed descriptions.

KY 801, Rowan County, KY—Project Manager. Responsible for the development of Phase I and Phase II plans. The project included alternative alignment and grade designs for the realignment of a two-lane, rural section. Design studies indicated the need for total reconstruction of this section. In order to minimize property damage, the new horizontal and vertical alignments of reconstructed KY 801 were designed to utilize as much of the existing right-of-way as possible. This project required the addition of a multi-lane, unsignalized intersection, maintenance of traffic and maintaining access to adjacent properties during construction.

KY 9, Newport, KY—Project Manager. Responsible for Phase I and Phase II design for the reconstruction of KY 9 in the City of Newport in Campbell County, Kentucky. The project, on the west side of Newport, includes widening and realignment of KY 9. It involves alternate alignment studies, surveying, environmental analysis, drainage design, traffic control, erosion control, right-of-way plans, construction plans and construction cost estimates. Practical Solutions is being utilized on this project in an effort to minimize construction and right-of-way costs, along with providing an acceptable alignment to the major development within the corridor.

I-65 Scoping Study, Jefferson County, KY—Project Manager. Responsible for Scoping Study to evaluate improvements to ramps along I-65 from Crittenden Drive to St. Catherine Street. The purpose of the study is to improve traffic flow, safety and access associated with ramps in the area.

SR 15 at SR 120, Elkhart County, IN—Project Manager. Responsible for the intersection improvement of the West Junction of SR 15 at SR 120 for INDOT. The project included the addition of a right turn lane along SR 15 and SR 120, along with the widening/re-stripping of lanes to provide for increased capacity and improved safety. Turning radii were also improved to allow for increased truck movements. The project also required traffic signal plans and intersection analysis.

I-71 at US 36/SR 37 Interchange Modification Study, Delaware County, OH—Senior Project Engineer. Responsible for development of alternatives for the safety and capacity upgrades of the I-71 interchange with US 36 and SR 37. Project includes traffic analysis of existing facilities and development of traffic projections for the 2035 design year. Traffic projections will be used to develop at least three alternatives for total reconstruction of the interchange to alleviate safety and congestion issues. Project consisted of following ODOT PDP steps 1 and 2 to study alternatives for modification of the I-71 and US 36/SR 37 Interchange to improve safety and congestion.

Marion County Industrial Access Road, Lebanon, KY—Project Manager. Shared responsibilities for the design and preparation of Phase I preliminary and Phase II final plans. Preliminary, final design and environmental documentation of a proposed industrial access road. Design also included a new three-sided bridge/culvert, detailed erosion control plans, traffic analysis, along with

intersection improvements/modifications at US 68, KY 208, and KY 3221 (Metts Drive). Practical Solutions was utilized on this project. The proposed shoulders maintained the original typical section width while the paved area was reduced to minimize the construction cost by over \$400,000.

US 231 at Lane Street, Lake County, IN—Project Manager. Responsible for the intersection improvement of US 231 at Lane Street for INDOT. The project included the addition of a left turn lane along US 231 near Lane Street along with a right turn lane to provide for increased capacity and improved safety. The project also included widening along US 231 for adequate storage lengths and deceleration/taper requirements and included revisions from a standard hazard warning light to a full signalized intersection (two-phase).

SR 245 at CR 1600, Spencer County, IN—Project Manager. The project consisted of adding a right turn lane along the south-bound SR 162. CR 1600N was realigned to the north to allow for sufficient intersection sight distance both north and south along SR 162. The intersection angle was improved, along with improvements to the radius at both the NW and NE quadrants. The plans require roadway design, right-of-way and maintenance of traffic and erosion control plans.

Shelbyville Road - Streetscape Plan, Louisville, KY—Project Manager. Responsible for alignment and grade, drainage design, quantities, estimates and maintenance of traffic phasing. Project involved the addition of sidewalk and bike lanes on an existing five-lane, urban arterial. Revised/improved lane assignment, drainage improvements and landscaping provided both safety and beautification to the project corridor. Retained to develop a corridor plan to promote business growth and community pride and address public safety issue. The scope of this project consisted of identification of improvements for streetscape design, transit and pedestrian access, drainage and access design.

US 231 at SR 2 and CR 1000S, Porter County, IN—Project Manager. Responsible for the intersection improvement of US 231 at SR 2 and CR 1000St for INDOT. The project included the addition of left turn lanes along US 231, SR 2 and CR 1000S along with a right turn lane for each intersection movement to provide for increased capacity and improved safety. The project also included widening along US 231, SR 2 and CR 1000S for adequate storage lengths and deceleration/taper requirements and included signalization revisions.

KY 94, Marshall & Calloway, KY—Project Manager responsible for the design of a 5.2-mile section of four-lane, rural arterial roadway. Dave was responsible for all engineering design aspects in the preparation of roadway plans, right-of-way plans and maintenance of traffic plans. Dave also supervised survey operations for this project. The project also included the re-design of the Kenlake State Park Main Entrance to provide for better access and capacity.

US 68, Trigg & Christian Counties, KY—Project Engineer responsible for a 13-mile preliminary line, grade and location study for US 68. Dave was also the Project Engineer for a 2.8-mile section of final design of US 68. He was responsible for alignment and grade studies, the development of final plans and cross sections, right-of-way plans, as well as a portion of drainage design, quantities, estimates and supervision of survey operations.

CSX at Collins Lane Siding, Louisville, KY—Project Manager. Responsible for all aspects of design: alignments, drainage, erosion control and maintenance of traffic. Project consisted of the design of 1.3 miles of siding for the main entrance into the Kentucky Ford Truck Plant O'Bannon Yard. Project included at-grade-crossing design for Collins Lane.

CSX Pogue Siding at Chamberlain Lane, Louisville, KY—Project Manager. Responsible for all aspects of design: alignments, drainage, erosion control and maintenance of traffic. Project consisted of the design of 1.5 miles of siding for the main CSX track near the main entrance to the Kentucky Ford Truck Plant Spur. Project included at-grade-crossing design for Chamberlain Lane.

Ford Truck Plant Storage Yard for CSX, Louisville, KY—Project Manager responsible for all aspects of design: alignments, drainage, erosion control and maintenance of traffic. Project consisted of the design of an eight-track wide storage yard approximately 1.25 miles in length for the Kentucky Ford Truck Plant O'Bannon Yard.

Breckenridge Lane Widening, Louisville, KY—Project Engineer responsible for drainage design, right-of-way plans, deed descriptions, maintenance of traffic plans, traffic capacity analysis and quantities. This project required the design of a 1.3-mile section of five-lane urban arterial widening project to increase traffic capacity and improve safety. The project included curb/gutters, sidewalk, storm sewers and intersection improvements. The project consisted of final plans, cross sections, right-of-way plans, maintenance of traffic plans and quantities.

KY 52 over CSX Railroad, Beattyville, KY—Project Engineer responsible for alternative alignment studies, preliminary drainage design, right-of-way plans, deed descriptions, and maintenance of traffic plans. This project required the evaluation of alternative alignments for a two-lane, rural/urban roadway, along with alternate cost analysis and final report during Phase I design and final plans, cross sections, right-of-way plans, maintenance of traffic plans and quantities during Phase II design.

Nettleton Avenue over Norfolk & Southern RR, Jonesboro, AR—Project Manager. Responsible for all aspects of design: alignments, drainage, maintenance of traffic, right-of-way, intersection traffic/capacity analysis. This project required the design of 1.25-mile section of five-lane, urban widening along a very dense industrial section and a 1.50-mile section of three-lane, urban widening along a very dense residential section. The industrial section design also consisted of coordination with the Norfolk Southern Railroad at intersection grade crossings.

I-75 Widening, Lexington, KY—Project Engineer. Responsible for horizontal/vertical alignments, interchange layout design, traffic capacity analysis, right-of-way plans and maintenance of traffic plans. This project required engineering and related services to develop right-of-way plans, construction plans and detailed maintenance of traffic plans. The project required alternate alignment, traffic capacity analysis and grade studies for the redesign of US 25 & I-75 Interchange, KY418 & I-75 interchange, US 60 & I-75 interchange and the widening of approximately 13.2 miles of I-75.

Watterson Expressway (I264) Widening, Louisville, KY—Project Engineer. Responsible for establishing alignments, maintenance of traffic plans, right-of-way plans, deed descriptions, interchange capacity analysis and quantities. This project required plans for an interchange at Breckenridge Lane and the Watterson Expressway, along with additional improvements along Breckenridge Lane. The project consisted of a bridge, numerous culverts, frontage road realignments and storm sewer design.

Tylersville Rd. Widening, BUT-CR20-9.52, Westchester Township, OH—Quality Control, Project Engineer. Widening of Tylersville Road from 2 lanes to 5 lanes between Cincinnati-Dayton Road and Tylers Place, a distance of 0.75 miles. Gresham Smith is prepared the CE document, engineering and construction documents.

Five Mile Road and Beechmont Avenue-SR 125, Hamilton County, OH—Quality Control, Project Engineer. Responsible for Conceptual Study to improve the Five Mile Road and Beechmont Avenue intersection by designing a continuous flow intersection to improve capacity and enhance safety, with a total work length of 0.57 miles. Gresham Smith prepared CE document, engineering and construction drawings for roadway modifications, signal modifications, signing and striping.

KYTC/Hardin County (Wilson Road), Fort Knox, KY—Project Engineer. Responsible for the design of Wilson Road, a two-lane local road with a rural cross-section connecting the City of Radcliff, Kentucky to the Fort Knox Military Reservation. Gresham Smith, along with Gohmann Asphalt and Construction, was selected by the Kentucky Transportation Cabinet for the design-build of a new three lane facility with curb, gutter, storm sewers, sidewalks and a shared-use path. Design services also include geotechnical investigation, lighting, signals, right-of-way appraisal and acquisition, and utility coordination and relocation.

GDOT SR 61/SR 113 Widening, Bartow County, GA—Senior Project Engineer. Responsible for the design of 3.5 miles of road widening from a predominantly two-lane, rural road to a four-lane, urban and rural roadway. The project involved widening the existing bridge over the Etowah River and considerable environmental constraints.



143engineers@gmail.com; 'Bowen, Kirsten' >

RE: [EXTERNAL] Great Lakes Region National Director.

Cc 'Bowen, Kirsten'

1 You replied to this message on 11/30/2022 9:12 AM.



Dave Stills ASHE NAtional Director Nomination Letter (11-29-22).pdf



Dave Stills ASHE Resume.pdf 135 KB

Caroline,

Please find attached the nomination letter from the ASHE Derby City Chapter, along with my resume.

I also state that I am willing to serve as the Great Lakes Region National Director to the ASHE National Board.

Other info:

David M Stills 111 West Main Street, Suite 201 Louisville, KY 40202 (502) 627-8900 Work (502) 693-8110 Mobile

Let me know if you need anything else or if I need to make any changes to the attached.

Thx



November 29, 2022

Ms. Kirsten Bowen, PE President, Great Lakes Region

Mr. James Shea, PE Secretary, Great Lakes Region

RE: Nomination for Great Lakes Region National Director

Dear Ms. Bowen and Mr. Shea:

I am writing this letter to nominate Dave Stills for the position of Great Lakes Region National Director for the American Society of Highway Engineers.

Attached is a copy of Dave's resume. As an overview of Dave's ASHE experience I offer the following:

- Helped form ASHE Derby City chapter in 2007
- Served as President of ASHE Derby City on 3 different occasions
- Active on several committees within ASHE Derby City over the years
- Helped get the ASHE Bluegrass chapter established in 2017
- Serves as ASHE Derby City representative for the ASHE Great Lakes Region Committee

In summary I am pleased to nominate Dave Stills for the Great Lakes Region National Director.

Sincerely,

Jason Littleton, PE

ASHE Derby City Section President



AMERICAN SOCIETY OF HIGHWAY ENGINEERS

June 2022 – May 2023 BOARD OF DIRECTORS:

November 30, 2022

President Oscar F. Bustos, PE EnTech Engineering

First Vice President Andrew Schueller, PE Malick and Scherer

Acting Treasurer Sajid Sheikh, PE Enovate

Secretary Maria Losyeva, PE Jacobs

Past President Karim Palomino, PE PRIME AE Group

Director of Programs Rhonda Cardone Dewberry

Director of Construction Anthony Grosso, PE Greenman-Pedersen Inc

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Director of Scholarships Karim Palomino, PE PRIME AE Group

Director of Future Leaders Doug Kusuke, PE Kiewit

National Director 1-year/ Northeast Regional Director Glen T. Kartalis, PE AECOM

Advisor Michael Hershey, PE EnTech Engineering Attn.: Tim Matthews, ASHE Nomination Committee Chair

Subject: Request for National Board Nominations 2023-2024

On behalf of the NY Metro ASHE Section, our **Board unanimously propose Mr. Glen Kartalis, PE to be considered for the NATIONAL DIRECTOR – 3 YEAR** position, a well-deserved position based on decades of involvement with ASHE.

Currently Mr. Kartalis serves as National Director - 1year and as Director for NY Metro's Section as the liaison to the NE Region. In his National Director role, he has been very actively supporting the New Sections committee, and if elected, in addition to continuing his support to the New Sections committee, he will also be assisting with the 3-year Strategic Plan. He has been active with NY Metro since the beginning as he was one of the original charter members of our Section since 2004. He served as Programs Committee Chair as well as President of our NY Metro Section for 2 separate terms. He has been instrumental in running our Design Build workshops with great success. He was Co-Chair for the 2017 National ASHE Conference in New York City. Additionally, he was a member of the New Jersey Chapter as early as 1992 when he was running the New Jersey Office for AECOM (previously named Frederic R. Harris). Mr. Kartalis also participated in the Project of the Year review committee for the NE Region for during since 2020.

Name of Nominee: Mr. Glen Kartalis, PE

131 Providence Street, Staten Island, NY 10304

Glen.kartalis@aecom.com

c: 732-742-0280

Mr. Kartalis has 35 Years of experience in the Highway & Bridge Industry, all with AECOM the largest Transportation company in the world. He has held several positions with AECOM throughout the years from Operations Manager to Transportation Business Line Leader. Currently as Senior Vice President he serves as the Director of Operations for AECOM's \$2 Billion Transportation business in the Americas. He is well known not only to the NY/NJ region but through-out the US. He is active with IBTTA, ASCE, WTS, AASHTO not to mention his Past President of ACEC NJ (currently National Liaison) and sits on the board of New Jersey Alliance for Action. His industry participation and positions held in prominent positions clearly demonstrates not only his willingness but his ability to lead discussion around important policy issues and advocacy within our industry. Upon further discussion with Glen on the role & Responsibilities required to fulfill the proposed 3 year term he is "Excited for the opportunity to continue to serve ASHE National".



AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Mr. Kartalis' major project experiences include Project Manager for the EIS of the New Tappan Zee Bridge Project (\$6 B) for the NY State Thruway, the Project Officer for the Design and Construction of the New Driscoll Bridge Project for the New Jersey Turnpike Authority, The Atlantic City Brigantine Connector Tunnel Project for South Jersey Transportation Authority and Currently serves as the Program Director for the East Side Access Program for MTA NYC as well as for New Jersey Turnpike's 36 Mile Widening from interchange 1 to 4 (\$1.1B). Attached is his full resume which goes into more detail of his outstanding 35-year career.

Mr. Kartalis is a Licensed Engineer in both New York and New Jersey. He holds a BS in Civil Engineering from Pratt Institute in Brooklyn NY. In 2008 he was awarded "Outstanding Professional Engineer in Management" by the New York Society of Professional Engineers (NYSPE) and in 2017 he received the member recognition Award" from American council of Engineering Companies in New Jersey (ACEC NJ).

The following reference contact information can be provided (if you so request).

- John Keller NJ Turnpike Authority Executive Director
- James Kennedy NJ Assemblyman
- George Lobman UTCA NJ

Mr. Kartalis brings to ASHE the highest level of professionalism in our industry. Again, we strongly support and are excited for Glen's willingness to participate at the National Board level. Please consider Mr. Kartalis for this deserving position. If you have any questions or need additional information, please contact me at 914.310.4661 or via email KPalomino@primeeng.com

Sincerely,

Oscar F. Bustos, PE

ASHE NY Metro Chapter - President

Cc: Nancy Morisi, ASHE Administrative Assistant

Americas Transportation

Education

BS, Civil Engineering, Pratt Institute, 1986

AAS, Civil Technology, College of Staten Island, 1984

Licenses/Registrations

Professional Engineer, New York, #068845, Issued 02/18/1992, Exp. 11/30/2015

Professional Engineer, New Jersey, #24GE03741300, Issued 04/27/1993, Exp. 04/30/2016

Years of Experience

With AECOM: 35 With Other Firms: 0

Professional Associations

American Society of Civil Engineers

American Society of Highway Engineers (board Member)

National Society of Professional Engineers

American Concrete Institute

Design-Build Institute of America

New Jersey PSE

American Council of Engineering Companies (Chair Elect)

New Jersey Alliance for Action (Board Member)

Awards

Outstanding Professional Engineer in Management Awarded by the New York State Society of Professional Engineers (NYSPE) 2008

Member recognition Award from American Council of Engineering Companies New Jersey (ACECNJ) 2017 Mr. Kartalis has 35 Years with AECOM with considerable experience in highway design, road construction, and building maintenance and renovation. He has been responsible for supervising construction contractors and executing plans and specifications of contract agreements for new construction and existing facilities. He has been involved in several Design Build Programs such as SJTA Atlantic City / Brigantine Connector Project, NJDOT Route 29 Tunnel and NJDOT Route 9 Edison Bridge Replacement. Mr. Kartalis has been involved in mega project such as the Project Manager for the Tappan Zee Bridge (\$6B) EIS and Contractors procurement. He is currently the Project officer on the East Side Access Project (\$15B) Program Management/Construction Management. He also is serving as AECOM's Director of Operations Americas responsible for Strategic Planning and growth of AECOM's Highway Bridge, Transit, Aviation and Marine Practices. AECOM Americas Transportation business is \$1.5B in revenue, \$2 B in Sales in 3 regions including Canada.

Mr. Kartalis' detailed role in Management include the following:

- 1986 1989 Construction Inspection & Management of project within New Jersey.
- 1990-1994 Design Manager of Projects in New Jersey
- 1995 2000 New Jersey Operations Manager complete Profit & Loss of all Unit Operations
- 2000 2003 NY/NJCT Metro Operations Manager Complete Profit
 Loss of all Unit Operations
- 2004 2006 Design Build Manager for all projects east of the Mississippi River Managing all strategic Business Development Pursuits.
- 2006 2010 Project Manager for the Tappan Zee Bridge Program
- 2011 2013 Northeast Transportation Leader
- 2013 2016 NYC Metro Transportation Leader
- 2016 Present Director of Operations Americas Transportation

Project Experience Other Category

New Jersey Turnpike Authority, Interchange 1 to 4 Widening program, (\$1.1B) New Jersey. Project Officer for the for this 36 Mile main line widening from 2 lanes to 3 lanes. AECOM is providing Program Management, Preliminary Engineering and Environmental Services for this Program which will increase main line capacity and expand interchange operations. Work includes coordination and communication with Stakeholders, regulatory agencies, Project Partners, community, Conceptual and Preliminary Design, Survey, Mapping, Traffic Analysis, Stormwater Management, Procurement Assistance and Environmental Services.

Americas Transportation

MTA East Side Access Program (\$15B), Program Management/ Construction Management, New York. Project officer for the Largest Transportation Infrastructure Program currently underway within the US. This Program will provide direct LIRR service into a new concourse below Grand Central Terminal on Manhattan's East Side to reduce commutes into Manhattan by up to 40 minutes. Project includes a New Terminal with eight tracks, four Passenger Platforms, mezzanines, and Concourses. AECOM is providing Program Management and Construction Management which included the Harold Interlocking Program.

New York State Thruway Authority, Tappan Zee Bridge I-287 Corridor Program Management Environmental Impact Statement Study, and Design Build Procurement, New York. Project manager for the Tappan Zee Bridge replacement study for major improvements to 30 miles of interstate highway on I-287. Worked closely with other consultants as an extension of the clients' staffs to coordinate and manage the alternatives analysis, draft, and final environmental impact statement (per the National Environmental Policy Act/State Environmental Quality Review Act); engineering support activities; and communication with project stakeholders and the public. The primary study area for the analysis of transportation issues is the 30-mile I-287 corridor between the I-287/I-87 interchange at Suffern, New York, and the I-287/I-95 interchange in Port Chester, including the Tappan Zee Bridge. The study evaluates service and potential linkage to existing commuter rail lines in three counties. Procurement of Design Build contracts worth \$6 billion in construction.

New Jersey Department of Transportation, Driscoll Bridge Widening and Rehabilitation, Woodbridge/Sayreville, New Jersey. Project officer for the \$200 million widening and rehabilitation project. The widening consists of a new, parallel seven-lane structure with full shoulders. Two designs are being prepared for bid: one in segmental concrete box girder and the other in steel plate girder. Foundations will be offered to bidders as either driven pipe pile or cased drilled shafts. The new bridge will be approximately 4,500 feet in length. The rehabilitation effort addresses a new concrete deck and stringer system for the existing NB structure and safety improvements and strengthening for the existing SB bridge. Limited seismic retrofit efforts will be made to both existing bridges. The work also includes approximately two miles of roadway approach work, numerous retaining walls, and a re-alignment of the Route 440 entrance ramp.

New Jersey Department of Transportation, Route 9 Edison Bridge Design Build, Sayreville, NJ. Project officer for the design build contract of a new 4,386 LF river crossing, 252-foot span with 110 vertical clearances. Through an accelerated design process, the contractors was able to begin driving piles 4 months after owners notice to proceed. Prestressed approach spans with post tensioned concrete girders.

New Jersey Department of Transportation, Route 29 - Section 10C and 11B, Hamilton Township and Trenton, New Jersey. Project officer for the Route 29 construction improvements project which addressed traffic congestion and delays along the Route 29 corridor, Lamberton Road and John Finch Way. The main feature of this 1-mile project involved the construction of 2,200 feet of cut and cover tunnel alongside of the Delaware River in Trenton. A key issue was maintaining traffic through a major business district in Trenton, along the Trenton Thunder minor league baseball stadium.

South Jersey Transportation Authority, Atlantic City/Brigantine Connector, Atlantic City, New Jersey. Project officer for the 2-mile connector linking the Atlantic City Expressway, Route 30, and Brigantine Boulevard. This project provided new and improved linkages among the corridor area, the new convention center, the marina, existing and new developments in the marina area, uptown, and Brigantine Island. The project included the connector roadway and related highway appurtenances, approximately 10 bridges, the cut and cover section tunnel, realignment of Route 30, widening of Huron Avenue, widening and rehabilitation of some abutting arterials, and new intersections and related traffic control systems. The services required involve the inspection of all work accomplished by the design-build contractor, on and off-site Inspections.

