



ASHE National Board Meeting Minutes
June 19, 2020

CALL TO ORDER: Timothy W. Matthews, PE

President Matthews called the meeting of the National Board of the American Society of Highway Engineers to order at 12:30 PM. Due to the COVID-19 pandemic, the meeting was held via Microsoft Teams.

PLEDGE OF ALLEGIANCE: Timothy W. Matthews, PE

President Matthews led the Pledge of Allegiance.

ROLL CALL: Thomas S. Morisi

<u>Present:</u>	<u>Name</u>	<u>Office</u>
	Timothy W. Matthews, PE	President
	Leigh B. Lilla, PE	First Vice-President
	Stan A. Harris, PE	Second Vice-President
	Thomas S. Morisi	Secretary
	P. Frank O'Hare, PE	Treasurer
	Michael D. Hurtt, PE	Immediate Past President
	Nancy A. Morisi	Administrative Assistant
	Roger B. Carriker, PE	Mid-Atlantic Region Director
	Michael D. Bywaletz, PE	Mid-Atlantic Region Director
	James D. Shea, PE	Great Lakes Region Director
	Frank J. Bronzo, PE	Great Lakes Region Director
	Donato DiZuzio, PE	Northeast Region Director
	Robert G. Prophet, PE	Northeast Region Director
	Kathryn E. Power, PE	Northeast Region Director
	Scott H. Jordan, PE	Southeast Region Director
	Jason Hewatt	Southeast Region Director
	Nikole A. Cao, PE	Southwest Region Director
	Samir D. Mody, PE	New Sections Committee Co-Chair
	Brian G. O'Connor, PE	New Sections Committee Co-Chair
	Nicole G. Parris, PE	National Conference Committee Chair
	Amanda Schumacher	PR Committee Chair
<u>Absent:</u>		

Note: Actions of the National Board are highlighted in yellow.
Assignments or actions pending are highlighted in green



WELCOME: Timothy W. Matthews, PE

President Matthews welcomed the attendees and guests and provided brief opening remarks. He thanked Mr. Hurtt for his service as President over the past year and promised to continue the "Bring a Colleague, Make a Friend" campaign. Mr. Matthews noted his goal for the year was to reach out to the government and construction committee in an effort to diversify the membership.

APPROVAL OF MINUTES:

March 9, 2020 National Executive Committee Meeting: Motion by Morisi to approve the minutes from the March 9, 2020 National Executive Committee Meeting; seconded by O'Hare; all in favor.

April 4, 2020 National Board Meeting: Motion by Morisi to approve the minutes from the April 4, 2020 National Board Meeting; seconded by O'Hare; all in favor.

April 13, 2020 National Board E-Meeting: Motion by Morisi to approve the minutes from the April 13, 2020 National Board E-Meeting; seconded by O'Hare; all in favor.

April 17, 2020 National Board E-Meeting: Motion by Morisi to approve the minutes from the April 17, 2020 National Board E-Meeting; seconded by O'Hare; all in favor.

April 29, 2020 National Executive Committee Meeting: Motion by Morisi to approve the minutes from the April 29, 2020 National Executive Committee Meeting; seconded by O'Hare; all in favor.

May 6, 2020 National Board E-Meeting: Motion by Morisi to approve the minutes from the May 6, 2020 National Board E-Meeting; seconded by O'Hare; all in favor.

PRESIDENT'S REPORT: Timothy W. Matthews, PE

The President's Report as prepared by the outgoing President, Michael D. Hurtt, PE is attached to and made part of these meeting minutes. Mr. Hurtt provided a review of his written report and noted the following items which have been completed since the report was prepared:

- Worked with the National Conference Committee and 2020 Conference on the cancellation of 2020 and the awarding of the 2024 Conference to them. Recently reviewed their new contract with the Raleigh Convention Center.
- Worked with the Scanner Committee and Ms. Morisi on the development of the Special Scanner – 2020 Conference Edition.
- Attended multiple virtual Section meetings and inducted officers at four of them.

In addition to remarks made by Mr. Hurtt, President Matthews added the following:

- Attended virtual Middle Tennessee Section meeting and installed new officers
- Attended virtual Tampa Bay Section meeting and spoke about the National Agenda
- Attended virtual First State Section meeting and spoke about the National Agenda
- Thanked Ms. Morisi for her effort on the Scanner Special Edition
- Noted that his goal is to build a more diverse organization by growing our membership through attracting State and Federal Government sector members. We need to meet with



as many agencies as possible to achieve this goal. President Matthews issued a challenge to Section and members to reach out to state agencies and contractors.

SECRETARY'S REPORT: Thomas S. Morisi

Secretary Morisi reviewed highlights of the written Secretary's Report which is attached to and made part of these meeting minutes. Mr. Jordan volunteered to help with collection of dues from the Tennessee Valley Section.

TREASURER'S REPORT: P. Frank O'Hare, PE

Treasurer O'Hare reviewed highlights of the written Treasurer's Report which is attached to and made part of these meeting minutes. He reviewed the list of Sections that had not submitted their 990 forms. **Motion by DiZuzio to accept the National Treasurer's Report; seconded by Hewatt; all in favor.** During discussion, Mr. Hurtt asked if the \$15K that was pulled from investments for cash flow purposes would be put back. Mr. O'Hare noted that he had no plans at this time to move the funds back.

ADMINISTRATIVE ASSISTANT TO THE NATIONAL BOARD REPORT: Nancy A. Morisi

Ms. Morisi reviewed highlights of the written Administrative Assistant's report which is attached to and made part of these meeting minutes. Mr. Hurtt clarified that each award winner was to be limited to one page in the Scanner Special Edition.

COMMITTEE REPORTS:

Ad Hoc (Region Structure): Timothy W. Matthews, PE and Leigh B. Lilla, PE presenting

The Ad Hoc (Region Structure) Committee Report is attached to and made part of these minutes. President Matthews would like to continue this Committee and have them look at the role of the Regions as well as enlist their assistance in diversifying membership. **Mr. Mody requested to be added to the Committee.**

Budget/Audit: Leigh B. Lilla, PE presenting

The Budget/Audit Committee Report is attached to and made part of these minutes.

Constitution/Bylaws: Don DiZuzio, PE presenting

The Constitution/Bylaws Committee Report is attached to and made part of these minutes.

Membership: Leigh B. Lilla, PE presenting

The Membership Committee Report is attached to and made part of these minutes. **Mr. Matthews noted he will contact Greg Dutton to see if he is interested in serving on this Committee.**

National Conference: Nicole G. Parris, PE presenting

The National Conference Committee Report is attached to and made part of these minutes. Ms. Parris noted the 2020 Conference Committee is offering refunds to registrants and reaching out to sponsors to see if they will allow the Committee to keep funds for the future Conference. Many are allowing them to do so. With the sponsorship funds they are allowed to keep along with the seed money which they are also allowed to keep, the 2020 Conference will no longer be operating in the red.



New Sections: Samir D. Mody, PE and Brian G. O'Connor, PE presenting

The New Section Committee Report is attached to and made part of these minutes. The Committee is setting goals for the 2020/2021 calendar year and is trying to add new members to better geographically represent the organization. The Committee is also making an effort to better communicate with new Sections after they charter.

Nominating: Richard N. Cochrane, PE presenting

The Nominating Committee Report is attached to and made part of these minutes. Mr. Cochrane noted we will mention 2020 award winners at the next conference but personal presentations will not be made unless the person is in the audience in which case, we will ask them to stand. Awards will be sent to winners once the special edition of the Scanner is complete.

Operations and Oversight: Stan A. Harris, PE presenting

The Operations and Oversight Committee Report is attached to and made part of these minutes. Mr. Harris is following up to ensure that the project of the year applicants who were not selected are notified.

Outreach: Frank J. Bronzo, PE presenting

The Outreach Committee Report is attached to and made part of these minutes.

Professional Development: Roger B. Carriker, PE presenting.

The Professional Development Committee Report is attached to and made part of these minutes. Mr. Carriker noted there is an upward trend in Sections not reporting PDH's to National. He suggested, if this trend continues, National removes the Section's ability to issue PDH's. President Matthews directed everyone to review the guidelines with all Sections to ensure they know the reporting requirements. The Committee will draft a letter and forward that letter to the Administrative Assistant to direct to those Sections noted in the report.

Public Relations: Donato DiZuzio, PE and Amanda Schumacher presenting

The Public Relations Committee Report is attached to and made part of these minutes. Ms. Schumacher noted that each PR Committee member is reaching out to their respective Sections and requested the Directors let Sections know about this outreach effort. Tammy Nagucki has dropped off the Committee. Ms. Schumacher is looking for a replacement.

Scanner: Donato DiZuzio, PE presenting

The Scanner Committee Report is attached to and made part of these minutes. It was noted that sponsorship monies will now go directly to National rather than TNT Graphics and that Ms. Morisi will track receipts. Mr. O'Hare has made the necessary arrangements with TNT Graphics.

Strategic Plan: Kathryn E. Power, PE presenting

The Strategic Plan Committee Report is attached to and made part of these minutes. The membership survey regarding self-assessment of Sections and how they are addressing our strategic goals has not yet been sent out.



Technology: Scott H. Jordan, PE presenting

The Technology Committee Report is attached to and made part of these minutes.

Student Chapter: Roger B. Carriker, PE presenting

The Student Chapter Committee Report is attached to and made part of these minutes.

Ad Hoc (Exposure Funds): Roger B. Carriker, PE presenting

Mr. Carriker stated that the guidelines for funds distribution have not been completed.

- **Status of Guidelines and Fund Distribution:** Mr. Carriker reported that the guidelines have not been completed and that the Committee will make a recommendation, regarding the distribution of funds, by fall.
- **Can we use these funds to help SW Region get started:** The Committee discussed the potential for allowing funds to be used as seed money for the Southwest Region. Mr. Harris noted National provided seed money when current Regions were formed.

OLD BUSINESS:

- **Documents Review:** Operations and Oversight Committee to review all documents to ensure they are updated with all recent Region changes and for reference to the Schedule of Fees.
- **Review of Past Meeting Minutes:** Item complete
- **Long Island Assessment:** Item complete
- **Website Inquiries Leading to New Members:** A new procedure has been established by Ms. Morisi
- **Leadership List Update for Insurance Policy:** Mr. O'Hare will take this over and ensure it is completed.
- **Fillable Membership Form:** Item complete
- **DFW Roster Reconciliation:** Item complete
- **Membership Application Review:** Item complete

NEW BUSINESS:

- **Committee List Discussion:** Committee list has been sent out to the Committee Chairs to respond as to who will remain on or drop from committees. Once responses are received, the list will be distributed.

REGION REPORTS:

- Each Director reviewed the highlights of the Section-Region Reports which are attached to and made part of these meeting minutes.

ADJOURNMENT:

Motion by DiZuzio to adjourn the meeting; seconded by Harris; all in favor. The meeting adjourned at 3:15 PM.



**ASHE National Board Meeting Minutes
June 19, 2020**

ATTACHMENTS:

The following Attachments are included and made part of these minutes:

- Attachment 1: Officer and Committee Reports
- Attachment 2: Region and Section Reports

Respectfully Submitted,

Thomas S. Morisi
National Secretary



**ASHE National Board Meeting Minutes
June 19, 2020**

Attachment 1: Officer and Committee Reports



PRESIDENT'S REPORT (Hurtt) June 2020

Activities (Cumulative):

Travel:

1. May 2: Harrisburg Section officer induction
2. May 23: Cuyahoga Valley Section golf and officer induction
3. June 7: Central NY Section golf outing
4. June 11: Albany Section golf outing
5. June 14: Pittsburgh Section scholarship fundraising event
6. June 24: Albany Section Board Meeting
7. August 13: MAASTO Conference in Indianapolis
8. August 23: Albany Section social breakfast
9. September 12: Phoenix Sonoran Section joint mini-conference with ASCE
10. September 16: In-person meeting with Lawrence Lopez, NMDOT
11. October 3: Albany Section Officer Inductions and Annual Meeting
12. October 29: Central Ohio – OTEC Luncheon
13. November 19: Albany Section Lunch PDH Meeting
14. December 4: Albany Section Annual Holiday Event
15. December 5: Georgia Section Annual Holiday Event
16. December 11: Potomac Section Annual Holiday Event
17. January 28: Franklin Section Venison Dinner
18. February 13 & 14: Albany Section E-Week Booth Representative
19. March: As of early March 2020, all in-person Section meetings and travel were canceled.
20. April to June: **NO TRAVEL**

Committee Activities:

1. **Monthly:** **National Conference Committee meeting (conference call)**
2. June 20: Operations and Oversight Committee meeting (conference call)
3. July 30: Outreach Committee meeting (conference call)
4. October 14: New Sections Committee meeting (conference call)
5. November 1: Student Chapter Committee Meeting (conference call) STEM opportunity
6. December 2: Ad Hoc Committee Meeting (conference call) Regional Structure
7. December 10: National Conference Committee (2023 Conference selection)
8. December 20: Ad Hoc Committee Meeting (conference call) Regional Structure
9. February 20: Strategic Planning Committee Meeting (conference call)
10. March 3: Call with Mindy Sanders to discuss Technology Initiatives
11. **May 14:** **Scanner Committee (teleconference) to discuss Special 2020 Edition**

Meetings:

1. **Monthly:** **Reoccurring President's with Tim, Leigh, and Dick**
2. July/Aug: Attended several MAASTO Planning meetings (conference call)
3. May 9: NE Region Board Meeting
4. May 12: National Board Meeting, Nashville, TN (at conference)
5. May 28: SE Region Board Meeting (conference call)
6. September 19: SE Region Board Meeting (conference call)
7. September 20/21: National Board Meeting and Workshop, Syracuse, NY
8. September 26: NE Region Board Meeting
9. January 9: SE Region Board Meeting
10. January 10 & 11: National Board Meeting, Tampa, FL
11. February 12: Conference Call with SW Sections to discuss formation of SW Region
12. **April 4:** **National Board Meeting (teleconference)**
13. **April 13:** **SE Regional Board Meeting (teleconference)**

Board Activities:

1. August 20: Called for E-Vote to approve the JMSS Hosting and Support Proposal
2. March 9: Executive Committee Meeting to discuss 2020 Conference
3. **April 13:** **Called for E-vote to approve the 2020/2021 National Budget**
4. **April 17:** **Called for E-vote to approve JM Server Solutions 2020 Hosting & Maint**
5. **April 29:** **Executive Committee Meeting to discuss 2020 Conference cancelation**
6. **May 6:** **Called for E-vote to approve addition of National Director from SW Region**

Other Activities:

1. Reviewed and approved N. Morisi timecards.
2. Prepared *scanner* President's Messages (summer and fall)
3. Worked with Tammy Farrell (*scanner*) to develop an Ad Campaign for "Bring a Colleague, Make a Friend", and for "Social Media".
4. Participated in Section/Region Officer Webex training on September 24 & 25.
5. Prepared *scanner* President's Message (winter)
6. Prepared *scanner* President's Message (spring)
7. Worked with Nikki Paris and 2020 Conference Committee on the ongoing conference issues related to the Coronavirus.
8. **Participated in a teleconference with 2020 Conference (April 23)**
9. **Participated in a teleconference with NCC regarding 2020 Conference Status (April 27)**
10. **Participated in Jen Newman's Webinar (May 5)**
11. **Attended Pittsburgh Section Officer Inductions (teleconference) on May 12**
12. **Participated in a teleconference with 2020 Conference regarding Special Scanner**
13. **Attended East Penn Section Officer Inductions (teleconference) on May 21**
14. **Attended Southwest Penn Section Officer Inductions (teleconference) on May 27**
15. **Attended Harrisburg Section Officer Inductions (teleconference) on June 9**



ASHE NATIONAL HEADQUARTERS
610 RADCON STREET
JOHNSTOWN, PA 15904

SECRETARY'S REPORT

Following is the current ASHE Membership List by Region/Section as of June 1, 2020:

Northeast Region			<i>Southeast Region</i>	
Albany	99		Central Florida	94
Altoona	204		Georgia	574
Central New York	49		Middle Tennessee	308
Clearfield	190		Northeast Florida	174
Delaware Valley	384		South Florida	10
East Penn	120		Tampa Bay	53
First State	178		Tennessee Valley	54
Franklin	131		Subtotal	1267
Harrisburg	433			
Long Island	67		Great Lakes Region	
Mid-Allegheny	136		Bluegrass	69
N. Central New Jersey	149		Central Dacotah	82
New York Metro	172		Central Ohio	185
North East Penn	132		Cuyahoga Valley	117
Pittsburgh	544		Derby City	86
Southern New Jersey	172		Lake Erie	190
Southwest Penn	284		Northwest Ohio	52
Williamsport	81		Triko Valley	181
Subtotal	3525		Subtotal	962
Mid-Atlantic Region			Southwest Region	
Blue Ridge	74		Dallas-Forth Worth	38
Carolina Piedmont	84		Houston	74
Carolina Triangle	262		Phoenix Sonoran	195
Chesapeake	315		Subtotal	307
Greater Hampton Roads	92			
N. Central West Virginia	52		Total	7218
Old Dominion	89			
Potomac	189			
Subtotal	1157			

MEMBERSHIP

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters. The totals listed above will be used for the upcoming assessment calculations.

Total membership as of the date listed is 7,218 which represents a net increase of 278 members since the report for the January National Board meeting. Some specific notes related to membership totals:

- Since the last report, both Southern New Jersey and Harrisburg reconciled their membership with the National Database. This accounts for 215 of the membership increase.

Following is a table showing membership data by state.

State	Total Members	Total Sections
PA	2936	11
OH	811	5
GA	574	1
MD	504	2
NY	387	4
TN	362	2
NC	346	2
FL	331	4
NJ	321	2
VA	255	3
AZ	195	1
DE	178	1
KY	155	2
TX	112	2
ND	82	1
WV	52	1

ASSESSMENTS

Tennessee Valley has not paid their initial membership dues.

As mentioned above, a membership snapshot was taken on June 1, 2020 as the basis for the upcoming assessments. Assessment invoices will be prepared and sent out by August 1, 2020.



National Treasurer's Report

Frank O'Hare, PE, PS, National Treasurer

ASHE National Board Meeting

June 19, 2020

National Board Mtg. Conf. Call

1. Income and Expenses - Income and Expenses are shown as of 5/31/2020. See Attachment.
 - Operating Income Comments
 - Member Assessments plus New Member Fees totaled \$163,093.52. Budgeted income from these two categories was \$177,000.
 - The majority of OTHER INCOME was due to a transfer of \$15,000 from the investment account. Without this transfer the operating income would have been \$225,485.49 and cash flow for the PNC checking account would have been very low.
 - The Nashville Conference contributed \$10,995 to the Income.
 - Without the \$ 15,000 transfer and \$ 10,995 Nashville contribution, the operating income for the FYE 2020 would have been only \$214,490.49 or \$14K below budget.
 - Operating Expenses Comments
 - There are many red lines on the C. Executive Committee Budget, however the bottom line is below budget.
 - The expenses for the National Board are only 60% of budget due only two board meetings held in FYE 2020; Syracuse and Tampa.
 - The COVID-19 greatly affected the spending of ASHE's Committees with the exception of Public Relations, Scanner and Technology.
 - Six thousand dollars in exposure funds were budgeted and never distributed.
 - Only three stipends were expended from the National Conference Budget. The 2020 Conference needs to refund registrations and activity money to the individuals.
2. Investment as of 5/31/2020. See Attachment.
 - Investment Comments
 - We are lucky not losing money this last year, however we only made 0.85% on our money.
3. The budget for FYE 2021 needs to be reviewed in light of the spending that did not happen in FYE 2020. What items will need to be paid in FYE 2021?
4. Cash flow - All invoices are being paid under 30 days. Invoices are not paid until approval is received from appropriate director, officer or committee chair.

5. CPA Associates has reconciled the PNC Bank statements with ledger for March, April and May. March, April and May reconciliations have been forwarded to the Budget/Audit Committee Chair Leigh Lilla for review. CC Statements have been reconciled for March, April and May. CC Reconciliations, CC statements and receipts are forwarded to the Budget/Audit Committee for review.
6. Assisted the new Region Treasurer for the SW Region in obtaining an EIN number.
7. Incorrect and un-signed expense reports are being sent back for correction delaying the issuing of expense checks.
8. If a Board Member changes address, make sure you notify the Treasurer such that your expense check is sent to the new address.
9. ASHE Mileage rate is \$0.57/ mile as of January 2020.

Motion 1: Motion to accept National Treasure's report.

ASHE Treasurer's Report
for
For ASHE Fiscal Year 2019-2020

PNC Checking Account

1	PNC Business Basic Checking 8649 - Ledger Balance 6/1/2019	\$	38,704.71
2	<u>Inflows</u>		
3	Income	\$	240,485.49
4	Total Inflows (Income)	\$	240,485.49
5	<u>Outflows</u>		
6	Expenses	\$	185,752.87
7	Total Outflows (Expenses)	\$	185,752.87
8	Balance 8649 - 5/31/2020	\$	93,437.33

PNC Investment Account

9	PNC Investment - Beginning Balance (6/1/2019)	\$	324,878.47
10	Increase (Decrease) in Fund as of 5/31/2020	\$	2,752.64
11	-		
12	Balance on 5/31/2020	\$	327,631.11
13			
14	Total Assets as of 5/31/2020	\$	421,068.44
15	Total Assets as of 6/01/2019	\$	363,583.18
16	Increase or (Decrease) in Total Assets - 6/1/2019 to 5/31/2020	\$	57,485.26

Respectfully submitted:

**Frank
O'Hare**

Digitally signed by:
Frank O'Hare
DN: CN = Frank
O'Hare email =
ASHENationalTreasurer@ASHE.pro
C = US O = ASHE
OU = Treasurer
Date: 2020.06.01
12:57:36 -05'00'

ASHE National Treasurer

6/1/2020

Item	Operating Income	Budget FYE 2020	Actual as of 5/31/2020	% of Budget
A.	Clothing royalties	\$ 1	\$ -	
B.	Conference seed money returned	\$ 8,000	\$ 8,000.00	100%
C.	Conference Income	\$ 1	\$ 10,995.00	>100%
D.	Credit Card Cash Back Rewards	\$ 200	\$ 331.95	166%
E.	Lifetime Member Plate	\$ -	\$ -	
F.	New members - at large	\$ 100	\$ -	0%
G.	Member assessment	\$ 132,000	\$ 146,493.52	111%
H.	National Project of the Year	\$ 800	\$ 600.00	75%
I.	New members initiation fees	\$ 45,000	\$ 16,600.00	37%
J.	Other Income	\$ 1	\$ 16,093.16	>100%
K.	Past Presidents' pins	\$ 1,500	\$ 785.00	>100%
L.	SPONSORSHIPS			
L100.0	Sponsorships - Multiview	\$ 7,000	\$ 6,236.86	89%
L101.0	Sponsorships - SCANNER	\$ 29,000	\$ 34,350.00	118%
	Total	\$ 223,603	\$ 240,485.49	108%
	Reduction Of Demand Assets	\$19,847		
	Total Inflow to Operating Budget	\$ 243,450	\$ 240,485.49	99%

FYE 2020 - June 1, 2019 to May 31, 2020

FYE 2020 Budget approved by ASHE National Board at
Nashville, TN on May 12, 2019

Item	No.	EXPENSES	Budget FYE 2020	Actual as of 5/31/2020	% of Budget
A. BUDGET/AUDIT COMMITTEE					
	A101.0	Budget/Audit Committee	\$ -	\$ -	0%
	A102.0	Treasurer's Meeting With Auditors	\$ 400	\$ -	0%
		TOTAL:	\$ 400	\$ -	0%
B. CONSTITUTION & BYLAWS COMMITTEE					
	B101.0	Constitution and Bylaws Committee	\$ -	\$ -	
		TOTAL:	\$ -	\$ -	
C. EXECUTIVE COMMITTEE					
	C101.0	Allowance for new Admin Asst	\$ -		0%
	C102.0	Audit & CPA fees	\$ 7,500	\$ 7,474.22	100%
	C103.0	Awards, pins, & ribbons	\$ 1,000	\$ 720.80	72%
	C104.0	Committee chair travel by President's invitation	\$ 6,000	\$ 3,837.28	64%
	C105.0	Computers, purchase, repair	\$ 1,000	\$ -	0%
	C106.0	Contingencies, legal, bank fees	\$ 500	\$ 207.66	42%
	C107.0	Donations, memorials, gifts	\$ 200	\$ 196.35	98%
	C108.0	Employee - taxes, fica	\$ 7,000	\$ 11,134.28	159%
	C109.0	Employee - wages	\$ 30,400	\$ 22,776.46	75%
	C110.0	Employee - expenses	\$ -	\$ 258.96	> 100%
	C111.0	Insurance - business	\$ 5,000	\$ 5,557.40	111%
	C112.0	Misc. Expenses	\$ 500	\$ 84.84	17%
	C113.0	Office- conf. call	\$ 500	\$ 967.91	194%
	C114.0	Business Office - Rent	\$ 3,500	\$ 3,500.00	100%
	C115.0	Postage, UPS, Fed Ex. - Delivery	\$ 500	\$ 697.35	139%
	C116.0	President's Assistant expenses	\$ 3,250	\$ 4,154.25	128%
	C117.0	Presidents travel & expenses (No board mtgs.)	\$ 6,500	\$ 7,429.68	114%
	C118.0	Society travel - President's request	\$ 3,600	\$ 2,609.17	72%
	C119.0	Supplies, business, software	\$ 100	\$ 1,938.00	1938%
		TOTAL:	\$ 77,050	\$ 73,544.61	95%
D. MEMBERSHIP/MEMBER AT LARGE COMMITTEE					
		TOTAL:	\$ -	\$ -	
E. NATIONAL BOARD					
	E101.1	Board Directors Lodging	\$ 8,000	\$ 4,334.33	54%
	E101.2	Board Directors Travel	\$ 20,000	\$ 12,342.83	62%
	E102.0	Board Meeting Expenses	\$ 8,000	\$ 4,971.52	62%
		TOTAL:	\$ 36,000	\$ 21,648.68	60%
F. NATIONAL CONFERENCE COMMITTEE					
	F101.0	2020 conference stipend & expenses	\$ 18,000	\$ 2,920.51	16%
	F102.0	Future National Conf. Advance	\$ 8,000	\$ 8,000.00	100%

Item	No.	EXPENSES	Budget FYE 2020	Actual as of 5/31/2020	% of Budget
	F103.0	Sponsorships for conference	\$ 4,000	\$ 4,000.00	100%
	F104.0	National Conf. Comm. Travel	\$ 800	\$ -	0%
		TOTAL:	\$ 30,800	\$ 14,920.51	48%
G.	NEW SECTIONS COMMITTEE				
	G101.0	Startup grant - Two(2) Sections per Year	\$ 1,200	\$ -	0%
	G102.0	New Section Banners - Two(2) Sections	\$ 800	\$ -	0%
	G103.0	Exhibiting	\$ 4,500	\$ 3,299.75	73%
	G104.0	Travel - New Sections & Chartering	\$ 2,400	\$ 1,659.12	69%
		TOTAL:	\$ 8,900	\$ 4,958.87	56%
H.	NOMINATING COMMITTEE				
	H101.0	Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 1,000	\$ -	0%
		TOTAL:	\$ 1,000	\$ -	0%
I.	OPERATIONS OVERSIGHT COMMITTEE				
	I102.0	Regional Directors Travel	\$ 4,000	\$ 1,361.23	34%
	I103.0	Project of the Year	\$ 2,500	\$ 1,676.92	67%
	I104.0	Society History Comm. ¹	\$ -	\$ -	0%
		TOTAL:	\$ 6,500	\$ 3,038.15	47%
J.	OUTREACH COMMITTEE				
	J102.0	Exposure Funds	\$ 6,000	\$ -	
		TOTAL:	\$ 6,000	\$ -	
K	PARTNERSHIP COMMITTEE				
	K101.0	Booth exchange	\$ 2,000	\$ 400.00	20%
	K102.0	Travel to partner events	\$ 2,000	\$ -	0%
		TOTAL:	\$ 4,000	\$ 400.00	0%
L.	PROFESSIONAL DEVELOPMENT COMMITTEE				
	L101.0	Professional development committee	\$ -	\$ -	
	L102.0	Certification-related fees & education costs	\$ -	\$ -	
		TOTAL:	\$ -	\$ -	
M.	PUBLIC RELATIONS COMMITTEE				
	M101.0	Committee Travel	\$ 1,000		0%
	M102.0	Contest	\$ 100		0%
	M103.0	Conference Exposure	\$ 800		0%
	M104.0	Promotional Materials	\$ 3,000	\$ 2,594.76	86%
	M106.0	Software	\$ -	\$ 582.06	0%
	M105.0	Shipping - ASHE Display	\$ 500	\$ 775.58	155%
		TOTAL:	\$ 5,400	\$ 3,952.40	73%

Item	No.	EXPENSES	Budget FYE 2020	Actual as of 5/31/2020	% of Budget
N.	SCANNER COMMITTEE				
	N100.00	Scanner/Technical Committee Travel	\$ 600		
	N102.0	TNT Invoices	\$ 60,000	\$ 56,612.87	94%
	N103.0	Scanner Exhibit Booth	\$ 400		0%
	N104.0	National Conf. Expenses & Promotional Materials	\$ 700	\$ -	
		TOTAL:	\$ 61,700	\$ 56,612.87	92%
O.	STRATEGIC PLAN COMMITTEE				
	O101.0	Strategic Planning Committee	\$ -	\$ -	
		TOTAL:	\$ -	\$ -	
P.	STUDENT CHAPTER COMMITTEE				
	P101.0	Student Chapter Committee	\$ 1,000	\$ 208.28	21%
	P102.0	Student event promo materials	\$ -		
		TOTAL:	\$ 1,000	\$ 208.28	21%
Q.	TECHNOLOGY COMMITTEE				
	Q101.0	Cloud Committee	\$ 1,200	\$ 1,099.96	92%
	Q102.0	Database administration	\$ 1,500	\$ 3,035.17	202%
	Q103.0	Database upgrade			
	Q104.0	National Conf. Exhibit Booth - J.M. Solutions	\$ -		
	Q105.0	Technology Committee - Survey Gizmo	\$ 300		0%
	Q106.0	Website hosting	\$ 1,700	\$ 2,333.37	137%
	Q107.0	Website redesign	\$ -		
		TOTAL:	\$ 4,700	\$ 6,468.50	138%
	TREASURER				
		Funds To Reserve Fund	\$ -	\$ -	
		Total Expenses	\$ 243,450	\$ 185,752.87	76%

Spending by Category - Last year 6/1/2019 through 5/31/2020

Date range: Last year

Column: None

Hide Graph

Show Report



N. SCANNER Committee:NI02.0 TNT Invoices - Scanner Only	\$56,612.87	30.48%
C. Executive Committee:C109.0 Employee Wages:C109.2 Admin...	\$21,896.38	11.79%
C. Executive Committee:C108.0 Employees - Taxes, FICA, ETC...	\$11,134.28	5.99%
F. National Conference Committee:F102.0 Future National Con...	\$8,000.00	4.31%
C. Executive Committee:C102.0 Audit, Taxes & CPA Fees	\$7,474.22	4.02%
E. National Board:E101.0 Board Member-Board Meeting Exp:E1...	\$7,086.04	3.81%
C. Executive Committee:C111.0 Insurance - Business	\$5,557.40	2.99%
E. National Board:E101.0 Board Member-Board Meeting Exp:E1...	\$4,334.33	2.33%
F. National Conference Committee:F103.0 Sponsorship	\$4,000.00	2.15%
E. National Board:E102.0 Board Meeting Expenses:General Mee...	\$3,840.86	2.07%
Other	\$55,816.49	30.05%
Total	\$185,752.87	

Cash Flow - Last year

6/1/2019 through 5/31/2020

6/1/2020

Page 1

Category	6/1/2019- 5/31/2020
INFLOWS	
B. Conference Advance Money Return	8,000.00
C. Conference Income-- National Conf...	10,995.00
D. Credit Card Cash Back Rewards	331.95
G. Membership Assessments	146,493.52
H. National Project of the Yr-Entry fee	600.00
I. New Member-Initiation Fee	16,600.00
J. Other Income	1,093.16
Transfer from PNC Investment Acco...	15,000.00
TOTAL J. Other Income	16,093.16
K. Past President-Lifetime Member Pins	785.00
L. Sponsorships	
L100.0 MULTIVIEW Sponsorships	6,236.86
L101.0 SCANNER Sponsorships	34,350.00
TOTAL L. Sponsorships	40,586.86
TOTAL INFLOWS	240,485.49
OUTFLOWS	
C. Executive Committee	
C102.0 Audit, Taxes & CPA Fees	7,474.22
C103.0 Awards, Banners, Ribbons, ...	720.80
C104.0 Com Chair Travel-Pres.'s Re...	
Lodging	745.41
Mileage	348.64
Misc. Travel Expenses, Meals, Pa...	103.21
Travel - Air,Train,Transit,Cab,Rental	2,640.02
TOTAL C104.0 Com Chair Travel-...	3,837.28
C106.0 Contingencies, Legal, Bank ...	
Bank Charge-Bank Charge	207.66
TOTAL C106.0 Contingencies, Le...	207.66
C107.0 Donations. Memorials, Gifts-...	196.35
C108.0 Employees - Taxes, FICA, E...	11,134.28
C109.0 Employee Wages	
C109.1 Administrative Asst. - L. Fl...	880.08
C109.2 Administrative Asst. - N. M...	21,896.38

