



**ASHE National Board Meeting Minutes**  
**January 22, 2021**

**CALL TO ORDER:** Timothy W. Matthews, PE

President Matthews called the meeting of the National Board of the American Society of Highway Engineers to order at 12:30 PM. Due to the COVID-19 pandemic, the meeting was held via Microsoft Teams.

**PLEDGE OF ALLEGIANCE:** Timothy W. Matthews, PE

President Matthews led the Pledge of Allegiance.

**ROLL CALL:** Thomas S. Morisi

<u>Present:</u>	<u>Name</u>	<u>Office</u>
	Timothy W. Matthews, PE	President
	Leigh B. Lilla, PE	First Vice-President
	Stan A. Harris, PE	Second Vice-President
	Thomas S. Morisi	Secretary
	P. Frank O'Hare, PE	Treasurer
	Michael D. Hurtt, PE	Immediate Past President
	Nancy A. Morisi	Administrative Assistant
	Roger B. Carriker, PE	Mid-Atlantic Region Director
	Michael D. Bywaletz, PE	Mid-Atlantic Region Director
	James T. Shea, PE	Great Lakes Region Director
	Frank J. Bronzo, PE	Great Lakes Region Director
	Donato DiZuzio, PE	Northeast Region Director
	Robert G. Prophet, PE	Northeast Region Director
	Kathryn E. Power, PE	Northeast Region Director
	Scott H. Jordan, PE	Southeast Region Director
	Jason Hewatt	Southeast Region Director
	Nikole A. Cao, PE	Southwest Region Director
	Samir D. Mody, PE	New Sections Committee Co-Chair
	David A. Greenwood, PE	Constitution/Bylaws Committee Chair
	Nicole G. Parris, PE	National Conference Committee Chair
	Melinda H. Sanders, PE	Technology Committee Chair
	Amanda Schumacher	Public Relations Chair
	Richard N. Cochrane, PE	History & Resource Center Chair
	Paul E. McNamee, PE	Northeast Region President
<u>Absent:</u>		

**Note:** Actions of the National Board are highlighted in yellow.  
Assignments or actions pending are highlighted in green



**WELCOME:** Timothy W. Matthews, PE  
President Matthews welcomed the attendees and guests.

**APPROVAL OF MINUTES:**

**October 23, 2020 National Board Meeting:** Motion by Morisi to approve the minutes from the October 23, 2020 National Board Meeting; seconded by O'Hare; all in favor.

**December 8, 2020 National Board E-Meeting relative to the 2021 Conference:** Motion by Morisi to approve the minutes from the December 8, 2020 National Board E-Meeting; seconded by O'Hare; all in favor.

**PRESIDENT'S REPORT:** Timothy W. Matthews, PE

The President's Report is attached to and made part of these meeting minutes. Mr. Matthews provided a review of his written report and noted the following items:

- Reviewed and approved N. Morisi timecards
- Attended National Conference Committee Meeting (calls)
- Reoccurring President's Meeting with Leigh, Stan, and Mike
- Attended ASHE Bluegrass section meeting virtual (Jan 14<sup>th</sup>)
- Will attend the Great Lakes Region meeting virtual (Jan 28<sup>th</sup>)
- Goals or the year:
  - Build a more diverse organization by growing our membership through attracting State and Federal Government sector members. We need to meet with as many agencies as possible to achieve this.

**SECRETARY'S REPORT:** Thomas S. Morisi

Secretary Morisi reviewed highlights of the written Secretary's Report which is attached to and made part of these meeting minutes. Mr. Morisi noted that assessment payments from South Florida and Central New York have been received since the Secretary's Report was prepared.

**TREASURER'S REPORT:** P. Frank O'Hare, PE

Treasurer O'Hare reviewed highlights of the written Treasurer's Report which is attached to and made part of these meeting minutes.

Motion by O'Hare to accept the National Treasurer's Report; seconded by Harris; all in favor.

Motion by O'Hare to accept and set the ASHE mileage rate at \$0.56/mile driven; seconded by Hurtt; all in favor.

Motion by O'Hare to take from the table the motion presented below regarding the Scanner budget; seconded by DiZuzio; all in favor.

*Motion to reallocate \$10,000 from the Line E. National Board's Travel Budget to the N. Scanner Committee Budget, N.102.0, thereby increasing Line N.102.0 to \$35,000 and decreasing Line E. to \$31,000.*



Motion by O'Hare to amend the above motion to read as follows: reallocate \$11,900 from the Line E. National Board's Travel Budget to the N. Scanner Committee Budget, N.102.0, increasing Line N.102.0 from \$25,600 to \$37,500 and decreasing Line E. from \$41,000 to \$29,100; seconded by DiZuzio; all in favor.

**ADMINISTRATIVE ASSISTANT TO THE NATIONAL BOARD REPORT:** Nancy A. Morisi

Ms. Morisi reviewed highlights of the written Administrative Assistant's report which is attached to and made part of these meeting minutes.

**COMMITTEE REPORTS:**

**Ad Hoc (Region Structure):** Timothy W. Matthews, PE and Leigh B. Lilla, PE presenting

The Ad Hoc (Region Structure) Committee Report is attached to and made part of these minutes.

**Budget/Audit:** Leigh B. Lilla, PE presenting

The Budget/Audit Committee Report is attached to and made part of these minutes. Mr. O'Hare noted he has made the transfer of funds from the operating account to the investment account.

**Constitution/Bylaws:** David A. Greenwood, PE presenting

The Constitution/Bylaws Committee Report is attached to and made part of these minutes.

**Membership:** Leigh B. Lilla, PE presenting

The Membership Committee Report is attached to and made part of these minutes. President Matthews requested the Committee look into and make recommendations relative to incentive programs to increase membership.

**National Conference:** Nicole G. Parris, PE presenting

The National Conference Committee Report is attached to and made part of these minutes. A discussion was held relative to allowing the 2021 Conference hosts (Delaware Valley, East Penn and North East Penn) to host a virtual conference. Since, due to the cancelling of the 2021 Conference, the 2021 Conference hosts were granted the 2025 Conference there was concern expressed that the same host, if granted a virtual conference, would host two conferences within a short timeframe, allowing them access to potential, additional profits. Mr. Cochrane explained there are considerable expenses associated with hosting a virtual conference and that the goal was not to make a profit but to earn enough money to provide seed money to both the 2022 Conference and the 2025 Conference.

Motion by National Conference Committee to hold a virtual conference in 2021 in lieu of a an in-person event with the virtual conference being hosted by the Delaware Valley, East Penn, and North East Penn Section tentative in the May/June timeframe; seconded by Morisi; Motion by O'Hare to amend the motion to state that the Conference Committee is to provide a monthly status report; seconded by Harris; all in favor of amendment; all in favor of the motion as amended.



**New Sections:** Samir D. Mody, PE presenting

The New Section Committee Report is attached to and made part of these minutes. Mr. Mody noted the Committee is now meeting regularly on the first Thursday of each month. He also noted Central Texas has 29 applications as of the date of this meeting. He reported they had a Meet and Greet on January 12, 2021 as well. Mr. Mody also reported that the pending South Carolina Section went live with a LinkedIn post as of the date of this meeting.

**Nominating:** Michael D. Hurtt, PE presenting

The Nominating Committee Report is attached to and made part of these minutes.

As the result of extraordinary and emergency circumstances brought about by the COVID-19 Virus Pandemic and the suspension of the normal business of in-person interaction and functions with the ASHE Membership on the part of the National President, the National First Vice President, the National Second Vice President, and the National Immediate Past President; motion by the Nominating Committee that a second one-year term of the National President, the National First Vice President, the National Second Vice President, and the National Immediate Past President, as allowed by Article V.3 of the ASHE National By-Laws; second by O'Hare; all in favor.

As the result of extraordinary and emergency circumstances brought about by the COVID-19 Virus Pandemic and the suspension of the normal business of in-person interaction and functions with the ASHE Membership on the part of the National Directors; motion by the Nominating Committee that a one-year extension to the terms of the National Directors be allowed, as approved by their respective ASHE Regional Board of Directors (certification of the Regional Board of Directors concurrence and approval attached), and that two (2) amendments be made to the ASHE National By-Laws to effect such extension:

- That in Article V, Paragraph 3, amend the first sentence as follow: "The term of office for elected officers shall be as follows, except as provided otherwise in Article III, Section 1 for the replacement of an hat in Article V, the following Paragraph 3A shall be added: "The maximum term limit of the National Director(s) may be extended one additional year due to unusual circumstances, with approval of the National Board and the respective Regional Board(s)". (permanent By-Law change) unexpired term, and Article V, Paragraph 3A". (permanent By-Law change)

second by Morisi; all in favor.

Motion by the Nominating Committee to approve the following slate of National Officers and Directors for the ASHE Fiscal Year 2021-2022:

- President: Timothy W. Matthews, PE (Southeast Region, Georgia Section)
- First Vice-President: Leigh B. Lilla, PE (Southeast Region, Tampa Section)
- Second Vice-President: Stan A. Harris, PE (Great Lakes Region, TRIKO Valley Section)
- Secretary: Thomas S. Morisi (Northeast Region, Altoona Section)
- Treasurer: P. Frank O'Hare, PE (Great Lakes Region, Central Ohio Section)
- Immediate Past President: Michael D. Hurtt, PE (Northeast Region, Albany Section)
- Three-Year Director: Robert G. Prophet, PE (Northeast Region, Delaware Valley Section)
- Three-Year Director: Scott H. Jordan, PE (Southeast Region, Georgia Section)
- Three-Year Director: Michael D. Bywaletz, PE (Mid-Atlantic Region, Carolina Piedmont Section)



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- Three-Year Director: Nikole A. Cao, PE (Southwest Region, Houston Section)
- Two-Year Director: Frank J. Bronzo, PE (Great Lakes Region, Cuyahoga Valley Section)
- Two-Year Director: Donato DiZuzio, PE (Northeast Region, North Central New Jersey Section)
- Two-Year Director: Jason Hewatt (Southeast Region, Georgia Section)
- One-Year Director: Kathryn E. Power, PE (Northeast Region, Pittsburgh Section)
- One-Year Director: Roger B. Carriker, PE (Mid-Atlantic Region, Chesapeake Section)
- One-Year Director: James T. Shea, PE (Great Lakes Region, Lake Erie Section)

second by O'Hare; all in favor.

**Operations and Oversight:** Stan A. Harris, PE presenting

The Operations and Oversight Committee Report is attached to and made part of these minutes.

**Outreach:** Frank J. Bronzo, PE presenting

The Outreach Committee Report is attached to and made part of these minutes.

Motion by Outreach Committee to accept Exposure Grant Guidelines dated December 20, 2020; second by O'Hare; all in favor.

Motion by Outreach Committee to send \$1,200 to each of the five active Regions for distribution in accordance with the Guidelines; second by DiZuzio; all in favor.

**Professional Development:** Roger B. Carriker, PE presenting.

The Professional Development Committee Report is attached to and made part of these minutes.

**Public Relations:** Donato DiZuzio, PE and Amanda Schumacher presenting

The Public Relations Committee Report is attached to and made part of these minutes. Ms. Schumacher inquired if ASHE can claim PDH's issued to approximately 1,200 attendees of the recently presented webinar series. Mr. Carriker stated that since the series was advertised by ASHE, the organization can claim the PDH's. Ms. Schumacher stated MultiBriefs is requesting member contact information beyond email addresses. The Board is not in favor of releasing additional information.

**Scanner:** Donato DiZuzio, PE presenting

The Scanner Committee Report is attached to and made part of these minutes.

**Strategic Plan:** Kathryn E. Power, PE presenting

The Strategic Plan Committee Report is attached to and made part of these minutes.

Motion by the Strategic Plan Committee to extend the current three-year Strategic Plan for an additional year; second by DiZuzio; all in favor.

The Committee requested assistance in contacting Sections for response to survey so that a goal of 100% responses can be achieved. Ms. Morisi was directed to distribute the survey to those who have not responded.



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**Technology:** Melinda H. Sanders, PE presenting

The Technology Committee Report is attached to and made part of these minutes.

Motion by Technology Committee to switch conference calling from WebEx to Teams Basic; second by O'Hare; all in favor.

**Student Chapter:** Roger B. Carriker, PE presenting

The Student Chapter Committee Report is attached to and made part of these minutes.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**REGION REPORTS:**

Each Director reviewed the highlights of the Section-Region Reports which are attached to and made part of these meeting minutes.

**NEXT MEETING:**

No discussion

**FUTURE MEETINGS:**

No discussion

**ADJOURNMENT:**

Motion by O'Hare to adjourn the meeting; seconded by Hurtt; all in favor. The meeting adjourned at 3:50 PM.



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**ATTACHMENTS:**

The following Attachments are included and made part of these minutes:

- Attachment 1: Officer and Committee Reports
- Attachment 2: Region and Section Reports

Respectfully Submitted,

Thomas S. Morisi  
National Secretary



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**Attachment 1: Officer and Committee Reports**





## PRESIDENT'S REPORT

### October 23, 2020

#### Activities (Cumulative): completed or planned

##### Travel:

1. **March:** As of early March 2020, all in-person meetings and travel were canceled.
2. **January:** ASHE Bluegrass Section Virtual Meeting Jan 14th  
ASHE Great Lakes Region Virtual Meeting Jan 28<sup>th</sup>

##### Committee Activities:

1. **Monthly:** National Conference Committee meeting (conference call)
2. **December:** Sent thank you letters to the ASHE Student Chapter chairs for their efforts on the Student Chapter Conference.
3. **December:** Participated in 2023 National Conference Kickoff Meeting

##### Meetings:

1. **Monthly:** Reoccurring President's with Leigh, Stan and Mike

##### Board Activities:

1. **December:** Called for E-vote on approval to move 2021 conference to 2025
2. **January :** Virtual National Board Meeting

##### Other Activities:

1. Reviewed and approved N. Morisi timecards.
2. Prepared *scanner* President's Messages (Winter scanner edition)

-END-



ASHE NATIONAL HEADQUARTERS  
610 RADCON STREET  
JOHNSTOWN, PA 15904

## SECRETARY'S REPORT

Following is the current ASHE Membership List by Region/Section as of January 7, 2021:

<b>Northeast Region</b>			<b><i>Southeast Region</i></b>	
Albany	83		Central Florida	91
Altoona	197		Georgia	500
Central New York	49		Middle Tennessee	308
Clearfield	178		Northeast Florida	181
Delaware Valley	351		South Florida	10
East Penn	110		Tampa Bay	77
First State	156		Tennessee Valley	54
Franklin	129		<b>Subtotal</b>	<b>1221</b>
Harrisburg	401			
Long Island	67		<b>Great Lakes Region</b>	
Mid-Allegheny	126		Bluegrass	82
N. Central New Jersey	138		Central Dacotah	85
New York Metro	173		Central Ohio	191
North East Penn	133		Cuyahoga Valley	102
Pittsburgh	524		Derby City	88
Southern New Jersey	177		Lake Erie	195
Southwest Penn	290		Northwest Ohio	53
Williamsport	81		Triko Valley	174
<b>Subtotal</b>	<b>3363</b>		<b>Subtotal</b>	<b>970</b>
<b>Mid-Atlantic Region</b>			<b>Southwest Region</b>	
Blue Ridge	60		Dallas-Forth Worth	18
Carolina Piedmont	78		Houston	89
Carolina Triangle	230		Phoenix Sonoran	134
Chesapeake	288		<b>Subtotal</b>	<b>241</b>
Greater Hampton Roads	82			
N. Central West Virginia	52		<b>Total</b>	<b>6857</b>
Old Dominion	84			
Potomac	188			
<b>Subtotal</b>	<b>1062</b>			

## **MEMBERSHIP**

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters.

Total membership as of the date listed is 6,857 which represents a net decrease of 294 members since the report for the October National Board meeting. Some specific notes related to membership totals:

- Northeast Region membership decreased by 105. Drops were spread out among several Sections with Harrisburg decreasing by the most (32 members).
- Mid-Atlantic Region membership decreased by 87. Most of that decrease was attributed to Carolina Triangle (-35) and Chesapeake (-27).
- Southeast Region membership decreased by 56. Georgia lost 69 members, but they were offsets by Sections that grew such as Central Florida (+10) and Northeast Florida (+7).
- Great Lakes Region membership increased by 20 with growth in almost every Section except for Triko Valley who lost 7 members.
- Southwest Region membership decreased by 66. DFW lost 20 members bringing their total membership down to 18 while Phoenix lost 61 members.

## **ASSESSMENTS**

The following Sections have not paid the 2020-2021 assessment and are considered late:

- Central New York
- Long Island
- North East Penn
- South Florida



## **National Treasurer's Report**

**Frank O'Hare, PE, PS, National Treasurer**

**ASHE National Board Meeting**

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**National Board Mtg. Conf. Call**

1. Income and Expenses - Income and Expenses are shown as of 12/31/2020. See Attachment.
  - Operating Income Comments
    - Member Assessments were due on October 1. We have received \$135,054.50 for membership assessments. This is a decrease of \$8,724.52 from previous year.
    - New Member Fees received equals \$3,870.00, a decrease of \$3,425.00 from previous year.
    - There will be no Conference income this year due to the cancellation of the 2020 National Conference.
  - Operating Expenses Comments
    - Exposure Grant Funds, Budget Item J102.0 have not been distributed to the Regions. The checks will be sent to the Region Treasurers from the National Treasurer after address confirmation received and Outreach Chair, Frank Bronzo email approval based upon the following or revised amounts:
      - Great Lakes Region: \$1,200
      - Mid-Atlantic Region: \$1,200
      - Northeast Region: \$1,200
      - Southeast Region: \$1,200
      - Southwest Region: \$1,200
2. Investment as of 9/30/2020. See Attachment.
3. After a review by the Budget/Audit Committee, \$15,000 has been returned to the investment account. (Ref: ASHE Board Meeting Minutes, 01/11/2020, Email to National Board of 9/5/2019, Cash Flow Situation)
4. Update on 2023 Conference seed and sponsorship funds. Line items: F102.0 & F103.0. FYE. Seed money budgeted for 2023 Conference. Sponsorship money was allocated for 2021 Conference. Seed money to be returned to the National Treasurer after the conference. (0-30 days)
5. A Section's proof of non-profit status is the SS4 form received with their EIN from the IRS or an IRS W-9 signed by a section officer. Most organizations requesting proof that ASHE is a 501c6, non-profit do not need our tax return.

6. Quarterly taxes for Nancy Morisi were calculated by CPA Associates and were sent to the various government agencies.
7. Audit and taxes were completed by CPA Associates. Letter from CPA Associates forwarded to the National Board.
8. CPA Associates has reconciled the PNC Bank statements with ledger for October, November and December and were forwarded to Budget/Audit Committee Chair Leigh Lilla for review.
9. October, November and December Credit Card reconciliations have been forwarded to the Budget/Audit Committee for review.
10. Cash flow reports were sent at the end of the month to board members for October and November. December's included with this report.
11. Outlook file sent to board with the 990-due date of June 15, 2021. Please forward.
12. IRS 1099 information sent to CPA Associates for suppliers and employees.
13. Requested through National Conference Committee Chair a letter from 2021 National Conference regarding seed money and sponsorship funds provided by National Board. Letter attached from 2021 National Conference.
14. If a Board Member changes address, make sure you notify the Secretary and Treasurer such that your expense check is sent to the new address.
15. **Beginning on January 1, 2021, the standard IRS mileage rate for the use of a car will be: 56 cents per mile driven for business use,**
16. Send Project of the Year Checks to the Johnstown ASHE Office. Do not send checks to Treasurer's home address. All checks need to be sent to Johnstown office.

**Motion 1:** Motion to accept National Treasure's report.

**Motion 2:** Motion to accept and set the ASHE mileage rate at \$0.56 / mile driven.

**October 23, 2020 Board Meeting: Motion 2 – Tabled at last meeting:** Motion to reallocate \$10,000 from the Line E. National Board's Travel Budget to the N. Scanner Committee Budget, N102.0. This would increase Line N.102.0 to \$35,000 and decrease Line E. to \$31,000.

*~~Discussion: As of 12/31/2020, TNT Invoices are at 105% over budget, or \$26,315.93. (Please note that the approved budget is provided to the auditors every year.) The fall Scanner was invoiced at \$5,469.48 with 400 printed Scanners. An increase of 300 printed Scanners from the summer issue. A special Scanner for the cancelled conference would most likely cost \$5,500 or more and should be included in the FYE 2022 budget.~~*

~~Motion to Amend: To read as follows, reallocate \$ 6,000 from the Line E. National Board's Travel Budget to the N. Scanner Committee Budget, N102.0. This would increase Line N.102.0 to \$31,000 and decrease Line E. to \$35,000. Special Scanner issue for 2021 Conference to be budgeted in FYE 2022 if published.~~

**Motion to take from the table the motion to reallocate funds from National Board's Travel Budget to Scanner Committee Budget.**

**October 23, 2020 Board Meeting: Motion 2 – Tabled at last meeting:** ~~Motion to reallocate \$ 10,000 from the Line E. National Board's Travel Budget to the N. Scanner Committee Budget, N102.0. This would increase Line N.102.0 to \$35,000 and decrease Line E. to \$31,000.~~

*Discussion:*

- *As of 1/22/2021, TNT Invoices through the Fall Scanner are currently at 105% over budget, or \$26,315.93.*
- *The Winter Scanner was invoiced at \$5,469.48 with 400 printed Scanners. An increase of 300 printed Scanners from the summer issue. This invoice has not been paid due to lack of funds in Scanner budget.*
- *The Spring 2021 has been estimated to cost \$5,500 ± by TNT. The Spring Scanner's invoice should arrive in April or Early May 2021.*

Motion to Amend: To read as follows, reallocate \$ 11,900 from the Line E. National Board's Travel Budget to the N. Scanner Committee Budget, N102.0. This would increase Line N.102.0 from \$ 25,600 to \$37,500 and decrease Line E. from \$41,000 to \$29,100. Special Scanner if issued for the cancelled 2021 National Conference to be budgeted in FYE 2022 if published.

Budget FYE 2021	\$25,600.00	Actual Expenses 1/22/2021	\$ 26,315.93
Add by motion	\$11,900.00	Winter Scanner (Actual)	\$ 5,469.48
		Spring Scanner (Estimated)	\$ 5,500.00
Total	\$ 37,500.00	Total Actual + Estimated	\$ 37,285.41

Transaction - All Dates  
7/1/2008 through 1/8/2021

1/8/2021

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Date	Account	Num	Description	Category	Tax Item	Clr	Amount
3/4/2014	Business Basic Chec...	2418	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-2,480.00
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-5,000.00
4/4/2014	Business Basic Chec...	2434	TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-4,024.50
7/7/2014	Business Basic Chec...	2524	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-9,245.78
10/11/2014	Business Basic Chec...	2559	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-9,142.89
2/1/2015	Business Basic Chec...	2634	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-9,144.35
4/18/2015	Business Basic Chec...	2675	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-9,016.57
6/16/2015	Business Basic Chec...	2739	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-783.32
7/7/2015	Business Basic Chec...	2761	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-11,139.83
10/12/2015	Business Basic Chec...	2823	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,375.42
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-699.10
1/19/2016	Business Basic Chec...	7034	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-9,047.09
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-324.36
3/14/2016	Business Basic Chec...	7080	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-12,813.75
4/7/2016	Business Basic Chec...	7101	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-1,019.00
7/5/2016	Business Basic Chec...	7180	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,350.51
10/9/2016	Business Basic Chec...	7214	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-619.60
10/10/2016	Business Basic Chec...	7217	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-12,651.10
2/3/2017	Business Basic Chec...	7288	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-12,430.24
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-619.60
3/28/2017	Business Basic Chec...	7311	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-12,501.90
4/1/2017	Business Basic Chec...	7314	TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-619.60
7/5/2017	Business Basic Chec...	7400	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,411.41
10/8/2017	Business Basic Chec...	7441	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,603.91
1/29/2018	Business Basic Chec...	7488	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-12,699.23
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-429.60
7/2/2018	Business Basic Chec...	7588	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,708.09
8/27/2018	Business Basic Chec...	7604	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-429.60
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,572.17
11/26/2018	Business Basic Chec...	7649	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,940.77
2/18/2019	Business Basic Chec...	7698	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-14,050.46
4/22/2019	Business Basic Chec...	7760	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-14,207.74
7/15/2019	Business Basic Chec...	7817	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-14,597.65
10/8/2019	Business Basic Chec...	7852	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-429.60
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,825.09
3/2/2020	Business Basic Chec...	7927	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,549.60
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-429.60
4/13/2020	Business Basic Chec...	7946	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-13,781.33
6/22/2020	Business Basic Chec...	7958	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-14,829.29
				N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-250.60
8/17/2020	Business Basic Chec...	7972	... TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-5,743.00
10/5/2020	Business Basic Chec...	7982	TNT Graphics	N. SCANNER Committee:N102.0 TNT Invoices - Scanner O...		R	-5,493.04
7/1/2008 - 1/8/2021							-343,030.29

TOTAL INFLOWS	0.00
TOTAL OUTFL...	-343,030.29
NET TOTAL	-343,030.29

# Scanner Invoices

**ASHE Treasurer's Report**  
for  
**For June 1, 2020 to December 31, 2020**

**PNC Checking Account**

1	<b>PNC Business Basic Checking 8649 - Ledger Balance 6/1/2020</b>	\$	93,437.33
2	<b><u>Inflows</u></b>		
3	Income	\$	157,523.61
4	Total Inflows (Income)	\$	157,523.61
5	<b><u>Outflows</u></b>		
6	Expenses	\$	74,355.90
7	Total Outflows (Expenses)	\$	74,355.90
8	Balance 8649 - 12/31/2020	\$	176,605.04

**PNC Investment Account**

9	<b>PNC Investment - Beginning Balance (6/1/2020)</b>	\$	327,631.11
10	Increase (Decrease) in Fund as of 12/31/2020	\$	52,103.05
11	-		
12	Balance on 12/31/2020	\$	379,734.16
13			
14	Total Assets as of 12/31/2020 ....	\$	556,339.20
15	Total Assets as of 6/1/2020 ....	\$	421,068.44
16	Increase or (Decrease) in Total Assets - 6/1/2020 to 12/31/2020	\$	135,270.76

Respectfully submitted:

ASHE  
Treasurer  
DN: CN = ASHE  
Date: 2021.01.08  
11:24:49 -05'00'

1/8/2021

ASHE National Treasurer



Item	Operating Income	Budget FYE 2021	Actual as of 12/31/2020	% of Budget
A.	Clothing royalties	\$ 1.00	\$ -	
B.	Conference seed money returned	\$ 8,000.00	\$ -	
C.	Conference Income	\$ 1.00	\$ -	
D.	Credit Card Cash Back Rewards	\$ 300.00	\$ 328.10	109%
E.	Lifetime Member Pins	\$ -	\$ 720.00	
F.	New members - at large	\$ -		0%
G.	Member assessment	\$ 140,000.00	\$ 133,702.50	96%
H.	National Project of the Year	\$ 800.00	\$ 200.00	25%
I.	New members initiation fees	\$ 9,000.00	\$ 3,780.00	42%
J.	Other Income	\$ 1.00	\$ 2,920.51	>100%
K.	Past Presidents' pins	\$ 1,500.00	\$ 375.00	25%
L.	SPONSORSHIPS			
L100.0	Sponsorships - Multiview	\$ 7,000.00	\$ 1,897.50	27%
L101.0	Sponsorships - SCANNER	\$ 27,000.00	\$ 13,600.00	50%
	<b>Total</b>	<b>\$ 193,603.00</b>	<b>\$ 157,523.61</b>	<b>81%</b>
	<b>Reduction Of Demand Assets</b>			
	<b>Total Inflow to Operating Budget</b>	<b>\$ 232,550.00</b>	<b>\$ 157,523.61</b>	<b>68%</b>

FYE 2021 - June 1, 2020 to May 31, 2021

Item	No.	EXPENSES	Budget FYE 2021	Actual as of 12/31/2020	% of Budget
A.	<b>BUDGET/AUDIT COMMITTEE</b>				
	A101.0	Budget/Audit Committee	\$ -	\$ -	0%
	A102.0	Treasurer's Meeting With Auditors	\$ 400.00	\$ -	0%
		<b>TOTAL:</b>	<b>\$ 400.00</b>	<b>\$ -</b>	<b>0%</b>
B.	<b>CONSTITUTION &amp; BYLAWS COMMITTEE</b>				
	B101.0	Constitution and Bylaws Committee	\$ -	\$ -	
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	
C.	<b>EXECUTIVE COMMITTEE</b>				
	C102.0	Audit & CPA fees	\$ 7,500.00	\$ 7,121.94	95%
	C103.0	Awards, pins, & ribbons	\$ 3,000.00	\$ 3,994.97	133%
	C104.0	Committee chair travel by President's invitation	\$ 6,000.00		
	C105.0	Computers, purchase, repair	\$ 1,000.00	\$ 348.73	
	C106.0	Contingencies, legal, bank fees	\$ 500.00	\$ 24.00	
	C107.0	Donations, memorials, gifts	\$ 200.00	\$ 54.23	27%
	C108.0	Employee - taxes, fica	\$ 12,000.00	\$ 5,294.15	44%
	C109.0	Employee - wages	\$ 24,000.00	\$ 13,870.19	58%
	C110.0	Employee - expenses	\$ -		
	C111.0	Insurance - business	\$ 5,000.00	\$ 4,456.40	89%
	C112.0	Misc. Expenses	\$ 500.00		
	C113.0	Office- conf. call	\$ 500.00	\$ 95.10	19%
	C114.0	Business Office - Rent	\$ 3,500.00	\$ 2,125.00	61%
	C115.0	Postage, UPS, Fed Ex. - Delivery	\$ 750.00	\$ 550.75	73%
	C116.0	President's Assistant expenses	\$ -		
	C117.0	Presidents travel & expenses (No board mtgs.)	\$ 7,000.00		
	C118.0	Society travel - President's request	\$ 2,500.00		
	C119.0	Supplies, business, software	\$ 1,000.00	\$ 1,073.86	107%
		<b>TOTAL:</b>	<b>\$ 74,950.00</b>	<b>\$ 39,009.32</b>	<b>52%</b>
D.	<b>MEMBERSHIP/MEMBER AT LARGE COMMITTEE</b>				
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	
E.	<b>NATIONAL BOARD</b>				
	E101.1	Board Directors Lodging	\$ 9,000.00		0%
	E101.2	Board Directors Travel	\$ 22,000.00		0%
	E102.0	Board Meeting Expenses	\$ 10,000.00		0%
		<b>TOTAL:</b>	<b>\$ 41,000.00</b>	<b>\$ -</b>	<b>0%</b>
F.	<b>NATIONAL CONFERENCE COMMITTEE</b>				
	F101.0	2021 conference stipend & expenses (6/9-13/2021)	\$ 20,000.00		0%
	F102.0	Future National Conf. Advance	\$ 8,000.00	\$ -	0%
	F103.0	Sponsorships for 2021 conference	\$ 4,000.00	\$ 4,000.00	100%

Item	No.	EXPENSES	Budget FYE 2021	Actual as of 12/31/2020	% of Budget
	F104.0	National Conf. Comm. Travel	\$ 800.00	\$ 297.46	37%
	F105.0	Past Presidents Stipend for National Conference	\$ 2,500.00		
	F106.0	Scanner Special 2020 Conference Edition	\$ -		
		<b>TOTAL:</b>	<b>\$ 35,300.00</b>	<b>\$ 4,297.46</b>	<b>12%</b>
<b>G.</b>	<b>NEW SECTIONS COMMITTEE</b>				
	G101.0	Startup grant - Two(2) Sections per Year	\$ 1,200.00	\$ 300.00	25%
	G102.0	New Section Banners - Three(3) Sections	\$ 400.00	\$ 1,049.40	262%
	G103.0	Exhibiting	\$ 5,000.00		0%
	G104.0	Travel - New Sections & Chartering	\$ 2,000.00		0%
		<b>TOTAL:</b>	<b>\$ 8,600.00</b>	<b>\$ 1,349.40</b>	<b>16%</b>
<b>H.</b>	<b>NOMINATING COMMITTEE</b>				
	H101.0	Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 2,000.00	\$ -	0%
		<b>TOTAL:</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>0%</b>
<b>I.</b>	<b>OPERATIONS OVERSIGHT COMMITTEE</b>				
	I102.0	Regional Directors Travel	\$ 4,000.00		0%
	I103.0	Project of the Year	\$ 2,500.00		0%
	I104.0	Society History Comm. <sup>1</sup>	\$ -	\$ -	0%
		<b>TOTAL:</b>	<b>\$ 6,500.00</b>	<b>\$ -</b>	<b>0%</b>
<b>J.</b>	<b>OUTREACH COMMITTEE</b>				
	J101.0	Committee Travel	\$ 2,000.00		
	J102.0	Exposure Funds	\$ 6,000.00	\$ -	
		<b>TOTAL:</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	
<b>K</b>	<b>PARTNERSHIP COMMITTEE</b>				
	K101.0	Booth exchange	\$ 500.00		0%
	K102.0	Travel to partner events	\$ 2,000.00		0%
		<b>TOTAL:</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>0%</b>
<b>L.</b>	<b>PROFESSIONAL DEVELOPMENT COMMITTEE</b>				
	L101.0	Professional development committee	\$ -	\$ -	
	L102.0	Certification-related fees & education costs	\$ -	\$ -	
		<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>M.</b>	<b>PUBLIC RELATIONS COMMITTEE</b>				
	M101.0	Committee Travel	\$ 1,200.00		0%
	M102.0	Contest	\$ 100.00		0%
	M103.0	Conference Exposure	\$ 800.00		0%
	M104.0	Promotional Materials	\$ 3,000.00	\$ 316.60	11%
	M106.0	Software	\$ 600.00	\$ 627.19	0%
	M105.0	Shipping - ASHE Display	\$ 1,000.00		0%

Item	No.	EXPENSES	Budget FYE 2021	Actual as of 12/31/2020	% of Budget
		<b>TOTAL:</b>	<b>\$ 6,700.00</b>	<b>\$ 943.79</b>	<b>14%</b>
N.		<b>SCANNER COMMITTEE</b>			
	N100.00	Scanner/Technical Committee Travel	\$ 600.00		
	N102.0	TNT Invoices	\$ 25,000.00	\$ 26,315.93	105%
	N103.0	Scanner Exhibit Booth	\$ -		0%
	N104.0	National Conf. Expenses & Promotional Materials	\$ -	\$ -	
		<b>TOTAL:</b>	<b>\$ 25,600.00</b>	<b>\$ 26,315.93</b>	<b>103%</b>
O.		<b>STRATEGIC PLAN COMMITTEE</b>			
	O101.0	Strategic Planning Committee	\$ 500.00	\$ -	
		<b>TOTAL:</b>	<b>\$ 500.00</b>	<b>\$ -</b>	
P.		<b>STUDENT CHAPTER COMMITTEE</b>			
	P101.0	Student Chapter Committee	\$ 1,000.00		0%
	P102.0	Student event promo materials	\$ -		
		<b>TOTAL:</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>0%</b>
Q.		<b>TECHNOLOGY COMMITTEE</b>			
	Q101.0	Cloud Committee	\$ 1,000.00	\$ 349.98	35%
	Q102.0	Database administration	\$ 1,500.00	\$ 675.00	45%
	Q103.0	Database upgrade	\$ 15,000.00		
	Q104.0	National Conf. Exhibit Booth - J.M. Solutions	\$ -		
	Q105.0	Technology Committee - Survey Gizmo	\$ 300.00		0%
	Q106.0	Website hosting	\$ 1,700.00	\$ 1,415.02	83%
	Q107.0	Website redesign	\$ -		
		<b>TOTAL:</b>	<b>\$ 19,500.00</b>	<b>\$ 2,440.00</b>	<b>13%</b>
		<b>TREASURER</b>			
		Funds To Reserve Fund	\$ -	\$ -	
		<b>Total Expenses</b>	<b>\$ 232,550.00</b>	<b>\$ 74,355.90</b>	<b>32%</b>

1/8/2021

# Cash Flow

6/1/2020 through 12/31/2020

Page 1

Category	6/1/2020- 12/31/2020
<b>INFLOWS</b>	
D. Credit Card Cash Back Rewards	328.10
E. Life Member Pins	720.00
G. Membership Assessments	133,702.50
H. National Project of the Yr-Entry fee	200.00
I. New Member-Initiation Fee	3,780.00
J. Other Income	2,920.51
K. Past President-Pins	375.00
L. Sponsorships	
L100.0 MULTIVIEW Sponsorships	1,897.50
L101.0 SCANNER Sponsorships	13,600.00
TOTAL L. Sponsorships	15,497.50
<b>TOTAL INFLOWS</b>	<b>157,523.61</b>
<b>OUTFLOWS</b>	
C. Executive Committee	
C102.0 Audit, Taxes & CPA Fees	7,121.94
C103.0 Awards, Banners, Ribbons, ...	3,994.97
C105.0 Computers, Purchase, Repair	348.73
C106.0 Contingencies, Legal, Bank ...	
Bank Charge-Bank Charge	24.00
TOTAL C106.0 Contingencies, Le...	24.00
C107.0 Donations. Memorials, Gifts-...	54.23
C108.0 Employees - Taxes, FICA, E...	5,294.15
C109.0 Employee Wages	
C109.2 Administrative Asst. - N. M...	13,870.19
TOTAL C109.0 Employee Wages	13,870.19
C111.0 Insurance - Business	4,456.40
C113.0 Office-Conf. Call, Office Exps...	95.10
C114.0 Business Office - Expenses	
C114.2 Howard, OH-- Internet	375.00
C114.3 Johnstown, PA-- Rent	1,750.00
TOTAL C114.0 Business Office - ...	2,125.00
C115.0 Postage and Delivery-Postag...	550.75
C119.1 Supplies-Software, Ink,Paper...	1,073.86
TOTAL C. Executive Committee	39,009.32
F. National Conference Committee	
F103.0 Sponsorship	4,000.00
F104.0 Committee Travel	
Mileage	205.20

1/8/2021

# Cash Flow

6/1/2020 through 12/31/2020

Page 2

Category	6/1/2020- 12/31/2020
Misc. Travel Expenses, Meals, Par...	92.26
TOTAL F104.0 Committee Travel	297.46
TOTAL F. National Conference Com...	4,297.46
G. New Sections Committee	
G101.0 Startup grants	300.00
G102.0 New Section Banners	1,049.40
TOTAL G. New Sections Committee	1,349.40
M. Public Relations Committee	
M104.0 Promotional Material, Social ...	316.60
M106.0 Software	627.19
TOTAL M. Public Relations Committee	943.79
N. SCANNER Committee	
N102.0 TNT Invoices - Scanner Only	26,315.93
TOTAL N. SCANNER Committee	26,315.93
Q. Technology Committee	
Q101.0 Support ASHE Cloud	349.98
Q102.0 Data Base Project Admin.-U...	675.00
Q106.0 Website Hosting	1,415.02
TOTAL Q. Technology Committee	2,440.00
<b>TOTAL OUTFLOWS</b>	<b>74,355.90</b>
<b>OVERALL TOTAL</b>	<b>83,167.71</b>

# Cash Flow Comparison

6/1/2019 through 12/31/2020

1/8/2021

Page 1

Category	6/1/2019- 12/31/2019	6/1/2020- 12/31/2020	Amount Difference
<b>INFLOWS</b>			
B. Conference Advance Money Return	8,000.00	0.00	-8,000.00
C. Conference Income-- National Confer...	10,995.00	0.00	-10,995.00
D. Credit Card Cash Back Rewards	331.95	328.10	-3.85
E. Life Member Pins	0.00	720.00	720.00
G. Membership Assessments	143,779.02	133,702.50	-10,076.52
H. National Project of the Yr-Entry fee	0.00	200.00	200.00
I. New Member-Initiation Fee	6,935.00	3,780.00	-3,155.00
J. Other Income	1,093.16	2,920.51	1,827.35
J101.1 Transfer from PNC Investment ...	15,000.00	0.00	-15,000.00
TOTAL J. Other Income	16,093.16	2,920.51	-13,172.65
K. Past President-Pins	555.00	375.00	-180.00
<b>L. Sponsorships</b>			
L100.0 MULTIVIEW Sponsorships	4,740.47	1,897.50	-2,842.97
L101.0 SCANNER Sponsorships	14,650.00	13,600.00	-1,050.00
TOTAL L. Sponsorships	19,390.47	15,497.50	-3,892.97
<b>TOTAL INFLOWS</b>	<b>206,079.60</b>	<b>157,523.61</b>	<b>-48,555.99</b>
<b>OUTFLOWS</b>			
<b>C. Executive Committee</b>			
C102.0 Audit, Taxes & CPA Fees	7,018.50	7,121.94	-103.44
C103.0 Awards, Banners, Ribbons, Mi...	371.00	3,994.97	-3,623.97
<b>C104.0 Com Chair Travel-Pres.'s Re...</b>			
Lodging	315.27	0.00	315.27
Mileage	296.20	0.00	296.20
Misc. Travel Expenses, Meals, Park...	30.48	0.00	30.48
Travel - Air,Train,Transit,Cab,Rental	577.07	0.00	577.07
TOTAL C104.0 Com Chair Travel-P...	1,219.02	0.00	1,219.02
C105.0 Computers, Purchase, Repair	0.00	348.73	-348.73
<b>C106.0 Contingencies, Legal, Bank ...</b>			
Bank Charge-Bank Charge	86.00	24.00	62.00
TOTAL C106.0 Contingencies, Leg...	86.00	24.00	62.00
C107.0 Donations. Memorials, Gifts-C...	62.76	54.23	8.53
C108.0 Employees - Taxes, FICA, ET...	5,659.02	5,294.15	364.87
<b>C109.0 Employee Wages</b>			
C109.1 Administrative Asst. - L. Flo...	880.08	0.00	880.08
C109.2 Administrative Asst. - N. Mo...	13,263.95	13,870.19	-606.24
TOTAL C109.0 Employee Wages	14,144.03	13,870.19	273.84
<b>C110.0 Admin. Asst. Exp - N. Morisi</b>			
Travel -- Air,Train,Transit,Cab,Rental	258.96	0.00	258.96