New Jersey Department of Transportation, Route 139 (1) Rehabilitation/Reconstruction, Jersey City, New Jersey. Project officer for the rehabilitation of 1.2 miles of Route 139 consisting of three construction contracts. Two contracts rehabilitated the Conrail, 12th Street, and 14th Street Viaducts totaling 3,885 feet in length by removing concrete encasement, deck replacement, superstructure rehabilitation, and seismic retrofitting. The third contract involved redecking and strengthening of the top level of the 3,380-foot-long Hoboken Viaduct and provided operational improvements at the existing seven local cross-street intersections. All construction took place while maintaining traffic on this heavily traveled corridor by utilizing staged construction, overnight construction, temporary detours, and traffic signal retiming.

Americas Transportation

Middlesex County Improvement Authority, Route 514 Interchange at Raritan Center Parkway, New Jersey. Project officer for the design contract of a \$12 million interchange project located at the entrance to a major industrial park in Edison Township. This design project involved survey, geotechnical, environmental, utilities, right of way, highway, traffic, lighting, structures, and construction management. The project was performed on an extremely accelerated schedule and was advanced from conceptual through final design in five months.

New Jersey Department of Transportation, Route 322 and Route 50 Interchange, Atlantic County, New Jersey. Project officer for this design-build project which consisted of the replacement of a substandard cloverleaf interchange with a diamond interchange at a site constrained by wetlands.

New Jersey Turnpike Authority, Route 92 Environmental Services, Middlesex County, New Jersey. Project officer for the second phase of the Route 92 project within the townships of South Brunswick, Monroe, and Plainsboro. The project involved the procurement of all environmental permits and approvals required for construction of the proposed highway. Key project responsibilities included coordination with local, state, and federal agencies; obtainment of freshwater wetland permits, stream encroachment permits, and preparation of a 60-acre wetland mitigation plan; cultural resources mitigation; preparation of a wildlife inventory; hazardous site remediation coordination; and construction monitoring and oversight.

New Jersey Department of Transportation, Route 1/Penn's Neck Area Improvements, West Windsor, New Jersey. Project officer for the management and coordination of the preparation of an environmental assessment and five technical environmental studies (TES) associated with a proposal by NJDOT to develop alternative improvement schemes that would provide for a higher traffic capacity while satisfying major land use and environmental concerns. Responsibilities involved the coordination of DMJM Harris personnel in the preparation of technical environmental studies and mapping; detailed delineation of wetlands in the project area; a screening study for the presence of hazardous materials; preparation of a natural ecosystems TES, a cultural resources TES, and a socioeconomic and land use TES; and participation in a community involvement program designed to identify issues and concerns related to the project. Critical issues related to land use and property acquisition, wetland and floodplain impacts, historical and archaeological resources, hazardous materials, and aesthetics.

New Jersey Department of Transportation, Route 35, Section 8 over Shark River Monmouth, New Jersey. Project officer for the engineering and subconsultant coordination in performing a level of action assessment and Phase 1 design. The project replaced the existing bascule span bridge with a twin 1,885-foot-long high-level bridge. The project included the development of stage construction plans to maintain traffic during construction and securing New Jersey Department of Environmental Protection and US Army Corps of Engineers permits.

Borough of Totowa, Route 46 Interchange at Riverview Drive, Totowa, New Jersey. Project officer for design of the interchange improvement that included the widening and reconfiguration of existing roads and ramps, as well as widening of the overpass structure. The work also included interchange alternative studies to minimize right of way and driveway access impacts, design exceptions, construction costs, identifying utility conflicts, preparation of boring plans, sign structures, lighting, drainage report geometrics, and seismic design. Construction cost for this project was estimated at \$9 million.

New Jersey Turnpike Authority, Variable Message Signs - Milepost 0-118, New Jersey. Project manager responsible for the design and construction support services for the placement of 22 VMSs throughout the entire length of the New Jersey Turnpike. The project included an in-depth study report on the various state of the art signage panels and a system definition report outlining the communications, software analysis, and cone of vision modeling.

New Jersey Highway Authority, Garden State Parkway - Video Surveillance Cameras, Various Locations, New Jersey. Project manager responsible for the design and contract documents for 48 CCTVs to be constructed along the Garden State Parkway mainline for traffic management and placed at barrier toll plazas for security purposes. The project included field investigations, a system definition report, contract plans, and specifications. The design involved the protocol for camera housing, lens, zoom, panning, and tilt features, structural design of monopoles and bridge attachments, system integration, communications, and software analysis.

Americas Transportation

New Jersey Highway Authority, Garden State Parkway Fiber Optic Communications, New Jersey. Project manager responsible for preparation of contract documents for a fiber optic communication link between Toms River Toll Plaza to the New York state Line and the Woodbridge Administration Building. Project involved two contracts from Milepost 80 to 125 and from Milepost 125 to 172 (totaling 93 miles). A network for an intelligent highway system utilized loop detectors, ETTM, ice detectors, and variable message signs. This project consisted of the installation of underground CEV's and MSDT's to operate the NJHA IVHS/ETTM equipment. The project included hooking up all eight barrier toll plazas within the project limits, and 20 exit ramp toll plazas along the way. The project included utility surveys at the barrier toll plazas.

New Jersey Highway Authority, Garden State Parkway, New Jersey. Project engineer for toll plaza modifications at Raritan and Union Plaza; service area rehabilitations at Monmouth, Cheesequake, and Montvale; and resurfacing overlay contracts from milepost 0 to milepost 55, milepost 129 to 142 and from milepost 163 to 167.

New Jersey Highway Authority, Garden State Parkway - Milepost 129.7 to 137.7, New Jersey. Civil engineer responsible for coordination of facility requirements, preparation of engineering studies, and recommendations for management approval. Developed plans and specifications for upgrading existing facilities. Designed the drainage system, guide rail, variable message signs, and fiber optic incident management system.

New Jersey Highway Authority, Garden State Parkway - Milepost 0.0 to 31.0 and 127.0 to 172.0 Drainage Study, New Jersey. Project manager responsible for the field inspection, report, and preparation of contract bid documents and construction supervision for the replacement and upgrade of cross drainage structures.

New Jersey Department of Transportation, Ellisburg Circle, Camden, New Jersey. Civil engineer responsible for designing grades and highway profiles to eliminate Ellisburg Circle and study all drainage, drafted cross sections, and estimated quantities.

New Jersey Department of Transportation, Scudders Mill Road Route US 1, New Jersey. Civil engineer for the designed horizontal conceptual alignment, maintenance of traffic control, and assigned drainage design.

New Jersey Department of Transportation, Route 80, Section 8L, 2S, and 3AC Widening - Route 287 to Route 513, New Jersey. Project manager responsible for the construction supervision for the \$45 million project. Work entailed construction of an additional inner HOV lane in each direction; widening of existing bridges; partial and full depth repairs to bridge decks within the limits of the project; construction of overhead sign supports; and construction of noise barrier walls along the 7-mile project that accounts for about half the dollar value of the project.

New Jersey Department of Transportation, Route 208 Sections 1E, 2F, and 3H, New Jersey. Project manager on two Route 208 widening projects. Work involved construction supervision of mainline widening, concrete median barrier, highway lighting, sign structures, new ramps, bridge deck replacements, and resurfacing the mainline.

New Jersey Department of Transportation, Bridge Deck Patching, Hudson County, New Jersey. Project manager for the construction supervision of this project that included bridge deck patching and deck joint reconstruction of seven major structures in North Bergen, Kearny, and Secaucus, Hudson County along the heavily traveled Route 3 corridor. The highly congested area required staging and the use of extensive maintenance and protection of traffic procedures during construction. In addition, all work was done at night and on weekends in order to minimize the disruption to traffic. The work involved partial and full-depth deck repairs, partial deck replacement, parapet/barrier modifications, and deck joint repairs.

New Jersey Department of Transportation, Route 30 Section 5F - 4E, Atlantic City, New Jersey. Project manager for this construction supervision contract that included widening and resurfacing of the roadway and replacement of eight bridges. The work included elements of roadway and wet excavation, drainage and structures, concrete curbing, barrier curbing, driveways and sidewalks, reconstruction of existing bridge structures, bridge painting, latex modified concrete overlays, sign structures, landscaping, traffic control, and signals.

Americas Transportation

City of Fort Lee, Helmsley Palisades, Fort Lee, New Jersey. Resident engineer for the construction management of site work for a 2-way, 4-lane roadway to be used for future high-rise condominiums.

New Jersey Division of Building and Construction, Liberty Walk - Liberty State Park, Jersey City, New Jersey. Project engineer responsible for project coordination approval of all submittals and design revisions. Attended site visits and job meetings, and prepared meeting minutes.

New Jersey Highway Authority, Garden State Parkway - Milepost 137.7 to 141.5, New Jersey. Field engineer that designed the guide rail; inspected the traffic layout and night-time lane closings, concrete barrier, excavation, sub-base and pavement widening of the lane, acceleration/deceleration ramps, striping, reflectors, lighting, and drainage.

New Jersey Department of Environmental Protection, Burnt Fly Bog Superfund Site, New Jersey. Project officer for remedial design services at Burnt Fly Bog Superfund Hazardous Waste Site. Contract for the ROD-dictated remedial action at this CERCLA site was with the New Jersey Department of the Treasury, with NJDEP as the contract "user." The remediation of one of New Jersey's most visible hazardous waste sites included contamination investigations; design of excavation and disposal for 5,600 cubic yards of PCB and lead-contaminated soil and sediments; design of a sedimentation pond and access road; various environmental studies for the assessment of the wetlands, biological and cultural resources (stage 1A and 1B surveys) impacts; securing of all permits; community relations; plan and specification preparation; bid assistance; and construction management.

South Jersey Transportation Authority, General Engineering Consultant, Atlantic City, New Jersey. Project officer responsible for coordination with the client on the day-to-day engineering consultation services, as well as specific design tasks. Work included review of shop drawings and re-design for ongoing construction of the terminal building expansion at Atlantic City International Airport. Responsible for the design of the airport access road improvements at the airport, as well as the design of a new fuel farm access roadway. Managed the design of contract plans for the pavement management overlay program, a project in which seven miles of the Atlantic City Expressway were milled and overlaid. Additional tasks included improvements to the Farley Service Area along the expressway; parking lot improvements; realigned ramps; and new signage.

Port Authority of New York and New Jersey, John F. Kennedy International Airport Redevelopment Program, Jamaica, New York. Civil engineer that prepared a basis of design brochure on utility upgrading for storm drainage, sanitary water, communications, fire, alarm system, variable message signs, and traffic surveillance systems. Created parking phasing for the planning of the central terminal complex with a passenger distribution system.

Consolidated Edison Company, Waterside Rehabilitation, New York, New York. Engineer responsible for designing a lintel in a diversion wall and preparing specifications for removal and replacement of a collapsed floor slab.

Consolidated Edison Company, Arthur Kill Precipitator Removal, Staten Island, New York. Engineer responsible for research, time schedules, and inspection data for maintenance and efficiency costs, air performance and ultrasonic testing, aesthetics, safety, and community concerns. Involved with the project estimate for replacement of the ductwork and penthouse roof.

Consolidated Edison Company, Arthur Kill Emergency Coal Burning, Staten Island, New York. Engineer responsible for analyzing the proposed settling basin for coal runoff. Sketched the floor drainage and trench system locations to centralize the drainage to one common sump.



COMMITTEE STATUS REPORT

OPERATIONS & OVERSIGHT COMMITTEE

Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.

Committee Members
David Greenwood, Chair
Mark Kinnee
Leigh Lilla (Pres.)
Alice Hammond
Tim Matthews (Past Pres.)

E-Mail Date: 12/30/22

Report Period: 10/1-12/31, 2022

Meetings held since the previous Quarterly Report

1. Exec. Comm Mtg. to discuss Region Section Officer Training 11/29/22

greenwoodda@cdmsmith.com

- 2. Region Section Officer Training scheduled for 12/6/and 12/7 cancelled
- 3. Full Committee Meeting not held. Awaiting representatives from GL and SW regions.
- 4. Decide whether we want separate rep for SE region
- 5. Will request updates from all reps and region directors.

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

None

Activities

Updated the section/region training PPT and logistics for conducting the webinar. Held Executive Committee Meeting 11/29 to discuss outstanding issues regarding training presentation and sequence for handout for each participant. Training scheduled for 12/6 and 12/7 was cancelled due to the passing of Shirley Stuttler and the associated timing for the viewing and funeral services. New dates for training to be discussed/established. Need to expand discussions at the National Board level regarding financial assistance to regions to support the shift of responsibilities for certain committees/subcommittees.

Budget update

1. 2022 - 2023 Budget: \$6,500

2. Spent – List items and \$ spent YTD

a. No expense items; \$0

3. Current Budget Balance: \$6,500



COMMITTEE STATUS REPORT

RESOURCE CENTER SUBCOMMITTEE

Maintain the Resource Center documents, as requested by the appropriate committee. Recommend and coordinate changes to documents as needed

Committee Members
Richard Cochrane, Chair
Tom Morisi

Nancy Morisi Dave Greenwood (liaison) E-Mail
RCochrane@ashepro
ASHENationalSecretary@ashe.pro

Date: December 9, 2022

Reporting Period: Q4-2022

NMorisi@ashe.pro

greenwoodda@cdmsmith.com

Meetings held since the previous Quarterly Report

1. None

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

None

Committee activities

- Posted various minutes to the resource center section of the web site as requested by National Secretary
- Posted the following updated documents. These were reviewed and formatted by Ms. Morisi:

D13 - National Conference Guidelines (posted 10/4/202)

- Added minutes for May and June National Board meetings

Budget update

1. 2021 - 22 Budget: \$0,000

2. Spent – List items and \$ spent this quarter

a. None - and none expected.



COMMITTEE STATUS REPORT

SOCIETY HISTORY SUB-COMMITTEE

Record all ASHE Section, Region and National activities for posterity.

Committee MembersE-MailDate:2022-12-09Richard Cochrane, ChairRCochrane@ashe.proReport Period:Q4-2022

Stephen Lester stevelester24@gmail.com
Scott Jordan sjordan@seengineering.com

Charlie Flowe cflowe@ashe.pro
Larry Ridlen leridlen@comcast.net
Ron Springman rspring4@verizon.net

Dave Greenwood (Liaison) greenwoodda@cdmsmith.com

Meetings held since the previous Quarterly Report

1. None

Motion(s) to be brought before the National Board - None

Discussions to be brought before the board - None

Committee activities (Carried from the January, May, and October reports)

- All available scanners (1965 2021) have been scanned and posted to the National web site.
- The committee is going to prepare a timeline presentation format of ASHE events through the year
- The committee is investigating a National-only history, with a repository for section histories on the web site. Getting sections to update their own histories in a uniform format is a challenge, whereas a National-only history will be easily updated as events occur, and can be posted on the website at little or not ongoing cost. It can also be printed on-demand as needed.

Status of action items

1. 2021-2022 Budget: \$0.00

2. Spent – List items and \$0 spent this quarter

3. Current Budget Balance: \$0.00

4. List any Non-Budget Items that should be considered. - See above



COMMITTEE QUARTERLY REPORT

NATIONAL PROJECT AWARD SUBCOMMITTEE

Committee Members
Joe Rikk - Chair
Bob Hochevar
Jerry Pitzer
Frank O'Hare

Stan Harris – (Board Liaison)

<u>Date</u> <u>Quarterly Report Period</u>

Winter - January

9/28/2022

willter - Januar

Motions or Discussions to be brought before the National Board

1. None

Meetings held since the previous Quarterly Report

- 1. Activities completed during this quarter included:
 - a. Coordinated with the Scanner Chair to advertise the 2023 National Project of the Year Program in the Scanner Winter Edition.
 - b. Coordinated with the Website Subcommittee Chair to update National Website with 2023 National Project of the Year Program Information
 - c. Sent the Call for Entries for the 2023 National Project of the Year Program to the Regions.
- 2. Activities planned for the next quarter include:
 - a. Solicit judges to evaluate the 2023 National Project of the Year submissions
 - b. Complete the judging for the 2023 National Project of the Year
 - c. Notify Regions and submitting teams of the results of the 2023 National Project of the Year judging
 - d. Begin awards presentation coordination with each winning team.

Established Meeting Dates already set before the next Quarterly Report

1. There are no scheduled meetings at this time.

Date: Click here to enter a date. Time ← TBD

2022 - 2023 Goals with Action Taken to meet those goals

Goal #1 Identify Improvements to NPA program

Progress or Pending Actions: None

Stretch Goal Develop independent award program (i.e., separate from the Luncheon honoring Past Presidents

Progress or Pending Actions: None

Budget update:

1. 2022 – 2023 Expenditures

<u>.</u>	
Income	
Budget from National Board (Needs confirmed)	\$2,500.00
Entry Fees (Estimated)	\$600.00
Total Budget	\$3,100.00
Expenses	
Award purchase	
Shipping Awards	
Conference Attendance	
Total Expenses	
Balance	

2. List any Non-Budget Items that should be considered in the 2022 – 2023 budget: None



COMMITTEE STATUS REPORT

OUTREACH COMMITTEE

Support and coordinate various outreach activities and committees to ensure public and engineering-community awareness of the Society. Unify the ASHE brand and external appearance in all internal and external aspects. Promote growth of the Society, both in existing sections and new sections.

Date: December 16,th 2022 **Committee Members** E-Mail Fbronzo@envdesigngroup.com **Report Period:** Bronzo, Chair

llilla@nelson-construction.com 2st QTR 2022-2023 Lilla

smody@keller-engineers.com Moody Schumacher aschumacher@burton-lawson.com

Brian.OConnor@jacobs.com O'Connor

Meetings held since the previous Quarterly Report: None

Motions:

Discussions to be brought before the board:

Update: Exposure grant letter to the regions, guidelines, and reporting documents schedule to be sent out the 1st week of January 2023. As of this report the document with revisions is being reviewed by the strategic plan committee to ensure they represent the ASHE values and focus areas correctly

Budget update: (Note combination of partnership and outreach committee budgets.)

1. 2022-2023 Budget \$6,000.00 exposure

2. Spent – \$0.00

3. Current Budget Balance: \$6,000.00

4. List any Non-Budget Items that should be considered.



January 6, 2023

National Region Directors, Region Presidents, Secretaries and Treasurers,

The ASHE National Board has approved the Exposure Grant program for 2023. We are pleased to advise you that funds will be allocated to each of the five (5) active Regions for their use, and/or allocation to the Sections in their Region to aid in the funding of initiatives and events that the program was originally intended to support.

Exposure Grant funds have been allocated and are being distributed to the Regions this year based on the National Board's desire to be equitable with what was budgeted in the ASHE National 2022-2023 fiscal year. The Regions will be responsible for administrating and distributing these funds to Sections (or may use funds at the Region level) in accordance with the attached Guidelines and consistent with the ASHE values:

Innovation — We encourage and accommodate creative processes and emerging technologies to advance the organization and the transportation industry. We promote innovation in the transportation industry by providing educational opportunities and participating in technology sharing with our membership.

Inclusivity – We value, respect, and engage people from all sectors of the transportation industry including agencies, consultants, contractors, and suppliers. We also recognize that the strength of ASHE lies in the diversity of membership and industry expertise within the Sections

Networking – We strive to provide high value opportunities locally and nationally for our members and partners y-to interact and share experiences to advance the transportation industry.

Educational Excellence – Educational excellence is providing high quality programs, practices, and learning experiences that have a direct impact on the growth of our membership in the industry. We foster the transfer of knowledge, skills, and wisdom from senior members to new or less experienced members including student members to excel in personal and professional growth.

Ethics – We will conduct ourselves responsibly, morally, and honestly.

Transparency / **Accountability** / **Communication** — We will facilitate the proper distribution and communication of information to our leaders and members through the most innovative and current means. All organization documents shall be properly housed and available through the organization website, cloud, or other accessible means.



The Regions are encouraged to utilize the fund in theses focus areas;

Grow membership, with increased diversity –

- a) Increase overall membership
- b) Increase sector diversity: contractor members and supplier members
- c) Leadership boards shall be encouraged to represent the various categories

Become more than a networking organization – The ASHE organization will provide more educational opportunities including technical and management skills for its members to advance professionally. Community outreach efforts that support the overall mission or theme of the organization will be encouraged, Sections will be supported in their endeavors to provide public service. The ASHE organization will build connections and facilitate communication across the stakeholders and partners in the Transportation Industry.

Produce robust annual programs in each member section – Mix up time and location of meetings to attract diverse participation, have a blend of technical sessions along with networking meetings, philanthropic efforts, young member groups.

Empower the regions – Provide the necessary support and resources for the Region Leadership to facilitate Regional initiatives, such as conferences, scholarships, education, outreach and expansion into new geographies and other events. Improve the communication plan through direct contact with the Regional Leadership, and engagement of the Regional Leadership at higher levels.

Emerge with innovation and technology – Promote the ASHE podcast, use of Teams and virtual meetings to gather remotely. The ASHE organization will facilitate a National communication plan utilizing the latest common technologies used by market practice. We will continue efforts to streamline documentation and financial practices through robust asset management programs, to be made available to all ASHE Sections. We will utilize the latest common social media means for promotion and communication to members and potential members, and consideration for future mobile application technologies.

It is the National Board's intention that as the program reestablishes itself, funding allocations will be based on the effectiveness of the program and changing needs of the Regions/Sections for the benefit of ASHE.

Attached is an application/request form for the Regions' use at its discretion in distribution/administering the funds allocated to them by the National Board as part of this revitalized program.

The funding listed below will be distributed to Regions soon by the ASHE National Treasurer. Checks will be mailed to the Region Treasurers. Please confirm the address and contact



information for the Region Treasurer so that we can ensure the funds get to the Regions in an expedient manner.

Exposure Grant funding allocation: (Total of \$6,000 in this FY's budget)

Northeast Region: \$1,200
Great Lakes Region: \$1,200
Mid-Atlantic Region: \$1,200
Southeast Region: \$1,200
Southwest Region: \$1,200

Please distribute this information out to the Sections via your Region Boards to make this happen.

This funding allocation is intended to provide financial means to maintain and/or increase ASHE's presence and visibility to all our membership and beyond via the Regions and Sections efforts in conjunction with the other initiatives that are ongoing across the organization.

Thank you for all that you do for your Regions' and Sections' members. Please feel free to contact me with any questions and thank you in advance for your cooperation. As soon as we get confirmation of the mailing address for your Region's Treasurer, the funds identified above will be distributed.

Happy New Year. We wish you a safe and prosperous 2021 and look forward to the day when our face-to-face forums will resume.