Cash Flow - Last year

6/1/2019 through 5/31/2020

6/1/2020

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Category	6/1/2019- 5/31/2020
TOTAL C109.0 Employee Wages	22,776.46
C110.0 Admin. Asst. Exp - N. Morisi	
Travel -- Air,Train,Transit,Cab,Ren...	258.96
TOTAL C110.0 Admin. Asst. Exp -...	258.96
C111.0 Insurance - Business	5,557.40
C112.0 Miscellaneous Expenses	84.84
C113.0 Office-Conf. Call, Office Exp...	967.91
C114.0 Business Office - Expenses	
C114.1 Henderson, NC-- Rent	500.00
C114.2 Howard, OH-- Internet	500.00
C114.3 Johnstown, PA-- Rent	2,500.00
TOTAL C114.0 Business Office - ...	3,500.00
C115.0 Postage and Delivery-Postag...	697.35
C116.0 President's Asst. - S. Stuttler	
C116.1 Monthly Stipend	3,250.00
C116.3 President's Assistant's Tra...	
Lodging	223.18
Mileage	118.52
Misc. Travel Expenses, Meals, ...	148.55
Travel - Air,Train,Transit,Cab,R...	414.00
TOTAL C116.3 President's Assi...	904.25
TOTAL C116.0 President's Asst. - ...	4,154.25
C117.0 President's Exp(Not BD Mtgs)	
Lodging-Overnight Lodging	1,986.89
Mileage-Mileage at IRS Rate	1,085.76
Misc. Travel Expenses, Meals, Pa...	642.77
Travel - Air,Train,Transit,Cab,Rental	3,714.26
TOTAL C117.0 President's Exp(N...	7,429.68
C118.0 Society Travel-Pres. Request	500.00
Lodging	1,278.21
Mileage	186.52
Misc. Travel Expenses, Meals, Pa...	188.49
Travel - Air,Train,Transit,Cab,Rental	455.95
TOTAL C118.0 Society Travel-Pre...	2,609.17
C119.0 Refund	-84.84
C119.1 Supplies-Software, Ink,Pape...	2,022.84

Cash Flow - Last year

6/1/2019 through 5/31/2020

6/1/2020

Page 3

Category	6/1/2019- 5/31/2020
TOTAL C. Executive Committee	73,544.61
E. National Board-Expense for National...	
E101.0 Board Member-Board Meetin...	
E101.1 Lodging - Board Meeting	4,334.33
E101.2 Board Travel Expenses	
Mileage - Board Meeting	3,816.13
Misc. Travel Expenses, Meals, ...	1,440.66
Travel-Air,Train,Transit,Cab,Re...	7,086.04
TOTAL E101.2 Board Travel Ex...	12,342.83
TOTAL E101.0 Board Member-Bo...	16,677.16
E102.0 Board Meeting Expenses	1,130.66
General Meeting Expenses --Mtg. ...	3,840.86
TOTAL E102.0 Board Meeting Ex...	4,971.52
TOTAL E. National Board-Expense f...	21,648.68
F. National Conference Committee	
F101.0 National Bd. Member Stipen...	
2020 Stipend - Raleigh	2,920.51
TOTAL F101.0 National Bd. Mem...	2,920.51
F102.0 Future National Conf Advance	
2022 Conference Advance	8,000.00
TOTAL F102.0 Future National Co...	8,000.00
F103.0 Sponsorship	4,000.00
TOTAL F. National Conference Com...	14,920.51
G. New Sections Committee	
G103.0 Exhibiting @ National Confer...	3,299.75
G104.0 Travel-New Section & Chart...	
Lodging	521.24
Mileage	49.88
Misc. Travel Expenses, Meals, Pa...	78.95
Travel-Air,Train,Transit,Cab,Rental	1,009.05
TOTAL G104.0 Travel-New Sectio...	1,659.12
TOTAL G. New Sections Committee	4,958.87
I. Operations Committee	
I102.0 Regional Director Travel	
Lodging-Lodging for Regional Dire...	213.34
Mileage	936.89

Cash Flow - Last year

6/1/2019 through 5/31/2020

6/1/2020

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

Category	6/1/2019- 5/31/2020
Misc. Travel Expenses, Meals, Pa...	211.00
TOTAL I102.0 Regional Director T...	1,361.23
I103.0 ASHE National Project of the ...	1,676.92
TOTAL I. Operations Committee	3,038.15
K. Partnership Committee	
K101.0 Booth Exchange (Cost ASHE...	400.00
TOTAL K. Partnership Committee	400.00
M. Public Relations Committee	
M104.0 Promotional Material,Social ...	2,594.76
M105.0 Shipping - ASHE Display	775.58
M106.0 Software	582.06
TOTAL M. Public Relations Committee	3,952.40
N. SCANNER Committee	
N102.0 TNT Invoices - Scanner Only	56,612.87
TOTAL N. SCANNER Committee	56,612.87
P. Student Chapter Committee	
P101.0 Committee Travel	
Mileage	183.28
Misc. Travel Expenses, Meals, Pa...	25.00
TOTAL P101.0 Committee Travel	208.28
TOTAL P. Student Chapter Committee	208.28
Q. Technology Committee	
Q101.0 Support ASHE Cloud	1,099.96
Q102.0 Data Base Project Admin.-U...	3,035.17
Q106.0 Website Hosting	2,333.37
TOTAL Q. Technology Committee	6,468.50
Void Check	0.00
TOTAL OUTFLOWS	185,752.87
OVERALL TOTAL	54,732.62

Addendum to June 19, 2020 Treasurer's Report

6/19/2020

	Section/Region/Cof	Received	Notes
1	<u>Northeast Region</u>	✓	
2	Albany	✓	
3	Altoona	✓	
4	Central New York	✓	
5	Clearfield	✓	
6	Delaware Valley	✓	Form returned 6/15/2020. Math error.
7	East Penn	✓	
8	First State	✓	
9	Franklin	✓	
10	Harrisburg	✓	
11	Long Island		
12	Mid-Allegheny		
13	New York Metro		
14	North Central New Jersey	✓	
15	Northeast Penn	✓	
16	Pittsburgh	✓	
17	Southern New Jersey	✓	Form returned 6/15/2020. Wrong format.
18	Southwest Penn	✓	
19	Williamsport		
20	2016 National Conference		
21	2017 National Conference		
22	2021 National Conference	✓	
22	<u>Mid Atlantic Region</u>	✓	
23	Blue Ridge	✓	
24	Carolina Piedmont	✓	
25	Carolina Triangle	✓	
26	Chesapeake	✓	
27	Greater Hampton Roads	✓	
28	N. Central West Virginia	✓	Form returned. File format unreadable.
29	Old Dominion	✓	
30	Potomac	✓	
31	2015 National Conference		
32	2020 National Conference	✓	

33	<u>Southeast Region</u>	✓	
34	Central Florida	✓	
35	Georgia	✓	
36	Gold Coast (Southern Florida)		Called Scott to discuss
37	Middle Tennessee	✓	
38	Northeast Florida	✓	
39	Tampa Bay	✓	
40	Tennessee Valley		
41	2019 National Conference	✓	
42	<u>Great Lakes Region</u>	✓	
43	Central Ohio	✓	
44	Cuyahoga Valley	✓	
45	Bluegrass	✓	Returned phone call on 6/12/2020 to discuss.
46	Derby City	✓	
47	Lake Erie	✓	
48	Northwest Ohio	✓	
49	Triko Valley	✓	
50	2018 National Conference		
51	2022 National Conference	✓	
	<u>North Central Region</u>		
52	Central Dacotah	✓	
53	<u>South West Region</u>	✓	
54	Phoenix Sonoran	✓	
55	Dallas-Fort Worth	✓	
56	Houston	✓	

 2019 National Conf --- Form990_2020	 Old Dominion -- 2020 IRS 990 - Old Dominion Section
 2020 National Conference img-531154557-0001	 Phoenix Sonoran 2020 IRS Form 990 Phoenix Sonoran Section
 2021 Conference 2020 - IRS 990 for 2021 Conference	 Pittsburgh -- IRS Form 990 for 2020 - Pittsburgh Section
 2022 National Conference IRS 990 Signed - 2022 National Conference	 Potomac IRS-FORM-990-2019-2020
 Albany IRS Form 990 Data Sheet (Albany 2020)	 South East Region ASHE Form 990 FYI 2020.05.31
 Altoona Section 2019 - 2020 Form_990	 Southern NJ ashe-snj 19-20 990
 Blue Ridge F7-IRS-FORM-990-DATA-SHEET_2020_BRS	 Southwest Penn Section 990 for 2019-2020
 Bluegrass Section_IRS 990 Form_2020	 SW Region 2020 IRS Form 990 SW Region
 Carolina Piedmont IRS Form 990 2019-2020	 Tampa Bay 2019-2020_IRS_FORM_990
 Carolina Triangle IRS Form 990 May 31 2020	 TRIKO Valley 990 FYE 2020
 Central Dakotah IRS Form 990 - Data Sheet 2020 Central Dakotah	
 Central Florida AnnualFinancialReport-Form 990-2019-20	
 Central NY F7-IRS-FORM-990-DATA-SHEET (revised2)	
 Central Ohio IRS 990 Signed - Central Ohio Section	
 Chesapeake 2020 - F7-IRS-FORM-990-DATA-SHEET	
 Clearfield -- 2019 2020 Clearfield Section ASHE IRS 990 Form	
 Cuyahoga Valley 2020 ashe cuyahoga valley irs 990 form	
 Dallas Fort Worth ASHE DFW_F7-IRS-FORM-990-DATA-SHEET-SIGNED	
 Delaware Valley IRS FORM 990 - 2019-2020 Data Sheet (Delaware Valley Section)	
 Derby City IRS Form 990--2020-06-05	
 EAST PENN 2019-2020 990 Form-ASHE East Penn	
 First State IRS 990 FORM 2020.05.31	
 Franklin IRS FORM 990 - DATA SHEET- Franklin Section	
 Georgia 2020 IRS_FORM_990 - Georgia	
 Great Lakes 2020 Form 990 Great Lakes Region	
 Greater Hampton Roads --- IRS_FORM_990 2019-2020 Greater Hampton Roads Section 2020-06-01	
 Harrisburg Form 990 5-31-20	
 Houston F7 - IRS FORM 990 DATA SHEET-FY19-20_ASHE Houston Section	
 Lake Erie 2020 ASHE Lake Erie Taxform 990	
 Mid-Atlantic ASHE Mid-Atlantic Region_signed_F7-IRS-FORM-990-DATA-SHEET	
 Middle_Tennessee_2020-F7-IRS-FORM-990-DATA-SHEET	
 NE Florida -- 2020.05.31 ASHE Form 990 2019-2020	
 NE PENN IRS 990 - 2019-2020	
 NE Region - IRS Form 990 for 2020 - Northeast Region	
 North Central NJ ASHE NC-NJ May 31 2020 Form 990	
 North West WV F7-IRS-FORM-990-DATA-SHEET	
 NW Ohio IRS_FORM_990_2019-2020-NWOhio	



Administrative Assistant Report

ASHE National Board Meeting-June 19, 2020

New Member Request Forms (Website): The following is a region summary of the new member request forms (16 totals from April thru June 15, 2020) received and forwarded to the appropriate sections:

April- 6 total request breakdown:

1-Great Lakes
3-Mid-Atlantic
0-Northeast
1-Southwest
1-Southeast

May-3 total request breakdown:

0-Great Lakes
1-Mid-Atlantic
0-Northeast
0-Southwest
2-Southeast

June (thru June 15, 2020)-6-total request breakdown:

0-Great Lakes
2-Mid-Atlantic
2-Northeast
0-Southwest
2-Southeast

Website Member requests have been down. I believe this is due to the COVID-19 Pandemic. Also, this is only a limited collection due to the timing of Board Meetings.

Website requests (non-membership): There were 8 non-membership requests, report is attached.

Assessments/Database reconciliation: The member numbers were collected on June 1, 2020 from the database for the assessments. The assessments will be sent to the Sections by July 1, 2020. Harrisburg has reconciled their database with National.

New Members: 75 new member certificates and pins were mailed from April 1,2020 to present.

Past President Pins: 6 Past President Pins were mailed, 3-North East Penn Section, 3-Pittsburgh Section

Lifetime Member Pins: Initial order of 300 pins was placed June 11,2020.

Special Awards Edition of the Scanner: Information for this special edition Scanner was collected, organized, and sent to Tammy Farrell on June 8,2020. This publication currently is on schedule and

should be ready by mid-July. Physical awards have been ordered and will be mailed in conjunction with the Awards Edition Scanner.

Cloud Files: Cloud files are an ongoing project that will be organized. History files and conference binders have been scanned and will be uploaded. The Beacon Hill files have are in the process of being sorted and named and will be uploaded as well. Leadership file is in the process of being updated with officer changes and committee changes and that will be uploaded when completed.

4/9/2020 Request scholarship information from Central Florida
4/13/2020 Request email be updated in database
5/4/2020 Newsletter request from Middle Tennessee Section
5/5/2020 Did not receive link for Marketing Webinar
5/6/2020 Requested hard copy of Scanner-Spring 2020
5/12/2020 Request to advertise employment opportunities on website
5/14/2020 Request to advertise employment opportunities on website
6/1/2020 Suggest email addresses be added to Officer/Board webpage

William Bayo
Dennis Correll
Randy Duke
Michael Martin
John Knecht
Matt Schmitz
Denise Osmond
Calvin Leggett

Forwarded to Sherman Klaus Central Florida Section
Updated email
Forwarded to Middle Tennessee Section
Forwarded to Amanda Schumacher PR Chair
Forwarded to Tammy Farrell
Forwarded to ASHE National Secretary
Forwarded to ASHE National Secretary
Offered to provide emails and forwarded request to website committee



COMMITTEE STATUS REPORT

Ad Hoc COMMITTEE

Committee formed to evaluate the purpose of the Regions and National's role in defining or dictating the role of the Regions. Evaluate the current status of activities and roles of the Regions. Discuss how the regions can be strengthened and if any National duties should be deferred to the Regions. Discussion of if financial support should be given to the Regions. Discuss the delineation of the Regions and possible addition of Directors.

Committee Members

Leigh Lilla, Co-Chair

Tim Matthews, Co-Chair

Mike Hurtt

Kathryn Power

Stan Harris

Jason Hewatt

David Greenwood

E-Mail

llilla@nelson-construction.com

TMatthews@dot.ga.gov

MHurtt@chacompanies.com

kpower@pa.gov

Stan.Harris@stantec.com

jason.hewatt@redi-rock.com

dgreenwood@wilbursmith.com

Date: 6/1/20

Report Period: Summer - June

Meetings held since the previous Quarterly Report

N/A

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board

N/A

Activities

The Southwest Region has adopted their officers for the 2020-2021 year including a National Director to represent the region, Nikole Cao. Additionally, the region has established its by-laws. James Barr reported on May 6th they were working on establishing the EIN and Regional bank account.

The affected remaining regions, Great Lakes and Southeast regions were reorganized to incorporate the addition of the South West region.

Ongoing Business

Shall the committee continue to convene in order to complete the discussion on the role of the region structure and how to best serve the Sections

N/A

New Business

Budget update

1. 2019-2020 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
 - a. 0.00
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered.
 - a. N/A



COMMITTEE STATUS REPORT

BUDGET / AUDIT COMMITTEE

Provide financial guidance to National Board, President and Treasurer. Ensure financial responsibility on the part of the Society. Review investment policies. Review audit as needed.

Date: 6/1/2020

Report Period: March 2020 to June 2020

Committee Members

E-Mail

Leigh Lilla, Chair

llilla@nelson-construction.com

Stan Harris

Ashenationalsecretary@ashe.pro

Frank O'Hare

ashenationaltreasurer@ashe.pro

Roger Carriker

roger.carriker@wsp.com

Donna McQuade

mcquaded@pondco.com

Michael Bywaletz

mbywaletz@gmail.com

Richard Meehan

richard.meehan@loweengineers.com

Meetings held since the previous Quarterly Report

N/A

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board

Discussion of the special edition Scanner in lieu of the conference and which budget it should be charged against as well as formalizing a motion to approve the expense.

Activities

The committee members regularly review reports submitted by the National Treasurer including Treasurer's reports, bank statements, cash flow, credit card statements and investment account statements, and provide comments (as generated) directly to the National Treasurer. All documents reviewed by the Committee are returned to the National Treasurer for filing, stamped as "reviewed".

Completed:

1. The 2020 / 2021 budget was reviewed during the April board meeting and was approved by "e-vote" following adjustments made based on feedback received during the April Board meeting.

Ongoing Business

New Business

Budget update

1. 2019-2020 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
 - a. 0.00
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered.
 - a. N/A



COMMITTEE STATUS REPORT

CONSTITUTION / BYLAWS COMMITTEE

Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.

Committee Members

David Greenwood, PE, Chair
Stan Harris, PE
Don Dizuzio, PMP
Calvin Leggett
Mark Kinnee, PE

E-Mail

greenwoodda@cdmsmith.com
stan.harris@stantec.com
DDizuzio@tandmassociates.com
cleggett@ncdot.gov
makinnee@urbanengineers.com

Date: 06/04/20

Report Period: Summer '20

Meetings held since the previous Quarterly Report

1. Minimal correspondence by e-mail

Motion(s) to be brought before the National Board:

1. None

Discussions to be brought before the board

1. Will be circulating spreadsheet populated with latest section/regional bylaws currently on record.

Activities:

Completed interim bylaws adopted at the April 4th Board meeting taking into account COVID-19 impacts to the society operations and conduct of business.

Completed spreadsheet template to circulate to sections/regions via Board members. Will be populating with breakdown by section/region of what we have on file/on cloud.

Budget update

1. 2020 - 2021 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
 - a. N/A
3. Current Budget Balance: N/A
4. List any Non-Budget Items that should be considered.
 - a. N/A

**NATIONAL BY-LAWS OF THE AMERICAN
SOCIETY OF HIGHWAY ENGINEERS
AMENDMENT OF ~~September 21, 2019~~AUGUST-
~~16, 2017~~ BYLAWS
EFFECTIVE UNTIL DECEMBER 31, 2020**

ARTICLE I – ORGANIZATION

1. The name of this organization is the American Society of Highway Engineers (ASHE).
2. All references to “National” and “Board” in these By-Laws shall mean the National Board of Directors of ASHE unless otherwise defined.
3. ASHE is comprised of local Sections that have been established and chartered in accordance with the National Constitution. These Sections are grouped into Regions which are established by the National Board. The Regions have their own governing body to oversee the Sections within their Regions.
4. Local Sections, as provided for in the National Constitution, may be organized by a petition of thirty-five (35) persons qualified for membership in ASHE.
5. The registered office of the American Society of Highway Engineers (“ASHE”; the “Corporation” or the “Society”) shall be located at Business Filings Incorporated, 116 Pine Street, Suite 320, Harrisburg, PA 17101. The corporation may also have offices at such other place as the Board of Directors may appoint or the activities of the corporation may require. The business address of ASHE will be designated by the current National Secretary and approved by the National Board.
6. The corporate seal shall have inscribed thereon the name of the corporation, the year of its organization and the words “Corporate Seal, Pennsylvania”.
7. Trademarks of ASHE including, but not limited to, the existing trademarks for the slanted block text “ASHE” and the Shield shall not be used by individuals or companies outside of the ASHE organization unless they request and receive written permission from the ASHE National Secretary and approval of the National Board. Permission for the use of Trademarks will be granted for a time period of one year, and requests for renewals are to be submitted to the ASHE National Secretary and approved by the National Board.

ARTICLE II – MEMBERSHIP

1. The election to membership shall be entrusted to each local Section. The active membership shall be as described in Article II section 1 of the ASHE National

Constitution and shall consist of Student, Member, Life, and Honorary members who have practiced, or are now practicing, in the highway industry or its allied fields, or

are students actively interested in the highway or transportation industry. Additional requirements for Honorary and Life members are:

a. Honorary Member

- i. Honorary Members shall be proposed to the National Board by petition of not fewer than 10% of the National ASHE membership.
- ii. The National Board shall elect Honorary Members.
- iii. The number of Honorary Members shall not exceed one percent (1%) of the National ASHE membership.
- iv. No member of the National Board shall vote on his/her own admission to Honorary Membership.
- v. A person elected to Honorary Membership shall be notified within 90 days of approval by the National Secretary.

b. Life Member

- i. Life Members shall have been a dues paying member of the section for twenty-five (25) years, and shall have been active in ASHE activities.
- ii. The Section Board selects Life Members from their Section membership roster.
- iii. Those members who attained Life Membership status prior to 1991 are exempt from National Assessment. The National Assessment for those who attained Life Membership status subsequent to 1991 will be billed to and paid by the Life Member's Section.

2. Any person desiring to become a member shall make written application to a Section Secretary. Such application shall be in such form and contain such data as prescribed by the National Board. Upon receipt of recommendation for acceptance, the application shall be submitted to the Section Board of Directors for approval. If approved, the application shall be forwarded to the National Secretary for inclusion in the membership roster. The National Secretary shall notify the Section Secretary of the inclusion of new members in the National Roster.
3. The National Board, in its sole discretion, may decline membership to any applicant for engaging in conduct that violates the ASHE National Constitution, these Bylaws, the ASHE Code of Ethics, or the guidelines and policies contained within the ASHE Operation Manual established by the National Board and/or decline membership to any applicant convicted of Local, State or Federal felonies. The membership determination made by the National Board shall be binding and final. The National President or National Secretary shall notify the applicant of his/her exclusion from Membership.
4. Any member of ASHE may resign his/her membership by a written communication to their Section Secretary. The Section Secretary shall notify the National Secretary to have the member removed from the Section membership roll for the annual dues assessments as described in Article VII.
5. Any member who resigned in good standing may return to his/her former membership by a written request to the Section Secretary, and payment of the National and Local Section dues.

6. The National Board, by affirmative vote of two-thirds, may suspend or expel a member for any violation of the ASHE National Constitution, these By-Laws, the ASHE Code of Ethics, or the guidelines and policies contained within the ASHE Operation Manual established by the National Board or any person convicted of Local, State or Federal felonies. A member whose suspension or expulsion is being considered shall be notified by the Section Secretary by registered mail, and shall be advised of the charges against them at least 30 days prior to the proposed date of suspension or expulsion. If the member so desires, he/she may submit a defense, either in person or in writing to the Section Secretary, which shall be considered by his/her Section Board of Directors as part of the expulsion procedure. Any member against whom such action is taken may, upon written application, appeal to the National Board. Such written application must be submitted to the National Secretary within thirty (30) days of notice of expulsion or it will not be considered. The action taken by the National Board shall be binding and final.
7. Upon review of a signed, written request from any suspended or expelled member which was submitted to the National Secretary, the National Board may, by the affirmative vote of two-thirds, reinstate the member upon such terms as the National Board may deem appropriate.
8. Membership in this organization is neither transferable nor assignable to another member or non-member.
9. Membership in ASHE may, at the discretion of the National Board, be evidenced by Certificates of Membership, in which case they shall be in such form and style as the National Board may determine. Certificates shall be signed by the National President or a National Vice-President, and by the National Secretary, and shall bear the corporate seal.

ARTICLE III – MANAGEMENT

Section 1 – Structure

1. ASHE will be governed by the National Board.
2. The National Board shall be comprised of the Officers, the Immediate Past President and a National Director or Directors from each Region.
3. The National Executive Committee consists of the National President, 1st and 2nd Vice Presidents, Immediate Past National President, National Secretary, National Treasurer, and Chairperson of the Operations & Oversight Committee (OOC). Other non-voting committee members may be designated by the National President per the National Constitution.
4. Any National Officer, National Director or Committee Chair may be removed by the National Board, whenever in its judgment the best interests of ASHE will be served thereby, but such removal shall be without prejudice to the individual rights of any

person so removed.

5. If a position on the National Board becomes vacant for any reason, the National Board will make the final decision on whether the vacant position will be filled for the unexpired term. For positions other than a National Director position, the National Board will determine the successor. If the vacant position is a National Director position then the Region affected by the vacancy will be asked to work with the Sections to identify potential candidates which the Regional Board will present to the National Board. The National Board will be responsible for selecting the individual to fill the vacant position until the next election cycle.
6. If the Regional boundaries are adjusted, the National Board shall establish an interim transition plan to provide for equitable Regional representation on the National Board.

Section 2 – Operations

1. The business address of ASHE will be designated by the current National Secretary and provided, in writing, to all National Board Members, Regions, Sections and Standing Committee Chairs within thirty (30) days of the National Secretary taking office.
2. The National Board shall manage the membership and conduct the administrative affairs of the organization.
3. The fiscal year of ASHE shall begin on June 1st.
4. The National Board shall act in all matters concerning the business and financial interests of ASHE, and in the discharge of its duties, shall have the power, within the limitations of the National Constitution and these By-Laws, to execute any measure deemed necessary. The function of the National Executive Committee is to assess and implement an annual operating strategy of the National Board and to conduct the administrative ASHE affairs, at times when the National Board is not in session.
5. Paid support staff, who are not members of the National Board, may be used by the National Board as deemed necessary.
6. At the National, Regional, and Section levels of ASHE, records shall be maintained of:
 - a. The proceedings of the National, Regional, and Section Board meetings;
 - b. The original or a copy of the applicable By-Laws, including all amendments thereto to date;
 - c. A roster of member names and contact information; the membership roster shall be maintained, at all levels, using the ASHE National Database.
 - d. Complete and accurate financial information including bank accounts records.

These records shall be made available to any member in good standing upon submission of written request to the National, Regional or Section Secretary.

7. All checks or demands for money and notes of ASHE shall be signed by an Officer or Officers which have been designated by the National, Regional or Section Board.

8. ~~This paragraph is suspended for Calendar Year 2020. The required reports described within this section will be distributed to the membership in a manner determined by the National Secretary by May 29, 2020. The National President, with assistance from the National Secretary and National Treasurer, shall preside over the Annual Membership Business Meeting held during the National Conference. The following reports will be presented:~~

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~~a. The Secretary's Report will consist of a summary of the total membership as of the date of the report together with a statement of an increase or decrease in membership; a statistical breakdown of membership by category including professional, government, consultant, contractor and other; notification of any unpaid assessments; and the announcement of membership awards.~~

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~~b. The Treasurers Report will consist of a statement of income, expenses, assets and liabilities as of the date of the report.~~

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9. Whenever written notice is required to be given to any person, it may be given to such person, either personally or by sending a copy thereof by first class mail, postage prepaid, or by fax or electronic mail, to his/her address appearing in the records of ASHE, or, in the case of National Directors, supplied by him/her for the purpose of notice. If the notice is sent by mail, fax, or electronic mail, it shall be deemed to have been given to the person entitled. A notice of meeting shall specify the date, time, location and agenda/objective of the meeting and any other information required by statute or these By-Laws.

10. The National Secretary and National Treasurer shall each provide a Fidelity Bond in an amount to be determined annually by the National Board in accordance with the financial condition of ASHE to indemnify ASHE from loss. The premium of said bonds is to be paid by ASHE. Additionally, the National Board may secure the fidelity of any or all such National Officers with the purchase and maintenance of bonds, insurance or any other means permitted by law.

11. ASHE may purchase and maintain insurance on behalf of the aforesaid persons or National Committees' personnel representing the organization's interests to the extent authorized by law and approved by the National Board.

Section 3 – Other

1. National Board Members shall not receive any stated salary for their services except by resolution of the National Board. Expenses to attend regular or special meetings of the National Board, or other approved ASHE activities, may be reimbursed by either the actual expense of attendance, a fixed stipend or a combination of both as approved by the National Board.

2. Whenever the activities of ASHE involve the charging of fees or prices for its service or products, it shall have the right to receive such income. All such income shall be applied to the maintenance and operation of ASHE and in no case shall be divided or distributed in any manner whatsoever among the members of ASHE including the National Board other than duly approved travel expenses incurred in the execution of their duties.
3. Whenever any written notice is required to be given under the provisions of the Pennsylvania Nonprofit Corporation Law statute or these By-Laws, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Except as otherwise required by statute, neither the business to be transacted nor the purpose of a meeting need be specified in the waiver of notice of such meeting. In the case of a special meeting of members such waiver of notice shall specify the general nature of the business to be transacted. Attendance of a person at any meeting shall constitute a waiver of notice of such meeting, except where a person attends a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business because the meeting was not lawfully called or convened.
4. The National Board recommends, but does not require, that Fidelity Bonds be obtained for the financial officers of each Section and each Region of ASHE in order to protect the Section or Region. The National Board and the ASHE organization shall not bear any responsibility or liability to the individual Section or Region whether or not a Fidelity Bond is obtained.

ARTICLE IV – NOMINATION AND ELECTION OF OFFICERS

1. Elected National Board Officers shall be a President, 1st Vice-President, 2nd Vice President, Treasurer, and Secretary.
2. Each Regional Board shall nominate a National Director or Directors as their representative to the National Board. Each year to the extent possible, one-third of the National Directors shall be elected for a three-year term.
3. ~~–~~Nominations for Regional National Director(s) shall be made through the Regional Board of Directors by December 1st of the year prior to the election. ~~EE~~Each Regional Board shall solicit nominations for National Director from the Sections within the ~~RR~~Region. The Regional Board will consider only the nominations received from the Sections to determine the recommended individual to the National Nominating Committee. ~~–However,~~ if no nominations are received from the Sections within the Regions then the Regional Board will be responsible for identifying the recommended individual. ~~–~~The Operations & Oversight Committee will provide oversight to ensure that the Sections have had adequate representation in the process. In selecting nominees, it is desirable that National Directors represent all elements of the highway/transportation industry.
4. In electing National Board members, every member of the ASHE organization shall

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have an opportunity to vote. No member shall sell his/her vote for money or anything of value. Upon request of a member, the books or records of membership shall be produced at any regular or special meeting of the ASHE organization. If at any meeting the right of any person to vote is challenged based on reasonable information and data, the National President or, in his/her absence, the presiding Officer shall require such books or records to be produced within a reasonable timeframe as evidence of the right of the person challenged to vote. All membership rights in the organization and its property shall cease on the termination of his/her membership for any reason.

5. Candidates for National positions of President, 1st Vice President, 2nd Vice President and Past National President shall have served previously on the National Board for at least one year or served as the Chair of a National Committee for at least two years. For the positions of National Secretary, Treasurer, Secretary-Elect, and Treasurer-Elect, a person must have served previously on the National Board for at least one year, or served as the Chair of a National Committee for two years, or served as a Regional Officer for two years or served on a Regional Board for four years. The National Officers shall desirably represent all elements of the highway/transportation industry. At any time, no more than two of the following Officers may be from the same Region: National President, National 1st Vice- President, and National 2nd Vice-President.
6. An officer-elect position for the outgoing Secretary and Treasurer positions will be filled one year prior to the end of their respective terms by the normal nomination process. This action will provide an appropriate transition period between the incoming and outgoing officers. The officer-elect Secretary and Treasurer will attend all Executive Board and Board of Directors meetings during the transition year; however, they will have no voting rights. After the one-year term as officers-elect, they will assume the official duties of National Secretary and Treasurer and begin their first three-year term.
7. Not less than sixty (60) days preceding ~~May 31, 2020, the Annual Membership Business Meeting as established in Article VI, Section 3 of these By Laws,~~ the Nominating Committee shall nominate at least one willing candidate for each office to be elected and deliver the slate to the National Board for approval. Following the National Board approval, the National Secretary shall publish the slate of candidates to the membership no less than thirty (30) days prior to the Annual Membership Business Meeting.
8. Additional nominations may be submitted by correspondence to the National Secretary up until twenty-one (21) days prior to ~~May 31, 2020 the general election at the Annual Membership Meeting,~~ provided the nomination has been signed by at least ten (10) percent of the membership, and the nominee has agreed to serve if elected.
9. ~~The requirements described in this section are waived for the Calendar Year 2020, if there are no offices with contested races, the Immediate Past President shall conduct the election of officers at the Annual Membership Business Meeting by voice vote, requesting a motion to confirm the nominated slate by acclamation. If there is an~~

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~~office with more than one nominee, then the Nominating Committee shall conduct~~

~~the election of officers at the Annual Membership Business Meeting by secret, written ballot. The Nominating Committee shall tally the ballots and announce the results. The National Secretary also shall publish the results of the election via electronic mail to the membership.~~

10. A general announcement of the National Officers elected shall be published in the scanner and on the National ASHE Website.

11. In advance of any meeting of the National Board, the Board may appoint judges of election, who need not be members, to act at such meetings if deemed necessary. If judges of election are not so appointed, the presiding Officer of any such meeting may, and on the request of any member, make such appointment at the meeting. The number of judges shall be one or three. No person who is a candidate for office shall act as a judge of election.

ARTICLE V – OFFICERS, OFFICERS-ELECT AND DUTIES

1. ~~1.~~ The National Officers, except for the Chair of the Operations & Oversight Committee, shall hold their term of office as noted below and shall have authority and perform such duties as provided by these By-Laws.

2. The Chair of the Operations & Oversight Committee shall be a National Director and shall be appointed by the President and have a one-year term.

3. The term of office for elected officers shall be as follows, except as provided otherwise in Article III, Section 1 for the replacement of a unexpired term:

Office	Max. Term Limit	Number of Terms
President	One Year	Not to Serve More Than Two Consecutive Terms
1 st Vice President	One Year	Not to Serve More Than Two Consecutive Terms
2 nd Vice President	One Year	Not to Serve More Than Two Consecutive Terms
Secretary	Three Years	May Serve Three Consecutive Terms
Treasurer	Three Years	May Serve Three Consecutive Terms
National Director(s)	Three Years	Not to Serve More Than Two Consecutive Terms

Note: The terms of the National Secretary and Treasurer shall be staggered by one year.

4. ~~The term of office shall begin June 1, 2020 at the close of the Annual Membership Business Meeting each year at which the officers elections are announced,~~ and shall continue for the period ~~de~~ stipulated above or until a successor is elected or appointed.

5. The National President shall:
a. Serve as the Chair of the National Board;

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- b. Subject to the National Board, have general and active management of the business affairs of ASHE;
- c. Shall see that all orders and resolutions of the National Board are carried into effect, subject however to the right of the National Directors to delegate any specific powers, except such as may be by statute of the Commonwealth of Pennsylvania, exclusively conferred on the National President or to any other National Officer(s) of ASHE;
- d. Execute bonds, mortgages and other documents requiring a seal, under the seal of the corporation;
- e. Be responsible for obtaining the annual audit on behalf of ASHE. A certified CPA shall conduct an annual audit of the National Treasurer's records.
- f. Shall appoint the Chairperson for the Operations & Oversight Committee each year;
- g. Shall make National Committee assignments and identify respective National Board liaisons for their term in office.

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6. The National 1st Vice-President shall:

- a. Serve as the Vice Chair of the National Board;
- b. Shall preside at all meetings in the absence of the National President;
- c. Act in the capacity of liaison representative with the ASHE Sections/Regions, or other organizations and societies;
- d. Monitor the Executive Committee's progress in achieving the goals established in the Strategic Plan.

7. The National 2nd Vice-President shall:

- a. Preside at all meetings in the absence of the National President and National First Vice-President;
- b. Assist in monitoring the individual Committees progress in achieving the goals established in the Strategic Plan.