# Cash Flow Comparison

6/1/2019 through 12/31/2020

1/8/2021

Page 2

Category	6/1/2019- 12/31/2019	6/1/2020- 12/31/2020	Amount Difference
TOTAL C110.0 Admin. Asst. Exp - ...	258.96	0.00	258.96
C111.0 Insurance - Business	3,800.20	4,456.40	-656.20
C112.0 Miscellaneous Expenses	84.84	0.00	84.84
C113.0 Office-Conf. Call, Office Exps-...	508.75	95.10	413.65
<b>C114.0 Business Office - Expenses</b>			
C114.2 Howard, OH-- Internet	375.00	375.00	0.00
C114.3 Johnstown, PA-- Rent	1,750.00	1,750.00	0.00
TOTAL C114.0 Business Office - E...	2,125.00	2,125.00	0.00
C115.0 Postage and Delivery-Postage...	489.93	550.75	-60.82
<b>C116.0 President's Asst. - S. Stuttler</b>			
C116.1 Monthly Stipend	3,250.00	0.00	3,250.00
<b>C116.3 President's Assistant's Tr...</b>			
Lodging	223.18	0.00	223.18
Mileage	118.52	0.00	118.52
Misc. Travel Expenses, Meals, P...	148.55	0.00	148.55
Travel - Air,Train,Transit,Cab,Re...	414.00	0.00	414.00
TOTAL C116.3 President's Assist...	904.25	0.00	904.25
TOTAL C116.0 President's Asst. - S...	4,154.25	0.00	4,154.25
<b>C117.0 President's Exp(Not BD Mtgs)</b>			
Lodging-Overnight Lodging	1,740.73	0.00	1,740.73
Mileage-Mileage at IRS Rate	1,085.76	0.00	1,085.76
Misc. Travel Expenses, Meals, Park...	500.29	0.00	500.29
Travel - Air,Train,Transit,Cab,Rental	3,321.14	0.00	3,321.14
TOTAL C117.0 President's Exp(Not...	6,647.92	0.00	6,647.92
<b>C118.0 Society Travel-Pres. Request</b>			
Lodging	158.46	0.00	158.46
Misc. Travel Expenses, Meals, Park...	25.00	0.00	25.00
Travel - Air,Train,Transit,Cab,Rental	455.95	0.00	455.95
TOTAL C118.0 Society Travel-Pres....	639.41	0.00	639.41
C119.0 Refund	-84.84	0.00	-84.84
C119.1 Supplies-Software, Ink,Paper,...	1,109.75	1,073.86	35.89
TOTAL C. Executive Committee	48,294.50	39,009.32	9,285.18
<b>E. National Board-Expense for Nation...</b>			
<b>E101.0 Board Member-Board Meetin...</b>			
E101.1 Lodging - Board Meeting	1,779.40	0.00	1,779.40
<b>E101.2 Board Travel Expenses</b>			
Mileage - Board Meeting	2,881.90	0.00	2,881.90
Misc. Travel Expenses, Meals, P...	584.60	0.00	584.60
Travel-Air,Train,Transit,Cab,Rental	3,112.89	0.00	3,112.89
TOTAL E101.2 Board Travel Exp...	6,579.39	0.00	6,579.39
TOTAL E101.0 Board Member-Boa...	8,358.79	0.00	8,358.79



# Cash Flow Comparison

6/1/2019 through 12/31/2020

1/8/2021

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Category	6/1/2019- 12/31/2019	6/1/2020- 12/31/2020	Amount Difference
E102.0 Board Meeting Expenses	1,130.66	0.00	1,130.66
TOTAL E. National Board-Expense for...	9,489.45	0.00	9,489.45
<b>F. National Conference Committee</b>			
<b>F102.0 Future National Conf Advance</b>			
2022 Conference Advance	8,000.00	0.00	8,000.00
TOTAL F102.0 Future National Con...	8,000.00	0.00	8,000.00
F103.0 Sponsorship	0.00	4,000.00	-4,000.00
<b>F104.0 Committee Travel</b>			
Mileage	0.00	205.20	-205.20
Misc. Travel Expenses, Meals, Park...	0.00	92.26	-92.26
TOTAL F104.0 Committee Travel	0.00	297.46	-297.46
TOTAL F. National Conference Comm...	8,000.00	4,297.46	3,702.54
<b>G. New Sections Committee</b>			
G101.0 Startup grants	0.00	300.00	-300.00
G102.0 New Section Banners	0.00	1,049.40	-1,049.40
G103.0 Exhibiting @ National Confere...	3,299.75	0.00	3,299.75
<b>G104.0 Travel-New Section &amp; Chart...</b>			
Lodging	521.24	0.00	521.24
Mileage	49.88	0.00	49.88
Misc. Travel Expenses, Meals, Park...	78.95	0.00	78.95
Travel-Air,Train,Transit,Cab,Rental	1,009.05	0.00	1,009.05
TOTAL G104.0 Travel-New Section...	1,659.12	0.00	1,659.12
TOTAL G. New Sections Committee	4,958.87	1,349.40	3,609.47
<b>I. Operations Committee</b>			
<b>I102.0 Regional Director Travel</b>			
Lodging-Lodging for Regional Direc...	78.97	0.00	78.97
Mileage	686.14	0.00	686.14
Misc. Travel Expenses, Meals, Park...	196.00	0.00	196.00
TOTAL I102.0 Regional Director Tr...	961.11	0.00	961.11
I103.0 ASHE National Project of the Y...	1,676.92	0.00	1,676.92
TOTAL I. Operations Committee	2,638.03	0.00	2,638.03
<b>K. Partnership Committee</b>			
K101.0 Booth Exchange (Cost ASHE ...	400.00	0.00	400.00
TOTAL K. Partnership Committee	400.00	0.00	400.00
<b>M. Public Relations Committee</b>			
M104.0 Promotional Material,Social M...	773.60	316.60	457.00
M105.0 Shipping - ASHE Display	53.62	0.00	53.62
M106.0 Software	0.00	627.19	-627.19
TOTAL M. Public Relations Committee	827.22	943.79	-116.57
<b>N. SCANNER Committee</b>			
N102.0 TNT Invoices - Scanner Only	28,852.34	26,315.93	2,536.41

# Cash Flow Comparison

6/1/2019 through 12/31/2020

1/8/2021

Page 4

Category	6/1/2019- 12/31/2019	6/1/2020- 12/31/2020	Amount Difference
TOTAL N. SCANNER Committee	28,852.34	26,315.93	2,536.41
<b>P. Student Chapter Committee</b>			
<b>P101.0 Committee Travel</b>			
Mileage	183.28	0.00	183.28
Misc. Travel Expenses, Meals, Park...	25.00	0.00	25.00
TOTAL P101.0 Committee Travel	208.28	0.00	208.28
TOTAL P. Student Chapter Committee	208.28	0.00	208.28
<b>Q. Technology Committee</b>			
Q101.0 Support ASHE Cloud	658.31	349.98	308.33
Q102.0 Data Base Project Admin.-Up...	2,472.67	675.00	1,797.67
Q106.0 Website Hosting	1,337.52	1,415.02	-77.50
TOTAL Q. Technology Committee	4,468.50	2,440.00	2,028.50
<b>TOTAL OUTFLOWS</b>	<b>108,137.19</b>	<b>74,355.90</b>	<b>33,781.29</b>
<b>OVERALL TOTAL</b>	<b>97,942.41</b>	<b>83,167.71</b>	<b>-14,774.70</b>



## American Society of Highway Engineers

2021 National Conference

June 9 - 13, 2021

John Caperilla  
Co-Chair  
[JCaperilla@mctish.com](mailto:JCaperilla@mctish.com)

Richard Cochrane  
Co-Chair  
[2021Conference@ashe.pro](mailto:2021Conference@ashe.pro)

Todd Rousenberger  
Co-Chair  
[trousenberger@rkk.com](mailto:trousenberger@rkk.com)

Treasurer  
Mark Boris  
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Sponsorship Chair  
Mark Kinnee  
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Technical Chair  
Amanda Schumacher  
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Exhibit Chair  
Frank Summa  
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Program Chair  
Richard Ames  
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Registration & Reception Chair  
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Entertainment Chair  
Jeff Obrecht  
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Publicity Chair  
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Golf Chair  
Dominic Yannuzzi  
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Transportation Chair  
Butch Frati  
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Guest Program Chair  
Jay McGee  
[jrmcgee@HNTB.com](mailto:jrmcgee@HNTB.com)

Mr. Frank O'Hare, ASHE National Treasurer  
584 Grand Ridge Road  
Howard, OH 43028

Dear Mr. O'Hare:

As requested, I am following up on the approval of the National Board of the cancellation of an in-person 2021 National Conference at the Kalahari Resort, Pocono Manor, PA.

Specifically, we are confirming our request to retain the seed money of \$8,000 and the Past Presidents' Luncheon sponsorship of \$4,000, as approved by the National Board on December 10, 2020.

We thank you and the National Board for allowing us retain these funds. We do not expect any additional funds from the National Board for the 2021 National Conference committee.

Sincerely,

Mark Boris, PE  
Treasurer, 2021 National Conference

John Caperilla  
Conference Co-Chair

Richard Cochrane  
Conference Co-Chair

Todd Rousenberger  
Conference Co-Chair



## Administrative Assistant Report

ASHE National Board Meeting-January 22,2021

**New Member Request Forms (Website):** The following is a region summary of the new member request forms (October thru December) received and forwarded to the appropriate sections:

**October- 19 total request breakdown:**

0-Great Lakes  
5-Mid-Atlantic  
8-Northeast  
2-Southwest  
4-Southeast

**November-7 total request breakdown:**

4-Great Lakes  
1-Mid-Atlantic  
1-Northeast  
0-Southwest  
1-Southeast

**December-15-total request breakdown:**

4-Great Lakes  
1-Mid-Atlantic  
6-Northeast  
2-Southwest  
2-Southeast

**Website Membership Requests vs. Joining Members:** Attached to this report is a 3-year comparison of member requests and the number who join.

**Website requests (non-membership):** There were 3 non-membership requests, report is attached.

**Assessments/Database reconciliation:** Assessments had a slow return; assessment tracker is attached. The following Sections still have not paid their assessment:

Central New York (paid the late fee of \$98.00 but not the original assessment of \$980.00)  
Long Island  
North East Penn  
South Florida

**New Members:** 217 new member certificates and pins were mailed from October 1,2020 to present.

**Past President Pins:** 1 Past President Pin mailed to Franklin Section. Replacement Past President Pin mailed to Jim Shea for Lake Erie Section with a postage paid envelope to return broken pin. To the best of my knowledge, we have not had an issue with pins so I think this may be just a faulty pin. If we have any other issues, I will contact the vendor.

**Lifetime Member Pins:** Initial order of 300 pins was placed June 11, 2020, 100 pins have been purchased and mailed to the following Sections:

Carolina Piedmont-4  
Central Florida-1  
Lake Erie-25  
Pittsburgh-50  
Southern New Jersey-20

**Section Banners:** North Central West Virginia Section requested replacement banner. Order was made October 1, 2020. Check for \$349.80 was received from North Central West Virginia on 12/2/2020 and banner was shipped to Section. New Section Banner for South Carolina Section was ordered October 19, 2020 will be shipped when Section sets date to charter. New Section Banners for Central Texas and Alabama Sections were ordered October 27, 2020 will be shipped when charter dates are set. All banners are physically at the ASHE National Office and will be shipped when notified.

**Cloud Files:** Cloud Files is an ongoing project to organize and file in a sensible manner.

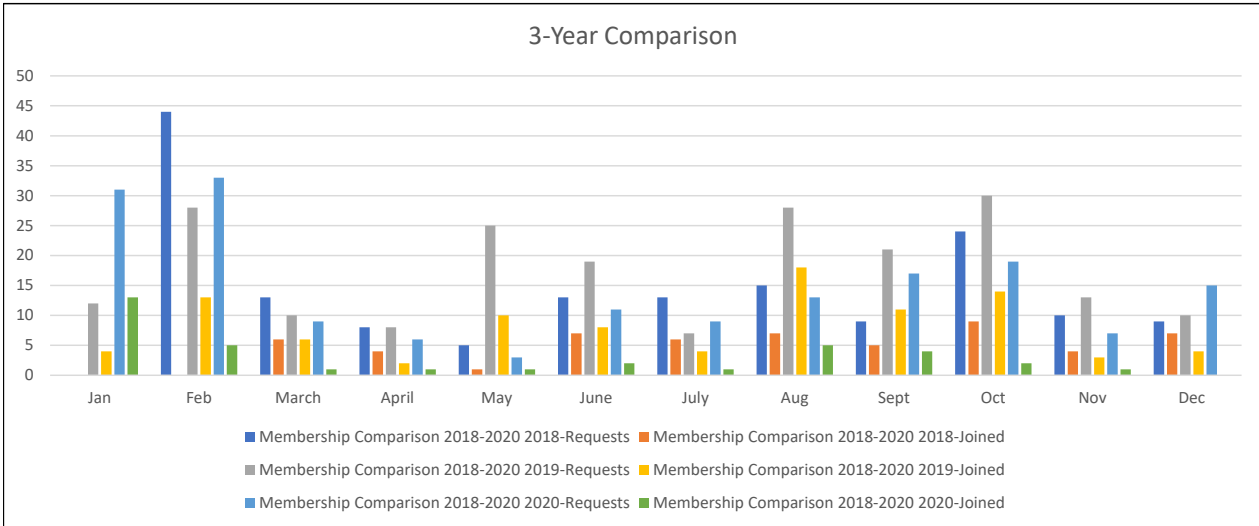
**Leadership Chart:** Leadership chart has been updated to include pending new sections and any changes that were received from the Sections or Region Leadership. Please be advised the Leadership Chart is attached to this report. Please take a minute and review it, if you notice anything that needs to be changed please send it to me in an email: [nmorisi@ashe.pro](mailto:nmorisi@ashe.pro) This is an ongoing effort to keep it up to date and uploaded to the cloud.

**Communications:** The following reminders have been sent in accordance with the Communication Plan:  
Award Nomination Letter-12/1/2020,1/7/2021  
National Project of the Year Letter- 12/21/2020, 1/4/2021  
Strategic Plan Survey-2<sup>nd</sup> notice 10/29/2020  
Student Chapters Survey-12/14/2020  
ASHE PDH Issuance Report Request-1/11/2021  
Daily Communication – Answer Section questions regarding assessments, reconciliations, general info to Sections and Regions.

**Scanner:** Scanner advertisement checks are received quarterly, processed, and forwarded to the National Treasurer.

### Membership Comparison 2018-2020

Month	2018-Requests	2018-Joined	2019-Requests	2019-Joined	2020-Requests	2020-Joined
Jan	0	0	12	4	31	13
Feb	44	0	28	13	33	5
March	13	6	10	6	9	1
April	8	4	8	2	6	1
May	5	1	25	10	3	1
June	13	7	19	8	11	2
July	13	6	7	4	9	1
Aug	15	7	28	18	13	5
Sept	9	5	21	11	17	4
Oct	24	9	30	14	19	2
Nov	10	4	13	3	7	1
Dec	9	7	10	4	15	0
Total	163	56	211	97	173	36



Annual Breakdown of Members Joined			
Year	Requests	Joined	Percentage
2018	163	56	34%
2019	211	97	46%
2020	173	36	21%

## Website Requests Non-Member

11/16/2020			Recruiter wanted to publish employment opportunities in Scanner or website	Violet Ungemach	Forwarded to Tammy Farrell for possible advertisement
12/10/2020			Student looking to join as a member and possibly student chapter opportunity	Fehintola Sanusi	Forwarded to Matt Carter
12/17/2020			Recruiter looking to post employment opportunity on website	Daphne Latimore	Explained that we do not post employment opportunities at this time

Section	Invoice	Drops	Deduction for Drops	New Members	Addition for New	New Total	Check Amount	Check Received	Credit	Remarks
Albany	\$1,980.00	16	\$320.00	0	\$0.00	\$1,660.00	\$1,660.00	10/10/2020	\$0.00	Paid-ck#649 Completed 10/13/2020
Altoona	\$3,860.00	7	\$140.00	0	\$0.00	\$3,720.00	\$3,620.00	9/25/2020	\$0.00	Paid-ck#100030 Completed 9/29/20 (used \$100 credit from 2019)
Blue Ridge	\$1,480.00	16	\$320.00	1	\$45.00	\$1,205.00	\$0.00	8/17/1903	\$0.00	Paid-Ck#1289 Completed 11/17/2020 Paid late fee of 10%
Bluegrass	\$1,380.00	2	\$40.00	15	\$675.00	\$2,015.00	\$2,015.00	9/28/2020	\$0.00	Paid-ck#1028 Completed 10/20/2020
Carolina Piedmont	\$1,660.00	7	\$140.00	1	\$45.00	\$1,565.00	\$1,565.00	10/1/2020	\$0.00	Paid-ck#1003(waiting for new member app)
Carolina Triangle	\$5,240.00	42	\$840.00	0	\$0.00	\$4,400.00	\$4,400.00	10/20/2020	\$0.00	Extension until 10/31/2020 board approved Paid Ck#412 reconciled
Central Dacotah	\$1,754.50	16	\$320.00	8	\$360.00	\$1,794.50	\$1,798.50	10/9/2020	\$0.00	Paid-ck#1178 (Completed 10/20/2020)
Central Florida	\$2,020.00	19	\$380.00	7	\$315.00	\$1,955.00	\$1,955.00	10/5/2020	\$0.00	Paid-ck#1102 Completed 10/20/2020
Central New York	\$980.00	0	\$0.00	0	\$0.00	\$980.00	\$0.00		\$0.00	Paid late fee only-\$98.00 sent email 1/5/2021 for the orginal assessment amount
Central Ohio	\$3,565.00	4	\$80.00	9	\$405.00	\$3,890.00	\$3,890.00	10/6/2020	\$0.00	Paid-ck#752559-Competed 10/29/2020
Chesapeake	\$6,235.00	45	\$900.00	18	\$810.00	\$6,145.00	\$6,145.00	10/1/2020	\$0.00	Paid- ck#1600 Completed 11/3/2020
Clearfield	\$3,800.00	13	\$260.00	1	\$45.00	\$3,585.00	\$3,585.00	10/1/2020	\$0.00	Paid-ck#2020 Completed 10/6/2020
Cuyahoga Valley	\$2,335.00	17	\$340.00	0	\$0.00	\$1,995.00	\$1,995.00	10/1/2020	\$0.00	Paid-ck 1385 Completed 10/2/2020
Dallas Fort Worth	\$760.00	20	\$400.00	0	\$0.00	\$360.00	\$360.00	11/16/2020	\$0.00	Paid-ck 1064 discrepancies need resolved sent emails to try to resolve
Delaware Valley	\$7,520.00	46	\$920.00	11	\$495.00	\$7,095.00	\$7,320.00	10/1/2020	\$125.00	Paid-ck#1773 Completed 10/13/2020 (2 students/2 existing overpaid \$125.00
Derby City	\$1,720.00	0	\$0.00	0	\$0.00	\$1,720.00	\$1,720.00	9/14/2020	\$0.00	Paid-ck# 206 Completed 9/16/2020
East Penn	\$2,110.00	27	\$540.00	27	\$1,215.00	\$2,785.00	\$2,785.00	10/5/2020	\$0.00	Paid- ck#472 (apps need entered)waiting for Section to send apps
First State	\$3,560.00	23	\$460.00	0	\$0.00	\$3,100.00	\$3,060.00	10/1/2020	-\$40.00	Paid- ck#2426-sending \$40.00 for two last minute renewals
Franklin	\$2,560.00	1	\$20.00	0	\$0.00	\$2,540.00	\$0.00	10/1/2020	\$0.00	Paid-ck#319 Past president pin mailed- Completed 10/8/2020
Georgia	\$11,480.00	124	\$2,480.00	0	\$0.00	\$9,000.00	\$9,000.00	10/1/2020	\$0.00	Paid- ck# 5246 Completed 10/15/2020
Greater Hampton Roads	\$1,840.00	14	\$280.00	3	\$135.00	\$1,695.00	\$1,695.00	10/5/2020	\$0.00	Paid in full ck#1173 Completed 10/27/2020
Harrisburg	\$8,560.00	0	\$0.00	0	\$0.00	\$8,560.00	\$8,560.00	9/25/2020	\$0.00	Paid - ck#4115 Completed 9/28/2020
Houston	\$1,480.00	0	\$0.00	0	\$0.00	\$1,480.00	\$1,480.00	10/6/2020	\$0.00	Paid-ck#1064 Completed 10/6/2020 Received email adds and check will be sent
Lake Erie	\$3,775.00	10	\$200.00	12	\$540.00	\$4,115.00	\$4,155.00	9/28/2020	\$0.00	Paid-ck#7026 (12 new /2 existing \$4155.00 correct) Complete 9/29/2020
Long Island	\$1,340.00	0	\$0.00	0	\$0.00	\$1,340.00	\$0.00		\$0.00	Several emails sent-response 1/11/21 has been sent to treasurer to be paid
Mid-Allegheny	\$2,695.00	0	\$0.00	0	\$0.00	\$2,695.00	\$2,695.00	8/17/2020	\$0.00	Paid- ck#200 Completed 8/18/2020
Middle Tennessee	\$6,160.00	20	\$400.00	16	\$720.00	\$6,480.00	\$6,640.00	10/1/2020	\$410.00	\$250 credit 2019/ \$160.00 overpay (\$410.00) Completed 10/13/2020
New York Metro	\$3,440.00	64	\$1,280.00	26	\$1,170.00	\$3,330.00	\$3,663.00	1/9/2020	\$0.00	Received email 12/18/20 Ck#2475 received 1/9/2021 paid in full with late fee
North Central New Jersey	\$2,955.00	27	\$540.00	16	\$720.00	\$3,135.00	\$3,135.00	9/25/2020	\$0.00	paid- ck#1532 Completed 9/28/2020
North Central WV	\$1,040.00	0	\$0.00	0	\$0.00	\$1,040.00	\$1,040.00	9/16/2020	\$0.00	paid- ck#779 Completed 9/17/2020
North East Penn	\$2,565.00	0	\$0.00	0	\$0.00	\$2,565.00	\$0.00		\$75.00	credit 12/18/19-\$25.00 2/18/20-\$50.00 emailed 12/7/20 for payment
Northeast Florida	\$3,480.00	0	\$0.00	0	\$0.00	\$3,480.00	\$3,480.00	8/19/2020	\$0.00	Paid - ck#2261 Completed 8/19/2020
Northwest Ohio	\$1,085.00	2	\$40.00	4	\$180.00	\$1,225.00	\$1,347.50	10/26/2020	\$0.00	Paid 10% late fee-ck#1225 drops made waiting for 1 application
Old Dominion	\$1,780.00	8	\$160.00	3	\$135.00	\$1,755.00	\$1,755.00	10/1/2020	\$0.00	Paid - ck 645 Completed 10/6/2020
Phoenix	\$3,900.00	25	\$500.00	0	\$0.00	\$3,400.00	\$2,680.00	10/1/2020	\$0.00	Direct payment received Complete 11/5/2020 membership reconciled
Pittsburgh	\$10,820.00	29	\$580.00	4	\$180.00	\$10,420.00	\$10,420.00	10/1/2020	\$0.00	Paid-ck#7036 Completed 11-2-2020
Potomac	\$3,780.00	0	\$0.00	0	\$0.00	\$3,780.00	\$3,780.00	9/25/2020	\$0.00	Paid-ck#1742 Completed 9/28/2020
South Florida	\$200.00	0	\$0.00	0	\$0.00	\$200.00	\$0.00		\$0.00	Hugo Gutierrez Section Treasurer said he would send out this week 1/12/2021
Southern New Jersey	\$3,440.00	2	\$40.00	7	\$315.00	\$3,715.00	\$3,715.00	9/28/2020	\$0.00	Paid- ck#1980 Completed 9/30/2020
Southwest Penn	\$5,540.00	10	\$200.00	10	\$450.00	\$5,790.00	\$5,790.00	12/8/2020	\$0.00	Paid-ck#1494 10/1/2020 & ck#1495
Tampa Bay	\$1,060.00	0	\$0.00	4	\$180.00	\$1,240.00	\$1,254.00	12/28/2020	\$0.00	Paid-ck#1578 member numbers do not match reconciliation needed
Triko Valley	\$3,620.00	15	\$300.00	9	\$405.00	\$3,725.00	\$3,725.00	10/1/2020	\$0.00	Paid-ck#2324 Paid underpayment \$180.00 12-21-2020
Williamsport	\$1,520.00	2	\$40.00	2	\$40.00	\$1,520.00	\$1,570.00	10/1/2020	\$50.00	Paid-Ck1036 Overpayment \$50.00 2 existing members Completed 10/8/2020
	\$142,074.50	673		214		\$138,194.50	\$129,453.00		\$620.00	



## 2020-2021 National Officers, Directors & Staff

1/22/2021

### National Address

610 Radcon St.  
Johnstown, PA 15904

### President

Tim Matthews, P.E.  
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Georgia Section  
Georgia Department of Transportation  
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### Past President

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CHA  
3 Winners Circle  
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### 3 Year Directors

Robert G. Prophet, P.E.  
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### First Vice President

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### Secretary

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### 2 Year Directors

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### Second Vice President

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### Treasurer

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### 1 Year Directors

Roger B. Carriker, P.E.  
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## 2020-2021 National Officers, Directors & Staff

1/22/2021

### 3 Year Directors

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### 1 Year Directors

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Lake Erie Section  
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### 3 Year Directors

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Carolina Piedmont Section  
Ramey Kemp & Associates  
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### 2 Year Directors

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### 1 Year Directors

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Pittsburgh Section  
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### 3 Year Directors

Nikole Cao, P.E.  
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### Administrative Assistant

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## ASHE REGIONAL LEADERSHIP 2020-2021

Position	Name	Section(s) Represented	E-mail	Phone
<b>Great Lakes Region 2020-2021</b>				
National Regional Director	Frank Bronzo, PE	Central Ohio, Cuyahoga Valley, Lake Erie, Northwest Ohio	<a href="mailto:Fbronzo@envdesigngroup.com">Fbronzo@envdesigngroup.com</a>	330-329-9702
National Regional Director	Jim Shea, PE	Central Dacotah, Derby City, Triko Valley, Central Dacotah & Bluegrass	<a href="mailto:shea@cvelimited.com">shea@cvelimited.com</a>	216-213-9497
Region President	Kirsten Bowen, PE	All	<a href="mailto:Knbowen@mbakerintl.com">Knbowen@mbakerintl.com</a>	216-776-6609
Region Vice President		All		
Region Secretary	Jim Shea, PE	All	<a href="mailto:shea@cvelimited.com">shea@cvelimited.com</a>	216-213-9497
Region Treasurer	Julie Burkert	All	<a href="mailto:jburtkert@joogeb@hotmail.com">jburtkert@joogeb@hotmail.com</a>	330-744-5321
Region Past President	Caroline Duffy	All	<a href="mailto:143engineers@gmail.com">143engineers@gmail.com</a>	513-287-1426
Section Regional Director	Adam McCalin	Bluegrass	<a href="mailto:Adam.McLain@stantec.com">Adam.McLain@stantec.com</a>	859-422-1836
Section Regional Director	Carey Yoder	Central Dacotah	<a href="mailto:cyoder@braunintertec.com">cyoder@braunintertec.com</a>	701-255-7180
Section Regional Director	Aaron Call/Sean Oatman	Central Ohio	<a href="mailto:Aaron.Call@ohm-advisors.com">Aaron.Call@ohm-advisors.com</a>	614-474-1118
Section Regional Director	Matt Johnson	Cuyahoga Valley	<a href="mailto:MJohnson@palmer.net">MJohnson@palmer.net</a>	330-835-9800
Section Regional Director	Tim Robinson	Derby City	<a href="mailto:trobenson@grwinc.com">trobenson@grwinc.com</a>	502-489-8484
Section Regional Director	Chris Preto	Lake Erie	<a href="mailto:christopher.preto@mottmac.com">christopher.preto@mottmac.com</a>	216-535-3647
Section Regional Director	Andy Langenderfer	Northwest Ohio	<a href="mailto:andy.langenderfer@tetrattech.com">andy.langenderfer@tetrattech.com</a>	419-418-0509
Section Regional Director	Vanessa Nghiem	Triko Valley	<a href="mailto:Vanessa.nghiem@aecom.com">Vanessa.nghiem@aecom.com</a>	513-419-3451

### Mid-Atlantic Region 2020-2021

National Regional Director	Roger Carriker, PE	Blue Ridge, Carolina Piedmont, Carolina Triangle, Chesapeake, Greater Hampton Roads, North Central West Virginia, Old Dominion, Potomac	<a href="mailto:Roger.Carriker@wsp.com">Roger.Carriker@wsp.com</a>	410-370-6635
National Regional Director	Michael Bywaletz, PE	Blue Ridge, Carolina Piedmont, Carolina Triangle, Chesapeake, Greater Hampton Roads, North Central West Virginia, Old Dominion, Potomac	<a href="mailto:mbywaletz@rameykemp.com">mbywaletz@rameykemp.com</a>	770-540-9922
Region President	Nimish Desai, P.E	Chesapeake	<a href="mailto:ndesai@dewberry.com">ndesai@dewberry.com</a>	443-794-9149
Region 1st Vice President	John Midyette	Old Dominion	<a href="mailto:jmidyette@inframap.net">jmidyette@inframap.net</a>	804-334-8728
Region 2nd Vice President	John Harman, PE	Greater Hampton Roads	<a href="mailto:John.Harman@vdot.virginia.gov">John.Harman@vdot.virginia.gov</a>	757-925-2308
Region Secretary	Nick Ramirez	Carolina Triangle Section	<a href="mailto:nramirez@amtengineering.com">nramirez@amtengineering.com</a>	919-855-9989
Region Treasurer	Brian Post, PE	Chesapeake	<a href="mailto:bpost@atcspc.com">bpost@atcspc.com</a>	443-377-9155
Region Past President	Robert Reed, PE	Potomac	<a href="mailto:RReed@jmt.com">RReed@jmt.com</a>	703-209-8160
Section Regional Director	Jason Deweber	Blue Ridge	<a href="mailto:jason.deweber@hdrinc.com">jason.deweber@hdrinc.com</a>	540-278-2417
Alternate	Angie Oaks	Blue Ridge	<a href="mailto:aoaks@mbpce.com">aoaks@mbpce.com</a>	540-309-7734
Section Regional Director	Nanette Fogleman	Carolina Piedmont	<a href="mailto:asheseecretary@gmail.com">asheseecretary@gmail.com</a>	336-792-0442
Alternate	Rick Sanderson, PE	Carolina Piedmont	<a href="mailto:ricksnd1966@gmail.com">ricksnd1966@gmail.com</a>	704-556-5049
Section Regional Director	Nick Ramirez, PE	Carolina Triangle	<a href="mailto:nramirez@amtengineering.com">nramirez@amtengineering.com</a>	919-855-9989
Alternate	Steve Browde, PE	Carolina Triangle	<a href="mailto:stevebrowde@gmail.com">stevebrowde@gmail.com</a>	919-710-1174
Section Regional Director	Reid Perry, PE	Chesapeake	<a href="mailto:reid.perry@aecom.com">reid.perry@aecom.com</a>	410-462-9150
Alternate	Greg Iskra, PE	Chesapeake	<a href="mailto:gregg.iskra@wsp.com">gregg.iskra@wsp.com</a>	410-246-0539
Section Regional Director	Joe Modica	Greater Hampton Roads	<a href="mailto:jmodica@mbpce.com">jmodica@mbpce.com</a>	703-851-8802
Alternate	John Harman	Greater Hampton Roads	<a href="mailto:John.Harman@vdot.virginia.gov">John.Harman@vdot.virginia.gov</a>	757-925-2308
Section Regional Director	Brandon LeRoy, EI	North Central West Virginia	<a href="mailto:Brandon.Leroy@aecom.com">Brandon.Leroy@aecom.com</a>	304-476-2388
Alternate	Tom Brown	North Central West Virginia	<a href="mailto:tombwv@yahoo.com">tombwv@yahoo.com</a>	304-677-1132
Section Regional Director	Michael Bailey, PE	Old Dominion	<a href="mailto:mbailey@rameykemp.com">mbailey@rameykemp.com</a>	804-839-2220
Alternate	Michelle Bolding, PE	Old Dominion	<a href="mailto:mbolding@schnebel-eng.com">mbolding@schnebel-eng.com</a>	804-786-6752
Section Regional Director	David Metcalf	Potomac	<a href="mailto:dmetcalf@primeeng.com">dmetcalf@primeeng.com</a>	703-853-8447
Alternate	Cerasela M Cristei, Ph. D., P.E.	Potomac	<a href="mailto:cerasela.cristei@gmail.com">cerasela.cristei@gmail.com</a>	202-262-0196
Section Regional Director	Jason Deweber	South Carolina	<a href="mailto:jmherrick@mccormicktaylor.com">jmherrick@mccormicktaylor.com</a>	803-978-2744
Alternate	Nanette Fogleman	South Carolina	<a href="mailto:asheseecretary@gmail.com">asheseecretary@gmail.com</a>	336-792-0442

### Northeast Region 2020-2021

National Regional Director	Kathryn Power, PE	Franklin, Mid-Allegheny, Pittsburgh, Altoona & Southwest Penn	<a href="mailto:kpowers@pa.gov">kpowers@pa.gov</a>	412-608-2662
National Regional Director	Donato Di Zuzio	Albany, Harrisburg, Long Island, New York Metro, North Central New Jersey & Southern New Jersey	<a href="mailto:DDizuzio@tandmassociates.com">DDizuzio@tandmassociates.com</a>	973-981-7413
National Regional Director	Robert Prophet, PE	Clearfield, Delaware Valley, East Penn, First State, Northeast Penn & Williamsport	<a href="mailto:rprophet@trafficpd.com">rprophet@trafficpd.com</a>	610-999-2610
Region President	Paul McNamee, PE	All	<a href="mailto:Paul.McNamee@kci.com">Paul.McNamee@kci.com</a>	717-691-1340

## ASHE REGIONAL LEADERSHIP 2020-2021

Position	Name	Section(s) Represented	E-mail	Phone
Region Vice President	Scott Cortese, PE	All	<a href="mailto:Scortese@tandmassociates.com">Scortese@tandmassociates.com</a>	732-383-1950
Region Secretary	Drew Bitner	All	<a href="mailto:dbitner@twp.fairview.pa.us">dbitner@twp.fairview.pa.us</a>	717-938-3978
Region Treasurer	Jerry Pitzer, PE	All	<a href="mailto:jerry1368@yahoo.com">jerry1368@yahoo.com</a>	412-498-0188
Region Past President	Robert Prophet, PE	All	<a href="mailto:rphrophet@trafficpd.com">rphrophet@trafficpd.com</a>	610-326-3100
Section Regional Director	Melanie Osterhout	Albany	<a href="mailto:mosterhout@ospaengineering.com">mosterhout@ospaengineering.com</a>	518-636-9956
Section Regional Director	Scott Eshenaur	Altoona	<a href="mailto:sreshenaur@modjeski.com">sreshenaur@modjeski.com</a>	717-580-8426
Section Regional Director	Tony DaRin	Central New York	<a href="mailto:adarin@bartonandloguidice.com">adarin@bartonandloguidice.com</a>	315-263-5007
Section Regional Director	Ron Link	Clearfield	<a href="mailto:ron.link@stantec.com">ron.link@stantec.com</a>	814-619-1265
Section Regional Director	John Caperilla	Delaware Valley	<a href="mailto:jcaperilla@mctish.com">jcaperilla@mctish.com</a>	610-841-2700
Section Regional Director	Todd Rousenberger	East Penn	<a href="mailto:trousenberger@rkk.com">trousenberger@rkk.com</a>	610-962-7860
Section Regional Director	Robert Snowden	First State	<a href="mailto:rsnowden@urbangineers.com">rsnowden@urbangineers.com</a>	443-986-0014
Section Regional Director	Max Heckman	Franklin	<a href="mailto:mheckman@mbakercorp.com">mheckman@mbakercorp.com</a>	412-269-4606
Section Regional Director	Paul McNamee	Harrisburg	<a href="mailto:paul.mcnamee@kci.com">paul.mcnamee@kci.com</a>	717-578-7565
Section Regional Director	Andrea Luft	Long Island	<a href="mailto:ALuft-Colella@DOT.NYC.gov">ALuft-Colella@DOT.NYC.gov</a>	212-839-4975
Section Regional Director	Jennifer Sheesley	Mid-Allegheny	<a href="mailto:jshesley@sheesleyassoc.com">jshesley@sheesleyassoc.com</a>	734-388-3523
Section Regional Director	Glen Kartalis	New York Metro	<a href="mailto:glen.kartalis@aecom.com">glen.kartalis@aecom.com</a>	718-979-2959
Section Regional Director	Don Dizuzio	North Central New Jersey	<a href="mailto:ddizuzio@tandmassociates.com">ddizuzio@tandmassociates.com</a>	973-986-7413
Section Regional Director	John Baldassari	Northeast Penn	<a href="mailto:jbaldassari@mbakerintl.com">jbaldassari@mbakerintl.com</a>	717-221-2037
Section Regional Director	Kathryn Power	Pittsburgh	<a href="mailto:kpowers@pa.gov">kpowers@pa.gov</a>	412-475-1862
Section Regional Director	Joe Danyo	Southern New Jersey	<a href="mailto:jdanyo@mbakerintl.com">jdanyo@mbakerintl.com</a>	856-906-5920
Section Regional Director	Ron Deems	Southwest Penn	<a href="mailto:rdeems@pennoni.com">rdeems@pennoni.com</a>	412-266-0492
Section Regional Director	Jason Campbell	Williamsport	<a href="mailto:icampbell@mctish.com">icampbell@mctish.com</a>	570-368-3040

Southeast Region		2020-2021		
National Regional Director	Jason Hewatt	Central Florida, Northeast Florida, Tampa Bay, & South Florida	<a href="mailto:JasonRHewatt@gmail.com">JasonRHewatt@gmail.com</a>	706-286-5080
National Regional Director	Scott Jordan, PE	Middle Tennessee, Georgia	<a href="mailto:sjordan@seengineering.com">sjordan@seengineering.com</a>	770-702-7025
Region President	Len Pappalardo	All	<a href="mailto:lpappalardo@keville.com">lpappalardo@keville.com</a>	904-813-6560
Region Vice President	Sunserea Dalton	All	<a href="mailto:Sunserea.Dalton@jacobs.com">Sunserea.Dalton@jacobs.com</a>	407-650-2124
Region Secretary	Holly Painter, PE	All	<a href="mailto:Holly.Painter@kci.com">Holly.Painter@kci.com</a>	850-341-0905
Region Treasurer	Donna McQuade	All	<a href="mailto:mcquaded@pondco.com">mcquaded@pondco.com</a>	904-396-3556
Region Past President	Ron Osterloh , PE	All	<a href="mailto:osterlohr@pondco.com">osterlohr@pondco.com</a>	770-702-7025
Section Regional Director	Gene Lozano	Central Florida	<a href="mailto:Gene.lozano@graef-usa.com">Gene.lozano@graef-usa.com</a>	407-659-6516
Section Regional Director	Mindy Sanders	Georgia	<a href="mailto:mhsanders@pontengineering.com">mhsanders@pontengineering.com</a>	770-449-1161
Section Regional Director	Sharon Schutz, PE	Middle Tennessee	<a href="mailto:sharon-schutz@tn.gov">sharon-schutz@tn.gov</a>	615-350-4208
Section Regional Director	Danielle DeMeza	Northeast Florida	<a href="mailto:danielle.demeza@egs-us.com">danielle.demeza@egs-us.com</a>	904-881-6929
Section Regional Director	Naldo Gonzalez, PE	South Florida (Gold Coast)	<a href="mailto:ngonzalez@GFNET.com">ngonzalez@GFNET.com</a>	786-897-6880
Section Regional Director	Tom Slaughter	Tampa Bay	<a href="mailto:mec93@aol.com">mec93@aol.com</a>	813-507-5563
Section Regional Director	Joe Deering	Tennessee Valley	<a href="mailto:Joe.Deering@tn.gov">Joe.Deering@tn.gov</a>	423-510-1204
Section Regional Director	TBD	Alabama		

Southwest Region		2020-2021		
National Regional Director	Nikole Cao	Dallas Fort Worth, Phoenix Sonoran, Houston	<a href="mailto:NCao@bgeinc.com">NCao@bgeinc.com</a>	281-773-1888
Region President	James Barr	All	<a href="mailto:james.barr@tylin.com">james.barr@tylin.com</a>	480-968-8814
Region Vice President	Michael Knowles	All	<a href="mailto:MKnowles@mckimcreed.com">MKnowles@mckimcreed.com</a>	443-545-9752
Region Secretary	Melissa Boyles	All	<a href="mailto:mboyles@stacywitbeck.com">mboyles@stacywitbeck.com</a>	480-518-2353
Region Treasurer	Susie Mason-Chen	All	<a href="mailto:smason@GFNET.com">smason@GFNET.com</a>	602-533-8817
Section Regional Director	Javier Infante	Houston	<a href="mailto:javier@associatedtesting.com">javier@associatedtesting.com</a>	832-834-1242
Section Regional Director	Ahmed Valdez	Houston	<a href="mailto:avaldez@akvc.com">avaldez@akvc.com</a>	214-650-7621
Section Regional Director	Alena Mikhaylova	Houston	<a href="mailto:alena.mikhaylova@rinkerpipe.com">alena.mikhaylova@rinkerpipe.com</a>	832-590-5400
Section Regional Director	Suzanne Lansford	Phoenix Sonoran	<a href="mailto:suzanne@townlighting.com">suzanne@townlighting.com</a>	632-215-3458
Section Regional Director	Marcus Neubauer	Dallas Fort Worth	<a href="mailto:mneubauer@pkce.com">mneubauer@pkce.com</a>	215-364-8336
Section Regional Director	Rhys Keller	Central Texas	<a href="mailto:Rkeller@jmt.com">Rkeller@jmt.com</a>	703-472-7963