Frank Bronzo
ASHE National Board
Chair, National Outreach Committee
fbronzo@envdesigngroup.com

Work Phone: 330-375-1390 Mobile Phone: 330-329-9702

Attachments:

ASHE Exposure Grant Program Guideline Exposure Grant Fund Request Form

cc: National Treasurer
National Secretary
Administrative Assistant to the National Board
National Outreach Committee



ASHE Exposure Grant Program Guideline

Purpose

The purpose of the ASHE Exposure Grant program is to provide funding to support activities through the Regions and Sections of ASHE that will support the following focus areas:

- Grow Membership with increased diversity
- Grow ASHE brand into more than just and networking organization
- Produce a robust annual program in each member section
- Support growth and empowerment in the Regions
- Allow the Regions to emerge with innovation and technology.

Eligibility

The ASHE National Board Exposure Grant funds are allocated to the Regions. The Regions will consider distribution of grant monies for both Region and Section events, activities, and projects. Grants are not awarded to individuals or non-members. Distribution of funds to Regions will be based on needs expressed by the Sections/Regions and as determined by the National Board.

For an ASHE Region to be eligible for the receipt of Exposure Grant funds, the Region must have all leadership positions filled (i.e. President, Vice President(s), Secretary, and Treasurer) be meeting regularly with both face to face meetings and conference calls, and provide quarterly updates of Region and Section activities to the National Board. For the purposes of this program, the National Outreach Committee will determine the eligibility of Regions and make recommendations to the National Board of the annual funding needs for budgeting in the annual budget. If it is determined that a Region is ineligible to participate in the program, the funds designated for that Region will not be utilized that year or the National Board may choose to reallocate them to the other Regions based on their needs.

For a Section to be eligible for receipt of Exposure Grant monies from the Region, the Region must be eligible, and the Section must have all leadership positions filled, be meeting on a regular basis, and can demonstrate that the funds will be used in a manner that is consistent with the Values, and focus areas outlined above. For the purposes of this program, the Region Board of Directors will determine the eligibility of Sections.

Limitations

Grant monies shall not be used for the following purposes:

- Special-event fundraising activities that do not promote the growth of ASHE
- Golf outings or other social events



- Capital campaigns/renovation projects
- Debt reduction
- Emergency or disaster relief efforts
- Dissertations or student research projects
- Indirect/administrative costs
- Religious, political or legislative advocacy activities
- Loans, scholarships, fellowships, or grants to individuals
- Unsolicited requests for international organizations or programs
- To support institutions that discriminate on the basis of race, creed, gender, or sexual orientation in policy or in practice

Distribution of Funds to Regions

The National Board will annually determine the amount of Exposure Funds available for distribution to the Regions and the method of distributing the funds each year during the preparation of the annual budget. It is important that the Sections (and Regions) communicate their needs for this initiative to the Region leadership and in turn National Board (via the Outreach Committee) by the end of the fourth quarter (e.g. Oct-December) each year so that adequate funding can be programmed in the following annual budget to support this program. The ASHE National Outreach Committee will inform the Regions of the grant amounts to be distributed in the late summer/fall of the year after the annual budget is established/approved. It is the intention to distribute the funds to the Regions by November of each year. Regions will need to communicate with the Sections in their Region throughout the year so that funding needs can be identified and requested of the National Board through the Region. The National Board will consider these requests when establishing an annual budget for the Exposure Grant program in the National budget, whose approval is finalized in the late spring of the preceding ASHE fiscal year.

Reporting

Each Region shall document and report in their 2nd quarter (e.g. April-June) report outlining how the funds were distributed and used. At a minimum the report should address:

- Date(s) and description of activity or event
- Number of participants
- How the event benefitted the purposes of ASHE
- Which value, and/or focus area was addressed with the initiative
- Note: The exposure grant funding allocated/distributed to the Regions is considered income, therefore each Region will need to record this on their annual 990 form for the FY in which it is allocated to them. The current 990 form can be found on the ASHE National website: http://ashe.pro/documents/F7-IRS-FORM-990-DATA-SHEET.pdf



(Year Term) Exposure Grant Fund Request

Region should place their logo here as well as the National Board's logo above.

Contact Person:	ASHE Position:	Phone:
Email:	Mailing Address:	
Total amount requested from National Board): \$	m the Region (administrator of the fur	nds allocated to the Region by the
Additional Funding Provide	ed by: (if applicable)	Amount \$
Describe how the exposure	funds will be used (event/activity nan	ne):
	tivity is consistent with the current AS	HE Strategic Plan (Values, or Focus
Areas):	will be used:	
Areas): Date of event or date funds		
Areas): Date of event or date funds Is this a one-time opportuni	will be used:	
Areas): Date of event or date funds Is this a one-time opportunit Will participation be possib	will be used:ity or a recurring activity/event?	granted?

Is participation in this event or activity expected to help grow ASHE by (mark all that apply)
Increasing membership in an existing Section? Section name:
Expand the society into new geographical areas? Where:
Providing a new service or improving an existing service to ASHE members?
Other:
Describe what and how other organizations, if any, will be participating in this event or activity?
Who will be submitting a report to the Region Board on how the exposure grant funding was used after the event/activity?

Submittal Instructions

E-mail

- 1) This completed application/request form and,
- 2) Supporting information in pdf file format.

Note: A follow-up report needs to be submitted to the Region Board by the end of the ASHE fiscal year (= June-May) describing what the exposure grant funds were used for to justify the allocation and future consideration of funding to the Region/Section. (Required)

To: ASHE Region Secretary (or designated Region exposure grant fund allocation coordinator for the Region Board)

The e-mail needs to contain the contact's name and telephone number.

Applications received will be acknowledged by the Region via e-mail. This acknowledgment does not represent approval of the funding allocation requested by the Region/Section. Yearly exposure grant funding allocated to the Regions by the National Board will be administered by the Region each year.

Exposure Grant Funds, if approved, will be sent directly to the Section Treasurer.



COMMITTEE STATUS REPORT PUBLIC RELATIONS COMMITTEE

<u>Committee Members</u> <u>E-Mail</u> <u>Date:12/21/22</u>

Report Period: Winter

Amanda Schumacher, Chair <u>aschumacher@borton-lawson.com</u>

Jennifer Hendricks – Kimley Horn <u>Jennifer.Hendricks@kimley-horn.com</u>

Kathy Johnson – Baker <u>Kathy Johnson@mbakerintl.com</u>

Jason Hewatt <u>jasonrhewatt@gmail.com</u>

Jen Newman – Elevate Marketing Advisors

Jen@elevatemarketingadvisors.com

Donato Di Zuzio (Board Liaison) <u>DDizuzio@tandmassociates.com</u>

Promote ASHE. Monitor branding of ASHE. Publicize ASHE to transportation community. Serve as a source of information to other committees, Regions, and Sections on logo use and branding ideas. Manage distribution of literature to help expand ASHE presence and visibility. In coordination with Partnership Committee, coordinate ASHE booth utilization. Oversee ASHE Store vendor and materials made available. Manage ASHE Inside Lane electronic newsletter content and advertising revenue. Manage social media sites.

Meetings held since the previous Quarterly Report

1. 11/29/22

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board:

- Podcast interview candidates accepting now for 2023
- Co-host availability!

Activities (cumulative report):

- a. ASHE Booth
- none
- b. Logo & Message
 - i. Brand Reinforcement Roll Out
 - o Push diversity in skill set & culture
 - o Reinforce connection
 - Support growth
 - ii. ENR ads in tandem with membership drive?
 - \$1,150 2 runs of bottom banner on national newsletter
 - o ¼ page regional ad \$1,785 (1 region)
 - iii. PR Action items:
 - New content:
 - 1. Student Path with ASHE Jen H leading to be completed by Q1 2023
 - a. Make customizable for Sections

- b. Share on all platforms
 - i. Social media
 - ii. Email
 - iii. ASHE communication plan
 - iv. Canva yearly drip campaign of journey
- 2. Diversity highlights to be coupled with social media content
 - a. Build a plan based on feedback from board
 - b. Highlight member base with emphasis on all areas of the industry (more DOT, contractors, etc) and cultures
 - c. Leigh as president; current cross section of presidents of Sections
- 3. Canva Kathy Johnson ongoing templates for Sections Q1 2023
 - a. Free pro account active
- 4. On the Road With ASHE podcast
 - a. Melissa stepped down
 - b. Use information gathered from social media interest as well for podcast interviews
 - c. Young or aspiring editors for podcast opening on PR committee send letter out through Nancy & email campaign
 - d. Draft up interview list input appreciated on featured people
 - e. Subscribe anywhere you get podcasts (apple podcasts, spotify, google, etc)
 - f. It can also be found on ASHE's website, in the scanner, in the inside lane and here! https://www.buzzsprout.com/1896886/9891331
 - g. 4 new podcasts being published by year end 2022!
- c. Campaigns: SendinBlue Overall

Open Rate	6
36.78% Details	

Click Rate	6
24.94%	

Recent Campaigns:

Fall Scanner

RECIPIENTS	OPENED	CLICKED
7,344 100%	2,327 36.78% <u>Details</u>	1,578 24.94%

- d. Social Media Campaign
 - i. Continuous momentum with more local Section/activities sharing
 - ii. Social media report (+ = increase from May 2020)
 - LinkedIn: 1,184 followers
 - a. + 316 followers
 - Twitter: 220 followers
 - a. +223 followers
 - Facebook: 220 followers
 - a. +80 followers
 - Instagram: 88 followers
 - a. +38 followers

LinkedIn

Visitor location statistics – potential new sections?

Raleigh-Durham, North Carolina Area · 6 (22.2%)		
Cheyenne, Wyoming Area · 5 (18.5%)		_
Johnson City, Tennessee Area · 3 (11.1%)		
Cleveland/Akron, Ohio Area · 2 (7.4%)		
Greater Atlanta Area · 2 (7.4%)		
Dover, Delaware Area · 2 (7.4%)		
Columbia, Missouri Area · 1 (3.7%)		
Phoenix, Arizona Area · 1 (3.7%)		
Tampa/St. Petersburg, Florida Area · 1 (3.7%)		
Others · 4 (14.8%)		

- e. National Conferences
 - i. Georgia 2023
 - Logo approved
 - Ongoing promotions!
 - ii. Raleigh 2024
 - Logo approved
- f. Multi-Briefs ASHE Inside lane, contract renewed in April
 - i. Article review happening consistently (weekly)

Budget update

- 1. 2022-2023 Budget: \$5,700
- 2. Spent List items and \$ spent this quarter
 - a. \$56.17 x 2 \$112.34 adobe creative suite (November, December)
 - b. \$39 x 2- \$78 sendinblue (November, December)
 - c. \$221.20 TNT invoice
 - d. \$12 x 2 = \$60 podcast hosting buzzsprout (November, December)
 - e. \$15.89 x 2 = \$79.45 zoom podcast recording (November, December)
- 3. Current Budget Balance: \$3,436.94
- 4. List any Non-Budget Items that should be considered.



COMMITTEE STATUS REPORT

scanner COMMITTEE

Administer the publication of the scanner, ensuring that it represents ASHE in a positive, professional, cost-effective manner.

Report Period: Winter 2022

Committee Members:E-Mail:Date:Anis Shaikh, Chairashaikha@kimley-horn.com12/15/2022

Tammy Farrel, Editor tntsince87@comcast.net

Don Dizuzio DDizuzio@tandmassociates.com

Sandra Ivorysandyivory@yahoo.comKathryn Powerkathrynfink@pa.govLevi Littlerlevi.littler@woodplc.com

Meetings held since the previous Quarterly Report:

1. None, all communication is handled via email.

Discussions to be brought before the board:

1. Need a push from the National Board to encourage Regions/sections to submit articles for inclusion in the scanner.

Motion(s) to be brought before the National Board:

1. No new motions to bring forward.

Status of activities:

- 1. Developed the 2022 Winter Edition
- 2. Waiting to receive articles and inserts for Spring 2023 scanner.

Budget update:

1. 2022 - 2023 Budget: **\$37,500.00**

2. Spent

INVOICES	Period	Invoice Number	Date		Amount
	Summer 2022	5202	07/06/22	\$	6,712.65
Printed &	Fall 2022	5212	10/04/22	\$	5,715.19
Electronic	Winter 2023				
	Spring 2023				
		Print	ed Expenses:	\$	12,427.84
	Scanner/Technical			\$	-
Committee					
Travel					
	Co	mmittee Trav	vel Expenses:	\$	-
	Exhibit Booth				
National Conference	TnT Expenses (Registration,			\$	
	lodging & travel)			ې 	
				\$	-

Total Invoices: \$ 12,427.84

- 3. Sponsorship Income is directly sent to and tracked by ASHE National.
- 4. Current net Budget Balance: \$25,072.384
 - 5. List any Non-Budget Items that should be considered.
 - a. N/A



COMMITTEE STATUS REPORT

STRATEGIC PLAN COMMITTEE

Work with the National Board to keep the current Strategic Plan up-to-date. Review and develop a new strategic plan every three years. Monitor implementation of the Strategic Plan.

Date: December 14, 2022

Committee Members	<u>E-Mail</u>	<u>Phone:</u>
Kathryn Fink, Chair	kathryfink@pa.gov	412-608-2662
Nikole Cao, Board Liaison	ncao@bgeinc.com	
Jerry Pitzer	jerrpy1368@yahoo.com	412-498-0188
Kirsten Bowen	knbowen@mbakerintl.com	216-633-1163
Holly Painter	holly.painter@kci.com	850-341-0905

Meetings held since the previous Quarterly Report:

October 7, 2022 - National Board Meeting – Conducted a Strategic Plan Workshop to develop the values and focus areas defined within the proposed Strategic Plan

October 24, 2022 - Strategic Plan Committee Conference Call -

November 15, 2022 - Strategic Plan Committee Conference Call -

November 21, 2022 - Strategic Plan Committee Conference Call -

December 19, 2022 - Strategic Plan Committee Conference Call -

January 2023 TBD dates – Strategic Plan Committee Conference Call

Motion(s) to be brought before the National Board:

Final Adoption of the Strategic Plan anticipated for a future date after the January 2023 National Board Meeting.

Discussions to be brought before the board:

1. Strategic Plan Committee Chair will present the draft Strategic Plan document to the National Board at the National Board Meeting on January 14, 2023.

Activities:

- Strategic Plan Workshop on 10/7 provided the framework for the Strategic Plan
- The Committee is formalizing the Core Values and Focus Areas and write a draft Strategic Plan
- Draft Strategic Plan will be presented at the National Board meeting for review and commentary. If needed, the document could be routed for final review and revisions during the early months of 2023.
- It is anticipated that the Strategic Plan could be adopted at a subsequent National Board Meeting

Budget update:

- 1. 2021 2022 Budget: \$500
- 2. Spent List items and \$ spent this quarter
 - a. N/A
- 3. Current Budget Balance: \$500
- 4. List any Non-Budget Items that should be considered.

a.



COMMITTEE STATUS REPORT

TECHNOLOGY COMMITTEE

Ensure that information technology (IT) is used appropriately for ASHE.

Committee MembersE-MailDate: 12/15/22Mindy Sanders, Chairmhsanders@pontengineering.comReport Period:Scott Jordan, Board Liaisonsjordan@seengineering.comWinter 2022

Nimish Desai <u>ndesai@dewberry.com</u>
Dick Cochrane, WebMaster rcochrane@mctish.com

Jacob Morisi, WebHost <u>imorisi@imserversolutions.com</u>

Additional Ad Hoc Committee Participants

Tom Morisi <u>ashenationalsecretary@ashe.pro</u>

Nancy Morisi
Charlie Flowe
Shayaq Ahmed (Chesapeake)
Brian Kisner (First State)
Luke Sullivan (Middle Tennessee)
Khatereh Vaghefi (Potomac)

nmorisi@ashe.pro
Charlie.Flowe@kci.com
sahmed@brudis.com
bkisner@centuryeng.com
luke.sullivan@neel-schaffer.com
khatereh.vaghefi@gmail.com

Meetings held since the previous Quarterly Report

None

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

The Current ASHE National Member Center has a severe security flaw. It was discovered in recent weeks that one does not need to be logged in or have specific credentials to access member and section information and update forms. When you are "logging on" as a section, you are merely being redirected to the proper section page and not being granted access privileges. Therefore, all one needs is a link to the section page(s) and they have access to view and edit the information without being logged on. The Section Admin links are also formatted in a way that includes the Section name as a variable. Therefore, by changing the section name in the link, the user has access to those pages too even if don't have credentials. [I have purposely left off an example link so it is not published in this report.]

This is a recent discovery, but is has existed since the inception of the portal. The risk that a bad actor would come and change or delete member information is low. However, all member data that

is stored can be exported and used in a way that is not intended by this organization or agreed to by the member. We have a responsibility to protect the personal data of our members, even if that information is not "sensitive" from financial or "identity" standpoints.

It can be argued that this minimum standard of protection should have been provided from the start and/or be remedied within the current JMSS contract. However, the history of how the Member Portal was developed (i.e. begun by one company and finished by another) and the number of years that have passed since it was instituted, make this issue less clear.

The Technology Committee requests direction on the following:

- 1) Whether or not it is necessary to fix this security issue
- 2) Whether or not this should be fixed within the current contract. The current contract is attached. If not, a scope and fee will be requested of JMSS.

Status of Committee Tasks:

Website/Hosting

- Ongoing maintenance performed by Dick Cochran and Mindy Sanders. Recent updates include updates to Section leadership contacts and page setup for the recent Podcast recording. See attachment for more info.
- Send website requests to Mindy Sanders (<u>mhsanders@pontengineering.com</u>) copy Dick Cochrane (<u>rconchrane@mctish.com</u>)

Cloud

- Continue to improve use and organization of ASHE Cloud No specific issues known.
- Add users as requested

Membership Database

ON HOLD per discussion during Oct 2022 Board Meeting until further direction received from the Board

- Ad Hoc Sub-Committee has formed to determine the scope of an RFP for a custom membership website
- Possible objectives:
 - To provide an online membership application and renewal process and to improve the workflow between the Members, Sections, and National Board and eliminate manual applications and renewals *
 - 2) To provide an improved portal for members, sections, and the National Board to actively manage membership and make payments directly into the database*
 - 3) Create/manage/register section events
 - 4) Create/manage/register for sponsorships
 - 5) Section Board Discussion Board
 - 6) Conference Registration
 - 7) Others TBD

(* Primary Objective identified to date)

- Next Steps (in no particular order):
 - o Finalize RFP Draft RFP attached
 - o Determine a list of companies to directly send the RFP to

- Advertise RFP
- Current Budget TBD
- Schedule TBD
- Recent Activity
 - o Presented at the ASHE National Board Executive Committee
 - Determined that RFP will be advertised; Board will review proposals; It was noted that the Board does not need to select any of the responders
 - Most recent draft sent to Scott Jordan to finalize 9/30/22

Microsoft Teams

 Contact Nancy to add an event and she will provide Meeting Information including a Call-in number

Survey

- Using free option available through WordPress plugin
- Contact Mindy Sanders (<u>mhsanders@pontengineering.com</u>) to set up a new survey and will
 coordinate with Nancy to send out to appropriate audience

Other

None

Contract(s) – monitor and administer contract with IT vendors

- JM Services Hosting and Database Services 2022/2023 Membership Year
 - o \$4840
 - o 6/1/22 to 5/31/23
 - Includes Hosting (Available to All Sections), Cloud, and Database Service, Server Maintenance, and Annual Domain Registration

Budget update

1. 2022-2023 Budget: \$5,540

2. Spent

Previous Balance: \$3,300
Items and \$ spent this quarter
a. Hosting through JMSS - \$1,200

3. Current Budget Balance: \$2,100

- 4. List any Non-Budget Items that should be considered.
 - a. Ad Hoc Scope with JMSS to secure Section Admin Membership Portal access TBD estimated magnitude ~\$2,000

Attachments:

- 1. Web Change Log 10/1/22 to 12/13/22
- 2. Current JMSS Contract (6/1/22 5/31/23)

Web Change Log 10/1/22 to 12/15/22

Ref#	Description	Requested By	Date Requested	Assig ned To	Date Completed
132	Added 2023 PotY solicitation	Joe Rick	9/28/2022	RNC	10/2/2022
133	Created pages for 2022 POTY projects. Did not use posts or portfolios, but pages (mostly)			RNC	10/3/2022
134	Posted updated conference guidelines (D13)	Nancy Morisi	10/4/2022	RNC	10/4/2022
135	Posted 2024 conference logo	Nikki Parris	10/18/2022	RNC	10/18/2022
136	Added Circle City to web site	Sam Modi	10/28/2022	RNC	10/28/2022
137	Added minutes for 5/14/22 and 6/29/22	Tom Morisi	11/4/2022	RNC	11/10/2022
138	Updated New York Metro URL	E-mail	11/30/2022	RNC	11/30/2022
132	Added 2023 PotY solicitation	Joe Rick	9/28/2022	RNC	10/2/2022
133	Created pages for 2022 POTY projects. Did not use posts or portfolios, but pages (mostly)			RNC	10/3/2022
134	Posted updated conference guidelines (D13)	Nancy Morisi	10/4/2022	RNC	10/4/2022
135	Posted 2024 conference logo	Nikki Parris	10/18/2022	RNC	10/18/2022



J.M. SERVER SOLUTIONS HOSTING AND WEB SERVICES

PROPOSAL FOR WEB/APPLICATION HOSTING AND MAINTENANCE FOR THE **AMERICAN SOCIETY OF HIGHWAY ENGINEERS**

#202206-01P

J.M. Server Solutions, LLC 251 Collegiate Dr. Post Office Box 5445 Johnstown, PA 15904-5445

P. 814-242-8410

Email: jmorisi@jmserversolutions.com

Web: http://www.jmserversolutions.com

www.facebook.com/jmserversolutions

Introduction

The purpose of this proposal is to continue the agreement between the American Society of Highway Engineers (also referred to as "ASHE" or "client"), and J.M. Server Solutions, LLC (also referred to as "JMSS" or "provider") for hosting and support services for a period of one year beginning June 1, 2022.

This ongoing agreement provides hosting services to ASHE as well as a designated number of support hours which is explained herein. This project, which started in 2010, is an integral part of the ASHE operations and J.M. Server Solutions remains fully dedicated in providing the best possible service for an affordable rate.

About our Company

J.M. Server Solutions was founded in 2011 with a vision to provide server hosting and other technology related services to the local and national areas. From the beginning, we have had a single mission to provide these services at the highest quality and at an affordable price. Since we are a small business, we are able to easily stick to our mission while maintaining our quality of service.

Our company is a PA registered and licensed Limited Liability Company. Our headquarters are located in Johnstown, Pennsylvania.