8. The National Secretary shall:

- a. Under the direction of the National President and the National Board, act as National Executive Officer of ASHE;
- b. When possible, he/she shall attend all meetings of the National Board and/or all meetings of National Committees appointed by the National Board and record the proceedings;
- c. He/she shall have custody of all official papers and records;
- d. He/she shall conduct the official correspondence of ASHE and keep complete records;
- e. ~~At the Annual Membership Business Meeting held at the ASHE National Conference, he/she shall submit a report, in writing, concerning the duties and activities of the ASHE Office, including a statement of the status of the membership of ASHE. The requirement to submit a report as described in this section is waived for Calendar Year 2020;~~
- f. He/she shall see that all monies due ASHE are collected and transferred to the custody of the National Treasurer;

~~g. g.~~ In cases of his/her absence or disability, a substitute may be appointed by the National President;

- h. At the expiration of his/her term of office he/she shall transfer to his qualified successor all relevant documents, material and equipment for which he/she shall receive a receipt of compliance;
- i. He/she shall give, or cause to be given, notice of National Meetings of the members and of the National Board;
- j. Shall perform such other duties as may be prescribed by the National Board or National President, under whose supervision he/she shall be;
- k. He/she shall keep in safe custody the corporate seal of ASHE, and when authorized by the National Board, affix the same to any instrument requiring it;
- l. Notify the membership of the elected National Board members.

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9. The National Treasurer shall:

- a. Receive all monies and deposit the same in the name of ASHE in depositories approved by the National Board;
- b. Keep full records of ASHE National receipts and expenditures;
- c. Pay all bills when certified and audited as provided by these By-Laws and as prescribed by the National Board;
- d. Prepare a detailed quarterly treasurer's report, containing an itemized description of all expenditures and receipts during that time period compared to the annual budget, to be distributed at the National Board Meeting;
- e. ~~Make an annual report to the membership at the Annual Membership Business Meeting held at the ASHE National Conference~~The requirement to make a report as described in this section is waived for
Calendar Year 2020;
- f. At the expiration of his/her term of office, he/she shall turn over to his/her successor all books, papers and monies belonging to ASHE and take a receipt thereof.

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10. The Immediate Past President shall:

- a. Chair the Nomination Committee;
- b. Act on recommendations of Committees;
- c. Chair and serve on Committees;
- d. Vote for Board Officers;
- e. Vote on various issues brought before the National Board including but not limited to:
 - i. Changes to By-Laws;
 - ii. Expenditures, etc.

11. The Chairperson of the Operations & Oversight Committee (OOC) shall:

- a. Chair the Operations & Oversight Committee;
- b. Chair and serve on other committees as requested;
- c. Provide Regional perspective and insight for Executive Committee consideration and decision making;

d. Provide Executive Committee feedback to the OOC and Regions.

12. The Officers-Elect for National Secretary and National Treasurer shall:
 - a. Attend all Executive Committee and Board of Directors meetings;
 - b. Learn the respective duties and activities performed by the Secretary or Treasurer;
 - c. Perform various tasks as assigned by the Secretary or Treasurer.
13. The National Directors shall:
 - a. Serve on both the National Board and the Regional Board;
 - b. Serve as the primary liaison between the activities of the Regional and National;
 - c. Chair and serve on committees;
 - d. Vote on various issues brought before the National Board including but not limited to:
 - i. Changes to By-Laws;
 - ii. Expenditures, etc.
14. The Committee Chairs shall:
 - a. Attend National Board meetings when invited by the National President;
 - b. Hold committee meetings as necessary to complete the tasks assigned by the National Board and attain goals established by their committees;
 - c. Provide a written report for each National Board meeting identifying committee activities for the previous three months.

ARTICLE VI – MEETINGS

1. The National Board shall meet a minimum of three times within the fiscal year. No business shall be transacted unless a majority of the National Board is present.
2. Meetings of the National Board shall be held at such places and times to be designated by the National President.
3. ~~The requirements in this paragraph are suspended for Calendar Year 2020. The Annual Membership Business Meeting shall be held at the National Conference where members will elect the National Board and transact other appropriate business. The Annual Membership Business Meeting shall be held between May 1 and June 30 of each year. If the Annual Membership Business Meeting is not called and held within said designated time, any National Board Member may call such meeting.~~
4. Written notice of every meeting of the National Board, stating the date, time, location, and agenda/objective, shall be given by the National Secretary to each member of the National Board entitled to vote at the meeting at least ten (10) days prior to the date of the meeting unless a greater period of notice is required by statute in a particular case.

5. Any action which may be taken at a meeting of the National Board may be taken without a meeting, if a consent in writing setting forth the action so taken is signed by a majority of the National Board in office and filed with the National Secretary, or the National Secretary certifies that a majority of National Board have approved said action by other communications. Other forms of communications include the use of electronic mail. Minutes of electronic meetings will be approved at the next Board Meeting.
6. Recommended agenda items for meetings of the National Board and the National Executive Committee are:
 - a. Call to Order
 - b. Welcome, Introductions and Remarks
 - c. Approval of Minutes of the Previous Meeting
 - d. National Secretary's Report
 - e. National Treasurer's Report
 - f. National President's Report
 - g. National President's Assistant's Report
 - h. National Committee Reports
 - i. Unfinished Business
 - j. New Business
 - k. National Directors' Reports
 - l. Next Board Meeting Information
 - m. Adjournment
7. The National Board Member's Reports shall be forwarded via electronic mail to the Assistant to the National President a minimum seven days prior to the National Board Meeting.
8. Special meetings of the National Board may be called at any time by the National President, or by a majority of the National Board, or by petition containing the signatures of at least ten percent (10%) of the eligible voting membership of ASHE. After any of these requirements have been met, the National Secretary shall be notified by the person or persons calling the meeting. It shall be the duty of the National Secretary to fix the time of the meeting which shall be held not more than sixty (60) days after the receipt of the request. If the National Secretary shall neglect or refuse to fix the time of the meeting, the person or persons calling the meeting may do so. In the case of a special meeting, the notice shall specify the general nature of the business to be transacted. Business transacted at all special meetings shall be confined to the objects stated in the meeting notice.
9. Persons authorized or required to give notice of a meeting of the National Board may, in lieu of any written notice of such a meeting, officially publish such meeting notice in the *scanner* and on the National ASHE Website.
10. Voting at the National Board meeting may be by ballot, consent, mail or any other reasonable means determined by the National Board.

11. Members may participate, at their cost, in a meeting of the National Board by means of conference telephone or similar communications equipment which enables all persons participating in the meeting to hear each other. Participating in a meeting pursuant to this Section shall constitute presence in person at such a meeting.

ARTICLE VII – ASSESSMENT FEES AND EXPENDITURES

1. National Dues Assessments and Initiation Fees shall be established by the National Board, collected by the Sections and forwarded to the National Office. The amount of the initiation fee and first year's dues assessment shall be subject to annual review by the National Board.
2. The National initiation fee, the first year's dues assessment and the membership application form for each applicant approved by the Section shall be submitted to the National Secretary. The National Secretary, upon review of the application, will forward the member's membership pin and certificate of membership to the Section Secretary.
3. Each Section shall be advised of the amount of its annual National Dues Assessment in May of each year based on the current membership of the Section. National Dues are due June 1, the start of the new fiscal year. During the period from June 1 through September 30 each year, the Sections may correct their rosters and adjust their Dues Assessment by notifying the National Secretary of any delinquent members to be dropped. Annual Dues Assessment payments will be sent by the Section Secretary to the National Secretary no later than October 1 of each fiscal year. A ten percent (10%) late fee will be added to the assessments by the National Secretary for any Sections not paying their annual dues assessment by October 1st.

ARTICLE VIII – COMMITTEES

1. The National President shall, within thirty (30) days after ~~May 31, 2020 the Annual Membership Business Meeting to be held at the ASHE National Conference~~, appoint active members to National Committees with the exceptions stated below. Standing Committees shall include the following:
 - a. Executive
 - b. Budget/Finance/Audit
 - c. Operations & Oversight
 - d. Outreach
 - e. Nominating
 - f. National Conference

Exceptions: The Immediate Past National President shall serve as the Chair of the Nominating Committee and the 1st Vice President shall serve as the Chair of the Budget/Finance/Audit Committee. Special Committees may be appointed at the discretion of the National President.

2. All active members shall be eligible for committee appointments. Committees serve to complete specific assigned tasks and to provide information and recommendations to the National Board. Committee Chairs may establish subcommittees for their committee as needed to accomplish specific assignments/tasks with the concurrence of the National Board.
3. No committees shall have the power or authority to:
 - a. Submit to the ASHE members for their approval any action that is required by statute to be approved by the membership or the National Board;
 - b. Fill vacancies in the National Board;
 - c. Adopt, amend or repeal these By-Laws;
 - d. Amend or repeal any resolution of the National Board;
 - e. Act on matters committed by these By-Laws or by resolution of the National Board to another committee of the National Board.
4. Standing committees shall consist of not less than three members. Whenever the scope and duties of any standing committee warrant larger membership, the National President shall be empowered to increase the committee to the desired proportion.

ARTICLE IX – INDEMNIFICATION

1. ASHE shall indemnify each of its National Directors, Officers and employees whether or not then in service as such (and his/her executor, administrator and heirs), against all reasonable expenses actually and necessarily incurred by him/her in connection with the defense of any litigation to which the individual may have been a party because he/she is or was a National Director, Officer or employee of ASHE. The individual shall have no right to reimbursement, however, in relation to matters as to which he/she has been adjudged liable to ASHE for negligence or misconduct in the performance of his/her duties, or was derelict in the performance of his/her duty as National Director, Officer or employee by reason of willful misconduct, bad faith, gross negligence or reckless disregard for the duties of his/her office or employment. The right to indemnity for expenses shall also apply to the expenses of suits, which are compromised or settled if the court having jurisdiction in the matter shall approve such settlement.
2. A National Director shall not be personally liable for monetary damages for any action taken or for any failure to take action, as a National Director, unless:
 - a. The National Director has breached or failed to perform the duties of his/her office;
 - b. The breach or failure to perform constitutes self-defeating, willful misconduct or recklessness.

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These By-Laws shall not apply to the responsibility or liability of a National Director pursuant to any criminal statute or to the liability of a National Director for the payment of taxes pursuant to Local, State or Federal Law. No amendment to or repeal of these By-Laws shall apply to or have any effect on the personal liability for monetary damage of any National Director for, or with respect to, any act or omission of such National Director occurring prior to such amendment or repeal.

3. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to that which such National Director, Officer or employee may be entitled.

ARTICLE X – AMENDMENTS

1. A proposed amendment to these By-Laws may be submitted to the National Board by written petition containing the signatures of at least ten percent (10%) of the eligible voting membership of ASHE, by petition of a Regional/Section Board of Directors or by formal recommendation of the National Constitution and Bylaws Committee. At any meeting of the National Board, a majority being present, the National Board may by a two-thirds vote amend these By-Laws in conformity with the National Constitution, provided that a written notice of such proposed amendment shall have been given to each member of the National Board at least thirty (30) days in advance of the meeting at which action thereon is to be taken.

ARTICLE XI – DISSOLUTION

1. Local Sections may be dissolved by the Board, either by petition from a Section, or for just cause. In the event of dissolution of a Section, the issued Charter to such Section shall be revoked by the National Board.
2. After payment of all such Section's debt, any remaining funds/assets, together with official records/documents including the Charter of the dissolved Section, will be turned over to the Board to be held in trust for three years in the event of reorganization of the Section. If no re-organization of the Section occurs within the three-year time frame, the assets/records will become the property of National ASHE. Sections are not authorized to assume any liability in the name of ASHE National; therefore, ASHE National assumes no responsibility for Section liabilities. No Section shall have the authority to incur debt on behalf of ASHE.
3. At the discretion of the National Board, members of a dissolved Section will be assigned to an active Section or become At-Large Members.



COMMITTEE STATUS REPORT

MEMBERSHIP COMMITTEE

Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.

Committee Members

E-Mail

Date: 6/1/2020

Leigh Lilla, Chair

llilla@nelson-construction.com

Report Period: Summer - June

Tom Morisi

Ashenationalsecretary@ashe.pro

Nancy Morisi

nmorisi@ashe.pro

John Derr

jderr@GFNET.com

Kevin Duris

Kevin.Duris@trumbullcorp.com

Kirsten Bowen

knbowen@mbakerintl.com

James Barr

james.barr@tylin.com

Meetings held since the previous Quarterly Report

N/A

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board

1. Listen to the Technology Committees report on their electronic application routing and database maintenance - improvement of technology at National level. How can we assist technology committee? How will this affect membership committee?

Activities

Completed:

1. Adopted reduced membership application and worked out bugs with adobe
2. Completed Lifetime Membership certificate discussion – finalize pin order count?
3. Completed document on website update
4. Comparison of inquiries versus number of people who joined – Nancy Morisi reported there is a lag (sometimes up to 1 year) from when a potential inquiry is received and that individual joins.

Ongoing Business

New Business

Budget update

1. 2019-2020 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
 - a. 0.00
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered.
 - a. N/A



COMMITTEE STATUS REPORT

NATIONAL CONFERENCE COMMITTEE

Work with conference sponsors to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.

Committee Members

E-Mail

Date: 6/4/20

Report Period: Summer 2020

Nikki Parris, Chair

nicole.parris@atkingglobal.com

Mike Hurtt

mhurtt@chacompanies.com

Jerry Pitzer

jerry1368@yahoo.com

Shirley Stuttler

[sstuttler@hughes.net](mailto:ssuttler@hughes.net)

Brad Winkler

Brad.Winkler@wsp.com

Roger Carriker, Board Liaison

Roger.Carriker@wsp.com

Jim Shea

JShea@trcsolutions.com

Meetings held since the previous Quarterly Report

1. Date – 2/25/20 Members in attendance – 12 (includes conference chairs)
2. Date – 3/24/20 Members in attendance – 13 (includes conference chairs)
3. Date – 4/27/20 Members in attendance – 6 (NCC only concerning COVID-19)
4. Date – 4/28/20 Members in attendance – 14 (includes conference chairs)
- 5.

Motion(s) to be brought before the National Board: None

Discussions to be brought before the board – N/A

Status of past and future conferences – concerns and progress (Attach individual reports as needed)

2019 – This conference is complete. Final 990 sent to Frank on 5/31. Only item left is to close out EIN.

2020 – Due to COVID19, this conference has been rescheduled for 2024. A special scanner edition (similar to program book) will come out in summer to honor all the winners and new board members that would have been inducted at June meeting. Please note they are working with various folks on what refunds will be issued so the report attached that shows a deficit will be updated in the fall report.

2021 – They have finalized their contract with the hotel. The hotel has opened up the ability to make reservations in case someone wants to make sure they get hotel reservations. They are working with golf course on a contract with them. They have also established a conference email to use in

correspondence with vendors and ASHE members. They have started to populate their website which they hope to open up to the public later this month (June). The theme for the conference is – “The Poconos: A Gateway to Transportation” as well as a logo to allow for them to be able to have these available for giveaways at 2020 conference. Conference shirts have been ordered and 2021 is working to see when they are able to get them to the Board or if they will have to mail them. They plan to start soliciting sponsors in next few months. They are also starting to evaluate different companies for registration – RegFox and EventBrite.

2022 – The conference will be held in Columbus, OH. The conference chairs have narrowed it down to 3 hotels which they plan to visit in January. Due to the cancellation of the in person April board meeting, the hotel visit by the NCC has been postponed until later in the year. In addition, they have bank account and have received the seed money from National. They are starting to develop a preliminary conference agenda and working with previous conference hosts to look at potential sponsorship and exhibitor lists. They are finalizing their theme and logo (see their conference report for draft logo).

2023 – The conference will be held in Atlanta, GA. 2023 has already narrowed down preferred hotels and is working with NCC to do a site visit as soon as some travel bans are lifted. They are also working to get an EIN number and bank account set up.

2024 – This has been awarded to Carolina Triangle Section (Raleigh, NC).

Status of committee activities

Guidelines up-to-date – These have been updated and just need to be updated on National Website

Cloud access – Jim Shea from our committee is going to work on getting this information up this year.

Budget update

1. **2019 - 2020 Budget:** \$800 for travel for NCC
2. **Spent – List items and \$ spent this quarter**
 - a. None (due to cancellation of visit to see hotels in Columbus no budget expended)
3. **Current Budget Balance:** \$800
4. **List any Non-Budget Items that should be considered – N/A**
5. **2020 -2021 Budget:** \$800 for travel for NCC



National Conference Report – June 3, 2020 (2nd Quarter) 2020 ASHE NATIONAL CONFERENCE

Venue: Raleigh Convention Center

Host Hotel: Marriott Downtown

Dates: June 3-7, 2020

Conference Co-Chairs: Drew Joyner & Terry Snow

Executive Committee - Confirmed:

- Drew Joyner (AECOM)
- Calvin Leggett (RK&K) - Treasurer
- Terry Snow (Gannett Fleming)
- Charlie Flowe (KCI)
- Missy Pair (NCDOT)
- Todd King (McKim & Creed)
- Tom Goodwin (Gannett Fleming)

**Due to Covid-19 pandemic,
ASHE 2020 National
Conference is CANCELED.**

Subcommittees – Confirmed:

- Financial: Calvin Leggett
- Sponsorship/Exhibit: Brian Lusk
- Program: Doug Taylor
- Registration/Reception: Barbara Benifield
- Entertainment: Missy Pair
- PR/Publicity: Todd King
- Golf: Tim Reid
- Transportation: Josh Hurst
- Guest Program: Liz Phillips
- Facilities: Charlie Flowe

Activities & Accomplishments:

- Due to the Covid-19 Pandemic, the ASHE 2020 National Conference was canceled based on the recommendation of the ASHE 2020 National Conference Planning Committee, concurrence by the National Conference Committee (NCC), and with final ASHE National Board of Director's approval.
- Marriott Hotel Reservations were canceled.
- All activities were canceled.
- Provided a cancellation notice to the Scanner for publication.
- LinkedIn, Twitter, and websites were updated with cancellation notice.
- ASHE National Board of Directors awarded ASHE Carolina Triangle Section the 2024 National Conference to be held in Raleigh – June 5-9, 2024 (see Attachment A - email from Marriott).

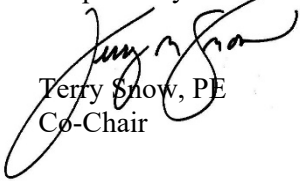
- Financial

- We currently have \$119,183.75 in our ASHE 2020 Checking Account (see Attachment B). Monies are currently being refunded.
 - Calvin Leggett, Treasurer, prepared a quick analysis which indicated that if we keep \$20,000 in diamond level sponsorship and \$16,000 in National & Regional advances (seed money), that will leave us with about \$10,000 in the bank when all refunds are made. This will allow us to keep money in the bank and transition our account to ASHE 2024.
- Held bi-weekly Planning Committee/Subcommittee Conference Calls/WebEx

Major Actions for 3rd Quarter

- Obtain confirmation letters from the Marriott and Raleigh Convention Center where they agree to reserve and hold June 5-9, 2024 for the ASHE 2024 National Conference.
- Resolve seed money advances as it relates to ASHE 2024.
- Complete the decommissioning process for ASHE 2020 by providing refunds to all non-Diamond level sponsors, exhibitors, ad purchasers, and registrants, remove website, etc.
- Participate in a virtual conference debriefing call on June 16, 2020 at 12noon.
- Provide program book information which includes sponsor ads, award recipients, etc. to Scanner for a Special Edition for year 2020. Deadline for submittal is June 19, 2020.
- Prepare an ASHE 2020 Conference Report which focuses on the debriefing discussions.
- Hold bi-weekly planning meetings until the decommissioning process is complete.

Respectfully submitted,


Terry Snow, PE
Co-Chair

cc: Drew Joyner, PE, Co-Chair
Calvin Leggett, PE, Treasurer
Charlie Flowe, PE, Facilities Chair

ATTACHMENT A
EMAIL FROM MARRIOTT DENOTING COMMITMENT TO
HOST ASHE 2024 NATIONAL CONFERENCE – JUNE 5-9, 2024

From: Charlie Flowe <Charlie.Flowe@kci.com>
Sent: Wednesday, June 3, 2020 2:32 PM
To: Drew Joyner (drew.joyner@aecom.com) <drew.joyner@aecom.com>; Snow, Terry M. <tsnow@GFNET.com>
Cc: Goodwin, Thomas K. <tgoodwin@GFNET.com>
Subject: FW: ASHE 2024 Conference

Terry and Drew,

Below is a response from the Marriott regarding the space for the 2024 conference – as requested. The contract draft is forthcoming.

Charlie

Charles L. Flowe, PE
Senior Associate / Senior Project Manager



KCI ASSOCIATES OF NORTH CAROLINA, P.A.
4505 Falls of Neuse Road, Suite 400
Raleigh, North Carolina 27609
charlie.flowe@kci.com
o: 919.278.2495 | m: 919.909.2987
www.kci.com

RISE TO THE CHALLENGE

From: Peterson, Irene <Irene.Peterson@marriotttraleigh.com>
Sent: Wednesday, June 3, 2020 2:29 PM
To: Charlie Flowe <Charlie.Flowe@kci.com>
Cc: Goodwin, Thomas K. <tgoodwin@GFNET.com>
Subject: RE: ASHE 2024 Conference

The space is definitely held. Let me try to get that to you today.

Broken windows for us.





IRENE PETERSON | DIRECTOR OF SALES & MARKETING | RALEIGH MARRIOTT CITY CENTER
500 Fayetteville Street | Raleigh, NC 27601
919.833.8705 (office) | 919.951.5827 (cell) | www.marriott.com/rdumc

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From: Charlie Flowe <Charlie.Flowe@kci.com>
Sent: Wednesday, June 3, 2020 2:17 PM
To: Peterson, Irene <Irene.Peterson@marriottraleigh.com>
Cc: Goodwin, Thomas K. <tgoodwin@GFNET.com>
Subject: ASHE 2024 Conference

Irene,

I am checking in about the contract for our conference in 2024. If you are not ready to send the contract, would you mind replying that you have the space held for June 5 through June 9, 2024. ASHE National would like to see some confirmation that we have the dates locked down.

Thank you. How badly was the Marriott damaged in the protests?

Charlie

Charles L. Flowe, PE
Senior Associate / Senior Project Manager





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RISE TO THE CHALLENGE

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ATTACHMENT B
ASHE 2020 CHECKING ACCOUNT SUMMARY AS OF 6/2/2020

ASHE 2020 CHECKING ACCOUNT SUMMARY

DATE	DEPOSITS	DEBITS	CHECK NUMBER	BALANCE	NOTES
2017					
6/8/2017	\$ 20.00			\$ 20.00	from CWL
7/21/2017		\$ 12.00		\$ 8.00	Service Charge
8/21/2017		\$ 12.00		\$ (4.00)	Overdraft Service Charge (OSC)
8/21/2017	\$ 4.00			\$ -	ODP Advance from credit card
8/23/2017	\$ 8,000.00			\$ 8,000.00	check from ASHE National -account balanced 8/31
9/6/2017		\$ 6.06		\$ 7,993.94	Harland Clarke checks
9/21/2017		\$ 12.50		\$ 7,981.44	Service Charge - account balanced 9/30
10/3/2017		\$ 4.07	1001	\$ 7,977.37	BB &T for OSC - acct. balanced 10/31
11/2/2017		\$ 7,000.00	1002	\$ 977.37	Convention Center Deposit to City of Raleigh
11/30/2017				\$ 977.37	account balanced with BB&T
12/29/2017				\$ 977.37	account balanced with BB&T
Annual Sub-totals	\$ 8,024.00	\$ 7,046.63			
2018					
1/22/2018		\$ 12.00		\$ 965.37	BB&T Service Charge -account balanced 1/31/18
2/21/2018		\$ 12.00		\$ 953.37	BB&T Service Charge -account balanced 2/28/18
3/21/2018		\$ 12.00		\$ 941.37	BB&T Service Charge - account balanced 3/30/18
4/23/2018		\$ 12.00		\$ 929.37	BB&T Service Charge - account balanced 4/30/18
5/21/2018		\$ 12.00		\$ 917.37	BB&T Service Charge - account balanced 5/31/18
6/21/2018		\$ 12.00		\$ 905.37	BB&T Service Charge - account balanced 6/30/18
7/23/2018		\$ 12.00		\$ 893.37	BB&T Service Charge - account balanced 7/31/18
7/24/2018		\$ 20.00	1003	\$ 873.37	Check to Calvin Leggett - refund for opening loan 6/8/17
8/21/2018		\$ 12.00		\$ 861.37	BB&T Service Charge - account balanced 8/31/18
9/21/2018		\$ 12.00		\$ 849.37	BB&T Service Charge - account balanced 9/28/18
10/22/2018		\$ 12.00		\$ 837.37	BB&T Service Charge
10/23/2018	\$ 8,000.00			\$ 8,837.37	check from Mid-Atlantic Region-account balanced 10/31/18
11/30/2018				\$ 8,837.37	Account balanced BS 11/30/18
12/31/2018				\$ 8,837.37	Account balanced BS 12/31/18
Annual Sub-totals	\$ 8,000.00	\$ 140.00			

2019				CHECK		
DATE	DEPOSITS	DEBITS	NUMBER	BALANCE	NOTES	
1/31/2019				\$8,837.37	Account balanced BS 1/31/19	
2/20/2019		\$1,200.00	1004	\$7,637.37	2019 Conference Program Ad	
2/28/2019				\$7,637.37	Account balanced BS 2/28/2019	
3/18/2019	\$1,200.00			\$8,837.37	Check from Carolina Triangle for 2019 Conference Ad	
3/29/2019				\$8,837.37	Account balanced BS 3/29/2019	
4/30/2019				\$8,837.37	Account balanced BS 4/30/2019	
4/30/2019		\$1,157.29	1005	\$7,680.08	Check to BB&T Visa for 2019 Conference Booth Items	
5/15/2019	\$5,000.00			\$12,680.08	Advance from Middle Tennessee Section	
6/4/2019		\$583.52	1006	\$12,096.56	Terry Snow for 2019 Conference Booth & Gifts	
7/1/2019		\$2,700.00	1007	\$9,396.56	Lonnie Poole Golf Course Deposit	
7/1/2019		\$500.00	1008	\$8,896.56	Drake's Landing Sporting Clays Deposit	
8/27/2019		\$3,780.00	1009	\$5,116.56	Junction West Friday Night Event Deposit	
9/3/2019		\$2,707.00	1010	\$2,409.56	AC Events Friday Night Event Catering Payment (1 of 4)	
9/29/2019	\$9,500.00			\$11,909.56	Sponsors: ICE (\$6500) & Mead & Hunt (\$3000)	
9/30/2019				\$11,909.56	Account balanced BS 9/30/2019	
12/2/2019	\$6,000.00			\$17,909.56	Sponsor: Gresham Smith	
12/5/2019	\$6,000.00			\$23,909.56	Golf Sponsor: Moffit & Nichol	
12/17/2019		\$2,707.00	1011	\$21,202.56	AC Events Friday Night Event Catering Payment (2 of 4)	
12/19/2019	\$4,000.00			\$25,202.56	Sponsor: Raimey Kemp	
12/20/2019	\$3,000.00			\$28,202.56	Sponsor: ACEC	
Annual						
Sub-totals	\$34,700.00	\$15,334.81		\$28,202.56	Account balanced BS 12/31/2019	
2020				CHECK		
DATE	DEPOSITS	DEBITS	NUMBER	BALANCE	NOTES	
			1012		voided to share account number with sponsors	
1/2/2020	\$4,000.00			\$32,202.56	Sponsor: McKim & Creed	
1/6/2020		\$1,622.04	1013	\$30,580.52	BB&T: Visa bill for ASHE National Board shirts from Land's End	
1/8/2020	\$10,000.00			\$40,580.52	Sponsor: WSP	
1/8/2020	\$600.00			\$41,180.52	Program Ad: TNT Graphics	
1/29/2020	\$28,400.00			\$69,580.52	Sponsors: AECOM (\$10K), Gannet Fleming (\$10K), Wethrill (\$6K). Exhibitors: Richard Grub, McKim & Creed (\$ 1.2K each)	
1/31/2020				\$69,580.52	Account balanced BS 1/31/2020	
2/5/2020	\$2,700.00			\$72,280.52	Exhib: CJGeo (\$1200); Program: SPK Engr (\$1500)	
2/13/2020	\$2,100.00				Sponsors: MI Engr (\$2000); Mike Hurtt (\$ 100)	
2/28/2020				\$74,380.52	Account balanced BS 2/28/2020	
					Sponsors: BBFoster(\$100), ASHE First State (\$500), ASHE National (\$4000), KCI (\$4000), MBP (\$4000), Terracon (\$1050); Exhibit Booths: Roadbotics (\$1200), Sofis (\$1200), Rinker (\$1200), OR Colan (\$1200), Terracon (\$1200); Ads: ASHE Hampton Roads (\$400), SAI (\$400), ASHE Triko Valley (\$400), Caylx (\$600), ASHE 2021 Nat'l Conf (\$1200), ASHE Del Valley (\$600)	
3/4/2020	\$23,250.00			\$97,630.52	Baker (\$1500), Stantec (\$1000); TPD (\$500), ASHE Middle Tenn (\$400), ASHE Pittsburgh (\$ 600), Terracon (\$200)	
3/10/2020	\$4,200.00			\$101,395.54		

3/16/2020	\$1,901.00			\$103,296.54	Transfer Expo
3/17/2020	\$266.14			\$103,562.68	Transfer Expo
3/18/2020		\$434.98	EFT	\$97,195.54	ETF payment to BB&T credit card
3/18/2020	\$128.32			\$103,691.00	Transfer Expo
3/19/2020	\$6,570.30			\$110,261.30	Transfer Expo
3/20/2020	\$3,675.84			\$113,937.14	Transfer Expo
3/23/2020	\$47.52			\$113,984.66	Transfer Expo
3/24/2020	\$5,659.02			\$119,643.68	Transfer Expo
3/25/2020	\$3,357.63			\$123,001.31	Transfer Expo
3/26/2020	\$6,300.00			\$129,301.31	Sponsor: Dewberry (\$4000); Exhibit Booth: Dewberry (\$1200); Ads: ASHE N. East Region (\$600); F. O'Hare Registration (\$500)
3/26/2020	\$6,900.00			\$136,201.31	Sponsor: VHB (\$4000); Ads: ASHE Central Ohio, ASHE Harrisburg, S. New Jersey (\$600); ASHE Central Ohio, Great Lakes, (\$400); ASHE Cuyanoga Valley (\$300).
3/27/2020	\$2,750.90			\$138,952.21	Transfer Expo
3/30/2020	\$600.00			\$139,552.21	Transfer Expo
3/31/2020				\$139,552.21	Account balanced BS 3/31/2020
4/1/2020	\$47.52			\$139,599.73	Transfer Expo
4/5/2020		\$3.79	1014	\$139,595.94	BB&T finance charge
4/7/2020		\$971.00	EFT	\$138,624.94	VISA bill: \$1000 to Comedian, \$29.00 late fee credit
5/2/2020		\$1,200.00	1015	\$137,424.94	O. R. Colan Exhibitor Booth refund
		\$1,200.00		\$136,224.94	Transfer Expo
5/18/2020		\$3,000.00	1016	\$133,224.94	ACEC/NC Sponsorship Refund
5/31/2020	\$141,954.19	\$21,409.33			6/1/2019-6/1/2020 subtotals used for taxes
5/11/2020	\$118.81			\$133,343.75	Transfer Expo
5/29/2020		\$4,560.00		\$128,783.75	Transfer Expo
6/2/2020		\$1,200.00	1017	\$127,583.75	Exhibit Booth Refund -McKim & Creed
6/2/2020		\$1,200.00	1018	\$126,383.75	Exhibit Booth Refund - Rinker
6/2/2020		\$1,200.00	1019	\$125,183.75	Exhibit Booth Refund - Roadbotics
6/2/2020		\$1,200.00	1020	\$123,983.75	Exhibit Booth Refund - Richard Grubb & Ass.
6/2/2020		\$1,200.00	1021	\$122,783.75	Exhibit Booth Refund - CJGeo
6/2/2020		\$1,200.00	1022	\$121,583.75	Exhibit Booth Refund - Terracon
6/2/2020		\$1,200.00	1023	\$120,383.75	Exhibit Booth Refund - Sofis Company
6/2/2020		\$1,200.00	1024	\$119,183.75	Exhibit Booth Refund - Dewberry Engineers

ATTACHMENT C
FUNDS NEEDED TO MOVE TO ASHE 2024

FUNDS NEEDED TO MOVE TO ASHE 2024		
INCOME		
Advance from National		\$8,000.00
Advance from Mid-Atlantic Region		\$8,000.00
Advance from Tenn.		\$5,000.00
Program Book Ads		\$8,600.00
Sponsorships		\$117,400.00
Exhibit Booths		\$16,800.00
Registration		\$2,855.00
Guest Programs		\$295.00
TOTAL		\$166,950.00
EXPENSES TO DATE		
Space, Food, Entertainment Deposits		\$20,394.00
Advertising, Meetings & Board Shirts		\$3,675.13
Refunds to Date:		
Exhibit Booths		\$10,800.00
Sponsorship		\$3,000.00
Other (*)		\$5,760.00
SUBTOTAL		\$43,629.13
ANTICIPATED EXPENSES		
Advance to Penn		\$5,000.00
Refunds Needed:		
National		\$8,000.00
Region		\$8,000.00
Sponsors		\$114,400.00
Program Ads		\$8,600.00
Registration		\$3,150.00
SUBTOTAL		\$147,150.00
EXPENSE TOTAL		\$190,779.13
NET CONFERENCE BALANCE (*)		-\$23,829.13
(*) True numbers will be worse since I don't have Registration System or Bank charges included.		