# ASHE SECTIONAL LEADERSHIP

2020-2021

1/22/2021

## Region

SECTION	Section President	Section Secretary	Section Treasurer
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## Great Lakes Region

<b>Bluegrass</b> <b>Officers installed June 2020-2021</b>			
	Kevin Damron, PE Palmer Engineering 400 Shoppers Drive P.O. Box 747 Winchester, KY 40392 Work: (859) 744-1218 <a href="mailto:Kdamron@palmernet.com">Kdamron@palmernet.com</a>	Keith Damron American Engineers, Inc. 2331 Fortune Drive Lexington, KY 40509 Work: (859)263-0009 <a href="mailto:kdamron@aei.cc">kdamron@aei.cc</a>	Josh Coburn Palmer Engineering 400 Shoppers Drive P.O.Box 747 Winchester, KY 40329 Work: (859)744-1218 <a href="mailto:Jcoburn@palmernet.com">Jcoburn@palmernet.com</a>
<b>Central Dacotah</b> <b>Officers installed June 2020-2021</b>			
	Daniel Schriock Burleigh County Highway Dept. 8100 43rd Ave NE Bismark, ND 58503 Phone: (701)204-7748 Cell: (701)220-6629 <a href="mailto:dschriock@nd.gov">dschriock@nd.gov</a>	Eli Ulmer North Dakota Dept. Of Transportation 608 East Boulevard Avenue Bismark, ND 58505-0700 Work: (701)328-4432 Cell: (701)793-4763 <a href="mailto:eulmer@nd.gov">eulmer@nd.gov</a>	Mark Kvas Bartlett & West 3456 E. Century Avenue Bismarck, ND 58503 Work: (701) 221-8368 <a href="mailto:Mark.kvas@bartwest.com">Mark.kvas@bartwest.com</a>
<b>Central Ohio</b> <b>Officers installed May 2020-2021</b>			
	Tom Less Woolpert One Easton Oval Suite 400 Columbus, OH 43219 Phone: (614) 827-6136 <a href="mailto:tom.less@woolpert.com">tom.less@woolpert.com</a>	Mike Taricska Burgess & Niple, Inc. 5085 Reed Road Columbus, OH 43220 Work: (614) 459-2050 <a href="mailto:Mike.Taricska@BurgessNiple.com">Mike.Taricska@BurgessNiple.com</a>	Mike Raubenolt Structure Point 2550 Corporate Executive Dr., Ste. 300 Columbus, OH 43231 Work: (614) 901-2235 <a href="mailto:Mraubenolt@Structurepoint.com">Mraubenolt@Structurepoint.com</a>
<b>Cuyahoga Valley</b> <b>Officers installed in May term 2020-2021</b>			
	Nick Loukas City of Canton Engineering 2436 30th St., N.E. Canton, OH 44705 Work: (330) 438-6920 <a href="mailto:nick.loukas@cantonohio.gov">nick.loukas@cantonohio.gov</a>	Scott Basinger Stark County Engineers 5165 Southway St., SW Canton, OH 44706 Work: (330) 477-6781 <a href="mailto:smbasinger@starkcountyohio.gov">smbasinger@starkcountyohio.gov</a>	Denny Flechtner, P.E., P.S. 1036 Valley View St. NW North Canton, OH 44720 Work: (330) 418-2822 <a href="mailto:denny319@att.net">denny319@att.net</a>
<b>Derby City</b> <b>Officers installed in June term 2020-2021</b>			
	Dave Stills Gresham Smith 111 W. Main St, Ste 201 Louisville, KY 40202 Work: (502) 627-8920 <a href="mailto:dave.stills@greshamsmith.com">dave.stills@greshamsmith.com</a>	Brian Meade, P.E. AECOM 500 W. Jefferson St., Ste. 1600 Louisville, KY 40202 Work: (502) 217-1530 <a href="mailto:brian.meade@aecom.com">brian.meade@aecom.com</a>	Jonathon Berry, P.E. Burgess and Niple 400 Blankenbaker Parkway, Ste. 300 Louisville, KY 40243 Work: (502) 254-2344 <a href="mailto:Jon.berry@burgessniple.com">Jon.berry@burgessniple.com</a>
<b>Lake Erie</b> <b>Officers installed in June term 2020-2021</b>			
	Sean Milroy, P.E. Michael Baker International 1111 Superior Ave. Suite 2300 Cleveland, OH 44115 Work: (216) 776-6613 <a href="mailto:smilroy@mbakerintl.com">smilroy@mbakerintl.com</a>	Kathy Johnson, P.E. Michael Baker International 1111 Superior Ave. Suite 2300 Cleveland, OH 44114 Work: (216) 776-6605 <a href="mailto:Kathy.Johnson@mbakerintl.com">Kathy.Johnson@mbakerintl.com</a>	Steve Tyneski, PE ODOT District 12 5500 Transportation Boulevard Garfield Heights, OH 44125 Work: (216) 584-2128 <a href="mailto:Steven.Tyneski@dot.ohio.gov">Steven.Tyneski@dot.ohio.gov</a>

Northwest Ohio Officers installed June term 2020-2021			
	Pete Bick, P.E. City of Toledo 1189 West Central Ave. Toledo, OH 43610-1062 Work: (419) 245-1586 <a href="mailto:Peter.Bick@toledo.oh.gov">Peter.Bick@toledo.oh.gov</a>	Amy Zimmerman, P.E. DGL Consulting Engineers, LLC 3455 Briarfield Blvd. - Suite E Maumee, OH 43537 Work: (419) 535-1015 <a href="mailto:azimmerman@dgl-ltd.com">azimmerman@dgl-ltd.com</a>	Richard Spino The Mannik & Smith Group, Inc. 1800 Indian Wood Circle Maumee, OH 43537 Work: (419) 891-2222, Ext. 138 <a href="mailto:rspino@manniksmithgroup.com">rspino@manniksmithgroup.com</a>
Triko Valley Officers installed July term 2020-2021			
	Tom Nicholson, PE PRETEK Group PO Box 751471 Dayton, OH 45475 Work: (937)641-8267 <a href="mailto:T.Nicholson@PretekGroup.com">T.Nicholson@PretekGroup.com</a>	David Emerick Duke Energy 382 Sunburst Ridge Lane Cincinnati, OH 45248 Work: (513) 287-1001 <a href="mailto:david.emerick@duke-energy.com">david.emerick@duke-energy.com</a>	Eric Kistner Stantec Consulting, Inc. 11687 Lebanon Rd. Cincinnati, OH 45241-2012 Work: (513) 842-8213 <a href="mailto:eric.kistner@stantec.com">eric.kistner@stantec.com</a>

### Mid-Atlantic Region

Blue Ridge Officers installed 2020-2021			
	Ashley Smith VDOT-Salemi District/L&D 714 South Broad Street Salem, VA 24153 Work: (540) 387-5312 <a href="mailto:ashley.smith@vdot.virginia.gov">ashley.smith@vdot.virginia.gov</a> <a href="mailto:ASHE.Blue.Ridge@gmail.com">ASHE.Blue.Ridge@gmail.com</a>	Mike Agee, P.E. Mattern and Craig, Inc. 701 First Street SW Roanoke, VA 24016 Work: (540) 345-9342 <a href="mailto:MSAgee@MatternandCraig.com">MSAgee@MatternandCraig.com</a> <a href="mailto:ASHE.Blue.Ridge@gmail.com">ASHE.Blue.Ridge@gmail.com</a>	Angie Oaks MBP, Inc. 711 D 5th Street NE Roanoke, VA 24016 Work: (540) 309-7734 <a href="mailto:aoaks@mbpce.com">aoaks@mbpce.com</a> <a href="mailto:ASHE.Blue.Ridge@gmail.com">ASHE.Blue.Ridge@gmail.com</a>
Chesapeake Officers installed 2020-2021			
	Andrew K. Lynch, PE RK&K 700 East Pratt Street Suite 500 Baltimore, MD 21202 Work: (410) 462-9310 <a href="mailto:alynch@rkk.com">alynch@rkk.com</a>	Amanda Lafleur, PE KCI 936 Ridgebrook Road Sparks, MD 21152 Work: (410) 891-1814 <a href="mailto:amanda.lafleur@kci.com">amanda.lafleur@kci.com</a>	Denila Deliallisi, PE AECOM 7 St. Paul Street 17th Floor Baltimore, MD 21202 Work: (410) 637-1700 <a href="mailto:denila.deliallisi@aecom.com">denila.deliallisi@aecom.com</a>
Carolina Piedmont President will change Oct 2020			
	Michael Bywaletz Ramey Kemp & Associates, Inc. 8307 University Executive Park Drive Suite 260 Charlotte, NC 28262 Work: (704) 549-4260 <a href="mailto:mbywaletz@rameykemp.com">mbywaletz@rameykemp.com</a>	Nanette Fogleman, EIT MBP Carolinas, Inc 3200 Beechleaf Court Suite 910 Raleigh, NC 27604 Work: (336) 792-0442 <a href="mailto:ashesecretary@gmail.com">ashesecretary@gmail.com</a>	Justin DeNicola, PE Terracon 2701 Westport Road Charlotte, NC 28208 Work (704) 594-8911 <a href="mailto:justin.denicola@terracon.com">justin.denicola@terracon.com</a>
Carolina Triangle Officers installed 2020-2021			
	Brian Lusk, PE ICE of Carolinas, PLLC 4505 Falls Of Neuse Rd. STE 110 Raleigh, NC 27609 Work: (984)255-0410 <a href="mailto:brian.lusk@ice-eng.com">brian.lusk@ice-eng.com</a>	Morgan (Foster) Nelson AECOM 701 Corporate Center Drive, Ste. 475 Raleigh, NC 27607 Work: (919) 854-6205 <a href="mailto:secretary@carolinatriangle.ashe.pro">secretary@carolinatriangle.ashe.pro</a>	Ronyell Thigpen WSP USA  Raleigh, NC 27601 Work: (919) 836-4093 <a href="mailto:thigpenr@pbworld.com">thigpenr@pbworld.com</a>
Greater Hampton Roads Officers installed 2020-2021			
	Sean Jessup, PE Moffatt & Nichol 101 W. Main Street Suite 3000 Norfolk, VA 23510 Work: (757) <a href="mailto:sjessup@moffattnichol.com">sjessup@moffattnichol.com</a>	Ken Yarberry, PE 4825 Admiration Drive Virginia Beach, VA 23464 Cell: (757)652-1278 <a href="mailto:kenyarberry@gmail.com">kenyarberry@gmail.com</a>	Jen Canatsey, PE WSP 277 Bendix Road Suite 300 Virginia Beach, VA 23452 Work: (757) 459-4712 <a href="mailto:jen.canatsey@wsp.com">jen.canatsey@wsp.com</a>
North Central West Virginia Current			
	Brandon LeRoy AECOM 150 Clay Street, Ste. 410 Morgantown, WV 26501 Work: (304) 476-2388 <a href="mailto:brandon.leroy@aecom.com">brandon.leroy@aecom.com</a>	Janet Scarcelli Triad Engineering, Inc. 1097 Chaplin Road Morgantown, WV 26501 Work: (304)296-2562 Cell: (304)288-0627	Dennis LeRoy WVDOH P.O. Box 237 Anmoore, WV 26323 Work: (304) 476-1005 <a href="mailto:dleroy738@gmail.com">dleroy738@gmail.com</a>

		<a href="mailto:jscarcelli@triadeng.com">jscarcelli@triadeng.com</a>	
<b>Old Dominion</b>	<b>Officers installed June term 2020-2021</b>		
	Terrell Hughes, P.E. Henrico County Virginia Public Works 4301 E Parham Road Henrico VA 23228-2745 Work: (804) 343-9025 <a href="mailto:hug121@henrico.us">hug121@henrico.us</a>	C. Eric Burke, P.E. Moffatt & Nichol 1100 Boulders Pkway, Ste. 500 Richmond, VA 23225 Work: (804) 320-1996 <a href="mailto:EBurke@moffattnichol.com">EBurke@moffattnichol.com</a>	Ben Doran, PE Timmons Group 1001 Boulders Parkway, Ste. 300 Richmond, VA 23225 Work: (804) 200-6459 <a href="mailto:Ben.Doran@timmons.com">Ben.Doran@timmons.com</a>

<b>Potomac</b> <b>Officers installed 2020-2021</b>			
	Charlie O'Connell FAM Construction, LLC 3977 Fairfax Ridge Rd. Fairfax, VA 22030 Work: (703) 349-7423 <a href="mailto:coconnell@fam66.us">coconnell@fam66.us</a>	Shireen Gharangik Johnson, Mirmiran & Thompson 13921 Park Center Rd #140 Herndon, VA 20171 Work: (703) 464-7369 <a href="mailto:sgharangik@gmail.com">sgharangik@gmail.com</a>	Jesse Glasser Wallace Montgomery 8150 Leesburg Pike Suite 403 Vienna, VA 22182 Work: (571)395-8100 <a href="mailto:jesse.glasser@gmail.com">jesse.glasser@gmail.com</a>
<b>South Carolina</b> <b>Chartering Spring 2021-Officers pending Charter</b>			
	Scott Carney GEL Solutions LLC 2040 Savage Rd Charleston, SC 29407 Work: (843) 769-2379 <a href="mailto:scdc@gel.com">scdc@gel.com</a>	John Walsh Michael Baker International 700 Huger Street Columbia, SC 29201 Work: (803)231-4100 <a href="mailto:John.Walsh@MBakerintl.com">John.Walsh@MBakerintl.com</a>	Martin Mullis Gannett Fleming 1320 Main Street Suite 300 Columbia, SC 29201 (864)256-7610 <a href="mailto:mmullis@gfnet.com">mmullis@gfnet.com</a>
<b>Northeast Region</b>			
<b>Albany</b> <b>Officers installed June 2020-2021</b>			
	Lisa Westrick, PE Stantec 3 Columbia Circle Suite 6 Albany, NY 12203 Work: (518) 452-4358 <a href="mailto:Lisa.Westrick@stantec.com">Lisa.Westrick@stantec.com</a>	John Saia, Jr., P.E. J Squared Construction Corp. 277 Wolf Hill Road Voorheesville, NY 12186 Cell: 518-852-9049 Work: (518) 872-9471 <a href="mailto:jsaia@jsquaredconstruct.com">jsaia@jsquaredconstruct.com</a>	Kevin Hajos, P.E. Warren County DPW 4028 Main Street Warrensburg, NY 12884 Work: (518) 761-6556 <a href="mailto:khajos@warrencountyDPW.com">khajos@warrencountyDPW.com</a>
<b>Altoona</b> <b>Officers installed May 2020-2021</b>			
	David E. Hoglund, PE Rettew Associates 3020 Columbia Avenue Lancaster, Pa 17603 Work: 7173943721 <a href="mailto:dhoglund@rettew.com">dhoglund@rettew.com</a>	Michele Girolami Gibson-Thomas Engr. Co., Inc. 1001 Philadelphia Street Indiana, PA 15701 Cell: 724-471-2246 <a href="mailto:michele.girolami@gibson-thomas.com">michele.girolami@gibson-thomas.com</a>	G. Edward Stoltz 2413 14 <sup>th</sup> Street Altoona, PA 16601 Home: 814-942-0384 <a href="mailto:e575@verizon.net">e575@verizon.net</a>
<b>Central New York</b> <b>Officers installed 2020-2021</b>			
	Luke Morenus, P.E. CHA 575 Broadway Suite 301 Albany, NY 12207 Work: (315)257-7170 Cell: (607)423-3774 <a href="mailto:lmorenus@chacompanies.com">lmorenus@chacompanies.com</a>	Peter Wlodarczyk, P.E. Fisher Assoc. 180 Charlotte Str Rochester, NY 14607 Work: 585-334-1310 x 232 Mobile: 585-749-0703 <a href="mailto:pwlodarczyk@fisherassoc.com">pwlodarczyk@fisherassoc.com</a>	Donald P. Blasland PW Labs 5879 Fisher Road E. Syracuse, NY 13057 Work: (315) 437-1420 <a href="mailto:pwlabsinc@hotmail.com">pwlabsinc@hotmail.com</a>



<b>Clearfield</b> <b>Officers installed June 2020-2021</b>			
	Ed Jones L Kimball 615 West Highland Ave. Ebensburg, PA 15931 Work: (814) 472-7700 <a href="mailto:ed.jones@cdicorp.com">ed.jones@cdicorp.com</a>	Diane Purdy Urban Engineers, Inc. 330 Innovation Dr., Ste. 103 State College, PA 16803 Work: (814) 308-9293 <a href="mailto:dppurdy@urbanengineers.com">dppurdy@urbanengineers.com</a>	Karen Michael 863 Rock Run Road Rockton, Pa 15856 Cell: 814-590-7200 <a href="mailto:michaki7427@gmail.com">michaki7427@gmail.com</a>
<b>Delaware Valley</b> <b>Officers installed April 2020</b> <b>term 4/15/2020-4/21/2021</b>			
	Drew Sirianni Pennoni 1900 Market St. Suite 300 Philadelphia, PA 19103 Work: 251-254-7893 <a href="mailto:Dsirianni@Pennoni.com">Dsirianni@Pennoni.com</a>	Amber Midgley AECOM 625 West Ridge Pike, Suite E-100 Conshohocken, PA 19428 Work: 610-832-3500 <a href="mailto:amber.midgley@aecom.com">amber.midgley@aecom.com</a>	Isaac Kessler, PE Remington & Vernick Engineers 922 Fayette Street Conshohocken, PA 19428 Work: 610-940-1050 x2024 <a href="mailto:Isaac.Kessler@rve.com">Isaac.Kessler@rve.com</a>
<b>East Penn</b> <b>Officers installed May 2020-2021</b>			
	Heather Heeter, PE Borton-Lawson 3897 Adler Place Bethlehem, PA 18017 Cell: 570-994-5191 Work: 215-208-8040 <a href="mailto:hheeter@borton-lawson.com">hheeter@borton-lawson.com</a>	Thomas J. Dominiacki PE PTOE Valley Forge Gannett Fleming Inc. Valley Forge Corporate Center 1010 Adams Avenue Audubon, Pa 19403 Work: 610-783-3750 Cell: 484-252-1825 <a href="mailto:tdominiacki@gfnet.com">tdominiacki@gfnet.com</a>	Carl McGloughlin Johnson, Mirmiran & Thompson, Inc. 7248 Tilghman Street Suite:100 Allentown, PA 18106 Work: (610) 366-2520 Cell: 610-417-9768 <a href="mailto:cmcgloughlin@jmt.com">cmcgloughlin@jmt.com</a>
<b>First State</b> <b>Officers installed in July 2020-2021</b>			
	Shellie deMoss, P.E. A. Morton Thomas Associates 10 Corporate Circle Suite 225 New Castle, DE 19720 Work:302-737-1627 <a href="mailto:sbaird@amtengineering.com">sbaird@amtengineering.com</a>	Matheu J. Carter, P.E. Delaware T2/LTAP Center University of Delaware 355 DuPont Hall Newark, DE 19716 Work: 302-831-7236 <a href="mailto:matheu@udel.edu">matheu@udel.edu</a>	Brian Keith Kisner Century Engineering Inc. 550 Bay Road Dover, DE 19901 Work:302-734-9188 <a href="mailto:bkisner@centuryeng.com">bkisner@centuryeng.com</a>
<b>Franklin</b> <b>Officers installed June 2020-June 2021</b>			
	Thomas McClelland, PE PennDOT D-1 255 Elm St P.O. Box 3698 Oil City, PA 16301 Work: (814) 678-7081 <a href="mailto:thmcclella@pa.gov">thmcclella@pa.gov</a>	Jonathan T. Lincoln, P.E. GAI Consultants, Inc. 6000 Town Center Blvd. Suite 300 East Canonsburg, PA 15317 Work: (412) 964-6995 <a href="mailto:J.Lincoln@gaiconsultants.com">J.Lincoln@gaiconsultants.com</a>	Darin Hettich, P.E. GPI 4 Penn Center West, Suite 215 Pittsburgh, Pa 15276 Work: (412) 432-9542 <a href="mailto:dhettich@gpinet.com">dhettich@gpinet.com</a>
<b>Harrisburg - Address: P.O. Box 322, Camp Hill, PA 17001-0322</b> <b>Officers installed June 2020-June2021</b>			
	Eric L. Martz, PE KCI Technologies 5001 Louise Drive, Suite 201 Mechanicsburg, PA 17055 Work: 717-516-7595 <a href="mailto:eric.martz@kci.com">eric.martz@kci.com</a>	Robert J. Leonard, P.E. Erdman, Anthony & Assoc. 100 Sterling Parkway, Ste. 212 Mechanicsburg, PA 17050 Work: 717-766-1741 <a href="mailto:leonardrj@erdmananthony.com">leonardrj@erdmananthony.com</a>	Gene M. Chabak Larson Design Group 4999 Louis Drive Suite 100 Mechanicsburg, PA 17055 Work: (717) 985-8072 <a href="mailto:gchabak@larsondesigngroup.com">gchabak@larsondesigngroup.com</a>
<b>Long Island</b> <b>Officers installed June 2020-2021</b>			
	Michael Trotta Posillico 1750 New Highway Farmingdale, New York 11735 Work: (631)390-5748 <a href="mailto:mtrotta@posillicoinc.com">mtrotta@posillicoinc.com</a>	Andrea Luft JKL Engineers 100 Arrival Avenue Ronkonkoma, New York 11779 Work:(917)662-5448 <a href="mailto:aluft@jklengineers.com">aluft@jklengineers.com</a>	Open Position

<b>Mid-Allegheny</b> <b>Officers installed June 2020 Presidents term June2020-2021 (no term on Sec. and Treasurer)</b>			
	Brad DiCola, PE, PTOE Gannett Fleming Foster Plaza 8 & Suite 400 730 Holiday Drive Pittsburgh, PA 15220 Work: 412-503-4370 <a href="mailto:bdicola@GFNET.com">bdicola@GFNET.com</a>	Matthew W. Hetrick 2122 Cemetery Lane New Bethlehem, Pa 16242 Work: 814-319-5380 <a href="mailto:mhetrick@pa.gov">mhetrick@pa.gov</a>	Rob Pitassi, PE Two Gateway Center 608 Stanwix St. Ste. 2050 Pittsburgh, PA 15222 Direct: 412-402-4817 <a href="mailto:repitassi@transystems.com">repitassi@transystems.com</a>
<b>New York Metro</b> <b>Officers installed June 2020-2021</b>			
	Karim Palomino, P.E. Prime AE Group of NY 315 Madison Ave, Ste. 3023 New York, NY 10041 Work: (646)979-3613 <a href="mailto:kpalomino@primeeng.com">kpalomino@primeeng.com</a>	Oscar Bustos, P.E. Urban Engineers of New York D.P.C. One Penn Plaza, Suite 4125 New York, NY 10119 Work: (212) 736-1255-Ext. 1334 <a href="mailto:ofbustos@urbanengineers.com">ofbustos@urbanengineers.com</a>	Maria Losyeva, P.E. Jacobs 500 7th Ave., 17 th Floor New York, NY 10018 Work: (646) 908-6727 <a href="mailto:Maria.Losyeva@jacobs.com">Maria.Losyeva@jacobs.com</a>
<b>North Central New Jersey</b> <b>Officers installed June2020-2021</b>			
	Thomas P. Di Chiara, P.P., AICP, MCRP Arora & Associates, P.C. 1200 Lenox Drive, Ste 200 Lawrenceville, NJ 08648 Work: (609)482-2697 <a href="mailto:tdichiara@arorapc.com">tdichiara@arorapc.com</a>	Gregory Kuczynski, P.E. Gannett Fleming, Inc. 1 Centennial Avenue, Suite 201 Piscataway, NJ 08854 Work: (732)667-1413 <a href="mailto:gkuczynski@gfnet.com">gkuczynski@gfnet.com</a>	Robert S. Nash, P.E. Buchart Horn 2 Eves Drive, Ste. 110 Marlton, NJ 08053 Work: (856)797-4338 <a href="mailto:RNash@bucharthorn.com">RNash@bucharthorn.com</a>
<b>North East Penn</b> <b>Officers installed June term 2020-2021</b>			
	Frank Summa Greenman-Pendersen, Inc. 52 Glenmaura National Blvd. Scranton, PA 18505 Work: 570-342-3700 <a href="mailto:fsumma@gpinet.com">fsumma@gpinet.com</a>	Robert Naugle Pennoni Associates 672 N. River St., Suite 313 Plains, PA 18705 Work: (570) 824-2200 <a href="mailto:rnaugle@pennoni.com">rnaugle@pennoni.com</a>	Ryan Rostocki Borton-Lawson, Engineering 613 Baltimore Drive, Ste. 300 Wilkes-Barre, PA 18702-7903 Work: (570)821-1994 <a href="mailto:rrostocki@borton-lawson.com">rrostocki@borton-lawson.com</a>
<b>Pittsburgh</b> <b>Officers installed term 2020-2021</b>			
	John Nicholson, PE WSP 4 Gateway Center Suite 1305 Pittsburgh, Pa 15222 Work: (412)644-3050 <a href="mailto:john.nicholoson@wsp.com">john.nicholoson@wsp.com</a>	Chuck Nash MS Consultants 300 Corporate Center Drive Suite 200 Moon Township, PA 15108 Work: (412) 264-8701 ext: 18126 <a href="mailto:cnash@msconsultants.com">cnash@msconsultants.com</a>	Gerald Pitzer, P.E. 1368 Spreading Oak Drive Pittsburgh, PA 15220 Home: 412- 279-7154  14108 W. Gunsight Dr Sun City West, AZ 75375 Cell: 412-498-0188 <a href="mailto:jerry1368@yahoo.com">jerry1368@yahoo.com</a>
<b>Southern New Jersey</b> <b>Officers installed May 2020-2021</b>			
	Amy Sokalski, PE McCormick Taylor 700 E Gate Drive #201 Mount Laurel, NJ 08054 Work: (856) 793-0800 <a href="mailto:ASokalski@mccormicktaylor.com">ASokalski@mccormicktaylor.com</a>	Heather Sabetta (Jones) PE ARH Associates 215 Bellevue Ave. P.O. Box 579 Hammonton, NJ 08037 Work: 609-561-0482 x 3129 <a href="mailto:hsabe@arh-us.com">hsabe@arh-us.com</a>	George Zimmer WSP 2000 Lenox Drive 3rd Floor Lawrenceville, NJ 08648 Work: (609)512-3500 <a href="mailto:George.Zimmer@wsp.com">George.Zimmer@wsp.com</a>
<b>Southwest Penn</b> <b>Officers installed in May 2020-2021</b>			
	Steve Wiedemer 1415 Chestnut St Terrace Turtle Creek, Pa Work: (412) 968-5977 Cell : (412)926-3224 <a href="mailto:swiedemer@admarble.com">swiedemer@admarble.com</a>	Melissa A. Heffern 546 Sixth Street Hibbs, Pa 15443 Cell: (724)880-6146 Work:(724-439-1600) <a href="mailto:mheffern@spkenr.com">mheffern@spkenr.com</a>	Carl D. Buchanan 714 Lewis Avenue Charleroi, PA 15022 Work: (724) 439-1600 Cell: (724) 554-2613 <a href="mailto:cbuchanan@spkenr.com">cbuchanan@spkenr.com</a>
<b>Williamsport</b> <b>Secretary and Treasurer up to date</b>			
	TBD	Jason Campbell 85 Pine Tree Road Hughesville, PA 17737 Work: (570)368-3040 <a href="mailto:jcampbell@mctish.com">jcampbell@mctish.com</a>	Scott Hunter P.O Box 96 Montoursville, PA 17754 Work: 717-961-5084 <a href="mailto:ashewmspttreasurer@gmail.com">ashewmspttreasurer@gmail.com</a>

<b>Southwest Region</b>			
<b>Central Texas</b> <b>Chartering Spring 2021-Officers pending charter</b>			
	Tara Alexander JMT 801 E Old Settlers Blvd Ste. 102 Round Rock, Texas 78749 Work: 512-800-3370 <a href="mailto:talexander@jmt.com">talexander@jmt.com</a>	Michael Farn JMT 801 E. Settlers Blvd. Ste. 102 Round Rock, Texas 78749 Work: 5129426683 Cell: 443-838-0411 <a href="mailto:mfarn@jmt.com">mfarn@jmt.com</a>	Fadi Estifan HDR 4401 West Gate Blvd. Ste.400 Austin, Texas 78745 Work: 862-684-0584 Cell: 862-684-0584 <a href="mailto:fadi.estifan@hdrinc.com">fadi.estifan@hdrinc.com</a>
<b>Dallas-Fort Worth</b> <b>Officers installed June (term 2020-2021)</b>			
	Hossein Hosseiny 2595 Dallas Parkway Suite 101 Frisco, TX 75034 Work: (972) 464-4822 <a href="mailto:hhosseiny@bgeinc.com">hhosseiny@bgeinc.com</a>	Mel Herrera Michael Baker International 1501 LBJ Freeway Ste. 650 Dallas, TX 75234 Cell: 972-896-3204 <a href="mailto:mel.herrera@mbakerintl.com">mel.herrera@mbakerintl.com</a>	Brian Lopas Contech Engineered Solutions 2201 W. Royal Lane Ste.260 Dallas, TX 75247 Cell:( 214)-316-3954 <a href="mailto:blupas@conteches.com">blupas@conteches.com</a>
<b>Houston</b> <b>Officers installed June 2020 (term 2020-2021)</b>			
	Adam White Terracon Consultants Inc. 11555 Clay Road, Ste. 100 Houston, TX 77043 Cell: (832)783-8301 Work: (832)783-8301 <a href="mailto:adam.white@terracon.com">adam.white@terracon.com</a>	Jonathan Braun OTHON Engineering Inc. 575 N. Dairy Ashford Suite 650 Houston, Texas 77079 Work: (713)975-8555 <a href="mailto:jbrown@othon.com">jbrown@othon.com</a>	Ruben Calderon Entech Civil Engineers, Inc. 15021 Katy Freeway, Suite 500 Houston, TX 77094 Work: (832)-974-4715 Cell: (281)615-9403 <a href="mailto:Rcalderon@entechhou.com">Rcalderon@entechhou.com</a>
<b>Phoenix Sonoran</b> <b>Officers will be installed Aug. 2020</b>			
	James Barr (Ryan Hudson-Aug) T.Y. Lin 60 E. Rio Salado Parkway Ste. 501 Tempe, AZ 85281 Work: 480-968-8814 <a href="mailto:James.barr@tylin.com">James.barr@tylin.com</a>	Melissa Boyles Stacy & Witbeck Inc. 1575 W. University Drive Ste. 105 Tempe, AZ 85281 Work: 480-518-2353 <a href="mailto:mboyles@stacywitbeck.com">mboyles@stacywitbeck.com</a>	Susie Chen-Mason Gannett Fleming, Inc. 3838 N. Central St., Ste. 1900 Phoenix, AZ 85012 Work: 602-553-8817 x 8222 <a href="mailto:smason@gfnet.com">smason@gfnet.com</a>
<b>Southeast Region</b>			
<b>Alabama</b> <b>Chartering Spring 2021</b>			
	Theresa Barksdale HMB Professional Engineers Inc. 7009 Brockport CT. Montgomery, AL 36117 Work:(334)277-1002 Cell: (334)429-0074 <a href="mailto:tbarksdale@hmbpe.com">tbarksdale@hmbpe.com</a>	Ashley Ann Adams Volkert Inc. 1616 2nd Ave. S. Suite 150 Birmingham, AL 35233 Cell: (205)214-5500 <a href="mailto:ashleyann.adams@volkert.com">ashleyann.adams@volkert.com</a>	John-Michael Walker Alabama DOT 1409 Coliseum Blvd. Montgomery, AL 36110 Cell:(334)242-6123 <a href="mailto:Walkerjoh@dot.state.al.us">Walkerjoh@dot.state.al.us</a>
<b>Central Florida</b> <b>Officers installed 2020-2021</b>			
	Sherman Klaus, P.E. The Balmoral Group 165 Lincoln Avenue Winter Park, FL 32789 Work: 407-629-2185 x 120 <a href="mailto:sklaus@balmoralgroup.us">sklaus@balmoralgroup.us</a>	Sarah Riffe, PG, CHMM Aerostar SES LLC 535 Cooper Commerce Drive Suite 300 Apopka, FL 32703 Work: 407-464-0832 <a href="mailto:sriffe@aerostar.net">sriffe@aerostar.net</a>	Gary Kuhns, P.E. GEC, Inc. 919 Lake Baldwin Lane Orlando, FL 32814 Work: 407-898-1818 <a href="mailto:glkuhns@g-e-c.com">glkuhns@g-e-c.com</a>
<b>Georgia</b> <b>Officers installed June 2020-2021</b>			
	Richard Meehan Lowe Engineers 990 Hammond Drive #900 Atlanta, GA 30328 Work: 770-857-8400 <a href="mailto:richard.meehan@loweengineers.com">richard.meehan@loweengineers.com</a>	Lindsey B. Dunnahoo, PE AECOM 1360 Peachtree Street, NE Suite 500 Atlanta, GA 30309 Work: 404-946-9516 <a href="mailto:Lindsey.Dunnahoo@aecom.com">Lindsey.Dunnahoo@aecom.com</a> <a href="mailto:lbdunnahoo@gmail.com">lbdunnahoo@gmail.com</a>	Bradley Cox, PE Gwinnett County 684 Winder Hwy Lawrenceville, GA 30045 Work: 678-318-1074 <a href="mailto:bradcox.ashega@gmail.com">bradcox.ashega@gmail.com</a>
<b>South Florida</b> <b>Officers installed 2020-2021</b>			
	Naldo Gonzalez, P.E. Gannett Fleming, Inc. 800 NW 62nd Avenue, Suite 490 Miami, FL 33126 Work: (305)908-3940	Yamila Hernandez, P.E. WSP USA 7650 Corporate Center Drive, Ste. 300 Miami, FL 33126 Work: (305) 514-3154	Hugo Gutierrez, P.E. HDR 3250 West Commercial Blvd. Ste. 100 Fort Lauderdale, FL 33309 Work: (954) 233-4935

	<a href="mailto:ngonzalez@gfnet.com">ngonzalez@gfnet.com</a>	<a href="mailto:yamila.hernandez@wsp.com">yamila.hernandez@wsp.com</a>	<a href="mailto:Hugo.gutierrez@hdrinc.com">Hugo.gutierrez@hdrinc.com</a>
<b>Northeast Florida</b>	<b>Officers installed terms June1,2020-May 31,2021</b>		
	Will Lyon, PE Prosser 13901 Sutton Park Drive South Ste 200 Jacksonville, FL 32224 (904)446-5166 <a href="mailto:wlyon@prosserinc.com">wlyon@prosserinc.com</a>	Kenneth T. Kelley, PE STV 5200 Belfort Road Suite 400 Jacksonville, FL 32256-6054 Work: (904) 730-9777 <a href="mailto:kenneth.kelley@stvinc.com">kenneth.kelley@stvinc.com</a>	Donna McQuade Pond and Company 1300 Riverplace Blvd. - Ste. 210 Jacksonville, FL 32207 Work: (904) 396-3556 <a href="mailto:mcquaded@pondco.com">mcquaded@pondco.com</a>
<b>Middle Tennessee</b>	<b>Officers installed June 2020-2021</b>		
	Shaun Armstrong, P.E. TDOT James K. Polk Building, 10th Floor Nashville, TN 37243 Work: (615)253-5327 <a href="mailto:Shaun.Armstrong@tn.gov">Shaun.Armstrong@tn.gov</a>	Leanna Whitwell, P.E. TTL 5010 Linbar Dr. - Ste. 153 Nashville, TN 37211 Work: 615-727-1827 <a href="mailto:lwhitwell@ttlusa.com">lwhitwell@ttlusa.com</a>	Jeffrey Shaver 117 Seaboard Lane, Suite E-100 Franklin, TN 37067 Work: (615) 577-9319 <a href="mailto:jshaver@cecinc.com">jshaver@cecinc.com</a>
<b>Tampa Bay</b>	<b>Officers installed June 2020-June2021</b>		
	Pavan Paiavula, PE DRMP Inc. 15310 Amberly Drive Suite 200 Tampa, FL 33647 Work: (813)265-9800 <a href="mailto:ppaiavula@drmp.com">ppaiavula@drmp.com</a>	Sergio Gomez MC Squared, Inc. 5808-A Breckenridge Parkway Tampa, FL 33610 Work: (813) 623-3399 Ext: 270 <a href="mailto:sgomez@mc2engineers.com">sgomez@mc2engineers.com</a>	Carlos-Andres Ramirez, P.E., P.T.O.E. Garrett Engineering Group, Inc. 120 10th Ave. N. St. Petersburg, FL 33701 Work: (813) 786-0691 <a href="mailto:cramirez@garretteg.com">cramirez@garretteg.com</a>
<b>Tennessee Valley</b>	<b>Chartered April 2020 Officers installed June 2020-June 2021</b>		
	Rachel Gentry Tennessee Dept of Transportation 7512 Volkswagen Drive Chattanooga, TN 37416 Work:423-510-1161 <a href="mailto:rachel.gentry@tn.gov">rachel.gentry@tn.gov</a>	Haley Slifko Tennessee Dept of Transportation 7512 Volkswagen Drive Chattanooga, TN 37416 Work:423-634-7526 <a href="mailto:haley.slifko@tn.gov">haley.slifko@tn.gov</a>	Sandra Knight Bradley County 508 Withrow Road McDonald, TN 37353 Work: 423-728-7006 <a href="mailto:sknight@bradleycountyttn.gov">sknight@bradleycountyttn.gov</a>

# ASHE NATIONAL COMMITTEES:2020-2021

1/22/2021

Voting Board Member / *Non-Board Member*

## EXECUTIVE COMMITTEE

Name	Position	Section	E-mail	Phone
Tim Matthews	President/Chair	Georgia	<a href="mailto:tmatthews@dot.ga.gov">tmatthews@dot.ga.gov</a>	404-326-5206
Leigh Lilla	1st VP	Tampa Bay	<a href="mailto:llilla@nelson-construction.com">llilla@nelson-construction.com</a>	727-612-9142
Stan Harris	2nd VP	Triko Valley	<a href="mailto:stan.harris@stantec.com">stan.harris@stantec.com</a>	513-368-6832
Thomas Morisi	Secretary	Altoona	<a href="mailto:ashenationalsecretary@ashe.pro">ashenationalsecretary@ashe.pro</a>	814-242-8323
Frank O'Hare	Treasurer	Central Ohio	<a href="mailto:ashenationaltreasurer@ashe.pro">ashenationaltreasurer@ashe.pro</a>	614-506-1068
Michael Hurtt	Immediate Past Pres.	Albany	<a href="mailto:MHurtt@CHACompanies.com">MHurtt@CHACompanies.com</a>	518-423-4646
<i>Nancy Morisi</i>	Admin. Assistant	Altoona	<a href="mailto:nmorisi@ashe.pro">nmorisi@ashe.pro</a>	814-242-5603

## Ad Hoc - Exposure funds

Name	Position	Section	E-mail	Phone
Roger Carriker	Chair	Chesapeake	<a href="mailto:Roger.Carriker@wsp.com">Roger.Carriker@wsp.com</a>	410-370-6635
Mike Hurtt		Albany	<a href="mailto:MHurtt@CHACompanies.com">MHurtt@CHACompanies.com</a>	518-423-4646
Frank O'Hare		Central Ohio	<a href="mailto:ashenationaltreasurer@ashe.pro">ashenationaltreasurer@ashe.pro</a>	614-506-1068
Leigh Lilla		Tampa Bay	<a href="mailto:llilla@nelson-construction.com">llilla@nelson-construction.com</a>	727-612-9142
Frank Bronzo		Cuyahoga Valley	<a href="mailto:fbronzo@envdesigngoup.com">fbronzo@envdesigngoup.com</a>	330-329-9702

## Ad Hoc-Regions

Name	Position	Section	E-mail	Phone
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## 2021 Conference - Pocono Mt Region - June 16 - 20, 2021 - East Penn, Northeast Penn, Delaware Valley

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## 2022 Conference - Columbus, Ohio-June xx-xx, 2022, Central Ohio Section

## ASHE NATIONAL COMMITTEES:2020-2021

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# ASHE NATIONAL COMMITTEES:2020-2021

1/22/2021

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# ASHE NATIONAL COMMITTEES:2020-2021

1/22/2021

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## Appointment by Chair





## COMMITTEE STATUS REPORT

### Ad Hoc COMMITTEE REGION STRUCTURE/ROLES

*Committee formed to evaluate the purpose of the Regions and National's role in defining or dictating the role of the Regions. Evaluate the current status of activities and roles of the Regions. Discuss how the regions can be strengthened and if any National duties should be deferred to the Regions. Discussion of if financial support should be given to the Regions. Discuss the delineation of the Regions and possible addition of Directors.*

#### **Committee Members**

**Leigh Lilla, Co-Chair**

**Tim Matthews, Co-Chair**

**Mike Hurtt**

**Kathryn Power**

**Stan Harris**

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[dgreenwood@wilbursmith.com](mailto:dgreenwood@wilbursmith.com)

**Date: 1/10/2021**

**Report Period: Winter – January**

#### **Meetings held since the previous Quarterly Report**

Microsoft Teams meeting held on Friday, 10/9/2020 - attended by Leigh Lilla, Tim Matthews, Mike Hurtt, Kathryn Power, David Greenwood, Jason Hewett, Amanda Schumacher and Scott Jordan.

#### **Motion(s) to be brought before the National Board:**

Resolved:

#### **Discussions to be brought before the board**

N/A

#### **Activities**

Committee is to review the National Committee list and see if some of these committees / roles would be better handled by the Region (e.g. New Sections – when a new section falls in a location that already has a region, the region is better poised to make contact). Another example is the Continuing Education committee – a more localized group better understands the renewal requirements in their respective locations. In discussing with the Regional Oversight Committee, they are reviewing the committee list as well. Perhaps some partnership between both committees would be appropriate to address this.