Datacenter Information

Our datacenter is hosted courtesy of Amazon Web Services. They provide the ability to host our servers securely and protect them from all failures. Our servers are hosted on the west coast with the ability to fail over to a different datacenter located elsewhere in the United States. The West Coast also avoids the high traffic networks in the East. Our data is securely hosted in the same datacenter as some of the largest companies in the world.

We maintain a secure VPN link with the datacenter for management purposes. This allows us to manage our servers, while also providing us with real-time alerts of failures and other events. Our servers are also scalable, meaning when more space or resources are needed, they can be added easily.

Description of Scope

The purpose of this proposal is to continue the hosting and support agreement for another calendar year. The definitions are as follows.

Hosting

The hosting shall include space on a secure server. The space shall expand as needed as ASHE grows. No ownership of physical hardware is granted through this agreement.

The hosting is for the National Membership Database, ASHE Cloud, and for ASHE National, Region, Section and Conference websites. This definition is open for modification only when a separate agreement demands other data be hosted on this server.

Each of the above-mentioned ASHE websites will have their own control panel in which they can monitor and control every aspect of their individual site. The default limitations for each of these sites shall be as follows:

10GB Storage

50GB Monthly Bandwidth Transfer

5 FTP Accounts

20 Email Addresses

5 Databases

5 Parked Domains

These limitations can be modified on a case-by-case basis within reason. As per ASHE motion passed in 2013, individual regions and sections must contract directly through JMSS for any additional storage needs. No bulk email may be sent from any hosting account. This is in accordance with our acceptable use policy specifically referenced within the terms and conditions and available on our website.

Hosting/Website Support

For the purposes of this agreement, the only support provided for websites, or the hosting accounts is the creation of hosting accounts as needed. All other website support and maintenance is on a time and materials basis contracted with the specific Section or Region at the prevailing rate.

Support - Database

The definition of support differs between various applications and agreements. This definition is unique to this agreement. Support agreements are not time and materials based. This is an unlimited support agreement, meaning there is no cap on the hours of support provided.

J.M. Server Solutions will provide one year of support for this agreement. This support includes the following:

- Repair of Database Malfunctions and Bugs
- Database Field Additions and Subtractions
- Minor Database Customization
- Minor Report Customization
- Section and Region Addition and Subtraction
- Password and Help Requests
- Data Import from CSV as necessary
- Needed Server-Side Software Updates

A representative from the Provider will be available to attend either the ASHE National Board Executive Committee or the Database Committee meetings at the request of the ASHE National President for the purposes of updating the Committee on database progress and any needs (see travel section).

These definitions are custom for this agreement. Therefore, descriptions and price quotes on our corporate website may not reflect those in this agreement.

The ASHE Membership Database and any associated customized software developed at the expense of ASHE will remain the property of ASHE.

JMSS will notify ASHE of downtime and potential changes before they occur. It is the responsibility of ASHE to provide JMSS with a mailing list.

JMSS will maintain contact with the ASHE National Secretary. All communication with the Provider will be conducted through the National Secretary or their designated appointee who will direct the Provider on behalf of ASHE.

Support – ASHE Cloud

The ASHE Cloud is a one of a kind, unique, service that should be supported as such. The Cloud is designed to act as a password protected file server providing ASHE a centralized repository for all files. During the term of this agreement the Cloud will be fully functional, and the support part of this agreement will be tailored to that. Support for the ASHE cloud will include the following:

- Setup of the Workspaces as defined by the Cloud Committee
- Customization of settings to suit the needs of ASHE
- Participation in meetings, webinars, etc.
- Participation in presentation at the ASHE National Conference
- Training of the Committee to set up usernames, passwords, and permissions.
- Current storage for the cloud is capped at 75GB.
- Needed server-side software updates
- Assist Cloud Committee Chair with the initiation and Support of a Cloud User Group
- Daily incremental and weekly full backups of files stored locally and transferred to a different Datacenter nightly, with a retention policy of five daily backups and four weekly backups.

A representative from the Provider will be available to attend either the ASHE National Board Executive Committee or the Cloud Committee meetings at the request of the ASHE National President for the purposes of updating the Committee on Cloud progress and developments (see travel section).

JMSS will also maintain contact with the ASHE Technology Committee. All communication with the Provider will be conducted through this Committee who will direct the Provider on behalf of ASHE.

Reporting

JMSS will provide a report of activities to the ASHE Technology Committee or Board Members as requested, so as to maintain open lines of communication and transparency.

Travel

At the discretion of the National President, JMSS will travel to two National Board meetings, outside of the National Conference, for the purposes of updating the National Board on Provider activities, as well as the progress of all current projects. JMSS will also meet with the respective committees involved with the projects at hand in order to maintain adequate and proper lines of communication with ASHE. ASHE will reimburse JMSS for (1) one night of accommodations (at the ASHE negotiated rate), meals, and transportation expenses (if applicable) up to a maximum \$500.00 per occurrence for the contract term.

Proposed Cost

The itemized cost breakdown is as follows:

Hosting

ONE YEAR	\$1,950.00
Support - Database	
ONE YEAR	\$1,450.00
Support – ASHE Cloud	
ONE YEAR	\$500.00
Backup – ASHE Cloud/Hosting	
ONE YEAR	\$900.00
Domain – ashe.pro	
ONE YEAR	\$40.00

The monthly cost of this agreement is \$400.00 with the domain payable upon renewal.

TOTAL AGREEMENT\$4,840.00

Contract term is June 1, 2022 to May 31, 2023.

Terms are Net30 from the date of invoice. All bills will be generated on or about the last day of the month for that months' services.

Terms and Conditions

This hosting contract is leasing space on a server owned by J.M. Server Solutions. By signing the contract that is linked to this proposal, there is no transfer of ownership.

The signature of the contract that is associated with this proposal, is accepting the terms for a period of one year. EARLY TERMINATION: ASHE must pay out the remainder of the contract in one lump sum if they choose to terminate the contract in partial or in full, before the agreement is over. Payment will be equal to the remaining outstanding balance of the portion or full contract whenever applicable. EXCEPTION: Should JMSS not fulfill the terms of the contract and an agreement cannot be made, ASHE has the option to provide 30 days' notice to terminate this agreement. ASHE will then pay the prorated amount (or receive an invoice credit) of services rendered to that date.

Service Level Agreement: JMSS will respond to queries submitted by phone, electronic mail, or other viable communication in a maximum of 48 hours. Should services beyond the terms of this agreement be required as a result of this communication, a contract change request including cost and time estimate will be communicated to the client.

This contract can be changed after signing by either party only by the filing of a contract change request. Changing the contract may involve cost adjustments depending on the change and will require agreement between J.M. Server Solutions and the ASHE National Board. JMSS reserves the right to reject any change request.

The terms and conditions for this contract are valid for the term of the agreement. Any changes will be made in writing to the ASHE National Secretary or their designated appointee thirty (30) days prior to the change.

All terms and conditions listed on the website as well as the Acceptable Use Policy is applicable to this contract. An updated copy of both items can be found at our website.

ASHE will continue to keep the small "powered by" footer on the database and cloud interface throughout the term of this contract.

Questions should be made in writing to J.M. Server Solutions via email at imorisi@jmserversolutions.com.

J. M. Server Solutions is a limited liability company operated in Johnstown, Pennsylvania. All logos, designs, and software bearing its name shall remain property of the company. This property shall not be used, duplicated, or re-branded without prior permission.

Acceptance of Proposal

To signify acceptance of this proposal both parties must sign Contract Number: 202206-01.



Proposal #202206-01P



Client:

American Society of Highway Engineers

Description

Contract number **202206-01** for the hosting and maintenance as described in proposal 202206-01P for the American Society of Highway Engineers.

Terms:

Hosting - ONE YEAR - \$1,950.00

Database Support – ONE YEAR - \$1,450.00

ASHE Cloud Support - ONE YEAR - \$500.00

Backup of ASHE Cloud and Hosting Accounts – ONE YEAR - \$900.00

Domain Renewal – ONE YEAR - \$40.00 (billed separately)

Payment terms are NET 30 from the date of the invoice. Interest of 1.5% per month may be charged on payments received past the due date.

Account will be billed monthly on or near the last day of the month for that months services, in the amount of \$400.00 PER MONTH with the domain renewal invoiced separately upon renewal. These invoices will be provided electronically to the ASHE Technology Chair and ASHE National Treasurer.

The agreement will be in effect from June 1, 2022 to May 31, 2023, after which a new agreement will be presented. Should the client terminate this this contract in full or in partial, the Early Termination or Change clause (where appropriate) will become effective as stated in the proposal. All terms are referenced in Proposal 202206-01P attached herewith.

Authorized Signatures

By signing this document, the American Society of Highway Engineers agree to and are bound by the terms of this contract and the scope defined in the corresponding proposal. The signor guarantees that they are authorized to enter into an agreement of this nature on behalf of the organization/company.

Digitally signed by Leigh Lilla DN: cn=Leigh Lilla, o-David Nelson Construction, o, email-illila@nelson-construction.com, c=US Date: 2022.06.02 10:20:03 -04'00'

Signature

Date

American Society of Highway Engineers

Signature (J.M. Server Solutions, LLC





Attachment 2: Section-Region Reports



REGIONAL REPORT

Great Lakes Region
Regional Directors Quarterly Report – Q4
(September 2022 – December 2022)

President:Kirsten BowenKnbowen@mbakerintl.comVice President:Ron MattoxRon.Mattox@Woolpert.comSecretary:Jim Sheashea@cvelimited.com

Treasurer: Jamie Scott jscott@bramhall-engineering.com

Activities:

- Great Lakes Region held a board meeting on 10/24/2022 that included the following summary:
 - GLR provided summary of communication that has occurred over the past quarter.
 - Leigh Lilla provided on update on the National Executive Committee's effort to update ASHE's strategic plan. Kathryn Fink is leading that effort and it is expected that an updated plan will be presented at the January National Board meeting.
 - Conversation about large membership drop in Central Dacotah. Jim Shea to follow up on membership drop since no representative attended the meeting.
 - Jamie has provided Ron all information necessary for checking account audit.
 - GRL annual assessment invoices have been sent out to all sections. Jim and Jamie will follow up with sections to remind them payment is due.
 - Need to update GLR bylaws to include the sexual harassment language. This work is underway and should be complete prior to our next GLR board meeting.
 - There are concerns that sections are submitting articles to the Scanner that are not being published. The Fall scanner was fairly short and did not include the GLR July submittals. Paul to follow up on when these submittals will be published.
 - POY Winners include:
 - o Over \$5M: "The Lazelle Road Widening Project"
 - o Under \$5M: "The Wayne Madison Road at Hamilton Trenton Road Roundabout"
 - Circle City rechartered on October 12, 2022. Sam Mody, Jim Shea, Kathy Johnson and Ron Mattox were in attendance. Over 20 new members were in attendance to the ceremony. The officers have good ideas and are already focusing on planning their next event. The section is still growing.
 - No updates on Detroit. There was conversation about NW Ohio and their willingness to assist with expanded membership into Michigan. Nobody from NW Ohio was on the call. Caroline is running this initiative and can discuss with NW Ohio.
 - GLR needs new secretary, student section committee chair, new sections committee chair. Officers and Board members need to solicit people for these positions.

Operating Budget (As of 12/14/2022)		Membership (As of 12/14/2022)	
Starting Balance	\$9,177.33	Starting Membership	1,033
Revenue	\$500.00	Losses	13
Expenses	\$3,598.55	Gains	43
Ending Balance	\$6,078.78	Ending Membership (paid)	1,063



Events scheduled during next quarter:

• Great Lakes Board Region Mtg: January

Miscellaneous Items:

• None

Milestones:

The following is a summary of key milestones for this quarter:

• None



SECTION REPORTS

Central Ohio

Regional Directors Quarterly Report (September 2022 – December 2022)

President:	Mike Killian	Mike.Killian@burgessniple.com	2022 - 2023
1st Vice President:	Jordan Gort	Jordan.Gort@strand.com	2022 - 2023
2 nd Vice President:	Chad Rundle	<u>crundle@dlz.com</u>	2022 - 2023
Secretary:	Mike Taricska	Mike.Taricska@burgessniple.com	2022 - 2023
Treasurer:	Mike Raubenolt	mraubenolt@structurepoint.com	2022 - 2023

Activities:

The following is a summary of key activities for this quarter:

- Held annual OTEC Luncheon (October)
- Held Columbus Crew outing (November)
- Hosted an Ethics Event (November)

YTD Operating Budget (As of 10/2022) (Includes Investment Accounts)		Membership (As of 12/2022)	
Starting Balance	\$61,555.78	Starting Membership	205
YTD Revenue*	\$13,489.84	Losses	0
YTD Expenses*	\$24,906.61	Gains	0
Ending Balance**	\$47,586.12	Ending Membership (paid)	205

^{*}Note YTD represents fiscal year, not calendar year

Events scheduled during next quarter:

- Annual CIP Luncheon, hosting speakers from ODOT District 6, City of Columbus, Delaware County and Franklin County.
- Assisting with E-week in February
- Hosting annual Scholarship event in February.

Miscellaneous Items: None

Milestones: Nothing Additional

^{**}Balance includes investment accounts totaling \$43,536.81. Revenue and expenses do not include gains or loses in investment accounts.



Bluegrass Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President:	Kevin Damron	KDamron@Palmernet.com	2016-2023
Vice President:	Michael Draper	mdraper@dlz.com	2022-2023
Secretary:	Keith Damron	Kdamron@aei.cc	2019-2023
Treasurer:	Lee Carlisle	LACarlisle@jmcaa.com	2022-2023

Activities:

The following is a summary of key activities for this quarter:

- ➤ ASHE Board Meeting on 10/24/2022
- ➤ Held a Virtual Bluegrass Section Lunch Meeting on 11/29/22
 - KYTC RESPONSE TO FLOODING IN EASTERN KY
- ➤ ASHE Board Meeting on 12/14/2022

Operating Budget (As of 9/30/22)		Membership (As of 9/30 <u>/22</u>)	
Starting Balance	\$12,558.27	Starting Membership	95
Revenue	\$	Losses	4
Expenses	\$	Gains	24
Ending Balance	\$13,505.00	Ending Membership	115

Events scheduled during next quarter:

- > Continue Corporate Sponsorships
- ➤ Continue combined in-person/virtual Bluegrass Meeting to select project of the year.

Student Chapter Update:

• Continue working with the University of Kentucky Civil Engineering Department to recruit student membership into ASHE.

Miscellaneous Items:

- Continue Working with the University of Kentucky to provide scholarship funding.
- Begin the renewal of Corporate Sponsorships.

Milestones:

The following is a summary of key milestones for this quarter:

- Increased Membership
- "Increased Corporate Sponsorship
- Received the Project of the Year nominations.



Cuyahoga Valley Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Dean Wolosiansky dwolosiansky@lindsayprecast.com

Vice President: Santino Piccoli s.piccoli@tencategeo.com

Secretary: Scott Basinger smbasinger@starkcountyohio.gov

Treasurer: Denny Flechtner denny319@att.net

Activities:

The following is a summary of key activities for this quarter:

• Oct 7 Trap Shoot

• November 10 Site tour of Massillon Energy & Technology Park

• December 7 Annual Member Christmas Party

Operating Budget (As of 12/14/22)		Membership (As of 12/14/22)		
Starting Balance	\$11,710.10	Starting Membership 1	108	
Revenue	\$808.00	Losses	0	
Expenses	\$1,760.25	Gains	1	
Ending Balance	\$10,757.85	Ending Membership (paid) 1	109	

Events scheduled during next quarter:

• January Annual ASHE/OCA Forecaster's Night

• February Big Shots Golf outing

• February Engineer's Week Banquets (Akron + Canton)

Student Chapter Update: None.

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:



Derby City, KY Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Jason Littleton jason.littleton@wsp.com 2022-2023 Katie.rowe@greshemsmith.com **Vice President: Katie Rowe** 2022-2023 brian.meade@aecom.com **Secretary: Brian Meade** 2022-2023 **Treasurer:** Jonathan Berry jon.berry@burgessniple.com 2022-2023

Activities:

The following is a summary of key activities for this quarter:

- October 20, 2022 ASHE Derby City Board of Directors Meeting- Jade Palace
- November 11, 2022 ASHE Derby City Day at the Downs- Churchill Downs
- December 6, 2022 ASHE Derby City Board of Directors Meeting Jade Palace

Operating Budget (As of 12/06/22)		Membership (As of 12 <u>/06/22</u>)		
Starting Balance	\$10,237.18	Starting Membership	79	
Revenue	\$2,759.35	Losses	0	
Expenses	\$100.00	Gains	0	
Ending Balance	\$12,896.53	Ending Membership (paid)	79	
Scholarship Fund	\$1,555.35			
Available Balance	\$11,341.18			

Events scheduled during next quarter:

- January ??, 2023- ASHE Derby City Section Meeting at Knight of Columbus KYTC Alternative Delivery Mechanisms
- February 9, 2023 ASHE Derby City Board of Directors Meeting at Jade Palace

Miscellaneous Items:

- We have 10 Corporate Sponsors as of 12/06/22
 - o 5 Gold Sponsors- AECOM, Burgess & Niple, Prime AE, QK4, Gresham Smith
 - o 5 Silver Sponsors- American Engineers, Michael Baker, OR Colan, WSP, HDR
 - o HDR plans to be a Silver Sponsor- have not received payment to date.
- \$100 Paid for Project of the Year for Great Lakes



Lake Erie Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Sean Milroy, P.E.; smilroy@mbakerintl.com; Term ends May 2023 Vice President: Brian Sears, P.E.; bsears@smeinc.com; Term ends May 2023

Secretary: Kathy Johnson, P.E.; kathy.johnson@mbakerintl.com; Term ends May 2023 Treasurer: Steve Tyneski, P.E.; Steven.Tyneski@dot.ohio.gov; Term ends May 2023

Activities:

The following is a summary of key activities for this quarter:

- September 20, 2022; (In Person Attendance 110) ODOT Kickoff with District Deputy Directors; Bob Weaver, PE, PS; Matt Walter, PE; Gery Noirot, PE; Chad Root, PE; John Picuri, PE; Mike Kubek, PE
- October 20, 2022; (In Person Attendance 59) Cleveland Metropark's Second Century of Stewardship; Sean McDermott, PE
- October 25, 2022; All-Ohio ASHE OTEC Luncheon held during Ohio Transportation Engineering Conference. Hosted by Central Ohio Section so no stats on attendance, but several Lake Erie members were in attendance.
- November 1, 2022 Board Meeting held at WSP office. 9 members in person and 1 on the phone. Major topics included nominating Jim Shea for National President, nametags and a new projector, and final renewal numbers.
- November 8, 2022 (In Person Attendance 69) Betterment of Community in Cleveland; Bonnie Teeuwen, PE, Chief Operating Officer of the City of Cleveland
- December 14, 2022 (In Person Attendance 123) Joint Holiday Party with WTS, ABCD, & ACEC chapters
 of Northeast Ohio.

Operating Budget (As of 12/13/22)		Membership (As of 12/13/2022)		
Starting Balance	\$39,316.96	Starting Membership	218	
Revenue	\$10,199.49	Losses	0	
Expenses	\$13,513.65	Gains	7*	
Ending Balance	\$36,002.80	Ending Membership	225	

*Pending applications

Events scheduled during next quarter:

- January GCRTA Update
- February Ethics
- March Project of the Year

Miscellaneous Items:

•

Milestones:

The following is a summary of key milestones for this quarter: None



NW Ohio Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Pete Bick, pjbick@aol.com

Vice President: Tom Yurysta, tyurysta@proudfootassociates.com

Secretary: Amy Zimmerman, azimmerman@dgl-ltd.com Treasurer: Richard Spino, rspino@manniksmithgroup.com

Activities:

The following is a summary of key activities for this quarter:

• 09/15/22 – Nick Rein, Contech Engineered Solutions, Incorporating Manufactured Treatment Devices into Linear/Roadway Design

• 11/17/22 – RJ Lumbrezer, PS and Greg Weller, DGL Consulting Engineers, Survey & Mapping, Today and Tomorrow

Operating Budget (As of 12/15/22)			Membership (As of 12/15/	22)
Starting Balance	Balance \$4090.87 Starting Membership		51	
Revenue	\$1680		Losses	0
Expenses	\$1367.24		Gains	0
Ending Balance	\$4403.63		Ending Membership (paid)	51

Events scheduled during next quarter:

• Next meeting 01/22/23 – John F. Greenhalge, Executive Director, State Board of Registration for Professional Engineers and Surveyors, Engineering Ethics

Miscellaneous Items:

Milestones:



Triko Valley Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Katie Dillenburger, katiedillenburger@bayerbecker.com, 2022-2023 term

First Vice President: Terry Dull, terry.dull@groupnei.com, 2022-2023 term
Secretary: Dan Springer, dspringer@ljbinc.com, second term
Treasurer: Eric Kistner, eric.kistner@stantec.com, tenth term

Activities:

The following is a summary of key activities for the fourth quarter:

• October 14, 2022 – Clay Shooting Event

- October 18, 2022 Board of Directors Meeting
- November 15, 2022 General Membership Meeting Ethics
- December 9, 2022 ASHE/ACEC/WTS Holiday Party

Operating Budget (As of 12/15/22)		Membership (As of 1	2/15/22)
Starting Balance	\$22,921.35	Starting Membership	166
Revenue	\$5,320.00	Losses	9
Expenses	\$16,529.62	Gains	1
Ending Balance	\$11,711.73	Ending Membership (paid)	158

Events scheduled during next quarter:

- January 3, 2023 Board of Directors Meeting
- January 24, 2023 General Membership Meeting

Student Chapter Update:

• No section activity

Miscellaneous Items:

• None



Central Dacotah Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Eli Ulmer eulmer@nd.gov

VP: Vacant

Secretary: Matt Schaible mschaible@sehinc.com
Treasurer: Mark Kvas mark.kvas@bartwest.com

Operating Budget (As of 12/2022)		Membership (As of 12/2022)	
Starting Balance	\$45,512.43	Starting Membership	71
Revenue	\$3,455.77	Losses	0
Expenses	\$1,870.00	Gains	7
Ending Balance	\$47,098.20	Ending Membership (paid)	78

Activities:

The following is a summary of key activities for this period:

- October 11th, 2022: "2023 Precast Concerns" by Dale Schwindt Rinker Materials
- November 8th, 2022: "Pressuremeter Testing for Foundation Design" by Wes Dickhut Braun Intertec
- December, 2022: No meeting scheduled for month of December

Events scheduled during next period:

- January 10th, 2023: ASHE Meeting Presentation on "Ethics Code Changes" by Darcie Handt ND State Board of Registration for PELS
- February, 2023: No meeting, NDDOT Transportation Conference during regular meeting
- March, 2023: ASHE Meeting Presentation TBD

Miscellaneous Items:

- Central Dacotah officers have been trying to get volunteers for our vacant VP position and a volunteer to take the Treasure position.
- Officer meeting to be scheduled for early January 2023 for housekeeping items and planning of Q2



Circle City Section Regional Directors Quarterly Report – Q4 (September 2022 – December 2022)

President: Dustin Quincy; dquincy@infrastructure-eng.com; Term ends May 2023

Vice President: Michelle Gottschalk; gottschalkmm@cdmsmith.com; Term ends May 2023

Secretary: Scott Sandstrom; sandstroms@cdmsmith.com; Term ends May 2023

Treasurer: Jeff Laswell; jlaswell@graypape.com; Term ends May 2023

Activities:

The following is a summary of key activities for this quarter:

- October 12, 2022; (In-Person Attendance ~30) Circle City Chartering event
- December 9, 2022; (In-Person Attendance ~40) IndyGo Chief Development Officer, Jennifer Pyrz, PE Lunch at Guggman Haus
- Board meetings held every two weeks

Operating Budget (As of 12/16/22)		<u>Membership</u> (As of 12/16/2022)		
Starting Balance	-		Starting Membership	40*
Revenue	-		Losses	0
Expenses	-		Gains	3
Ending Balance	\$1,177.77		Ending Membership	43

*at charter

Events scheduled during next quarter:

TBD - Anticipate 2-3 events focused around project presentations

Miscellaneous Items:

None

Milestones:

The following is a summary of key milestones for this quarter: None

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MID-ATLANTIC REGION: Quarterly Report (Fourth Quarter 2022) October 2022 – December 2022

Hope everyone had a great fall and was able to enjoy the cooler weather as the seasons begin to change into winter. The Sections are continuing to adapt to the new normal with many Sections of ASHE Mid-Atlantic Region shifting back to in-person meetings.