NATIONAL CONFERENCE REPORTS – May 14, 2020 (Cumulative)

2021 ASHE CONFERENCE*

Delaware Valley, East Penn & North East Penn
John Caperilla, Todd Rousenberger & Richard Cochrane Co-Chairs
Pocono Mountain Region, Pennsylvania

- Received TIN (Tax number) in conjunction with National Treasurer Frank O'Hare
- Bank account established, with seed money from the three sections and National
- Dates selected - June 9 – 13, 2021 (This is a change from previous report)
- The resort asked to change dates, and made price concessions in return
 - Eliminates a conflict with Father's Day
- Actively soliciting volunteers
- Most committee chairs selected
- Committee chair kick-off meeting on August 29, 2018
- Site visit set for Sept 28 at 10:00 am
- Web site populated with preliminary information (<http://2021conference.ashe.pro>)
- Agreement executed with Kalahari Resort
- Committee chairs to tour facility March 7, 2019
- Secured an amendment to our agreement with Kalahari Resort to honor contract rate beyond cut-off date if the facility is below 85% occupancy.
- Have started bimonthly monthly committee chair meetings
- Registration subcommittee continues to investigate registration vendors We are still looking at Reg Fox and WHOVA. We are evaluating an integrated registration/app platform.
- Secured an amendment to our agreement with Kalahari Resort to honor contract rate three days before and after the conference, including the waiver of the resort fee.
- Kalahari has already set up room reservations for ASHE. There will be no publicity until after the 2020 conference.
- Shirts have been chosen for the shirts needed for 2020 attendees and National Board. We have chosen "button-down" shirts for the board. A sample shirt has been received, and is satisfactory. Any shirt orders will be delayed until the status of the Raleigh conference is determined.
- Our full-page ad inside front cover for the 2020 conference has been developed and will be submitted to 2020 shortly. We have already reserved the inside front cover. Submitted
- Our Call for Papers is ready to be published on June 8. We expect 24 technical sessions to be available.
- Guest and technical tours are being evaluated.
- Entertainment options are being narrowed.
- We have not signed a golf contract due to a need to negotiate better terms in the event of an unplayable course.
- Based on our brief experience with Raleigh registration, we are continuing to evaluate registration vendors, including the possibility of a package that includes a mobile app.

Update – May 14, 2020

- Have begun monthly committee chairs meeting
- Have selected Saturday evening entertainment (Dueling Pianos)
- With 2020 Conference cancelled, we are beginning public promotion first week in June
- Internal discussions regarding COVID options (worst case – best case)
- Golf course selected (Mt. Airy Resort & Casino) – awaiting golf course openings to execute a contract
- Narrowed registration vendor to two: RegFox and Eventbrite
- Suggesting a debriefing from 2020
- Preparing ads for upcoming interim and summer *scanner*
- Updating promotional video for interim scanner ad and website
- Exploring additional exhibit booth options
 - Booths are all inclusive – WiFi and power
 - Double booths
 - Premium booths
 - Equipment displays
 - Indoor (Kalahari has overhead door access to exhibit space)
 - Outdoor

Questions

If we honor 2020 awards, can we get reimbursed for Person of the Year travel?

What are typical exhibit hours on day 2 (Friday)?

Do exhibits ever run into Saturday?

Can we get 2019 and 2018 conference reports? (We got 2016)



National Conference Report - 2022 ASHE CONFERENCE

6/2/2020 (2nd Quarter)

Central Ohio Section

Date Tentative: May 11-14th, 2022

Emily Preston & Aaron Call Co-Chairs

Activities to Note Since last Report:

- Venue list has been narrowed down to one hotel in downtown Columbus. The Renaissance was selected by the Executive Committee. Site visits with the National Board are tentatively scheduled for 6/26.
- Committee Chairs have established contact with all committee members
- Updated Preliminary Conference Agenda
- Finalized Conference Logo –(Attached as Attachment A)
- Narrowing down theme. Will be determined at Committee Meeting in July.
- Generated list of potential sponsors, exhibitors and program advertisers. Creating sponsorship level document to be viewed at Committee Meeting in July
- Discussing AV needs with hotel to determine what can be negotiated into the contract.
- Developed Preliminary Conference Budget (Summary attached as Attachment B)
- Set up 2022 Website.

Next Items to Note on the Horizon:

- Finalize conference theme and logo.
- Get 2022 Website up and running.
- Expand on list of potential sponsors.
- Expand on list of potential exhibitors.
- Generate list of potential guest activities.
- Generate list of potential entertainment and venue options for evening activities.
- Determine promotional items to be disbursed at 2021 National Conference and Local Conferences.

Attachment

Preliminary Conference Logo

Attachment A



Attachment B

ASHE 2022 NATIONAL CONFERENCE BUDGET

5/5/2020

INCOME

	Budget	Actual
National Advance	\$8,000.00	\$8,000.00
Central Ohio Advance	\$5,000.00	\$0.00
2021 Conference	\$5,000.00	\$0.00
Registration	\$59,205.00	\$0.00
Trade Show	\$56,400.00	\$0.00
Sponsorships	\$148,499.00	\$0.00
Golf Sponsorships	\$4,150.00	\$0.00
Program Book	\$23,650.00	\$0.00
Misc	\$50,045.72	\$0.00
Total	\$359,949.72	\$8,000.00

EXPENSES

Banking charges	\$50.00	\$20.19
Meeting meals	\$1,500.00	\$451.81
Advertising	\$700.00	\$575.00
Insurance	\$1,819.00	\$0.00
Registration	\$25,000.00	\$0.00
Program Book	\$10,400.00	\$0.00
Exhibit Hall Setup	\$5,500.00	\$0.00
Hospitality Suite	\$5,000.00	\$0.00
Golf Outing	\$15,000.00	\$0.00
Ice Breaker	\$5,000.00	\$0.00
Breakfasts / Breaks	\$118,132.90	\$0.00
Workers Break Room	\$5,000.00	\$0.00
A/V Contract	\$16,000.00	\$0.00
Transportation	\$7,500.00	\$0.00
Spouses Tour	\$7,500.00	\$0.00
Speakers	\$500.00	\$0.00
Technical Tours	\$12,500.00	\$0.00
Past President's Lunch	\$10,000.00	\$0.00
Friday Night Social	\$7,500.00	\$0.00
Friday Night Entertainment	\$15,000.00	\$0.00
Saturday Night Reception	\$5,000.00	\$0.00
Saturday Night Dinner	\$15,000.00	\$0.00
Saturday Night Entertainment	\$7,500.00	\$0.00
National Reimbursement	\$8,000.00	\$0.00
Central Ohio Reimbursement	\$5,000.00	\$0.00
2023 Conference	\$5,000.00	\$0.00
Committee Chair Gifts	\$2,500.00	\$0.00
Thank you Event	\$5,000.00	\$0.00
Total	\$322,601.90	\$1,047.00
		\$6,953.00
		Balance

Take	Establish	Note When	2020 Central Ohio ASHE Conference Action Plan		Committee
Action	Due Date	Completed	Description	Assigned Task	
3 Yrs. Out	5/18/2019		Establish Dates of Conference	Section	
	5/18/2019	2019	Select Conference Chair & Co-Chair	Section	
	4/18/2020	2019	Develop Conference Committee Chairs	Co-Chairs	
	3/8/2022	N/A	Obtain General Liability Insurance (Minimum of \$1 Million) to Cover Participants and National		
	5/18/2019	2019	Request Advance Funds (\$3,000) from National	Co-Chairs	
	7/18/2020	2019	Prepare Tentative Budget with Input from Each Committee	Finance	
	5/18/2019	2019	Establish Conference Checking Account	Finance	
2 Yrs. Out	7/1/2020		Develop Tentative Conference Agenda - 3-Day Conference Format	Co-Chairs	
	7/1/2020		Develop Theme and Logo	Program	
	7/1/2020		Establish Web Site, Domain Name, & Host	PR/Publicity	
	7/1/2020		Select Printing Company for Program Book, Design Letterhead, and Envelopes	Program/Sponsor	
	7/1/2020		Discuss Registration Procedures and Attendee Gifts	Registr/PR/Sponsor	
	7/1/2020		Develop Tentative List of Sessions, Speakers, and Project Tours	Technical	
	7/1/2020		Compile List of Potential Exhibitors	Exhibits	
	7/1/2020		Compile List of Potential Sponsors	Sponsorship	
	7/1/2020		Guest Programs - Review and Consider Various Tours and Entertainers	Guest Program	
	7/1/2020		Golf - Arrange for Course(s) - Determine Details and Prizes	Golf	
	7/1/2020		Determine & Purchase Advertising Items to Distribute at Future National Conference	PR/Publicity	
	8/1/2020		Select Facility, Obtain Tentative Contract, National Review/Approval, & Sign Contract	Facilities	
1 Yr. Out	1/1/2021		Hotel Space - Review Floor Plans and Activities for Conflicts	Facilities & Exhibits	
	1/1/2021		Refine Technical Program Sessions and Develop Technical Tour(s)	Technical	
	1/1/2021		Select Attendee(s) to the Current Year's Conference to Handle Exhibit Booth	PR/Publicity	
	1/1/2021		Determine What Company will Handle Online Registrations	Registration	
	1/1/2021		Link Conference Web Site to National	PR/Publicity	
	1/1/2021		First Mass Mailing for Sponsorship/Exhibits/Program Advertising - Commitments (Actual to be sent out 7/1)	Sponsorship	
	3/1/2021		Prepare ad for publishing in this year's National Conference Program Book.	PR/Publicity	
	N/A		Invite National Board to Facility for their October Meeting	Co-Chairs	
	3/1/2021		Order Letterhead/Envelopes	Sponsorship	
	5/1/2021		Attend Current National Conference to Handle ASHE Exhibit Booth to Promote Your Conference	PR/Publicity	
	7/1/2021		Determine Mailing Method (Bulk or Standard Postage)	Sponsorship	
	7/1/2021		Second Mass Mailing for Sponsorship/Exhibits/Program Advertising	Sponsorship	

	7/15/2021	Prepare and Submit Ad for Fall Issue of SCANNER due in July	PR/Publicity
	8/1/2021	Determine Entertainment for Banquet Dinner, Etc.	Entertainment
	8/1/2021	Determine Nomination Candidate for Robert Pearson/Person of Year Award	Co-Chairs
	9/1/2021	Develop "Draft" Registration Form , Conference Agenda, Activities Brochure	Registration
	9/1/2021	Call for Papers - Technical Seminars	Technical Program
	10/1/2021	Prepare Page for Golf Registration	Golf
	10/1/2021	Develop Mailing List (Database) - Obtain from National Secretary	Registration
	10/1/2021	Attend Other Conferences to Advertise ASHE National Conference	All
	11/1/2021	Develop Final Conference & Activities Registration Form	Registration
	12/1/2021	Prepare article and registration forms for publishing in spring issue of the SCANNER due January 15 th .	PR/Publicity & Registration
	12/1/2021	Confirm Entertainment for Banquet Dinner, Etc. and Sign Contracts	Entertainment
	12/1/2021	Confirm Technical Program Agenda (Speakers Bios and Topics)	Technical Program
	12/1/2021	Follow-Up on Ad Solicitations	Sponsorship
	12/15/2021	Submit Conference Registration Forms to National no later than January 1 st for their review and approval prior	Registration
	N/A	Develop "Draft" Conference Brochure	Sponsorship
	12/1/2021	Select Gift Items for Attendees and Guest Speakers	Registration
5 Mths.	1/1/2022	Confirm Transportation/Bus Costs (Coordinate with Technical & Guest Committees)	Transportation
	1/1/2022	Establish Food and Menus	Entertainment
	1/1/2022	Encourage Firms' Sponsorship via Personal Contacts	Sponsorship
	1/1/2022	Solicitation for Exhibitors (following up on Sponsorships mailings)	Exhibits
	1/1/2022	Conference Brochure to Printer	Sponsorship
	1/1/2022	Submit article and registration forms for publishing in the spring issue of the SCANNER.	Registration
	1/1/2022	Contact National Secretary and obtain National Membership Mailing List	Registration
4 Mths	2/1/2022	Initial Mass E-Mailing of Conference Information (Save the Date Cards)	PR/Publicity
	2/1/2022	Start 'On-Line' Conference Registration	Registration
	2/1/2022	Confirm Technical & Guest Tours	Technical/Guest
3 Mths	3/1/2022	Send Letter to Speakers Acknowledging their Speaking Date and Time	Technical
	3/1/2022	Confirm Transportation/Bus Service	Transportation
	3/1/2022	Send Letter to Sponsors & Exhibitors with Registration Form (Identify their "Free" Entitlements)	Reg./Sponsor/Exh.
	3/1/2022	Solicit Volunteers to Assist with Conference Activities	All
	3/1/2022	Compile Information & Ads for Program Book	Sponsor/Program
	3/1/2022	Confirm Entertainment at Various Events	Entertainment
	3/1/2022	Order all Registration Gifts, Prizes, Speaker Gifts, Golf Gifts, Etc.	Registration

2 Mths	4/1/2022	Conference Program Book to Printer (Hold Off as Long as Possible to Accommodate Changes)	Sponsor/Program
	4/1/2022	Arrange for Digital Photos to be Taken at Various Functions	PR/Publicity
	4/1/2022	Send Letter to Exhibitors with Specific Instructions (Equipment, Hookups, Etc.)	Exhibits
	4/1/2022	Send Letter to Sections/Region/Section to Provide their Banners for Display at Conference	Facilities
Deadline	5/1/2022	Prepare Signs & Posters	Registration
	5/1/2022	Assure Gifts & Prizes Have Been Received	Tech/Reg/PR
	5/1/2022	Obtain Hospitality Room Supplies	Hospitality
	5/1/2022	Provide Hotel/Caterer with Head Count for Various Meals	Entertainment
	5/1/2022	Coordinate with National on Past National Presidents Luncheon & Annual Banquet Presentations	Program
	5/1/2022	Discuss Seating Arrangements for Various Dinners with Hotel	Entertainment
	5/1/2022	Develop Agendas for Various Dinners	Entertainment
	5/1/2022	Distribute Assignments to Volunteers - Area Coverage and Shifts (Need Several People)	Registration
	5/1/2022	Golf - Establish Foursomes, Scoring Rules, Handouts, etc.	Golf
	5/1/2022	Ensure CEU/PDH/CPC Units are Available for Attendees at Technical Sessions	Technical
	5/1/2022	Assemble Registration Packets, Name Tags, List of Attendees	Registration
	5/1/2022	Treasurer to Prepare Selected Checks for Conference (Do Not Endorse till Turned Over)	Finance
		Take Digital Photographs at Selected Conference Events	PR/Publicity
		ASHE National Conference - Day 1	
		ASHE National Conference - Day 2	
		ASHE National Conference - Day 3	
		ASHE National Conference - National Board Meeting Held Morning Following Banquet	
	6/1/2022	Send Thank You Letters to Speakers, Printer, Etc.	Prog/Sponsor/Tech
	6/1/2022	Hold Close-Out Meeting with Conference Committee Chairs	Co Chairs
	6/1/2022	Develop Summary Article and Photos for SCANNER Following Conference & Submit	Co Chairs/PR
	6/1/2022	Develop Summary Binders for Distribution to National & Future Conference Hosts financial audit	Finance
	6/1/2022	Prepare Financial Audit	Finance
	6/1/2022	Distribute Conference Profits Between Sections and National	Finance
	10/1/22.	Develop Report to National on Conference, Return Advanced Funds and Profit Share to National	Co Chairs/Finance



COMMITTEE QUARTERLY REPORT

NEW SECTIONS COMMITTEE

Committee Members

Sam Mody, Chair

Brian O'Connor, Co-Chair

Jason Hewatt, Board Liaison

Ahmed Valdez, Committee Member

Mark Kinnee, not confirmed

Kathy Johnson – prospect

Rhys Keller – prospect

E-Mail

smody@keller-engineers.com

brian.oconnor@jacobs.com

jason.hewatt@redi-rock.com

avaldez@akvce.com

makinnee@urbanengineers.com

Date 6/15/2020

Motions or Discussions to be brought before the National Board (June 19, 2020)

1. None

Activity held since the previous Quarterly Report (VIA Phone)

1. 4/3, 5/29 New Sections Committee Telecon
2. 4/3 Denver, CO exploratory (re-start) call with Tyler Work
3. 4/17, 5/7 Alabama Section conference calls
4. 4/21 Tennessee Valley Section Telecon
5. 4/9 South Carolina Section conference call
6. 5/7 Alabama Section Zoom Meet and Greet
7. 4/21, 5/5, 5/19, 6/2 Austin Section bi-weekly conference call
8. 5/18 Tennessee Valley Section Officer Installations (SDM participated)
9. 6/4 Alabama Section Meet and Greet with the National President

Established Meeting Dates already set before the next Quarterly Report

1. Date: 6/16 – Austin Bi-weekly Conference Call
2. Date: Week of 6/15 – New Mexico Section Follow-up
3. Date: Week of 6/15 – Colorado and Connecticut Section Follow-up
4. Date: Week of 6/22 – South Carolina and Hartford Section Follow-up

Current activities started or underway to identify, promote and support the New Sections endeavors.

Tennessee Valley – Champions, Joe Deering and Rachel Gentry (TDOT)

- Tennessee Valley Section was chartered 4/2 with officers/directors sworn in on 5/18.

South Carolina – Champion, Nanette Fogleman

- Section conference call held 4/9/20.
- Core group has selected two choices for Section name – ASHE of South Carolina or ASHE – South Carolina
- NS committee is trying to schedule a virtual call with the Champion during the week of 6/15.

Alabama – Champions, Ashley Ann Adams (Volkert) and Theresa Barksdale (HMB)

- Holding bi-weekly calls with the Core Group to advance Section towards the chartering ceremony.
- Held a Core Group Meet & Greet on Zoom 5/7 with a follow-up scheduled for 6/4.

Austin, TX – Champion, Robert Scullion (Terracon)

- Holding bi-weekly calls with the Core Group to advance Section towards the chartering ceremony.
- Section has continued to strengthen the 9-member Core Group and identified their 4 key officers/director roles.
- Section has secured a commitment of 20 prospective members.
- Section was provided sample copies of Bylaws prepared by the Houston, Southern NJ and Tennessee Valley Sections, the latter of which is being revived by National.
- Section was also provided with guidance on how to establish an EIN and set up a bank account.
- Core group has selected Central Texas ASHE as the name of their Section.
- In lieu of face-to-face “Meet and Greet” social, the core group is exploring alternative ways of gathering the 20 prospective members and other invitees to a virtual-type setting.

Hartford, CT – Outreach by Erik Jarboe (AI Engineers) and Larry Murphy (Jacobs)

- Recent outreach to Co-Champions - a check-in call will be scheduled in the next week or two once we make contact. Our last discussion was held on 2/12/20.
- The DOT is located in Rocky Hill, CT.

Denver, CO – Champion, Tyler Work

- Held a call with Tyler 4/3/20 to discuss next steps and work towards formation of a Core Group.
- Tyler conducted an in-person meeting with a prospective co-champion last week. The city of Denver is still under a quasi-lock down with businesses, restaurants, and other venues closed at the present time.
- Recent outreach to Champion – a check-in call will be scheduled in the next week or two once we connect.

New Mexico – Champion, Lawrence Lopez (NMDOT)

- Recent outreach to Champion - a check-in call will be scheduled in the next week or two once we connect. Our last telephone conversation was held on 4/3.

San Diego, CA – Champion, TBD

- No new activity to report.

Mississippi – prospective Champion, Brian Smith

- The NS Committee has not received any follow-up responses from Mississippi since early 2019. This initiative has been pushed down the list for now.

Other activities.

Regional Initiatives –

- NS Committee will follow up with Great Lakes Region on the status of Detroit, MI and re-start of Circle City, IN.
- NS Committee will follow up with Northeast Region on the status of Boston.
- NS Committee has spoken to Tennessee Valley Section about assisting them over the next 12-18 months.

Budget update

1. **2020 – 2021 Budget:** \$8,900.00.
2. **Spent – List items and \$ spent this quarter**
 - a. None.
3. **Current Budget Balance:**
 - a. \$8,600.00
4. **List any Non-Budget Items that should be considered in the 2020 – 2021 budget:** None

Note: Email this form in a Word format to Nancy Morisi nmorisi@ashe.pro.



COMMITTEE STATUS REPORT

NOMINATING COMMITTEE

Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with appropriate guidelines. Administer the award process.

Committee Members

Richard Cochrane, Chair
Charlie Flowe
Larry Ridlen
Dave Greenwood
Tom Morisi

E-Mail

RCochrane@McTish.com
CFlowe@ashe.pro
leridlen@comcast.net
greenwoodda@cdmsmith.com
ASHENationalSecretary@ashe.pro

Date: May 31, 2020

Reporting Period: Apr - May, 2020

Meetings held since the previous Quarterly Report

1. None

Motion(s) to be brought before the National Board:

Discussions to be brought before the board

Anticipating recognizing 2020 winners at the 2021 conference. This will increase the travel cost for the honorary award winners in 2021 (and reduce the costs for 2020).

Activities

All winners have been notified of their selection and the status of the 2020 conference. Once the National Board decides on the recognition at the 2021 conference, they will be notified of that as well.

Budget update

1. 2019-2020 Budget: \$2,500 (final balance)
2. Spent – List items and \$ spent this quarter
 - a. None - and none expected.



COMMITTEE STATUS REPORT

OPERATIONS & OVERSIGHT COMMITTEE

Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.

Committee Members

Stan Harris, Chair

Mark Kinnee

Leigh Lilla

David Greenwood

Alice Hammond

Tim Matthews (Pres.)

E-Mail

stan.harris@stantec.com

Date: 6/1/20

Report Period: 3/18/20-6/1/20

Meetings held since the previous Quarterly Report

1. None.

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

None

Activities

Status - Coordinate Section training related to procedures that ensure adherence to Constitution and Bylaws and good accounting and recordkeeping principles.

No activity since last meeting.

Status - Review Resource Center and work with Technology Committee to keep documents current.

No activity since last meeting

Status – Project of the Year program, including publicity – See POY sub-committee report.

Budget update

1. 2019 - 2020 Budget: \$5,000
2. Spent – List items and \$ spent this quarter
 - a. Project of Year and Director Travel, \$0.00
3. Current Budget Balance: \$1,961.85
4. List any Non-Budget Items that should be considered.
 - a.



COMMITTEE QUARTERLY REPORT

NATIONAL PROJECT AWARD SUBCOMMITTEE

Committee Members

Joe Rikk - Chair
Bob Hochevar
Jerry Pitzer
Scott Jordan
Stan Harris – (Board Liaison)

Date

5/17/2020

Quarterly Report Period

Summer - May / June

Motions or Discussions to be brought before the National Board

1. None

Meetings held since the previous Quarterly Report

1. 5/14/2020 Meeting to discuss how to present awards to 2020 National Project of the Year winners since National Conference has been cancelled.
2. Activities completed during this quarter included:
 - a. Completed judging the projects submitted for the 2020 Project of the Year Award Program
3. Activities planned for the next quarter include:
 - a. Notify all Regions and the submitting teams of the 2020 results
 - b. Coordinate with the winning teams:
 - i. Presentation of 2020 Awards
 - c. Coordination for articles on winning projects to include in Special Edition of the Scanner

Established Meeting Dates already set before the next Quarterly Report

1. There are no scheduled meetings at this time.
Date: [Click here to enter a date.](#) Time TBD

2019 – 2020 Goals with Action Taken to meet those goals

Goal #1 *Develop National Project of the Year "Program" Guidelines (i.e. Instruction Manual)*

Progress or Pending Actions:

- a. Committee Member Pitzer volunteered to prepare draft manual
- b. Committee Member Rikk to provide various documents to Pitzer to be used as "samples" Pending

Goal #2 *Identify Improvements to NPA program*

Progress or Pending Actions:

- a. Review and implement suggestion made by Dick Cochrane
- b. Identified additional improvements during preparation for 2021 NPoY Award Program

Stretch Goal *Develop independent award program (i.e. separate from the Luncheon honoring Past Presidents)*

Progress or Pending Actions: None

Budget update:

1. 2019 – 2020 Expenditures:

Approved Budget		\$2,500.00
Expenses	Date of Expense	
Award purchase		
Conference Attendance		
Expenses Total		
Balance		\$2,500.00

2. List any Non-Budget Items that should be considered in the 2020 – 2021 budget: None



COMMITTEE STATUS REPORT

RESOURCE CENTER SUBCOMMITTEE

Maintain the Resource Center documents, as requested by the appropriate committee. Recommend and coordinate changes to documents as needed

Committee Members

Richard Cochrane, Chair

Tom Morisi

Nancy Morisi

E-Mail

RCochrane@McTish.com

ASHENationalSecretary@ashe.pro

NMorisi@ashe.pro

Date: May 31, 2020

Reporting Period: Apr - May, 2020

Meetings held since the previous Quarterly Report

1. None

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

Committee chairs should review their respective documents periodically for needed updates.

Activities

None

Budget update

1. 2019-2020 Budget: \$0,000
2. Spent – List items and \$ spent this quarter
 - a. None - and none expected.



COMMITTEE STATUS REPORT

OUTREACH COMMITTEE

Support and coordinate various outreach activities and committees to ensure public and engineering-community awareness of the Society. Unify the ASHE brand and external appearance in all internal and external aspects. Promote growth of the Society, both in existing sections and new sections.

Committee Members

E-Mail

Date: June 4,th 2020

Report Period:

4rd QTR 2020

Bronzo, Chair
Moody
Schumacher
Lilla
O'Connor
Kral
Kinnee

Chair -Vacant
NACE Representative – Vacant
IECA Representative – Jeff DeAngelo
ASCET Representative – Jeanette Moreski
SMPS Representative- Dawn Fortuna

Meetings held since the previous Quarterly Report

1. Web Ex meeting Partnership Nomination committee April

Planned Meetings next quarter Quarterly Report

1. Web Ex meeting Nomination action committee June
2. Web Ex meeting Outreach committee quarterly meeting

Motion(s) to be brought before the National Board: None

Discussions to be brought before the board- NONE

Activities involving coordination

OTEC Conference, New section, Partnership strategies and tactics

Budget update: (Note combination of partnership and outreach committee budgets.)

1. **2020 - 2021 Budget:** \$2,500.00 Partnership
 2020-2021 Budget **\$6,000.00 exposure**
 2020-2021 Budget **\$2,000.00 Outreach**
2. **Spent –**
3. **Current Budget Balance: \$10,500.00**
4. **List any Non-Budget Items that should be considered.**



COMMITTEE STATUS REPORT

PROFESSIONAL DEVELOPMENT COMMITTEE

Support ASHE Regions and Sections through the Professional Development Certification Program as they seek to provide the maximum opportunity for professional development and growth for their members.

Committee Members

E-mail

Period End Date: May 21, 2020

Report Period: April – May 2020

Matheu Carter, Chair	matheu@udel.edu
Roger Carriker, National Board Liaison	Roger.Carriker@wsp.com
Frank Bronzo	fbronzo@envdesigngroup.com
Kathryn Power	kpower@pa.gov
Erin Collins	ecollins@wallacemontgomery.com
Eugene Cipriani	eugene.cipriani@aecom.com
Rob Snowden	rsnowden@urbanengineers.com

Meetings held since the previous Periodic Report:

1. None.

Planned Meetings:

1. Date: TBD Noon WebEx

Motion(s) to be brought before the National Board:

Resolved: [See the concerns described below regarding reporting of PDHs.](#)

Discussions to be brought before the National Board:

1. While three more Sections have reported since the closure of the reporting period, the lack of reporting by Sections this year remains alarmingly high, or at least the three-year trend threatens the legitimacy of the Professional Development Certification Program. The Board of Directors asked that this self-certification program be established, after considering other national services such as IACET and RCEP (each with considerable cost and onerous compliance requirements that we felt the Sections would reject) to better ensure that PDHs or CEUs issued in ASHE's name would be accepted by state licensing boards. The program was designed to be as non-intrusive as possible while still demonstrating national level due diligence that would likely satisfy auditing boards. Annual reporting by Sections is a critical element of the program's veracity. [The Committee has exhausted its authority and looks to the Board of Directors to consider next steps to address the trend for reduced reporting by the Sections.](#)
 - a. Should the National Board of Directors take a more affirmative stand to support the program?
 - b. Should the National Board of Directors direct any non-reporting Sections to cease and desist use of ASHE's name and/or logo in any issuance of continuing education certificates it may be issuing?
 - c. Should the Program be replaced with a subscription to IACET, RCEP, or other program?
 - d. Should a national level Program of oversight be abandoned altogether?

- e. Action: This committee is requesting direction from the National Board on how this should proceed. Sending more emails to the Regions/Sections (as suggested by the Board at their April 2020 Board call) on behalf of this committee is ineffective in this committee's opinion (see below) and has not resulted in attaining compliance over the last two years. Issuance of PDH's is one of the core values of ASHE and if integrity of the PDH process and our self-accreditation is not taken seriously, there is a risk that ASHE's self-accreditation status will be denied by the licensing boards of the various states.

Status of Action Items:

1. Maintain appropriate records to ensure that ASHE programs and sessions meet the requirements for professional certification in the various states. Ensure that sections likewise maintain records appropriate for their states. Review Section and/or Region data on PDH issuance and summarize to the National Board:
 - a. Data collection for calendar year 2019 began December 4, 2019 with a notice from Nancy Morisi to all Regions and Sections with a request that all Sections report no later than January 31, 2020.
 - b. As of February 26, 2020, twenty-four of forty-three Sections had not reported at all. Therefore, Matt emailed each Section individually with an appeal to their President and Secretary to provide the requested information. Currently (as of this report, actually late April 2020), ten Sections and the 2019 National Conference have not reported at all.
 - c. Note: Attached to this report is a compilation of all Section reporting for calendar year 2019, detailing session topics and speakers. The Committee proposes to circulate the compilation, as has been done in past years, to the Sections for their use in generating program topics going forward.
 - d. Note: Also attached to this report is a year by year summary of reports by each Section. This summary is concerning on several fronts.
 - i. The upward trend of Sections ignoring this annual requirement (5 in 2017, 9 in 2018, and now 10 in 2019) undermines the authority of the national organization to protect its reputation for the benefit of all members. This committee, and the PDH Guideline, require that reporting be performed as part of the process and it is not appropriate for this committee to have to "chase" this data down from the Regions/Sections/Conferences.
 - ii. Five Sections that have previously reported issuing PDHs in ASHE's name and the National Conference have not reported for 2019, a requirement under the self-certification program. In other words, it is only reasonable to believe that those five Sections did, in fact, issue PDHs in ASHE's name but have not complied with the annual reporting requirements that permit them to do so.
 - iii. No report of PDHs issued by the National Conference have been reported.
 - iv. An estimated 2,000 contact hours cannot be reported for 2019. The Committee has modeled 2019 based on past year's reporting and believes that the true issuance is approximately 12,500 contact hours (which would be an 11% increase from 2018), but far too much data are missing to confidently establish that and it would be inappropriate to report it as such.
 - e. The table below summarizes the results of the first four years of the program (CY 2016 being a partial reporting year). A conservative value of \$50/PDH is used to estimate the value produced to membership.

ASHE PDH Reporting Summary				
	CY 2016	CY 2017	CY 2018	CY 2019 *
Total Sections	41	43	43	43
Reporting		38	34	33
Reporting PDHs	16	29	27	27
Reporting No PDHs	2	9	7	6
Conference Reporting PDHs			2	1
Sections Not Reporting	23	5	9	10
Total PDHs Reported	4,700	10,765	11,265	10,483
Value (estimated at \$50/PDH)	\$ 235,000	\$ 538,250	\$ 563,250	\$ 524,125
*Current 04/23/2020				\$ 1,860,625

2. Develop and maintain policy documents to provide guidance to Sections with respect to professional development:
 - a. With three full years and a partial year having been completed, the Committee is better situated to evaluate how Sections are providing continuing education and the adequacy of their record keeping and compliance with the Professional Development Certification Program. However, with ten Sections not reporting this year, the Committee is more hampered in these efforts.
 - b. Committee will continue to solicit/advocate that Sections, Regions, and the National Board of Directors monitor local licensing board rules and regulations that may have an effect on the ASHE guidelines for future edits/updates. The National Board of Directors can be an effective tool for conveyance of this information as well.
 - i. Reminder: The Board/Regions/Sections are our eyes and ears in this matter so please monitor in the various states/geographies and advise this committee if changes occur.

Budget update:

1. 2019 - 2020 Budget: \$0 (Note: Florida fees due next in April 2021)
2. Spent – List items and \$ spent this quarter
 - a. \$0
3. Current Budget Balance: \$0
4. List any Non-Budget Items that should be considered.
 - a. None at this time.