Discussion of the budget constraints currently faced by the Region – exposure fund money is a good start, but if the Regions are to take on more responsibilities, then financial disbursements from National need to be made commiserate to the increased responsibilities.

Confirm that all Sections have a regional rep but leave it to the Sections how they want to fill this role.

Discussion of Regional conferences – Southeast Region was trying to mimic the structure of the Mid Atlantic region conference. Would be cheaper and more accessible than a National conference – maybe attract attendees that could not attend a National Conference.

### **Ongoing Business**

Committee will continue to meet to prepare an outline for what the Region role would look like with increased responsibilities and a plan for funding as discussed

**N/A**

### **New Business**

#### **Budget update**

1. **2019-2020 Budget: \$0.00**
2. **Spent – List items and \$ spent this quarter**
  - a. **0.00**
3. **Current Budget Balance: \$0.00**
4. **List any Non-Budget Items that should be considered.**
  - a. **N/A**



## COMMITTEE STATUS REPORT

### AD HOC COMMITTEE – Exposure Grant Program Revitalization

*Objective: Committee created to review and reinstitute the exposure grant program and update the associated guideline and funding request form/documentation.*

**Date: 1/08/2021**

**Report Period: Oct – Dec 2020**

#### Committee Members

**Roger Carriker**, Chair (Chesapeake)

**Leigh Lilla** (Tampa Bay)

**Frank O'Hare** (Central Ohio)

**Frank Bronzo** (Cuyahoga Valley)

**Mike Hurtt** (Albany)

#### E-Mail

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727-612-9142

614-506-1068

330-329-9702

518-423-4646

#### **Meetings held since the previous Quarterly Report**

1. None during the period.
2. Distributed exposure grant issuance cover letter (under Frank Bronzo's signature), exposure grant funding request form, and updated exposure grant program guideline documents to this committee and National President for review and comment in early January 2021. Documents were revised based on feedback and are now complete and ready for signature/issuance.

#### **Motion(s) to be brought before the National Board:**

1. None. Discussion on the topic has been held. The only items that were pending (sorry for the extended delay in getting these done) were to update the guideline, fund request form, and draft a funding issuance cover letter for use by National to distribute the funds to the Regions.
  - National will distribute the \$6,000 of exposure funds in the Outreach Committee 2020-2021 budget as follows:
    - \$1,200 to the Southeast Region;
    - \$1,200 to the Northeast Region;
    - \$1,200 to the Mid-Atlantic Region;
    - \$1,200 to the Great Lakes Region; and
    - \$1,200 to the Southwest Region

Grant funds will be administered by the Regions (as originally established in the 2016-2017 guideline). Award will be based on Section/Region need and association with the current (2018-2021) National Strategic Plan's vision, strategies, and/or values. Funds are to be distributed to the Sections or retained by the Region based on the Region Boards' determination and discretion.

#### **Discussions to be brought before the board**

Topics that the committee is working on:

1. No action items need to be discussed/presented to the Board in January 2021.
2. This Ad Hoc Committee and the Outreach Committee will coordinate with the National Treasurer on distribution of the funds to the Regions for use and allocation by the Regions.

**Status of action items:**

Objective of Ad-Hoc committee: Investigate the exposure funds and re-implement the program.

1. Issuance letter, updated guideline, and exposure grant fund request form to be sent to and used by the Regions is complete. The checks and distribution of this information is anticipated to be completed by the end of January 2021.
2. Other:
  - a. Nothing else is anticipated to be needed from this committee. The Outreach Committee will take over responsibility of “managing” the exposure grant program for the National Board because the funding in the annual budget is assigned to this committee.

**Budget update:**

1. **2020 - 2021 Budget:**     **\$6,000**
2. **Spent – List items and \$ spent this quarter**
  - a. **\$0.00**
3. **Current Budget Balance:**         **\$6,000**
4. **List any Non-Budget Items that should be considered.**
  - a. **None at this time**



January 2, 2021

**National Region Directors, Region Presidents, Secretaries and Treasurers,**

As many of you know, for several years ASHE had provided funds to the Regions and Sections to promote the advancement of the Society. These funds came from two separate programs; Exposure Funds and Grant Funds. Feedback from many of our members indicated that the two programs were somewhat confusing. And for several years, the funding was not budgeted to support this program.

Effective this year, the ASHE National Board has reinstituted the Exposure Grant program and combined the two programs into one. We are pleased to advise you that funds will be allocated to each of the five (5) active Regions for their use, and/or allocation to the Sections in their Region to aid in the funding of initiatives and events that the program was originally intended to support.

Exposure Grant funds have been allocated and are being distributed to the Regions this year based on the National Board's desire to be equitable with what was budgeted in the ASHE National 2020-2021 fiscal year. The Regions will be responsible for administering and distributing these funds to Sections (or may use funds at the Region level) in accordance with the attached Guidelines and consistent with the Vision, Values, and Strategies outlined in the current ASHE Strategic Plan. <http://ashe.pro/documents/D34-2018-2021-STRATEGIC-PLAN.pdf>

It is the National Board's intention that as the program reestablishes itself, funding allocations will be based on the effectiveness of the program and changing needs of the Regions/Sections for the benefit of ASHE.

Attached is an application/request form for the Regions' use at its discretion in distribution/administering the funds allocated to them by the National Board as part of this revitalized program.

The funding listed below will be distributed to Regions soon by the ASHE National Treasurer. Checks will be mailed to the Region Treasurers. Please confirm the address and contact information for the Region Treasurer so that we can ensure the funds get to the Regions in an expedient manner.

Exposure Grant funding allocation: (Total of \$6,000 in this FY's budget)

- Northeast Region: \$1,200
- Great Lakes Region: \$1,200
- Mid-Atlantic Region: \$1,200
- Southeast Region: \$1,200
- Southwest Region: \$1,200

We are a little late getting this information out, so I suggest for this year that a reasonable goal is to distribute funds by the end of the first quarter of the 2021 calendar year (March). Please distribute this information out to the Sections via your Region Boards to make this happen. We



all know the pandemic has presented obstacles for the Regions and Sections to do what we do best: network, socialize, and promote the transportation industry in face-to-face forums. This funding allocation is intended to provide financial means to maintain and/or increase ASHE's presence and visibility to all our membership and beyond via the Regions and Sections efforts in conjunction with the other initiatives that are ongoing across the organization.

Thank you for all that you do for your Regions' and Sections' members. Please feel free to contact me with any questions and thank you in advance for your cooperation. As soon as we get confirmation of the mailing address for your Region's Treasurer, the funds identified above will be distributed.

Happy New Year. We wish you a safe and prosperous 2021 and look forward to the day when our face-to-face forums will resume.

Frank Bronzo  
ASHE National Board  
Chair, National Outreach Committee  
[fbronzo@envdesigngroup.com](mailto:fbronzo@envdesigngroup.com)  
Work Phone: 330-375-1390  
Mobile Phone: 330-329-9702

Attachments:

ASHE Exposure Grant Program Guideline  
Exposure Grant Fund Request Form

cc: National Treasurer  
National Secretary  
Administrative Assistant to the National Board  
National Outreach Committee



## **ASHE Exposure Grant Program Guideline**

### **Purpose**

The purpose of the ASHE Exposure Grant program is to provide funding for the following types of activities through the Regions and Sections of ASHE:

- Expand and grow our current sections and student sections.
- Start new student chapters or support existing student chapters.
- Activities aimed at attracting younger members.
- Increase appropriate representation from all sectors of the transportation industry through membership growth.
- Increase the influence and image of ASHE within the transportation industry.
- Promote educational activities for members from all sectors of the transportation industry.
- Promote ASHE through established national, regional and local alliances where appropriate.
- Initiate appropriate community service projects that support any of the items above.

### **Eligibility**

The ASHE National Board Exposure Grant funds are allocated to the Regions. The Regions will consider distribution of grant monies for both Region and Section events, activities and projects. Grants are not awarded to individuals or non-members. Distribution of funds to Regions will be based on needs expressed by the Sections/Regions and as determined by the National Board.

For an ASHE Region to be eligible for the receipt of Exposure Grant funds, the Region must have all leadership positions filled (i.e. President, Vice President(s), Secretary, and Treasurer) be meeting regularly with both face to face meetings and conference calls, and provide quarterly updates of Region and Section activities to the National Board. For the purposes of this program, the National Outreach Committee will determine the eligibility of Regions and make recommendations to the National Board of the annual funding needs for budgeting in the annual budget. If it is determined that a Region is ineligible to participate in the program, the funds designated for that Region will not be utilized that year or the National Board may choose to reallocate them to the other Regions based on their needs.

For a Section to be eligible for receipt of Exposure Grant monies from the Region, the Region must be eligible, and the Section must have all leadership positions filled, be meeting on a regular basis, and can demonstrate that the funds will be used in a manner that is consistent with the Vision, Values, and Strategies outlined in the current ASHE Strategic Plan. National website link: <http://ashe.pro/documents/D34-2018-2021-STRATEGIC-PLAN.pdf>. For the purposes of this program, the Region Board of Directors will determine the eligibility of Sections.



### **Limitations**

Grant monies shall not be used for the following purposes:

- Special-event fundraising activities that do not promote the growth of ASHE
- Golf outings or other social events
- Capital campaigns/renovation projects
- Debt reduction
- Emergency or disaster relief efforts
- Dissertations or student research projects
- Indirect/administrative costs
- Religious, political or legislative advocacy activities
- Loans, scholarships, fellowships, or grants to individuals
- Unsolicited requests for international organizations or programs
- To support institutions that discriminate on the basis of race, creed, gender, or sexual orientation in policy or in practice

### **Distribution of Funds to Regions**

The National Board will annually determine the amount of Exposure Funds available for distribution to the Regions and the method of distributing the funds each year during the preparation of the annual budget. It is important that the Sections (and Regions) communicate their needs for this initiative to the Region leadership and in turn National Board (via the Outreach Committee) by the end of the fourth quarter (e.g. Oct-December) each year so that adequate funding can be programmed in the following annual budget to support this program. The ASHE National Outreach Committee will inform the Regions of the grant amounts to be distributed in the late summer/fall of the year after the annual budget is established/approved. It is the intension to distribute the funds to the Regions by November of each year. Regions will need to communicate with the Sections in their Region throughout the year so that funding needs can be identified and requested of the National Board through the Region. The National Board will consider these requests when establishing an annual budget for the Exposure Grant program in the National budget, whose approval is finalized in the late spring of the preceding ASHE fiscal year.

### **Reporting**

Each Region shall document and report in their 2nd quarter (e.g. April-June) report outlining how the funds were distributed and used. At a minimum the report should address:

- Date(s) and description of activity or event
- Number of participants
- How the event benefitted the purposes of ASHE
- Which vision, value, and/or strategy of the current ASHE Strategic Plan was addressed with the initiative





## (Year Term) Exposure Grant Fund Request

Region should place their logo here as well as the National Board's logo above.

Section Requesting Exposure Funds: \_\_\_\_\_

Contact Person: \_\_\_\_\_ ASHE Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Total amount requested from the Region (administrator of the funds allocated to the Region by the National Board): \$ \_\_\_\_\_

Additional Funding Provided by: (if applicable) \_\_\_\_\_ Amount \$ \_\_\_\_\_

Describe how the exposure funds will be used (event/activity name):  
\_\_\_\_\_  
\_\_\_\_\_

Describe how this event/activity is consistent with the current ASHE Strategic Plan (Vision, Values, or Strategies): <http://ashe.pro/documents/D34-2018-2021-STRATEGIC-PLAN.pdf>  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of event or date funds will be used: \_\_\_\_\_

Is this a one-time opportunity or a recurring activity/event? \_\_\_\_\_

Will participation be possible if the full amount requested is not granted? \_\_\_\_\_

If yes, what is the minimum amount that can be utilized? \$ \_\_\_\_\_

Please explain in detail how participation in this event or activity will promote the society and/or the highway industry if not consistent with the current ASHE Strategic Plan elements (*Additional sheets, diagrams and photos may be attached.*)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is participation in this event or activity expected to help grow ASHE by *(mark all that apply)*

\_\_\_ Increasing membership in an existing Section? *Section name:*

\_\_\_\_\_

\_\_\_ Expand the society into new geographical areas? *Where:*

\_\_\_\_\_

\_\_\_ Providing a new service or improving an existing service to ASHE members? \_\_\_\_\_

\_\_\_ Other: \_\_\_\_\_

Describe what and how other organizations, if any, will be participating in this event or activity?

\_\_\_\_\_

\_\_\_\_\_

Who will be submitting a report to the Region Board on how the exposure grant funding was used after the event/activity?

\_\_\_\_\_

### **Submittal Instructions**

E-mail

- 1) This completed application/request form and,
- 2) Supporting information in pdf file format.

**Note: A follow-up report needs to be submitted to the Region Board by the end of the ASHE fiscal year (= June-May) describing what the exposure grant funds were used for to justify the allocation and future consideration of funding to the Region/Section. (Required)**

**To: ASHE Region Secretary** (or designated Region exposure grant fund allocation coordinator for the Region Board)

The e-mail needs to contain the contact's name and telephone number.

Applications received will be acknowledged by the Region via e-mail. This acknowledgment does not represent approval of the funding allocation requested by the Region/Section. Yearly exposure grant funding allocated to the Regions by the National Board will be administered by the Region each year.

Exposure Grant Funds, if approved, will be sent directly to the Section Treasurer.



## COMMITTEE STATUS REPORT

### BUDGET / AUDIT COMMITTEE

*Provide financial guidance to National Board, President and Treasurer. Ensure financial responsibility on the part of the Society. Review investment policies. Review audit as needed.*

**Date: 01/10/2021**

**Report Period: October 2020 to January 2021**

#### **Committee Members**

#### **E-Mail**

Leigh Lilla, Chair

[llilla@nelson-construction.com](mailto:llilla@nelson-construction.com)

Stan Harris

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Frank O'Hare

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Roger Carriker

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Richard Meehan

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#### **Meetings held since the previous Quarterly Report**

1/5/2021

#### **Motion(s) to be brought before the National Board:**

Resolved:

#### **Discussions to be brought before the board**

Per the October 23<sup>rd</sup> National Board meeting, an action item was added for this committee to prepare a recommendation to return \$15k to the investment account that was transferred to the operating account during the 2019 year to assist with cash flow. The Committee has reviewed this request and recommends the \$15k be transferred back to the investment account.

#### **Activities**

The committee members regularly review reports submitted by the National Treasurer including Treasurer's reports, bank statements, cash flow, credit card statements and investment account statements, and provide comments (as generated) directly to the National Treasurer. All documents reviewed by the Committee are returned to the National Treasurer for filing, stamped as "reviewed".

#### **Completed:**

1. The 2020 / 2021 budget was reviewed during the April board meeting and was approved by "e-vote" following adjustments made based on feedback received during the April Board meeting.

## **Ongoing Business**

### **New Business**

Discussion to be had from COVID on upcoming year budget upon completion of assessment process.

### **Budget update**

1. 2019-2020 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
  - a. 0.00
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered.
  - a. N/A



## COMMITTEE STATUS REPORT

### CONSTITUTION / BYLAWS COMMITTEE

*Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.*

#### **Committee Members**

David Greenwood, PE, Chair  
Stan Harris, PE  
Don Dizuzio, PMP  
Calvin Leggett  
Mark Kinnee, PE

#### **E-Mail**

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[makinnee@urbanengineers.com](mailto:makinnee@urbanengineers.com)

**Date: 1/12/21**

**Report Period: Winter '20-'21**

#### **Meetings held since the previous Quarterly Report**

1. Minimal correspondence by e-mail

#### **Motion(s) to be brought before the National Board:**

1. None

#### **Discussions to be brought before the board**

1. Will be circulating spreadsheet populated with latest section/regional bylaws currently on record.

#### **Activities:**

Completed review of section (Southern NJ and Houston) and regional bylaws. Made recommendation to revise using new section template.

Completed review of NE Region Bylaws; checking for compatibility against new regional template.

Working on completing spreadsheet template to circulate to sections/regions via Board members. Will be populating with breakdown by section/region of what we have on file/on cloud.

#### **Budget update**

1. **2020 - 2021 Budget:** \$0.00
2. **Spent – List items and \$ spent this quarter**
  - a. N/A
3. **Current Budget Balance:** N/A
4. **List any Non-Budget Items that should be considered.**
  - a. N/A





## COMMITTEE STATUS REPORT

### MEMBERSHIP COMMITTEE

*Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.*

#### **Committee Members**

Leigh Lilla, Chair

Tom Morisi

Nancy Morisi

John Derr

Kevin Duris

Kirsten Bowen

Greg Dutton

James Barr

#### **E-Mail**

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[gddutton@CPC-Eng.com](mailto:gddutton@CPC-Eng.com)

[james.barr@tylin.com](mailto:james.barr@tylin.com)

**Date: 01/10/21**

**Report Period: Winter - Jan**

#### **Meetings held since the previous Quarterly Report**

1/11/2021 – Greg Dutton, Kirsten Bowen, Nancy Morisi, Tom Morisi, John Derr, James Barr, Leigh Lilla

#### **Motion(s) to be brought before the National Board:**

Resolved: N/A

#### **Discussions to be brought before the board**

Drops and adds are in line with years previous indicating membership is holding steady despite COVID impacts

Per the last national board meeting, the membership committee was to review those sections that may require attention based on the membership numbers / status of their assessments. Based on the membership numbers, the committee recommends a check in with the DFW section (down to 18 members). Additionally, South Florida is not responding to the follow up emails regarding their assessment status.

**Activities** – Nancy Morisi continues to engage the email membership inquiries and works with the section representatives to ensure those inquiries are being followed up with.

**Completed:** N/A this period

### **Ongoing Business**

1. Electronic database / application – Tom and Nancy reported they were on the technology call, it appears to be a big undertaking to get to electronic database due to all of the membership levels that some sections have. A lot of information would need to be received from the sections in order to prepare an RFP for this effort. Status?

### **New Business**

1. After the renewal period is over, use the assessment spreadsheet as a section health check and check on those sections whose numbers are getting low / those that report 0 drops and 0 adds over the years.

### **Budget update**

1. **2019-2020 Budget:**     **\$0.00**
2. **Spent – List items and \$ spent this quarter**
  - a. **0.00**
3. **Current Budget Balance: \$0.00**
4. **List any Non-Budget Items that should be considered.**
  - a. **N/A**





## COMMITTEE STATUS REPORT

### NATIONAL CONFERENCE COMMITTEE

*Work with conference sponsors to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.*

#### Committee Members

#### E-Mail

Date:1/7/21

Report Period: Winter 2021

Nikki Parris, Chair

[nicole.parris@atkinsglobal.com](mailto:nicole.parris@atkinsglobal.com)

Mike Hurtt

[mhurt@chacompanies.com](mailto:mhurt@chacompanies.com)

Jerry Pitzer

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Shirley Stuttler

[sstuttler@hughes.net](mailto:sstuttler@hughes.net)

Brad Winkler

[Brad.Winkler@wsp.com](mailto:Brad.Winkler@wsp.com)

Roger Carriker, Board Liaison

[Roger.Carriker@wsp.com](mailto:Roger.Carriker@wsp.com)

Jim Shea

[JShea@trcsolutions.com](mailto:JShea@trcsolutions.com)

#### Meetings held since the previous Quarterly Report

1. Date – 10/20/20 Members in attendance – 13 (includes conference chairs)
2. Date – 11/19/20 Members in attendance – 13 (includes conference chairs)
3. Date – 12/15/20 Members in attendance – 13 (includes conference chairs)
4. Date – 12/1/20, 12/4/20, 1/6/21 – Discussions regarding 2021 conference in person vs. virtual

**Motion(s) to be brought before the National Board:** None

**Discussions to be brought before the board** – None

#### **Status of past and future conferences – concerns and progress (Attach individual reports as needed)**

2019 – This conference is complete. Final 990 sent to Frank on 5/31. Last remaining item was to close out EIN. 2019 mailed out letter for this in November 2020. This conference will be removed from future reporting.

2020 – Carolina Triangle was awarded 2024 so any items regarding 2020 will be noted there on future reports.

2021 – A motion (via email) was presented to the Board to cancel the 2021 Conference and award the 2025 conference to 2021 folks (Delaware Valley, East Pen and NE Penn Section). In addition, a motion to allow 2021 to keep monies received from National previously (seed and sponsorship) to put towards 2025. The National Board approved this motion on 12/10/20. Since this motion was passed the 2021 Conference has expressed an interest in holding a virtual conference so that the normal ASHE business meetings can be conducted in addition to allowing some of the speakers lined up an opportunity to do

technical presentations. So while the motion cancelled the 2021 conference, it will only cancel the in-person event. The National Board is reviewing whether this motion needs to be amended to state this. 2021 is preparing documentation to the National Treasurer to make a formal request to keep the seed and sponsorship money that was approved in the motion in December. In addition, there have been several meetings with the NCC to review the format and timing for the 2021 virtual event. It will likely be a 2 day event held in normal May/June timeframe. More details will be available over the next month or two and we are asking folks to monitor the 2021 website or reach out to 2021 or NCC directly for any questions regarding this conference. They will still be looking for sponsorships to cover some minimal costs for the virtual conference.

2022 – Contract for hotel has been finalized. Golf course has been selected - Golf Club of Dublin and 2022 is reviewing contract. Logo and theme have been finalized (can be available upon request). They have developed the website and starting to populate with generic information. Next steps are to work on promotional video, review registration options, look at sponsorship/exhibitor levels (working on conference budgets to determine).

2023 – Contract for hotel has been finalized. EIN has been established and 2023 is evaluating banks for bank account. Logo has been approved by PR committee (and is available upon request). They have held a kick off meeting in December and plan to start meeting regularly.

2024 – This has been awarded to Carolina Triangle Section (Raleigh, NC). Diamond Sponsors have agreed to allow 2020 to push their sponsorship towards 2024. For auditing purposes, the 2020 EIN will be closed out at the end of the FY and a new EIN will be established for 2024. Checking accounts will be updated once the new EIN is established.

### **Status of committee activities**

Guidelines up-to-date – These have been updated and just need to be updated on National Website

Cloud access – Jim Shea from our committee is going to work on getting this information up this year.

### **Budget update**

1. **2020 - 2021 Budget:** \$800 for travel for NCC
2. **Spent – List items and \$ spent this quarter**
  - a. \$0
3. **Current Budget Balance:** \$502.54 (remaining for this year)
4. **List any Non-Budget Items that should be considered – N/A**



## National Conference Report – December 28, 2020 (4th Quarter) 2020 ASHE NATIONAL CONFERENCE

**Venue:** Raleigh Convention Center  
**Host Hotel:** Marriott Downtown  
**Dates:** June 3-7, 2020

**Conference Co-Chairs:** Drew Joyner & Terry Snow

### Executive Committee - Confirmed:

- Drew Joyner (AECOM)
- Calvin Leggett (RK&K) - Treasurer
- Terry Snow (Gannett Fleming)
- Charlie Flowe (KCI)

**Due to Covid-19 pandemic, ASHE 2020 National Conference was CANCELED.**

### Subcommittees – Confirmed:

- |                           |                   |
|---------------------------|-------------------|
| • Financial:              | Calvin Leggett    |
| • Sponsorship/Exhibit:    | Brian Lusk        |
| • Program:                | Doug Taylor       |
| • Registration/Reception: | Barbara Benifield |
| • Technical:              | Bill Gilmore      |
| • Entertainment:          | Missy Pair        |
| • PR/Publicity:           | Todd King         |
| • Golf:                   | Tim Reid          |
| • Transportation:         | Josh Hurst        |
| • Guest Program:          | Liz Phillips      |
| • Facilities:             | Charlie Flowe     |

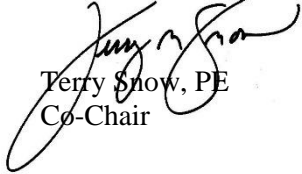
### Activities & Accomplishments:

- Due to the Covid-19 Pandemic, the ASHE 2020 National Conference was canceled based on the recommendation of the ASHE 2020 National Conference Planning Committee, concurrence by the National Conference Committee (NCC), and with final ASHE National Board of Director's approval.
- Financial
  - All bills have been paid and all deposit refunds have been received.
  - There is currently \$38,378.74 in the ASHE 2020 Checking Account (see Attachment A).
  - In July 2021, the ASHE 2020 Checking Account will be closed, and the ASHE 2024 Checking Account will be opened with all monies transferred accordingly.
  - \$5000 seed money was sent to ASHE 2021.
  - ASHE Mid-Atlantic Region sent letter confirming their approval for ASHE 2020 to keep the \$8,000 Mid-Atlantic Region loan for the upcoming ASHE 2024 National Conference.
- Contracts for the Marriott and Raleigh Convention Center have been signed for ASHE 2024 which is scheduled June 5-9, 2024.

### Major Actions for Q1 2021

- ASHE 2024 Conference Co-Chairs will meet on 12/29/20 to discuss:
  - ASHE 2024 National Planning Committee Leadership changes, if any, and confirm the Subcommittee Chairs.
  - Plan for ASHE 2024 branding.
  - Schedule of major actions and meetings for 2021.
- Hold monthly or bi-monthly ASHE 2024 National Conference Planning meetings.

Respectfully submitted,

  
Terry Snow, PE  
Co-Chair

cc: Drew Joyner, PE, Co-Chair  
Calvin Leggett, PE, Treasurer  
Charlie Flowe, PE, Facilities Chair

# ATTACHMENT A

## ASHE 2020 CHECKING ACCOUNT SUMMARY AS OF 6/2/2020

DATE	DEPOSITS	DEBITS	CHECK NUMBER	BALANCE	NOTES
<b>2017</b>					
6/8/2017	\$ 20.00			\$ 20.00	from CWL
7/21/2017		\$ 12.00		\$ 8.00	Service Charge
8/21/2017		\$ 12.00		\$ (4.00)	Overdraft Service Charge (OSC)
8/21/2017	\$ 4.00			\$ -	ODP Advance from credit card
8/23/2017	\$ 8,000.00			\$ 8,000.00	check from ASHE National -account balanced 8/31
9/6/2017		\$ 6.06		\$ 7,993.94	Harland Clarke checks
9/21/2017		\$ 12.50		\$ 7,981.44	Service Charge - account balanced 9/30
10/3/2017		\$ 4.07	1001	\$ 7,977.37	BB & T for OSC - acct. balanced 10/31
11/2/2017		\$ 7,000.00	1002	\$ 977.37	Convention Center Deposit to City of Raleigh
11/30/2017				\$ 977.37	account balanced with BB&T
12/29/2017				\$ 977.37	account balanced with BB&T
Annual Sub-totals	\$ 8,024.00	\$ 7,046.63			
<b>2018</b>					
1/22/2018		\$ 12.00		\$ 965.37	BB&T Service Charge -account balanced 1/31/18
2/21/2018		\$ 12.00		\$ 953.37	BB&T Service Charge -account balanced 2/28/18
3/21/2018		\$ 12.00		\$ 941.37	BB&T Service Charge - account balanced 3/30/18
4/23/2018		\$ 12.00		\$ 929.37	BB&T Service Charge - account balanced 4/30/18
5/21/2018		\$ 12.00		\$ 917.37	BB&T Service Charge - account balanced 5/31/18
6/21/2018		\$ 12.00		\$ 905.37	BB&T Service Charge - account balanced 6/30/18
7/23/2018		\$ 12.00		\$ 893.37	BB&T Service Charge - account balanced 7/31/18
7/24/2018		\$ 20.00	1003	\$ 873.37	Check to Calvin Leggett - refund for opening loan 6/8/17
8/21/2018		\$ 12.00		\$ 861.37	BB&T Service Charge - account balanced 8/31/18
9/21/2018		\$ 12.00		\$ 849.37	BB&T Service Charge - account balanced 9/28/18
10/22/2018		\$ 12.00		\$ 837.37	BB&T Service Charge
10/23/2018	\$ 8,000.00			\$ 8,837.37	check from Mid-Atlantic Region-account balanced 10/31/18
11/30/2018				\$ <b>8,837.37</b>	Account balanced BS 11/30/18
12/31/2018				\$ <b>8,837.37</b>	Account balanced BS 12/31/18
Annual Sub-totals	\$ 8,000.00	\$ 140.00			

2019				CHECK		
DATE	DEPOSITS	DEBITS	NUMBER	BALANCE		NOTES
1/31/2019				\$8,837.37		Account balanced BS 1/31/19
2/20/2019		\$1,200.00	1004	\$7,637.37		2019 Conference Program Ad
2/28/2019				\$7,637.37		Account balanced BS 2/28/2019
3/18/2019	\$1,200.00			\$8,837.37		Check from Carolina Triangle for 2019 Conference Ad
3/29/2019				\$8,837.37		Account balanced BS 3/29/2019
4/30/2019				\$8,837.37		Account balanced BS 4/30/2019
4/30/2019		\$1,157.29	1005	\$7,680.08		Check to BB&T Visa for 2019 Conference Booth Items
5/15/2019	\$5,000.00			\$12,680.08		Advance from Middle Tennessee Section
6/4/2019		\$583.52	1006	\$12,096.56		Terry Snow for 2019 Conference Booth & Gifts
7/1/2019		\$2,700.00	1007	\$9,396.56		Lonnie Poole Golf Course Deposit
7/1/2019		\$500.00	1008	\$8,896.56		Drake's Landing Sporting Clays Deposit
8/27/2019		\$3,780.00	1009	\$5,116.56		Junction West Friday Night Event Deposit
9/3/2019		\$2,707.00	1010	\$2,409.56		AC Events Friday Night Event Catering Payment (1 of 4)
9/29/2019	\$9,500.00			\$11,909.56		Sponsors: ICE (\$6500) & Mead & Hunt (\$3000)
9/30/2019				\$11,909.56		Account balanced BS 9/30/2019
12/2/2019	\$6,000.00			\$17,909.56		Sponsor: Gresham Smith
12/5/2019	\$6,000.00			\$23,909.56		Golf Sponsor: Moffit & Nichol
12/17/2019		\$2,707.00	1011	\$21,202.56		AC Events Friday Night Event Catering Payment (2 of 4)
12/19/2019	\$4,000.00			\$25,202.56		Sponsor: Raimy Kemp (\$4000)
12/20/2019	\$3,000.00			\$28,202.56		Sponsor: ACEC
Annual Sub-totals	\$34,700.00	\$15,334.81		\$28,202.56		Account balanced BS 12/31/2019
2020				CHECK		
DATE	DEPOSITS	DEBITS	NUMBER	BALANCE		NOTES
			1012			voided to share account number with sponsors
1/2/2020	\$4,000.00			\$32,202.56		Sponsor: McKim & Creed (\$4K)
1/6/2020		\$1,622.04	1013	\$30,580.52		BB&T: Visa bill for ASHE National Board shirts from Land's End
1/8/2020	\$10,000.00			\$40,580.52		Sponsor: WSP
1/8/2020	\$600.00			\$41,180.52		Program Ad: TNT Graphics
1/29/2020	\$28,400.00			\$69,580.52		Sponsors: AECOM (\$10K), Gannet Fleming (\$10K), Wethrill (\$6K). Exhibitors: Richard Grub, McKim & Creed (\$ 1.2K each)
1/31/2020				\$69,580.52		Account balanced BS 1/31/2020
2/5/2020	\$2,700.00			\$72,280.52		Exhib: CJGeo (\$1200); Program: SPK Engr (\$1500)
2/13/2020	\$2,100.00					Sponsors: MI Engr (\$2000); Mike Hurtt (\$ 100)
2/28/2020				\$74,380.52		Account balanced BS 2/28/2020
3/4/2020	\$23,250.00			\$97,630.52		Sponsors: BBFoster(\$100), ASHE First State (\$500), ASHE National (\$4000), KCI ( \$4000), MBP (\$4000), Terracon (\$1050); Exhibit Booths: Roadbotics (\$1200), Sofis (\$1200), Rinker (\$1200), OR Colan (\$1200), Terracon (\$1200); Ads: ASHE Hampton Roads (\$400), SAI (\$400), ASHE Triko Valley (\$400), Caylx (\$600), ASHE 2021 Nat'l Conf (\$1200), ASHE Del Valley (\$600) Baker (\$1500), Stantec (\$1000); TPD (\$500), ASHE Middle Tenn (\$400), ASHE Pittsburgh (\$ 600), Terracon (\$200)
3/10/2020	\$4,200.00			\$101,395.54		
3/16/2020	\$1,901.00			\$103,296.54		Transfer Expo
3/17/2020	\$266.14			\$103,562.68		Transfer Expo
3/18/2020		\$434.98	EFT	\$97,195.54		ETF payment to BB&T credit card
3/18/2020	\$128.32			\$103,691.00		Transfer Expo
3/19/2020	\$6,570.30			\$110,261.30		Transfer Expo
3/20/2020	\$3,675.84			\$113,937.14		Transfer Expo
3/23/2020	\$47.52			\$113,984.66		Transfer Expo
3/24/2020	\$5,659.02			\$119,643.68		Transfer Expo
3/25/2020	\$3,357.63			\$123,001.31		Transfer Expo
3/26/2020	\$6,300.00			\$129,301.31		Sponsor: Dewberry (\$4000); Exhibit Booth: Dewberry (\$1200); Ads: ASHE N. East Region ( \$600); F. O'Hare Registration (\$500)
3/26/2020	\$6,900.00			\$136,201.31		Sponsor: VHB (\$4000); Ads: ASHE Central Ohio, ASHE Harrisburg, S. New Jersey ( \$600); Great Lakes, (\$400); ASHE Cuyanoga Valley (\$300).
3/27/2020	\$2,750.90			\$138,952.21		Transfer Expo
3/30/2020	\$600.00			\$139,552.21		Transfer Expo
3/31/2020				\$139,552.21		Account balanced BS 3/31/2020
4/1/2020	\$47.52			\$139,599.73		Transfer Expo
4/5/2020		\$3.79	1014	\$139,595.94		BB&T finance charge
4/7/2020		\$971.00	EFT	\$138,624.94		VISA bill: \$1000 to Commedian, \$29.00 late fee credit
4/30/2020				\$137,424.94		Account balanced BS 4/30/2020

5/2/2020			\$1,200.00	1015	\$137,424.94	O. R. Colan Exhibitor Booth refund
			\$1,200.00		\$136,224.94	Transfer Expo: Contech Exhibitor Refund
5/18/2020			\$3,000.00	1016	\$133,224.94	ACEC/NC Sponsorship Refund
5/31/2020	<b>\$141,954.19</b>	<b>\$21,409.33</b>				<b>6/1/2019-6/1/2020 subtotals used for taxes</b>
5/11/2020	\$118.81				\$133,343.75	Transfer Expo
						Transfer Expo: Refunds to Attendees - Benefield (\$50), Fogleman (\$135), Hawes (\$135), Lilla (\$525), Smith (\$185), Sofis (\$280), Poulos family (\$390), Carder (\$400), Stuttler (\$1070), Vandling family (\$750), Johnson (\$465), Walters (\$50), Prevatt (\$125)
5/29/2020			\$4,560.00		\$128,783.75	
5/29/2020					<b>\$128,783.75</b>	Account balanced BS 5/29/2020
6/2/2020			\$1,200.00	1017	\$127,583.75	Exhibit Booth Refund - McKim & Creed
6/2/2020			\$1,200.00	1018	\$126,383.75	Exhibit Booth Refund - Rinker
6/2/2020			\$1,200.00	1019	\$125,183.75	Exhibit Booth Refund - Roadbotics
6/2/2020			\$1,200.00	1020	\$123,983.75	Exhibit Booth Refund - Richard Grubb & Ass.
6/2/2020			\$1,200.00	1021	\$122,783.75	Exhibit Booth Refund - CJGeo
6/2/2020			\$1,200.00	1022	\$121,583.75	Exhibit Booth Refund - Terracon
6/2/2020			\$1,200.00	1023	\$120,383.75	Exhibit Booth Refund - Sofis Company
6/2/2020			\$1,200.00	1024	\$119,183.75	Exhibit Booth Refund - Dewberry Engineers
						Transfer Expo: Refunds to Exhibitors - Uretek (\$1200), Kissinger Campo (\$1200), Redi-Rock (\$1560), Electrotechnics (\$1200)
6/3/2020			\$5,160.00		\$114,023.75	
6/5/2020			\$600.00		\$113,423.75	Transfer Expo: Program Ad refund to ASHE - Georgia Section
6/13/2020			\$6,000.00	1025	\$107,423.75	Sponsorship Refund - Moffat & Nichol
6/13/2020			\$3,000.00	1026	\$104,423.75	Sponsorship Refund - Mead & Hunt
6/13/2020			\$6,500.00	1027	\$97,923.75	Sponsorship Refund - ICE Carolinas
6/13/2020			\$6,000.00	1028	\$91,923.75	Sponsorship Refund - Gresham Smith
6/13/2020			\$6,000.00	1029	\$85,923.75	Sponsorship Refund - Wetherill Engineering
6/13/2020			\$4,000.00	1030	\$81,923.75	Sponsorship Refund - Ramey Kemp
6/13/2020			\$4,000.00	1031	\$77,923.75	Sponsorship Refund - Dewberry
6/13/2020			\$4,000.00	1032	\$73,923.75	Sponsorship Refund - KCI
6/13/2020			\$4,000.00	1033	\$69,923.75	Sponsorship Refund - McKim & Creed
6/13/2020			\$4,000.00	1034	\$65,923.75	Sponsorship Refund - MBP
6/13/2020			\$4,000.00	1035	\$61,923.75	Sponsorship Refund - VHB
						Transfer Expo: Refunds to Sponsors - Mattern & Craig (\$2000), ASHE Potomac (\$2000), HDR (\$1500), HDR (\$6000), Vaughan & Melton (\$2000)
6/15/2020			\$13,500.00		\$48,423.75	
6/16/2020			\$5,000.00	1036	\$43,423.75	ASHE 2021 Seed Money
6/18/2020			\$2,000.00	1037	\$41,423.75	Sponsorship Refund - MI Engineers
6/18/2020			\$1,250.00	1038	\$40,173.75	Sponsorship Refund - Terracon
6/18/2020			\$100.00	1039	\$40,073.75	Sponsorship Refund - Michael Hurtt
6/18/2020			\$100.00	1040	\$39,973.75	Sponsorship Refund - BB Foster Consulting
6/18/2020			\$500.00	1041	\$39,473.75	Sponsorship Refund - ASHE: First State
6/18/2020			\$500.00	1042	\$38,973.75	Sponsorship Refund - Traffic Planning & Design
6/18/2020			\$1,500.00	1043	\$37,473.75	Sponsorship Refund - Michael Baker
6/18/2020			\$1,000.00	1044	\$36,473.75	Sponsorship Refund - Stantec
6/18/2020			\$500.00	1045	\$35,973.75	Registration Refund- Frank O'hare
6/24/2020			\$600.00	1046	\$35,373.75	Program Ad Refund - TNT Graphics
6/24/2020			\$1,500.00	1047	\$33,873.75	Program Ad Refund - Sucevic, Piccolomini & Kuchar
6/24/2020			\$400.00	1048	\$33,473.75	Program Ad Refund - ASHE: Greater Hampton Roads
6/24/2020			\$400.00	1049	\$33,073.75	Program Ad Refund - SAI Consulting
6/24/2020			\$600.00	1050	\$32,473.75	Program Ad Refund - ASHE: Southern New Jersey
6/26/2020			\$400.00	1051	\$32,073.75	Program Ad Refund - Lake Erie
6/26/2020			\$600.00	1052	\$31,473.75	Program Ad Refund - Harrisburg
6/26/2020			\$300.00	1053	\$31,173.75	Program Ad Refund - Cuyahoga Valley
6/26/2020			\$400.00	1054	\$30,773.75	Program Ad Refund - Great Lakes Region
6/30/2020					<b>\$65,023.75</b>	Account balance BS 6/30/2020. Balance checked.