The Mid-Atlantic Regional Board conducted 2 virtual meetings (October 21st and December 2nd) during this reporting period. The December Board meeting was focused on planning for our Spring Regional Technical Conference that will be held at UVA on March 27, 2023. The Board will continue to provide our members ASHE leadership opportunities at the Region level through positions on important committees including those for planning the Regional Technical Conference. We also continue to advocate at the Region Board meetings that all Sections to submit articles (and sponsorship) to the scanner committee during their designated quarter for inclusion in the quarterly publication.

We continued to update the list of Sectional and Regional Officers for FY 2022-2023 and submitted to ASHE National. Updating the list of officers will be an on-going effort when individuals are succeeded at the Section level or change employment.

The Region President continues to look for opportunities to participate with each Section throughout the year by requesting to be notified of all Section events, BoD meetings, and Member meetings to be more visible with the Sections. This effort also allows for sharing of ideas and best practices that each Section has for how they interact and support their respective members.

The Region, National Directors and Dave Greenwood have also worked to further engage with the North Central West Virginia Section that struggled the past few years especially during the pandemic and is now starting to rebuild officers and membership. We had good conversation at the December Board meeting with a new Section representative who is eager to help get the Section up and functioning again in the WV area.

Regional Financial activities during the period

There was no financial activity during this reporting period. The current balance in the Region's checking account is \$24,627.74 and the Vanguard investment balance is \$22,535.66.

South Carolina Section Quarterly Report Dated 12-7-2022

The following is a summary of key activities for this quarter:

- The section held Board meetings and membership meetings on October 4, and October 18.
- A golf tournament was held in September to raise funds for a scholarship fund raising over \$2500.
- A membership recruiting event has been planned for December 13th, in Columbia to coincide with an annual SCDOT conference.
- Coordination of Engineers' Day on the Hill in SC in January has begun.

Other: The financials below are reflective of account status as of 12/6/2022:

Operating Budget		
Starting Balance	22,617.78	
Starting Balance	22,617.78	
Revenue	890.00	
Expenses	6957.75	
Ending Balance (est.)	16550.03	
Scholarship \$ awarded in CY 2020 (OctDec.)	na	

Membership		
Starting Membership	113	
Gains	0	
Losses	0	
Ending Membership	113	
Student members (estimated)	0	

Blue Ridge Section Quarterly Report

Activities:

10/10/2022 – Scholarship Golf Tournament Event

11/15/2022 – BOD Meeting / Scholarship Recipient Committee Meeting

Other:

Operating Budget		
Starting Balance	3,699.32	
Revenue	7,530.47	
Expenses	3,866.44	
Ending Balance (est.)	7,363.35	
Scholarship \$ awarded in CY 2021 (OctDec.)	0.00	

Membership		
Starting Membership	64	
Gains	1	
Losses	13	
Ending Membership	52	
Student members		
(estimated)		

Carolina Triangle Section Regional Directors 4th Quarterly Report

President: Pete Thompson
Vice President: Patrick Norman
Secretary: Brian Lusk
Treasurer: Ronyell Thigpen

Activities:

The following is a summary of key activities for this quarter:

- Golf Tournament
- o Membership renewals
- o Century Club Renewals
- o Transfer of Membership responsibilities to new Chair

Operating Budget (as of 11/31/2022)			
Starting Balance	\$70,132.97		
Revenue	\$41,998.49		
Expenses	\$22,888.34		
Ending Balance	\$89,243.12		
(as of 12/21/2020)			
Scholarship \$ awarded in	\$0.00		
CY 2022 (Aug – Nov)	\$0.00		

Membership (as of 8/31/2022)			
Starting Membership	220		
Losses (Transfer/Dropped)	32		
Gains	2		
Ending Membership	190		
(as of 12/09/2022)			
Student members (estimated)	10		

The following activities are planned for next quarter

- Board of Directors and Dinner Meeting January (joint Meeting w/ PENC)
- BowlingTournament
- Section Nominations for 2023-2024

Carolina Piedmont Section Quarterly Report

Activities:

The following is a summary of key activities for this quarter:

Past/Upcoming Meetings:

- September 20, 2022 Board Meeting
- November 9, 2022 NCDOT Update Member meeting
- November 16, 2022 Board Meeting
- December 7, 2022 Holiday Social
- December 13, 2022 Board Meeting
- February, 2023 Member Meeting Toll Roads Project Update
- March, 2023 Member Meeting Municipal Roundtable Bond Referendums
- April/May, 2023 Scholarship Golf Tournament
- May/June, 2023 Member meeting NCDOT Update

Other:

- Nominated Michael Bywaletz for ASHE National Treasurer-Elect 2023
- Currently have 0 student chapters in the Section. Universities include University of North Carolina at Charlotte
- Scholarships awarded to students at the following Universities during CY 2022: 0 University of North Carolina at Charlotte

Operating Budget			
Starting Balance	\$26,493.99		
Revenue	\$ 825.67		
Expenses	\$ 873.85		
Ending Balance (est.)	\$26,445.81		
Scholarship \$ awarded in CY 2022	\$ 0.00		

Membership	
Starting Membership	72
Gains	6
Losses	31
Ending Membership	47
Student members (estimated)	N/A

Chesapeake Section Quarterly Report

Officers:

President: Deni Deliallisi, P.E. Vice President: Kathy Walsh, P.E. Secretary: Lauren Havener, P.E.

Treasurer: Greg Barnes

Activities:

The following is a summary of key activities for this quarter:

o BOD Meeting 10/04/2022

o Traffic-themed technical meeting 10/19/2022

o BOD Meeting 11/01/2022

o Younger member's event at Heavy Metal Playground 11/05/2022

o Planning-themed technical meeting 11/15/2022

o BOD Meeting 12/07/2022

Other:

Operating Budget		
Starting Balance (10/01/2022)	\$34,410.94	
Revenue	\$8,201.59	
Expenses	-\$10,516.69	
Ending Balance (12/31/2022)	\$32,095.84	

Membership	
Starting Membership	281
(10/01/2022)	
Gains	20
Losses	44
Ending Membership	257
(12/31/2022)	

The following activities are planned for next quarter:

- I. The following Technical meetings consist of a technical session with 3 speakers followed by a networking hour and appetizers.
 - i. Water Resources-themed meeting on Wednesday, February 15, 2023
 - ii. Highways/Transportation-themed meeting on Tuesday, March 21, 2023

Greater Hampton Roads Sections Quarterly Report

President: Matthew Edwards Vice President: Jennifer Canatsey Secretary: Isabella Marzari Treasurer: Robert Thuma

Activities:

The following is a summary of key activities for this quarter:

- 6th Annual Topgolf Tournmanet 10/14/22
- VDOT Cost Estimating Virtual Lunch Presentation 11/9/22
- ASHE GHR Virtual Board Meeting 11/17/22
- High Rise Bridge Site Visit 12/9/22

Operating Budget (as of 12/14/2022)		
Starting Balance	\$25,775.28	
(09/01/2022)		
Revenue	\$13,351.87	
Expenses	\$5,553.06	
Ending Balance	\$33,574.09	
(as of 12/14/2022)		

Membership (as of 12/14/2022)		
Starting Membership	78	
(09/01/2022)		
Losses (Transfer/Dropped)	0	
Gains	0	
Ending Membership	78	
(as of 12/14/2022)		

The following activities are planned for next quarter:

- VDOT Update on Local Projects in Hampton Roads Meeting January/February 2023
- VDOT Model Based Design Virtual Lunch Presentation January/February 2023
- Hampton Roads Bridge Tunnel Project Update Dinner Meeting 3/14/23
- ASHE GHR Board Meeting 3/14/23

Old Dominion Section Quarterly Report

Activities:

The following is a summary of key activities for this quarter: None

Other:

Operating Budget	
Starting Balance (10/01/2022)	\$12,541.59
Revenue	\$0.00
Expenses	\$3,737.67
Ending Balance (12/31/2022)	\$4,000.00

Membership	
Starting Membership	80
(10/01/2022) Gains	3
Losses	5
Ending Membership	78

North Central West Virginia Section Regional Directors Quarterly Report

Activities:

Board Meetings have been held to plan hopeful transition of officers and new fiscal year planning. NCWV ASHE Person of the Year Awards Banquet scheduled for March 9, 2023.

Operating Budget (as of 12/15/22)	
Starting Balance	\$14,708.78
Revenue	\$0.00
Expenses	\$1,030.48
Ending Balance	\$13,678.30

Membership (as of 09/20/22)	
Starting Membership	52
Gains*	0
Losses*	0
Current Membership	52

^{*} since previous quarter

POTOMAC Section Quarterly Report

Activities:

The following is a summary of key activities for this quarter:

September 15th – ASHE Potomac dinner meeting, speaker: Dr. Morteza Farjian, Executive Director of the Build America Bureau at USDOT.

October 12th – ASHE Potomac dinner meeting – VDOT NOVA District leadership

November 17th – ASHE Potomac dinner meeting – Jim Zeller, Assistant Director of Transportation Loudoun County

December 14th – ASHE Potomac Holiday Party

Other:

Operating Budget (as of 12/1/2022)		
Starting Balance (9/1/2022)*	\$50,552.63	
Revenue*	\$20,263.76	
Expenses*	\$10,460.17	
Ending Balance (est.)*	\$60,356.22	
Scholarship \$ awarded in CY 2021 (June - Aug.)	\$8,000	

Membership	
Starting Membership	158
Gains	12
Losses	0
Ending Membership	170
Student members	
(estimated)	

^{*}Aggregate amount of Checking and Savings accounts.



NE Region Quarterly Report October - December, 2022 Reports submitted on December 15, 2022

President	Paul McNamee	. Paul.McNamee@kci.com
Vice President	Scott Cortese	. scortese@maserconsulting.com
	Drew Bitner	
Treasurer	Jerry Pitzer	. jerry1368@yahoo.com

- The region had a balance of \$6,635.18 on 12/12/2022.
- The Northeast Region had their Board Meeting on October 18, 2022 at 1 PM.
- Brian Kisner has volunteered to Chair the New Sections Committee for the NE Region.
- The NE Region By-laws where submitted to National in June 2020, but we have not received a response.
- Scott Eshenaur will be chairing the Region Project of the Year Committee.
- Nominations will be solicited for Secretary and Vice President of the NE Region.
- A new Student Chapter is being formed at Shippensburg University.
- Glen Kartalis from NE Region has been nominated for the NE Region National Director.
- Sam Mody from the NE Region is being nominated for National Treasurer.
- All Sections were asked to review their websites and By-laws for updating.
- The following Sections have NOT reported: New York Metro.



Albany Section Quarterly Report (from 09/01/2022 to 12/31/22)

Officers:

President:Wayne Bonesteel, PEWayne.bonesteel@colliersengineering.com1st Vice President:Edmund Snyder, III, PEesnyder@gpinet.com2nd Vice President:Melanie Osterhout, PEmosterhout@ospaengineering.comSecretary:John Saia, Jr., PEjsaia@jsquaredconstruct.comTreasurer:Kevin Hajos, PEkhajos@warrencountydpw.com

Activities:

- September 15, 2022: **Training.** The Albany Section is sponsoring training by the American Concrete Pipe Association. Up to 5PDH's was available with 1 Ethics PDH offered by the presenter. Lunch was provided.
- October 4, 2022: **Annual Dinner Meeting.** The Albany Section swore in new board members. Latham, NY.
- October 26-27, 2022: Sponsored for 2022 **Statewide Conference on Local Bridges**, Syracuse, NY.
- December 2022: **Holiday Social Gathering** benefiting the US Marine Corps' Toysfor-Tots campaign; Date, location, and time TBD.

Budget (As of	<u>07/30/22)</u>	Membership (As of 08/31)	<u>(22)</u>
Starting Balance	\$14,672.46	Starting Membership	84
Income	\$-	Members – New	0
Expenses	(\$-)	Members - Dropped	0
Ending Balance	\$14,672.46	Members - Reinstated	1
		Ending Membership (paid)	85

Events scheduled during the next quarters:

- January 14, 2023: Capital City Future City Competition, co-sponsored by the ASHE Albany Section at the Armory at Sage College, Albany, NY.
- February 16-17, 2023: **Engineer's Week** (ASHE Albany Section sponsors a booth); Event will be virtual.
- March 2022: **Membership Meeting** with PDH; Location TBD.
- April 2022: **Membership Meeting** with PDH; Location TBD.



- May 2022: **Membership Meeting** with PDH; Location TBD.
- June 2022: **Albany Section's 13th Annual Golf Outing** at Van Patten Golf Course in Clifton Park. Breakfast is 7:30am 8:30am with a shotgun start at 9:00am.
- July 2022: **Membership Meeting** with PDH; Location TBD.
- August 2022: Breakfast at the Saratoga Race Track, Saratoga, NY.

Not Applicable		
Miscellaneous Items:		
None.		
Milestones: None		

Student Chapter Update:



Altoona Section Regional Directors Quarterly Report # 2 of FY 2022-2023 (October 12, 2022 – December 6, 2022)

Officers:

Vice President:Barb Hoehne, PEBarbara.Hoehne@stvinc.comVice President:Matthew Walerysiak, PE, CBSImwalerysiak@markosky.com

Secretary: Michele Girolami <u>michele.girolami@gibson-thomas.com</u>

Treasurer: Ed Stoltz <u>e57s@verizon.net</u>

Activities:

The following is a summary of key activities for the past quarter:

• December 6, 2022 – Holiday Party at the Blairmont Country Club in Hollidaysburg.

Operating Budget (As of 12/6/2022)			Membership (As of 12/6/2022)		
Starting Balance (10/12/2022)	\$39,813.36		Starting Membership (10/12/2022)	179	
Revenue	3190.00		Losses		
Expenses	1812.17		Gains	7	
Ending Balance (12/6/2022)	\$41,191.19		Ending Membership (paid)	186	

Events tentatively scheduled during next quarter:

- January 18, 2023 Dinner Meeting at Anthony's in Johnstown, followed by a Project Presentation.
- February 15, 2023 UPJ Night featuring a panel discussion and student presentations.
- March 15, 2023 Dinner Meeting at the US Hotel in Hollidaysburg.
- March 29, 2023 Tour Center for Metal Arts in Johnstown.

Miscellaneous Items:

• None at this time



Central New York Section Regional Directors Quarterly Report (August 2022 – November 2022)

Officers:

President: Luke Morenus, lmorenus@bartonandloguidice.com

1st Vice-President - David Facchini, David.facchini@dot.ny.gov

2nd Vice-President - Andy Coleman, AColeman@midlandasphalt.com

Secretary: Peter Wlodarczyk, pwłodarczyk@bergmannpc.com

Treasurer: Donald P Blasland, pwlabsinc@hotmail.com

Activities:

The following is a summary of key activities for this quarter:

• No activities this quarter

Operating Budget (As of 12/31/2021)			Membership (As of 12/31/	21)
Starting Balance (10/1/2017)	\$8092.51		Starting Membership (8/1)	40
Revenue	\$ 0		Losses	0
Expenses	\$ 31.42		Gains	0
Ending Balance	\$8061.09		Ending Membership (paid)	40

Events scheduled during next quarter:

• Holiday Gathering

Miscellaneous Items:

none

Milestones:

none





Clearfield Section Regional Directors Quarterly Report (October 2022 – December 2022)

Activities

October

The Section did not meet during the month of October.

November

The Section did not meet during the month of November because of member participation at PennDOT/Turnpike/APC Fall Seminar.

December

The Section does not meet during the month of December because of impending holiday schedules. Scholarship information and applications will be distributed in January 2023.

Operating Budget and Membership

Operating Budget (As of 12.12.2022)		Membership (As of 12.12.2022		
Starting Balance	\$ 20,725.07	Starting Membership	184	
Revenue	\$ 11,352.78	Losses	0	
Expenses	\$ 15,960.18	Gains	0	
Ending Balance	\$ 16,117.67	Ending Membership	184	

Upcoming Events

Date	Event	Location
Jan 2023	Holiday Event	Clearfield
Feb 2023	District 2-0 Workshop	Clearfield
Mar 2023	TBA	Clearfield

Miscellaneous Items

None

Milestones

None

End of Report

Submitted by:
Diane Purdy, PE
Secretary
ASHE Clearfield Section
dppurdy@urbanengineers.com



Delaware Valley Section
Quarterly Report
(September 2022 to December 2022)
Submitted by: John Caperilla, Regional Director

Officers:

Secretary: Kevin Rice <u>krice@hntb.com</u>

Treasurer: Steve Disciullo steven.disciullo@mbakerintl.com

Activities:

The following is a summary of key activities for this quarter:

- September 21, 2022 Board Meeting & Dinner Meeting, Scudder Falls Bridge Replacement Project Update
- September 27, 2022 YMC Networking Event
- October 15, 2022 Adopt A Highway Cleanup
- October 19, 2022 Board Meeting & Dinner Meeting, Topic: JFK Boulevard
- October 20, 2022 Technical Session, Philadelphia Public Services Building / New Police Headquarters (Joint Meeting with ASCE Philadelphia Section)
- November 9, 2022 Board Meeting & Dinner Meeting, Topic: Chemical Road Emergency Sinkhole Repair
- November 29, 2022 Technical Session, PennDOT 2025 Digital Delivery
- December 13, 2022 Engineers Club of Philadelphia, Annual Holiday Multi-Society Social
- December 15, 2022 ASHE YMC/ASCE YMF Holiday Happy Hour, Manayunk Brewing Company

Operating Budget (As of 11/7/22)		Membership (As of 10/1/21)		
Starting Balance (6/1/21)	\$73,544.34	Starting Membership (10/1/22)	366	
Revenue (YTD)	\$51,100.00	Losses	0	
Expenses (YTD)	\$32,664.81	Gains	1	
Ending Balance	\$91,979.53	Ending Membership (paid)	367	

Events scheduled during next quarter:

- January 2023 Technical Session, Safe Harbor Trestle Bridge
- January 18, 2023 Board Meeting & Dinner Meeting, Joint Meeting with Philadelphia Section of ASCE, PennDOT Executive Deputy Secretary Melissa Batula
- February 16, 2023 Technical Session, Traffic Signal Ownership / Maintenance Program
- February 19, 2022 Board Meeting & Dinner Meeting, Topic TBD
- March 9, 2022 Three PennDOT District Executives (District 4-0, 5-0, 6-0) Meeting at Kalahari Resorts

Miscellaneous Items:

• None

Milestones:

• None.

ASHE East Penn Section

Regional Director Quarterly Report (October 1, 2022 to December 13, 2022)

Officers:	Name:	Email:
President:	Chris Stanford	cstanford@mbakerintl.com
1 st Vice President:	Michael Grantner	michael.grantner@stvinc.com
2 nd Vice President:	Jay McGee	jrmcgee@hntb.com
Secretary:	Tom Dominiecki	tdominiecki@gfnet.com
Treasurer:	Carl McGloughlin	cmcgloughlin@jmt.com

Quarter Activities:

The following is a summary of key activities for the 4th quarter of 2022:

Tuesday October 4, 2022 at 5:30 PM

PennDOT District 5-0 Construction Projects

Speaker: Kevin Milnes, PE, PennDOT 5-0 ADE Construction

Hotel Bethlehem, Bethlehem, PA

Number of attendees: 58

Amount raised for scholarship fund: \$150

Tuesday November 1, 2022 at 5:30 PM

PA Turnpike Commission Update

Speaker: Mark P. Compton, PE, CEO, Pennsylvania Turnpike Commission

Hotel Bethlehem, Bethlehem, PA

Number of attendees: 65

Amount raised for scholarship fund: \$260

• Tuesday December 6, 2022 at 5:30 PM

Holiday Party

Silent Auction and Raffles – Benefitting the 6th Street Shelter, Allentown, PA

Hotel Bethlehem, Bethlehem, PA Number of registered attendees: 46

Amount raised for Sixth Street Shelter: approximately \$3000

Budget (As of 10/31/2022)		Membership (As of 11/30/2022)		
Starting Balance (5/31/2022)	\$49,033.90	Starting Membership (9/30/2022)	133	
Income	\$42,959.78	Members – New	0	
Expenses	(\$41,267.49)	Members - Dropped	0	
Ending Balance	\$50,726.19	Ending Membership (paid)	133	

Events scheduled during the next quarter:

Note: All future meetings are in-person unless otherwise noted.

 Tuesday January 10, 2023 at 5:30 PM SR 0100-13M Betterment Project

Speaker: Tom Dominiecki, PE, PTOE, Project Manager, along with other GF, PennDOT, and JMT staff Hotel Bethlehem, Bethlehem, PA

- Tuesday February 7, 2023
 Currently open. Perhaps we will have a social event.
- Thursday March 9, 4 PM to 7:30 PM
 State of PennDOT Districts 4-0, 5-0, and 6-0
 Kalahari Resorts, Pocono Manor, PA

Student Chapter Update:

• Not Applicable

Miscellaneous Items:

- Derek Steward resigned as 1st Vice President effective October 21.
- Michael Grantner assumed the 1st Vice President position.
- Jay McGee, who was the 2nd Vice President runner-up for the 2022-2023 election, accepted a position as 2nd Vice President.