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Great Lakes Region										
Bluegrass	Traffic Safety	Andy Pilgrim - Traffic Safety Education Foundation	2/21/2019	1 hour	Kentucky	1.00	44	Yes	Alison Gwynn	
Bluegrass	Lexington-Fayette Urban County Government (LFUCG) Transportation Projects	Nancy Albright, PE - Commissioner LFUCG	8/28/2019	1 hour	Kentucky	1.00	41	Yes	Alison Gwynn	
Central Dacotah										
Central Ohio	ASHE Ethics Course	John Greenhalge	2/25/2019	2 Hours	Ohio	1.00	85	Yes	Mike Taricska, PE	Reported April 19, 2020
Central Ohio	ADA Training - City of Columbus	Steve Wasosky	3/18/2019	2 Hours	Ohio	2.00	77	Yes	Mike Taricska, PE	Reported April 19, 2020
Central Ohio	Project of the Year Luncheon	Fritz Crosier, Franklin County Engineer's Office; Nathan	5/23/2019	2 Hours	Ohio	1.00	46	Yes	Mike Taricska, PE	Reported April 19, 2020
Central Ohio	ADA Training - City of Columbus	Steve Wasosky	10/2/2019	3 Hours	Ohio	3.00	50	Yes	Mike Taricska, PE	Reported April 19, 2020
Central Ohio	ADA Training - City of Columbus	Steve Wasosky	11/6/2019	3 Hours	Ohio	3.00	28	Yes	Mike Taricska, PE	Reported April 19, 2020
Cuyahoga Valley	2019 Outstanding Highway Projects	Paul Pickett, P.E. Jim Bowling, P.E. et al.	3/20/2019	50 minutes	Ohio	1.00	34	Yes	Scott M. Basinger, P.E.	
Cuyahoga Valley	Master Plan Implementation: Muskingum Watershed Conservance District	Boris Slogar, P.E. Dave Sicker, P.E.	4/18/2019	50 minutes	Ohio	1.00	31	Yes	Scott M. Basinger, P.E.	
Cuyahoga Valley	Ohio's Transportation Revenue	Lloyd MacAdam, P.E.	9/12/2019	50 minutes	Ohio	1.00	37	Yes	Scott M. Basinger, P.E.	
Cuyahoga Valley	Development of Gervasi Vineyard	Ted Swaldo Owner and Mechanical Engineer	10/22/2019	50 minutes	Ohio	1.00	21	Yes	Scott M. Basinger, P.E.	
Derby City	KYTC District 5 Project Development	Travis Thompson-KYTC Branch Manager for Project	1/22/2019	1 hour	Kentucky	1.00	49	Yes	Brian Meade, P.E.	
Derby City	Overview and Update on KYTC's Strategic	Eileen Vaughn-KYTC's Assistant Director for the Division of	7/18/2019	1 Hour	Kentucky	1.00	29	Yes	Brian Meade, P.E.	
Lake Erie	Ethics in Engineering	Mark D. Griffin, Inspector General & Delante Thomas, Deputy Inspector General Cuyahoga County	1/16/2019	2 hours	Ohio	2.00	157		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	Drive Ohio Update	Jim Barna Patrick Smith	2/19/2019	0.75 hours	Ohio	0.75	79		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	2018 Lake Erie Section Project of the Year	Natalie Conley, PE, Kirsten Bowen, PE, Lynn Miggins, PE, Hamid Homae, PE	3/26/2019	0.75 hours	Ohio	0.75	65		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	County Engineer's Update	David Marquard, PE, PS, Alan Brubaker, PE, PS	4/25/2019	0.75 hours	Ohio	0.75	94		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	GCRTA E. 116th Street Station Tour	Brian Temming, James Stock	5/21/2019	1 hour	Ohio	1.00	28		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	ODOT Kickoff with District Deputy Directors & CPAs	Bob Weaver, PE, PS, Matt Walter, PE, PS, Gery Noirot, PE, Chad Root, PE, John Picuri, PE, Mike Kubek, PE	9/12/2019	0.75 hours	Ohio	0.75	93		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	ODOT Transition to OpenRoads Designer	John Drsek, PE, Mark McCloud	10/17/2019	0.75 hours	Ohio	0.75	74		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
Lake Erie	ODOT's Highway Safety Program Update	Michelle May	11/19/2019	0.75 hours	Ohio	0.75	63		Kathy Johnson, PE, CPESC	Ohio is a self-reporting state
2019 ASHE National Conference										
Northwest Ohio	Engineering Ethics ASCE - ASHE Joint Meeting	Mike Pniewski, P.E. P.S. Lucas Co. Engineer's Office	1/23/2019	1 hour	Ohio	1.00	21	By ASCE	Greg Bieszczad, P.E.	Reported April 21, 2020
Northwest Ohio	Bridge Coatings	Steve Brazie & Derrick Castle, Sherwin Williams	3/21/2019	1 hour	Ohio	1.00	22	Yes	Greg Bieszczad, P.E.	Reported April 21, 2020
Northwest Ohio	Concrete Maturity Testing	John Gnaedinger, Premiere Concrete Solutions	5/16/2019	1 hour	Ohio	1.00	24	Yes	Greg Bieszczad, P.E.	Reported April 21, 2020
Northwest Ohio	Asphalt Concrete for Prevailing Traffic Conditions	James Marszal, Flexible Pavements of Ohio	9/12/2019	1 hour	Ohio	1.00	34	Yes	Greg Bieszczad, P.E.	Reported April 21, 2020
Northwest Ohio	All Roads Lead to Jobs	Jeff Loehrke, ODOT Division of Jobs & Commerce	11/14/2019	1 hour	Ohio	1.00	27	Yes	Greg Bieszczad, P.E.	Reported April 21, 2020
Triko Valley										
Mid-Atlantic Region										



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Mid-Atlantic Region Conference	Baltimore Urban Ecological Study – Research for Action for the Sustainable City	Dr. Larry Band, PHD - Univ. of VA	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Mid-Atlantic Region Conference	Verifying Crowdsourced Crash and Disabled Vehicle Data Reports from WAZE	Dr. Noah J. Goodall, PHD - VA Transpiration Research Council	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Mid-Atlantic Region Conference	Cold Central Plant Recycled Material Use	Thomas Tate, PE - VDOT Hampton Roads District	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Mid-Atlantic Region Conference	Merging LiDAR Data from Multiple Collection Platforms	Robert Kundrick, PLS - GPI Geospatial	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Mid-Atlantic Region Conference	Portsmouth Blvd Nansemond Parkway Roadway Improvements	Vincent Riccio, PE - Kimley-Horn, Ian Johnson, PE - Clark-Nexsen, Earl Sorey, PE - City of Chesapeake, Sandon Rogers, PE - City of Suffolk, Matt Martin - MPB Inc.	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Mid-Atlantic Region Conference	Hampton Roads Bridge-Tunnel (HRBT) Expansion Project – The Next Connection	Frank F. Fabian, PE, PMP - Virginia Department of Transportation	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Mid-Atlantic Region Conference	MD-404 Design-Build Project - Meeting the Challenges	Jay Smith, PE - JMT, Eric Sender, PE - Wallace Montgomery, Megan Gribb, PE - RK&K	3/18/2019	1 hr	Virginia	1.00	81	Yes	Roger Carriker, PE - National Director, Mid-Atlantic Region	
Blue Ridge	Southgate Interchange Project - Challenges & Solutions	Josh Lawrence, PE	1/22/2019	1 hour	Virginia	1.00	24	Yes	Vanessa Hobson/Mike Agee	
Blue Ridge	Stormwater Pipe Installation & Post Installation Inspection	Hank Gottschalk	2/26/2019	1 hour	Virginia	1.00	19	Yes	Vanessa Hobson/Mike Agee	
Blue Ridge	I-81 Bridge Replacement over Sinking Creek & Halls Bottom Design-Build Project	Mike Russell, PE; Chad McMurray; Charlie Stokes	3/26/2019	1 hour	Virginia	1.00	23	Yes	Vanessa Hobson/Mike Agee	
Blue Ridge	Franklin Road Bridge Project	Rob Dean, PE	9/24/2019	1 hour	Virginia	1.00	28	Yes	Vanessa Hobson/Mike Agee	
Chesapeake	OED on Full Delivery Stream Restoration	Ryan Cole of SHA	2/19/2019	1 hour	Maryland	1.00	88	Yes	Marco Avila, PE	
Chesapeake	Alternative Headwater Crediting	Scott Lowe of McCormick Taylor	2/19/2019	1 hour	Maryland	1.00	88	Yes	Marco Avila, PE	
Chesapeake	Ice Jam Modeling - a Case Study of Conococheague Creek	Jason Coleman of RK&K	2/19/2019	1 hour	Maryland	1.00	88	Yes	Marco Avila, PE	
Chesapeake	Maryland Transportation Authority Update	Will Pines – MDTA	3/19/2019	1 hour	Maryland	1.00	65	Yes	Marco Avila, PE	
Chesapeake	Purple Line Light Rail Project	Kevin Oberheim of RK&K	3/19/2019	1 hour	Maryland	1.00	65	Yes	Marco Avila, PE	
Chesapeake	Integration of Nature and Transportation Technology for Smart Cities	Anil Ahuja of CCJM	3/19/2019	1 hour	Maryland	1.00	65	Yes	Marco Avila, PE	
Chesapeake	Session 1 – Background: Dam safety background, Laws and regulations requiring breach analysis, Fundamentals of hazards associated with moving waters, Case studies of dam breaches	MDE's DAM SAFETY WORKSHOP	7/17/2019	1 hour	Maryland	1.00	69	Yes	Marco Avila, PE	
Chesapeake	Session 2 - Breaking down the Guidance Document: What's in it? , What's new and what has been revised?	MDE's DAM SAFETY WORKSHOP Scott Bass, P.E. Maryland Dept. of the Environment	7/17/2019	1 hour	Maryland	1.00	69	Yes	Marco Avila, PE	




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Chesapeake	Session 3 – Example: Work through a full incremental dam breach analysis	MDE's DAM SAFETY WORKSHOP Scott Bass, P.E. Maryland Dept. of the Environment	7/17/2019	1 hour	Maryland	1.00	69	Yes	Marco Avila, PE	
Chesapeake	Session 4 – Example: Work through a few simplified breach analyses	MDE's DAM SAFETY WORKSHOP Scott Bass, P.E. Maryland Dept. of the Environment	7/17/2019	1 hour	Maryland	1.00	69	Yes	Marco Avila, PE	
Chesapeake	Session 5 – Example: Work through several "screening level" breach analyses	MDE's DAM SAFETY WORKSHOP Scott Bass, P.E. Maryland Dept. of the Environment	7/17/2019	1 hour	Maryland	1.00	69	Yes	Marco Avila, PE	
Chesapeake	Session 6 – Summary: Open forum for questions and discussion	MDE's DAM SAFETY WORKSHOP Scott Bass, P.E. Maryland Dept. of the Environment	7/17/2019	1 hour	Maryland	1.00	69	Yes	Marco Avila, PE	
Chesapeake	Field Tour – Background: Concrete Pipe and Precast, LLC Plant Tour	Hank Gottschalk Technical Marketing Mid-Atlantic Region Concrete Pipe & Precast, LLC	9/17/2019	2 hours	Maryland	2.00	13	Yes	Marco Avila, PE	
Chesapeake	CHART DMS Effectiveness Survey and BaltimoreLink Signing:	Tim Ryan, AECOM - Umesh Murthy, Transtech Engineering Consultants - Kevin Permisohn, WSP	10/29/2019	1 hour	Maryland	1.00	64	Yes	Marco Avila, PE	
Chesapeake	MTA Innovations including Use of Real-Time Data:	Mike Helta, MDOT MTA	10/29/2019	1 hour	Maryland	1.00	64	Yes	Marco Avila, PE	
Chesapeake	Anne Arundel County's Corridor Planning Studies Program:	Ramond Robinson & Eric Tabacek, Anne Arundel County	10/29/2019	1 hour	Maryland	1.00	64	Yes	Marco Avila, PE	
Chesapeake	MD 97 Montgomery Hills Project Planning Study	Barry Kiedrowski (MDOT SHA Office of Planning and Preliminary Engineering)	11/19/2019	1 hour	Maryland	1.00	65	Yes	Marco Avila, PE	
Chesapeake	The Chesapeake Bay Crossing Study: Tier 1 NEPA	Heather Lowe and Melissa Williams (both of Division of Planning and Program Development)	11/19/2019	1 hour	Maryland	1.00	65	Yes	Marco Avila, PE	
Chesapeake	Baltimore Region Congestion Management Process	Laura Barcena, PE (Rossi Transportation Group) and Michael Grant (Vice President of ICF)	11/19/2019	1 hour	Maryland	1.00	65	Yes	Marco Avila, PE	
Carolina Piedmont	NCDOT and Division 10 Updates	Scott Cole	6/19/2019	1 hour	North Carolina	1.00	50	Yes	Preston D. McCloud, P.E.	
Carolina Piedmont	The Cross Charlotte Trail	Joe Frey	9/19/2019	1 hour	North Carolina	1.00	22	Yes	Preston D. McCloud, P.E.	
Carolina Triangle	Harrelson Hall Deconstruction	Josh Griffin, PE	1/31/2019	1 hour	North Carolina	1.00	76	Yes	John E. Richards, III, PE	
Carolina Triangle	Bonner Bridge Replacement	Domenic Colletti, PE	3/19/2019	1 hour	North Carolina	1.00	78	Yes	John E. Richards, III, PE	
Carolina Triangle	Surf City Bridge Replacement	Trevor Carroll, PE	5/16/2019	0.5 hour	North Carolina	0.50	69	Yes	John E. Richards, III, PE	
Carolina Triangle	U-5817: Fairview Road Extension over I-77 and Alcove Road Improvements	Doug Taylor, PE	9/26/2019	1 hour	North Carolina	1.00	70	Yes	John E. Richards, III, PE	
Carolina Triangle	NCDOT Hurricane Preparation and Response - State and Division Perspective	Emily McGraw, PE and Greg Burns, PE	11/14/2019	1 hour	North Carolina	1.00	83	Yes	John E. Richards, III, PE	
Carolina Triangle	2019 Fall Technical Seminar	Derrick Lewis, PE, Derrick Weaver, PE, Ryan Arthur, GISP, and Crystal Moore	11/14/2019	3.5 hours	North Carolina	3.50	49	Yes	John E. Richards, III, PE	
Greater Hampton Roads	ASHE 2018 Project of the Year Dominion	Earl Sorey, PE, Mike Prezioso, PE, and Scott Lovell, PE	1/22/2019	1 hour	Virginia	1.00	24	Yes	Kenneth J Yarberry, PE	Two speakers were awarded
Greater Hampton Roads	Ohio Creek Resilience Project in City of	Christopher Frye, Nevill Reynolds, and Kimberly Blossom	3/19/2019	1 hour	Virginia	1.00	18	Yes	Kenneth J Yarberry, PE	Presenter awarded one PDH
Greater Hampton Roads	Rev 2 to 2011 Virginia Work Area	Marty Sulla, Jr., PE; VDOT Asst District Traffic Engineer	9/17/2019	1 hour	Virginia	1.00	15	Yes	Kenneth J Yarberry, PE	Presenter awarded two PDH
Greater Hampton Roads	Joint Land Use Studies (JLUS)	Brian Joyner, PE and Andrea Sweigart	11/12/2019	1 hour	Virginia	1.00	22	Yes	Kenneth J Yarberry, PE	Presenter awarded one PDH
North Central West Virginia	UAS /Mobile LiDAR & DOH usage	Matt Bainbridge - CEC Eng.	1/22/2019	1 hour	West Virginia	1.00	30	Yes	Dennis LeRoy	
North Central West Virginia	Titanium Surface Mounts for Bridges	Jill Adkins - Perryman Co.	2/19/2019	1 hour	West Virginia	1.00	30	Yes	Dennis LeRoy	

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North Central West Virginia	Tunnelton WV Tunnel bypass solution	Tia Como - FSU Students	5/2/2019	1 hour	West Virginia	1.00	70	Yes	Dennis LeRoy	
North Central West Virginia	Economical Short Span Bdg. using Tub Girders	Karl Barth PH. D. WVU	10/8/2019	1 hour	West Virginia	1.00	35	Yes	Dennis LeRoy	
Old Dominion										
Potomac	Fairfax County Bus Rapid Transit	Eric Teitelman	2/13/2019	1 hour	Virginia	1.00	46	Yes	Paul Hoffman	
Potomac	VDOT Alternate Project Delivery	Shailendra Patel	3/13/2019	1 hour	Virginia	1.00	44	Yes	Paul Hoffman	
Potomac	Northern Virginia Transportation Alliance	Monica Backmon	4/10/2019	1 hour	Virginia	1.00	32	Yes	Paul Hoffman	
Potomac	Crystal City Business Improvement District	Robert Mandle	5/22/2019	1 hour	Virginia	1.00	43	Yes	Paul Hoffman	
Potomac	State Policy of LIME	Ben LaRocco	9/11/2019	1 hour	Virginia	1.00	30	Yes	Paul Hoffman	
Potomac	ASHE Night at VDOT	Helen Cuervo and Key Staff	10/9/2019	2 hours	Virginia	2.00	60	Yes	Paul Hoffman	
Potomac	Eastern Fedral Lands Highway Division	Monique Evans	11/13/2019	1 hour	Virginia	1.00	55	Yes	Paul Hoffman	
Northeast Region										
Albany	None issued - see comments								John Saia	Reported that no PDHs/CEUs issued with ASHE name/logo
Altoona	Current Roundabout Design and Planning	Andy Duerr, P.E.	1/16/2019	1 hour	PA	1.00	45	Yes	Devin Lansberry, P.E.	
Altoona	US 33 Smart Mobility Corridor	Jim Katsafanas, P.E., PTOE	2/20/2019	1/2 hour	PA	0.50	97	Yes	Devin Lansberry, P.E.	
Altoona	Moxham Bridge Replacement	Keith Michael, P.E.	3/20/2019	1 hour	PA	1.00	66	Yes	Devin Lansberry, P.E.	
Altoona	ASHE Altoona/District 9-0 Joint Workshop	1) Newry Accelerated Bridge Construction Project - Lee Smith, P.E., Ralph DeStefano, P.E.; 2) US 219 Construction Overview - Tom Helsel, P.E.; 3) Project Development and TIP Impacts - Dave Lybarger; 4) District Project Updates and Consultants - Vince Greenland, P.E.; 5) Folded Steel Plate Girders for PennDOT's Rapid Bridge Replacement Program - Bob Elliot, P.E.	4/16/2019	3 hours	PA	3.00	123	Yes	Devin Lansberry, P.E.	
Altoona	Mutimodal Transportation through PennDOT Connects	Angela Watson, AICP	9/18/2019	1/2 hour	PA	0.50	41	Yes	Devin Lansberry, P.E.	
Central New York									Peter Wlodarczyk, PE, RSP1	Reported that no PDHs/CEUs issued with ASHE name/logo
Clearfield										
Delaware Valley	Frankford Avenue Bridge: Rehabilitation of the Oldest Bridge in the United States	Michael J. Cuddy, PE, Principal/Sr. Vice President, TranSystems; Alex Craft, Project Manager, Loftus Construction	1/15/2019	1 hour	PA	1.00	97	Yes	John Quirus, PE	
Delaware Valley	Ross Fording Road Bridge over Octoraro Creek Historic Truss Rehabilitation	John Baumgardner, PE – HDR; Monica Harrower, PennDOT District 6-0	3/20/2019	1 hour	PA	1.00	65	Yes	John Quirus, PE	
Delaware Valley	PennDOT's Stormwater Control Measures Inspections & Maintenance Program	Susan Giannantonio - NTM Engineering	3/1/2019	2 hours	PA	2.00	82	Yes	John Quirus, PE	




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Delaware Valley	Heat-Straightening Steel Bridge Members The History, Construction, and Structural/Mechanical Rehabilitation of the Passyunk Avenue Drawbridge Historic Paving Materials and Engineering Consideration	Michael Urban, PE and Michael Cann, PE - Gannett Fleming David Cutler, PE – Michael Baker International Robert Wright, PE – McMahon Associates	5/1/2219	3 hours	PA	3.00	55	Yes	John Quirus, PE	
Delaware Valley	I-95/Turnpike Interchange Project – Stage 2	Gannett Fleming & Jacobs Engineering	10/16/2019	1 hour	PA	1.00	79	Yes	John Quirus, PE	
Delaware Valley	Cruising Past to Future – The Pottstown Signal System Project	David Adam (PennDOT) Doug Yerger (Pottstown Public Works) Wayne Droesser (Traffic Planning and Design)	11/20/2019	1 hour	PA	1.00	40	Yes	John Quirus, PE	
Delaware Valley	Philadelphia Floodplain Development & Regulations PA Historic Inventory	Josh Lippert - City of Philadelphia John Gardoski - PA Historic Museum Commission	11/20/2019	2 hours	PA	2.00	55	Yes	John Quirus, PE	
East Penn	The Art of Innovative Concept	Smith Siromaskul, PE	2/6/2019	1 hour	PA & NJ	1.00	16	Yes	Thomas J. Dominiecki, PE, PTOE	
East Penn	Presentaiton by Lehigh Valley Planning	Becky Bradly	4/3/2019	1 hour	PA & NJ	1.00	26	Yes	Thomas J. Dominiecki, PE, PTOE	
East Penn	Penn Street Presentation &	Brian Teles PE, Grant Flothmeier PE, Megan Fallon PE,	10/1/2019	2 hours	PA & NJ	1.50	12	Yes	Thomas J. Dominiecki, PE, PTOE	
East Penn	PennDOT Districition 5-0, Construction	Alfred Picca, PE	11/5/2019	1 hour	PA & NJ	1.00	36	Yes	Thomas J. Dominiecki, PE, PTOE	
				1 hour						
First State	DelDOT Projects and Policy Initiatives for 2019	Robert McCleary, P.E., DelDOT Chief Engineer	1/17/2019	1 hour	Delaware	1.00	30	Yes	Matt Carter	
First State	Active Schedule Management to Mitigate Delays	Scott Lowe, P.E.	2/28/2019	3 hours	Delaware	3.00	19	Yes	Matt Carter	
First State	Contractor Performance Evaluation Panel Discussion	Darren O'Neill, Chris Baker, Pete Erony, Javier Torrijos, Chris Costello	4/18/2019	1 hour	Delaware	1.00	25	Yes	Matt Carter	
First State	Ethics as Related to the Highway Industry	Rob Snowden, P.E. and Greg Pawlowski, P.E.	5/21/2019	3 hours	Delaware	3.00	23	Yes	Matt Carter	
First State	Small Unmanned Aircraft Systems (sUAS) Technology and Applications	Andrew Haller, P.E., Century Engineering	10/17/2019	1 hour	Delaware	1.00	13	Yes	Matt Carter	
First State	Engineering Tour of the Christina River Bridge at the Wilmington Riverfront	Raymond Petrucci, Nick Hetrick, and Robert Healy	11/14/2019	1 hour	Delaware	1.00	15	Yes	Matt Carter	
Franklin									J.T. Lincoln, P.E.	Reported that no PDHs/CEUs
Harrisburg	15th Annual Joint Conference	Michael Keiser, PE, Anthony Berger, PE, Brad Heigel, PE, Gary Graham, PE, Various PTC and PennDOT Managers	4/12/2019	5 hours	Pennsylvania	5.00	88	Yes	Justin Gochenauer, P.E.	
Long Island										
Mid-Allegheny	CSX Transportation J&L Tunnel Modification	James Swadley, P.E.	3/12/2015	0.75 hours	Pennsylvania	0.75	27	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	PennDOT Innovations	Joseph Dubovi, III, P.E.	5/14/2015	0.5 hours	Pennsylvania	0.50	39	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	Precast Foundation Elements for the New New York (Tappan Zee) Bridge	Nick Burdette, P.E.	9/17/2015	0.75 hours	Pennsylvania	0.75	24	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	Masontown Bridge Replacement - From Conception Through Construction	Glen Stickel, P.E.	11/5/2015	0.75 hours	Pennsylvania	0.75	39	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	Transportation Planning and Logistics Associated with Pope Francis' Visit to Philadelphia	Jeff Kupko, P.E., PTOE	1/14/2016	0.75 hours	Pennsylvania	0.75	26	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	Joint ASHE/APC Liaison	Paul Koza, P.E., Dave Jarvis, P.E., Tom Knieriem, P.E., Ron Schreckengost, P.E., Tim Thomas, P.L.S.	10/25/2016	2.5 hours	Pennsylvania	2.50	39	Yes	Michael J. Shanshala, III, P.E.	

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Mid-Allegheny	Small Unmanned Aircraft Systems (sUAS) Another Tool in the Inspection Toolbox	Russell Howells, P.E., Robert Hanson, Varun Kasireddy	1/12/2017	1 hour	Pennsylvania	1.00	30	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	AC Miller Pre-fab Concrete Plant Tour	Walt Buchan, P.E.	6/16/2017	1.5 hours	Pennsylvania	1.50	16	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	G-0136-G10 ABC Bridge Replacement Project	Matthew Macey, P.E.	9/14/2017	0.5 hours	Pennsylvania	0.50	39	Yes	Timothy J. Panzigrau, P.E.	
Mid-Allegheny	Lessons Learned from the 2017 Construction Projects	Paul Koza, PE	11/9/2017	0.5 hours	Pennsylvania	0.50	52	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	SR 322 Day Bridge over I-80 Rehabilitation Project	John Kennelly, PE	1/11/2018	1 hour	Pennsylvania	1.00	47	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	The Andy Warhol Bridge Rehabilitation	Aaron Colorito, PE	3/8/2018	0.5 hours	Pennsylvania	0.50	27	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Lindy Paving Tour	Jeffery Karr, PE	6/8/2018	2 hours	Pennsylvania	2.00	6	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Advances in Subsurface Engineering	Bryan Teschke, PG	9/13/2018	0.5 hours	Pennsylvania	0.50	25	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Lessons Learned from the 2018 Construction Projects	Paul Koza, PE	11/8/2018	0.5 hours	Pennsylvania	0.50	52	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Moraine State Park Access Project	Eric Buchan, PE & Robert Schmidt, PE	1/10/2019	1.5 hours	Pennsylvania	1.50	45	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Ohiopyle Multimodal Gateway Project	Dawn Schilling, PE, AICP	9/12/2019	0.5 hours	Pennsylvania	0.50	32	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	2019 Construction Season Review	Paul Koza, PE	11/7/2019	1 hour	Pennsylvania	1.00	41	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Frankford Avenue Bridge Rehabilitation	Michael Cuddy, PE	3/14/2019	1 hour	Pennsylvania	1.00	28	Yes	Timothy Panzigrau, PE	
Mid-Allegheny	Margiotti Bridge	Jason Layman, EIT & Jason DeFlitch, PE	1/9/2020	1 hour	Pennsylvania	1.00	35	Yes	Timothy Panzigrau, PE	
New York Metro										
North Central New Jersey	Route 280/21 Interchange Improvements	Maheer Sidani, PE, PMP, Richard Dunne, PE, Jose S. Sotto, Libin Yin, PE	2/8/2019	1.5 Hours	NJ	1.00	28	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	Replacement of Monmouth County Bridge MA-14	Judy Bowen, PE, Vince Liang, PE, Jose Sotto, Issa Oweis, PE	3/21/2019	1.5 Hours	NJ	1.00	35	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	POY: Bayonne Bridge and US Route 206	Joseph LoBuono, PE, John Kamocai, PE, Roger Haight, PE, ENV SP, & Mark Sheptock, PE, Atly Botas, PE	4/11/2019	1.5 Hours	NJ	1.00	49	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	Pulaski Skyway Field Presentation	Scott Thorn; David Hawes; Brian W. Mausert, PE; Joseph R. Strafaci, PE	6/13/2019	1.5 Hours	NJ	1.00	23	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	Pulaski Skyway Field Visit	Scott Thorn; David Hawes; Brian W. Mausert, PE; Joseph R. Strafaci, PE; Raymond J. O'Donnell, PE; Ryan J. Adams, PE, SE; Khairul Alam, PE, PMP; Michael Orlowski; Nickitas (Nick) Alexiades, PE, PP	6/13/2019	1 Hour	NJ	1.00	42	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	THE GOETHALS BRIDGE REPLACEMENT PROJECT	James D. Adams, PE- Vice President/Field Project Manager; Scott V. Plant, PE- Senior Structural Field Engineer; Abdolrasool Shik Attar, PE- Senior Project Engineer	10/10/2019	1.5 Hours	NJ	1.00	58	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	Pulaski Contract 2 - Route 139 Hoboken Viaduct	Edward Sitler, P.E. - AECOM; Edgar Restrepo, P.E. - Gannett Fleming	11/14/2019	1.5 Hours	NJ	1.00	31	Yes	Cory Hopwood	Reported April 16, 2020
North Central New Jersey	U.S. Route 206 Bridge Replacement in 9 days	Mark Sheptock, PE & Atly Botas, PE AmerCom Corporation	12/12/2019	1.5 Hours	NJ	1.00	15	Yes	Cory Hopwood	Reported April 16, 2020
North East Penn	Verification of Foundation Grouting for Northampton County Bridge 102	Tarek Haider, PE, Christopher Morgan, PMP	1/8/2019	50 minutes	Pennsylvania	1.00	29		Jerilyn D. Luben	



AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Professional Development Committee

PDH Issuance Report - Calendar Year 2019

	Name of Session	Speaker(s) Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3	Designated Professional Development Coordinator	Comments
North East Penn	GeoSpray Geopolymer Mortar Spray Lining of Existing Pipes on SR 84-449 Reconstruction Project Saves \$3,000,000	Scott Naiva, PE, Milliken Infrastructure Solutions	2/19/2019	75 minutes	Pennsylvania	1.00	21		Jerilyn D. Luben	
North East Penn	Moving Forward – PennDOT P3 Program	Michael Bonini, Director, Office of Public-Private Transportation Partnerships	4/9/2019	50 minutes	Pennsylvania	1.00	19		Jerilyn D. Luben	
North East Penn	Site Tour of the Lackawanna Energy Center Power Plant	Christopher Smith, Plant Engineer, Invenergy Services LLC	9/24/2019	50 minutes	Pennsylvania	1.00	19		Jerilyn D. Luben	
North East Penn	PennDOT District 4-0 SR 92 Project	Gerard Babinski, P.E., District Bridge Engineer	10/15/2019	50 minutes	Pennsylvania	1.00	28		Jerilyn D. Luben	
North East Penn	Cold In-Place Asphalt Recycling and Full Depth Reclamation	Michael Polack Past President - Asphalt Recycling & Reclaiming Association Board of Directors - Foundation for Pavement Preservation	11/12/2019	50 minutes	Pennsylvania	1.00	25		Jerilyn D. Luben	
Pittsburgh	Operations, Inspection, and National Research of PennDOT's Tunnels	Lou Ruzzi, P.E., and Ben DeVore, P.E.	1/9/2019	1 hour	PA	1.00	125	Yes	John Tricini P.E., PLS	
Pittsburgh	Station Square Freight Train Derailment and Authority Emergency Response & Restoration	Greg O'Hare, P.E.	2/6/2019	1 hour	PA	1.00	112	Yes	John Tricini P.E., PLS	
Pittsburgh	Pittsburgh DOMI, City Tour Presentation	Project Managers from City of Pittsburgh Department of Mobility and Infrastructure	6/27/2019	1 hour	PA	1.00	118	Yes	John Tricini P.E., PLS	
Pittsburgh	Alternative Contracting Methods in Highway Construction	Kathryn Weisner, P.E. and Melissa Batula, P.E.	11/13/2019	1 hour	PA	1.00	99	Yes	John Tricini P.E., PLS	
Southern New Jersey	Engineering Ethics and The Law	Christopher W. Boyle	1/9/2019	1 hour	New Jersey	1.00	73	Yes	Philip J. Thompson, PE	
Southern New Jersey	Route 37 EB, Mathis Bridge Rehabilitation and Improvements	Rama Krishnagiri, PE; Steve Esposito, PE; Rishi Rishindran, PE; George Zimmer	2/13/2019	1 hour	New Jersey	1.00	76	Yes	Philip J. Thompson, PE	
Southern New Jersey	Route 1 Hard Shoulder Running Pilot Project	Peter Drinkwater, PE; Jim Hogan, PE; Lt. Frank Lombardo; Wasif Mirza; Richard Jaffe, PE	3/6/2019	1 hour	New Jersey	1.00	58	Yes	Philip J. Thompson, PE	
Southern New Jersey	I-295/I-76/Route 42 Direct Connection (Field Trip / Dinner Presentation)	Lisa Peterson, PE; Doug Nase, PE; Greg Magliano, EIT; James Boudreau, PE	5/15/2019	1 hour	New Jersey	1.00	59	Yes	Philip J. Thompson, PE	
Southern New Jersey	Alexander Road Bridge over D&R Canal	John Campi; Denice daCunha, PE	10/16/2019	1 hour	New Jersey	1.00	49	Yes	Philip J. Thompson, PE	
Southern New Jersey	Adaptive Traffic Signal Systems	Kelly McVeigh, EIT	11/12/2019	1 hour	New Jersey	1.00	47	Yes	Philip J. Thompson, PE	
Southwest Penn										
Williamsport	Acrow Bridge Fabrication Plant Tour	Chris Holcombe and Bob Rose	3/27/2019	50 minutes	Pennsylvania	1.00	10		David W. Patterson, PE, PLS	
Williamsport	New Design and Materials for PA's Asphalt Pavements	Gary Hoffman, PAPA	4/16/2019	50 minutes	Pennsylvania	1.00	6		David W. Patterson, PE, PLS	
Williamsport	Drilled shaft Foundations CSVT Project	Paul King, PE, PADOT 3-0	5/15/2019	50 minutes	Pennsylvania	1.00	13		David W. Patterson, PE, PLS	
Williamsport	Tour of Current Work on the Northern Section of CSVT Project	Ted Deptula, PE, PADOT 3-0	9/18/2019	2 hours	Pennsylvania	2.00	10		David W. Patterson, PE, PLS	
Williamsport	PENNDOT Intelligent Transportation Systems	Joseph Lyons, PE, PADOT 3-0	10/23/2019	1 hour	Pennsylvania	1.00	10		David W. Patterson, PE, PLS	
Rocky Mountain Region										
Phoenix Sonoran	None issued - see comments								Melissa Boyles	Reported that no PDHs/CEUs issued with ASHE name/logo



AMERICAN SOCIETY OF HIGHWAY ENGINEERS
Professional Development Committee
PDH Issuance Report - Calendar Year 2019

	Name of Session	Speaker(s) Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3	Designated Professional Development Coordinator	Comments
<u>South Central Region</u>										
Dallas-Fort Worth									Markus D. Neubauer, PE	Reported that no PDHs/CEUs issued with ASHE name/logo
<u>Southeast Region</u>										
Central Florida	7th Annual Central Florida E-Week Transportation Summit	Mandy Bishop	2/21/2019	2 hours	Florida	2.00	72	Yes	Ann Schiola, CPSM, CIP	
Central Florida	Pavement Preservation - A Facelift for Pavement	Tanya Nash	9/18/2019	1 hour	Florida	1.00	16	Yes	Ann Schiola, CPSM, CIP	
Georgia	Incorporation by GDOT of the 2018 Green Book Updates	Daniel G. Pass	2/15/2019	0.5 hours	Georgia	0.50	79	Yes	Lindsey B. Dunnahoo, PE	
Georgia	Winter Workshop - The Ray	Allie Kelly	3/3/2019	0.5 hours	Georgia	0.50	168	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Group Project	John Karnowski	3/3/2019	1.5 hours	Georgia	1.50	168	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - SR 42 Widening: RCUT Corridor Analysis & Corridor Approach to MS4	Tommy Crochet & Melissa Gende	3/3/2019	0.5 hours	Georgia	0.50	78	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - GDOT Pedestrian Streetscape Guide Update	Mickey O'Brien, Jack Anninos	3/3/2019	0.5 hours	Georgia	0.50	35	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Applied Engineering: Communicating Complex Traffic and Environmental Data	Robin Stevens, Luis Velasquez	3/3/2019	0.5 hours	Georgia	0.50	66	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Connected Vehicle Technology Deployment: An Engineer's Perspective	Xuwen Le	3/3/2019	0.5 hours	Georgia	0.50	39	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Connected Data Platform: GDOT's Solution to the Fire Hose Problem	Marc Start, Emily Dwyer	3/3/2019	0.5 hours	Georgia	0.50	31	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Best Practices and FAQs for 3D Modeling	Sam Woods	3/3/2019	0.5 hours	Georgia	0.50	80	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Microsimulation: Proposed Operational Improvements for I-285 & I-20 West Interchange	Ramiro Santana	3/4/2019	0.5 hours	Georgia	0.50	67	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Safety Targets and Systemic Analysis	Byron Rushing	3/4/2019	0.5 hours	Georgia	0.50	30	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Bentley OpenRoads: Ruled Geometry and Civil Cells	David Jackson	3/4/2019	0.5 hours	Georgia	0.50	57	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Pedestrian and Bicyclist Traffic Control Technology Evaluation	Leslie Langley	3/4/2019	0.5 hours	Georgia	0.50	57	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Maximizing the Benefits of 3D Design	Jonathan Langley, Ellie Black	3/4/2019	0.5 hours	Georgia	0.50	54	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - GDOT Connected Vehicles: Plans and Progress (And a Few Problems)	Alan Davis	3/4/2019	0.5 hours	Georgia	0.50	55	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Team Communication & Collaboration During Project Delivery	Gail D'Avino & Sam Woods	3/4/2019	0.5 hours	Georgia	0.50	69	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - Pavement Reclamation with Portland Cement	Dwane Lewis, Melissa Love Campbell	3/4/2019	0.5 hours	Georgia	0.50	36	Yes	Lindsey B. Dunnahoo, PE	
Georgia	WW - GDOT Update	Meg Pirkle	3/4/2019	0.5 hours	Georgia	0.50	168	Yes	Lindsey B. Dunnahoo, PE	