7/1/2020	\$5,417.79				\$36,191.54	AC Events Refund (\$5414.00) + BB&T Service Charge Refund (\$3.79)
7/1/2020			\$136.00	1055	\$36,055.54	Nick Ramirez: Quick Books subscription
7/1/2020			\$400.00	1056	\$35,655.54	Program Ad Refund - Triko Valley
7/1/2020			\$600.00	1057	\$35,055.54	Program Ad Refund - Central Ohio
7/1/2020			\$400.00	1058	\$34,655.54	Program Ad Refund - Middle Tennessee
7/1/2020			\$600.00	1059	\$34,055.54	Program Ad Refund - Pittsburgh
7/1/2020			\$600.00	1060	\$33,455.54	Program Ad Refund - N. E. Region
7/1/2020			\$1,200.00	1061	\$32,255.54	Program Ad Refund - ASHE 2021 Conference
7/17/2020	\$2,700.00				\$34,955.54	NCSU - Lonnie Poole Golf Course Deposit Refund
7/20/2020			\$56.80	1062	\$34,898.74	CWL - Postage Stamp reimbursement
7/31/2020					<b>\$39,605.54</b>	Account balance BS 7/31/2020. Balance checked.
8/18/2020			\$600.00	1063	\$34,298.74	Program Ad Refund - ASHE Delaware Valley
8/25/2020			\$600.00	1064	\$33,698.74	Program Ad Refund- NV5 (Calyx)
8/31/2020					<b>\$36,698.74</b>	Account Balance BS 8/31/2020. Balance checked.
9/30/2020					<b>\$36,698.74</b>	Account Balance BS 9/30/2020. Balance checked.
10/30/2020	\$500.00				\$37,198.74	Drake Landing Deposit Refund
10/30/2020					<b>\$34,598.74</b>	Account Balance BS 10/30/2020. Balance checked.
11/30/2020					<b>\$34,598.74</b>	Account Balance BS 11/30/2020. Balance checked.
12/16/2020	\$3,780.00				\$38,378.74	Junction West Deposit Refund
					<b>\$38,378.74</b>	<b>Total to be forwarded to ASHE 2024</b>





## NATIONAL CONFERENCE REPORTS – January 8, 2021

### 2021 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn  
John Caperilla, Todd Rousenberger & Richard Cochrane Co-Chairs  
Virtual Conference

- Received TIN (Tax number) in conjunction with National Treasurer Frank O'Hare
- Bank account established, with seed money from the three sections and National
- Shirts have been purchased and sent to National Board members. No more shirts will be purchased.
- Our Call for Papers netted about 51 proposals. We will use these proposals to be the source for our virtual technical sessions.
- We requested and received our deposit back from Mt. Airy golf course.
- We requested our deposit to be returned for our Saturday entertainment. We have not received any acknowledgment from the vendor.
- We are in the process of sending notices to our sponsors which have already send money about our situation. They will be offered a refund, a forwarding of the sponsorship to 2025, or the opportunity to sponsor 2021.
- We are reviewing vendors to use for a virtual conference. We are also reviewing the level of sophistication for the conference, and whether to try to have virtual exhibitors and networking opportunities.
- Due to the continuing coronavirus pandemic, a motion was presented to the National Board of Directors to cancel the 2021 Conference and award the 2025 conference to 2021 organizers (Delaware Valley, East Pen and NE Penn Section). In addition, the motion allows 2021 to keep monies received from National previously (seed and sponsorship) to put towards 2025. The National Board approved this motion on 12/10/20. Since this motion was passed the 2021 Conference has expressed an interest in holding a virtual conference so that the normal ASHE business meetings can be conducted in addition to allowing some of the speakers lined up an opportunity to do technical presentations.
- Final dates have been selected for a virtual conference - **May 25 - 27, 2021**. This will likely be a two-and-one-half-day conference over a three day period, with National business, technical sessions, and networking opportunities.
- The 2021 committee will be seeking sponsors to offset the costs of a virtual conference software vendor.
- **National's motion approved the cancellation of the 2021 Conference, and awarding the 2025 conference to our three sections. This motion will need to be amended to allow us to conduct the 2021 virtual conference.**



## **National Conference Report - 2022 ASHE CONFERENCE**

1/4/2021 (1<sup>st</sup> Quarter)

Central Ohio Section

Date: May 12-15<sup>th</sup>, 2022

Emily Preston & Aaron Call Co-Chairs

### **Activities to Note Since last Report:**

- The Renaissance hotel in downtown Columbus was confirmed and approved as the venue for the conference. The contract has been signed.
- Committee Chairs have established contact with all committee members and have been meeting with them regularly.
- Updated Preliminary Conference Agenda
- Finalized Conference Logo and them (on national website)
- Committees have all developed their own critical action plan and are updated their proposed budgets
- Generated list of potential sponsors, exhibitors and program advertisers. Creating sponsorship level document and sponsorship request letter
- Updated Preliminary Conference Budget
- Set up 2022 Website.
- Started lists of potential guest and entertainment options.
- Started list of potential attendee gift options.
- Moved our conference file storage to a OneDrive account based on feedback received from committees
- Developed exhibit hall layout options for selected venue
- Received quotes from printers for programs
- Obtained 2 promotional videos for the Conference from Experience Columbus
- Golf Outing course was selected. It will be at the Golf Club of Dublin on Thursday May 12<sup>th</sup>.
- 2022 Website is up.

### **Next Items to Note on the Horizon:**

- Continue to add content to the 2022 website.
- We have received comments from the committee on the conference budget and are incorporating them.
- looking into opening session speakers now.
- Finalizing sponsorship/exhibitor/advertising levels
- Expand on list of potential sponsors.
- Expand on list of potential exhibitors.
- Expand on list of potential guest activities.
- Expand on list of potential entertainment and venue options for evening activities.
- Determine promotional items to be disbursed at local Conferences.



January 5, 2021

Nicole (Nikki) Parris, P.E.  
ASHE National Conference Chair

RE: 2023 National Conference

Dear Ms. Parris,

On behalf of the 2023 ASHE National Conference Committee, we are submitting this monthly status report:

**2023 Conference Comments (June 8-11, 2023, Atlanta, GA)**

- Logo approved by National Public Relations Committee Chair on December 1, 2020.
- First Committee Chair meeting held on December 3, 2020.
  - Attendees included: Karyn Matthews, Scott Jordan, Mindy Sanders, Tim Matthews, Richard Meehan, Jenny Jenkins, Holly Painter, Brad Cox, Chris Rideout, Jason Hewatt, Jennifer Lott, Lindsey Dunnahoo, Jared Estes, Sarah Blackburn, Shawn Fleet, Cindi McAdams, Nikki Parris
- Introduced Cindi McAdams, Guest Program Committee Chair, with Dianne Lovett, our Cobb Travel and Tourism Sales Manager.
- Provided Jason Hewatt, Exhibits Committee Chair, with hotel layouts and exhibit booth floor plan.
- Contract with Waverly Hotel signed on December 4, 2020
- EIN is established and working with bank on required documents to open account.

Regards,

A handwritten signature in blue ink, appearing to read "Karyn Matthews".

**Karyn Matthews, P.E.**  
**2023 Conference Co-Chair**

A handwritten signature in blue ink, appearing to read "Scott Jordan".

**Scott Jordan, P.E.**  
**2023 Conference Co-Chair**



## COMMITTEE QUARTERLY REPORT

### NEW SECTIONS COMMITTEE

<u>Committee Members</u>	<u>E-Mail</u>	<u>Date</u>
Sam Mody, Chair	<a href="mailto:smody@keller-engineers.com">smody@keller-engineers.com</a>	1/11/2021
Brian O'Connor, Co-Chair	<a href="mailto:brian.oconnor@jacobs.com">brian.oconnor@jacobs.com</a>	
Jason Hewatt, Board Liaison	<a href="mailto:JasonRHewatt@gmail.com">JasonRHewatt@gmail.com</a>	
Kathy Johnson - Committee Member	<a href="mailto:kathy.johnson@mbakerintl.com">kathy.johnson@mbakerintl.com</a>	
Rhys Keller – Committee Member	<a href="mailto:rkeller@jmt.com">rkeller@jmt.com</a>	
Mark Kinnee - Committee Member	<a href="mailto:makinnee@urbanengineers.com">makinnee@urbanengineers.com</a>	
Ahmed Valdez, Committee Member	<a href="mailto:avaldez@akvce.com">avaldez@akvce.com</a>	
Thomas Ziegler – Committee Member	<a href="mailto:TZiegler@columbia-engineering.com">TZiegler@columbia-engineering.com</a>	

**Motions or Discussions to be brought before the National Board (January 22, 2021)**

1. None

#### **Activity held since the previous Quarterly Report (VIA Zoom)**

1. 12/21 New Sections Committee Telecon
2. Bi-weekly (6/16-Pres.) Central Texas Section Core Group calls
3. 11/5, 12/4, 1/8/21 Alabama Section Core Group calls
4. Bi-weekly (9/3-Pres.) South Carolina Section Core Group calls
5. 10/15, 11/12 Alabama Section Webinars
6. 11/5 Tennessee Valley Section Webinar
7. 12/9 Alabama Section Meet and Greet
8. 1/12/21 Central Texas Meet and Greet Happy Hour

#### **Established Meeting Dates already set before the next Quarterly Report**

1. Date: Ongoing - Central Texas Section Bi-Weekly calls
2. Date: Ongoing - South Carolina Section Bi-weekly calls
3. Date: Beginning 1/8 – Alabama Section Bi-weekly calls
4. Date: 1/12 – Central Texas Section Virtual Meet and Greet
5. Date: 1/14, 2/4, 3/4 – Monthly New Section Committee Calls
6. Date: 1/21 – Alabama Section Webinar
7. Date: 1/25 – Circle City reactivation discussion call
8. Date: Month of January – Denver, New Mexico, Hartford and Chicago outreach planned

**Current activities started or underway to identify, promote and support the New Sections endeavors.**  
(Committee Liaisons listed for each)

**Tennessee Valley** – Chartered 4/2/20 - 54 Members (*Brian and Jason*)

- 11/5 – Turbo Roundabout Webinar
- Completing their Section By-Laws and operating budget for the 2020-2021 calendar year.

**Tier 1**

**Central Texas** – Champion, Robert Scullion (*Sam and Rhys*)

- Holding bi-weekly Core Group calls to advance Section towards chartering – Last 1/5/21
- Core Group of 12 individuals (4 officers, 3 directors and 1 committee chairperson) including:
  - Tara Alexander, President
  - Niki Deskus, Vice President
  - Michael Farn, Secretary
  - Fadi Estifan, Treasurer
  - Director 1, Peter Ring
  - Director 2, Joe Cantalupo
  - Director 3, Adeliza Ramirez
  - Committee Chair, Clay Gann
- 18 completed membership applications have been received as of 1/4/21.
- Virtual Meet and Greet Happy Hour is scheduled on 1/12. A PPT presentation is being prepared for the event. The event will provide a balance between education and social activities.
- Treasurer received the EIN number and National Grant of \$300 for New Section; money was deposited into the Section's bank account.
- Membership rates were established - \$65 (private sector) and \$25 (public sector)
- Banner has arrived – ***anticipating a March, 2021 Chartering ceremony.***
- Outreach to National Technology Chair to configure the Central Texas Section website subdomain as ctx.ashe.pro and install the basic ASHE Wordpress template and standard plugins. In addition, Cloud access was requested for the 4 officers noted above.
- Working on draft By-Laws and meeting/event schedule for upcoming year.

**South Carolina** – Champion, Nanette Fogleman (*Brian, Kathy and Sam*)

- Holding bi-weekly Core Group conference calls to advance towards chartering – Last 1/7/21.
- Core Group of 12 individuals (5 officers, 4 directors, 3 committee chairs).
- The 2021 nominations for officers, directors and committee chairs were distributed through the use of Survey Monkey for voting purposes. The following results were produced:
  - Scott Carney, President
  - Roy Tolson, 1<sup>st</sup> Vice President
  - Renee Tison, 1<sup>st</sup> Vice President
  - John Walsh, Secretary
  - Martin Mullis, Treasurer

- Director 1 – Ken Burger
- Director 2 – Matt Martin
- Director 3 – Chris Jordan
- Director 4 – Jim Devereaux
- Website/Social Media Committee Chair, Beth Axson
- Membership Committee Co-Chair, Dave Perez
- Membership Committee Co-Chair, Joy Riley
- The Section Treasurer has not yet submitted the EIN application to the IRS.
- 62 Applications received with 23 interested in board/committee positions (online vote held)
- Developing website and LinkedIn Page
- Banner has arrived – ***anticipating a Spring, 2021 Chartering ceremony.***

**Alabama** – Champions, Ashley Ann Adams and Theresa Barksdale (*Brian and Jason*)

- Holding bi-weekly Core Group conference calls to advance towards chartering – Last 1/8/21.
- Core Group of 10 individuals (4 officers, 1 director, 3 committee chairs) including:
  - Theresa Barksdale, President
  - John Jennings, Vice President
  - Ashley Ann Adams, Secretary
  - John-Michael Walker, Treasurer
  - Jennifer Peace, Director
  - Alicia Bailey, Technology/Training Chair
  - Molly Barnwell, Social Media Chair
  - Ashley Ann Adams, Social Event Chair
- Currently awaiting EIN number for Bank Account setup.
- 45 completed membership applications have been received.
- Developing website but Section has a LinkedIn page up and running; they are exploring other social media outlets.
- Held webinars 10/15 and 11/12 (35 attendees)
- Meet and Greet held on 12/9 (30 attendees – received several new applications).
- Scheduled future webinar for 1/21/21.
- Banner has arrived – ***anticipating a Spring, 2021 Chartering ceremony.***

**Tier 2**

**Denver, CO** – Champion, Tyler Work (*Mark and Ahmed*)

- Recent outreach to Champion – Mark will follow up with Tyler in January.

**New Mexico** – Champion, Manuel Maestas (*Tom and Ahmed*)

- Recent outreach to Champion and former Champion; e-mail sent by Tom on 12/21; follow-up in January.

### **Tier 3**

#### **Hartford, CT** – Outreach by Erik Jarboe and Larry Murphy (*Sam and Mark*)

- Recent outreach to Champion – Scheduling meeting in January to re-engage champions.
- The DOT is located in Rocky Hill, CT

#### **Pacific Northwest** – Champion, TBD (*Brian and Kathy*)

- NS Committee members will engage personal and industry contacts to determine if initiative has a champion to move forward.

#### **Circle City** – Champion, TBD (*Kathy and Brian*)

- Coordination Call with Great Lakes Region scheduled for 1/25/21.

#### **Chicago** – Champion, TBD (*Tom and Sam*)

- NS Committee members will engage personal and industry contacts to determine if initiative has a champion to move forward.

### **Other Locations**

#### **West Coast** – Champion, TBD

- NS Committee has agreed to drop this Section for now.

#### **Detroit** – Champion, TBD

- Discussion will be introduced with Great Lakes Region during Circle City call on 1/25/21.

#### **Mississippi** – Champion, TBD

- NS Committee has agreed to drop this Section for now.

### **Other activities.**

#### **Regional Initiatives –**

- NS Committee will follow up with Northeast Region on the status of Boston.

### **Budget update**

1. **2020 – 2021 Budget:** \$8,900.00.
2. **Spent – List items and \$ spent this quarter (\$1,349.40)**
  - a. \$300.00 Grant for Central Texas Section
  - b. \$349.80 Banner for Central Texas Section
  - c. \$349.80 Banner for Alabama Section
  - d. \$349.80 Banner for South Carolina Section
3. **Current Budget Balance:**
  - a. \$7,550.60

4. List any Non-Budget Items that should be considered in the 2020 – 2021 budget: None

**Note:** *Email this form in a Word format to Nancy Morisi [nmorisi@ashe.pro](mailto:nmorisi@ashe.pro).*





## COMMITTEE STATUS REPORT

### NOMINATING COMMITTEE

*Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with the appropriate guidelines. Administer the award Process.*

**Date:** 01-13-2021

**Report Period:** Nov 2020 to Jan 2021

#### **Committee Members**

Michael Hurtt, Chair  
Charlie Flowe  
Larry Ridlen  
Dave Greenwood  
Tom Morisi

#### **Email**

[mhurt@chacompanies.com](mailto:mhurt@chacompanies.com)  
[charlie.flow@kci.com](mailto:charlie.flow@kci.com)  
[leridlen@comcast.net](mailto:leridlen@comcast.net)  
[greenwoodda@cdmsmith.com](mailto:greenwoodda@cdmsmith.com)  
[tmorisi@ashe.pro](mailto:tmorisi@ashe.pro)

#### **Meetings held since the previous Quarterly Report:**

1. November 4, 2020: Meeting to discuss procedural issues related to extension of National Director terms.

#### **Motions(s) to be brought before the National Board:**

1. See attached "ASHE National Nominations Committee Motions for January 22, 2021 National Board Meeting".

#### **Discussions to be brought before the National Board:**

1. See Motion above.

#### **Activities:**

1. Multiple email discussions with the committee regarding the National Director term extensions and potential By-law revisions.
2. Email to National Directors and National Officers on November 4, 2020 (except Treasurer and Secretary) affirming their willingness to extend terms (attached).
  - a. All Directors and Officers have affirmed their willingness to the term extension. Email affirmations not included with this report but can be provided if determined necessary for the minutes.
3. Email to Regional Presidents and Secretaries on November 4, 2020 (attached):
  - a. Extending the deadline for National Director nominations to January 2, 2021
  - b. Discussing the upcoming motion to extend the National Director terms
  - c. Requesting concurrence (or not) from each Region on this extension of terms

4. All Regions have responded to the positive that they will allow their current Director's terms to be extended (emails attached).
5. Award Nominations letter sent to the Regions on 12/2/20.

**Budget Update:**

1. 2020 – 2021 Budget: \$1000      Spent: \$0.00

-END-

## ASHE National Nominations Committee Motions for January 22, 2021 National Board Meeting

### MOTIONS:

1. As the result of extraordinary and emergency circumstances brought about by the COVID-19 Virus Pandemic and the suspension of the normal business of in-person interaction and functions with the ASHE Membership on the part of the National President, the National First Vice President, the National Second Vice President, and the National Immediate Past President, **a Motion is made** that a second one-year term of the National President, the National First Vice President, the National Second Vice President, and the National Immediate Past President, as allowed by Article V.3 of the ASHE National By-Laws, and as recommended by the ASHE Nominations Committee, be approved by the ASHE National Board, for the 2021-2022 ASHE Fiscal Year.
2. As the result of extraordinary and emergency circumstances brought about by the COVID-19 Virus Pandemic and the suspension of the normal business of in-person interaction and functions with the ASHE Membership on the part of the National Directors, **a Motion is made** that a one-year extension to the terms of the National Directors be allowed, as approved by their respective ASHE Regional Board of Directors (certification of the Regional Board of Directors concurrence and approval attached), and that two (2) amendments to the ASHE National By-Laws to effect such extension, be approved by the ASHE National Board, for the 2021-2022 ASHE Fiscal Year.

#### **By-Law Amendment:**

That in Article V, Paragraph 3, amend the first sentence as follow: "The term of office for elected officers shall be as follows, except as provided otherwise in Article III, Section 1 for the replacement of **an** unexpired term, **and Article V, Paragraph 3A**". (*permanent By-Law change*)

That in Article V, the following Paragraph 3A shall be added: ***"The maximum term limit of the National Director(s) may be extended one additional year due to unusual circumstances, with approval of the National Board and the respective Regional Board(s)".*** (*permanent By-Law change*)

3. **A Motion is made** that the following slate of National Officers and Directors for the ASHE Fiscal Year 2021 / 2022 be approved by the ASHE National Board:

#### **National Officers:**

Tim Matthews (Georgia)	National President
Leigh Lilla (Tampa)	First National Vice President
Stan Harris (Triko Valley)	Second National Vice President
Tom Morisi (Altoona)	National Secretary
Frank O'Hare (Central Ohio)	National Treasurer
Michael Hurtt (Albany)	Immediate Past National President

## **ASHE National Nominations Committee Motions for January 22, 2021 National Board Meeting**

### Three-year Directors:

Rob Prophet (Delaware Valley)	National Director - Northeast Region
Michael Bywaletz (Carolina Piedmont)	National Director - Mid-Atlantic Region
Scott Jordan (Georgia)	National Director - Southeast Region
Nikole Cao (Houston)	National Director - Southwest Region

### Two-year Directors:

Frank Bronzo (Cuyahoga Valley)	National Director - Great Lakes Region
Donato DiZuzio (NC New Jersey)	National Director - Northeast Region
Jason Hewatt (Georgia)	National Director - Southeast Region

### One-year Directors:

Kathryn Power (Pittsburgh)	National Director - Northeast Region
Roger Carriker (Chesapeake)	National Director - Mid-Atlantic Region
Jim Shea (Lake Erie)	National Director - Great Lakes Region

-end-

## Hurtt, Mike

---

**From:** Hurtt, Mike  
**Sent:** Wednesday, November 4, 2020 3:58 PM  
**To:** Bowen, Kirsten; Nimish Desai, P.E.-Mid Atlantic Region; Paul.McNamee@kci.com; Len Pappalardo; James Barr; Melissa Boyles; Holly Painter; Drew Bitner; Keller, Rhys; Shea, Jim  
**Cc:** 143engineers@gmail.com; Larry Ridlen; Charlie.Flowe@kci.com; Tom Morisi (Ashenationalsecretary@ashe.pro); David Greenwood; Tim Matthews; Leigh Lilla; Harris, Stan  
**Subject:** ASHE National Officer and Director Nominations for 2021 / 2022  
**Attachments:** National Officer Nomination Letter 2021-2022.pdf

Dear Region Presidents and Secretaries:

As the Immediate National Past President and Chair of the National Nominations Committee, I sent you a letter on September 21, 2020 (attached) requesting the Regions to provide nominations of new 3-year National Director positions and a recommendation for the National 2<sup>nd</sup> Vice President position for the 2021/2022 ASHE Fiscal Year. These nominations are due back to me by December 1, 2020.

As you may be aware, at the most recent virtual National Board Meeting held on October 23, 2020, a discussion was had regarding the COVID-19 Lockdowns and the general inability for the National Officers (the President in particular) and the National Directors to travel and attend in-person Section and Regional events. We anticipate this trend to continue well into the spring of 2021 (but hopefully not beyond). The result of the lockdowns and travel restrictions have significantly limited the activities of the National Board members. While some virtual Section meetings are taking place, the honor of serving at the National Level for our officers and directors has not been fulfilled and the goals of our President not currently met. To remedy this situation, the National Board is seeking to extend the existing terms of all National Directors by one year and allow the current President, 1<sup>st</sup> VP, and 2<sup>nd</sup> VP to serve a second consecutive term.

The National Board will likely be e-voting on a motion in the near future to extend the current term of all National Directors by one year. Additionally, the National Nominations Committee will be nominating the current President, 1<sup>st</sup> Vice President, and 2<sup>nd</sup> Vice President to serve a second consecutive term (as allowed in the National By-Laws) for the 2021/2022 ASHE Fiscal Year.

All National Directors have been polled to affirm they are willing to serve an additional year on their current term. All have responded in the positive. However, prior to taking up a motion with the National Board on the National Director term extension, I am seeking concurrence from each Region that the Region is agreeable to this approach. Selection of the National Directors is the Region's prerogative. You may choose to simply let your Region's National Directors' term stay as is and provide a new nomination for the expiring Director position, or choose to allow all your current National Directors to extend their current term one year.

Current National Directors' Terms Expiring on May 31, 2021:

1. NE Region: Kathryn Power
2. GL Region: Jim Shea
3. MA Region: Roger Carriker

All other National Directors will still have one or two years remaining on their terms.

Please note that your regional decision will apply to all your National Directors in your Region, not just the 3 expiring Directors.

Given the timing of this issue, and the current lack of immediate direction and decision from the National Board; until such decision is reached, I am extending the deadline for the Regional Nominations one month, until Jan 2, 2021. This will provide ample time for you to discuss this issue with your regional boards and to provide me with your regional board's decision, and then allow time for a motion to be brought to the National Board and voted on.

I trust that you all understand why we are requesting this unique change to our normal operating procedures. 2020 has been a year of unique challenges and one that we would all likely soon forget. I appreciate your time and understanding and will make myself available if you have any questions or need clarification on our intent.

Thank you and have a great rest of the week.

**Michael D. Hurtt, P.E. (NY, GA)**

Senior Vice President

Chief Engineer – Highways

**CHA Consulting, Inc.**

Office: (518) 453-3985

Cell: (518) 423-4646

[mhurt@chacompanies.com](mailto:mhurt@chacompanies.com)

[www.chacompanies.com](http://www.chacompanies.com)



Responsibly Improving the World We Live In



## Hurtt, Mike

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**From:** 143engineers@gmail.com  
**Sent:** Wednesday, December 23, 2020 11:08 AM  
**To:** 'Kirsten'; 'Stan'; Aaron.Call@ohm-advisors.com; Kdamron@palmernet.com; MJohnson@palmernet.com; Steve.Mary@terracon.com; trobinson@grwinc.com; jhren@msconsultants.com; andy.langenderfer@tetrattech.com; cyoder@braunintertec.com; joogeb@hotmail.com; 'Frank Bronzo'; 'Jim Shea'  
**Cc:** Hurtt, Mike  
**Subject:** [--EXTERNAL--]: ASHE Great Lakes Region Board Election

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

All,


The vote was unanimous to extend the terms of Jim Shea and Frank Bronzo by one year due to the COVID pandemic. Thank you all for your participation and Happy Holidays to you!

Thanks,  
Caroline



Caroline F. Duffy, PE  
143Engineers  
3249 Plateau Place  
Cincinnati, Ohio 45241  
[143Engineers@gmail.com](mailto:143Engineers@gmail.com)  
(513) 476-6271

An Ohio DBE, SBE, WBE, and EDGE Certified Firm  
A Kentucky DBE and SBE Certified Firm  
A City of Cincinnati SBE and WBE Certified Firm  
A SBE, WBE, and EDGE firm with Hamilton County

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## Hurtt, Mike

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**From:** Desai, Nimish <ndesai@Dewberry.com>  
**Sent:** Friday, December 18, 2020 2:31 PM  
**To:** Hurtt, Mike  
**Cc:** Rhys Keller; nramirez@amtengineering.com; John MidYette; John Harman; Michael Bywaletz; Roger Carriker; brian post  
**Subject:** [--EXTERNAL--]: RE: ASHE National Officer and Director Nominations for 2021 / 2022

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Mike,

The Mid-Atlantic Region approved a motion during today's meeting to extend the Region Officers and National Directors terms by 1 year. Therefore, Roger Carriker will serve as the National Director for 1 additional year from our Region.

Please let me know if you have questions.

Happy Holidays!

Nimish Desai, PE  
Department Manager – Water Resources  
Dewberry  
10461 Mill Run Circle, Suite 300  
Owings Mills MD 21117  
443.794.9149 (Cell) - Preferred  
410.645.1405 (Direct)  
410.265.8875 (Fax)  
[www.dewberry.com](http://www.dewberry.com)

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**From:** Hurtt, Mike <MHurtt@chacompanies.com>  
**Sent:** Friday, December 18, 2020 9:04 AM  
**To:** Bowen, Kirsten <Knbowen@mbakerintl.com>; Desai, Nimish <ndesai@Dewberry.com>; James Barr <james.barr@tylin.com>; Melissa Boyles <mboyles@stacywitbeck.com>; Keller, Rhys <RKeller@jmt.com>; Shea, Jim <JShea@trccompanies.com>  
**Subject:** RE: ASHE National Officer and Director Nominations for 2021 / 2022

[CAUTION] External Email. DO NOT click links or open attachments unless expected. Please use the "Phish Alert" button to report all suspicious emails.

Dear MA, GL, and SW Region Presidents and Secretaries:

To-date I have heard back from the NE and SE Regions, responding in the positive to extend their National Director terms by one year as outlined below. This is a friendly reminder that I need your Region's decision on this issue by Jan 2, 2021. The National Board will be voting on this motion at our January 22 Meeting.

Thank you and have a nice Holiday.

**Michael D. Hurtt, P.E. (NY, GA)**  
Senior Vice President  
Chief Engineer – Highways  
**CHA Consulting, Inc.**



## Hurtt, Mike

---

**From:** Paul McNamee <Paul.McNamee@kci.com>  
**Sent:** Monday, November 30, 2020 2:40 PM  
**To:** Hurtt, Mike  
**Cc:** Drew Bitner; Scott Cortese; Rob Prophet  
**Subject:** [--EXTERNAL--]: Re: ASHE National Officer and Director Nominations for 2021 / 2022

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Mike,

Hope you had a good Thanksgiving. Surely was different this year.

Regarding the National Director nomination for the NE Region, we voted at our recent NE Region Board Mtg to have Kathryn Power remain as National Director for another year at least, and to extend the terms of our other Region National Directors as well. We also support National extending the terms of all National Officers and Directors due to the COVID- 19 issues. Please advise if National decided to take this approach.

Let me know if you need anything else from the Region.

Take care.  
Paul

Paul McNamee, PE  
ASHE Northeast Region President  
KCi Technologies, Inc.  
5001 Louise Drive  
Mechanicsburg, PA 17055  
Cell: 717-578-7565  
[www.kci.com](http://www.kci.com)

Sent from my iPhone

On Nov 4, 2020, at 3:59 PM, Hurtt, Mike <MHurt@chacompanies.com> wrote:

Dear Region Presidents and Secretaries:

As the Immediate National Past President and Chair of the National Nominations Committee, I sent you a letter on September 21, 2020 (attached) requesting the Regions to provide nominations of new 3-year National Director positions and a recommendation for the National 2<sup>nd</sup> Vice President position for the 2021/2022 ASHE Fiscal Year. These nominations are due back to me by December 1, 2020.

As you may be aware, at the most recent virtual National Board Meeting held on October 23, 2020, a discussion was had regarding the COVID-19 Lockdowns and the general inability for the National Officers (the President in particular) and the National Directors to travel and attend in-person Section and Regional events. We anticipate this trend to continue well into the spring of 2021 (but hopefully not

## Hurtt, Mike

---

**From:** Len Pappalardo <lpappalardo@keville.com>  
**Sent:** Wednesday, November 11, 2020 2:16 PM  
**To:** Hurtt, Mike  
**Cc:** Holly Painter  
**Subject:** [--EXTERNAL--]: FW: ASHE National Officer and Director Nominations for 2021 / 2022

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Mike,

The SE Region held a vote regarding your suggestion of extending National Board positions through an additional year, in light of the impact that the COVID-19 pandemic has had on the boards ability to enact their agenda.

With that said, the SE Regional Board is in favor of your proposal to extend the current National BOD.

Regards,  
Len

Len Pappalardo, CCM, PMP, LEED AP  
Vice President  
Regional Director  
Keville Enterprises, Inc.  
301 W. Bay Street – Suite 1406  
Jacksonville, FL 32202  
Direct: 904.329.7254 xx1155  
Mobile: 904.813.6560  
FAX: 904.638.3757



---

**From:** Holly Painter <Holly.Painter@kci.com>  
**Sent:** Wednesday, November 11, 2020 9:40 AM  
**To:** Len Pappalardo <lpappalardo@keville.com>  
**Subject:** RE: ASHE National Officer and Director Nominations for 2021 / 2022

Hey Len we got everyone except for Sunserea.

**Holly Painter, P.E.**

*Associate | Project Manager*

**KCI TECHNOLOGIES INC.**

o: 404-355-4010 c: 850-341-0905 f: 678-990-6222

---

**From:** Len Pappalardo <[lpappalardo@keville.com](mailto:lpappalardo@keville.com)>  
**Sent:** Thursday, November 5, 2020 11:30 AM  
**To:** Holly Painter <[Holly.Painter@kci.com](mailto:Holly.Painter@kci.com)>

## Hurtt, Mike

---

**From:** James Barr <james.barr@tylin.com>  
**Sent:** Friday, December 18, 2020 9:52 AM  
**To:** Hurtt, Mike; Bowen, Kirsten; Nimish Desai, P.E.-Mid Atlantic Region; Melissa Boyles; Keller, Rhys; Shea, Jim  
**Subject:** [--EXTERNAL--]: RE: ASHE National Officer and Director Nominations for 2021 / 2022

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Mike – the SW Region is also supportive of the proposition to extend the National Director term length as described below.

Thank you and apologies for the delayed response.

James

James Barr, PE  
Vice President  
Unit Manager | Project Manager  
T.Y. Lin International  
480.968.8814 main  
480.333.4405 direct

---

**From:** Hurtt, Mike <MHurt@chacompanies.com>  
**Sent:** Friday, December 18, 2020 7:04 AM  
**To:** Bowen, Kirsten <Knbowen@mbakerintl.com>; Nimish Desai, P.E.-Mid Atlantic Region <ndesai@dewberry.com>; James Barr <james.barr@tylin.com>; Melissa Boyles <mboyles@stacywitbeck.com>; Keller, Rhys <RKeller@jmt.com>; Shea, Jim <JShea@trccompanies.com>  
**Subject:** RE: ASHE National Officer and Director Nominations for 2021 / 2022

Dear MA, GL, and SW Region Presidents and Secretaries:

To-date I have heard back from the NE and SE Regions, responding in the positive to extend their National Director terms by one year as outlined below. This is a friendly reminder that I need your Region's decision on this issue by Jan 2, 2021. The National Board will be voting on this motion at our January 22 Meeting.

Thank you and have a nice Holiday.

**Michael D. Hurtt, P.E. (NY, GA)**

Senior Vice President  
Chief Engineer – Highways

**CHA Consulting, Inc.**

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[mhurt@chacompanies.com](mailto:mhurt@chacompanies.com)

[www.chacompanies.com](http://www.chacompanies.com)



## COMMITTEE STATUS REPORT

### OPERATIONS & OVERSIGHT COMMITTEE

*Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.*

#### Committee Members

Stan Harris, Chair

Mark Kinnee

Leigh Lilla

David Greenwood

Alice Hammond

Tim Matthews (Pres.)

#### E-Mail

[stan.harris@stantec.com](mailto:stan.harris@stantec.com)

#### Date: 1/8/21

Report Period: 10/10/20-1/8/21

#### Meetings held since the previous Quarterly Report

1. None

#### Motion(s) to be brought before the National Board:

None

#### Discussions to be brought before the board

None

#### Activities

Status - Coordinate Section training related to procedures that ensure adherence to Constitution and Bylaws and good accounting and recordkeeping principles.

Training sessions were held 10/19/20 and 10/27/20.

Status – Project of the Year program, including publicity – See POY sub-committee report.

Survey committee chairmen and develop recommendation for which committees, if any, to be eliminated or consolidated.

Status – No activity to date. Committee will meet in February and prepare and execute a survey of committee chairs.

#### **Budget update**

- 1. 2020 - 2021 Budget: \$6,500**
- 2. Spent – List items and \$ spent this quarter**
  - a. Project of Year and Director Travel, \$0.00**
- 3. Current Budget Balance: \$6,500**
- 4. List any Non-Budget Items that should be considered.**
  - a.**



## COMMITTEE STATUS REPORT

### RESOURCE CENTER SUBCOMMITTEE

*Maintain the Resource Center documents, as requested by the appropriate committee. Recommend and coordinate changes to documents as needed*

#### **Committee Members**

Richard Cochrane, Chair

Tom Morisi

Nancy Morisi

#### **E-Mail**

RCochrane@McTish.com

ASHENationalSecretary@ashe.pro

NMorisi@ashe.pro

**Date: January 8, 2021**

**Reporting Period: Q4, 2020**

Stan Harris

(Operations &  
Oversight)

stan.harris@stantec.com

#### **Meetings held since the previous Quarterly Report**

1. None

#### **Motion(s) to be brought before the National Board:**

None

#### **Discussions to be brought before the board**

Committee chairs should review their respective documents periodically for needed updates.

#### **Activities**

Updated Form F7, IRS 990 Data Sheet, at the request of the National Treasurer

#### **Budget update**

1. 2019-2020 Budget: \$0,000
2. Spent – List items and \$ spent this quarter
  - a. None - and none expected.



## COMMITTEE STATUS REPORT

### SOCIETY HISTORY SUB-COMMITTEE

*Record all ASHE Section, Region and National activities for posterity.*

#### Committee Members

Richard Cochrane, Chair  
Sandy Ivory  
Stephen Lester  
Scott Jordan  
Charlie Flowe

#### E-Mail

RCochrane@ashe.pro  
sandyivory@yahoo.com  
stevelester24@gmail.com  
sjordan@seengineering.com  
cflowe@ashe.pro

Date: 2021-01-08

Report Period: Q4, 2020

Stan Harris  
(Operations  
& Oversight)

stan.harris@stantec.com

#### Meetings held since the previous Quarterly Report

1. None

#### Motion(s) to be brought before the National Board:

1. Reinstate \$4,000 to the National Budget to pay TNT Graphics for contracted work.

#### Discussions to be brought before the board

1. The contract with TNT Graphics is still in force.
2. It appears that only two sections (East Penn and North East Penn) have not sent revised histories. Section updates are now collected and with committee chair for review and collation for TNT graphics. This collation should be completed by the next quarterly report.

#### Status of action items

1. Budget update
  1. 2020 - 2021 Budget: \$0.00
  2. Spent – List items and \$0 spent this quarter
  3. Current Budget Balance: \$0.00
  4. List any Non-Budget Items that should be considered. - See above



## COMMITTEE QUARTERLY REPORT

### NATIONAL PROJECT AWARD SUBCOMMITTEE

#### Committee Members

Joe Rikk - Chair  
Bob Hochevar  
Jerry Pitzer  
Scott Jordan  
Stan Harris – (Board Liaison)

#### Date

1/13/2021

#### Quarterly Report Period

Winter - January

#### Motions or Discussions to be brought before the National Board

1. None

#### Meetings held since the previous Quarterly Report

1. Activities completed during this quarter included:
  - a. Issued the Call for Entries for the 2021 National Project Awards (NPA) program. Entries are due on February 28)
  - b. Updated the National Website with updated submission requirements for the 2021 NPA and comments provided by Dick Cochrane.
  - c. Advertised the 2021 NPA program on social media.
2. Activities planned for the next quarter include:
  - a. With the cancellation of the 2021 in-person National Conference, need to finalize the presentation of awards to 2020 winners.
  - b. Solicit judges for the 2021 NPA (February)
  - c. Evaluate the submitted entries for the 2021 NPA (March)
  - d. Notify winners and honorable mentions (Early April)

#### Established Meeting Dates already set before the next Quarterly Report

1. There are no scheduled meetings at this time.  
Date: [Click here to enter a date.](#) Time: ⬅ TBD

#### 2019 – 2020 Goals with Action Taken to meet those goals

**Goal #1**     *Develop National Project of the Year "Program" Guidelines (i.e. Instruction Manual)*

##### **Progress or Pending Actions:**

- a. Committee Member Pitzer volunteered to prepare draft manual
- b. Committee Member Rikk to provide various documents to Pitzer to be used as "samples" ⬅ Pending

**Goal #2**     *Identify Improvements to NPA program*

##### **Progress or Pending Actions:**

- a. Identified additional improvements during preparation for 2021 NPoY Award Program

**Stretch Goal**     *Develop independent award program (i.e. separate from the Luncheon honoring Past Presidents)*

**Progress or Pending Actions: None**



**Budget update:**

1. **2019 – 2020 Expenditures** (Retained in this report since the 2020 NPA is still open):

<b>Approved Budget</b>		<b>\$2,500.00</b>
<b>Expenses</b>	<b>Date of Expense</b>	
<b>Award purchase</b>		
<b>Conference Attendance</b>		
<b>Expenses Total</b>		
<b>Balance</b>		<b>\$2,500.00</b>

**2020 – 2021 Expenditures**

<b>Approved Budget</b>		<b>\$2,500.00</b>
<b>Expenses</b>	<b>Date of Expense</b>	
<b>Award purchase</b>		
<b>Conference Attendance</b>		
<b>Expenses Total</b>		
<b>Balance</b>		<b>\$2,500.00</b>

2. List any Non-Budget Items that should be considered in the 2021 – 2022 budget: None



## COMMITTEE STATUS REPORT

### OUTREACH COMMITTEE

*Support and coordinate various outreach activities and committees to ensure public and engineering-community awareness of the Society. Unify the ASHE brand and external appearance in all internal and external aspects. Promote growth of the Society, both in existing sections and new sections.*

#### **Committee Members**

#### **E-Mail**

**Date: January 12,<sup>th</sup> 2021**

Bronzo, Chair

[Fbronzo@envdesigngroup.com](mailto:Fbronzo@envdesigngroup.com)

**Report Period:**

Lilla

[llilla@nelson-construction.com](mailto:llilla@nelson-construction.com)

2st QTR 2020-2021

Moody

[smody@keller-engineers.com](mailto:smody@keller-engineers.com)

Schumacher

[arc.schumacher@gmail.com](mailto:arc.schumacher@gmail.com)

Fortuna

[DawnMarie.Fortuna@gmail.com](mailto:DawnMarie.Fortuna@gmail.com)

O'Connor

[Brian.OConnor@tylin.com](mailto:Brian.OConnor@tylin.com)

#### **SUB Committee (Partnership)**

SMPS Representative - Fortuna

NACE Representative – VACANT

IECA Representative – Jeff DeAngelo [JDeAngelo@benesch.com](mailto:JDeAngelo@benesch.com)

ASCET Representative – Jeanette Morenski [JMorenski@teci.com](mailto:JMorenski@teci.com)

**Meetings held since the previous Quarterly Report: January 2021- Meeting to discuss the exposure grant subcommittee task**

**Motion(s) to be brought before the National Board: Motion to accept the Updated Exposure Grant Guidelines and distribution outlined in a letter Dated January 2, 2021 to the National Board. See Attached**

**Discussions to be brought before the board:**

#### **Activities involving coordination**

NACE, Outreach, New sections- Find a new champion for the NACE on the Partnership Committee

**Budget update: (Note combination of partnership and outreach committee budgets.)**

1. **2020 - 2021 Budget:**     \$2,000.00 Partnership  
                                     2020-2021 Budget     \$6,000.00 exposure
2. **Spent –**

3. **Current Budget Balance: \$8,000.00**
4. **List any Non-Budget Items that should be considered.**



January 2, 2021

**National Region Directors, Region Presidents, Secretaries and Treasurers,**

As many of you know, for several years ASHE had provided funds to the Regions and Sections to promote the advancement of the Society. These funds came from two separate programs; Exposure Funds and Grant Funds. Feedback from many of our members indicated that the two programs were somewhat confusing. And for several years, the funding was not budgeted to support this program.

Effective this year, the ASHE National Board has reinstituted the Exposure Grant program and combined the two programs into one. We are pleased to advise you that funds will be allocated to each of the five (5) active Regions for their use, and/or allocation to the Sections in their Region to aid in the funding of initiatives and events that the program was originally intended to support.

Exposure Grant funds have been allocated and are being distributed to the Regions this year based on the National Board's desire to be equitable with what was budgeted in the ASHE National 2020-2021 fiscal year. The Regions will be responsible for administering and distributing these funds to Sections (or may use funds at the Region level) in accordance with the attached Guidelines and consistent with the Vision, Values, and Strategies outlined in the current ASHE Strategic Plan. <http://ashe.pro/documents/D34-2018-2021-STRATEGIC-PLAN.pdf>

It is the National Board's intention that as the program reestablishes itself, funding allocations will be based on the effectiveness of the program and changing needs of the Regions/Sections for the benefit of ASHE.

Attached is an application/request form for the Regions' use at its discretion in distribution/administering the funds allocated to them by the National Board as part of this revitalized program.

The funding listed below will be distributed to Regions soon by the ASHE National Treasurer. Checks will be mailed to the Region Treasurers. Please confirm the address and contact information for the Region Treasurer so that we can ensure the funds get to the Regions in an expedient manner.

Exposure Grant funding allocation: (Total of \$6,000 in this FY's budget)

- Northeast Region: \$1,200
- Great Lakes Region: \$1,200
- Mid-Atlantic Region: \$1,200
- Southeast Region: \$1,200
- Southwest Region: \$1,200

We are a little late getting this information out, so I suggest for this year that a reasonable goal is to distribute funds by the end of the first quarter of the 2021 calendar year (March). Please distribute this information out to the Sections via your Region Boards to make this happen. We



all know the pandemic has presented obstacles for the Regions and Sections to do what we do best: network, socialize, and promote the transportation industry in face-to-face forums. This funding allocation is intended to provide financial means to maintain and/or increase ASHE's presence and visibility to all our membership and beyond via the Regions and Sections efforts in conjunction with the other initiatives that are ongoing across the organization.