Milestones:

None

First State Section Regional Directors Report (October 14-December 2, 2022)

Officers

President: Joseph Jakubowski jjakubowski@harvardenv.com

1st Vice President: Leonard J. Brooks, Jr.lbrooks@geolyn.com2nd Vice President: Christopher Walshcwalsh@kleinfelder.comSecretary: Matheu Cartermatheu@udel.eduTreasurer: John JensenJohn.Jensen@kci.com

Activities:

The following is a summary of key activities for this quarter:

• **November 17** – Dinner meeting with presentation on Delaware Initiatives for Resilient and Sustainable Transportation Infrastructure

Operating Budget (As of 12/02/22)		Membership (As of 09/30/22)		
Starting Balance	\$ 41,087.25	Starting Membership	200	
Revenue	\$ 7,160.00	Losses	0	
Expenses	\$ 4,142.50	Gains	5	
Ending Balance	\$ 43,812.30	Ending Membership (paid)	205	

Events scheduled during next quarter:

- **December 5** Christmas Gala
- January 9, 2023 Dinner meeting with DelDOT Chief Engineer
- **February 16, 2023** Dinner meeting with technical presentation on the Delaware Memorial Bridge Deck Rehabilitation Project
- March 22, 2023 Dinner meeting Project of the Year Showcase
- April 20, 2023 Dinner meeting with technical presentation on the Delaware Avenue Separated Bikeway
- May 17, 2023 Hall of Fame Banquet

Student Chapter update:

• ASHE@UD, the student chapter at University of Delaware has been active now for thirteen years.

Miscellaneous Items:

• Since 1997-1998, First State Section has awarded scholarships totaling \$215,800 (through the 2022 awards).

Milestones:

The following is a summary of key milestones for this quarter:

None



Franklin Section Regional Directors Quarterly Report (October 2022 – December 2022)

Officers:

President: Megan McDermott mmcdermott@msconsultants.com
Vice President: Darlene Stringos-Walker dstringos-walker@agesinc.com

Secretary: J.T. Lincoln jlincoln@dewberry.com
Treasurer: Darin Hettich dhettich@gpinet.com

Activities:

The following is a summary of key activities for this quarter:

• October 4, 2022 Section Board Meeting

• October 18, 2022

Section Meeting at Hunters Station with presentation by PennDOT D-1 and Mackin (57 attendees)

Operating Budget (As of 11/30/2022)		Membership (As of 12/12/2022)		
Starting Balance (8/31/22)	\$20,262.45	Starting Membership (9/30/22)	129	
Revenue	\$7,437.43	Losses	6	
Expenses	\$20,215.67	Gains	0	
Ending Balance (11/30/22)	\$7,484.21	Ending Membership (12/12/22)	123	

Events scheduled during next quarter:

- January 4, 2023
 Section Board Meeting
- January 24, 2023

Section Meeting at Wildcat Mansion with presentation by PennDOT D-1

- February 21, 2023 Section Meeting at The Crane Room with presentation by TBD
- March 21, 2023
 Section Meeting at My Brothers Place with presentation by Michael Baker International

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:

• None

<u>Harrisburg</u> Section Regional Directors Report (from Sept 1, 2022 to December 14, 2022)

Officers

President: Jason Hursh jhursh@larsondesigngroup.com Vice President: Alan Williamson alwillia@paturnpike.com

Secretary: Bob Leonard leonardri@erdmananthony.com

Treasurer: Chris Messner cmessner@gpinet.com

Activities:

The following is a summary of key activities for this quarter:

- Oct 4, 2022 Century Club Mixer with PennDOT Dist 8 staff
- Oct 6, 2022 Adopt-a Highway Fall Cleanup
- Oct 26, 2022 Technical Lunch Meeting I-83 North York Widening project
- Nov 3, 2022 S.T.E.A.M. Day for Females Grade 9-12 at PTC

Operating Budget (As of 11/30/2022)		Membership (As of 12/12/2022)		
Starting Balance (9/1/22)	\$72,720.75	Starting Membership (10/1/2022)	344	
Revenue	11,323.03	Losses	0	
Expenses	20,080.21	Gains	22	
Ending Balance	63,963.57	Ending Membership (paid)	366	

Events scheduled during next quarter:

- December 14, 2022 Popup Joint Holiday social with WTS
- Jan. 18, 2023 Lunch Meeting, Speaker: Chris Kufro, District Executive, PennDOT Dist 8-0
- Feb 16, 2023 Evening Social with PTC CEO Mark Compton and Chief Engineer Brad Heigel
- March 2023 Student Social event Shippensburg University

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:

• None this period

Long Island Section

Regional Directors Quarterly Report (September 1, 2022 through December 31, 2022)

Officers:

President:	Michael Trotta	mtrotta@posillicoinc.com
Vice President:	Jim Bazata	jbazata@gpinet.com
Secretary:	Andrea R. Luft, CCM	aluft@jklengineers.com
Treasurer:	0	PEN POSITION

Activities:

The following is a summary of key activities for this quarter:

• None

Budget (As of 12/31/2022)			Membership (As of 12/31	<u>./2022)</u>
Starting Balance \$4,596.05			Starting Membership	42
Income \$0.00			Members – New	0
Expenses	\$0.00		Members - Dropped	0
Ending Balance	\$4,596.05		Members - Reinstated	0
			Ending Membership (paid)	42

Events held during this quarter:

None;

Events schedule for next quarter:

- TBD GZA Groundwater Monitoring presentation;
- Working on networking opportunities;

Student Chapter Update:

• Not Applicable

Miscellaneous Items:

• Trying to reintroduce scholarships;

Milestones:

• None



Mid-Allegheny Section

Regional Directors 2022 Report (October 2022 – December 2022)

Officers

President: Bill Ferko wferko@saiengr.com Vice President: Sean Hart shart@mbakerintl.com

2nd Vice President: Gary Madey gary.madey@mbakerintl.com

Secretary: Matt Hetrick mhetrick@pa.gov

Treasurer: Robert Pitassi repitassi@transystems.com

Activities:

The following is a summary of key activities for this past quarter:

• September 14, 2022: Dinner Meeting – District 10 Update with Alice Hammond, PennDOT District 10-0

• October 6, 2022: Clay Shoot at Promised Land Sporting Clays

• November 2, 2022: Dinner Meeting and Presentation: AASHTO Bridge Preservation Guidelines and Pennsylvania Example Applications with Darin Hettich and Haris Fetahagic, GPI

Operating_Budget (As of 12/31/22)		Membership	(As of 12/31/22)
Starting Balance (9/19/22)	\$14,615.54	Starting Membership (9/19/22)	142
Revenue	\$14,328.44	Losses	0
Expenses	\$5,853.13	Gains	3
Ending Balance	\$23,090.85	Ending Membership (paid)	145

Events scheduled during next quarter:

• January 11, 2023: Dinner Meeting – Geosynthetic Reinforced Slopes – Alicia Kavulic, PennDOT District 10-

0

February 15, 2023: Joint Dinner Meeting w/ Altoona Section – Potentially postponed due to COVID

March 2023: Dinner Meeting – PennDOT District 10-0 Construction Season – Paul Koza, PennDOT

District 10-0

May 2023: Dinner Meeting with Presentation of Outstanding Highway Engineering Award and

Presentation of Scholarship Recipients

• May/June 2023: Annual Golf Outing – Lenape Heights Golf Course

Miscellaneous Items:

N/A

Milestones:

The following is a summary of key milestones for this quarter:

- Awards Submissions Due February 28, 2023
- Scholarship Applications Due March 1, 2023.

North-Central New Jersey Section Regional Directors Quarterly Report (Q4-2022

Officers

President: Marisa Sapiezynski msapiezynski@vannoteharvey.com

1st Vice President:Atly Botasabotas@amercom.org2nd Vice President:Andres Gomez-Ortizagomez@essexcountynj.orgSecretary:Greg Kuczynskigkuczynski@gfnet.comTreasurer:Robert S. Nashrobert.nash@rve.com

Regional Director Don Di Zuzio ddizuzio@tandmassociates.com

&National 2nd VP:

Activities:

The following is a summary of key activities for this quarter:

• September 29, 20222; Bayonne Bridge (Richard Grubb)

• October 13; NJDOT/NJTA Capital Programs (Joint with SNJ)

• November 17, 2022; Route 206 Crusers Brooks (Buchart Horn) & Scholarship Presentation

• December 8, 2022; Route 206 Bypass (Dewberry)

Operating Budget (As of 12/14/22	Membership (As of 12/14/22)		
Starting Balance (11/01/22)	\$ 97,181	Starting Membership (11/01/22)	132
Revenue / Income	\$ 2,045	Losses	0
Expenses	\$ 17,890*	Gains	5
Ending Balance (11/30/22)	\$ 81,336	Ending Membership [paid] (12/14/22)	137
*Expenses included \$15,000 in Scholarship		Student Membership	1

Events scheduled during next quarter:

- January 12, 2023; TBD (Joint with ASCE)
- February 16, 2023; Linear Development/Rare Plants (Davey Resource Group)
- March 16, 2023; TBD (HNTB)

Student Chapter Update:

• We have formed a second student chapter and are looking at two more schools.

Miscellaneous Items:

• Virtual board meetings are held the day before the monthly meetings.

Milestones:

No Activities this period.

North East Penn Section Regional Directors Report (October, 2022 – December, 2022)

Officers

President:Butch FratiE-mail address:bfrati@wilkes-barre.pa.usVice President:Bob BochicchioE-mail address:rbochicchio@gpinet.comSecretary:Bob NaugleE-mail address:rnaugle@pennoni.com

Treasurer: Ryan Rostocki E-mail address: RRostocki@borton-lawson.com

Activities:

The following is a summary of key activities for this quarter:

• October 2022 - Underground Miners Presentation, held at Colarusso's, Moosic, PA

• November 2022 – Shamokin Flood Study, held at Colarusso's, Moosic, PA

• November 2022 – ASHE North East Penn Section, ASHRAE, and PSPE sponsored the Young Engineer's Bowling Meet and Greet

• December 2022 – ASHE North East Penn Board Meeting, Leggio's, Wilkes-Barre, PA

Operating Budget (As of 07/05/22)			Membership (As of 11/30/22)		
Starting Balance (6/22)	\$40,196.22		Starting Membership (9/22)	132	
Revenue	\$21,870.12		Losses	0	
Expenses	\$13,881.67		Gains	0	
Ending Balance	\$48,184.67		Ending Membership (paid)	132	
			Student Membership if known		

Events scheduled during next quarter:

- January 2023 Managing Construction Vibration Risk, held at Colarusso's, Moosic, PA
- February 2023 TBD
- March 2023 Joint District Executive Panel Discussion, Kalahari Resort, Pocono Manor, PA

Student Chapter update

• Actively working with local King's College and Wilkes University on student attendance. ASHE North East Penn Section, ASHRAE, and PSPE sponsored the Young Engineer's Bowling Meet and Greet on November 17, 2022.

Miscellaneous Items:

Nothing to report at this time.

Milestones:

• Nothing to report at this time



Pittsburgh Section Regional Directors Quarterly Report (October – December 2022)

Officers

President: Dan Laird E-mail address Daniel.Laird@mbakerintl.com

Vice President:David MikecE-mail address David.Mikec@rve.comSecretary:Chuck NashE-mail address cnash@msconsultants.comTreasurer:Jerry PitzerE-mail address jerry1368@yahoo.com

Activities:

The following is a summary of key activities for this quarter:

- October 13, 2022 Women's Forum at Cefalos with Cheryl Moon-Sirianni Panel Director
- October 29, 2022 Past Presidents Banquet at the Renaissance Downtown Pittsburgh
- November 30, 2022 Dinner Meeting I-579 CAP at the Doubletree Pittsburgh
- December 15, 2022 Holiday Party at the Cheesecake Factory

Operating Budget(As of 12/07/2022)			Membership (As of 12/07/	(2022)
Starting Balance	\$58,420.31		Starting Membership	522
Revenue	\$34,039.97		Losses	0
Expenses	\$36,635.51		Gains	25
Ending Balance	\$55,964.36		Ending Membership (paid)	547

Events scheduled during next quarter:

- January 19, 2023 Dinner Meeting at ESWP
- February 2023 Dinner Meeting TBD
- February 2023 Bowling Outing Zone 28
- March 14, 2023 University of Pittsburgh Transportation Forum

Miscellaneous Items:

- Actively involved in School Presentations to Students
- Soliciting Scholarship Applicants

Milestones:

• None at this time



Southern New Jersey Section

Regional Director Quarterly Report (September 2022 – November 2022)

Officers: Name: Email:

President: Heather Sabetta <u>Heather@ace.engineer</u>

1st Vice President: Chris Gentz Chris.Gentz@wsp.com

Secretary: Sara Irick Sara.Irick@FPAengineers.com
Treasurer: George Zimmer George.Zimmer@wsp.com

Quarter Activities:

The following is a summary of key activities for this quarter:

- September 21, 2022 Route 495, Route 1& 9 Paterson Plank Road Bridge presented by GPI
- October 13, 2022 Joint Technical Event with ASHE-NCNJ / Update on NJDOT & NJTA Capital Programs
- October 20, 2022 Fall 2022 ASHE SNJ Social Event at Double Nickel Brewing
- November 16, 2022 Drainage Restoration Contract Statewide, 2019 by TechniQuest and NJDOT

Budget (As of 11/30/22)			Membership (As of 11/30/22)		
Starting Balance	\$112,611.92		Starting Membership	174	
Income	\$15,668.89		Members – New	5	
Expenses	\$15,668.89		Members – To Be Dropped	0	
Ending Balance	\$112,534.60		Members - Reinstated	0	
			Ending Membership	179	

Events scheduled during the next quarter:

- December 7, 2022

 Holiday Social/Homefront Toy Drive
- January 31, 2023 Ethics Urban Engineers' Urban Training Institute
- February 17, 2023- Route 206 Bypass Contract B, Dewberry with NJDOT
- March 14, 2023- Traffic Safety
- April 2023 Project of the Year- SNJ & NCNJ
- May- Delaware Memorial Bridge UHPC Project, WSP

Student Chapter Update:

- Active Chapters (all functioning with bi-weekly general meetings; supplemental funding by SNJ unless otherwise noted):
 - o Rowan Small but growing; Planning end of semester holiday event to boost membership
 - Mercer County Community College Strong and steady membership; Hosting volleyball tournament for fundraising
 - Rutgers New chapter funded by NCNJ; Hosting AutoCAD workshops and information sessions with outside organizations

- Prospective:
 - o Rowan at Cumberland No Update
 - o Rowan at Gloucester No Update
 - o NJIT New contacts established, Planning renewed outreach for spring semester with help of NCNJ
 - o TCNJ No Update
 - o TCNJ Tom Dibiase No Update

Miscellaneous Items:

None

Milestones:

None

QUARTERLY SECTION REPORT

SWPA Section

(October 2022, November 2022 & December 2022)

President:Dave Kozel – kozeld@erdmananthony.comVice President:Jonathon Balko – jbalko@markosky.comSecretary:Melissa Heffern – mheffern@spkengr.comTreasurer:Carl Buchanan – cbuchanan@spkengr.comRegion Rep:Matt Kusic – mkusic@saiengr.com

Activities scheduled during this quarter:

December 1, 2022

•	October 26, 2022	_	St. Spyridon Hellenic Center – Speaker – Jason Davis, P.E. – AECOM – Topic – SR 0070, Section L10 (Yukon Interchange)
•	November, 2022	_	

Young Member Social - Chillaxe, North Huntingdon, PA

Operating Budget (A	s of 10/1/22)	Membership (As of 10/1/22)		
Starting Balance (7/1)	\$134,759.67	Starting Membership (7/1)	271	
Revenue	\$10,047.70	Losses	47	
Expenses	\$25.00	Gains		
Ending Balance	\$144,782.37	Ending Membership (paid)	224	

Events scheduled during next quarter:

•	January 25, 2023	_	Aaron's Building (Operated by Pleasant Valley Golf Club) –
			Topic – District 12-0 (DE, ADE's) Announce POY Winners and
			Runner-ups

- February 22, 2023 Rizzo's Malabar Inn Topic Project-of-the Year Presentation
- March 29, 2023 St. Spyridon/By George (Monessen) Topic Fern Hollow Bridg



Williamsport Section Regional Directors Report (October 2022 – December 2022)

Officers

President: David Hamlet dhamlet@GFNET.com

Vice President: N/A

Secretary: Jason Campbell (Acting) jcampbell@mctish.com Treasurer: Scott Hunter shunter@Dewberry.com

Activities:

The following is a summary of key activities for this quarter:

• 10/12/22- Monthly Meeting- PennDOT Digital Delivery

Operating Budget (As	of 12/14/22)	Membership (As of 12/14/22)		
Starting Balance (6/1)	\$9,700.18	Starting Membership (10/1)	78	
Revenue	\$2,403.25	Losses	0	
Expenses	\$2,415.83	Gains	0	
Ending Balance	\$9,687.60	Ending Membership (paid)	78	

Events scheduled during next quarter:

- January- Date TBD- BOD Meeting
- January- Date TBD- Monthly Meeting- Representative Culver
- February- Date TBD- Monthly Meeting- PSU autonomous vehicles
- 3/8/23- Monthly Meeting- PennDOT 3-0
- April- Date TBD- Monthly Meeting- CSVT Southern Section

Miscellaneous Items:

None

Milestones:

The following is a summary of key milestones for this quarter:

• None

New York Metro Section

Regional Director Quarterly Report (October 1, 2022 – December 15, 2022)

Officers: Name: Email:

President:	Oscar F. Bustos, PE	obustos@entech.nyc
1 st Vice President:	Andrew Schueller, PE	aschueller@malickandscherer.com
2 nd Vice President:	Vacant	N/A
Secretary:	Maria Losyeva, PE	Maria.Losyeva@jacobs.com
Treasurer:	Maria Losyeva, PE	Maria.Losyeva@jacobs.com

Quarter Activities:

The following is a summary of key activities for this quarter:

- 1. Board meetings on October 4th, November 1st, and December 6th.
- 2. October 11th: MTA Panel What's new in the Region
- 3. November 15th: NYS Thruway Authority I-95 The Last Mile
- 4. December 20th: Holiday Meeting: History of the Port Authority of New York and New Jersey

Budget (As of 12/15/22)		Membership (As of 12/15/22)	
Starting Balance	\$50,062.70	Starting Membership	175
Income	\$29,183.19	Members – New	25
Expenses	\$32,881.88	Members - Dropped	0
Ending Balance	\$46,364.01	Members - Reinstated	0
		Ending Membership (paid)	200

Events scheduled during the next quarter:

- Board meeting scheduled for January 3rd, February 7th, and March 7th.
- January 17th: Large Project of the Year Presentation
- February 21st: Small Project of the Year Presentation
- March 21st: Justice 40, What is it and what projects will be impacted by it?

Student Chapter Update:

Future Leaders Committee is planning upcoming activities.

Miscellaneous Items:

- Project of the Year committee selected winners for both categories (<\$20 Million, >\$20 Million)
- Scholarship applications are due on December 29th, 2022
- ASHE New York Metro migrated to the new website: https://ashenymetro.org

Milestones:

None

REGION REPORT

Southeast Region Regional Directors Report (from – 09/01/22 to 11/30/22)

Regional Officers

President: Sunserea Dalton Sunserea.Dalton@jacobs.com

Vice President:Holly PainterHolly.Painter@kci.comSecretary:Danielle BlanchardDBlanchard@via-cs.comTreasurer:Donna McQuadeMcQuadeD@pondco.comPast President:Ron OsterlohROsterloh@moffattnichol.com

Reporting Regions

Northeast Florida, Central Florida, South Florida, Tampa Bay, Georgia, Middle Tennessee, Tennessee Valley, Alabama

Activities

The following is a summary of key activities for this quarter:

- SE Regional Board Meeting (Virtual) on 9/15/2022.
- Revitalization for the South Florida Section is making progress and meeting goals.
 - o South Florida Revitalization update meeting (Virtual) on 9/8/2022.
 - o South Florida Revitalization update meeting (Virtual) on 10/19/2022.
 - o South Florida Revitalization update meeting (Virtual) on 11/10/2022.
 - South Florida Section Kick-off Event at Funky Buddha Fort Lauderdale on 11/16/2022.
 - o Website launched 11/19/2022.
- Voted and submitted nomination for National Director position.
- All Sections submitted National Assessments on time. (Tampa Bay was granted extension due to Hurricane Ian impacts).
- Region received leadership updates and sent to National.
- PDH Reporting requirements sent to Sections.
- National Awards reminder sent to Sections.
- Sections continue to update bylaws and submit to National.
- Leadership assistance for the Tampa Bay Section is ongoing.

Operating Budget (As of 11/30/22)				
Starting Balance	\$ 2,439.53			
Revenue	\$ 0.00			
Expenses	\$ 64.00			
Ending Balance	\$ 2,375.53			

Events scheduled during next quarter

- SE Regional Board Meeting (In-Person) on 1/13/2023.
- Tentatively scheduled workshop with Sections to review and update membership rates.
- Forming ad-hoc committee to review and workshop SE Region Bylaws and Operations Manual.

Northeast Florida Section Regional Directors Report (From 7/01/22 to 9/30/22)

Officers

President: Brett Harbison, PE BHarbison@meskelengineering.com

1st Vice President:Richard Westheimer, PEWestheimerR@etminc.com2nd Vice President:Scott Kroper, PEScott.Kroper@rsandh.comSecretary:Kenneth Kelley, PEKenneth.Kelley@stvinc.comTreasurer:Donna McQuadeMcQuadeD@pondco.com

Activities:

The following is a summary of key activities for this quarter:

- July 26, 2022 ASHE NEFL Board of Directors meeting (virtual).
- July 28, 2022 ASHE NEFL Summer Social and Director Installation was held at the Margaritaville Beach Hotel, LandShark Bar & Grill.
- August 18, 2022 ASHE NEFL In-Person Luncheon with with Mr. Ryan Asmus, FDOT District Two presenting to our section on the updates and initiatives for District Two
- September 29, 2022 Field Visit First Coast Expressway was postponed due to Hurricane Ian.