Revised: 4/23/2020



AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Professional Development Committee

PDH Issuance Report

2019 (Current
04/23/2020)

2016

2017

2018

Great Lakes Region

Bluegrass		2 Sessions, 95 PDHs	1 Session, 48 PDHs	2 Sessions, 85 PDHs
Central Dacotah	No Report from Section	Reported None Issued	Reported None Issued	No Report from Section
Central Ohio	No Report from Section	No Report from Section	No Report from Section	5 Sessions, 519 PDHs
Cuyahoga Valley	2 Sessions, 48 PDHs	1 Session, 54 PDHs	4 Sessions, 76 PDHs	4 Sessions, 123 PDHs
Derby City	No Report from Section	4 Sessions, 216 PDHs	No Report from Section	2 Sessions, 78 PDHs
Lake Erie	6 Sessions, 5 PDHs	8 Sessions, 412 PDHs	7 Sessions, 454 PDHs	8 Sessions, 693 PDHs
Northwest Ohio	No Report from Section	5 Sessions, 159 PDHs	5 Sessions, 149 PDHs	5 Sessions, 128 PDHs
Triko Valley	No Report from Section	5 Sessions, 450 PDHs	No Report from Section	No Report from Section

Mid-Atlantic Region

Mid-Atlantic Conference		7 Sessions, 623 PDHs	7 Sessions, 574 PDHs	7 Sessions, 567 PDHs
Blue Ridge	No Report from Section	2 Sessions, 55 PDHs	No Report from Section	4 Sessions, 94 PDHs
Chesapeake	12 Sessions, 984 PDHs	4 sessions, 1,030 PDHs	6 Sessions, 1,153 PDHs	19 Sessions 1,286 PDHs
Carolina Piedmont	No Report from Section	1 Session, 40 PDHs	3 Sessions, 99 PDHs	2 Sessions, 72 PDHs
Carolina Triangle	1 Session, 3.5 PDHs	6 Sessions, 373 PDHs	6 Sessions, 592 PDHs	6 Sessions, 513 PDHs
Greater Hampton Roads	6 Sessions, 79 PDHs	4 Sessions, 28 PDHs	1 Session, 27 PDHs	4 Sessions, 79 PDHs
North Central West Virginia	1 Session, 1 PDHs	Reported None Issued	2 Sessions, 90 PDHs	4 Sessions, 165 PDHs
Old Dominion	5 Sessions, 32 PDHs	5 Sessions, 106 PDHs	3 Sessions, 24 PDHs	No Report from Section
Potomac	8 Sessions, 309 PDHs	8 Sessions, 310 PDHs	7 Sessions, 333 PDHs	7 Sessions, 370 PDHs

Northeast Region

Albany	Reported None Issued	Reported None Issued	Reported None Issued	Reported None Issued
Altoona	No Report from Section	5 Sessions, 324 PDHs	2 Sessions, 359 PDHs	5 Sessions, 549 PDHs
Central New York	No Report from Section	Reported None Issued	1 Session, 22.5 PDHs	Reported None Issued
Clearfield	No Report from Section	3 Sessions, 504 PDHs	3 Sessions, 418 PDHs	No Report from Section
Delaware Valley	7 Sessions, 698 PDHs	8 Sessions, 1,028 PDHs	8 Sessions, 937 PDHs	7 Sessions, 720 PDHs
East Penn	3 Sessions, 55 PDHs	4 Sessions102 PDHs	2 Sessions, 42 PDHs	4 Sessions, 96 PDHs
First State	6 Sessions, 155 PDHs	6 Sessions, 223 PDHs	6 Sessions, 218 PDHs	6 Sessions, 305 PDHs
Franklin	No Report from Section	Reported None Issued	Reported None Issued	Reported None Issued
Harrisburg	No Report from Section	7 Sessions, 584 PDHs	No Report from Section	1 Session, 440 PDHs



AMERICAN SOCIETY OF HIGHWAY ENGINEERS
Professional Development Committee
 PDH Issuance Report

	2016	2017	2018	2019 (Current 04/23/2020)
Long Island	No Report from Section	No Report from Section	No Report from Section	No Report from Section
Mid-Allegheny	No Report from Section	4 Sessions, 100 PDHs	5 Sessions, 111 PDHs	20 Sessions, 602 PDHs
New York Metro	7 Sessions, 374 PDHs	8 Sessions, 450 PDHs	11 Sessions, 698 PDHs	No Report from Section
North Central New Jersey	No Report from Section	8 Sessions, 1,021 PDHs	8 Sessions, 799 PDHs	8 Sessions, 281 PDHs
North East Penn	3 Sessions, 77 PDHs	6 Sessions, 157 PDHs	6 Sessions, 145 PDHs	6 Sessions, 141 PDHs
Pittsburgh	3 Sessions, 314 PDHs	2 Sessions, 244 PDHs	2 Sessions, 136 PDHs	4 Sessions, 454 PDHs
Southern New Jersey	4 Sessions, 193 PDHs	8 Sessions, 253 PDHs	7 Sessions, 335 PDHs	6 Sessions, 362 PDHs
Southwest Penn	Reported None Issued	Reported None Issued	Reported None Issued	No Report from Section
Williamsport	No Report from Section	2 Sessions, 15 PDHs	6 Sessions, 82 PDHs	5 Sessions, 59 PDHs
Rocky Mountain Region				
Phoenix Sonoran	No Report from Section	Reported None Issued	Reported None Issued	Reported None Issued
South Central Region				
Dallas-Fort Worth	No Report from Section	Reported None Issued	Reported None Issued	Reported None Issued
Southeast Region				
Central Florida	No Report from Section	1 Session, 72 PDHs	1 Session, 25 PDHs	2 Sessions, 160 PDHs
Georgia	No Report from Section	Reported None Issued	14 Sessions, 998 PDHs	23 Sessions, 1,326 PDHs
Houston			Reported None Issued	No Report from Section
South Florida (Gold Coast)	No Report from Section	Reported None Issued	No Report from Section	No Report from Section
Northeast Florida	No Report from Section	1 Session, 25 PDHs	1 Session, 33 PDHs	No Report from Section
Middle Tennessee	8 Sessions, 1,408 PDHs	5 Sessions, 1,056 PDHs	8 Sessions, 1,586 PDHs	7 Sessions, 472 PDHs
Tampa Bay	No Report from Section	No Report from Section	No Report from Section	Reported None Issued
National Conference				
National Conference		12 Sessions, 602 PDHs	18 Sessions, 1,015 PDHs	No Report

Sections Not Reporting:	23	3	8	10
Total PDHs Reported:	4,735.5	10,765.0	11,355.0	10,482.5
Increase/Decrease: (Partial Year Reporting)		127%	5%	-8%



COMMITTEE STATUS REPORT PUBLIC RELATIONS COMMITTEE

Committee Members

E-Mail

Date: 6/4/20

Report Period: June 2020

Amanda Schumacher, Chair

arcschumacher@borton-lawson.com

Jennifer Hendricks – CCJM

jhendricks@ccjm.com

Kathy Johnson – TRC Companies

KGJohnson@trccompanies.com

Tammi Nagucki – Environmental Design Group

tnagucki@envdesigngroup.com

Jason Hewatt – Redi-Rock International

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Jen Newman – Elevate Marketing Advisors

Jen@elevatemarketingadvisors.com

Donato Di Zuzio (Board Liaison)

DDizuzio@tandmassociates.com

Promote ASHE. Monitor branding of ASHE. Publicize ASHE to transportation community. Serve as a source of information to other committees, Regions, and Sections on logo use and branding ideas. Manage distribution of literature to help expand ASHE presence and visibility. In coordination with Partnership Committee, coordinate ASHE booth utilization. Oversee ASHE Store vendor and materials made available. Manage ASHE Inside Lane electronic newsletter content and advertising revenue. Manage social media sites.

Meetings held since the previous Quarterly Report

1. To be held - 6/5/20

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board

- Encourage use of google docs links (provided in report) to your respective Sections
- Amanda S update

Activities (cumulative report):

a. ASHE Booth

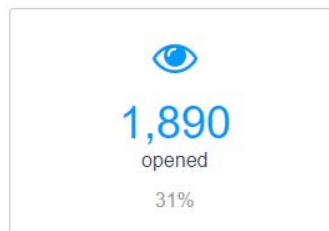
1. None

b. Logo & Message

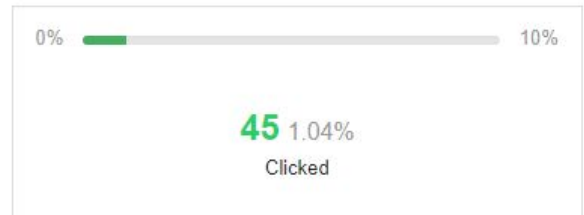
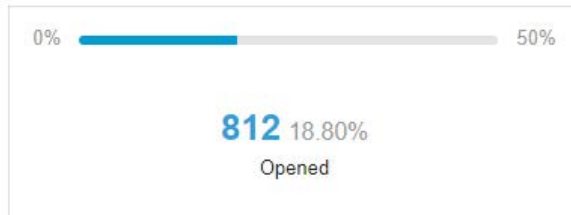
- i. Added value to membership: Free webinar series was a big success! Over 100 viewers per webinar, provided PDH certs and mailing list grew with registration lists
- ii. Continuing with full year program with elevate and contributors – FREE – keeping ‘selling’ of business giving webinars low

c. Campaigns: Sendinblue is working!

Overall interaction:



Year in Review:



d. Section/Region Coordination

i. In Progress - each PR committee member has 7-8 Sections to coordinate with on:

1. Social Media needs/sharing
2. PR questions & booth needs
3. General PR guidance/raising profile of section nationally
4. Membership Spotlight campaign

e. Social Media Campaign

- i. Continuous momentum with more local Section/activities sharing
- ii. Lots of Action on Installation posts!

1. Installation Post:

	LinkedIn	Twitter	Facebook
Impressions	1,249	399	292
Likes	36	3	10
Shares	1	4	4

2. Tim's congratulations post:

	LinkedIn	Twitter	Facebook
Impressions	4,569	294	49
Likes	177	2	6
Shares	3	2	0

iii. Social media report (+ = increase from May 2019) – GOALS reached! Over 100 followers on the three main platforms – LinkedIn, Twitter and Facebook

1. LinkedIn: 727 followers
 - a. + 503 followers
2. Twitter: 179 followers
 - a. +54 followers
3. Facebook: 114 likes | 130 follows
 - a. +48 likes
 - b. +57 follows
4. Instagram: 26 followers
 - a. +26 followers

- f. National Exposure
 - i. Waiting on Outreach Committee for Share of Budget - ENR – working with Michael Hatherill for pricing in newsletter (conference & general)
 - a. Pricing is \$1,150 for bottom banner of national newsletter
 - b. 25.66% open rate ; 62,700 distribution
 - ii. Zweig White Newsletter – 1st of 4 articles drafted and submitted – due to be published in June newsletter
 - a. Newsletter goes out every Monday – sent to 9,000 people with an open rate of 15%-20%
 - b. Website receives 12,000-16,000 page views per month
- g. Committee Collaborations
 - i. Operations and Oversight
 - 1. Social Media Training added into Section Training Program (Jen Newman leading)
 - ii. Partnerships
 - 1. Ad for IBC conference – geared toward 2021 conference – being developed by PR committee of 2021 conference
- h. National Conferences
 - i. Raleigh 2020
 - 1. Promoting summer digital scanner for awards
 - 2. Promoting virtual sessions if decided
 - ii. Poconos 2021
 - 1. Theme and logo approved
 - iii. Columbus 2022
 - 1. Logo approved
 - iv. Georgia 2023
 - 1. No coordination yet
- i. Multi-Briefs – ASHE Inside lane, contract renews in April
 - i. Article review happening consistently (weekly)
- j. Google Docs Links for section/region coordination effort
 - 1. Organized folders by Section – encourage use – PR committee will be using for their collaboration efforts – if link doesn't work with click – copy/paste into web browser

Region	Section	Website Address	Google Drive Link - make sure you use in Chrome browser
Great Lakes	Bluegrass	https://ashebg.wordpress.com	https://drive.google.com/open?id=1bCj0U_imp8k8lyKLA_5BOhyumuTTPOvF
Great Lakes	Central Dacotah		https://drive.google.com/open?id=1iEbf0yDAGxmDNeZxM0kTVUQuyWb-k-y
Great Lakes	Central Ohio	http://centraloh.ashe.pro/	https://drive.google.com/drive/folders/1uw13kYVGdOoKFEDiYM-tCHG-XfeLG-qc?usp=sharing
Great Lakes	Cuyahoga Valley	http://cuyahogavalley.ashe.pro	https://drive.google.com/drive/folders/18Nhr9l0HCXkdcUX6yU5nvoKXctjwoHgk?usp=sharing

Great Lakes	Derby City	http://derbycity.ashe.pro/	https://drive.google.com/drive/folders/1gZWbq_UJJy8hOEfRvOXWHYvRVmvQNhnY?usp=sharing
Great Lakes	Lake Erie	http://lakeerie.ashe.pro/	https://drive.google.com/drive/folders/161DW6OmLk6MnTlrebYX1RDR36UJt1AXo?usp=sharing
Great Lakes	North West Ohio	http://Northwestoh.ashe.pro/	https://drive.google.com/drive/folders/1yRKxX_nTYIqJVX2_Zuzl9ALCfu-Lh3iv?usp=sharing
Great Lakes	TRIKO Valley	http://www.trikovalley.ashe.pro	https://drive.google.com/drive/folders/1BNVTPCV4VtKm-lhmPUM8JS-qHjas3iwa?usp=sharing
Mid-Atlantic	Blue Ridge	http://blueridge.ashe.pro/	https://drive.google.com/drive/folders/1cIAc0HMvR6k5iLLA7ALa1NIUZPQZjHVR?usp=sharing
Mid-Atlantic	Carolina Piedmont	https://ashecps.org/	https://drive.google.com/drive/folders/1xUbdetkhKLbS0c1r4LjKqgicHD8tJSO?usp=sharing
Mid-Atlantic	Carolina Triangle	http://carolinatriangle.ashe.pro/	https://drive.google.com/drive/folders/1DV6Y4fCR8MJ4Z6a2JKrzpKIBon6g3EB2?usp=sharing
Mid-Atlantic	Chesapeake	http://chesapeake.ashe.pro/	https://drive.google.com/drive/folders/1rNCzN2dcmeclZ79blz89cB1n_Qm1ayEe?usp=sharing
Mid-Atlantic	Greater Hampton Roads	http://www.ghr.ashe.pro/	https://drive.google.com/drive/folders/1Nwv-33ZYUQCriBjcR48X8jsLI6w_B57A?usp=sharing
Mid-Atlantic	N Central West Virginia	http://ncwv.ashe.pro/	https://drive.google.com/drive/folders/1t-TBpY9-ZHcOZxiLFsMJJa8sA_qIAH8BG?usp=sharing
Mid-Atlantic	Old Dominion	http://olddominion.ashe.pro/	https://drive.google.com/drive/folders/1P0KEODr213V9ONBN5eIWj3swN3K3hloT?usp=sharing
Mid-Atlantic	Potomac	http://www.potomac.ashe.pro/	https://drive.google.com/drive/folders/1ovoVu9VxrtVR33Sm2eEQLrnX2OfR1gn?usp=sharing
Northeast	Albany	http://albany.ashe.pro/	https://drive.google.com/drive/folders/1URVkeGwapj-pm3D7hipcUL2yyeUDo16a?usp=sharing
Northeast	Altoona	http://altoona.ashe.pro/	https://drive.google.com/drive/folders/1leNmJu44s6-R0Q_XOOMJE0mHxY_PIJzC?usp=sharing

Northeast	Central NY	http://centralny.ashe.pro/	https://drive.google.com/drive/folders/1MFKeXuNGQdHsZGGdP5L0FqFs1iU6UhGj?usp=sharing
Northeast	Clearfield	http://www.clearfield.ashe.pro/	https://drive.google.com/drive/folders/1q0fY3dzzKqJGohgl-iSyZS0Oj1G8cFJs?usp=sharing
Northeast	Delaware Valley	http://delvalley.ashe.pro/	https://drive.google.com/drive/folders/1y7FJsX3VXxCLwLamXJwieaMFW5mUOrcN?usp=sharing
Northeast	East Penn	http://Eastpenn.ashe.pro/	https://drive.google.com/drive/folders/1YiZzJChGJa3_D_ZqmNmKJ5Lv-LGxoaYm?usp=sharing
Northeast	First State	http://www.firststate.ashe.pro	https://drive.google.com/drive/folders/11XWqQN9YkJCYq0EyFhq1PXWqyBeHO12G?usp=sharing
Northeast	Franklin	http://franklin.ashe.pro/	https://drive.google.com/drive/folders/1ZReUsILiUuaLfhTDtIVBorePL9OtcU7?usp=sharing
Northeast	Harrisburg	http://www.harrisburg.ashe.pro/	https://drive.google.com/drive/folders/1ro6CZFoWs8wll6aFWPkd0TWJneTXMP8S?usp=sharing
Northeast	Long Island		https://drive.google.com/drive/folders/19yCh42xewhbVOwqxfXzMbfNcwL3oNzGz?usp=sharing
Northeast	Mid-Allegheny	http://Midallegheny.ashe.pro/	https://drive.google.com/drive/folders/1fWTpNurRaLyQvT_C-lmvvy8tAgB_Ku9U?usp=sharing
Northeast	N Central New Jersey	http://www.Northcentralnj.ashe.pro/	https://drive.google.com/drive/folders/1sC9PoGUvYDG8HIOznlBwMRuiV44zqEm8?usp=sharing
Northeast	NE Penn	http://www.nepenn.ashe.pro/	https://drive.google.com/drive/folders/1V3Aa6rdNDqJbWnDw5_dLxuUWnDRPcQoh?usp=sharing

Northeast	New York Metro	https://ashenymetro.nyc/	https://drive.google.com/drive/folders/1QmTuiEX_PZJg9RhF-978aCoccanv5b0EC?usp=sharing
Northeast	Pittsburgh	https://www.pittsburgh.ashe.pro/	https://drive.google.com/drive/folders/1lIGv86ciq_HF2IC2G1qwnfMDByA78uSCp?usp=sharing
Northeast	Southern New Jersey	https://ashesnj.wildapricot.org	https://drive.google.com/drive/folders/1qTd2ASr2_WF7e0loyNZ0lz_Nm8ulVNoy5?usp=sharing
Northeast	SW Penn	https://www.Southwestpa.ashe.pro/	https://drive.google.com/drive/folders/1xXybZVA_PjGVpYHGxG2d2C5YI4ulDkqJ6?usp=sharing
Northeast	Williamsport	http://williamsport.ashe.pro/	https://drive.google.com/drive/folders/1C1lAq6ey_3EjLEHy_8LufKUYXFpDuJWXz?usp=sharing
Southeast	Central Florida	http://www.centralfl.ashe.pro/	https://drive.google.com/drive/folders/1reG3zA7h_qLBazAWsMDPpxFbzYE_Krfsp?usp=sharing
Southeast	Dallas-Fort Worth	http://ashe-dfw.com/	https://drive.google.com/drive/folders/1nhrkN68O_Hsl45zxOeSe-KlqiP_sjJ63A?usp=sharing
Southeast	Georgia	https://www.georgia.ashe.pro/	https://drive.google.com/drive/folders/1m8FKmJil_QxMuGJr6nu_9B495cQA1vC9z?usp=sharing
Southeast	Houston	http://ashehouston.org/index.html	https://drive.google.com/drive/folders/1kMVA28k_mjQCLhtR8YVz1dfJuOgomqDvZ?usp=sharing
Southeast	Middle Tennessee	http://www.midtenn.ashe.pro/	https://drive.google.com/drive/folders/1INGHyx0y_BQr1XPI7lI5t7mX9_Uz7axQD?usp=sharing

Southeast	NE Florida	http://Northeastfl.ashe.pro/	https://drive.google.com/drive/folders/16OfxZfhkN39-SDLL_f1eNrCcfzX-N7G?usp=sharing
Southeast	Phoenix Sonoran	http://www.sonoran.ashe.pro/	https://drive.google.com/drive/folders/1pPGtP9KMH8dFRa-gFezL6Ti0V9fyBAox?usp=sharing
Southeast	Tampa Bay	http://tampabay.ashe.pro/	https://drive.google.com/drive/folders/1pIGML7k7VZbpHuUY76tYqqXxKly6yBeM?usp=sharing

Budget update

1. **2019 - 2020 Budget:** **\$4,400**
2. **Spent – List items and \$ spent this quarter**
 - a. **\$56.17 – adobe creative suite april**
 - b. **\$56.17 – adobe creative suite may**
 - c. **\$56.17 – adobe creative suite june**
 - d. **\$39 – sendinblue april**
 - e. **\$39 – sendinblue may**
 - f. **\$39 – sendinblue june**
3. **Current Budget Balance:** **\$55.60**
4. **List any Non-Budget Items that should be considered.**
 - a. **ENR ad – with help from outreach committee - \$1,150 – 2 runs of bottom banner on national newsletter**



COMMITTEE STATUS REPORT

scanner COMMITTEE

Administer the publication of the scanner, ensuring that it represents ASHE in a positive, professional, cost-effective manner.

Report Period: Spring 2020

Committee Members:

Anis Shaikh, Chair
Tammy Farrel, Editor
Don Dizuzio
Sandra Ivory
Kathryn Power
Levi Littler

E-Mail:

ashaikha@gmail.com
tntsince87@comcast.net
DDizuzio@tandmassociates.com
sandyivory@yahoo.com
kathrynpower@live.com
levi.littler@woodplc.com

Date:

06/15/2020

Meetings held since the previous Quarterly Report

1. None All communication is handled via email/phone conference

Motion(s) to be brought before the National Board:

1. None

Discussions to be brought before the board

1. None

Status of activities

1. Work to ensure adequate advertiser revenue and work on developing a mechanism to increase advertising revenue. **See attached list of advertisers and amounts.**
2. Received articles from the following sections for Summer 2020
 - President's Message
 - Central Florida: Less Congestion, More Safety
 - Philadelphia: As the Wheel Turns
 - Dallas-Fort Worth: Four Types of LiDAR Provide One Comprehensive Set of Data
 - Southwest Penn: Boosting Safety and Mobility to SR 31: Donegal Roadway Reconstruction
 - Albany: The Roundabout Approach to a Simple Solution
 - Harrisburg: Putting the Brakes on Speeding in PA Work Zones

Budget update

- 2020 - 2021 Budget: **\$61,700.00**
- Spent

INVOICES	Period	Invoice #	Date	Amount
Printed	Summer 2019	5008	07/10/19	\$ 5,718.05
	Fall 2019	5025	09/24/19	\$ 7,625.09
	Winter 2020	5064	02/13/20	\$ 6,949.60
	Spring 2020	5090	05/06/20	\$ 251.73

Printed Expenses: \$ 20,544.47

Electronic	Summer 2019	5009	07/10/19	\$ 429.60
	Fall 2019	5029	09/24/19	\$ 429.60
	Winter 2020	5065	02/13/20	\$ 429.60
	Spring 2020	5092	05/06/20	\$ 429.60

Digital Expenses: \$ 1,718.40

Committee	Scanner			
Travel				

Committee Expenses: \$

National Conference	Exhibit Booth			
	Hotel			
	Promotional			

Committee Expenses: \$

Total Invoices: \$ 22,262.87

- Income (See attached sheet of list of advertisers for the current quarter),

	Period	Invoice #	Date	Amount
Advertisers	Summer 2019	N/A	07/10/19	\$ 8,450.00
	Fall 2019	N/A	09/24/19	\$ 6,200.00
	Winter 2020	N/A	02/13/19	\$ 6,600.00
	Spring 2020	N/A	05/06/19	\$ 13,100.00

Total Income: \$ 34,350.00

Target Income Amount: \$ 26,000.00

Amount Over/Under Target Income Budget: \$ 8,350.00

- Current net Budget Balance:
\$73,787.13
- List any Non-Budget Items that should be considered.
 - N/A

Advertiser Name	Date Rec'd	Check Number	Amount	
AECOM				
ARORA and Associates				
ASHE Altoona Section/Builder's Club				
ASHE North East Penn				
BEG Group, LLC				
Borton Lawson Engineering				
Buchart-Horn, Inc.	3/9/20	220280	400.00	
Burns Engineering, Inc.				
CHA Consulting, Inc				
Dewberry	3/16/20	2066224	600.00	
Gannett Flemming Companies	2/26/20	VISA	\$1600.00	
Gibson-Thomas Engineering Co				
HDR Inc				
Hill & Smith, Inc.				
Johnson, Mirmiran & Thompson, Inc,				
Larson Design Group				
Mannik Smith Group, Inc	3/2/20	VISA	\$1600.00	
McMahon Associates, Inc	02_24_20	66194	\$650.00	
Michael Baker Corporation	3/2/20	MC	\$2,000.00	
Naik Consulting Group, PC				
O.R. Colan Associates	3/24/20	VISA	\$900.00	summ & wntr '21
WSP				
Sci-Tek Consultants, Inc.				
Stahl Shearer Engineering, LLC.				
Sucevic, Piccolomini & Kuchar Engineering	3/2/20	16133	\$2400.00	
Traffic Planning & Design				
The Markosky Engineering Group, Inc.	3/2/20	VISA	\$1600.00	
TYLIN International				
Urban Engineers	3/30/20	51201	400.00	
Whitman, Requardt & Associates, LLP				
Whitney, Bailey, Cox & Magnani LLC	3/4/20	86184	400.00	
Wichert Insurance				
Woolpert	3/24/20	MC	550.00	
Total			13100	



COMMITTEE STATUS REPORT

STRATEGIC PLAN COMMITTEE

Work with the National Board to keep the current Strategic Plan up-to-date. Review and develop a new strategic plan every three years. Monitor implementation of the Strategic Plan.

Date: Period: June 15, 2020

Committee Members

E-Mail

Phone:

Gerald J Pitzer, Chair

jerry1368@yahoo.com

Kathryn Power (Pittsburgh)

kpowers@pa.gov

412-608-2662

Mark Kinnee (Delaware Valley)

markkinnee@urbanengineers.com

215-284-3124

Jen Hawkins (Northeast Florida)

HawkinsJL@pondco.com

904-396-3556

Scott Kroper (Northeast Florida)

scott.kroper@rsandh.com

???

Meetings held since the previous Quarterly Report:

1. none
- 2.

Motion(s) to be brought before the National Board:

Resolved: None

Discussions to be brought before the board:

1. Thoughts on developing the next three year strategic plan.
- 2.

Activities:

"Surveying the regions and sections on their implementation of the National Strategic Plan. A self evaluation. Also solicit input on the Plan and comments for the next Plan."

"Present a final report on the survey results at the September Board meeting."

Budget update:

- 1 . 2019 - 2020 Budget: \$0
- 2 . Spent – List items and \$ spent this quarter
 - a.
- 3 . Current Budget Balance: \$0
- 4 . List any Non-Budget Items that should be considered.
 - a.



COMMITTEE STATUS REPORT

STUDENT CHAPTER COMMITTEE

Promote formation and continued support of student chapters and provide assistance to Sections hosting student chapters.

Committee Members

E-mail

Period End Date: March 18, 2020

Report Period: January – March 2020

Matheu Carter, Chair	matheu@udel.edu
Roger Carriker, National Board Liaison	Roger.Carriker@wsp.com
Frank Bronzo	fbronzo@envdesigngroup.com
Kathryn Power	kpower@pa.gov
Erin Collins	ecollins@wallacemontgomery.com
Eugene Cipriani	eugene.cipriani@aecom.com
John Caperilla	capengowls@msn.com
Aaron Muck	Aaron.Muck@terracon.com
Carrie Strehle	cstrehle@promatechinc.com
Richard Grubb	rgrubb@rgaincorporated.com

Meetings held since the previous Periodic Report:

- | | |
|---------------------|--|
| 1. Date: 01/09/2020 | Members in attendance: Muck, Strehle, Cipriani, Carriker, Carter |
| 2. Date: 02/13/2020 | Members in attendance: Strehle, Cipriani, Carriker, Carter |
| 3. Date: 03/12/2020 | Members in attendance: Strehle, Power, Cipriani, Grubb, Carter |
| 4. Date: 04/16/2020 | Members in attendance: Strehle, Power, Collins, Muck, Cipriani, Caperilla, Grubb, Carter |

Planned Meetings:

- | | |
|---------------------|------------|
| 1. Date: 06/11/2020 | Noon WebEx |
| 2. Date: 07/09/2020 | Noon WebEx |
| 3. Date: 08/13/2020 | Noon WebEx |

Motion(s) to be brought before the National Board:

Resolved: None at this time.

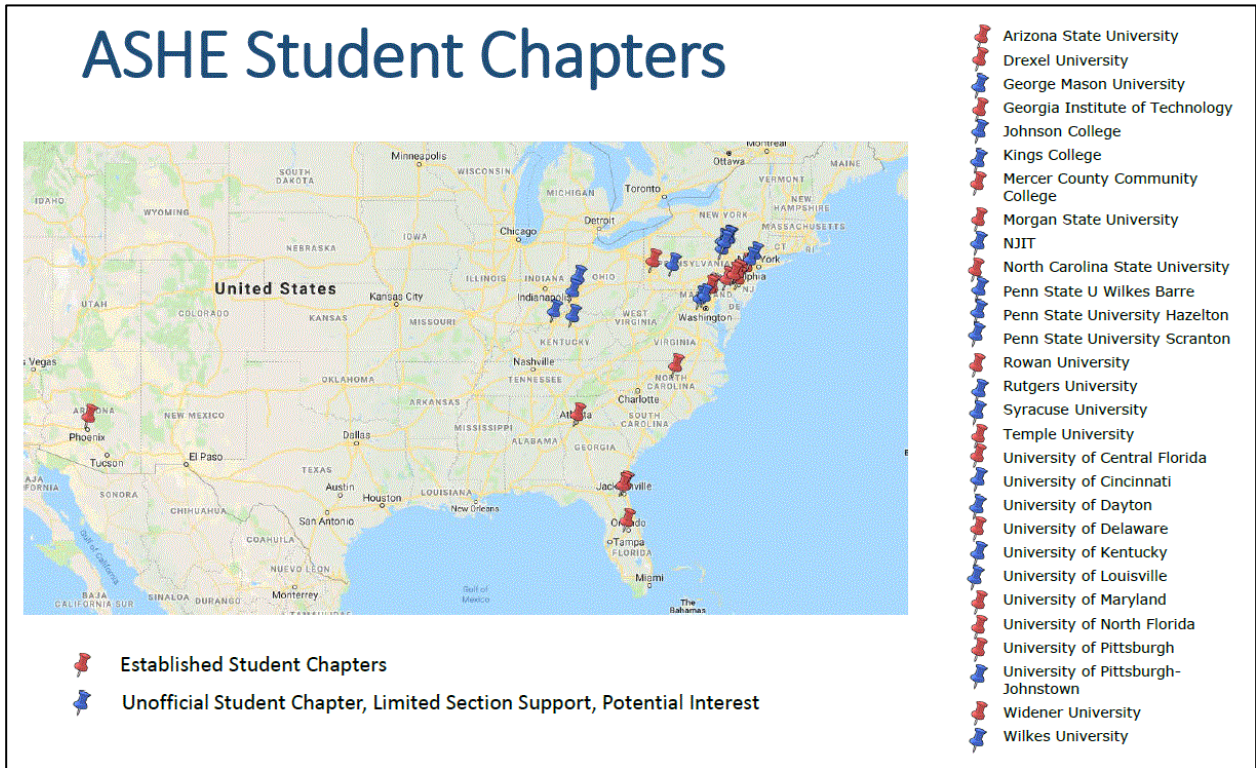
Discussions to be brought before the National Board:

1. None at this time.

Status of Action Items:

1. Identify and provide status of existing student chapters:
 - a. The Committee initiated an update in Fall 2018
 - b. The survey was closed out April 1, 2019; thirty-two (32) Sections responded and the information was both interesting and encouraging. A PDF of the compilation was distributed to the Board and Regions previously.
 - c. The responding Sections revealed considerable new information on student involvement of numerous kinds, including several robust student chapters of which the Committee was not previously aware.

- d. Carrie Strehle prepared the graphic below that illustrates the breadth of student chapter activity.



- e. **Note:** The Committee proposes to initiate a new survey of Sections in Fall 2020 with results to be reported in February 2021.
2. Student Chapter Conference:
- a. **2017:** ASHE@UD, the Student Chapter at the University of Delaware, hosted the first of these on September 30, 2017 and it was considered successful, with fourteen students from six universities as well as eight professional members.
 - b. **2018:** The Widener University (southwest of Philadelphia) Student Chapter hosted the second conference on October 6, 2018 and it too was viewed as successful. Eleven students attended from five institutions (Widener University, Rowan University, Mercer County Community College, University of Delaware, and Rutgers University) and thirteen professionals attended, representing Delaware Valley, Chesapeake, First State, North Penn, Southern New Jersey, and NY Metro Sections. There was some confusion at sign in and we believe the actual attendance was just over 30.
 - c. **2019:** The third annual conference was held October 12, 2019 at Mercer County Community College (east of Trenton, NJ). There was again some confusion with registration and the estimated attendance was in excess of 40. However, recorded registrations included 24 students representing Mercer County Community College, New Jersey Institute of Technology, Rowan University, The College of New Jersey, University of Delaware, and University of Maryland College Park. At least nine professionals were in attendance from Chesapeake, First State, North Central New Jersey, and Southern New Jersey Sections. The student leadership at Mercer County Community College did an excellent job with support from the Committee and the conference was a mix of great technical sessions, a drone demonstration, and robust networking.