Thank you for all that you do for your Regions' and Sections' members. Please feel free to contact me with any questions and thank you in advance for your cooperation. As soon as we get confirmation of the mailing address for your Region's Treasurer, the funds identified above will be distributed.

Happy New Year. We wish you a safe and prosperous 2021 and look forward to the day when our face-to-face forums will resume.

Frank Bronzo  
ASHE National Board  
Chair, National Outreach Committee  
[fbronzo@envdesigngroup.com](mailto:fbronzo@envdesigngroup.com)  
Work Phone: 330-375-1390  
Mobile Phone: 330-329-9702

Attachments:

ASHE Exposure Grant Program Guideline  
Exposure Grant Fund Request Form

cc: National Treasurer  
National Secretary  
Administrative Assistant to the National Board  
National Outreach Committee



## **ASHE Exposure Grant Program Guideline**

### **Purpose**

The purpose of the ASHE Exposure Grant program is to provide funding for the following types of activities through the Regions and Sections of ASHE:

- Expand and grow our current sections and student sections.
- Start new student chapters or support existing student chapters.
- Activities aimed at attracting younger members.
- Increase appropriate representation from all sectors of the transportation industry through membership growth.
- Increase the influence and image of ASHE within the transportation industry.
- Promote educational activities for members from all sectors of the transportation industry.
- Promote ASHE through established national, regional and local alliances where appropriate.
- Initiate appropriate community service projects that support any of the items above.

### **Eligibility**

The ASHE National Board Exposure Grant funds are allocated to the Regions. The Regions will consider distribution of grant monies for both Region and Section events, activities and projects. Grants are not awarded to individuals or non-members. Distribution of funds to Regions will be based on needs expressed by the Sections/Regions and as determined by the National Board.

For an ASHE Region to be eligible for the receipt of Exposure Grant funds, the Region must have all leadership positions filled (i.e. President, Vice President(s), Secretary, and Treasurer) be meeting regularly with both face to face meetings and conference calls, and provide quarterly updates of Region and Section activities to the National Board. For the purposes of this program, the National Outreach Committee will determine the eligibility of Regions and make recommendations to the National Board of the annual funding needs for budgeting in the annual budget. If it is determined that a Region is ineligible to participate in the program, the funds designated for that Region will not be utilized that year or the National Board may choose to reallocate them to the other Regions based on their needs.

For a Section to be eligible for receipt of Exposure Grant monies from the Region, the Region must be eligible, and the Section must have all leadership positions filled, be meeting on a regular basis, and can demonstrate that the funds will be used in a manner that is consistent with the Vision, Values, and Strategies outlined in the current ASHE Strategic Plan. National website link: <http://ashe.pro/documents/D34-2018-2021-STRATEGIC-PLAN.pdf>. For the purposes of this program, the Region Board of Directors will determine the eligibility of Sections.



### **Limitations**

Grant monies shall not be used for the following purposes:

- Special-event fundraising activities that do not promote the growth of ASHE
- Golf outings or other social events
- Capital campaigns/renovation projects
- Debt reduction
- Emergency or disaster relief efforts
- Dissertations or student research projects
- Indirect/administrative costs
- Religious, political or legislative advocacy activities
- Loans, scholarships, fellowships, or grants to individuals
- Unsolicited requests for international organizations or programs
- To support institutions that discriminate on the basis of race, creed, gender, or sexual orientation in policy or in practice

### **Distribution of Funds to Regions**

The National Board will annually determine the amount of Exposure Funds available for distribution to the Regions and the method of distributing the funds each year during the preparation of the annual budget. It is important that the Sections (and Regions) communicate their needs for this initiative to the Region leadership and in turn National Board (via the Outreach Committee) by the end of the fourth quarter (e.g. Oct-December) each year so that adequate funding can be programmed in the following annual budget to support this program. The ASHE National Outreach Committee will inform the Regions of the grant amounts to be distributed in the late summer/fall of the year after the annual budget is established/approved. It is the intension to distribute the funds to the Regions by November of each year. Regions will need to communicate with the Sections in their Region throughout the year so that funding needs can be identified and requested of the National Board through the Region. The National Board will consider these requests when establishing an annual budget for the Exposure Grant program in the National budget, whose approval is finalized in the late spring of the preceding ASHE fiscal year.

### **Reporting**

Each Region shall document and report in their 2nd quarter (e.g. April-June) report outlining how the funds were distributed and used. At a minimum the report should address:

- Date(s) and description of activity or event
- Number of participants
- How the event benefitted the purposes of ASHE
- Which vision, value, and/or strategy of the current ASHE Strategic Plan was addressed with the initiative



## (Year Term) Exposure Grant Fund Request

Region should place their logo here as well as the National Board's logo above.

Section Requesting Exposure Funds: \_\_\_\_\_

Contact Person: \_\_\_\_\_ ASHE Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Total amount requested from the Region (administrator of the funds allocated to the Region by the National Board): \$ \_\_\_\_\_

Additional Funding Provided by: (if applicable) \_\_\_\_\_ Amount \$ \_\_\_\_\_

Describe how the exposure funds will be used (event/activity name):  
\_\_\_\_\_  
\_\_\_\_\_

Describe how this event/activity is consistent with the current ASHE Strategic Plan (Vision, Values, or Strategies): <http://ashe.pro/documents/D34-2018-2021-STRATEGIC-PLAN.pdf>  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of event or date funds will be used: \_\_\_\_\_

Is this a one-time opportunity or a recurring activity/event? \_\_\_\_\_

Will participation be possible if the full amount requested is not granted? \_\_\_\_\_

If yes, what is the minimum amount that can be utilized? \$ \_\_\_\_\_

Please explain in detail how participation in this event or activity will promote the society and/or the highway industry if not consistent with the current ASHE Strategic Plan elements (*Additional sheets, diagrams and photos may be attached.*)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Is participation in this event or activity expected to help grow ASHE by *(mark all that apply)*

\_\_\_ Increasing membership in an existing Section? *Section name:*

\_\_\_\_\_

\_\_\_ Expand the society into new geographical areas? *Where:*

\_\_\_\_\_

\_\_\_ Providing a new service or improving an existing service to ASHE members? \_\_\_\_\_

\_\_\_ Other: \_\_\_\_\_

Describe what and how other organizations, if any, will be participating in this event or activity?

\_\_\_\_\_

\_\_\_\_\_

Who will be submitting a report to the Region Board on how the exposure grant funding was used after the event/activity?

\_\_\_\_\_

### **Submittal Instructions**

E-mail

- 1) This completed application/request form and,
- 2) Supporting information in pdf file format.

**Note: A follow-up report needs to be submitted to the Region Board by the end of the ASHE fiscal year (= June-May) describing what the exposure grant funds were used for to justify the allocation and future consideration of funding to the Region/Section. (Required)**

**To: ASHE Region Secretary** (or designated Region exposure grant fund allocation coordinator for the Region Board)

The e-mail needs to contain the contact's name and telephone number.

Applications received will be acknowledged by the Region via e-mail. This acknowledgment does not represent approval of the funding allocation requested by the Region/Section. Yearly exposure grant funding allocated to the Regions by the National Board will be administered by the Region each year.

Exposure Grant Funds, if approved, will be sent directly to the Section Treasurer.



## COMMITTEE STATUS REPORT

### PROFESSIONAL DEVELOPMENT COMMITTEE

*Support ASHE Regions and Sections through the Professional Development Certification Program as they seek to provide the maximum opportunity for professional development and growth for their members.*

#### **Committee Members**

#### **E-mail**

**Period End Date:** January 7, 2021

**Report Period:** October – December 2020

Matheu Carter, Chair	<a href="mailto:matheu@udel.edu">matheu@udel.edu</a>
Roger Carriker, National Board Liaison	<a href="mailto:Roger.Carriker@wsp.com">Roger.Carriker@wsp.com</a>
Frank Bronzo	<a href="mailto:fbronzo@envdesigngroup.com">fbronzo@envdesigngroup.com</a>
Kathryn Power	<a href="mailto:kpower@pa.gov">kpower@pa.gov</a>
Erin Collins	<a href="mailto:ecollins@wallacemontgomery.com">ecollins@wallacemontgomery.com</a>
Eugene Cipriani	<a href="mailto:eugene.cipriani@aecom.com">eugene.cipriani@aecom.com</a>
Rob Snowden	<a href="mailto:rsnowden@urbanengineers.com">rsnowden@urbanengineers.com</a>

#### **Meetings held since the previous Periodic Report:**

1. None

#### **Planned Meetings:**

1. Date: 03/04/2021                      Noon Zoom Meeting

#### **Motion(s) to be brought before the National Board:**

**Resolved:** None at this time.

#### **Discussions to be brought before the National Board:**

1. None at this time

#### **Status of Action Items:**

1. Pursuant to the November 23, 2020 approval by the Board of Directors, the Committee's revised Professional Development Certification Program has been published to the ASHE website.
2. Maintain appropriate records to ensure that ASHE programs and sessions meet the requirements for professional certification in the various states. Ensure that sections likewise maintain records appropriate for their states. Review Section and/or Region data on PDH issuance and summarize to the National Board:
  - a. Data collection for calendar year 2020 will begin early January 2021 with a notice from Nancy Morisi to all Regions and Sections with a request that all Sections report no later than February 5, 2021.
  - b. The table below summarizes the results of the first four years of the program (CY 2016 being a partial reporting year). A conservative value of \$50/PDH is used to estimate the value produced to membership.

ASHE PDH Reporting Summary				
	CY 2016	CY 2017	CY 2018	CY 2019 *
Total Sections	41	43	43	43
Reporting		38	34	33
Reporting PDHs	16	29	27	27
Reporting No PDHs	2	9	7	6
Conference Reporting PDHs			2	1
Sections Not Reporting	23	5	9	10
Total PDHs Reported	4,700	10,765	11,265	10,483
Value (estimated at \$50/PDH)	\$ 235,000	\$ 538,250	\$ 563,250	\$ 524,125
*Current 04/23/2020				\$ 1,860,625

3. Develop and maintain policy documents to provide guidance to Sections with respect to professional development:
  - a. With three full years and a partial year having been completed, the Committee is better situated to evaluate how Sections are providing continuing education and the adequacy of their record keeping and compliance with the Professional Development Certification Program.
  - b. Committee will continue to solicit/advocate that Sections, Regions, and the National Board of Directors monitor local licensing board rules and regulations that may have an effect on the ASHE guidelines for future edits/updates. The National Board of Directors can be an effective tool for conveyance of this information as well.
    - i. Reminder: The Board/Regions/Sections are our eyes and ears in this matter so please monitor in the various states/geographies and advise this committee if changes occur.

**Budget update:**

1. 2019 - 2020 Budget: \$0 (Note: Florida fees due next in April 2021)
2. Spent – List items and \$ spent this quarter
  - a. \$0
3. Current Budget Balance: \$0
4. List any Non-Budget Items that should be considered.
  - a. None at this time.
5. 2020-2021 Budget Requested of National: \$300.00 (Florida Board of Professional Engineers registration due in April 2021)



## COMMITTEE STATUS REPORT PUBLIC RELATIONS COMMITTEE

### **Committee Members**

### **E-Mail**

**Date: 1/8/2021**

**Report Period: January 2021**

Amanda Schumacher, Chair

[aschumacher@borton-lawson.com](mailto:aschumacher@borton-lawson.com)

Jennifer Hendricks – SAI

[jhendricks@SAIengr.com](mailto:jhendricks@SAIengr.com)

Kathy Johnson – Baker

[Kathy.Johnson@mbakerintl.com](mailto:Kathy.Johnson@mbakerintl.com)

Jason Hewatt

[jasonrhewatt@gmail.com](mailto:jasonrhewatt@gmail.com)

Jen Newman – Elevate Marketing Advisors

[Jen@elevatemarketingadvisors.com](mailto:Jen@elevatemarketingadvisors.com)

Melissa Boyles – Stacy Witbeck Contractors

[mboyles@stacywitbeck.com](mailto:mboyles@stacywitbeck.com)

Donato Di Zuzio (Board Liaison)

[DDizuzio@tandmassociates.com](mailto:DDizuzio@tandmassociates.com)

Promote ASHE. Monitor branding of ASHE. Publicize ASHE to transportation community. Serve as a source of information to other committees, Regions, and Sections on logo use and branding ideas. Manage distribution of literature to help expand ASHE presence and visibility. In coordination with Partnership Committee, coordinate ASHE booth utilization. Oversee ASHE Store vendor and materials made available. Manage ASHE Inside Lane electronic newsletter content and advertising revenue. Manage social media sites.

### **Meetings held since the previous Quarterly Report**

1. 1/7/21

### **Motion(s) to be brought before the National Board:**

Resolved:

### **Discussions to be brought before the board**

- ASHE Inside Lane – members are not receiving, nor know about it - process revamp?

### **Activities (cumulative report):**

#### **a. ASHE Booth**

- None

#### **b. Logo & Message**

- ENR ad - \$1,150 – 2 runs of bottom banner on national newsletter – still to be done
- Webinar Series Stats
  - In 9 webinars we had over 1,274 registrants and 864 attendees
  - Planning a new series for 2021 with ½ hr sessions to limit the 'zoom fatigue' but still provide value
- PR Action items:
  - Powerpoints
  - Branding Guidelines
  - Organizational Chart
  - Why Join ASHE Brochure
  - Year in Review

- Section anniversaries certs

c. Campaigns: SendinBlue

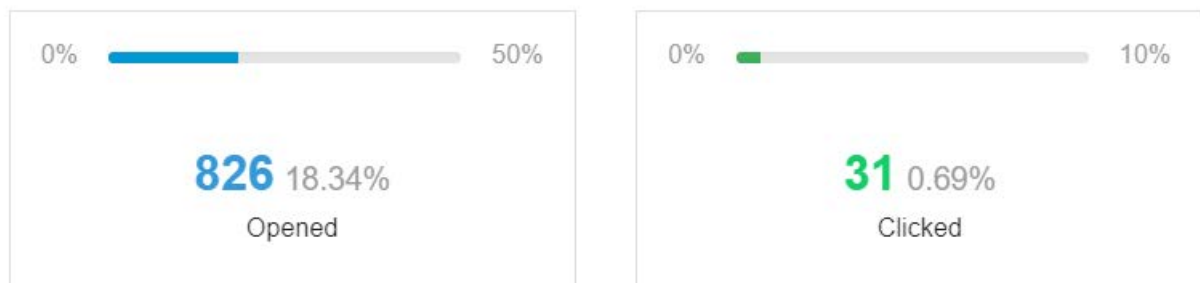
Overall Open Rate – increase of 4% since October | Click Through – increase of 1% since October



holiday card:



Projects of the year award notification:



d. Section/Region Coordination

- In Progress, slow
- PR committee member to join regional calls (Amanda to reach out to regional officers)
  - Jen hendricks joined NE call on 11/5
- Goal is to schedule meetings with National to introduce Sections to National level

e. Committee Collaboration

- Membership committee – need to collaborate on inside lane and updating information

f. Social Media Campaign

- Continuous momentum with more local Section/activities sharing
- Social media report (+ = increase from May 2019)

- LinkedIn: 822 followers
  - a. + 598 followers
- Twitter: 194 followers
  - a. +69 followers
- Facebook: 136 likes | 159 follows
  - a. +60 likes
  - b. +86 follows
- Instagram: 50 followers
  - a. +50 followers

g. National Conferences

- i. Poconos 2021
  - Theme and logo approved
  - Promoting social media sites & conference move to virtual & 2025
- ii. Columbus 2022
  - Logo approved
- iii. Georgia 2023
  - No coordination yet

h. Multi-Briefs – ASHE Inside lane, contract renews in April

- i. Article review happening consistently (weekly)

**Budget update**

1. **2020-2021 Budget:**      **\$6,700**
2. **Spent – List items and \$ spent this quarter**
  - a. **\$56.17 – adobe creative suite oct**
  - b. **\$56.17 – adobe creative suite nov**
  - c. **\$56.17 – adobe creative suite dec**
  - d. **\$39 – sendinblue oct**
  - e. **\$39 – sendinblue nov**
  - f. **\$39 – sendinblue dec**
3. **Current Budget Balance:**      **\$6,128.98**
4. **List any Non-Budget Items that should be considered.**



## COMMITTEE STATUS REPORT

### *scanner* COMMITTEE

*Administer the publication of the scanner, ensuring that it represents ASHE in a positive, professional, cost-effective manner.*

**Report Period: Winter 2020**

**Committee Members:**

Anis Shaikh, Chair  
Tammy Farrel, Editor  
Don Dizuzio  
Sandra Ivory  
Kathryn Power  
Levi Littler

**E-Mail:**

[ashaikha@gmail.com](mailto:ashaikha@gmail.com)  
[tntsince87@comcast.net](mailto:tntsince87@comcast.net)  
[DDizuzio@tandmassociates.com](mailto:DDizuzio@tandmassociates.com)  
[sandyivory@yahoo.com](mailto:sandyivory@yahoo.com)  
[kathrynpower@live.com](mailto:kathrynpower@live.com)  
[levi.littler@woodplc.com](mailto:levi.littler@woodplc.com)

**Date:**

**01/15/2021**

**Meetings held since the previous Quarterly Report**

1. None All communication is handled via email.

**Discussions to be brought before the board**

1. An idea for promotion of *scanner*: could *scanner* award for a 'project-article of the year' given to a Section at the National Conference, based on submissions? It could even be voted on by the reader (this is a great way to determine and encourage readership). The national scanner committee could narrow down the selections to 3-5 key articles.

**Motion(s) to be brought before the National Board:**

1. Scanner will present a "Project-Article of the year" award selected by the readers. Award will be in the form of a plaque and/or a certificate of sorts to promote their local section—via free ad or flyer design, a free flag or display sign, or...? Tammy offered to cover this cost.

**Status of activities**

1. Work to ensure adequate advertiser revenue and work on developing a mechanism to increase advertising revenue. **(See list of advertisers)**
2. Developed the 2020 Fall Edition
3. Received articles from the following sections for Winter 2021
  - President's Message
  - Town Branch Commons
  - New Rail Safety Initiative
  - ASHE East Penn - Street Bridge 2020
  - AECOM Digital Innovation Article-v2
  - ASHE Potomac: Meeting in the Virtual World During the Pandemic

**Budget update**

1. 2020 - 2021 Budget: **\$61,700.00**
2. Spent

INVOICES	Period	Invoice #	Date	Amount
Printed	Summer 2020	5108	06/12/20	\$ 12,329.29
	Spec. Ed. 2020	5115	08/12/20	\$ 2,243.00
	Fall 2020	5121	09/25/20	\$ 5493.04
	Winter 2021	5134	01/14/21	\$ 5532.79
	Spring 2021			

Printed Expenses: \$ 25,598.12

Electronic	Summer 2020	5109	06/12/20	\$ 250.60
	Spec. Ed. 2020	N/A	Combined, see above	
	Fall 2020	N/A	Combined, see above	
	Winter 2021	N/A	Combined, see above	
	Spring 2021			

Digital Expenses: \$ 250.60

Committee	Scanner			
Travel				

Committee Expenses: \$

National	Exhibit Booth			
Conference	Hotel			
	Promotional			

Committee Expenses: \$

**Total Invoices: \$ 25,848.72**

3. Income (See attached sheet of list of advertisers for the current quarter),

	Period	Invoice #	Date	Amount
Advertisers	Summer 2019	N/A	06/12/19	\$ 2,500.00
	Spec. Ed. 2020	N/A	08/12/20	\$ 3,500.00
	Fall 2019	N/A	Reported w/ Spec. Ed.	n/a
	Winter 2021	N/A	01/14/21	\$ 3,100.00
	Spring 2021	N/A		

**Total Income: \$ 9,100.00**

**Target Income Amount: \$ 26,000.00**

**Amount Over/Under Target Income Budget: \$ 16,900.00**

4. Current net Budget Balance:  
**\$44,951.28**
5. List any Non-Budget Items that should be considered.
  - a. N/A



Advertiser Name	Ad Agreement for:	Per Issue Billed:	Amount:	Each Issue /Total	Paid/Due
AECOM	spring '20 - winter '21	Yes	500	Each Issue	Due
All-Campus MSU Civil Engineering	fall '20 and winter '21			Total	Paid
ASHE North East Penn	winter '21 - fall '21			Total	Paid
Buchart-Horn, Inc.	winter '21 - fall '21	Yes	400	Each	Due
Dewberry	fall '20 - summer '21	Yes	400	Each	Due
Gibson-Thomas Engineering Co	summer '20 - spring '21			Total	Paid
Johnson, Mirmiran & Thompson, Inc,	summer '20 - spring '21	Yes	400	Each	Due
Mannik Smith Group, Inc	summer '20 - spring '21			Total	Paid
McMahon Associates, Inc	spring '20 -winter '21	Yes	600	Each	Due
Michael Baker Corporation	spring '20 - winter '21			Total	Paid
O.R. Colan Associates	summer '20 and winter '21			Total	Paid
Sucevic, Piccolomini & Kuchar Engineering	spring '20 - winter '21			Total	Paid
Markosky Engineering Group, Inc.	spring '20 - winter '21			Total	Paid
TYLIN International	spring '20 - winter '21			Total	Paid
Urban Engineers	summer '20 - spring '21	Yes	400	Each	Due
Whitney, Bailey, Cox & Magnani LLC	spring '20 - winter '21	Yes	400	Each	Due
Total			3100		



## COMMITTEE STATUS REPORT

### STRATEGIC PLAN COMMITTEE

*Work with the National Board to keep the current Strategic Plan up-to-date. Review and develop a new strategic plan every three years. Monitor implementation of the Strategic Plan.*

**Date:** Period: January 15, 2021

#### Committee Members

#### E-Mail

#### Phone:

Gerald J Pitzer, Chair

[jerry1368@yahoo.com](mailto:jerry1368@yahoo.com)

Kathryn Power (Pittsburgh)

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????

Scott Kroper (Northeast Florida)

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????

#### Meetings held since the previous Quarterly Report:

1. January 5, 2021
- 2.

#### Motion(s) to be brought before the National Board:

Motion to extend the current three year strategic plan for an additional year

#### Discussions to be brought before the board:

1. Request Board members contact the sections that they oversee that have not responded to the survey and ask them to complete the survey
2. Prepare guidance for the regions and sections on ways to handle operations during the Covid pandemic. Specifically addressing issues on membership retention and recruitment, conducting activities, especially "dinner" meetings, issuance of PDHs, etc. This guidance should be issued ASAP.
3. Thoughts on developing the next three year strategic plan.

#### Activities:

Conducted a survey of the regions and sections on their self evaluation of their implementation of the National Strategic Plan. A draft copy of the report is attached. The Committee will continue to collect data and submit a final report at the next National Board meeting in April.

The survey can be accessed by using the following link:

<http://ashe.pro/ashe-strategic-plan-survey/>

**Budget update:**

- 1 . 2020 - 2021 Budget:     \$500
- 2 . Spent – List items and \$ spent this quarter
  - a.
- 3 . Current Budget Balance:     \$500
- 4 . List any Non-Budget Items that should be considered.
  - a.

# ASHE Strategic Planning Committee

## Minutes

Meeting held on January 5, 2021

### In Attendance:

#### Committee Members

Jerry Pitzer - Chair  
Kathryn Power – Board Liaison  
Mark Kinnee

### Absent:

Dick Cochrane  
Scott Kroper

### Minutes:

The Committee sent a survey to the sections and regions asking them to perform a self evaluation of their implementation of National's Strategic Plan. A draft report has been prepared and it was discussed. The draft report will be submitted to the National Board for their January meeting.

It was concluded that a final effort be made to solicit input from the sections and regions who have not responded. Kathryn, as Board liaison, will request the National Board members to contact their respective sections asking them to respond. This request will be made at the National Board meeting in January.

Also, it was decided to recommend to the National Board, that they extend the current Strategic Plan for an additional year. In the past, the National Board held a special meeting (in conjunction with a regular Board meeting) to prepare the strategic plan. Given the interrelations with Covid, it isn't realistic to hold a productive meeting this fiscal year. Therefore, we recommend that the planning meeting to develop the next three year plan be deferred until the next fiscal year.

Based on the comments received from the survey, it appears that many of the sections and regions would welcome guidance from National on how to effectively operate under the Covid environment. How to conduct meetings, issue PDHs, maintain and attract membership, etc. It is recommended that National develop and distribute these guidelines as soon as practical.

ASHE 2018-2021 Strategic Plan  
Report on Plan Implementation by Sections and Regions  
prepared by the  
Strategic Plan Committee

## **Executive Summary**

The Strategic Plan Committee distributed a survey to the regions and sections inquiring as to their implementation of National's three year strategic Plan. This is a self evaluation survey.

The sections and regions were asked to self evaluate on a scale from 1 to 5 with one being nothing was done to five being fully implemented. Under Outreach, the score for three of the four strategies ranged from 3.3 to 4.0 with the strategy for grow geographically scoring 2.6. Under Operations, the scores for the six strategies ranged from 3.6 to 4.0 with three of the scores being 4.0.

For the question of Mike Hurtt's initiative to increase membership by 10%, only 78% were aware of the initiative. This should have been 100% indicating a potential communications issue. 88% say they have a membership chair person and 88% indicated they initiated a new effort to increase membership. 62% indicated that they did increase membership.

It should be noted that the survey covered the last fiscal year and the fourth quarter of the year was impacted by the Covid virus.

## **Methodology**

The survey consisted of three parts. Part A asked about the Plan itself with a specific ranking of each item in the Plan. Part B was a general question about the President's initiative for increasing membership and Part C was open ended questions about suggestions for the next three year Plan.

The survey was sent to the immediate past president. That individual had just completed their tenure as president and had the best overall knowledge of how the section or region performed during the prior fiscal year. The survey was sent in September 2020. A follow up survey was sent a few weeks later to those that didn't respond. A second follow up request was sent after the \_\_\_\_ National Board meeting where the Board members were asked to prod their respective sections to respond.

The survey is posted on the national web site and is easily accessed by a link that was distributed along with the request. For the specific questions, a simple click on a button was all that was required to respond. There were guidelines that defined the range of implementation from 1 to 5. A not applicable option was also available. The membership questions only required a yes or no answer. The open ended questions were optional and allowed for an unlimited response.

A total of 21 sections and 3 regions responded. A spreadsheet with the results of the survey is attached. The comments are included in this report.

# **Survey Results**

## **Part A – Implementation of Strategic Plan**

The main survey asked the sections and regions to self evaluate their performance under each of the strategies in both Outreach and Operations. For each strategy, they were asked to rank their performance from 1 for low to 5 for high. We provided guidance for each strategy to assist in their evaluation. The following is the criteria that was suggested and the average score for each strategy. They were also given the option of selecting n/a for strategies that they felt didn't apply.

### **OUTREACH**

Strategy 1 – Grow Internally – Average Score = 3.3

Increase diversity of membership, promote student chapter, increase membership; rank from “nothing different to “greater than 10%”

Strategy 2 – Grow Geographically – Average Score = 2.6 with 6 saying n/a

Region activity – establish new section - 3 would be working on a new section; rank from “did nothing” to “Section Added.”

Strategy 3 – Promote and Protect the ASHE Image – Average Score = 3.4

Market ASHE as “Premier Transportation Networking Organization”; rank from “did nothing” to “marketing campaign in place.”

Strategy 4 – Be Involved in Community Service – Average Score = 4.0

Known as civic leader, provide scholarships, charitable contributions; rank from “did nothing” to programs in place.”

### **OPERATIONS**

Strategy 1 – Provide Training and Support – Average Score = 3.8

Provide training opportunities, PDH opportunities; rank from “did nothing” to “programs in place.”

Strategy 2 – Develop & Practice Communications Plan – Average Score = 3.6

Maintain current website, publish newsletter, communicate with membership; rank from “no web site” to current with frequent notices.”

Strategy 3 – Improve Efficiency – Average Score = 3.8

Efficient processes in place; rank from “not efficient” to “operating efficiently.”

Strategy 4 – Practice Accountability – Average Score = 4.0

Is there operational transparency?; rank from “no disclosure” to “full disclosure.”

Strategy 5 – Maintain Value – Average Score = 4.0

Do members feel they receive value by belonging to ASHE?; rank from “no value” to worthwhile being a member”

Strategy 6 – Provide Educational Opportunities – Average Score = 4.0 with 1 saying n/a

Maintain or improve quality of technical events; rank from “poor quality” to “high quality.”

## **Part B – President Mike Hurtt's initiative to increase membership**

Question 1:

Are you aware of Mike Hurtt, ASHE National's President's objective to increase total membership of ASHE by 10% as one of his main objectives for the year.?”

Of the 21 sections responding, 15 indicated that they were aware of this initiative indicating that the message did reach most of the sections but not all of them. This response should have been 100% indicating a possible communications issue.

Question 2:

“Does your section/region have a membership Chair and/or Committee?”

Only two sections indicated they do not have a membership chair.

Question 3:

“Did you put in place a new effort to increase membership?”

Only two sections indicated that they did not place a new plan to increase membership. Interestingly, they were not the two sections without a membership chair.

Question 4:

Did your membership increase last year?

Eleven of the 21 sections responding indicated that their membership has increased.

## **Part C – Open Ended Comments**

At the end of the survey there were four open ended questions asking for input in the development of the next three year strategic plan. This section was optional. Comments were received from about half the sections. Those that did respond left comments on selected questions. The following is the questions asked together with the responses received. The section making the comments is included. While some of the comments are relevant for the next plan, many of the comments could be implemented now. Several comments are relevant to the Covid virus and how it has impacted our operations.

### **Areas of the Plan that should be expanded/emphasized:**

**Great Lakes Region** - Diversity (more construction personnel), more community service, more work with student chapters.

**Lake Erie** - Internal Communication and Function of the Region

**Southwest** - Membership has been difficult during COVID. I think the growth initiative is great, it's just bad timing. I think community service and training should be major focuses.

**Franklin** - Operations, educations, and trainings offered. updated communications and web pages

**Great Lakes Region** - I answered these questions from a region perspective and it is still unclear what the regions are to accomplish aside from an information pass through. Giving COVID and lack of overall funds, we would have done more in 2020. We are also still recovering from a more or less 3 year hiatus where little was accomplished. Funds and direction for the regions - that is key.

**Carolina Piedmont** - Working on filling more rolls of the committees to have the section balance the load. Increase membership has been a key function, Covid-19 through a wrench in it.

**Potomac Section** - doing this questionnaire is good. while improving membership is currently



a job of BOD, the questionnaire suggest to me a membership chair/committee.

I would like to have published materials (fliers) that you could leave behind at various offices or hand out to individuals.

**Central Florida** - Promote and Protect the ASHE image

**Southeast Region** - "Increase diversity of membership" should be emphasized; "Promote and Protect the ASHE Image" should include specific goals for expanding our social media reach

**Cuyahoga Valley** - The "Premier Transportation Networking Organization" aspect should be emphasized. It is what sets ASHE apart from other professional organizations in the industry.

**Derby City** - General Membership and Student Membership

**Phoenix Sonoran** - Educational opportunities and guidelines for how to establish/provide PDH opportunities. Marketing strategies & guidance on how to promote the membership benefits during these times where social distancing measures are prohibiting in-person events.

### **Areas of the Plan that should be eliminated:**

**Lake Erie** - PDH/Education - these are long standing foundational components of ASHE.

### **Areas of the Plan that should be added to future plans:**

**Lake Erie** - Geographic growth. And Function of the Region and succession planning.

**Southwest** - I think we should add a focus on growing our Section and Regional leadership. Maybe develop leadership training programs.

**Franklin** - Student chapters of ASHE in PA

**Great Lakes Region** - I think future plan needs to reinforce current plan and maybe provide more regional value or at least coordinated value across regions. In addition, there needs to be a clear line on how to move up in the organization and a better distribution of clients for the consultants to have support by their organization.

**Carolina Piedmont** - Emphasis on Community Service

**Potomac Section** - Potomac section offers discount to public sector on membership and events. this is done to encourage public employee involvement.

Once a member lets their membership lapse, it may be difficult to reengage that individual as they have

to pay the new member fee again. that has kept some individuals from re-joining.

**Mid-Atlantic Region** - Making reporting more effective and efficient.

## **Additional Comments:**

**Great Lakes Region** - Generally there seems to be an aversion of getting involved in things these days and the same people are in leadership in all the organizations with minimal bench support for succession plan. Getting early career professionals involved and transitioning long-term leadership to more of an advisory role is key to longevity. If there is no sense in upward mobility, people are less likely to participate.

**Southern New Jersey** - Our section, in my opinion, has done a great job retaining and adding members. I believe our membership is around 170. However, despite great efforts on our part each year to give accurate counts of our membership, for some reason our national membership numbers do not get reported correctly, as reflected in the National Scanner and elsewhere. Due to the annual back and forth we have with National over the numbers, I am not sure the actual numbers year to year and thus how much of an increase we've realized.

**Potomac Section** - Potomac section does support student sponsored activities at George Mason even though they do not have ASHE student Chapter. Increasing membership is also an objective of the Potomac section... even though we are relatively stable.

programs are consistently very high quality. virtual sessions have been well received. for the virtual meetings, we charge a nominal \$5.00 which goes direct to scholarship fund.

**Central Florida** - The Central Florida section membership increased greatly during 2019 to >100 members, but during 2020, our membership declined to around 85. We have increased the number of younger members, which was a goal implemented during our 2019 plan.

The challenges we seem to encounter are developing a student chapter, and coming up with technical topics that haven't been presented numerous times at other organizations/conferences.

**ASHE Blue Ridge** - many items that we planned to work on this past year were held up due to COVID. Our section is working on developing ideas and strategies to accomplish many of our goals, just in a different way for this year.

**Cuyahoga Valley** - In our section, we really try to focus on the "bang for your buck" with the low membership dues and the networking/fellowship and PHD opportunities. We have maintained a consistent membership around 125 for a number of years until we dropped to 108 this year. Hopefully we can build back up post pandemic.

**Mid-Atlantic Region** - Goal to add new section in SC have been a long-term effort and is just now showing some concrete progress.



## COMMITTEE STATUS REPORT

### STUDENT CHAPTER COMMITTEE

*Promote formation and continued support of student chapters and provide assistance to Sections hosting student chapters.*

#### **Committee Members**

#### **E-mail**

**Period End Date:** January 7, 2021

**Report Period:** October - December 2020

Matheu Carter, Chair	<a href="mailto:matheu@udel.edu">matheu@udel.edu</a>
Roger Carriker, National Board Liaison	<a href="mailto:Roger.Carriker@wsp.com">Roger.Carriker@wsp.com</a>
Frank Bronzo	<a href="mailto:fbronzo@envdesigngroup.com">fbronzo@envdesigngroup.com</a>
Kathryn Power	<a href="mailto:kpowers@pa.gov">kpowers@pa.gov</a>
Erin Collins	<a href="mailto:ecollins@wallacemontgomery.com">ecollins@wallacemontgomery.com</a>
Eugene Cipriani	<a href="mailto:eugene.cipriani@aecom.com">eugene.cipriani@aecom.com</a>
John Caperilla	<a href="mailto:capengowls@msn.com">capengowls@msn.com</a>
Aaron Muck	<a href="mailto:Aaron.Muck@terracon.com">Aaron.Muck@terracon.com</a>
Carrie Strehle	<a href="mailto:cstrehle@promatechinc.com">cstrehle@promatechinc.com</a>
Richard Grubb	<a href="mailto:rgrubb@rgaincorporated.com">rgrubb@rgaincorporated.com</a>

#### **Meetings held since the previous Periodic Report:**

1. Date: 10/08/2020 Members in Attendance – Caperilla, Strehle, Carter
2. Date: 10/12/2020 Special Meeting - Potential New Student Chapter – FSU; In Attendance – Lilla, DeMeza, Hewatt, Jordan, Carriker, Carter
3. Date: 12/10/2020 Members in Attendance – Caperilla, Strehle, Power, Grubb, Cipriani, Carriker, Carter

#### **Planned Meetings:**

1. Date: 01/14/2021 Noon Zoom Meeting
2. Date: 02/11/2021 Noon Zoom Meeting
3. Date: 03/11/2021 Noon Zoom Meeting

#### **Motion(s) to be brought before the National Board:**

**Resolved:** None at this time.

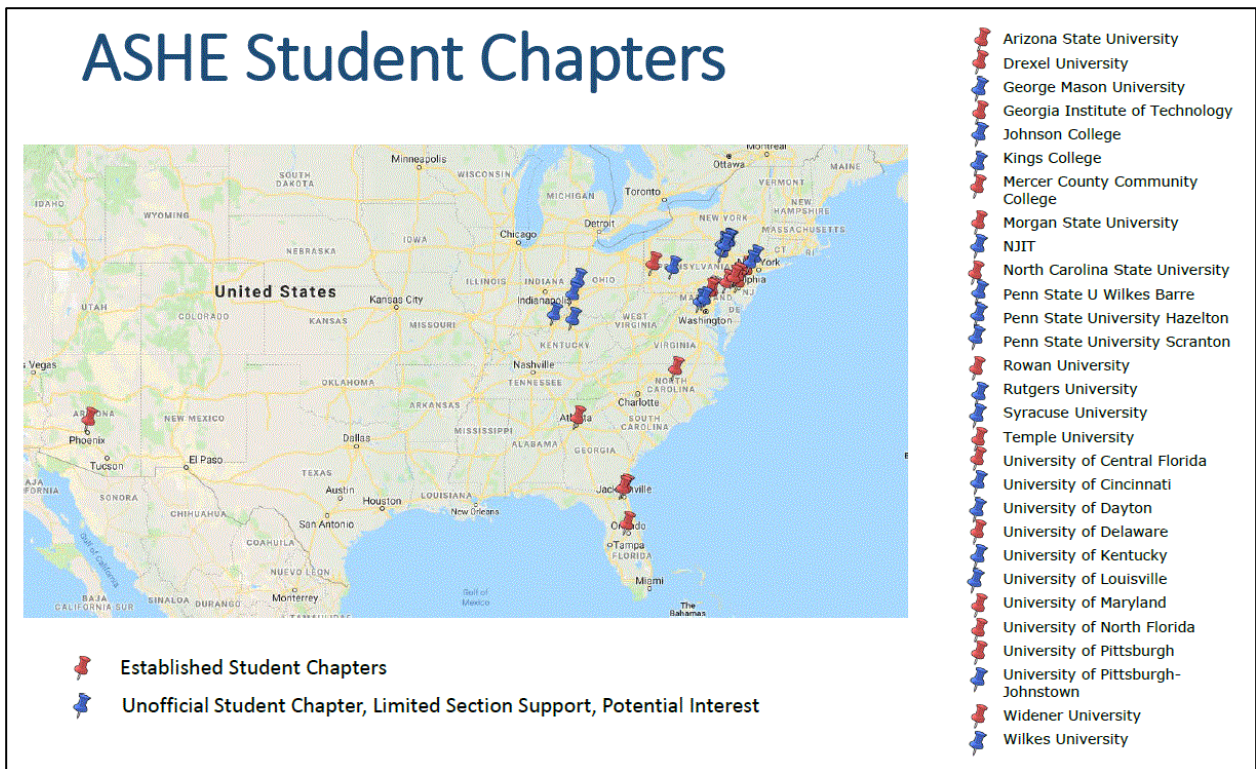
#### **Discussions to be brought before the National Board:**

1. None at this time.

#### **Status of Action Items:**

1. Identify and provide status of existing student chapters:
  - a. The Committee initiated an update in Fall 2018
  - b. The survey was closed out April 1, 2019; thirty-two (32) Sections responded and the information was both interesting and encouraging. A PDF of the compilation was distributed to the Board and Regions previously.
  - c. The responding Sections revealed considerable new information on student involvement of numerous kinds, including several robust student chapters of which the Committee was not previously aware.

- d. Carrie Strehle prepared the graphic below that illustrates the breadth of student chapter activity.
- e. The Committee initiated a new survey of Sections December 14, 2020, with results to be reported



in February 2021. Nancy Morisi circulated the information request to Region Secretaries for distribution to the Sections.

### 2. Student Chapter Conference:

- a. 2017: ASHE@UD, the Student Chapter at the University of Delaware, hosted the first of these on September 30, 2017 and it was considered successful, with fourteen students from six universities as well as eight professional members.
- b. 2018: The Widener University (southwest of Philadelphia) Student Chapter hosted the second conference on October 6, 2018 and it too was viewed as successful. Eleven students attended from five institutions (Widener University, Rowan University, Mercer County Community College, University of Delaware, and Rutgers University) and thirteen professionals attended, representing Delaware Valley, Chesapeake, First State, North Penn, Southern New Jersey, and NY Metro Sections. There was some confusion at sign in and we believe the actual attendance was just over 30.
- c. 2019: The third annual conference was held October 12, 2019 at Mercer County Community College (east of Trenton, NJ). There was again some confusion with registration and the estimated attendance was in excess of 40. However, recorded registrations included 24 students representing Mercer County Community College, New Jersey Institute of Technology, Rowan University, The College of New Jersey, University of Delaware, and University of Maryland College Park. At least nine professionals were in attendance from Chesapeake, First State, North Central New Jersey, and Southern New Jersey Sections. The student leadership at Mercer County Community College did an excellent job with support from the Committee and the conference was a mix of great technical sessions, a drone demonstration, and robust networking.