Operating Budget (As of 6/30/22)		Membership (As of 6/30/22)	
Starting Balance	\$ 73,350.41	Starting Membership	181
Revenue	\$28,225.00	Losses	-87
Expenses	\$19,398.30	Gains	72
Ending Balance	\$82,177.11	Ending Membership (paid)	166

Events scheduled during next quarter:

Miscellaneous Items:

- October 12, 2022 rescheduled Field Visit First Coast Expressway.
- October 19, 2022 ASHE NEFL Board of Directors meeting (virtual).
- October 20, 2022 ASHE NEFL In-Person Luncheon ETM Survey LiDAR Presentation.
- November 16, 2022 ASHE NEFL Board of Directors meeting (virtual).
- December 1, 2022 Holiday Party at Seven Bridges Grille and Brewery.

•			
Milestones:			
•			
End of Report			

Central Florida Section Regional Directors Report (September 2022– December 2022)

Officers

President: Laura Campos, PE lacampos@HNTB.com
Vice President: Dana Chester, PE Dana.Chester@cfxway.com
Secretary: Maile Sprang, PE Maile.Spang@kimley-horn.com

Treasurer: Rachel Andre, PE randre@gecfla.com

Activities:

Below are activities that have and will take place.

• Past Events:

- > Transportation Tuesdays (once every month at different locations)
- > 7th Annual Clay Shoot on October 6th
- ➤ Joint Bowling Fundraiser with FES CFL on October 19th

• Planned Events:

- > Transportation Tuesdays (once every month at different locations)
- ➤ Holiday Gala on December 13th at Dubsdread Ballroom in Orlando, FL

Operating Budg	et ⁽¹⁾	Membership (2)	
Starting Balance (9/1/2022) (Checking and PayPal Account)	\$24,772.64	Starting Membership (9/1/22)	85
Revenue Expected	\$ 17,200.00	Losses (Non-renewed during membership drive)	20
Expenses Expected	\$13,100.00	Gains	50
Ending Balance Expected	\$28,872.64	Ending Membership As of (12/6/22)	115

Notes:

- 1. Does not include Petty Cash of \$305.00 or Valencia Foundation Scholarship Fund of \$10,500.00.
- 2. Membership has been reconciled with National.

Events scheduled during next quarter:

Below are activities that will take place.

- FDOT RTMC Tour (tentative date January 19th, 2023)
- ➤ Transportation Summit (tentative date February 23rd, 2023)

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:

•	Continue to create involvement with our members by organizing events that members
	and new members can attend and grow our membership by having our events open to
	everyone in the industry.

South Florida Section Regional Directors Report (September 2022- December 2022)

Officers

President: Naldo Gonzalez ngonzalez@gfnet.com Vice President: Bryan Wilson Bryan.Wilson@kci.com

Secretary: Vacant E-mail address

Treasurer: Hugo Gutierrez Hugo.Gutierrez@hdrinc.com

Activities:

The following is a summary of key activities for this quarter:

- New website is live with the ability to sign up as members online
- Held Revitalization kick-off meeting on 11/16
- New members have signed up online (5 so far)
- South Florida Section is Co-host of the Joint Society Holiday event on 12/14/22

Operating Budget (As of 12/09/22)			Membership (As of 12/09/2	2)
Starting Balance (7/1)	\$1,238.96		Starting Membership (12/1)	5
Revenue	\$1,000		Losses	6
Expenses	\$860		Gains	0
Ending Balance	\$1,378.96		Ending Membership (paid)	3

Events scheduled during next quarter:

•

Miscellaneous Items:

N/A

Milestones:

The following is a summary of key milestones for this quarter:

• N/A

Tampa Bay Section Regional Directors Report (from 7/1/2022 to 9/30/2022)

Officers

President: Lance Croft, PG <u>lcroft@mc2engineers.com</u>

Vice President: --Vacant--

Secretary: Bruno Arriola, PE BArriola@drmp.com

Treasurer: Sergio Gomez, M.Sc. sgomez@mc2engineers.com

Regional Director: Tom Slaughter, PE mec93@aol.com

Director Y3: --Vacant--

Director Y2: Mohamad Gebarin, PE
Director Y1: Jordan Caviggia, PE

Jordan Caviggia, PE

Description: Description: Description of the property of the property

Past President: Pavan Paiavula, PE PPaiavula@drmp.com

Activities:

The following is a summary of key activities for this quarter:

- 2022.07.11 ASHE Executive Committee Meeting (ECM) In-Person
- 2022.08.15 ASHE Executive Committee Meeting (ECM) In-Person
- 2022.09.12 ASHE Executive Committee Meeting (ECM) Call-In
- 2022.09.20 ASHE Tampa Bay Luncheon
 - Guest Speaker was Russell Tripp, PE. He serves as Technical Engineer for Rinker Materials.
 - O Topic of this technical presentation was "Virtual RCP Plant Tour, How RCP is Made, and Design Tips".

Operating Budget (As of 09/30/2022)		Membership (As of 09/30/2022)	
Starting Balance	\$ 24,032.22	Starting Membership	<mark>61</mark>
Revenue	\$ 1,128.30	Losses	<mark>28</mark>
Expenses	\$ 2,533.88	Gains	3
Ending Balance	\$ 22,626.64	Ending Membership	<mark>36</mark>

Events scheduled during next quarter:

- ASHE Executive Committee Meeting (ECM) Call-In, 5:00 p.m., second Monday of each month.
- Preparation for two potential in-person chapter luncheons/presentations and two social events.

Miscellaneous Items:

N/A

Milestones:

The following is a summary of key milestones for this quarter:

- ASHE Tampa Bay website revamp.
- Fill vacancies for Board positions due to previous members suddenly stepping down.

Georgia Section (from September 1, 2022 to November 30, 2022)

Officers

President: Sarah Blackburn, P.E.** <u>sarah.blackburn@greshamsmith.com</u>

lindsey.dunnahoo@aecom.com 1st Vice President: Lindsey Dunnahoo, P.E. 2nd Vice President: Bradlev Cox, P.E. bradcox.ashega@gmail.com Jennifer Lott, P.E. jlott@aulickengineering.com **Secretary:** Victoria (Tori) Brinkley, P.E. Victoria.Brinkley@wsp.com **Co-Secretary:** James Nguyen, P.E. inguyen@peachtreecornersga.gov **Treasurer:** rvachhani@moffattnichol.com **Director Y3:** Ravi Vachhani, P.E. **Director Y2:** Chris Rideout, P.E. Jcrideout@croveng.com

Director Y1: Karyn Mathews, P.E. <u>Karyn.Matthews@arcadis.com</u>
Past President: Shawn Fleet, P.E. <u>sfleet@heath-lineback.com</u>

Activities:

The following is a summary of key activities for this quarter:

- September 16, 2022 September Luncheon
 - o Speaker: Kevin Abel (make-up from June meeting)
 - o Topic: Vice Chairman Sate Transportation Board
 - o 90 Registered Participants
 - o 0.5 PDH Credits Available
 - Other: Jim McGee Scholarship Presentation
 - Recipients: Matthew Liu from Georgia Tech and Alvin Chen from Georgia Tech
 - Amount: \$2,000 each
- September 21, 2022 Braves Game with TN Valley Section Social
 - > 25 Registered Participants from Georgia Section (sold out GA Section tickets)
- October 21, 2022 October Luncheon
 - > Speaker: Anna Roach, Executive Director, ARC
 - ➤ Topic: ARC's Plans and Efforts Around the Passing of IIJA Funds
 - > 94 Registered Participants
 - > 0.5 PDH Credits Available
- November 9, 2022 Transportation Summit Happy Hour
 - ➤ Location: 40 Watt Club in Athens, GA

Budget & Membership:

Operating Budget (As of 11/30/2022)		Membership (As of 11/30/2022)	
Starting Balance (9/1/2022)	\$158,743.69	Starting Membership (9/1/2022)	643
Revenue	\$24,015.87	Losses	79
Expenses	\$42,027.15	Gains	15
Ending Balance (11/30/2022)	\$140,732.41	Ending Membership (11/30/2022)	579

^{**} Current President will be on maternity leave mid-March to May 2023. 1st Vice President will assume President duties at that time.

Upcoming Events scheduled:

- December 1, 2022 Holiday Party Social
 - > Benefiting Toys for Tots (Toy Collection)
 - Roswell River Landing in Roswell, GA
 - > 115 Participants Registered
- January 20, 2022 January Luncheon
 - > Speaker: Allen Johnson with City of Sandy Springs
 - ➤ Anticipate 0.5 PDH available
- March 5-6, 2022 ITE/ASHE GA Sections Winter Workshop
 - Marriott at the Convention Center in Augusta, Georgia
- March TBD, 2022 Poker Tournament
 - United Consulting in Norcross, GA

Miscellaneous Items:

- 2023 ASHE National Conference
 - ➤ Planning and committee meetings on-going

Middle Tennessee Section Regional Directors Report (From 8/31/22 – 12/9/22)

Officers

President: Alex Carpenter <u>acarpenter@hmbpe.com</u>

1st Vice President: Jessica Rich <u>jessica.rich@dot.gov</u>

2nd Vice President: Chris Armstrong <u>chris.armstrong@tn.gov</u>

Secretary: Leanna Whitwell <u>lwhitwell@ttlusa.com</u>

Treasurer: Jeff Shaver <u>jshaver@cecinc.com</u>

Activities:

The following is a summary of key activities for this quarter:

- Hosted a after work social event at Blade & Timber in Nashville, TN on 10/6/22
- Hosted lunch meeting on 10/19/22 Pam Kordenbrock, FHWA presented on Bipartisan Infrastructure Law: Carbon Reduction Program & PROTECT
- Award 5 ASHE Scholarships for the Spring 2023 semester totaling \$7,000.
- Hosted lunch meeting on 11/30/22 When Culverts Fail: SR-312 Emergency Repair Bradley County, TN
- Salvation Army Angel Tree Volunteer Event and Social Fellowship 12/10/22
- Hosted lunch meeting on 12/14/22 TDOT Commissioner Eley

Operating Budget (As of 12/9/2022)		Membership (As of 12/9/2022)	
Starting Balance (8/1/2022)	\$75,110.36	Starting Membership	302
Revenue	\$21,627.46	Losses	0
Expenses	\$13,066.44	Gains	0
Ending Balance (8/31/2022)	\$83,671.38	Ending Membership	302

Events scheduled during next quarter:

Miscellaneous Items:

- Hosting lunch meeting on 1/11/23 BNA Airport Vision Update
- Hosting Adopt-a-Highway service event sometime in Spring 2023
- Additional lunch meetings being scheduled for March and April 2023
- ASHE Middle TN Technical Session May 2023

•		
End of Report		

TN Valley Section Regional Directors Report (from 09/15/2022 – 12/09/2022)

Officers

President: Jeremy Sims jsims@croyeng.com
Vice President: Curt Duncan Curtis.Duncan@tn.gov
Secretary: Haley Slifko Haley.Slifko@tn.gov
Treasurer: Sandra Knight nortonleec@aol.com

Activities:

The following is a summary of key activities for this quarter:

- 09/15/2022 Member Webinar, "I-240 MemFix4 CMGC Project" Sammie McCoy and Jake Williams (Benesch)
- 09/21/2022 Technical Tour of Transform 285/400 combined with a Braves Baseball Game with ASHE Georgia
- 09/29/2022 Board Meeting
- 10/12/2022 Member Luncheon, "TDOT Updates" Paul Degges (TDOT)
- 11/03/2022 Board Meeting
- 11/17/2022 Member Webinar, "Don't Be A Statistic, Buckle Up Always!" Kwaku Boakye (Arcadis)
- 11/30/2022 2nd Annual Holiday Bowling Tournament Frames for Families/Strikes for Bikes Benefitting Partnership for Families, Children, and Adults and the Gift-A-Bike Program

Operating Budget (As of 12/09/2022)		Membership (As of 12/09/2022)		
Starting Balance (09/15/2022)	\$2855.53	Starting Membership (09/15/2022)	110	
Revenue	\$2855.53	Losses	0	
Expenses	\$8563.78	Gains	3	
Ending Balance	\$6015.15	Ending Membership (paid)	113	

Events scheduled during next quarter:

- 01/26/2023 Board Meeting
- 01/2023 Member Meeting, TBD
- 02/2023 Joint Social event with TN Section of ITE (TSITE)
- 02/23/2023 Board Meeting
- 02/20/2023 E-Week Events
- 03/30/2023 Board Meeting, TBD
- 03/2023 Member Meeting, TBD

Milestones:

The following is a summary of key milestones for this quarter:

• We hosted our 2nd annual bowling tournament this year and raised \$3000 to be split between the Partnership and the Gift-A-Bike Program. There were about 40 attendees at this event to make the event successful.

Alabama Section Regional Directors Report (July 2022 – September 2022)

Officers

President: Theresa Barksdale tbarksdale@hmbpe.com
Vice President: John Jennings jenningsj@dot.state.al.us
Secretary: Ashley Ann Adams
Treasurer: John Michael Walker walkerjoh@dot.state.al.us

Activities:

The following is a summary of key activities since June 2022:

- Held one 1-hour hybrid in-person/virtual lunch meeting with speakers that offered PDHs
- Held a Cornhole Tournament event in September in conjunction with the ALDOT CEME Conference.

Operating Budget (As of 09/30/2022)		Membership (As of 09/30/2022)	
Starting Balance	\$4,680.47	Starting Membership	72
Revenue	\$2,757.52	Losses	0
Expenses	\$4,172.59	Gains	0
Ending Balance	\$3,265.40	Ending Membership	72

Events scheduled during next quarter:

- Will hold two 1-hour hybrid in-person/virtual lunch meetings with speakers that will offer PDHs
- Christmas Social.

Miscellaneous Items:

Our Section is still in need of help with our website. We will be reaching out to National about this. Also trying to find a section member interested in helping coordinate this.

Continuing to move meetings around the state to help increase membership and interest.

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SOUTHWEST REGION BOARD OF DIRECTORS

James Barr, P.E. (PHX Sonoran) Southwest Region President James.barr@tylin.com

Michael Knowles, CPSM (DFW) Southwest Region Vice President MichaelFKnowles@outlook.com

Susie Mason (PHX Sonoran) Southwest Region Treasurer smason@GFNET.com

Melissa Boyles (PHX Sonoran) Southwest Region Secretary mboyles@stacywitbeck.com

Nikole Cao, P.E. (Houston) Southwest Region Director Southwest Region National Director NCao@bgeinc.com

Ahmed Valdez, P.E. (Houston) Southwest Region Director avaldez@akvce.com

Suzanne Lansford, P.E. (PHX Sonoran) Southwest Region Director <u>suzanne@townlighting.com</u>

Rhys Keller, P.E. (CTX) Southwest Region Director RKeller@imt.com

Ryan S. Thomas, PE, VMA, CSPF (CTX) Southwest Region Director rthomas@kfriese.com

SOUTHWEST REGION QUARTERLY REPORT: DEC 30, 2022

The following is a summary of the key activities for the quarter:

- The Southwest Region continued to meet virtually this quarter
- Assessments from all Sections are being processed
- Most Sections have begun a shift back to in-person meetings but continue to host meetings virtually occasionally.
- Scholarship fundraising activities continue.
- Discussions about a 2023 Southwest Summit continue but there is no firm commitment or location as of yet

Southwest Board of Directors:

- James Barr, President
- Michael Knowles, Vice President
- Susie Mason, Treasurer
- Melissa Boyles, Secretary
- Nikole Cao, National Director
- Directors Representing Sections:
 - o Ahmed Valdez, Houston
 - o Suzanne Lansford, Sonoran (Phoenix)
 - Markus Neubauer, DFW
 - Rhy Keller, Austin (CTX)
 - Ryan Thomas, Austin (CTX)

Formal goals recognized by the Board include:

- Increasing ASHE exposure in the Southwest;
 - Facilitating increased Southwest ASHE exposure by hosting an annual regional event such as a conference or other activity
- Facilitating the establishment and supporting new Sections (such as the Austin Section)
- Supporting local Section charitable activities such as the award of scholarships
- Promoting and facilitating all benefits of ASHE membership and engagement including but not limited to industry education, networking, and fostering professional relationships through social activities

Upcoming Activities:

- Review and update by-laws by Q1 2023 pending guidance from National on best practices
- Continue meeting monthly
- Initial planning for a possible 2023 Regional Summit has commenced; DFW is exploring options for venues, sponsors, and has established an event planning committee
- The Region is expanding invitations to Board meetings to Section Board members
- We are exploring hosting governance/best practice sessions to discuss activities such as membership drives, social media, scholarship fundraising activities, and other Section functions.

Section updates are attached.



Officers:

Name	Role	Organization	E-Mail	Phone
BOARD MEMBERS				
Ryan Hudson P	Immediate Past President	City of Mesa	Ryan.hudson@mesaaz.gov	480-644-2627
Suzanne Lansford P	President	Town Lighting Engineers	Suzanne.lansford@townligting.com	480-364-5123
Jesse Gutierrez	1 st Vice President	Maricopa County Dept. of Transportation	Jesse.Gutierrez@maricopa.gov	602-506-4700
Josiah Roberts A	2 nd Vice President	AECOM	Josiah.roberts@aecom.com	602-648-2439
Susie Mason P	Treasurer	Gannett Fleming	smason@gfnet.com	602-553-8817 ext 8222
Melissa Boyles P	Secretary	Stacy and Witbeck, Inc.	Mboyles@stacywitbeck.com	480-518-2353

Activities:

The following is a summary of the Sonoran Section activities for this quarter.

• Current Officers and Contact information

Ryan Hudson	President	City of Mesa	Ryan.hudson@mesaaz.gov	480-644-2627
Suzanne Lansford	President	Town Lighting Engineers	Suzanne@townligting.com	480-364-5123
Jesse Gutierrez	1 st Vice President	Maricopa County Dept of Transportation	Jesse.gutierrez@maricopa.gov	602-506-4700
Josiah Roberts	2nd Vice President	TY Lin	Josiah.roberts@tylin.com	480-333-4402
Susie Mason	Treasurer	Gannett Fleming	smason@gfnet.com	602-553-8817 x8222
Melissa Boyles	Secretary	Stacy and Witbeck, Inc.	Mboyles@stacywitbeck.com	480-518-2353
Jessica Fly	1 st Year Director	WSP	Jessica.fly@wsp.com	480-449-4935
Yvette LeDesma	2nd Year Director	Kiewit	Yvette.ledesma@kiewit.com	602.376.0043
Randy Everett	2nd Year Director	ADOT	reverett@azdot.gov	602-558-7253
Jovan Ilijevski	3 rd Year Director	WSP	Jovan.llijevski@wsp.com	480-449-4918
Jason Simmers	3 rd Year Director	Dibble	Jason.Simmers@dibblecorp.com	520-250-7337



Programs / Activities (Oct - Dec)

- Dec. 13, 2022 Dianne Kresich, ADOT Research Center Manager and EV Charging Infrastructure Deployment Plan
 Deputy Project Manager ADOT's Electric Vehicle Infrastructure Deployment Plan
- Nov. 8, 2022 Annette Riley, P.E., ADOT P3/Major Projects Team Project Manager I-17 Widening/Flex Lanes
- Oct. 27, 2022 2022 Arizona ASCE/ASHE Annual State Conference

Scholarship Update

- 1st Place George Saphir (\$4,000)
- 2nd Place Gabriel Geffen (\$3,000)
- 3rd Place Andrew Tran (\$2,000)
- 4th Place Isidro Garcia Amezquita (\$1,000)

Total Current Member Count: 142 Financial Overview: \$42,911.27

Milestones: Nothing to report this quarter.



Officers:

Name	Role	Organization	E-Mail	Phone
BOARD MEMBERS				
Adam White	Past President	Terracon	Adam.white@terracon.com	
Gabriel Odreman	President	RPS	Gabriel.odreman@rpsgroup.com	832-940-8121
Ruben Calderon	1st Vice President	ENTECH	rcalderon@entechhou.com	281-615-9403
Syed Haq	2 nd Vice President	Infratech	syed.haq@infratech-us.com	832-552-9195
Adam White	Treasurer	Terracon	adam.white@terracon.com	832-658-0866
Janina Perez	Secretary	ENTECH	jperez@entechhou.com	281-917-8038

Activities:

The following is a summary of the Houston Section activities for this quarter.

- Oct 20, 2022 Info Brief Series Steve Chiu TxDOT, Antonio Rosario Harris County, and Tim Mills METRO
- November 20, 2022 Milton Rahman, Harris County Engineer Harris County Updates
- December, 2022 No event in December

Events Scheduled in the Next Quarter:

January, 2023 – Awards Ceremony MOY & YMOY

Miscellaneous Items: Nothing to report this quarter.

Milestones: Nothing to report this quarter.

Finances/Membership: Current Balance \$51,001.21 Current Membership 82



Officers:

Name	Role	Organization	E-Mail	Phone
BOARD MEMBERS				
Hossein Hosseiny, PE	Past President	BGE	HHosseiny@bgeinc.com	214.707.2097
Michael Knowles, CPSM	President	Cole	MichaelFKnowles@outlook.com	443.545.9752
Brian Lopas	1st Vice President	Contech Eng. Solutions	Brian.Lopas@ContechES.com	214.316.3954
N/A	2 nd Vice President			
WeiYih Tee	Treasurer	Stantec	WeiYih.Tee@stantec.com	214.725.8589
Chris Hoff, PE	Secretary	Jacobs	Chris.Hoff@jacobs.com	817.319.8508

This Quarter's Activities:

- Item One Monthly meeting held on October 25th. Topic was an Ethics Seminar presented by TBPELS. Ethics training is **required by those who hold PE's** in the state of Texas and wish to renew their licenses.
 - o 20 attendees (11 Members, 9 Guest)
- Item Two Monthly meeting held on November 15th. Speaker was Elizabeth Mow, PE (Assistant Executive Director of Infrastructure) from NTTA (North Texas Transportation Authority). Presented on current and upcoming opportunities as well as how they are funded and operate.
 - o 45 attendees (24 Members, 21 Guest)
 - Special Note: Our new Sponsorship Chair, Kevin Feldt, treated us all to some of his famous homemade pecan and pumpkin pie and we submitted an article to SCANNER discussing it.
- Items Three Monthly meeting held on December 6th. Speaker was Jessica Andrews, PE (Fort Worth Service Center Director Texas Department of Transportation TxDOT). Jessica spoke about the upcoming Wave Two (started December 9th), changes in TxDOT pre-certification categories, how new firms can get in with TxDOT, submittal requirements, how NOT to get disqualified, invoices and procurement forecast and funding.
 - o 49 Attendees (25 Members, 24 Guest)
- Item Four (even though it was last quarter, after discussion at last Southwest Regional Board about including other professions and topics, I thought it appropriate to put here) Monthly meeting held September 27. Speaker was David Maestro, PE for Ferrovial. Topic of discussion was *Design-Build: A Contractor's Perspective*.
 - o 21 Attendees (12 Members, 9 Guest)
- Item Five Attendance past 12 months
 - o January, 2022 Canceled (speaker was sick at last minute)
 - February, 2022 23 attendees (11 Members, 12 Guest)
 - o March, 2022 18 attendees (14 Members, 4 Guest)



- April, 2022 Canceled
- o May, 2022 52 attendees (14 Members, 38 Guest)
- o June, 2022 53 attendees (14 Members, 39 Guest)
- o July, 2022 51 attendees (23 Members, 28 Guest)
- August Took off
- o September, 2022 21 attendees (12 Members, 9 Guest)
- October, 2022 20 attendees (11 Members, 9 Guest)
- o November, 2022 45 attendees (24 Members, 21 Guest)
- o December, 2022 49 attendees (25 Members, 24 Guest)
- We are taking January off from our monthly events but will be holding a deep discussion for our next board meeting to
 discuss what has worked, what hasn't, tweaks that need to be made etc. in preparation of VP Brian Lopas becoming
 President on June 1st, 2023.
- For each event we have been handing out CEU's to those who wish to receive them

Planned Activities for the Coming Quarter:

- Item One We are taking January off from our monthly events to give everyone a break and let them enjoy the holidays. We will be holding our board meeting on January 24th will we be discussing a wide range of topics including what has worked, what hasn't, tweaks that need to be made etc. in preparation of VP Brian Lopas becoming President on June 1st, 2023 and positions for 2023-2024.
- We are currently planning and booking speakers for the next five months as well as a networking event and breakfast event

Miscellaneous Items:

- ASHE DFW Section was featured in SCANNER for Fall 2022 ASHEfall22scanner (adobe.com)
- We now have a dedicated chairman for sponsorship that will allow us to expand with the goal in mind to lower our costs for members to attend our events.
- We had a member ask to join our board so we will be bringing him on in January.
- Brian and I reviewed our Governing Documents. We've asked each board member to do the same.
- We are going to be updating our Membership Application on our website so it matches what HQ has asked us for.
- Our PowerPoint presentation before each event now has advertisement for National Conference in addition to supporting TxDOT with their #EndTheStreak campaign.