- d. [2020](#): A request for proposal (dated 2/13/20 and updated on 3/12/20) was circulated to all Sections and Regions for the Fall 2020 student chapter conference. The deadline for submissions, in consideration of COVID-19 interruption of student schedules, was extended to April 3, 2020.
 - i. Two proposals for the conference were received – Mercer County Community College and Rowan University.
 - ii. The Committee reviewed both proposals and have posted questions back to the representatives at both MCCC and Rowan.
 - iii. [The Committee proposes that, in light of the continuing doubts about COVID-19, a virtual conference be held by MCCC in Fall 2020 and an in-person conference be held at Rowan in Spring 2020. Both MCCC and Rowan representatives have responded favorably to the approach and the Committee will continue with planning through the summer.](#)
3. Track student membership, either within or outside existing database:
 - a. This information is part of the 2018 completed survey.
 - b. Will continue to coordinate with the membership committee on identifying various means of capturing students after graduation and attempt to “connect” them with a local Section where they get jobs. Ongoing effort.
4. Update Best Practices for Developing and Sustaining Student Chapters:
 - a. The first edition of these best practices was published February 17, 2016.
 - b. The second edition was published August 30, 2018 to the website under Information and Downloads – [D27A Student Chapter Guidelines](#). The updated guidelines were promoted to Sections and Regions in September 2018.
 - c. This committee also made updates to the following documents and provided to the National website subcommittee for their update of the ASHE national [website](#) in August 2019: 1) [Introduction to Student Chapters](#) (D27), and 2) Student Chapter Best Practices (D27a). The original student chapter guideline document was removed/replaced with the best practices document.
5. ASHE logo table cloth/skirt program implementation:
 - a. Twelve table skirts were ordered at a cost of \$1,381.22 (~\$115.10 each).
 - b. The Committee has developed criteria for when these would be issued to a student chapter (bylaws, sustainability, etc.).
 - c. The table skirt debuted at the Student Chapter Conference at Widener University (2018) and was used again at the 2019 conference at Mercer County Community College.
 - d. One skirt has been distributed to the student chapter at University of Delaware. Further distribution to qualifying student chapters is expected as they apply. The committee continues to advocate the National Board members to publicize the availability of this tablecloth to their Regions and Sections.
 - e. A second skirt is in use promoting the relaunch of the student chapter at University of Maryland College Park as well as use with Morgan State University student chapter revitalization within the Chesapeake Section.

Budget update:

1. 2019 - 2020 Budget: \$1,000 (\$1,000 for student chapter conference)
2. Spent – List items and \$ spent this quarter
 - a. \$0
3. Current 2019-2020 Budget Balance: \$791.72
4. List any Non-Budget Items that should be considered.
 - a. \$0

5. 2020-2021 Budget Requested of National: \$1,500



COMMITTEE STATUS REPORT

TECHNOLOGY COMMITTEE

Ensure that information technology (IT) is used appropriately for ASHE.

Committee Members

Mindy Sanders, Chair
Scott Jordan, Board Liaison
Dick Cochrane, WebMaster
Jacob Morisi, WebHost
Frank Bronzo, Member
Rhys Keller, Regional Rep (Mid-Atlantic)
Mike Sewell, Regional Rep (Great Lakes)
John Caperilla, Cloud
Diane Purdy, Cloud

E-Mail

mhsanders@pontengineering.com
sjordan@seengineering.com
rcochrane@mctish.com
jmorisi@jmserversolutions.com

Date: 6/15/20

Report Period:
Summer 2020

Meetings held since the previous Quarterly Report

1. Email Coordination as Needed

Motion(s) to be brought before the National Board:

New Business: None

Discussions to be brought before the board

1. Multiview Web Banner Ads - Email discussion in September, but no resolution. Unknown terms of current contract;
 - a. Per Tammy - \$7000 for business to have an ad contract through Multiview;
 - b. We can potentially generate revenue without this service.

Status of action items:

Website/Hosting

- Ongoing maintenance performed by Dick Cochran and Mindy Sanders. Recent updates include addition of notices for Covid-19, Cancellation of the 2020 Conference, Project of the Year Finalists,
- Send website requests to Mindy Sanders (mhsanders@pontengineering.com) copy Dick Cochrane (rcochrane@mctish.com)

Cloud

- Continue to improve use and organization of ASHE Cloud – No specific issues known.
- Add users as requested – Up to date – 1 new credential were created since the last report.

Membership Database

- Ad Hoc Sub-Committee is forming to determine the scope of an RFP for a custom membership website
- Possible objectives:
 - 1) To provide an online membership application and renewal process and to improve the workflow between the Members, Sections, and National Board and eliminate manual applications and renewals *
 - 2) To provide an improved portal for members, sections, and the National Board to actively manage membership and make payments directly into the database*
 - 3) Create/manage/register section events
 - 4) Create/manage/register for sponsorships
 - 5) Section Board Discussion Board
 - 6) Conference Registration
 - 7) Others TBD(* Primary Objective identified to date)
- First Meeting anticipated by first week of July
- Current Budget \$15k

WebEx

- No known issues

Survey

- Free options available through WordPress plugins
 - Strategic Planning Committee – Waiting on Direction from Committee

Other

- Web Banner ASHE IBC Co-Sponsor Agreement – Sample ad developed. On hold due to postponed conference.

Contract(s) – monitor and administer contract with IT vendors

- JM Services – Contract Renewal with Jacob Morisi Server Solutions – \$4840 (6/1/20 to 5/31/21)
 - Renewed via Email Vote – Approved 4/27/20, Executed 4/28/20
 - Includes Hosting (for Most Sections), Cloud, and Database Service and Maintenance

Budget update

1. 2020-2021 Budget: \$22,425
2. Spent – List items and \$ spent this quarter
 - a. None to Date
3. Current Budget Balance: \$22,425
4. List any Non-Budget Items that should be considered.
 - a. None Noted

Attachments:

1. none



Attachment 2: Region and Section Reports



REGIONAL REPORT
Great Lakes Region
Regional Directors Quarterly Report
(January 2020 – March 2020)

President:	Kirsten Bowen	Knbowen@mbakerintl.com
Vice President:	Vacant	
Secretary:	Jim Shea	shea@cvelimited.com
Treasurer:	Julie Burkert	joogeb@hotmail.com

Activities:

- Great Lakes Region held a board meeting on 4/22/2020 that included the following summary:
 - Alternate Designations – Great Lakes Region is trying to improve participation from the sections at GLR quarterly meetings by asking for Region Reps to assign alternates.
 - Timely section reporting has been a recent problem and has been noted by Nancy Morisi. Region would like to get back on track with timely reporting and 100% participation.
 - Central Dacotah and Triko Valley have not submitted their PDH ledger to Matt Carter. Dave Emerick (Triko Valley) has acknowledged the request and is working on completing the report.
 - Aaron Call gave a brief update on the 2022 National Conference – Hotel selected, committees are being formed.
 - Stan Harris and Frank Bronzo provided a National Update – Good membership numbers, 2020 conference postponed, region restructuring, Tennessee Valley Section, Scanner changes, etc.
 - Circle City restart is still a priority – progress has been slow over the past quarter.
 - Region PR Committee is up and running and website is taking shape with good content. <http://greatlakes.ashe.pro/>
 - There has been some trouble getting Sections to respond to Scanner article requests. Working on better compliance.
 - Kathy Johnson has taken over the by-laws committee and is working on a review/update.
 - Roles and Responsibilities review is forthcoming.

Operating Budget (As of 1/27/2020)		Membership (As of 6/10/2020)	
Starting Balance	\$8,462.06	Starting Membership	966
Revenue	\$ 300.00	Losses	4
Expenses	\$1,163.80	Gains	16
Ending Balance	\$7,598.26	Ending Membership (paid)	977

*listed membership is based on Section reports and includes Central Dacotah

Events scheduled during next quarter:

- Great Lakes Board Region Mtg: June 24, 2020

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None



SECTION REPORTS
Central Ohio
Regional Directors Quarterly Report
(March 2020 – June 2020)

President:	Tom Less	tom.less@woolpert.com	2020 – 2021
1st Vice President:	Justin Soltesz	jsoltesz@structurepoint.com	2020 – 2021
2nd Vice President:	Mike Killian	Mike.Killian@burgessniple.com	2020 – 2021
Secretary:	Mike Taricska	Mike.Taricska@burgessniple.com	2020 – 2021
Treasurer:	Mike Raubenolt	mraubenolt@structurepoint.com	2020 – 2021

Activities:

The following is a summary of key activities for this quarter:

- Swore in new Central Ohio ASHE Board in May 2020.

YTD Operating Budget (As of 5/2020) (Includes Investment Accounts)		Membership (As of 5/2020)	
Starting Balance	\$ 42,157.75	Starting Membership	197
YTD Revenue*	\$36,086.65	Losses	0
YTD Expenses*	\$36,655.05	Gains	0
Ending Balance**	\$40,917.34	Ending Membership (paid)	197

**Note YTD represents fiscal year, not calendar year*

***Balance includes investment accounts totaling \$38,102*

Events scheduled during next quarter:

- Planning to hold annual golf outing in July
- Planning to schedule a happy hour and Columbus Crew outing once more information is known about re-opening of various venues due to COVID pandemic
- Planning to host a stormwater green infrastructure lunch and learn in the fall, which will be taught by an OSU professor. May be webinar format depending on restrictions as a result of the COVID pandemic at that time.

Miscellaneous Items: As Columbus is the location set for the 2022 National Conference, the Central Ohio section is leading that effort. We're looking forward to hosting in 2022!

Milestones: Nothing Additional



SECTION REPORTS
Bluegrass Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President:	Kevin Damron	KDamron@Palmernet.com	2016-2020
Vice President:	Alison Gwynn	Alison.Gwynn@greshamsmith.com	2018-2020
Secretary:	Keith Damron	Kdamron@aei.cc	2019-2020
Treasurer:	Josh Coburn	JCoburn@palmernet.com	2019-2020

Activities:

The following is a summary of key activities for this quarter:

- CANCELED - Board meeting on 3/19/2020 because of Covid-19
- Held a Virtual Section Board meeting on 4/16/2020
- Held a Virtual Bluegrass Section Luncheon Meeting on 5/07/20 – (55 Participants)

Presentations of Transportation Improvement Project submitted for the ASHE Bluegrass Project of The Year Awards:

\$5 Million and Under category

West Hickman Trail | Veterans Park, 650 Southpoint Drive | Lexington, KY
Lexington-Fayette Urban County Government | Banks Engineering, Inc. | The Allen Company, Inc.

Presenter: Keith Lovan (LFUCG)

Weisenberger Mill Bridge | Weisenberger Mill Road over South Elkhorn Creek | Midway/Georgetown, KY

KYTC District 7 | HW Lochner, Inc. | Louisville Paving Company, Inc.

Presenter: Casey Smith (KYTC Highway District 7)

Louisville Urban Bike Network | Improvements to Barret Ave. and Castlewood Ave. Louisville, KY

Louisville Metro Public Works | Gresham Smith | All Terrain Paving & Construction

Presenter: Katie Rowe (Gresham)

Intersection Improvements for US 42 at Weaver Road | Florence, KY

KYTC District 6 | AECOM | Dudley Construction Company

Presenters: Dave Wormold (AECOM) & Mike Bezold (KYTC District 6)

Over \$5 Million category

Mountain Parkway Extension | Mountain Parkway (US 460); Restaurant Row | Salyersville, KY

KYTC / Mountain Parkway / Hinkle Construction

Presenter: Marshall Carrier (KYTC) & David Kratt (QK4)



- Held a Virtual Section Board meeting on 5/14/2020

<u>Operating Budget (As of 5/29/20)</u>		<u>Membership (As of 5/29/20)</u>	
Starting Balance	\$2,894.99	Starting Membership	62
Revenue	\$855.17	Losses	4
Expenses	\$495.00	Gains	11
Ending Balance	\$3,255.16	Ending Membership*	69

Events scheduled during next quarter: (Note: Covid-19 Policies have all in person meetings on hold.)

- 06/11/20 – Bluegrass Section Board Virtual Meeting
- 06/25/20 – ASHE Bluegrass Section Virtual Lunch Meeting
Present Speaker: Secretary Jim Gray, Kentucky Transportation Cabinet
Kentucky Transportation Cabinet Secretary Jim Gray will virtually present the Transportation Improvement Awards and update membership on everything going on at KYTC, including revenue and implementation of the new biennium highway plan.
- 08/20/20 - ASHE Bluegrass Section Virtual Lunch Meeting

Student Chapter Update:

- Continue working with the University of Kentucky Civil Engineering Department to recruit student membership into ASHE.

Miscellaneous Items:

- Implementing Corporate Sponsorship Plan for FY 2021

Milestones:

The following is a summary of key milestones for this quarter:

- N/A



SECTION REPORTS
Cuyahoga Valley Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President:	Nick Loukas	nick.loukas@cantonohio.gov
Vice President:	Dean Wolosiansky	dwolosiansky@lindsayprecast.com
Secretary:	Scott Basinger	smbasinger@starkcountyohio.gov
Treasurer:	Denny Flechtner	denny319@att.net

Activities:

The following is a summary of key activities for this quarter:

- 4/16/20 ASHE/ASCE meeting – Ethics presentation WEBINAR
- ~~5/8/20 Trap Shoot CANCELLED~~
- ~~5/21/20 Annual Golf Outing CANCELLED~~

<u>Operating Budget (As of 5/29/20)</u>		<u>Membership (As of 5/29/20)</u>	
Starting Balance	\$12,805.37	Starting Membership	128
Revenue	\$0.00	Losses	0
Expenses	\$0.00	Gains	0
Ending Balance	\$12,805.37	Ending Membership (paid)	128

Events scheduled during next quarter:

- 8/20/20 Annual Golf Outing (TENTATIVE)
- 9/17/20 ASHE/NEOCEA Billiards Tournament (TENTATIVE)

Student Chapter Update: None.

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:



SECTION REPORTS
Derby City, KY Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President:	Dave Stills	dave.stills@greshamsmith.com	2019-2020
Vice President:	Craig Klusman	Craig.Klusman@aecom.com	2019-2020
Secretary:	Brian Meade	dave.stills@greshamsmith.com	2019-2020
Treasurer:	Jonathan Berry	jon.berry@burgessniple.com	2019-2020

Activities:

The following is a summary of key activities for this quarter:

- May 13, 2020-- ASHE Derby City Board of Directors Meeting via a TEAM virtual meeting
- Donated \$250.00 to Louisville Chapter of Mathcounts

<u>Operating Budget (As of 5/13/20)</u>		<u>Membership (As of 5/13/20)</u>	
Starting Balance	\$7,757.86	Starting Membership	82
Revenue	\$0.00	Losses	0
Expenses	\$250.00	Gains	1
Ending Balance	\$7,507.86	Ending Membership (paid)	82
Scholarship Fund	\$1,570.30		
Available Balance	\$5,937.56		

Events scheduled during next quarter:

- June 2, 2020– ASHE Derby City Chapter Virtual Presentations for the ASHE Derby City Project of the Year candidates

Student Chapter Update:

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:



SECTION REPORTS
Lake Erie Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President: Sean Milroy, P.E.; smilroy@mbakerintl.com; Term ends May 2021
Vice President: Brian Sears, P.E.; bsears@smeinc.com; Term ends May 2021
Secretary: Kathy Johnson, P.E.; kgjohnson@trccompanies.com; Term ends May 2021
Treasurer: Steve Tyneski, P.E.; Steven.Tyneski@dot.ohio.gov; Term ends May 2021

Activities:

The following is a summary of key activities for this quarter:

- March 18, 2020; meeting for Project of the Year cancelled due to COVID-19 social distancing
- April 7, 2020; County Engineers Panel – cancelled due to COVID-19 social distancing
- May 2020; OC2 & OC3 Project Tour – cancelled due to COVID-19 social distancing
- May 14, 2020; Board Meeting rescheduled to June 23rd due to COVID-19

<u>Operating Budget (As of 5/30/20)</u>		<u>Membership (As of 5/20/20)</u>	
Starting Balance	\$36,278.38	Starting Membership	190
Revenue	\$1,783.43	Losses	0
Expenses	\$4,501.39	Gains	1*
Ending Balance	\$33,560.42	Ending Membership	191

*1 membership application pending

Events scheduled during next quarter:

- June 23rd Board Meeting

Miscellaneous Items:

- ASHE Lake Erie pins ordered, but on backorder due to COVID-19.
- Elections held for two Director and one Regional Director position via email.

Milestones:

The following is a summary of key milestones for this quarter: None



SECTION REPORTS
NW Ohio Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President: Pete Bick, pjbick@aol.com
Vice President: Tom Yurysta, tyurysta@proudfootassociates.com
Secretary: Amy Zimmerman, azimmerman@dgl-ltd.com
Treasurer: Richard Spino, rspino@manniksmithgroup.com

Activities:

The following is a summary of key activities for this quarter:

- 03/19/20 – Doug Stevens, City of Toledo. Cancelled due to social distancing guidelines
- 5/20 – Cancelled due to COVID-19 guidelines.

<u>Operating Budget (As of 6/2/20)</u>		<u>Membership (As of 6/2/20)</u>	
Starting Balance	\$2930.47	Starting Membership	47
Revenue	\$600.00	Losses	0
Expenses	\$50.00	Gains	0
Ending Balance	\$3480.47	Ending Membership (paid)	47

Events scheduled during next quarter:

- Next meeting and speaker TBD

Miscellaneous Items:

Milestones:



SECTION REPORTS
Triko Valley Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President: Tom Nicholson, tnicholson@pretekgroup.com, 2019-2020 term
First Vice President: Aaron Muck, ajmuck@terracon.com, 2019-2020 term
Secretary: David Emerick, david.emerick@duke-energy.com, term continuing
Treasurer: Eric Kistner, eric.kistner@stantec.com, term continuing

Activities:

The following is a summary of key activities for second quarter:

- April 14, 2020-Virtual Board of Directors meeting
- May 19, 2020 – General Membership Zoom Meeting- Hydrogen Super Highway Elevated Rail System
- June 17, 2020- Potential Board of Directors meeting

<u>Operating Budget (As of 6/1/20)</u>		<u>Membership (As of 6/1/20)</u>	
Starting Balance	\$18,800.92	Starting Membership	174
Revenue	\$2,995.00	Losses	0
Expenses	\$533.68	Gains	3
Ending Balance	\$21,262.24	Ending Membership (paid)	177

Events scheduled during next quarter:

- August 25, 2020-Board of Directors meeting
- September 21, 2020-Annual Golf Outing at Aston Oaks
- September 22, 2020- General Membership Meeting

Student Chapter Update:

- No activity

Miscellaneous Items:

- The section annual golf outing was delayed from May to September due to Covid-19 concerns.
- The scholarship application deadline was extended to June 19, 2020.



SECTION REPORTS
Central Dacotah Section
Regional Directors Quarterly Report
(March 2020 – June 2020)

President:	Dan Schriock	dschriock@nd.gov
VP:	John Saiki	john.saiki@mortonnd.org
Secretary:	Eli Ulmer	eulmer@nd.gov
Treasurer:	Mark Kvas	mark.kvas@bartwest.com

<u>Operating Budget (As of 06/01/20)</u>		<u>Membership (As of 06/01/20)</u>	
Starting Balance	\$46,320.56	Starting Membership	86
Revenue	\$140.39	Losses	0
Expenses	\$242.38	Gains	0
Ending Balance	\$46,218.57	Ending Membership (paid)	86

Activities:

The following is a summary of key activities for this period:

- January 14, 2020: “Small Cell in the Public Right of Way” Gabe Schell – City of Bismarck
- February 11th, 2020: “Future Proofing Your Transportation Network” Bernie Arseneau & Ben Pierce – HDR
- March 10, 2020: “Caught in a Landslide – Evolution and Mitigation of the Mandaree Intake Landslide” Chuck Hubbard – Braun Intertec
- May 13, 2020: “Long X Bridge Replacement” Roger Hille - AECOM

Events scheduled during next period:

Miscellaneous Items:

None

Milestones:

- N/A



MID-ATLANTIC REGION:
Quarterly Report (2nd Quarter, 2020)
April 2020 – June 2020

by Nimish Desai, P.E., President, Brian Post, P.E., Treasurer, and Roger Carriker, P.E., National Director
of the Mid-Atlantic Region

Sections: Blue Ridge, Carolina Piedmont, Carolina Triangle, Chesapeake, Greater Hampton Roads, North Central West Virginia, Old Dominion, and Potomac

REGION REPORT

All eight Sections in the Mid-Atlantic Region were affected by the COVID-19 pandemic during the quarter and have concentrated their efforts on being well and staying safe. The Sections continue to look for opportunities to provide technical sessions (webinars or virtual forums), and keep connected with their membership and Section leadership during this pandemic situation knowing there are numerous restrictions on gatherings based on the geographies involved in our Region. Again, staying safe and well is paramount.

Overall membership in the ASHE is about the same as reported in April. We will look at these numbers in the next quarter and report on them based on annual assessment numbers issued by National and the renewal period that all of ASHE is/will be entering. We are finalizing any/all expenditures and income and correlating it with our 2019-2020 budget so that the 990 may be completed. TBD

During the 2nd quarter, we had 2 Region BOD conference calls (4/24 and 5/29). Calls focused on: financials for the end of year for both the Region and Sections, and preparation for the various leadership changes anticipated at several of the Sections. On 4/24, we invited National Treasurer, Frank O'Hare to the Board call and he discussed various items of interest to the Region as it related to financial matters (e.g. 990's, IRS p557, and ASHE 501c6 status/dynamics. Thanks for spending some time with us Frank. The Region Board also invited National Secretary Tom Morisi to participate in our 5/29 Board call so that we could have communication directly with Tom on matters of interest to him e.g. (assessment/membership/database numbers, leadership updates, officer training, etc..) as well as allowing the Board to ask questions of Tom about upcoming activities we all need to be aware of. Thank you also Tom for taking the time to be with us.

We are disappointed as a Region that the 2020 National Conference, scheduled for early June in Raleigh, NC has been cancelled but are glad that National has awarded the Carolina Triangle Section the 2024 Conference in lieu of not having the conference this year. Thanks to the 2020 conference committee for their efforts to date and we look forward to 2024's "restart".

The following individuals from the Mid-Atlantic Region were selected for member awards in 2020:

- Pearson Award – Dr. Gene Conti (Carolina Triangle)
- Lifetime Achievement Award – Charles Flowe (Carolina Triangle)
- Young Member of the Year Award – Denila Deliallisi (Chesapeake)

Due to there not being a National Conference for celebrating these award recipients, ASHE will be publishing a "special edition" scanner publication where we can celebrate these individuals and other awards that would have been done at the conference.

The Region is also eager to find out the results of our nominations for the annual Project of the Year awards: We understand this will be taking place sometime in June. The results will also be covered in the "special edition" scanner magazine in lieu of them being presented at the National conference. We are keeping our fingers crossed. Our nominations include:

- Under \$20 Million Category - I-64 Exit 296A Ramp Realignment (Old Dominion)
- Over \$20 Million Category - MD 32 Phase 1 Design Build (Chesapeake)

We continue to work on establishing a new Section in South Carolina and Nanette Fogleman is leading this effort along with interaction with various “core members” and input from/with the National New Sections Committee. Several “Teams” calls (e.g. 4/09 and 4/17) were held during the quarter to continue dialog and coordination in this effort. The “core group” has determined the desire to call the Section “ASHE of South Carolina” and have also discussed their potential membership fee structure. TBD. They will be using/distributing the new one-page membership application so they can continue to acquire interested members as they move forward towards chartering. Nanette will also coordinate with the national PR committee to get a draft logo to use for this endeavor. A survey of companies and prospective members has been developed and the results shared with the National New Section committee. All positive signs from the Region’s perspective. We look forward to Nanette’s, the Region’s and National’s continued involvement, interest, and support in this effort. Thanks.

All Sections are aware of National’s new insurance policy (liability coverage) covering all Regions/Sections/national conferences. Sections were also made aware that if there were special events, they should get clarification from the National Treasurer about their insurance coverages or if they desire a copy of a certificate of insurance for any event that requires it.

We will continue to provide our members ASHE leadership opportunities at the Region level through positions on the Board as well as participation with active and important Region committees. Through these activities, we hope to actively retain the leadership from the Section level and grow/foster our members’ interest at the National level via Region participation.

Financial activities during the period

The financial activity since the last reporting period include issuance of three (3) checks totaling slightly more than \$350, so the current balance in the Region’s checking account is approximately \$24730 (e.g. \$25,084.21 – \$200 - \$56 - \$100).

SECTION REPORTS

Note: This section of the report is reduced for this period. Financial data and membership figures have not been updated since our 1st Quarter report. We will provide this information in the next (3rd Quarter) report based on assessments and updated membership renewal information gathered over the summer. Thanks.

Blue Ridge Section Quarterly Report (April 2020 through June 2020)

Meetings/Events:

- Continue to discuss/investigate opportunities to have forums (online/virtual) with members during these COVID-19 restrictions. TBD/Ongoing

Other:

- Scholarships: The Section typically awards scholarships every year. Amounts and recipients are pending. This information will be provided in a future report

Budget:

- No report this period. See above

Carolina Piedmont Quarterly Report (April 2020 thru June 2020)

Meetings/Events:

- Postponed member social event originally scheduled for 3/26/20 due to COVID-19. New date = TBD
- Annual golf scholarship tournament is currently scheduled for 7/23/2020.
 - Olde Sycamore Golf Plantations, Charlotte, NC

Other:

- Scholarships: The Section typically awards scholarships every year. Amounts and recipients are pending. This information will be provided in a future report

Budget:

- No report this period. See above

**Carolina Triangle Section
Quarterly Report
(April 2020 through June 2020)**

Meetings/Events:

- End of Year Member meeting was held virtually on 5/28/2020.
 - Activities included a legislative update, the announcement of scholarship winners, special recognitions, the installation of officers' ceremony, end-of-year drawings, and some fun activities after business matters were completed.

Other:

- Scholarships: Awarded three (3) scholarships for 2020
 - Robert E. Pearson \$4000 Scholarship (Garrison Seitz, NC State)
 - Graduate \$2,500 Scholarship (Sean Nicol, NC State)
 - Undergraduate \$1,500 Scholarship (Lindsey Dorn, NC State)

Budget:

- No report this period. See above

**Chesapeake Section
Quarterly Report
(April 2020 through June 2020)**

Meetings/Events:

- Cancelled 3/17/20 member meeting, 4/16/20 Member appreciation event, and 6/11/20 scholarship golf tournament due to COVID-19
- Board meetings (virtual) held on 4/14/20 and 5/12/20

Other:

- Scholarships: Awarded five (5) - \$2,500 scholarships for 2020 to students at the three universities Chesapeake supports
 - *Naomi Meiselman, Johns Hopkins University*
 - *Brian Murphy, University of Maryland*
 - *Haroon Farrukh, University of Maryland*
 - *Estelle Yovo, Morgan State University*
 - *Sebastian Lopez, Morgan State University*

Budget:

- No report this period. See above

**Greater Hampton Roads Section
Quarterly Report
(April 2020 through June 2020)**

Meetings/Events:

- Cancelled 3/24/20 member dinner meeting due to COVID-19
- Section is looking to have member meetings (virtual) commence in June. TBD

Other:

- Scholarships: The Section typically awards scholarships every year. Amounts and recipients are pending. This information will be provided in a future report

Budget:

- No report this period. See above

**North Central West Virginia Section
Quarterly Report**

(April 2020 through June 2020)

Meetings/Events:

- The NCWV Section had to postpone its 2019 Honoree of the Year Banquet that was to be held on 4/02/202 due to COVID-19. We are looking to reschedule it for early fall

Other:

- Scholarships: The Section typically awards scholarships every year. Amounts and recipients are pending. This information will be provided in a future report

Budget:

- No report this period. See above

Old Dominion Section

Quarterly Report

(April 2020 through June 2020)

Meetings/Events:

- Annual ASHE Old Dominion Scholarship Golf Tournament is scheduled for October 2020

Other:

- Scholarships: The Section typically awards scholarships every year. Amounts and recipients are pending. Usually awarded at the annual golf tournament. This information will be provided in a future report

Budget:

- No report this period. See above

Potomac Section

Quarterly Report

(April 2020 through June 2020)

Meetings/Events:

- Held a virtual meeting on June 3, 2020:
 - Speaker: Mr. Steven G. Bradbury, General Counsel/acting Deputy Secretary, US DOT
- Have postponed our annual scholarship fund raiser golf event to the fall. TBD

Other:

- Scholarships: The Section typically awards scholarships every year. Amounts and recipients are pending. This information will be provided in a future report

Budget:

- No report this period. See above

End of 2020 2nd Quarter Report – Mid-Atlantic Region



Northeast Region
American Society of Highway Engineers
Quarterly Report – 1ST Quarter 2020

President	Rob Prophet	rprophet@trafficpd.com
Vice President	Paul McNamee	Paul.McNamee@kci.com
Secretary	Scott Cortese	scortese@maserconsulting.com
Treasurer	Jerry Pitzer	jerry1368@yahoo.com

The NE Region Board plans to host a meeting on 6/22/2020 via teleconference. The minutes from our 2/14/2020 meeting were appended to the previous quarterly report for reference. **Note: several Sections have new officers listed.**

Enclosed on the following pages are the Quarterly Reports by each Section in the Northeast Region. The following sections did not report updated information and follow up will continue for an additional week (old reports were utilized where possible):

- Long Island
- Mid-Allegheny
- NY Metro

Albany Section

Regional Directors Quarterly Report (1Q2020)

Officers:

President:	Lisa Westrick, PE	Lisa.Westrick@stantec.com
1 st Vice President:	Wayne Bonesteel, PE	wbonesteel@maserconsulting.com
2 nd Vice President:	Edmund Snyder, III, PE	esnyder@gpinet.com
Secretary:	John Saia, Jr., PE	jsaia@jsquaredconstruct.com
Treasurer:	Kevin Hajos, PE	khajos@warrencountydpw.com

Activities:

- None

<u>Budget (As of 04/31/20)</u>		<u>Membership (As of 05/08/20)</u>	
Starting Balance	\$14,351.80	Starting Membership	95
Income	\$6,415.56	Members – New	4
Expenses	(\$9,735.15)	Members - Dropped	0
Ending Balance	\$11,032.21	Members - Reinstated	0
		Ending Membership (paid)	99

Events scheduled during the next quarters:

- June 2020: **Albany Section's 10th Annual Golf Outing** at Van Patten Golf Course in Clifton Park
- August 2019: **Breakfast at the Saratoga Race Track**, Saratoga, NY.

Student Chapter Update:

Not Applicable

Miscellaneous Items:

- Award two, \$500 Scholarships.
- Contributed \$2,500 to the Capital District Future City Competition, scheduled for January 2020.

Milestones:

None

End of Report

**Altoona Section
Regional Directors Quarterly Report
(1Q2020)**

Officers:

President:	Bill Wieserman, PE, CBSI	w.wieserman@GAIconsultants.com
Vice President:	Dave Hoglund, PE	dhoglund@rettew.com
Secretary:	Michele Girolami	michele.girolami@gibson-thomas.com
Treasurer:	Ed Stoltz	e57s@verizon.net

Activities:

The following is a summary of key activities for the past quarter:

- None

<u>Operating Budget (As of 5/13/2020)</u>		<u>Membership (As of 5/13/2020)</u>	
Starting Balance (3/10/2020)	\$22,754.85	Starting Membership (3/10/2020)	202
Revenue	+3,430.00	Losses	-0
Expenses	-6,839.74	Gains	+3
Ending Balance (5/13/2020)	\$19,345.11	Ending Membership (paid)	205

Events scheduled during next quarter:

- July 6 or 13, 2020 – Golf Outing & Picnic at Scotch Valley Country Club
- August 19, 2020 – Annual Awards Dinner at the Blairmont County Club

Miscellaneous Items:

- None at this time

End of Report

Central New York Section

Regional Directors Quarterly Report (1Q2020)

Officers:

President:	Luke Morenus	lmorenus@bartonandloguidice.com
1st Vice-President	David Facchini	David.facchini@dot.ny.gov
2nd Vice-President	Andy Coleman	AColeman@midlandasphalt.com
Secretary:	Peter Wlodarczyk	pwlodarczyk@bergmannpc.com
Treasurer:	Donald P Blasland	pwlabsinc@hotmail.com

Activities:

The following is a summary of key activities for this quarter:

- None

<u>Operating Budget (As of 5/1/2020)</u>		<u>Membership (As of 3/1/17)</u>	
Starting Balance (2/1/2020)	\$9759.73	Starting Membership (7/1)	49
Revenue	\$ 0	Losses	0
Expenses	\$ 521.33	Gains	0
Ending Balance	\$9240.40	Ending Membership (paid)	49

Events scheduled during next quarter:

- None

Miscellaneous Items:

None

Milestones:

none

End of Report

Clearfield Section

Regional Directors Quarterly Report (1Q2020)

Officers:

President:	Ed Jones	ed.jones@cdicorp.com
Vice President:	Jennie McCracken	Jennifer.mccracken@aecom.com
Secretary:	Diane Purdy	dppurdy@urbanengineers.com
Treasurer:	Karen Michael	kmaichael@pa.gov

Activities:

The following is a summary of key activities for this quarter:

Activities in April/May/June were cancelled due to COVID.

<u>Operating Budget (As of 05.15.2020)</u>		<u>Membership (As of 05.15.2020)</u>	
Starting Balance	\$ 9,326.33	Starting Membership	189
Revenue	\$ 604.00	Losses	0
Expenses	\$ 5,700.00	Gains	3
Ending Balance	\$ 4,230.33	Ending Membership	192

Events scheduled during the next quarter:

Date	Event	Location
Summer 2020	TBD	TBD
Fall 2020	TBD	TBD

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

- None

End of Report

Delaware Valley Section

Regional Directors Quarterly Report

(1Q2020)

Officers:

President:	Drew Siriani	dsiriani@pennoni.com
Vice President:	Corey Hull	chull@jmt.com
Secretary:	Amber Midgely	Amber.midgely@aecom.com
Treasurer:	Isaac Kessler	Isaac.kessler@rve.com

Activities:

The following is a summary of key activities for this quarter:

- All dinner meetings were cancelled due to COVID-19 pandemic.
- April 15, 2020 – Board Meeting held remotely. New Officers were sworn in.