- d. 2020: The fourth annual conference was held September 25, 2020 as a virtual event hosted by the student chapter at Mercer County Community College. Registrations included 142, with students from 16 colleges and universities and professionals from eleven Sections. Of course, attendance was less than that. Recorded attendance was 81 participants including 51 students representing Mercer County Community College, Rowan University, The College of New Jersey, University of Delaware, Morgan State University, and Florida State University (six institutions). Registered by not attending were students from NC State University, University of Maryland College Park, Arizona State University, Drexel University, University of Central Florida, University of Kentucky, University of North Florida, and Widener University. Thirty professionals were in attendance, including a majority of the Student Chapter Committee members. The student leadership at Mercer County Community College did an excellent job with support from their Advisor, Dr. James Maccariella, and the Committee. The conference was a mix of great technical sessions and was very enjoyable. A summary of registrations is attached and the recording can be found at <https://youtu.be/DPxLWIZcmBY>.
  - e. 2021: The Committee has accepted Rowan University's student chapter proposal to hold an in-person student chapter conference spring 2021. Details are in development.
3. Track student membership, either within or outside existing database:
    - a. This information is part of the 2021 survey, underway at this time.
    - b. Will continue to coordinate with the membership committee on identifying various means of capturing students after graduation and attempt to "connect" them with a local Section where they get jobs. Ongoing effort.
  4. Update Best Practices for Developing and Sustaining Student Chapters:
    - a. The first edition of these best practices was published February 17, 2016.
    - b. The second edition was published August 30, 2018 to the website under Information and Downloads – [D27A Student Chapter Guidelines](#). The updated guidelines were promoted to Sections and Regions in September 2018.
    - c. This committee also made updates to the following documents and provided to the National website subcommittee for their update of the ASHE national [website](#) in August 2019: 1) [Introduction to Student Chapters](#) (D27), and 2) Student Chapter Best Practices (D27a). The original student chapter guideline document was removed/replaced with the best practices document.
  5. ASHE logo table cloth/skirt program implementation:
    - a. Twelve table skirts were ordered at a cost of \$1,381.22 (~\$115.10 each).
    - b. The Committee has developed criteria for when these would be issued to a student chapter (bylaws, sustainability, etc.).
    - c. The table skirt debuted at the Student Chapter Conference at Widener University (2018) and was used again at the 2019 conference at Mercer County Community College.
    - d. One skirt has been distributed to the student chapter at University of Delaware. Further distribution to qualifying student chapters is expected as they apply. The committee continues to advocate the National Board members to publicize the availability of this tablecloth to their Regions and Sections.
    - e. A second skirt is in use promoting the relaunch of the student chapter at University of Maryland College Park as well as use with Morgan State University student chapter revitalization within the Chesapeake Section.

**Budget update:**

1. 2019 - 2020 Budget: \$1,000 (\$1,000 for student chapter conference)
2. Spent – List items and \$ spent this quarter
  - a. \$0
3. Current 2019-2020 Budget Balance: \$791.72
4. List any Non-Budget Items that should be considered.
  - a. \$0
5. 2020-2021 Budget Requested of National: \$1,500 (Student Chapter Conference support)



## COMMITTEE STATUS REPORT

### TECHNOLOGY COMMITTEE

*Ensure that information technology (IT) is used appropriately for ASHE.*

#### **Committee Members**

**Mindy Sanders, Chair**

**Scott Jordan, Board Liaison**

**Dick Cochrane, WebMaster**

**Jacob Morisi, WebHost**

#### **Additional Ad Hoc Committee Participants**

**Tom Morisi**

**Nancy Morisi**

**Charlie Flowe**

**Shayaq Ahmed (Chesapeake)**

**Brian Kisner (First State)**

**Luke Sullivan (Middle Tennessee)**

**Khatereh Vaghefi (Potomac)**

#### **E-Mail**

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[khatereh.vaghefi@gmail.com](mailto:khatereh.vaghefi@gmail.com)

**Date: 1/8/20**

**Report Period:**

**Winter 2020**

#### **Meetings held since the previous Quarterly Report**

1. 12/22/20 – Teams Call to Discuss ASHE Membership Database Interface

#### **Motion(s) to be brought before the National Board:**

New Business: Motion to switch Conference Calling Services from WebEx to Microsoft Teams Business Basic.

#### **Discussions to be brought before the board**

WebEx/Video Pricing Discussion

#### **Status of action items:**

##### **Website/Hosting**

- Ongoing maintenance performed by Dick Cochran and Mindy Sanders. Recent updates include addition of several notices, information on the 2022 Conference, section contacts, Scanner links, Project of the Year Request Information. See attachment for more info.
- Send website requests to Mindy Sanders ([mhsanders@pontengineering.com](mailto:mhsanders@pontengineering.com)) copy Dick Cochrane ([rconchrane@mctish.com](mailto:rconchrane@mctish.com))

##### **Cloud**

- Continue to improve use and organization of ASHE Cloud – No specific issues known.

- Add users as requested – Up to date – 1 new workspace (Bluegrass Section) and 13 new credentials were created since the last report.

#### Membership Database

- Ad Hoc Sub-Committee has formed to determine the scope of an RFP for a custom membership website
- Possible objectives:
  - 1) To provide an online membership application and renewal process and to improve the workflow between the Members, Sections, and National Board and eliminate manual applications and renewals \*
  - 2) To provide an improved portal for members, sections, and the National Board to actively manage membership and make payments directly into the database\*
  - 3) Create/manage/register section events
  - 4) Create/manage/register for sponsorships
  - 5) Section Board Discussion Board
  - 6) Conference Registration
  - 7) Others TBD

(\* Primary Objective identified to date)
- Most recent meeting held 12/22/20 to regroup
- Next Steps:
  - Develop an outline of the structure and capabilities that we envision for the new interface
  - Send vision to sections via a survey for feedback and determine unique accommodations that may be needed
  - Provide a subdomain to mockup development ideas
- Current Budget \$15k
- Schedule:
  - With current plan for RFP process:
    - January - March 2021 – Develop Scope and Draft RFP
    - April 2021 – Advertise RFP
    - May 2021 – RFP Proposals Due
    - June 2021 – RFP Selection, Board Discussion/Approval
    - July to November 2021 – Develop Site
      - September/October 2021 – Data Input and Testing; Trial for select sections
    - January 2022 – Roll out of largely Completed Site, Ready for Testing By all sections
    - June 2022 – Formally Launch; Hold Information/Training Session at 2022 National Conference

#### WebEx

- During the 10/23/20 ASHE National Board Meeting a request was made to review use of WebEx.
  - Used 16 times since June mainly by 2021 Conference Committee – may have changed account at that time, no history prior to June
  - WebEx (Current Plan)
    - Starter: \$14.95/month\* (\$179.40/yr), 100 participants/meeting (minimum plan available)



- Month to Month Subscription – Expires 1/24/21
  - Zoom
    - Basic - Free– 100 participants; limited to 40 minutes for group, unlimited one-on-one meetings
    - Pro - \$149.90/year; 100 participants
    - Business - \$199.90/year; 300 participants
  - Microsoft Teams
    - Free – 300 participants; 60 minutes max (Through 6/30/21)
    - Business Basic - \$5/month (\$60/year) – 300 participants; 24 hour max meeting; File storage 365 apps
  - Recommend:
    - Microsoft Teams Business Basic - <https://www.microsoft.com/en-ww/microsoft-365/microsoft-teams/compare-microsoft-teams-options?market=af>
- **Motion to switch Conference Calling Services from WebEx to Microsoft Teams Business Basic.**

#### Survey

- Using free option available through WordPress plugin
- Strategic Planning Committee – Coordinated with Jerry Pitzer in September/October to develop a survey to be sent Sections; Provided final data on 12/29/20

#### Other

- Web Banner ASHE IBC Co-Sponsor Agreement – Sample ad developed. On hold due to postponed conference.

#### Contract(s) – monitor and administer contract with IT vendors

- JM Services – Contract Renewal with Jacob Morisi Server Solutions – \$4840 (6/1/20 to 5/31/21)
  - Renewed via Email Vote – Approved 4/27/20, Executed 4/28/20
  - Includes Hosting (for Most Sections), Cloud, and Database Service and Maintenance

#### Budget update

1. 2020-2021 Budget:      \$22,425
2. Spent
  - Previous Balance: \$20,785 (10/2020)
  - Items and \$ spent this quarter
    - a. Hosting through JMSS - \$800
3. Current Budget Balance:      \$19,985
4. List any Non-Budget Items that should be considered.
  - a. None Noted

#### Attachments:

1. Website Change Log 6/15/20 to 12/17/20

## Web Change Log 6/15/20 to 12/17/20

Ref #	Description	Requested By	Date Requested	Assigned To	Date Completed
	Added Nancy Morisi's picture to the Directors & Officers page	Nancy	6/10/2020	RNC	6/11/2020
	Added link to summer scanner	Tammy Farrell	6/15/2020	RNC	6/15/2020
	Added darker border between regions for clarity	Mike Hurtt	6/16/2020	RNC	6/16/2020
	Added link to the Industry Partners page in the footer	ARCS	6/18/2020	RNC	6/19/2020
	Deleted 2020 and add 2021 to conference page banner	RNC	6/26/2020	RNC	6/26/2020
	Added 2021 announcement to news pages	RNC	6/26/2020	RNC	6/26/2020
	Added Webinar information to news and home page	ARCS	7/5/2020	RNC	7/5/2020
	Added post for Student Chapter Conference	ARCS	7/9/2020	RNC	7/9/2020
	Added pop-up and news item for new Austin Section	ARCS	7/29/2020	RNC	7/30/2020 Deleted 8/11/2020
	Updated MA and SW region sec'ty information	Rhys Keller	7/30/2020	RNC	7/30/2020
	Revised the scanner page to include special 2020 issue	RNC	8/11/2020	RNC	8/11/2020 Added pop-up
	Add logo for 2022 on conference page	NCC	8/18/2022	RNC	8/19/2022
	Added archive page with old scanners	RNC	8/21/2020	RNC	8/21/2020
	Updated Carolina Triangle contact info	N Morisi	8/31/2020	RNC	8/31/2020
	Updated numerous section contacts	N Morisi	9/3/0202	RNC	9/3/2020
	Added link to fall scanner to scanner page	Tammy	10/1/2020	RNC	10/1/2020
	Updated F7 - IRS 990 Worksheet	PFOH	10/16/2020	RNC	10/19/2020
	Added various National meeting minutes	T Morisi	10/27/2020	RNC	10/27/2020
	Migrated all National minutes (2010 - now) to "documents/minutes" folder. Migrated training			RNC	10/27/2020 Continuing effort to organize documents

presentations to "documents/training" folder.					on server.
Posted the Section/Region officers training presentation	<b>Stan Harris</b>	10/26/2020	RNC	10/28/2020	
Posted information about new SC Section	<b>Amanda</b>	10/29/2020	RNC	10/30/2020	
Added news item regarding the last Business Strategies Webinar	<b>RNC</b>	11/11/2020	RNC	11/11/2020	
Added menu news item to scanner archives, added Summer, 2002 edition	<b>RNC</b>	11/28/2020	RNC	11/28/2020	
Added 2023 conference logo	<b>2023</b>	12/6/2020	RNC	12/7/2020	
Added 2021 Project of the Year information	<b>Joe Rikk</b>	12/5/2020	RNC	12/7/2020	
Revised D33 in Resource Center	<b>Matt Carter</b>	12/10/2020	RNC	12/10/2020	
Added "Holiday Greeting!" button and link	<b>Amanda</b>	12/17/2020	RNC	12/17/2020	



**ASHE National Board Meeting Minutes  
January 22, 2021**

**Attachment 2: Region and Section Reports**



**REGIONAL REPORT**  
**Great Lakes Region**  
**Regional Directors Quarterly Report**  
**(October 2020 – December 2020)**

<b>President:</b>	<b>Kirsten Bowen</b>	<a href="mailto:Knbowen@mbakerintl.com">Knbowen@mbakerintl.com</a>
<b>Vice President:</b>	<b>Vacant</b>	
<b>Secretary:</b>	<b>Jim Shea</b>	<a href="mailto:shea@cvelimited.com">shea@cvelimited.com</a>
<b>Treasurer:</b>	<b>Julie Burkert</b>	<a href="mailto:joogeb@hotmail.com">joogeb@hotmail.com</a>

**Activities:**

- Great Lakes Region held a board meeting on 10/27/2020 that included the following summary:
  - Budget & Audit committee is working on their annual account audit.
  - Budget & Audit committee inquired about previously known “exposure/grant funds”. Stan Harris was able to provide a response indicating that the money is in the National budget to distribute the funds to the regions. Hopefully, the regions will see funds prior to the end of the year.
  - New Section committee is still focused on Circle City and Metro Detroit. These sections are on National’s priority list, also including Chicago. Kathy Johnson (National New Sections) and Caroline Duffy will connect to discuss strategy for developing these sections.
  - Student Section committee is working with the sections in the GLR to better understand what sections are currently doing to establish university/student relationships.
  - Nominations committee was in the process of soliciting nominations for GLR National Director and National Second VP. These nominations are currently postponed and the GLR agrees to extend the terms of our National Directors if that is the plan for National Officers.
  - GLR POY judging is complete and there will be a virtual event on 1/28/2021 to present the awards. Tim Matthews will join that event also provide an ASHE National update.
  - The bylaws committee has completed their review of the GLR Bylaws and will be presenting changes to the Board soon. Changes will also be coordinated with National Bylaws committee.
  - Kirsten Bowen provided a roles and responsibilities document and has asked all the officers and committee chairs to review and provide comments.

Operating Budget (As of 6/24/2020)		Membership (As of 1/8/2021)	
Starting Balance	\$7,598.26	Starting Membership	970
Revenue	\$0.00	Losses	23
Expenses	\$408.00	Gains	25
Ending Balance	\$7,190.26	Ending Membership (paid)	972

**Events scheduled during next quarter:**

- Great Lakes Board Region Mtg: After 1/22 National Board Meeting

**Miscellaneous Items:**

- None

**Milestones:**

The following is a summary of key milestones for this quarter:

- None



**SECTION REPORTS**  
**Central Ohio**  
**Regional Directors Quarterly Report**  
**(October 2020 – December 2020)**

<b>President:</b>	<b>Tom Less</b>	<a href="mailto:tom.less@woolpert.com">tom.less@woolpert.com</a>	<b>2020 – 2021</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Justin Soltesz</b>	<a href="mailto:jsoltesz@structurepoint.com">jsoltesz@structurepoint.com</a>	<b>2020 – 2021</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Mike Killian</b>	<a href="mailto:Mike.Killian@burgessniple.com">Mike.Killian@burgessniple.com</a>	<b>2020 – 2021</b>
<b>Secretary:</b>	<b>Mike Taricska</b>	<a href="mailto:Mike.Taricska@burgessniple.com">Mike.Taricska@burgessniple.com</a>	<b>2020 – 2021</b>
<b>Treasurer:</b>	<b>Mike Raubenolt</b>	<a href="mailto:mraubenolt@structurepoint.com">mraubenolt@structurepoint.com</a>	<b>2020 – 2021</b>

**Activities:**

The following is a summary of key activities for this quarter:

- Held a small gathering at Top Golf on 10/6

<b>YTD Operating Budget (As of 11/2020) (Includes Investment Accounts)</b>		<b>Membership (As of 12/2020)</b>	
Starting Balance	\$ 48,760.58	Starting Membership	190
YTD Revenue*	\$11,133.11	Losses	0
YTD Expenses*	\$5,825.13	Gains	1
Ending Balance**	\$54,068.56	Ending Membership (paid)	191

*\*Note YTD represents fiscal year, not calendar year*

*\*\*Balance includes investment accounts totaling \$39,320.58. Revenue and expenses do not include gains or losses in investment accounts.*

**Events scheduled during next quarter:**

- Assisting with the yearly E-Week luncheon, which will be virtual. Presentation will feature Joanna Pinkerton and Mandy Bishop as speakers

**Miscellaneous Items:** As Columbus is the location set for the 2022 National Conference, the Central Ohio section is leading that effort. We're looking forward to hosting in 2022!

**Milestones:** Nothing Additional



**Bluegrass Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

President:	Kevin Damron	<a href="mailto:KDamron@Palmernet.com">KDamron@Palmernet.com</a>	2016-2020
Vice President:	Alison Gwynn	<a href="mailto:Alison.Gwynn@greshamsmith.com">Alison.Gwynn@greshamsmith.com</a>	2018-2020
Secretary:	Keith Damron	<a href="mailto:Kdamron@aei.cc">Kdamron@aei.cc</a>	2019-2020
Treasurer:	Josh Coburn	<a href="mailto:JCoburn@palmernet.com">JCoburn@palmernet.com</a>	2019-2020

**Activities:**

The following is a summary of key activities for this quarter:

- Held a Virtual Section Board meeting on 10/1/2020
- Held a Meeting with University of KY Civil Engineering Chairman and the ASHE Board about providing a scholarship to an engineering student on 10/8/20.
- Held a second meeting with University of KY Civil Engineering Chairman and their Scholarship program leader and the ASHE Board to discuss specifics that came out of previous meeting, for the scholarship to an engineering student on 10/12/20.
- Held a Virtual Bluegrass Section Lunch Meeting on 11/17/20 – (101 Participants)
  - Presentations of award to Daric Pugh, Scholarship recipient at the University of KY.
  - State Highway Engineer James Ballinger for the KYTC gave an update of the State of KYTC and the transportation program.
- Held a Virtual Section Board meeting on 11/19/2020.
- Announced that we have 10 corporate sponsors.
- Announced that the Bluegrass Section will help sponsor a \$1,000 scholarship to the University of Kentucky.
- Presentation on the KYTC Budget Status and Project Outlook for the remainder of the fiscal year. Speakers where:
  - Michael Hancock -Deputy Secretary of the Kentucky Transportation Cabinet
  - James Ballinger – New State Highway Engineer for the Kentucky Transportation Cabinet



<u>Operating Budget (As of 1/8/21)</u>		<u>Membership (As of 1/8/21)</u>	
Starting Balance	\$7,518.33	Starting Membership	82
Revenue	\$265.00	Losses	0
Expenses	\$1,000.88	Gains	6
Ending Balance	\$6,782.45	Ending Membership	88

**Events scheduled during next quarter: (Note: Covid-19 Policies have all in person meetings on hold.)**

- 1/14/21 - ASHE Bluegrass Section Virtual Lunch Meeting

**Student Chapter Update:**

- Continue working with the University of Kentucky Civil Engineering Department to recruit student membership into ASHE.

**Miscellaneous Items:**

- Continue Working with the University of Kentucky to provide scholarship funding.

**Milestones:**

The following is a summary of key milestones for this quarter:

- Continue Corporate Sponsorship
- Work toward awarding a second scholarship for the University of Kentucky Civil Engineering Program





**Cuyahoga Valley Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

<b>President:</b>	<b>Nick Loukas</b>	<b>nick.loukas@cantonohio.gov</b>
<b>Vice President:</b>	<b>Dean Wolosiansky</b>	<b>dwolesiansky@lindsayprecast.com</b>
<b>Secretary:</b>	<b>Scott Basinger</b>	<b>smbasinger@starkcountyohio.gov</b>
<b>Treasurer:</b>	<b>Denny Flechtner</b>	<b>denny319@att.net</b>

**Activities:**

The following is a summary of key activities for this quarter:

- 10/8/20 Outstanding Highway Awards Presentation – Virtual Luncheon

<b><u>Operating Budget (As of 12/31/20)</u></b>		<b><u>Membership (As of 12/31/20)</u></b>	
Starting Balance	\$12,805.37	Starting Membership	128
Revenue	\$0.00	Losses	23
Expenses	\$345.00	Gains	2
Ending Balance	\$12,460.37	Ending Membership (paid)	107

**Events scheduled during next quarter:**

**Student Chapter Update:** None.

**Miscellaneous Items:**

**Milestones:**

The following is a summary of key milestones for this quarter:



**Derby City, KY Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

<b>President:</b>	Craig Klusman	<a href="mailto:Craig.Klusman@aecom.com">Craig.Klusman@aecom.com</a>	2020-2021
<b>Vice President:</b>	Travis Thompson	<a href="mailto:Travis.Alan.Thompson@hdrinc.com">Travis.Alan.Thompson@hdrinc.com</a>	2020-2021
<b>Secretary:</b>	Brian Meade	<a href="mailto:brian.meade@aecom.com">brian.meade@aecom.com</a>	2020-2021
<b>Treasurer:</b>	Jonathan Berry	<a href="mailto:jon.berry@burgessniple.com">jon.berry@burgessniple.com</a>	2020-2021

**Activities:**

The following is a summary of key activities for this quarter:

- October 13, 2020-- ASHE Derby City Board of Directors Meeting via a TEAM virtual meeting
- October 27, 2020 ASHE Derby City Chapter Virtual Meeting—Presenter will be Jeff McConahy with Site Supply Inc.
- November 17, 2020- ASHE Derby City Board of Directors Meeting via a TEAM virtual meeting

<b><u>Operating Budget (As of 12/30/20)</u></b>		<b><u>Membership (As of 10/9/20)</u></b>	
Starting Balance	\$7,507.86	Starting Membership	82
Revenue	\$5,409.70	Losses	0
Expenses	\$2,058.00	Gains	2
Ending Balance	\$10,859.56	Ending Membership (paid)	84
Scholarship Fund	\$1,986.59		
Available Balance	\$8,872.97		

**Events scheduled during next quarter:**

- January ??, 2020 ASHE Derby City Chapter Virtual Meeting—Presenter TBD

**Student Chapter Update:** Working with the University of Louisville Civil Engineering Department to recruit student membership into ASHE.

**Miscellaneous Items:**

**Milestones:**

The following is a summary of key milestones for this quarter:

Started ASHE Derby City Corporate Sponsorship Program-Currently have 4 corporate sponsors



**Lake Erie Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

**President: Sean Milroy, P.E.; smilroy@mbakerintl.com; Term ends May 2021**

**Vice President: Brian Sears, P.E.; bsears@smeinc.com; Term ends May 2021**

**Secretary: Kathy Johnson, P.E.; kgjohnson@trccompanies.com; Term ends May 2021**

**Treasurer: Steve Tyneski, P.E.; Steven.Tyneski@dot.ohio.gov; Term ends May 2021**

**Activities:**

The following is a summary of key activities for this quarter:

- November 10, 2020; (Virtual Attendance 68) 2019 Lake Erie Outstanding Transportation Projects of the Year with Darwin Merdes, PE; Doug Blank, PE; Chris Preto, PE.
- November 19, 2020; Board Meeting held at OC3 Project Office meeting COVID health and safety guidelines. Seven members in attendance in person and three members in attendance by phone. Major topics included discussion on legislative PIN and voting to remove that chairperson assignment, the status of the website not showing up in Google searches, and speaker gifts.

<b><u>Operating Budget (As of 12/31/20)</u></b>		<b><u>Membership (As of 12/20/20)</u></b>	
Starting Balance	\$39,770.79	Starting Membership	194
Revenue	\$165.69	Losses	0
Expenses	\$4,493.56	Gains	4*
Ending Balance	\$35,442.92	Ending Membership	198

\*Three outstanding new member applications

**Events scheduled during next quarter:**

- January 21<sup>st</sup> OC3 Virtual Drone Tour
- February 11<sup>th</sup> Virtual Ethics
- March Virtual Project of the Year

**Miscellaneous Items:**

- 

**Milestones:**

The following is a summary of key milestones for this quarter: None



**NW Ohio Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

**President: Pete Bick, [pjbick@aol.com](mailto:pjbick@aol.com)**

**Vice President: Tom Yurysta, [tyurysta@proudfootassociates.com](mailto:tyurysta@proudfootassociates.com)**

**Secretary: Amy Zimmerman, [azimmerman@dgl-ltd.com](mailto:azimmerman@dgl-ltd.com)**

**Treasurer: Richard Spino, [rspino@manniksmithgroup.com](mailto:rspino@manniksmithgroup.com)**

**Activities:**

The following is a summary of key activities for this quarter:

- No new activities due to COVID and meeting restrictions

<b><u>Operating Budget (As of 1/6/21)</u></b>		<b><u>Membership (As of 1/6/21)</u></b>	
Starting Balance	\$2930.47	Starting Membership	47
Revenue	\$600.00	Losses	0
Expenses	\$50.00	Gains	0
Ending Balance	\$3480.47	Ending Membership (paid)	47

**Events scheduled during next quarter:**

- Next meeting and speaker TBD

**Miscellaneous Items:**

**Milestones:**



**Triko Valley Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

**President:** Aaron Muck, aaron.muck@terracon.com, 2020-2021 term  
**First Vice President:** Joe Schmeltzer, jschmeltzer@structurepoint.com, 2020-2021 term  
**Secretary:** David Emerick, david.emerick@duke-energy.com, term continuing  
**Treasurer:** Eric Kistner, eric.kistner@stantec.com, term continuing

**Activities:**

The following is a summary of key activities for the fourth quarter:

- October 20, 2020-Board of Directors Meeting-Welcomed new board member and discussed the upcoming year.
- November 17, 2020- General Membership Meeting-Ethics presentation by David P. Orr, PE, PhD.

<b><u>Operating Budget (As of 12/16/20)</u></b>		<b><u>Membership (As of 12/16/20)</u></b>	
Starting Balance	\$23,709.23	Starting Membership	173
Revenue	\$795.00	Losses	0
Expenses	\$5,987.39	Gains	3
Ending Balance	\$18,516.84	Ending Membership (paid)	176

**Events scheduled during next quarter:**

- January 7, 2021 – Board of Directors Meeting
- January 19, 2021 – Transportation Project Presentations
- February 9, 2021 – Board of Directors Meeting
- March 9, 2021 – Capital Improvement Program Presentations

**Student Chapter Update:**

- No section activity

**Miscellaneous Items:**

- Scholarships were awarded to two students in the amount of \$6,500.00 (combined).
- Charitable donations were made to a local charitable community group by the section instead of a holiday gathering.



**Central Dacotah Section  
Regional Directors Quarterly Report  
(October 2020 – December 2020)**

<b>President:</b>	<b>Dan Schriock</b>	<b>dschriock@nd.gov</b>
<b>VP:</b>	<b>John Saiki</b>	<b>john.saiki@mortonnd.org</b>
<b>Secretary:</b>	<b>Eli Ulmer</b>	<b>eulmer@nd.gov</b>
<b>Treasurer:</b>	<b>Mark Kvas</b>	<b>mark.kvas@bartwest.com</b>

<u>Operating Budget (As of 12/2020)</u>		<u>Membership (As of 12/2020)</u>	
Starting Balance	\$47,485.12	Starting Membership	74
Revenue	\$586.18	Losses	0
Expenses	\$360.00	Gains	7
Ending Balance	\$47,711.30	Ending Membership (paid)	81

**Activities:**

The following is a summary of key activities for this period:

- October 14<sup>th</sup>, 2020: “Engineered Timber Bridges” David Clemens – Wheeler
- October 16<sup>th</sup>, 2020: Section Board Meeting
- November 10<sup>th</sup>, 2020: “CBA for Project Selection, Prioritization and Justification” Alan Dybing – NDSU/UGPTI
- November 13<sup>th</sup>, 2020: Section Board Meeting

**Events scheduled during next period:**

- January 12<sup>th</sup>, 2021: “Transportation Connection: ND’s Long-range Transportation Plan” Baird Bream – Cambridge Systematics
- February 9<sup>th</sup>, 2021: “Engineered Timber Bridges” David Clemens & Matt Gregg – Wheeler
- March 9<sup>th</sup>, 2021: “Innovative Road Repairs in ND – 3 Case Studies” Wes Dickhut – GeoStabilization International

**Miscellaneous Items:**

Central Dacotah Section website updated to include all scheduled meetings and previously recorded virtual presentations.



**MID-ATLANTIC REGION:**  
**Quarterly Report (4th Quarter, 2020)**  
**October 2020 – December 2020**

Wish everyone a Very Happy New Year! It is hard to believe, but 2020 has finally ended. The coronavirus vaccine has been developed in record time and is currently being administered to front line workers. Hopefully by summer 2021, a significant population around the country will be vaccinated and we will return to some level of normalcy. Sections in the Mid-Atlantic Region have been adjusting to the new normal and are continuing to have their programs through virtual meetings.

The Mid-Atlantic Regional Board conducted 2 virtual meetings (October 30 and December 18, 2020) during this quarter. The Mid-Atlantic Regional board approved the 2020-2021 budget. It was discussed that given that the sections have been conducting virtual meetings, clarification is needed from the National regarding the use of the PDH questionnaire as some of the Sections mentioned that their PE licensing boards do not require PDH questionnaire to be reported as long as other form of documentation is maintained. Sections indicated that other similar organizations use a sign-in sheet as part of the PDH documentation.

Given that most officers within the Regional Board were not able to conduct in-person activities due to COVID-19, the regional board voted in favor of extending the terms of the President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Treasurer, Secretary, Past President and the 2 National Directors by 1-year. The Region has requested the Sections to evaluate whether the terms of the Regional Directors and provide their decision to the Regional Board. Our Region Secretary, Rhy's Keller had expressed his desire to step down due to his involvement with other sections in the South. The Regional Board approved Nick Ramirez as the new Region Secretary. On behalf of the Regional board, I would like to express my gratitude to Rhy's for the outstanding job he has done as the Region Secretary. Rhy's will work with Nick on transitioning the Secretary's responsibilities.

The Regional Board welcomed Jason Hetrick from the South Carolina Section during the December 18 meeting. Nanette Fogleman mentioned that the South Carolina Section has elected their officers and have received 65 new membership applications. Hopefully, the South Carolina Section will be chartered soon so that they can start working on the administrative formalities with the IRS. Many thanks to Nanette Fogleman and other committee members who helped us reach out to the local engineers for membership.

The Region has notified all the sections regarding the member and project awards. We will continue to provide our members opportunities for leading AHSE at the regional level through membership on the Board as well as on active and important regional committees. Through these activities we hope to actively retain the leadership from the Section level and be able to grow our member's contribution into the National level.

**Regional Financial activities during the period**

There has been no financial activity during this reporting period. The current balance in the Region's checking account is \$24,727.74

**Blue Ridge Section**  
**(October 2020 – December 2020)**

President: Ashley Smith  
Vice President: Daniel Rich/Daniel Berry  
Secretary: Mike Agee  
Treasurer: Angie Oaks

**Activities:**

The following is a summary of key activities for this quarter:

- No membership meetings were held this quarter.
- Membership assessment paid to National in October 2020.

<b>Operating Budget</b>	
Starting Balance	10,009.57
Revenue	1,163.95
Expenses	1,431.50
Ending Balance (est.)	9,742.02
Scholarship \$ awarded in CY 2020 (Oct.-Dec.)	

<b>Membership</b>	
Starting Membership	74
Gains	1
Losses	16
Ending Membership	59
Student members (estimated)	

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**Carolina Piedmont  
(October 2020 – December 2020)**

**Activities:**

The following is a summary of key activities for this quarter:

**Past/Upcoming Meetings:**

- October 1, 2020 – Member Meeting – RDV Systems – Road Safety Audit 3D Presentation
- October 7, 2020 – Board Meeting
- December 3, 2020 – Board Meeting
- December 2020 – Virtual Happy Hour/Social
- January 21, 2021 – Virtual Meeting - Scott Curry, Active Transportation Director, City of Charlotte
- February 2021 – Board Meeting

**Other:**

- Currently have 0 student chapters in the Section. Universities include: University of North Carolina at Charlotte
- Scholarships awarded to students at the following Universities during CY 2020: 1 University of North Carolina at Charlotte

<b><u>Operating Budget</u> (as of 09/18/2020)</b>		<b><u>Membership</u> (as of 09/18/2020)</b>	
Starting Balance	\$24,374.10	Starting Membership	84
Revenue	\$ 0.55	Gains	1
Expenses	\$ 1,577.00	Drops	7
Ending Balance	\$22,797.65	Ending Membership	78
Scholarship \$ awarded in CY 2020	1,250.00		

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**Carolina Triangle  
(October 2020 – December 2020)**

President: Brian Lusk  
 Vice President: Pete Thompson  
 Secretary: Morgan Nelson  
 Treasurer: Ronyell Thigpen



**Activities:**

The following is a summary of key activities for this quarter:

- Board and Dinner Meeting November 19th  
Held virtually
- Geotechnical Aspects of the I-59/20 Bridge Replacement
- Golf Tournament November 20th  
Held at Reedy Creek  
31 teams and 123 people registered  
Raised \$11,380.71 for the scholarship fund

**Other:**

Operating Budget		Membership	
Starting Balance	\$50,983.66	Starting Membership	230
Revenue	\$34,254.69	Gains	0
Expenses	\$9,674.62	Losses	0
Ending Balance (est.)	\$75,563.73	Ending Membership	230
Scholarship \$ awarded in CY 2020 (Oct.-Dec.)	0	Student members (estimated)	10

- The following activities are planned for next quarter
- Board of Directors and Dinner Meeting (joint meeting with PENC) January 28th
- Tentative: Board of Directors and Dinner Meeting March 16th
- Potential: Charity drive to raise goods or funds for a cause in need

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**Chesapeake Section  
(October 2020 – December 2020)**

President: Andy Lynch, P.E.  
 Vice President: Carrie Nicholson, P.E.  
 Secretary: Amanda Lafleur, P.E.  
 Treasurer: Deni Deliallisi, P.E.

**Activities:**

The following is a summary of key activities for this quarter:

- Chesapeake Section Board of Directors Meetings
  - 09/29/2020
  - 10/27/2020
  - 12/01/2020
- September Construction Webinar Series
  - 09/23/2020: I-70 at Watkins Mill Interchange Project
  - 09/28/2020: I-895 over Patapsco River Superstructure Replacement Project
- October Traffic Webinar Series
  - 10/15/2020: DDOT Vision Zero Safety Improvements
  - 10/22/2020: Falls Road/Northern Parkway Corridor Study
  - 10/29/2020: Rock Creek Livability Study
- November/December Planning Webinar Series
  - 11/19/2020: MDOT MTA Resiliency Program
  - 11/24/2020: BCDOT Bike Project Prioritization
  - 12/17/2020: MDOT MTA Transit Priority Initiative
- Younger Member Hike and Outdoor Brewery Event (10/03/2020)

**Other:**

<b>Operating Budget (as of 12/18/2020)</b>	
Starting Balance (as of 09/26/2020)	\$63,500.00
Revenue	\$6,670.82
Expenses	\$5,282.79
Ending Balance (as of 12/18/2020)	\$64,888.03
Scholarship \$ awarded in CY 2020 (Oct.-Dec.)	\$12,500 (\$0 in Oct. – Dec.)

<b>Membership (as of 12/01/2020)</b>	
Starting Membership	288
Gains	2
Losses	0
Ending Membership	290
Student members (estimated)	0

The following activities are planned for next quarter:

- February Water Resources Webinar Series (Dates and Presentations TBD)
- March Highway Webinar Series (Dates and Presentations TBD)
- Chesapeake Section Board of Directors Meeting (01/12/2021)
- MdQI Conference Virtual Sponsorship (Feb 9-11, 2021)

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**Greater Hampton Roads Section  
(October 2020 – December 2020)**

President: Sean Jessup  
Vice President: Matthew Edwards  
Secretary: Kenneth Yarberry  
Treasurer: Robert Thuma

**Activities:**

The following is a summary of key activities for this quarter:

- Virtual Meeting 10/6/2020
- Virtual Board Meeting 12/02/20

<b>Operating Budget (as of 12/29/2020)</b>	
Starting Balance (as of 09/26/2020)	\$24,937.68
Revenue	\$0.00
Expenses	\$0.00
Ending Balance (as of 12/29/2020)	\$24,937.68
Scholarship \$ awarded in CY 2020	\$4,000.00

<b>Membership (as of 12/29/2020)</b>	
Starting Membership (as of 9/26/2020)	83
Losses (Transfer/Dropped)	1
Gains	0
Ending Membership (as of 12/29/2020)	82
Student members (estimated)	0

The following activities are planned for next quarter:

- Virtual meeting (HRBT) January 2021  
Virtual meeting (Sea Level Rise Design Guidance) March 2021

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**Old Dominion Section  
(October 2020 through December 2020)**

President: Terrell Hughes  
Vice President: Mike Bailey  
Secretary: Eric Burke  
Treasurer: Ben Doran

**Activities:**

The following is a summary of key activities for this quarter:

- We had a very slow fall
- Virtual Board of Directors Meetings

<b>Operating Budget</b> (as of 12/17/2020)	
Starting Balance (as of 06/26/2020)	\$10,099.27
Revenue	\$677.85
Expenses	\$0.00
Ending Balance (as of 09/26/2020)	\$10,777.12
Scholarship \$ awarded in CY 2020	\$8200.00

<b>Membership</b> (as of 12/17/2020)	
Starting Membership (as of 6/20/2020)	89
Losses (Transfer/Dropped)	5
Gains	1
Ending Membership (as of 09/26/2020)	85
Student members (estimated)	0

**The following activities are planned for next quarter:**

- We are contemplating our Annual Scholarship Golf Tournament we might move it until Fall if we can
- We have a few topics for Virtual Meetings has been set for February JMT on the I-66 and Route 15.
- Our President Terrell Hughes has taken a position as Henrico County, VA, Director of Public Works

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**Potomac Section  
(October 2020 through December 2020)**

**Activities:**

The following is a summary of key activities for this quarter:

Virtual meetings were held with good attendance:

- 21 October – NOVA District Conversation
- 11 November – Gold Sponsor Technical Showcase
- 11 December – Virtual Holiday Party with Bingo, Sweater Contest and Toys for Tots fundraising.

**Other:**

<b>Operating Budget</b>	
Starting Balance	\$35,051.50
Revenue	\$6,796.58
Expenses	\$6,488.00
Ending Balance (est.)	\$35,360.08
Scholarship \$ awarded in CY 2020 (Oct.-Dec.)	\$0.00

<b>Membership</b>	
Starting Membership	162
Gains	1
Losses	60
Ending Membership	103
Student members (estimated)	none

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**South Carolina Section  
(October 2020 through December 2020)**

**Activities:**

The following is a summary of key activities for this quarter:

Past/Upcoming Meetings:

- December 3, 2020 – Core Group Meeting
- December 17, 2020 – Core Group Meeting/Potential Board Members
- December 17-24, 2020 – Voting period for future board members (Survey Monkey)

- January 7, 2021 – Core Group/Board Members Meeting

Other:

- Currently are establishing board, starting bank account and applying for EIN number

<b><u>Operating Budget</u></b> (as of 12/31/2020)		<b><u>Membership</u></b> (as of 09/18/2020)	
Starting Balance	\$0	Starting Membership	61
Revenue	\$0	Gains	0
Expenses	\$0	Drops	0
Ending Balance	\$0	Ending Membership	61
Scholarship \$ awarded in CY 2020	\$0		

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**North Central West Virginia  
(October 2020 through December 2020)**

**Activities:**

The following is a summary of key activities for this quarter:

No activities to report due to COVID

**Other:**

<b>Operating Budget</b>		<b>Membership</b>	
Starting Balance (as of 9/18/20)	\$16033.22	Starting Membership	52
Revenue	\$930.00	Gains	0
Expenses	\$1060.96	Losses	0
Ending Balance (est) (as of 12/24/20)	\$15902.26	Ending Membership	52
Scholarship \$ awarded in CY 2020 (Oct.-Dec.)	\$0.00	Student members (estimated)	0



**Northeast Region Quarterly Reports  
October - December, 2020**

President.....Paul McNamee..... Paul.McNamee@kci.com  
Vice President .....Scott Cortese ..... scortese@maserconsulting.com  
Secretary .....Drew Bitner..... dbitner@twp.fairview.pa.us  
Treasurer .....Jerry Pitzer ..... jerry1368@yahoo.com

- The region had a balance of \$8,835.18 on November 1st, 2020, with no expenses and no income, leaving the Current Balance of \$8,835.18.
- The Northeast Region had their Virtual Board Meeting on November 5, 2020, and ASHE National President, Tim Matthews attended the meeting making several remarks. (See the Nov. 5th Meeting Minutes)
- We will be scheduling a virtual meeting on January 26th, 2021, after the National Board meeting.
- Northeast Region is purchasing a full page ad for the 2021 National Conference in the Poconos.
- The Officers for 2020-2021 will remain the same for 2021-2022 for the NE Region.
- The NE Regional Conference will be scheduled for 2022.
- Scott Eshenaur, Chair of the Project of the Year Committee, is coordinating nomination Submissions that are due to the NE Region on January 29, 2021. Please submit the Section Nominations to Scott Eshenaur, at sreshenaur@modjeski.com.
- The NE Region By-laws were submitted to National in June 2020, but we have not received a response.
- The following Sections have NOT reported:
  - Altoona
  - Central NY
  - Del. Valley
  - Mid-Allegheny
  - New York Metro
  - North Central NJ
  - North East Penn
  - Williamsport





## SECTION REPORT

### Albany Section Quarterly Report (from 09/09/2020 to 12/31/20)

#### Officers:

President:	Lisa Westrick, PE	Lisa.Westrick@stantec.com
1 <sup>st</sup> Vice President:	Wayne Bonesteel, PE	wbonesteel@maserconsulting.com
2 <sup>nd</sup> Vice President:	Edmund Snyder, III, PE	esnyder@gpinet.com
Secretary:	John Saia, Jr., PE	jsaia@jsquaredconstruct.com
Treasurer:	Kevin Hajos, PE	khajos@warrencountydpw.com

#### Activities:

- October 2020: **Annual Dinner** was ppd.
- December 2020: **Holiday Social Gathering** was ppd. Emails distributed to membership with locations where members could donate toys or give a financial contribution.

<u>Budget (As of 04/31/20)</u>		<u>Membership (As of 12/31/20)</u>	
Starting Balance	\$14,351.80	Starting Membership	83
Income	\$6,415.56	Members – New	0
Expenses	<u>(\$9,735.15)</u>	Members - Dropped	0
Ending Balance	\$11,032.21	Members - Reinstated	<u>0</u>
		Ending Membership (paid)	83

#### Events scheduled during the next quarters:

- TBD pending what the restrictions will be due to the COVID pandemic. Working on virtual meetings for members.
- February 13, 2021: **Capital City Future City Competition**, co-sponsored by the ASHE Albany Section, will be hosted virtually with an awards ceremony scheduled for Saturday, February 27.
- February 2021: **Engineer's Week**.
- March 2021: **Membership Meeting** with PDH; Location TBD.
- April 2021: **Membership Meeting** with PDH; Location TBD.
- May 2021: **Membership Meeting** with PDH; Location TBD.
- June 15, 2021: **Albany Section's 11<sup>th</sup> Annual Golf Outing** at Van Patten Golf Course in Clifton Park, 7:00am check-in with Continental breakfast, Shotgun Start at 8:30am.
- August 2021: **Breakfast at the Saratoga Race Track**, Saratoga, NY.