Milestones:

• Item One - 2023 will be our eighth year (2015-06-01)

Scholarship and Student Activities:

N/A

Finances: (general fund/scholarship account)

• General Fund: \$8023.43

Scholarship Account: N/A

Current Membership: (gained/dropped during quarter)

- Current Membership 54
- New Members (28)
 - o June 5
 - o July **-** 9
 - o August 2
 - o September 2
 - o October 0
 - November 4
 - o December 6
- Dropped Members: 0



ASHE Central Texas Section Quarterly Report (9/1/22 to 11/30/22)

Officers:

Name:		Role:	Name:		Role:
Jonathan Tronson	jstronson@burnsmcd.com	President	Joey Roberts	Joey.Roberts@Halff.com	Director 1
Sean Weingartner	sweingartner@sam.biz	Vice President	Joe Cantalupo	jcantalupo@kfriese.com	Director 2
Peter Ring	pring@kfriese.com	2 nd Vice President	Adeliza Ramirez	adeliza.ramirez@volkert.com	Director 3
Michael Farn	mfarn@jmt.com	Secretary	Rhys Keller	Rkeller@jmt.com	Regional Director
Fadi Estifan	fadi.estifan@hdrinc.com	Treasurer	Ryan Thomas	rthomas@kfriese.com	2 nd Regional Director
Tara Alexander	talexander@jmt.com	Past-President			

Committees:

	Name (Chair):	Name (Supports):
Sponsorship	Endeson Juanda	Ryan Thomas
Membership	Laura Harris	Michael Farn / Fadi Estifan
Events Planning	Marc Drouin	Tara Alexander
Program Planning	-	Tara Alexander
PDH	Michael Farn	Peter Ring
Scholarship	Joey Roberts	Scott Williams
Tech & Comm.	Barbara Thomas	Rhys Keller
Volunteer	Harrison Schluter	Bennett Love
Young Members	Colby Chandrasoma	Tyler Mitchell
Public Sector Liaison	Adeliza Ramirez	Tara Alexander

Activities This Quarter:

- 9/13/22 HH @ Oskar Blues Brewery
- 10/18/22 CTX Guest Speaker (James Harp, City of Hutto) @ Austin Beerworks
- 11/8/22 CTX Bingo Night @ Austin Beerworks

Planned Activities for the Coming Quarter:

- 12/13/22 CTX Scholarship Award Night & Guest Speaker (Dr. Amit Bhasin from UT)
- 1/10/23 Member Appreciation Night
- 2/14/23 CTX Monthly Meeting & Event Speaker (TBD)

Miscellaneous Items:

- Volunteering Committee
 - Adopt-a-Highway cleanup is on-going, we have completed 4 cleanups for 2022. Will start again in spring 2023
 - o On waitlist for Animal Shelters and 2nd participation with Food Bank
- Sponsorship
 - o 13 confirmed annual sponsor firms for FY22-23. \$350 contribution per firm
- Young Members
 - o Continue to seek networking and partnering opportunities with local professional organizations

Scholarship:

• Donations for FY22 continue to roll in, projected to reach set goal of \$10,000 for distribution. Any remaining will be rollover to next year

Operating Budget (snapshot as of 12/15/22)

Beginning Balance: \$16,970.24

Revenue: \$12,264.34Expenses: \$15,798.00Ending Balance: \$13,436.58

Membership (as of 11/30/22)

Starting: 77Losses: 0Gains: 0

• Ending Total: 77

End of Report. Prepared by Michael Farn, CTX Secretary Date: 12/15/2022





Attachment 3: Director Reports



Jim Shea - National Director Report

Date: 12/30/2022

Report Period: 10/10/2022 - 12/30/2022

National Director Activities:

- 10/11/22 Circle City chartering coordination meeting
- 10/12/22 Circle City Chartering Event (Indianapolis)
- 10/18/22 NCC monthly meeting
- 10/24/22 GLR Board Meeting (Columbus)
- 10/25/2022 All-Ohio OTEC ASHE Lunch
- 11/1/2022 ASHE Lake Erie Board Meeting
- 11/8/22 ASHE Lake Erie monthly lunch meeting
- 11/14/22 NCC monthly meeting
- 11/29/22 Bluegrass virtual lunch meeting
- 12/7/22 ASHE Cuyahoga Valley Christmas Party
- 12/13/22 NCC Monthly meeting and post meeting for 2026 conference selection
- 12/14/22 ASHE Bluegrass board meeting
- 12/14/22 ASHE Lake Erie Holiday Party

Upcoming National Director Activities:

- 1/17/23 NCC monthly meeting
- 2/7/23 Lake Erie Board Meeting
- 2/16/23 Bluegrass Monthly Board Meeting

Actions:

• Jim will coordinate with Frank Bronzo on efforts to touch base with Triko Valley, Central Dacotah, NW Ohio, Derby City, as these are the Sections not as easily communicated with.



Michael Bywaletz, PE National Director Mid-Atlantic Region

December 13, 2022

RE: National Director Activities

Section Activities:

11/9/22 – ASHE CPS Meeting – Had Division 10 leadership at meeting. The attendance was pretty good. Asked for help from the membership to get the CPS going again. Need a President, VP and Treasurer.

11/16/22 – Organized a CPS Board meeting to start things going to get the section up and running again.

12/7/22 – ASHE CPS Social at Armored Cow Brewery – I was one of 3 to show up. The Section Secretary was there also.

12/13/22 – ASHE CPS Board Meeting – There were 4 of us in the meeting. Talked about how to reinvigorate the section. I will help get another meeting going, along with Golf and a social to see if we can get more people involved.

Working with my in-office (RKA) personnel to start staffing certain positions on committee and on the Board.

Regional Activities:

9/16/22 – Able to attend the regional board meeting by Teams.

12/2/22 – Attended the regional board meeting by Teams. Discussed the Regional Technical Meeting.

The National Finance committee has not met at all. I get emails as needed to check financials from Leigh and Frank.

Put my nomination in through the Section and Region to be the ASHE National Treasurer Elect. Will be attending the ASHE National Meeting in Tampa and Columbia, SC.

Best Regards,

Michael D. Bywaletz, PE, CPESC

National Director, Mid-Atlantic Region, Past-President Carolina Piedmont Section Past-President Georgia Section



MID-ATLANTIC REGION: Quarterly Report (Fourth Quarter 2022) October 2022 – December 2022

Hope everyone had a great fall and was able to enjoy the cooler weather as the seasons begin to change into winter. The Sections are continuing to adapt to the new normal with many Sections of ASHE Mid-Atlantic Region shifting back to in-person meetings.

The Mid-Atlantic Regional Board conducted 2 virtual meetings (October 21st and December 2nd) during this reporting period. The December Board meeting was focused on planning for our Spring Regional Technical Conference that will be held at UVA on March 27, 2023. The Board will continue to provide our members ASHE leadership opportunities at the Region level through positions on important committees including those for planning the Regional Technical Conference. We also continue to advocate at the Region Board meetings that all Sections to submit articles (and sponsorship) to the scanner committee during their designated quarter for inclusion in the quarterly publication.

We continued to update the list of Sectional and Regional Officers for FY 2022-2023 and submitted to ASHE National. Updating the list of officers will be an on-going effort when individuals are succeeded at the Section level or change employment.

The Region President continues to look for opportunities to participate with each Section throughout the year by requesting to be notified of all Section events, BoD meetings, and Member meetings to be more visible with the Sections. This effort also allows for sharing of ideas and best practices that each Section has for how they interact and support their respective members.

The Region, National Directors and Dave Greenwood have also worked to further engage with the North Central West Virginia Section that struggled the past few years especially during the pandemic and is now starting to rebuild officers and membership. We had good conversation at the December Board meeting with a new Section representative who is eager to help get the Section up and functioning again in the WV area.

Regional Financial activities during the period

There was no financial activity during this reporting period. The current balance in the Region's checking account is \$24,627.74 and the Vanguard investment balance is \$22,535.66.

South Carolina Section **Quarterly Report Dated 12-7-2022**

The following is a summary of key activities for this quarter:

- The section held Board meetings and membership meetings on October 4, and October 18.
- A golf tournament was held in September to raise funds for a scholarship fund raising over \$2500.
- A membership recruiting event has been planned for December 13th, in Columbia to coincide with an annual SCDOT conference.
- Coordination of Engineers' Day on the Hill in SC in January has begun.

Other: The financials below are reflective of account status as of 12/6/2022:

Operating Budget				
Starting Balance	22,617.78			
Starting Balance	22,617.78			
Revenue	890.00			
Expenses	6957.75			
Ending Balance (est.)	16550.03			
Scholarship \$ awarded in CY 2020 (OctDec.)	na			

Membership			
Starting Membership	113		
Gains	0		
Losses	0		
Ending Membership	113		
Student members (estimated)	0		

Blue Ridge Section Quarterly Report

Activities:

 $10/10/2022-Scholarship\ Golf\ Tournament\ Event$

11/15/2022 – BOD Meeting / Scholarship Recipient Committee Meeting

Other:

Operating Budget					
Starting Balance	3,699.32				
Revenue	7,530.47				
Expenses	3,866.44				
Ending Balance (est.)	7,363.35				
Scholarship \$ awarded in CY 2021 (OctDec.)	0.00				

Membership	
Starting Membership	64
Gains	1
Losses	13
Ending Membership	52
Student members	
(estimated)	

Carolina Triangle Section Regional Directors 4th Quarterly Report

President: Pete Thompson
Vice President: Patrick Norman
Secretary: Brian Lusk
Treasurer: Ronyell Thigpen

Activities:

The following is a summary of key activities for this quarter:

- Golf Tournament
- o Membership renewals
- o Century Club Renewals
- o Transfer of Membership responsibilities to new Chair

Operating Budget (as of 11/31/2022)	
Starting Balance	\$70,132.97
Revenue	\$41,998.49
Expenses	\$22,888.34
Ending Balance	\$89,243.12
(as of 12/21/2020)	
Scholarship \$ awarded in	\$0.00
CY 2022 (Aug – Nov)	\$0.00

Membership (as of 8/31/2022)	
Starting Membership	220
Losses (Transfer/Dropped)	32
Gains	2
Ending Membership	190
(as of 12/09/2022)	
Student members (estimated)	10

The following activities are planned for next quarter

- Board of Directors and Dinner Meeting January (joint Meeting w/ PENC)
- BowlingTournament
- Section Nominations for 2023-2024

Carolina Piedmont Section Quarterly Report

Activities:

The following is a summary of key activities for this quarter:

Past/Upcoming Meetings:

- September 20, 2022 Board Meeting
- November 9, 2022 NCDOT Update Member meeting
- November 16, 2022 Board Meeting
- December 7, 2022 Holiday Social
- December 13, 2022 Board Meeting
- February, 2023 Member Meeting Toll Roads Project Update
- March, 2023 Member Meeting Municipal Roundtable Bond Referendums
- April/May, 2023 Scholarship Golf Tournament
- May/June, 2023 Member meeting NCDOT Update

Other:

- Nominated Michael Bywaletz for ASHE National Treasurer-Elect 2023
- Currently have 0 student chapters in the Section. Universities include University of North Carolina at Charlotte
- Scholarships awarded to students at the following Universities during CY 2022: 0 University of North Carolina at Charlotte

Operating Budget	
Starting Balance	\$26,493.99
Revenue	\$ 825.67
Expenses	\$ 873.85
Ending Balance (est.)	\$26,445.81
Scholarship \$ awarded in CY 2022	\$ 0.00

Membership	
Starting Membership	72
Gains	6
Losses	31
Ending Membership	47
Student members (estimated)	N/A

Chesapeake Section Quarterly Report

Officers:

President: Deni Deliallisi, P.E. Vice President: Kathy Walsh, P.E. Secretary: Lauren Havener, P.E.

Treasurer: Greg Barnes

Activities:

The following is a summary of key activities for this quarter:

o BOD Meeting 10/04/2022

o Traffic-themed technical meeting 10/19/2022

o BOD Meeting 11/01/2022

o Younger member's event at Heavy Metal Playground 11/05/2022

o Planning-themed technical meeting 11/15/2022

o BOD Meeting 12/07/2022

Other:

Operating Budget	
Starting Balance (10/01/2022)	\$34,410.94
Revenue	\$8,201.59
Expenses	-\$10,516.69
Ending Balance (12/31/2022)	\$32,095.84

Membership	
Starting Membership	281
(10/01/2022)	
Gains	20
Losses	44
Ending Membership	257
(12/31/2022)	

The following activities are planned for next quarter:

- I. The following Technical meetings consist of a technical session with 3 speakers followed by a networking hour and appetizers.
 - i. Water Resources-themed meeting on Wednesday, February 15, 2023
 - ii. Highways/Transportation-themed meeting on Tuesday, March 21, 2023

Greater Hampton Roads Sections Quarterly Report

President: Matthew Edwards Vice President: Jennifer Canatsey Secretary: Isabella Marzari Treasurer: Robert Thuma

Activities:

The following is a summary of key activities for this quarter:

- 6th Annual Topgolf Tournmanet 10/14/22
- VDOT Cost Estimating Virtual Lunch Presentation 11/9/22
- ASHE GHR Virtual Board Meeting 11/17/22
- High Rise Bridge Site Visit 12/9/22

Operating Budget (as of 12/14/2022)	
Starting Balance	\$25,775.28
(09/01/2022)	
Revenue	\$13,351.87
Expenses	\$5,553.06
Ending Balance	\$33,574.09
(as of 12/14/2022)	

Membership (as of 12/14/2022)	
Starting Membership	78
(09/01/2022)	
Losses (Transfer/Dropped)	0
Gains	0
Ending Membership	78
(as of 12/14/2022)	

The following activities are planned for next quarter:

- VDOT Update on Local Projects in Hampton Roads Meeting January/February 2023
- VDOT Model Based Design Virtual Lunch Presentation January/February 2023
- Hampton Roads Bridge Tunnel Project Update Dinner Meeting 3/14/23
- ASHE GHR Board Meeting 3/14/23

Old Dominion Section Quarterly Report

Activities:

The following is a summary of key activities for this quarter: None

Other:

Operating Budget	
Starting Balance (10/01/2022)	\$12,541.59
Revenue	\$0.00
Expenses	\$3,737.67
Ending Balance (12/31/2022)	\$4,000.00

Membership	
Starting Membership	80
(10/01/2022) Gains	3
Losses	5
Ending Membership	78

North Central West Virginia Section Regional Directors Quarterly Report

Activities:

Board Meetings have been held to plan hopeful transition of officers and new fiscal year planning. NCWV ASHE Person of the Year Awards Banquet scheduled for March 9, 2023.

Operating Budget (as of 12/15/22)	
Starting Balance	\$14,708.78
Revenue	\$0.00
Expenses	\$1,030.48
Ending Balance	\$13,678.30

Membership (as of 09/20/22)	
Starting Membership	52
Gains*	0
Losses*	0
Current Membership	52

^{*} since previous quarter

POTOMAC Section Quarterly Report

Activities:

The following is a summary of key activities for this quarter:

September 15th – ASHE Potomac dinner meeting, speaker: Dr. Morteza Farjian, Executive Director of the Build America Bureau at USDOT.

October 12th – ASHE Potomac dinner meeting – VDOT NOVA District leadership

November 17th – ASHE Potomac dinner meeting – Jim Zeller, Assistant Director of Transportation Loudoun County

December 14th – ASHE Potomac Holiday Party

Other:

Operating Budget (as of 12/1/2022)		
Starting Balance (9/1/2022)*	\$50,552.63	
Revenue*	\$20,263.76	
Expenses*	\$10,460.17	
Ending Balance (est.)*	\$60,356.22	
Scholarship \$ awarded in CY 2021 (June - Aug.)	\$8,000	

Membership	
Starting Membership	158
Gains	12
Losses	0
Ending Membership	170
Student members	
(estimated)	

^{*}Aggregate amount of Checking and Savings accounts.



Glen Kartalis - National Director Report

Section Oversight: Albany, Central New York, NY Metro, Long Island, North Central New Jersey and

Southern New Jersey

Date: 12/14/22

Report Period: 9/22/22 to 12/14/22

Section Activities:

9/5/22 Participated in ASHE LI Section Briefing
 9/6/22 Attended ASHE NY Metro Board Meeting

• 9/13/22 Attended NE Regional Call

• 9/20/22 Attended ASHE NY Metro Monthly Meeting USACE, Col Thomas

10/3/22 Participated in ASHE LI Section Briefing
 10/4/22 Attended ASHE NY Metro Board meeting

• 10/11/22 Attended ASHE NY Metro Monthly Meeting MTA panel

• 11/2/22 Attended ASHE NY Metro Board meeting

• 11/8/22 Attended NE Regional Call

11/14/22 Participated in ASHE LI Section Briefing
 11/28/22 Participated in ASHE LI Section Briefing
 12/6/22 Attended ASHE NY Metro Board Meeting

Action items/upcoming events:

- NY Metro -Participated in POY Awards
- NY Metro looking to fill open Treasure position
- LI Section soliciting for more board members to support activities.
- Central New York working on updating their website
- ASHE NY Metro Holiday Party 12/20/22
- ASHE NY Metro Large POY 01/17/23
- ASHE Southern NJ Ethics Meeting 01/31/23

Board Activities:

- Coordination of Quarterly Reporting with Sections
- Continued push to all sections to update their websites and to submit PDH's performed
- Attended multiple calls with NE Region Board and NE Region President

Committee Activities: Exploring locations for New Sections (Northeast major cities)



J.T. Lincoln - National Director Report

Section Oversight: Altoona, Clearfield, Franklin, Mid-Allegheny, Pittsburgh and Southwest Penn

Date: 12/15/22

Report Period: 9/26/22 to 12/15/22

Section Activities:

10/18/22 Attended ASHE Franklin Dinner Meeting

11/2/22 Attended ASHE Mid-Allegheny Dinner Meeting

• 11/30/22 Attended ASHE Pittsburgh Dinner Meeting

• 12/6/22 Attended ASHE Altoona Holiday Party

• 12/15/22 Attended ASHE Pittsburgh Holiday Party

Action items/upcoming events:

- 1/4/23 ASHE Franklin Board Meeting
- 1/24/23 ASHE Franklin Dinner Meeting
- 1/25/23 ASHE SW Penn Dinner Meeting
- 2/15/23 ASHE Mid-Allegheny Dinner Meeting
- 2/21/23 ASHE Franklin Dinner Meeting
- 2/22/23 ASHE SW Penn Dinner Meeting
- 3/21/23 ASHE Franklin Dinner Meeting
- 3/29/23 ASHE SW Penn Dinner Meeting

Board Activities:

- Coordination regarding section quarterly reports
- Continued push to all sections to update their websites
- Attended multiple calls with NE Region Board and NE Region President

Committee Activities: None



Robert Prophet – National Director Report

Section Oversight: Clearfield, Delaware Valley, E. Penn, NE Penn, First State and Harrisburg

Date: 12/14/22

Report Period: 9/21/22 to 12/13/22

Section Activities:

• 9/21/22 Attended ASHE Delaware Valley Dinner Meeting (Scudder Falls Bridge)

10/4/22 Attended ASHE Harrisburg Century Club Mixer

• 10/19/22 Attended ASHE Delaware Valley Dinner Meeting (JFK Blvd over SEPTA)

11/1/22 Attended ASHE E. Penn Dinner Meeting (PTC)

Ongoing coordination with Sections regarding Quarterly Status Reports

Board Activities:

- Attended multiple calls with NE Region Board Members (Glen and JT) and NE Region President (Paul) to discuss ongoing efforts in the region.
- Ongoing coordination with NE Section President (Paul)
- Reviewed Scanner Articles

Committee Activities:

- 12/6/22 Chaired the Membership Committee Meeting
- Ongoing follow up with Amanda Shumaker and Kevin Duris regarding membership advertising with DOTs and Contractors



DIRECTOR'S REPORT SOUTHEAST REGION- JASON HEWATT

This is a summary of activities as requested by the National President for the period stated.

Report Period: 10-1-22 to 12-31-22

October:

• 2023 Conference Meeting

November:

- GA Section Happy Hour
- 2023 Conference Meeting

December:

- GA Section Holiday Social
- PR Committee Meeting



DIRECTOR'S REPORT SOUTHWEST REGION- NIKOLE CAO

This is a summary of activities as requested by the National President for the period stated.

Report Period: 10/2022 to 12/2022

- Attend Houston Section monthly in person luncheons.
- Attend Houston section board meetings.
- Attend SW region virtual meetings.
- Chair Houston Scholarship committee
- Chair Houston Golf tournament committee
- Liaison for the strategic plan committee
 - o Attended Strategic Planning meetings
 - o Worked on Strategic Plan Outline
- Attended National Board meeting and workshop in Columbus Ohio 10/6/2022