<u>Operating Budget (As of 5/13/20)*</u>		<u>Membership (As of 5/13/20)</u>	
Starting Balance	\$17,765.34	Starting Membership	380
Revenue (YTD)	\$83,210.36	Losses	2
Expenses (YTD)	\$74,268.42	Gains	5
Ending Balance	\$26,707.28	Ending Membership (paid)	382

* Adjusted from previous report. Removed savings accounts from Operating Budget.

Events scheduled during next quarter:

- May 19, 2020 – ASHE/PennDOT Joint Workshop – Will be Cancelled or Rescheduled
- June 3, 2020 – Summer Board Meeting
- August 24, 2020 – Golf Outing (Spring Ford CC) – Rescheduled Date

Miscellaneous Items:

- A total of 32 firms are registered to participate in the section sponsor program (DVSP). The program allows firms to advertise in the section newsletter and website.
- The section continues to coordinate with the local universities to setup and maintain student chapters. Chapters have been established at Widener University and Temple University. Student member events held at Widener University and Temple University. Efforts are being made to establish sections at Villanova University and Drexel University.
- The section participated in the Future Cities event in January and is participating in the Delaware Valley Science Fair in April.

Milestones:

- None.

End of Report

East Penn Section

Regional Directors Quarterly Report

(1Q2020)

Officers

President:	Richard Ames	richard.ames@wsp.com
Vice President:	Heather Heeter	hheeter@borton-lawson.com
2 nd Vice President:	Brian Derr	bderr@jmt.com
Secretary:	Tom Dominiecki	tdominiecki@gfnet.com
Treasurer:	Carl McGloughlin	cmcgloughlin@jmt.com

Quarter Activities:

The following is a summary of key activities for this quarter:

- All events postponed

<u>Budget (As of 5/15/2020)</u>		<u>Membership (As of 5/15/2020)</u>	
Starting Balance (6/30)	\$32,741.00	Starting Membership (6/30)	102
Income	\$64,644.31	Members – New	28
Expenses	(\$60,978.62)	Members - Dropped	10
Ending Balance	\$36,406.69	Members - Reinstated	0
		Ending Membership (paid)	120

Events scheduled during the next quarter:

Note: Dates/times for physical meetings are subject to change pending COVID-19 restrictions. Virtual meetings are possibilities in those cases.

- Thursday, May 21 at 5 PM, Installation of Officers, Zoom Meeting
- Date TBD, possibly September 2020 Dinner Meeting, Project of the Year Awards
- Friday, September 25, 2020, 24th Annual ASHE East Penn Golf Classic, Gilbertsville Golf Club, Bethlehem, PA
- Tuesday, October 6, 2020, Lehigh Valley Planning Commission, Hotel Bethlehem, Bethlehem, PA

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- 2020-2021 Officers are as follows:
 - President – Heather Heeter
 - 1st Vice President – Brian Derr
 - 2nd Vice President – Amanda Schumacher
 - Secretary – Thomas Dominiecki
 - Treasurer – Carl McGloughlin
 - Immediate Past President – Richard Ames
 - NE Penn Regional Representative – Todd Rousenberger

Milestones:

- None

End of Report

First State Section

Regional Directors Report

(1Q2020)

Officers

President:	Brian Kisner	bkisner@centuryeng.com
1 st Vice President:	Shellie Baird	sbaird@amtengineering.com
2 nd Vice President:	Breanna Kovach	breanna.kovach@delaware.gov
Secretary:	Matheu Carter	matheu@udel.edu
Treasurer:	Preston Ayers	gl.preston.ayars@gmail.com

Activities:

The following is a summary of key activities for this quarter:

- **Postponed to October** - March 25, 2020 – Project of the Year Showcase
- **Cancelled** - April 23, 2020 – Dinner meeting; topic TBD
- **Cancelled** - May 4, 2020 – Joint ASHE/ASCE Social Hour and Blue Rocks baseball game

Operating Budget (As of 3/31/20)		Membership (As of 3/31/20)	
Starting Balance	\$ 42,322.59	Starting Membership	164
Revenue	\$6,479.00	Losses	0
Expenses	\$ 10,373.55	Gains	7
Ending Balance	\$ 38,428.04	Ending Membership (paid)	171

Events scheduled during next quarter:

- **Postponed to May 2021** - May 20, 2020 – Hall of Fame Banquet

Student Chapter update:

- ASHE@UD, the student chapter at University of Delaware has been robustly active now for eleven years.

Miscellaneous Items:

- Since 1997-1998, First State Section has awarded scholarships totaling \$162,800 (through the 2019 awards).

Milestones:

The following is a summary of key milestones for this quarter:

- None

End of Report

**Franklin Section
Regional Directors Quarterly Report
(1Q2020)**

Officers

President:	Linda Zug	lzug@cecinc.com
Vice President:	Tom McClelland	thmcclella@pa.gov
Secretary:	J.T. Lincoln	j.lincoln@gaiconsultants.com
Treasurer:	Darin Hettich	dhettich@gpinet.com

Activities:

The following is a summary of key activities for this quarter:

- 4/7/2020 Board meeting via conference call

<u>Operating Budget (As of 4/30/2020)</u>		<u>Membership (As of 5/18/2020)</u>	
Starting Balance (2/28/20)	\$11,912.49	Starting Membership (3/11/20)	168
Revenue	\$249.12	Losses	0
Expenses	\$68.58	Gains	0
Ending Balance (4/30/20)	\$12,092.03	Ending Membership (5/18/20)	168

Events scheduled during next quarter:

- June 16, 2020
Section Meeting via WebEx hosted by McCormick Taylor
- July 21, 2020
Section Meeting via WebEx hosted by TBD
- August 18, 2020
Section Meeting via WebEx hosted by TBD

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:

- None

End of Report

**Harrisburg Section
Regional Directors Quarterly Report
(1Q2020)**

Officers:

President:	Brad Heigel	bjheigel@paturndpike.com
Vice President:	Eric Martz	eric.martz@kci.com
Secretary:	Bob Leonard	leonardrj@erdmananthony.com
Treasurer:	Bea Walters	walters@veengineeringinc.com

Activities:

The following is a summary of key activities for this quarter:

- All events cancelled or postponed

<u>Operating Budget (As of 5/18/20)</u>		<u>Membership (As of 5/18/20)</u>	
Starting Balance (2/18/20)	\$77,394.52	Starting Membership (3/1/20)	431
Revenue	\$4,812.38	Losses	0
Expenses	\$9,536.00	Gains	2
Ending Balance	\$72,670.90	Ending Membership (paid)	433

Events scheduled during next quarter:

- June – Project of the Year / Scholarship Dinner - status as virtual meeting TBD
- August 7, 2020 – Annual Golf Outing – Final Decision to hold has not yet been made
- August 28, 2020 – Annual Picnic / Casino Night– Final Decision to hold has not yet been made

Miscellaneous Items:

- Bea Walters is stepping down as Section Treasurer after serving 9 years in this role.

Milestones:

The following is a summary of key milestones for this quarter:

- **None this period**

End of Report

Long Island Section
Regional Directors Quarterly Report
(No Report) (Note: 2019 Q1 Report Shown)

Officers:

President:	Bill Barrett, PE	wbarrett@gpinet.com
Vice President:	Scott Spittal	sspittal@vhb.com
Secretary:	Margaret Conklin	Margaret.conklin@dot.ny.gov
Treasurer:	Paul Curcio	pcurcio@blcompanies.com

Activities:

The following is a summary of key activities for this quarter:

- December 4, 2018: Continuing education presentation and dinner on Empire State Trail Long Island Extension Feasibility Study.

<u>Operating Budget (as of 12/31/18)</u>		<u>Membership (As of 12/31/18)</u>	
Starting Balance	\$4,610.79	Starting Membership	63
Revenue	\$1,095.00	Losses	
Expenses	\$3,148.47	Gains	3
Ending Balance	\$2,557.32	Ending Balance (paid)	66

Events scheduled during next quarter:

- January 23, 2019 Technical Meeting on Ultra High-Performance Concrete (UHPC)

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

End of Report

Mid-Allegheny Section

Regional Directors Quarterly Report (No Report) (4Q2019 shown)

Officers

President:	Brad DiCola	bdicola@gfnet.com
Vice President:	Bill Ferko	wferko@saiengr.com
2 nd Vice President:	Sean Hart	shart@mbakerintl.com
Secretary:	Matt Hetrick	mhetrick@pa.gov
Treasurer:	Jennifer Sheesley	jsheesley@sheesleyassoc.com

Activities:

The following is a summary of key activities for this quarter:

- September 12, 2019: Dinner Meeting, Presentation on Ohiopyle Multimodal Gateway Project by Dawn Schilling, PE, AICP, McCormick Taylor
- October 25, 2019: Fall Trap Shoot
- November 7, 2019: Dinner Meeting, Presentation on PennDOT District 10-0 Construction Season by Paul Koza, PE, ADE for Construction, PennDOT District 10-0

<u>Operating Budget (As of 12/12/19)</u>		<u>Membership (As of 12/12/19)</u>	
Starting Balance (9/1)	\$ 15,430.06	Starting Membership (9/1)	138
Revenue	\$ 21,245.00	Losses	6
Expenses	\$ 16,734.30	Gains	4
Ending Balance	\$ 19,940.76	Ending Membership (paid)	136

Events scheduled during next quarter:

- January 9, 2020: Dinner Meeting, Presentation: Margiotti Bridge, Speakers Jason Layman, E.I.T. (PennDOT District 10-0) and Jason DeFlicht, P.E. (SAI)
- February 19, 2020 : Joint Meeting w/ Altoona Section at University of Pittsburgh at Johnstown (UPJ)
- March 12, 2020: Dinner Meeting, Presentation: Allegheny County Bike and Ped Plan, Speaker TranSystems

Miscellaneous Items:

- None Noted

Milestones:

The following is a summary of key milestones for this quarter:

- None

End of Report

NY Metro Section

Regional Directors Report (No Report) (4Q2019 shown)

Officers

President:	Karim Palomino, PE	kpalomino@primeeng.com
Vice President:	Andrew Schueller, PE	aschueller@naikgroup.com
Secretary:	Oscar Bustos, PE	ofbustos@urbanengineers.com
Treasurer:	Maria Losyeva, PE	Maria.Losyeva@jacobs.com

Activities

The following is a summary of key activities for this quarter:

- Board meetings on October 8, November 5 and December 10
- October 15: Presentation at Club 101 Steven Plate, Chief of Major Capital Projects, PANYNJ on Port Authority Major Capital Projects
- November 12: Presentation at Club 101 by Robert Adams, PE, Director of NYC Structures, NYSDOT on Kosciuszko Bridge Phase 2
- December 17: Presentation at Club 101 by Col. Tom Asberry, Commander NY District, United States Army Corp of Engineers on USACOE's NY District Program

<u>Budget (As of 09/30/18)</u>		<u>Membership (As of 09/30/19)</u>	
Starting Balance	\$62,624.02	Starting Membership	116
Income	\$20,686.81	Members – New	0
Expenses	(\$21,289.11)	Members - Dropped	0
Ending Balance	\$62,021.72	Members - Reinstated	0
		Ending Membership (paid)	116

Events scheduled during next quarter:

- January 21: General Meeting and Scholarship Awards. Presentation on New York City Department of Design and Construction's Sustainability, Resiliency and Pedestrian Ramps Units.
- February 18: General Meeting and presentation by Erik Koester, P.E., Acting Director of Design, Project Director Hunts Point & Sheridan, NYS Department of Transportation, Region 11, Topic: Hunts Point and Sheridan Projects
- March 16: Spring Forum

Miscellaneous Items:

NA

Milestones:

The following is a summary of key milestones for this quarter:

NA

End of Report

North-Central New Jersey Section

Regional Directors Report (1Q2020)

Officers

President:	Jean Philippe Magron	jp.magron@hdrinc.com
1 st Vice President:	Thomas Di Chiara	tdichiara@arorapc.com
2 nd Vice President:	Marisa Sapiezynski	mnsapiezynski@mccormicktaylor.com
Secretary:	Greg Kuczynski	gkuczynski@gfnet.com
Treasurer:	Robert S. Nash	robert.nash@rve.com
Region & National Director:	Don Di Zuzio	ddizuzio@tandmassociates.com

Activities:

The following is a summary of key activities for this quarter:

- All events cancelled, board meetings held via conference call.

Operating Budget (As of 02/20/20)		Membership (As of 05/15/20)	
Starting Balance (1/31/20)	\$ 89,271	Starting Membership (03/11/2020)	153
Revenue / Income	\$ 0	Losses	0
Expenses	\$3,147	Gains	6
Ending Balance	\$ 86,124	Ending Membership (paid)	153
		Student Membership	1

Events scheduled during next quarter:

- TBD based on COVID issue

Student Chapter Update:

- We have formed an Education Committee. We have a chair and one member. No other activities this period.

Miscellaneous Items:

- Preceding every monthly meeting, there is a section board meeting.

Milestones:

The following is a summary of key milestones for this quarter:

- In 2020 we will celebrate our 30th year anniversary. Plans for a celebration are underway. **(Postponed)**

End of Report

**North East Penn Section
Regional Directors Quarterly Report
(1Q2020)**

Officers

President:	David Tavaris	David.tavaris@pennsysupply.com
Vice President:	Frank Summa	fsumma@gpinet.com
Secretary:	Bob Naugle	rnaugle@pennoni.com
Treasurer:	Mark Boris	mboris@borton-lawson.com

Activities:

The following is a summary of key activities for this quarter:

- 1/14/2020; Topic - Drilled Foundations, Presenter – Tom Nichols from GMS Piling Products
Location: Colarusso's La Plazzo, Moosic, PA
- 2/11/2020; Topic – “SuperSlab” Precast Roadway Slabs, Presenter – Dan Moellman from Fort Miller, Inc.
Location: Colarusso's La Plazzo, Moosic, PA
- 3/12/2020; Cancelled due to concerns of Coronavirus.

Operating Budget (As of 12/20/19)		Membership (As of 3/11/20)	
Starting Balance (7/16)	\$30,403.33	Starting Membership (12/19)	119
Revenue	\$47,103.23	Losses	10
Expenses	\$42,752.67	Gains	26
Ending Balance	\$34,753.89	Ending Membership (paid)	135
		Student Membership if known	

Events scheduled during next quarter:

- 4/14/2020; Topic – Fiber-Reinforced Polymer Composite Strengthening for Rehabilitation Projects, Presenter – Mark Jarvinen from Simpson Strong-Tie
Location: Colarusso's La Plazzo, Moosic, PA
- 5/20/2020; Topic – Installation of Officers,
Location: Wilkes University, Wilkes-Barre, PA
- 6/25/2020; Annual North East Penn Golf Tournament
Location: Mountain Valley Golf Course

Student Chapter update

- King's College and professor Gary Jordan are expressing strong interest in creating a student chapter.

Miscellaneous Items:

- North East Penn Section, along with the East Penn and Delaware Sections, will host the ASHE National Convention in 2021.

Milestones:

- Nothing to report at this time

End of Report

**Pittsburgh Section
Regional Directors Quarterly Report
(1Q2020)**

Officers

President:	Dan Cessna	Dan.Cessna@mbakerintl.com
Vice President:	John Nicholson	John.Nicholson@wsp.com
Secretary:	Chuck Nash	cnash@msconsultants.com
Treasurer:	Jerry Pitzer	jerry1368@yahoo.com

Activities:

The following is a summary of key activities for this quarter:

- April 16, 2020 ASHE Board of Directors Virtual Meeting
- May 12, 2020 May Virtual Meeting with Jason Zang, Presentation of Scholarship Winners and Installation of Officers

<u>Operating Budget(As of 05/12/2020)</u>		<u>Membership (As of 05/12/2020)</u>	
Starting Balance (04/01)	\$72,500.39	Starting Membership (04/01)	544
Revenue	\$6,184.75	Losses	0
Expenses	\$11,397.53	Gains	8
Ending Balance	\$67,387.53	Ending Membership (paid)	552

Events scheduled during next quarter:

- Board Transition Meetings

Miscellaneous Items:

- Actively involved in CLC Virtual Meetings

Milestones:

- None at this time

End of Report

Southern New Jersey Section

Regional Directors Quarterly Report (1Q2020)

Officers

President:	Michael Frabizzio	mfrabizzio@aidpe.com
Vice President:	Amy Sokalski	asokalski@mccormicktaylor.com
Secretary:	Heather Sabetta	hsabe@arh-us.com
Treasurer:	Joe Macios	joemacios@hotmail.com

Quarter Activities:

The following is a summary of key activities for this quarter:

- All events postponed/cancelled
- Board meetings held via conference calls.

<u>Budget (As of 3/31/20)</u>		<u>Membership (As of 3/31/20)</u>	
Starting Balance	\$121,017.16	Starting Membership	171
Income	\$12,087.05	Members – New	4
Expenses	(\$9,982.67)	Members - Dropped	0
Ending Balance	\$123,121.54	Members - Reinstated	0
		Ending Membership (paid)	175

Events scheduled during the next quarter:

On hold pending COVID issue.

Student Chapter Update:

- Active Chapters:
 - Rowan and Mercer County Community College- both applied for hosting for student chapter
- Prospective
 - Rutgers and Ocean County Community College interested in chapter

Miscellaneous Items:

- None

Milestones:

- None

End of Report

**SW Penn Section
Regional Directors Quarterly Report
(1Q2020)**

Officers:

President:	Eric Meyer	emeyer@wrallp.com
Vice President:	Steve Wiedemer	Stephen.wiedemer@makerintl.com
Secretary:	Melissa Heffern	mheffern@spkengr.com
Treasurer:	Carl Buchanan	cbuchanan@spkengr.com

Events scheduled during this quarter:

- All events cancelled

<u>Operating Budget (As of 4/1/20)</u>		<u>Membership (As of 4/1/20)</u>	
Starting Balance (4/1)	\$76,246.76	Starting Membership (12/1)	284
Revenue	31.71	Losses	0
Expenses	200.00	Gains	5
Ending Balance	81,666.52	Ending Membership (paid)	289

Events scheduled during next quarter:

- None

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

End of Report

**Williamsport Section
Regional Directors Quarterly Report
(1Q2020)**

Officers

President:	Jesse Smith	jsmith@livicco.com
Vice President:	Travis Fox	tfox@larsondesigngroup.com
Secretary:	Jason Campbell (Acting)	jcampbell@mctish.com
Treasurer:	Scott Hunter	ashewmspttreasurer@gmail.com

Activities:

The following is a summary of key activities for this quarter:

- none

<u>Operating Budget (As of 4/30/20)</u>		<u>Membership (As of 4/30/20)</u>	
Starting Balance (2/1)	\$7,729.54	Starting Membership (2/1)	84
Revenue	\$ 686.21	Losses	0
Expenses	\$ 600.00	Gains	0
Ending Balance	\$7,815.75	Ending Membership (paid)	84

Events scheduled during next quarter:

- All events postponed

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

End of Report

REGION REPORT

Southeast Region Regional Directors Report (from – 3/20/20 to 5/31/20)

Regional Officers

President:	Len Pappalardo	lpappalardo@keville.com
Vice President:	Sunserea Dalton	Sunserea.Dalton@jacobs.com
Secretary:	Holly Painter	holly.painter@kci.com
Treasurer:	Donna McQuade	McQuadeD@pondco.com

Reporting Regions:

Northeast Florida, Central Florida, Gulf Coast/South Florida, Tampa Bay, Georgia, Middle Tennessee, Tennessee Valley, Phoenix Sonoran, Houston, and Dallas

Activities:

The following is a summary of key activities for this quarter:

- April 13, 2020 – SE Region Board

<u>Operating Budget (As of 5/31/20)</u>	
Starting Balance	\$ 929.53
Revenue	\$ 0.00
Expenses	\$ 334.00
Ending Balance	\$ 595.53

Events scheduled during next quarter:

- SE Regional Board Meeting TBD

End of Report

SECTION REPORT

Northeast Florida Section Regional Directors Report (from 03/01/20 to 05/01/20)

Officers

President:	Stephen Park, PE	stephen.park@rsandh.com
1st Vice President:	Will Lyon, PE	wlyon@prosserinc.com
2nd Vice President:	Brett Harbison, PE	bharbison@meskelengineering.com
Secretary:	Jen Hawkins, AICP	HawkinsJL@pondco.com
Treasurer:	Donna McQuade	McQuadeD@pondco.com

Activities:

The following is a summary of key activities for this quarter:

- None: March & April luncheons canceled due to COVID-19

<u>Operating Budget (As of 03/01/20)</u>		<u>Membership (As of 03/01/20)</u>	
Starting Balance	\$ 65,539.87	Starting Membership	208
Revenue	\$ 3,337.46	Losses	0
Expenses	\$ 3,571.28	Gains	0
Ending Balance	\$ 65,306.05	Ending Membership (paid)	208

Events scheduled during next quarter:

- May 21, 2020 – ASHE NEFL Virtual Luncheon: Cecil Field National POW/MIA Memorial Park Project

Miscellaneous Items:

- June 1, 2020 – Officer Transitions
 - May 6, 2020 – Nomination Form sent to section members

Milestones:

The following is a summary of key milestones for this quarter:

- N/A

End of Report

SECTION REPORT

Central Florida Section Regional Directors Report (March– May 2020)

Officers

President:	Glenn Pressimone, PE	Glenn.Pressimone@CFXWay.com
Vice President:	Erin Kelley	ekelley@jci-insurance.com
Secretary:	Sherman Klaus, PE	sklaus@balmoralgroup.us
Treasurer:	Gary Kuhns, PE	glkuhns@g-e-c.com

Activities:

Due to the COVID-19 lockdown, no change in our activity has occurred. The following is a summary of our latest key activities for this last quarter. Dates below will be revised as applicable when activities resume.:

- **Transportation Tuesdays:**
 - **January 21:** M Bar
 - **March 24:** The Porch
- **Wednesday, February 26:** Members Social at Cahoots Video Game Bar in downtown Orlando from 5:30 to 7:30 pm.
- **Thursday, March 26:** 8th Annual Transportation Summit at CFX. Topic is Think you know where we're going? Speakers/panelists from Luminar Technologies, CDM Smith, FDOT and Metroplan Orlando

Operating Budget ⁽¹⁾		Membership ⁽²⁾	
Starting Balance (1/1/20) (Checking and PayPal Account)	\$10,601.61	Starting Membership (9/1/2019)	81
Revenue Expected	\$ 3,900.00	Losses (Non-renewed during membership drive)	17
Expenses Expected	\$ 3,300.00	Gains	34
Ending Balance Expected	\$11,201.61	Ending Membership As of (12/13/19)	98

Notes:

1. Does not include Petty Cash of \$305.00 or Valencia Foundation Scholarship Fund of \$10,500.00.
2. Membership has been reconciled with National.

Events scheduled during next quarter:

- Transportation Tuesday on April 21st
- Transportation Tuesday on May 19th
- Transportation Tuesday on June 16th
- Annual Clay Shoot at Blackjack Clays – April 24, 2020.
- Annual Banquet at The Tap Room at Dubsdread, Orlando

Note: Events listed above are subject to change due to current COVID-19 emergency conditions.

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- Continue to create involvement with our members by organizing events that members and new members can attend and grow our membership by having our events open to everyone in the industry.

End of Report

SECTION REPORT

South Florida Section Regional Directors Report (March 2020 - May 2020)

Officers

President:	Naldo Gonzalez	ngonzalez@gfnet.com
Vice President:	Jose Gomez	kgomez@ecslimited.com
Secretary:	Yamila Hernandez	yamila.hernandez@wsp.com
Treasurer:	Hugo Gutierrez	Hugo.Gutierrez@hdrinc.com

Activities: NOTHING TO REPORT

End of Report

SECTION REPORT

Tampa Section Regional Directors Report (from 01/01/20 to 05/15/20)

Officers

President:	Pavan Paiavula, PE	PPaiavula@drmp.com
Vice President:	Lance Croft	lcroft@mc2engineers.com
Secretary:	Sergio Gomez	sgomez@mc2engineers.com
Treasurer:	Carlos Ramirez, PE	cramirez@garretteg.com

Activities:

The following is a summary of key activities for this quarter:

- January 9, 2020 – ASHE national board meeting social event, Sips Wine Bar, Safety Harbor, Florida
- January 10, 2020 – ASHE national board meeting dinner at the Safety Harbor Resort & Spa
- January 13, 2020 – Executive Committee Meeting (ECM)
- February 8, 2020 – Engineer's Week Outreach Program – Glazer Children's Museum, Tampa, Florida
- February 10, 2020 – ECM
- February 11, 2020 – Membership luncheon meeting, Virgin Trains USA presentation by Bob O'Malley, Vice President of Corporate Development
- February 20, 2020 – Engineers Week Banquet, yearly event, Pepin's Hospitality Centre, Tampa, Florida
- March 9, 2020 – ECM
- March 19, 2020 – Tampa Bay Transportation Supersession Planning Committee Meeting
- April 13, 2020 – ECM
- April 30, 2020 – Tampa Bay Transportation Supersession Planning Committee Meeting
- May 5, 2020 – ASHE webinar, Elevate Your Business Strategies
- May 11, 2020 – ECM

<u>Operating Budget (As of 4/30/20)</u>		<u>Membership (As of 4/30/20)</u>	
Starting Balance	\$ 28,836.93	Starting Membership	69
Revenue	\$ 7,866.78	Losses	16
Expenses	\$ 12,120.08	Gains	24
Ending Balance	\$ 24,583.63	Ending Membership	77

Events scheduled during next quarter:

- May 21, 2020 – Tampa Bay Transportation Supersession Planning Committee Meeting (tentative)
- May 28, 2020 – Tampa Bay Transportation Supersession Planning Committee Meeting (tentative alternate date)
- June 8, 2020 – ECM
- Tampa Bay Transportation Supersession – October 15, 2020 (tentative)
- Engineers Week Banquet – February 2021 (tentative); planning has not started.

Miscellaneous Items:

- Anticipated Scholarship Funding:
 - \$48k endowment at University of South Florida – awards 1-2 scholarships annually

Milestones:

The following is a summary of key milestones for this quarter:

- n/a

End of Report

SECTION REPORT

Georgia Section
(from March 1 – June 30)

Officers

President:	Mindy Sanders, P.E.	mhsanders@pontengineering.com
1st Vice President:	Richard Meehan, P.E.	richard.meehan@loweengineers.com
2nd Vice President:	Shawn Fleet, P.E.	sfleet@heath-lineback.com
Secretary:	Lindsey Dunnahoo, P.E.	lindsev.dunnahoo@aecom.com
Co-Secretary:	Jennifer Lott, P.E.	jlott@aulickengineering.com
Treasurer:	Sarah Blackburn, P.E.	sarah.blackburn@greshamsmith.com
Co-Treasurer:	Brad Cox, P.E.	bradcox.ashega@gmail.com
Director:	Jason Hewatt	jason.hewatt@redi-rock.com
Director:	Jared Estes	jestes@maserconsulting.com
Director:	Jenny Jenkins, P.E.	jcjenkins@vhb.com
Past President:	Rob Dell-Ross, P.E.	rdellross@roswellgov.com

Activities:

The following is a summary of key activities for this quarter:

- **March 19 – Poker Tournament – Cancelled due to Coronavirus**
- **April – Technical Tour of Airport – Cancelled due to Coronavirus**
- **May 14 – Golf Tournament – Cancelled due to Coronavirus**
- **May 15 – Board Meeting Held – Budget and Virtual events discussed**

<u>Operating Budget (As of 4/30/20)</u>		<u>Membership (As of 5/22/20)</u>	
Starting Balance (12/1)	\$132,471.93	Starting Membership (3/18)	568
Revenue	\$435.00	Losses	0
Expenses	\$6,887.78	Gains	2
Ending Balance (8/31)	\$132,471.93	Ending Membership (paid)	570
		Average Student Meeting Participation	25

Events scheduled during next quarter:

- **May 28 – ASHE National Installation of Officers – Virtual Meeting**

- **June 19th – ASHE Luncheon – Albert Shelby (GDOT) “State of Office of Program Delivery” and installation of 2020/2021 Officers**
- **Summer TBD – Virtual Poker Tournament**
- **Summer TBD – Virtual Team Trivia**

Miscellaneous Items:

- Continuing to Work towards expanded regular events to Augusta and Savannah
- Selected to host the 2023 ASHE National Conference; Preliminary Planning on hold, to resume during the summer
- Updated Bi-laws are being drafted. The final version is anticipated to be presented in early June.

End of Report

SECTION REPORT

Middle Tennessee Section Regional Directors Report (From April– June)

Officers

President:	Luke Sullivan	Luke.Sullivan@wsp.com
1st Vice President:	Shaun Armstrong	Shaun.armstrong@tn.gov
2nd Vice President:	Daniel Jordan	Daniel.Jordan@hdrinc.com
Secretary:	Leanna Whitwell	lwhitwell@ttlusa.com
Treasurer:	Jeff Shaver	jshaver@cecinc.com

Activities:

The following is a summary of key activities for this quarter:

- There was no April lunch meeting due to COVID-19 restrictions.
- The Annual May Technical Sessions is cancelled due to COVID-19 restrictions
- The inaugural Middle TN Section Awards Banquet scheduled for July is postponed due to COVID-19 restrictions
- Voting for new officers and board members is on-going.

Operating Budget (As of 04/30/2020)		Membership (As of 04/30/2020)	
Starting Balance	\$69,509.06	Starting Membership	314
Revenue	\$300.05	Losses	0
Expenses	\$4,799.75	Gains	0
Ending Balance	\$65,009.36	Ending Membership	314

Events scheduled during next quarter:

- TBD

Miscellaneous Items:

None

End of Report

SECTION REPORT

**Sonora Section
Regional Directors Report
(From January– March)**

Officers

President:	James Barr
1st Vice President:	Ryan Hudson
2nd Vice President:	Josiah Roberts
Secretary:	Melissa Boyles
Treasurer:	Susie Mason
1st Year Director:	Al Field
2nd Year Director:	Suzanne Landsford
3rd Year Director:	Yvette LeDesma
3rd Year Director:	Jessica Fly
3rd Year Director:	Jesse Gutierrez
Past President:	Steve Boschen
Student Chapter Liaison:	Jovan Ilijevski

Activities: NO REPORT RECEIVED

End of Report

SECTION REPORT

Houston Section Regional Directors Report (from 3/2020 to 5/2020)

Officers

President:	Kim Sachtleben	ksachtleben@costelloinc.com
1st Vice President:	Inas Aweidah	inas.aweidah@aecom.com
2nd Vice President:	Alena Mikhaylova	alena.mikhaylova@rinkerpipe.com
Secretary:	Brandon R. Circle	bcircle.ashe@gmail.com
Treasurer:	Adam White	adam.white@terracon.com

Activities:

The following is a summary of key activities for this quarter:

- April 16, 2020 SMPS & ASHE Joint Webinar, *Score More Work with Strategic Business Development Approach* – Guest speaker Jen Newman, CPMS
- May 16, 2020 Webinar, RDV Systems, Inc.: *Road Safety Audit 3D* - Guest Speakers Natan Elsberg and Kevin Stewart
- Postponed due to Covid19 - 3rd Annual ASHE Houston - Client Connection Roundtable, HESS Club

<u>Operating Budget (As of 5/14/2020)</u>		<u>Membership (As of 5/14/2020)</u>	
Starting Balance (3/01/2020)	\$20,094.38	Starting Membership	93
Revenue	\$4,391.68	Losses	00
Expenses	\$3,086.61	Gains	3
Ending Balance	\$21,399.45	Ending Membership (paid)	96

Events scheduled during next quarter:

- TBD – 3rd Annual ASHE Houston - Client Connection Roundtable, HESS Club
- August 20, 2020 Houston Dynamo VS FC Dallas

Student Chapter update

N/A

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- March 13, 2020 - SW Regional Section Establishment Working Group Discussion (Skype meeting)
- April 22, 2020 - SW Regional Section Establishment Working Group Discussion (Teams meeting)
- May 21, 2020 ASHE 2020-2021 Officer Installation

End of Report

SECTION REPORT

DALLAS/FORT WORTH Section Regional Directors Report (03/13/2020 to 5/15/2020)

Officers

President:	Markus Neubauer	MNeubauer@pkce.com
1st Vice President:	Laura Weber	LJWeber@laneconstruct.com
2nd Vice President:	Siva Pathivada	siva.pathivada@terracon.com
Secretary:	Kim Macy	KMacy@braunintertec.com
Treasurer:	Hossein Hosseiny	HHosseiny@bgeinc.com

Activities:

(Note in particular PDH-worthy events and joint meetings & events)

The following is a summary of key activities for this quarter:

- March 2020: Cancelled lunch due to COVID-19
- April 2020: Cancelled lunch due to COVID-19
- May 2020: Cancelled lunch due to COVID-19

<u>Operating Budget (As of 05/15/2020)</u>		<u>Membership (As of 05/15/2020)</u>	
Starting Balance (3/13/20)	\$ 7,660.24	Starting Membership (3/13/20)	51
Revenue	\$ 0	Losses	0
Expenses	\$ 2,153.29	Gains	0
Ending Balance	\$ 5,506.95	Ending Membership (paid)	51
		Student Membership if known	0

Events scheduled during next quarter:

- June 9, 2020: Virtual Meeting
- July 2020: N/A
- August 2020: Monthly Lunch Meeting

Student Chapter update

- N/A

Miscellaneous Items:

- N/A

Milestones:

The following is a summary of key milestones for this quarter:

- N/A

End of Report

SECTION REPORT

TN Valley Section Regional Directors Report (from 3/13/2020 – 5/15/2020)

Officers

President:	Rachel Gentry	Rachel.Gentry@tn.gov
Vice President:	Erin Woodson	Erin.Woodson@arcadis.com
Secretary:	Haley Slifko	Haley.Slifko@tn.gov
Treasurer:	Sandra Knight	SKnight@bradleycountyttn.gov

Activities:

The following is a summary of key activities for this quarter:

- 3/25/2020; Board Meeting
- 4/29/2020; Board Meeting

<u>Operating Budget (As of 5/15/2020)</u>		<u>Membership (As of 5/15/2020)</u>	
Starting Balance (3/13/2020)	\$3135	Starting Membership (3/13/2020)	24
Revenue	\$2089.66	Losses	0
Expenses	\$85.55	Gains	16
Ending Balance	\$5139.11	Ending Membership (paid)	40

Events scheduled during next quarter:

- 5/18/2020 – Officer Installation Meeting via WebEx
- All other member events are postponed until further notice

Milestones:

The following is a summary of key milestones for this quarter:

- 04/02/2020 – ASHE TN Valley has officially been chartered

End of Report