**Student Chapter Update:**

Not Applicable

**Miscellaneous Items:**

None

**Milestones:**

None

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**End of Report**





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## **SECTION REPORTS**

### **Clearfield Section Regional Directors Quarterly Report (October 2020 – December 2020)**

#### **Activities**

##### **October**

The Section did not meet during the month of October.

##### **November**

In November, a virtual presentation on the North Atherton Street Project was conducted. The project encompasses phased work zones from Aaron Drive to Park Avenue. Work included the relocation of numerous utility lines, relocation of sewer and water lines, drainage improvements, curbing, sidewalks, ADA ramps, traffic signal updates, new concrete median and paving. Lou Spaciano (Borton Lawson, PM) and Dean Ball (PennDOT PM) discussed the project and highlighted the aspects of improving this corridor.

##### **December**

The Section does not meet during the month of December because of impending holiday schedules. Scholarship information and applications will be distributed in January 2021.

## Operating Budget and Membership

<b>Operating Budget (As of 09.21.2020)</b>		<b>Membership (As of 09.21.2020)</b>	
Starting Balance	\$ 4,230.33	Starting Membership	189
Revenue	\$ 3,207.07	Losses	1
Expenses	\$ 434.00	Gains	3
Ending Balance	\$ 7,003.40	Ending Membership	191

## Upcoming Events

<b>Date</b>	<b>Event</b>	<b>Location</b>
Jan 2021	No event	Virtual
Feb 2021	District 2-0 Workshop	Virtual
Mar 2021	TBA	Virtual

## Miscellaneous Items

- None

## Milestones

- None

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## End of Report

Submitted by:  
**Diane Purdy, PE**  
**Secretary**  
**ASHE Clearfield Section**  
[dppurdy@urbanengineers.com](mailto:dppurdy@urbanengineers.com)

# ASHE East Penn Section

## Regional Director Quarterly Report (October 1, 2020– December 31, 2020)

Officers:	Name:	Email:
President:	Heather Heeter	<a href="mailto:hheeter@borton-lawson.com">hheeter@borton-lawson.com</a>
1 <sup>st</sup> Vice President:	Amanda Schumacher*	<a href="mailto:aschumacher@borton-lawson.com">aschumacher@borton-lawson.com</a>
2 <sup>nd</sup> Vice President:	Vacant	
Secretary:	Tom Dominiecki	<a href="mailto:tdominiecki@gfnet.com">tdominiecki@gfnet.com</a>
Treasurer:	Carl McGloughlin	<a href="mailto:cmcgloughlin@jmt.com">cmcgloughlin@jmt.com</a>

\*Brian Derr resigned as 1<sup>st</sup> VP during the fourth quarter

### Quarter Activities:

The following is a summary of key activities for this quarter:

- Tuesday, October 6, 2020 at noon:  
Lehigh Valley Planning Commission, Speaker: Becky Bradley  
Microsoft Teams virtual meeting
- Tuesday, November 10, 2020 at noon:  
Cyberattack Discussion, Speakers: Kevin Switala (Gannett Fleming), George Horas (Benesch)  
Microsoft Teams virtual meeting
- Tuesday, December 8, 2020 at noon:  
PennDOT D5 Construction Update, Speaker: Kevin Milnes, PE  
Microsoft Teams virtual meeting

<u>Budget (As of 12/31/2020)</u>		<u>Membership (As of 12/31/2020)</u>	
Starting Balance (9/28/2020)	\$47,593.03	Starting Membership (9/30/2020)	121*
Income	\$3,870.65	Members – New	6
Expenses	(\$8,234.74)	Members - Dropped	0
Ending Balance	\$43,228.94	Members - Reinstated	0
		Ending Membership (paid)	127

\*The official letter sent on 9/30/2020 stated 120, but a late renewal (Stasek) results in a starting membership of 121

**Events scheduled during the next quarter:**

Note: All future meetings are scheduled to be virtual pending changes to COVID-19 restrictions.

- Tuesday, January 5, 2021 at noon:  
PennDOT Digital Delivery Directive 2025  
Speaker: Allen Melley, PennDOT and Dan Giles, HDR  
Microsoft Teams virtual meeting
- Tuesday, February 2, 2021 at noon:  
PennDOT District 5-0 presentation on permitting  
Speaker: John Bohman, Permit Coordinator, PennDOT District 5-0  
Microsoft Teams virtual meeting
- February 2021, date TBD:  
Bear Creek Ski Trip  
(Tentative)
- Tuesday, March 2, 2021 at noon:  
State of PennDOT District 5-0  
Speaker: Chris Kufro, PE, Acting PennDOT District 5-0 DE  
Microsoft Teams virtual meeting
- Tuesday, April 6, 2021 at noon:  
Lehigh Valley International Airport Update and Tour  
Speaker: Tom Stout  
Microsoft Teams virtual meeting

**Student Chapter Update:**

- Not Applicable

**Miscellaneous Items:**

- ASHE East Penn submitted an article to the Scanner magazine highlighting Gannett Fleming's Penn Street Historic Bridge Rehabilitation, which won the over \$20 million category for the 2020 ASHE East Penn Project of the Year.
- Brian Derr resigned as 1<sup>st</sup> Vice President. Amanda Schumacher has assumed Brian's role. The spot for 2<sup>nd</sup> Vice President will remain vacant until May 2021 when a new board will be installed.
- ASHE East Penn has collected scholarship funds at every virtual event through an optional voluntary donation and fees for non ASHE East Penn members. This method replaces the usual 50/50 drawing usually associated with dinner meetings. For the 2020-2021 year, \$2360 has been raised for the scholarship fund. In December, these donations, plus a separate \$500 donation by Arora & Associates, went to the Sixth Street Shelter in Allentown (\$1230 raised)

**Milestones:**

- None

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**End of Report**

## **SECTION REPORT**

### **First State Section Regional Directors Report (September 15, 2020 – January 8, 2021)**

#### **Officers**

<b>President:</b>	<b>Shellie Baird</b>	<a href="mailto:sbaird@amtengineering.com">sbaird@amtengineering.com</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Breanna Kovach</b>	<a href="mailto:breanna.kovach@delaware.gov">breanna.kovach@delaware.gov</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>Joseph Jakubowski</b>	<a href="mailto:jjakubowski@harvardenv.com">jjakubowski@harvardenv.com</a>
<b>Secretary:</b>	<b>Matheu Carter</b>	<a href="mailto:matheu@udel.edu">matheu@udel.edu</a>
<b>Treasurer:</b>	<b>Brian Kisner</b>	<a href="mailto:bkisner@centuryeng.com">bkisner@centuryeng.com</a>

#### **Activities:**

The following is a summary of key activities for this quarter:

- **September 25, 2020** – Golf Outing – big success with 84 golfers.
- **October TBD** – Walking tour of completed Newark Main Street Rehabilitation – cancelled due to COVID-19 limitations
- **November 19, 2020** – Dinner meeting featuring contractor perspective on CM/GC and ABC construction – cancelled due to COVID-19 limitations
- **December 7, 2020** – Christmas Gala – cancelled due to COVID-19 limitations

<b>Operating Budget (As of 01/08/21)</b>		<b>Membership (As of 01/08/21)</b>	
Starting Balance	\$ 36,171.13	Starting Membership	174
Revenue	\$ 34,906.00	Losses	30
Expenses	\$ 22,573.36	Gains	12
Ending Balance	\$ 48,503.77	Ending Membership (paid)	174

#### **Events scheduled during next quarter:**

- **January 21** – DelDOT update from Chief Engineer
- **February TBD** – 3 hour continuing education event
- **March 25** – Project of the Year Showcase Dinner

#### **Student Chapter update:**

- ASHE@UD, the student chapter at University of Delaware has been robustly active now for eleven years.

#### **Miscellaneous Items:**

- Since 1997-1998, First State Section has awarded scholarships totaling \$177,800 (through the 2020 awards).

#### **Milestones:**

The following is a summary of key milestones for this quarter:

- None

**End of Report**



## **SECTION REPORTS**

### **Pittsburgh Section Regional Directors Quarterly Report (October – December 2020)**

#### **Officers**

<b>President:</b>	<b>John Nicholson</b>	<b>E-mail address</b> John.Nicholson@wsp.com
<b>Vice President:</b>	<b>Dan Laird</b>	<b>E-mail address</b> DanielLaird@hillintl.com
<b>Secretary:</b>	<b>Chuck Nash</b>	<b>E-mail address</b> cnash@msconsultants.com
<b>Treasurer:</b>	<b>Jerry Pitzer</b>	<b>E-mail address</b> jerry1368@yahoo.com

#### **Activities:**

The following is a summary of key activities for this quarter:

- October 24, 2020 Adopt a Highway Litter Pickup
- November 2020 Virtual Meeting

<b><u>Operating Budget(As of 12/31/2020)</u></b>		<b><u>Membership (As of 10/05/2020)</u></b>	
Starting Balance (06/01)	\$65,041.64	Starting Membership (06/01)	544
Revenue	\$5,841.50	Losses	30
Expenses	\$360.00	Gains	11
Ending Balance	\$70,523.14	Ending Membership (paid)	525

#### **Events scheduled during next quarter:**

- January 19, 2021 Virtual Meeting
- February 2021 Virtual Meeting

#### **Miscellaneous Items:**

- Actively involved in CLC Virtual Meetings
- Soliciting Scholarship Applicants

#### **Milestones:**

- None at this time

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#### **End of Report**



## Southern New Jersey Section

### Regional Director Quarterly Report (October 2020 – December 2020)

<b>Officers:</b>	<b>Name:</b>	<b>Email:</b>
President:	Amy Sokalski	ASokalski@mccormicktaylor.com
1 <sup>st</sup> Vice President:	Joe Macios	joemacios@hotmail.com
Secretary:	Heather Sabetta	hsabe@arh-us.com
Treasurer:	George Zimmer	george.zimmer@wsp.com

#### **Quarter Activities:**

The following is a summary of key activities for this quarter:

- October 10, 2020: Scholarship Fundraiser/Social Event: Delaware River & Scudder Falls Bridge Bicycle Tour
- October 17, 2020: A Board of Directors Meeting will be held by conference call.
- October 21, 2020: Field Trip and Dinner Presentation on Scudder Falls Bridge Replacement Update
- October 24, 2020: Presentation of the Past President Award
- November 18, 2020: A Board of Directors Meeting will be held by conference call prior to presentation.
- November 18, 2020: Webinar Meeting Presentation on Hyperloop Technology.
- December 16, 2020: A Board of Directors Meeting will be held by conference call.

<b><u>Budget (As of 12/31/20)</u></b>		<b><u>Membership (As of 12/31/20)</u></b>	
Starting Balance	\$127,691.50	Starting Membership	177
Income	\$5,127.79	Members – New	4
Expenses	(\$9,703.88)	Members - Dropped	0
Ending Balance	\$123,115.41	Members - Reinstated	0
		Ending Membership (paid)	181

#### **Events scheduled during the next quarter:**

- January 2021: A Board of Directors Meeting will be held by conference call prior to presentation.
- January 2021: Webinar Meeting Presentation on Ethics, date to be determined
- February 2021: A Board of Directors Meeting will be held by conference call prior to presentation.
- February 2021: Webinar Meeting hosted by North Central and Southern New Jersey Sections. Date and topic to be determined.
- March 2021: A Board of Directors Meeting will be held by conference call prior to presentation.
- March 2021: Webinar Meeting hosted by North Central and Southern New Jersey Sections. Date and topic to be determined.

#### **Student Chapter Update:**

- Active Chapters:
  - Rowan –



- virtual learning in spring
- President and Vice president plan to speak to national student chapter committee.
  - Want to do virtual student happy hours for all ASHE student section
- Mercer County Community College- virtual right now so therefore not very active.
- Prospective
  - Rutgers and Ocean County Community College interested in chapter
  - Rowan at Cumberland
  - Rowan at Gloucester

**Miscellaneous Items:**

- None

**Milestones:**

- February 2021- 35<sup>th</sup> anniversary

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**End of Report**

## **QUARTERLY SECTION REPORT**

### **SWPA Section**

**(October, November & December)**

**President:** Steve Wiedemer – [Stephen.wiedemer@mbakerintl.com](mailto:Stephen.wiedemer@mbakerintl.com)

**Vice President:** Ken Shimko – [kshimko@pa.gov](mailto:kshimko@pa.gov)

**Secretary:** Melissa Heffern – [mheffern@spkengr.com](mailto:mheffern@spkengr.com)

**Treasurer:** Carl Buchanan – [cbuchanan@spkengr.com](mailto:cbuchanan@spkengr.com)

**Region Rep:** Ron Deems – [rdeems@atlanticbb.net](mailto:rdeems@atlanticbb.net)

### **Activities scheduled during this quarter:**

- October – Zoom Meeting – Section Project Award Winners
- November – Zoom Meeting – Unmanned Drones – Michael Baker International
- December – -----

<b><u>Operating Budget (As of 12/1/20)</u></b>		<b><u>Membership (As of 12/1/20)</u></b>	
Starting Balance (10/1)	\$93,896.53	Starting Membership (12/1)	294
Revenue	\$11,520.86	Losses	10
Expenses	0.00	Gains	
Ending Balance	\$105,417.39	Ending Membership (paid)	284

### **Events scheduled during next quarter:**

- January – Zoom Meeting – State of the Department – Bill Kovach District 12-0 Executive
- February - To Be Determined
- March - To Be Determined

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**End of Report**

**SECTION REPORT**  
**Harrisburg Section**  
**Regional Directors Report**  
*(from September 21, 2020 to January 7, 2021)*

**Officers**

<b>President:</b>	<b>Eric Martz</b>	<b>eric.martz@kci.com</b>
<b>Vice President:</b>	<b>Tim Bolden</b>	<b>timb@gibson-thomas.com</b>
<b>Secretary:</b>	<b>Bob Leonard</b>	<b>leonardrj@erdmananthony.com</b>
<b>Treasurer:</b>	<b>Gene Chabak</b>	<b>gchabak@larsondesigngroup.com</b>

**Activities:**

The following is a summary of key activities for this quarter:

- October 8, 2020 – Adopt-a Highway Litter Pickup held
- October 20, 2020 – Lunch Meeting; PennDOT Sec Gramian and Dep. Sec Granger
- November 24, 2020 – Lunch Meeting; PennDOT District 8-0 Managers Panel discussion
- December 17, 2020 – Lunch Meeting; Creekview Road Interchange Project

<b><u>Operating Budget (As of 12/21/20)</u></b>		<b><u>Membership (As of 12/21/20)</u></b>	
Starting Balance (9/21/20)	\$81,327.44	Starting Membership (10/1/20)	400
Revenue	\$5,830.77	Losses	0
Expenses	\$9,595.82	Gains	8
Ending Balance	\$77,562.39	Ending Membership (paid)	408

**Events scheduled during next quarter:**

- January 25, 2021 – Lunch Meeting; Dist 8-0 District Executive Mike Keiser
- Upcoming Lunch Meeting – Date TBD – Speaker is Mark Compton, CEO Pa Turnpike Commission

**Miscellaneous Items:**

- Drew Bitner approved as a Life Member

**Milestones:**

The following is a summary of key milestones for this quarter:

- **None this period**

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**End of Report**



## **SECTION REPORTS**

### **Franklin Section Regional Directors Quarterly Report (October 2020 – December 2020)**

#### **Officers:**

<b>President:</b>	<b>Tom McClelland</b>	<b>thmcclella@pa.gov</b>
<b>Vice President:</b>	<b>Justin Gibbons</b>	<b>jgibbons@qespavements.com</b>
<b>Secretary:</b>	<b>J.T. Lincoln</b>	<b>j.lincoln@gaiconsultants.com</b>
<b>Treasurer:</b>	<b>Darin Hettich</b>	<b>dhettich@gpinet.com</b>

#### **Activities:**

The following is a summary of key activities for this quarter:

- October 7, 2020  
Section Board Meeting via Conference Call
- October 13, 2020  
Section Golf Outing
- December 8, 2020  
Section Board Meeting via Conference Call

<b><u>Operating Budget (As of 12/31/2020)</u></b>		<b><u>Membership (As of 1/5/2021)</u></b>	
Starting Balance (8/31/20)	\$6,093.63	Starting Membership (9/29/20)	129
Revenue	\$14,822.84	Losses	0
Expenses	\$10,362.15	Gains	0
Ending Balance (12/31/20)	\$10,554.32	Ending Membership (1/5/21)	129

#### **Events scheduled during next quarter:**

- January 19, 2021  
Virtual Section Meeting with presentation by PennDOT
- February 16, 2021  
Virtual Section Meeting with presentation by Erie Western PA Port Authority
- March 16, 2021  
Virtual Section Meeting with presentation by TBD

#### **Miscellaneous Items:**

#### **Milestones:**

The following is a summary of key milestones for this quarter:

- None

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**End of Report**

**Long Island Section  
Regional Directors Quarterly Report  
(October 2020 through December 2020)**

**Officers:**

President:	Michael Trotta	mtrotta@posillicoinc.com
Secretary:	Andrea R. Luft, CCM	aluft@jklengineers.com
Treasurer:	Paul Curcio, PE	pcurcio@Blcompanies.com

**Activities:**

The following is a summary of key activities for this quarter:

- None

<b><u>Budget (As of 09/30/20)</u></b>		<b><u>Membership (As of 09/30/20)</u></b>	
Starting Balance	\$4,532.05	Starting Membership	65
Income	\$0.00	Members – New	0
Expenses	<b>\$0.00</b>	Members - Dropped	0
Ending Balance	\$4,532.05	Members - Reinstated	0
		Ending Membership (paid)	65

**Events scheduled during the next quarters:**

- None

**Student Chapter Update:**

- Not Applicable

**Miscellaneous Items:**

- None

**Milestones:**

- None

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**End of Report**

## **REGION REPORT**

### **Southeast Region Regional Directors Report (from – 9/30/20 to 12/31/20)**

#### **Regional Officers**

<b>President:</b>	<b>Len Pappalardo</b>	<b>lpappalardo@keville.com</b>
<b>Vice President:</b>	<b>Sunserea Dalton</b>	<b>Sunserea.Dalton@jacobs.com</b>
<b>Secretary:</b>	<b>Holly Painter</b>	<b>holly.painter@kci.com</b>
<b>Treasurer:</b>	<b>Donna McQuade</b>	<b>McQuadeD@pondco.com</b>

#### **Reporting Regions:**

**Northeast Florida, Central Florida, Gulf Coast/South Florida, Tampa Bay, Georgia, Middle Tennessee, Tennessee Valley**

#### **Activities:**

The following is a summary of key activities for this quarter:

- N/A

<b><u>Operating Budget (As of 12/31/20)</u></b>	
Starting Balance	\$ 1679.53
Revenue	\$ 300.00
Expenses	\$ 68.00
Ending Balance	\$ 1911.53

#### **Events scheduled during next quarter:**

- SE Regional Board Meeting TBD for January

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**End of Report**

## **SECTION REPORT**

### **Northeast Florida Section Regional Directors Report (from 09/01/20 to 12/01/20)**

#### **Officers**

<b>President:</b>	<b>Will Lyon, PE</b>	<b>WLyon@prosserinc.com</b>
<b>1<sup>st</sup> Vice President:</b>	<b>Brett Harbison, PE</b>	<b>BHarbison@meskelengineering.com</b>
<b>2<sup>nd</sup> Vice President:</b>	<b>Richard Westheimer, PE</b>	<b>WestheimerR@etmnc.com</b>
<b>Secretary:</b>	<b>Kenneth Kelley, PE</b>	<b>Kenneth.Kelley@stvinc.com</b>
<b>Treasurer:</b>	<b>Donna McQuade</b>	<b>McQuadeD@pondco.com</b>

#### **Activities:**

The following is a summary of key activities for this quarter:

- September 17, 2020 – ASHE NEFL Virtual Luncheon: Update from the Florida Department of Transportation (Kevin Thibault, FDOT Secretary)
- September 25, 2020 – 20th Annual ASHE NEFL Scholarship Golf Tournament
- October 15, 2020 – St. John's County Work Program Update (Duane Kent, Director)
- November 19, 2020 – ASHE NEFL Virtual Luncheon: Mobile LIDAR for Engineers (Brent Bass, DRMP)

<b><u>Operating Budget (As of 12/31/20)</u></b>		<b><u>Membership (As of 12/01/20)</u></b>	
Starting Balance	\$ 84,788.34	Starting Membership	199
Revenue	\$ 39,771.30	Losses	0
Expenses	\$ 33,669.90	Gains	0
Ending Balance	\$ 90,889.74	Ending Membership (paid)	199

#### **Events scheduled during next quarter:**

- *(Canceled due to COVID-19)* December 11, 2020 – Joint Society Holiday Party and Awards Presentation
- January 21, 2021 – ASHE NEFL Annual Work Program Luncheon
- February 19, 2021 – E-Week Kickoff Scholarship Luncheon, hosted by ASCE
- February 25, 2021 – E-Week Happy Hour Social, hosted by JEST
- February 27, 2021 – E-Week Annual Awards Banquet, hosted by NEFL E-Week
- February (date TBD) – ASHE NEFL Virtual Luncheon

**Miscellaneous Items:**

- December 1, 2020 – Sent Nomination Request for Section & Society Awards
- Ongoing – Sponsorship & Membership solicitations for 2021

**Milestones:**

The following is a summary of key milestones for this quarter:

- N/A

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**End of Report**



## **SECTION REPORT**

### **Central Florida Section Regional Directors Report (September– January 2021)**

#### **Officers**

<b>President:</b>	<b>Sherman Klaus, PE</b>	<a href="mailto:sklaus@balmoralgroup.us">sklaus@balmoralgroup.us</a>
<b>Vice President:</b>	<b>Erin Kelley</b>	<a href="mailto:ekelley@jci-insurance.com">ekelley@jci-insurance.com</a>
<b>Secretary:</b>	<b>Sarah Riffe</b>	<a href="mailto:sriffe@arostar.net">sriffe@arostar.net</a>
<b>Treasurer:</b>	<b>Gary Kuhns, PE</b>	<a href="mailto:glkuhns@g-e-c.com">glkuhns@g-e-c.com</a>

#### **Activities:**

Due to the COVID-19, virtual activities have been implemented to gather members. Below are activities that have and will take place.

- **Virtual Events**

- **September 17: Transportation Thursday Trivia.** Members had the option to sign up to join in on some Trivia! Random groups of people were assembled which helped members get to know each other and work together for the ultimate prize. The winning team received gift cards as a prize.
- **October: Transportation Virtual Scavenger Hunt.** ASHE members had a chance to win prizes by participating in this scavenger hunt. A list of items was provided to everyone and the members needed to visit different places and take pictures of the items and upload it to a social media platform with a hashtag.
- **December: Virtual Holiday Event with WTS.** ASHE and WTS joined in on some virtual happy hour fun! ASHE/WTS provided a list of supplies to our guests and the bartender walked us through how to make the drink.

<b>Operating Budget <sup>(1)</sup></b>		<b>Membership <sup>(2)</sup></b>	
Starting Balance (1/4/21) (Checking and PayPal Account)	\$16,897.58	Starting Membership (10/1/20)	89
Revenue Expected	\$ 2,500.00	Losses (Non-renewed during membership drive)	-
Expenses Expected	\$ 2,000.00	Gains	1
Ending Balance Expected	\$17,397.58	Ending Membership As of (12/31/20)	90

**Notes:**

1. Does not include Petty Cash of \$305.00 or Valencia Foundation Scholarship Fund of \$10,500.00.

2. Membership has been reconciled with National.

**Events scheduled during next quarter:**

- SEE VIRTUAL EVENTS LISTED ABOVE

**Note: Events listed above are subject to change due to current COVID-19 emergency conditions.**

**Miscellaneous Items:**

- SEE PRESIDENT'S MESSAGE BELOW:

**A MESSAGE FROM OUR PRESIDENT**

Greetings ASHE members!

Well, we've made it through another year! It has obviously been a challenging year and despite having all of our usual annual events cancelled, the ASHE Central Florida section still managed to stay active thanks to all of the Central Florida Section members, officers, committee members and sponsors. I'd like to take this opportunity to thank each and every one of you for your time and support of our section.

It's hard not to use December to think back on the past year, and I've been doing just that to reflect on our section. As usual, the Programs Committee kept us engaged with a variety of events throughout the year. There were Transportation Tuesdays (those in-person gatherings seem like ages ago!) and we were able to hold a technical luncheon and a couple of social gatherings using a virtual format. Our Section also gained some national prestige this year, as our Section was awarded the 2020 National Project of the Year (>\$20M). The Board recently completed a revision of the Section's Bylaws. The updated document can be viewed on the Central Florida Section website [here](#). The Board is still meeting monthly to keep the section running smoothly and keeping our members involved despite the current state of affairs and the challenges it brings. Just like everybody else in the world, we are hopeful that we can quickly return to the "old" normal and see each other in person.

With that, I leave you with the Corny (cringe-worthy) Joke of the Month:

An elderly woman took the same bus every day. Over time, she became friendly with the driver and she'd always bring him a little bag of peanuts. The bus driver was enjoying the nuts at first, but after a few days he said to the lady, "This is really nice of you and I'm loving the peanuts, but you don't have to keep bringing me so much; keep some for yourself." "Ah, no bother young man," laughed the woman. "I don't have my teeth anymore and couldn't eat them even if I wanted to. I just like the yummy chocolate they always come coated with!"

I hope you enjoy the gifts you receive this holiday season and in the New Year!

Sherman Klaus, PE  
ASHE Central Florida Section President

**Milestones:**

The following is a summary of key milestones for this quarter:

- Continue to create involvement with our members by organizing events that members and new members can attend and grow our membership by having our events open to everyone in the industry.

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**End of Report**

## **SECTION REPORT**

### **South Florida Section Regional Directors Report (September 2020 - December 2020)**

#### **Officers**

<b>President:</b>	<b>Naldo Gonzalez</b>	<b>ngonzalez@gfnet.com</b>
<b>Vice President:</b>	<b>Jose Gomez</b>	<b>jgomez@ecslimited.com</b>
<b>Secretary:</b>	<b>Yamila Hernandez</b>	<b>yamila.hernandez@wsp.com</b>
<b>Treasurer:</b>	<b>Hugo Gutierrez</b>	<b>Hugo.Gutierrez@hdrinc.com</b>

**Activities: NOTHING TO REPORT – New leadership will occur next quarter**

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**End of Report**

## **SECTION REPORT**

### **Tampa Section Regional Directors Report (from 10/02/20 to 12/31/20)**

#### **Officers**

<b>President:</b>	<b>Pavan Paiavula, PE</b>	<b>PPaiavula@drmp.com</b>
<b>Vice President:</b>	<b>Lance Croft</b>	<b>lcroft@mc2engineers.com</b>
<b>Secretary:</b>	<b>Sergio Gomez</b>	<b>sgomez@mc2engineers.com</b>
<b>Treasurer:</b>	<b>Carlos Ramirez, PE</b>	<b>cramirez@garretteg.com</b>

#### **Activities:**

The following is a summary of key activities for this quarter:

2020.10.12 ASHE Executive Committee Meeting (ECM) Call-In  
2020.11.09 ASHE Executive Committee Meeting (ECM) Call-In  
2020.12.14 ASHE Executive Committee Meeting (ECM) Call-In  
2020.12.22 ASHE National Assessment Check forwarded  
2020.01.05 ASHE Quarterly Report completed and distributed

<b><u>Operating Budget (As of 11/01/20)</u></b>		<b><u>Membership (As of 12/22/20)</u></b>	
Starting Balance	\$ 24,583.63	Starting Membership	69
Revenue	\$ 0.00	Losses	12
Expenses	\$ 1,080.00	Gains	3
Ending Balance	\$ 23,503.63	Ending Membership	60

#### **Events scheduled during next quarter:**

- ASHE Executive Committee Meeting (ECM) Call-In, 5:00 p.m.second Monday each month

#### **Miscellaneous Items:**

- N/A

#### **Milestones:**

The following is a summary of key milestones for this quarter:

- N/A

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**End of Report**

## **SECTION REPORT**

**Georgia Section**  
*(from September 1 – November 30)*

### **Officers**

<b>President:</b>	<b>Richard Meehan, P.E.</b>	<a href="mailto:richard.meehan@loweengineers.com">richard.meehan@loweengineers.com</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Shawn Fleet, P.E.</b>	<a href="mailto:sfleet@heath-lineback.com">sfleet@heath-lineback.com</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>Sarah Blackburn, P.E.</b>	<a href="mailto:sarah.blackburn@greshamsmith.com">sarah.blackburn@greshamsmith.com</a>
<b>Secretary:</b>	<b>Lindsey Dunnahoo, P.E.</b>	<a href="mailto:lindsey.dunnahoo@aecom.com">lindsey.dunnahoo@aecom.com</a>
<b>Co-Secretary:</b>	<b>Jennifer Lott, P.E.</b>	<a href="mailto:jlott@aulickengineering.com">jlott@aulickengineering.com</a>
<b>Treasurer:</b>	<b>Sarah Blackburn, P.E.</b>	<a href="mailto:sarah.blackburn@greshamsmith.com">sarah.blackburn@greshamsmith.com</a>
<b>Director:</b>	<b>Karyn Matthews</b>	<a href="mailto:Karyn.Matthews@arcadis.com">Karyn.Matthews@arcadis.com</a>
<b>Director:</b>	<b>Jared Estes</b>	<a href="mailto:jestes@maserconsulting.com">jestes@maserconsulting.com</a>
<b>Director:</b>	<b>Jenny Jenkins, P.E.</b>	<a href="mailto:jcjenkins@vhb.com">jcjenkins@vhb.com</a>
<b>Past President:</b>	<b>Mindy Sanders, P.E.</b>	<a href="mailto:mhsanders@pontengineering.com">mhsanders@pontengineering.com</a>

### **Activities:**

The following is a summary of key activities for this quarter:

- **September 18 – ASHE Virtual Lunch – Greg Ramsey (Peachtree Corners) – “Curiosity Lab”**
  - Award Jim McGee Scholarship (2 Scholarships at \$2000 each) to 2 students enrolled in their 3<sup>rd</sup> or 4<sup>th</sup> year at an ABET accredited program in Georgia
  - 13 Applications received from 3 schools (Georgia Southern, Kennesaw St, & Georgia)
- **October 23 – ASHE Virtual Lunch – Meg Pirkle (GDOT) “Now and the Future”**
- **December 3<sup>rd</sup> – Annual Holiday Party (Cancelled)**
  - In Lieu of the Holiday Social which was cancelled due to COVID-19, the section donated funds budgeted for the event to 2 local charities – Toys for Tots and the Atlanta Community Food Bank (ACFB) and held a Fund Drive for both for members/firms to give as well. Fund Drive, including section funds, collected \$2,920 for the ACFB and \$2,358.57 for Toys for Tots

<b><u>Operating Budget (As of 11/30/20)</u></b>		<b><u>Membership (As of 12/15/20)</u></b>	
Starting Balance (9/1)	\$138,971.41	Starting Membership (3/18)	598
Revenue	\$15,350.00	Losses	131
Expenses	\$17,285.26	Gains	4

Ending Balance (11/30)	\$137,036.15		Ending Membership (paid)	471

**Events scheduled during next quarter:**

- **January 22<sup>nd</sup> – ASHE Virtual Luncheon – TBD**
- **February TBD – Virtual Poker Tournament**
- **March 8-9<sup>th</sup> – ASHE Georgia/GAITE Winter Workshop (Virtual)**

**Miscellaneous Items:**

- Selected to host the 2023 ASHE National Conference; Preliminary Planning on hold, to resume during the summer

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**End of Report**



## **SECTION REPORT**

### **Middle Tennessee Section Regional Directors Report (From Oct– Dec)**

#### **Officers**

<b>President:</b>	<b>Shaun Armstrong</b>	<a href="mailto:Shaun.armstrong@tn.gov">Shaun.armstrong@tn.gov</a>
<b>1<sup>st</sup> Vice President:</b>	<b>Daniel Jordan</b>	<a href="mailto:Daniel.Jordan@hdrinc.com">Daniel.Jordan@hdrinc.com</a>
<b>2<sup>nd</sup> Vice President:</b>	<b>Alex Carpenter</b>	<a href="mailto:acarpenter@hmbpe.com">acarpenter@hmbpe.com</a>
<b>Secretary:</b>	<b>Leanna Whitwell</b>	<a href="mailto:lwhitwell@ttlusa.com">lwhitwell@ttlusa.com</a>
<b>Treasurer:</b>	<b>Jeff Shaver</b>	<a href="mailto:jshaver@cecinc.com">jshaver@cecinc.com</a>

#### **Activities:**

The following is a summary of key activities for this quarter:

- We have held four 1-hour virtual lunch meeting presentations
- We have held three members-only virtual social events
- We raised over \$2,400 through Mid TN ASHE's Mission Possible Campaign for the Salvation Army Angel Tree Program

Operating Budget (As of 12/31/2020)		Membership (As of 12/31/2020)	
Starting Balance	\$68,946.23	Starting Membership	314
Revenue	\$12,685.28	Losses	18
Expenses	\$12,140.11	Gains	16
Ending Balance	\$69,491.40	Ending Membership	312

#### **Events scheduled during next quarter:**

- Will continue virtual lunch meeting presentations
- Will continue virtual social events
- COVID task force committee will begin planning for when we can begin meeting in person and keeping abreast of CDC, venue, and local government requirements as they change.

**Miscellaneous Items:**

None

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**End of Report**

## **SECTION REPORT**

### **TN Valley Section Regional Directors Report (from 9/30/2020 – 12/31/2020)**

#### **Officers**

<b>President:</b>	<b>Rachel Gentry</b>	<b>Rachel.Gentry@tn.gov</b>
<b>Vice President:</b>	<b>Erin Woodson</b>	<b>Erin.Woodson@arcadis.com</b>
<b>Secretary:</b>	<b>Haley Slifko</b>	<b>Haley.Slifko@tn.gov</b>
<b>Treasurer:</b>	<b>Sandra Knight</b>	<b>SKnight@bradleycountyttn.gov</b>

#### **Activities:**

- No report provided

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**End of Report**



#### **SOUTHWEST REGION BOARD OF DIRECTORS**

**James Barr, P.E. (PHX Sonoran)**

Southwest Region Vice President  
[James.barr@tylin.com](mailto:James.barr@tylin.com)

**Michael Knowles, CPSM (DFW)**

Southwest Region Vice President  
[MKnowles@mckimcreed.com](mailto:MKnowles@mckimcreed.com)

**Susie Mason (PHX Sonoran)**

Southwest Region Treasurer  
[smason@GFNET.com](mailto:smason@GFNET.com)

**Melissa Boyles (PHX Sonoran)**

Southwest Region Secretary  
[melissa.boyles@jacobs.com](mailto:melissa.boyles@jacobs.com)

**Nikole Cao, P.E. (Houston)**

Southwest Region Director  
Southwest Region National Director  
[NCao@bgeinc.com](mailto:NCao@bgeinc.com)

**Javier Infante (Houston)**

Southwest Region Director  
[Javier@associatedtesting.com](mailto:Javier@associatedtesting.com)

**Ahmed Valdez, P.E. (Houston)**

Southwest Region Director  
[avaldez@akvce.com](mailto:avaldez@akvce.com)

**Alena Mikhaylova, PhD (Houston)**

Southwest Region Director  
[alena.mikhaylova@rinkerpipe.com](mailto:alena.mikhaylova@rinkerpipe.com)

**Suzanne Lansford, P.E. (PHX Sonoran)**

Southwest Region Director  
[suzanne@townlighting.com](mailto:suzanne@townlighting.com)

**Markus Neubauer, P.E. (DFW)**

Southwest Region Director  
[mneubauer@pkce.com](mailto:mneubauer@pkce.com)

**Rhys Keller, P.E. (TBD)**

Southwest Region Director  
[RKeller@jmt.com](mailto:RKeller@jmt.com)

#### **SOUTHWEST REGION QUARTERLY REPORT: JAN 8, 2021**

**The following is a summary of the key activities for the quarter:**

- The Southwest Region continued to meet virtual for the months of Oct, Nov, and Dec 2020
- Austin Section formation continues to progress
- The Board is considering the extension of terms for one year, as per National's action
- Assessments have been approved at \$5 per member for each Section; the SW Region Treasurer will send notices/invoices for the assessments by the end of Q1 2021
- The region has seen a drop in membership of approximately 30%
- Efforts to promote ASHE through virtual meetings and programs continues; the region will be initiating social media activity and is looking into a regional periodic newsletter.

**Southwest Board of Directors**

- James Barr, President
- Michael Knowles, Vice President
- Susie Mason, Treasurer
- Melissa Boyles, Secretary
- Nikole Cao, National Director
- Directors Representing Sections:
  - Javier Infante, Houston
  - Ahmed Valdez, Houston
  - Alena Mikhaylova, Houston
  - Suzanne Lansford, Sonoran (Phoenix)
  - Markus Neubauer, DFW
  - Rhy Keller, Austin (pending charter)

**Formal goals recognized by the Board include:**

- Increasing ASHE exposure in the Southwest;
  - Facilitating increased Southwest ASHE exposure by hosting an annual regional event such as a conference or other activity
- Facilitating the establishment and supporting new Sections (such as the Austin Section)
- Supporting local Section charitable activities such as the award of scholarships
- Promoting and facilitating all benefits of ASHE membership and engagement including but not limited to industry education, networking, and fostering professional relationships through social activities

# Board of Directors

Name	Role	Organization	E-Mail	Phone
<b>BOARD MEMBERS</b>				
<b>James Barr P</b>	Immediate Past President	T.Y. Lin	James.barr@tylin.com	480-968-8814
<b>Ryan Hudson P</b>	President	City of Mesa	Ryan.hudson@mesaaz.gov	480-644-2627
<b>Suzanne Lansford P</b>	1st Vice President	Town Lighting Engineers	Suzanne.lansford@townlighting.com	480-364-5123
<b>Josiah Roberts A</b>	2nd Vice President	AECOM	<a href="mailto:Josiah.roberts@aecom.com">Josiah.roberts@aecom.com</a>	602-648-2439
<b>Susie Mason P</b>	Treasurer	Gannett Fleming	<a href="mailto:smason@gfnet.com">smason@gfnet.com</a>	602-553-8817 ext 8222
<b>Melissa Boyles P</b>	Secretary	Stacy and Witbeck, Inc.	<a href="mailto:Mboyles@stacywitbeck.com">Mboyles@stacywitbeck.com</a>	480-518-2353
<b>Al Field P</b>	1st Year Director	Al Field & Assoc.	<a href="mailto:Al.field@alfield-assoc.com">Al.field@alfield-assoc.com</a>	602-616-3618
<b>Jessica Fly P</b>	2nd Year Director	WSP	<a href="mailto:Jessica.fly@wsp.com">Jessica.fly@wsp.com</a>	480-449-4935
<b>Yvette LeDesma P</b>	3rd Year Director	Kiewit	Yvette.ledesma@kiewit.com	602.376.0043
<b>Jesse Gutierrez P</b>	3rd Year Director	MCDOT	Jesse.gutierrez@maricopa.gov	602-489-0050
<b>Randy Everett P</b>	3rd Year Director	ADOT	reverett@azdot.gov	602-558-7253
<b>Jovan Ilijevski P</b>	Student Chapter Liaison	WSP	Jovan.Ilijevski@wsp.com	480-449-4918

## Programs/Activities:

The Section continues to meet on a monthly basis using Zoom; events are at no cost to attendees; events are held virtually and are consistently attended by 40-60 members and non-members.

- **Dec. 17, 2020** – Scholarship Golf Tournament (Troon North, 84 golfers \$9,400± raised toward scholarship)
- **Dec. 8, 2020** – Suresh Raghavendra, AECOM Program Manager — City of Phoenix Transportation 2050 (T2050) Program Status
- **Nov. 10, 2020** – Bret Anderson, ADOT Transportation Program Manager — ADOT 5-Year Plan
- **Oct. 13, 2020** – KellyAnne Gallagher, Executive Director, The Commuter Rail Coalition — Commuter Rail in the Valley of the Sun

## Scholarships Presented:

- Winner – Alison Geiselman - \$3,500
- 2nd Place – Taylor Davis - \$2,500
- 2nd Place – Wyatt Reinke - \$2,500
- 3rd Place – Julia Zimmerman - \$1,000

Finances: (See Attached)

Operating cash at hand: \$41,498.43

# Treasurer's Financial Report

for Month Ending: 12/31/20

12/01 through 12/31/20 (Cash Basis)

<b>Beginning Balance:</b>		\$	33,705.20
<b>INCOME</b>	<b>22,500.00</b>		
Memberships:Initiations Fees \$25	25.00		
Memberships:Local Dues \$15			
Memberships:Local Dues \$30	30.00		
Memberships:National Dues \$20	20.00		
Donations collected			
Newsletter Sales			
Program Mtg. Sales			
ASCE Conference			
Golf Income	22,425.00		
<b>EXPENSES</b>	<b>0.00</b>		
<b>AZ ASCE</b>	advertising		
Conferences:ASCE			
Bank /Square Fees	677.31		
ASCE Fees			
2021 Golf Tournament	13,394.09	\$	121.00
Golf Recipients Scholarships	9,500.00		
Food & Beverage			
Board Mtg. lunch			
<b>OVERALL TOTAL</b>			<b>-1,071.40</b>
<b>Ending Operating Cash</b>			<b>32,754.80</b>
ASCE Conference deposit			
<b>Scholarship Fund Balance</b>		\$	8,743.63
TOTAL Scholarship Fund Income	9,379.00		
<b>ENDING CASH BALANCE</b>		<b>\$</b>	<b>41,498.43</b>

## Event Cost Analysis

Cost	Income	Profit
		-

Attendees	Members	Non-members	Guest

Membership Total: