



CALL TO ORDER: Richard N. Cochrane, PE

President Cochrane called the meeting of the National Board of the American Society of Highway Engineers to order at 3:00 PM at the Double Tree by Hilton, 2601 Richmond Road, Lexington, KY.

PLEDGE OF ALLEGIANCE: Richard N. Cochrane, PE

Mr. Cochrane led the Pledge of Allegiance.

ROLL CALL: Thomas S. Morisi

<u>Present:</u>	<u>Name</u>	<u>Office</u>
	Richard N. Cochrane, PE	President
	Michael D. Hurtt, PE	First Vice-President
	Timothy W. Matthews, PE	Second Vice-President
	Thomas S, Morisi	Secretary
	P. Frank O’Hare, PE	Treasurer
	Greg T. Dutton, PE	Immediate Past President
	Roger B. Carriker, PE	Mid-Atlantic Region Director
	David A. Greenwood, PE	Mid-Atlantic Region Director
	Frank J. Bronzo, PE	Great Lakes and North Central Regions Director
	Stan A. Harris, PE	Great Lakes and North Central Regions Director
	Donato DiZuzio, PE	Northeast Region Director
	Mark A. Kinnee, PE	Northeast Region Director
	Kathryn E. Power, PE	Northeast Region Director
	Scott H. Jordan, PE	Southeast and Rocky Mountain Regions Director
	Leigh B. Lilla, PE	Southeast and Rocky Mountain Regions Director
	Brian O’Connor	New Sections Committee Co-Chair
	Amanda Schumacher (3/23 only)	Public Relations Committee Chair
	Jerry Pitzer	Strategic Plan Committee Chair
	Jason Hewatt	Incoming Southeast Region Director
<u>Absent:</u>	Shirley A. Stuttler	President’s Assistant
	Nancy A. Morisi	Administrative Assistant

Note: Actions of the National Board are highlighted in yellow.
Assignments or actions pending are highlighted in green

WELCOME: Richard N. Cochrane, PE

Mr. Cochrane welcomed everyone to the meeting and introduced the committee chairs in attendance.

APPROVAL OF MINUTES:

- **September 11, 2019 National Board Meeting:** Motion by Morisi to approve the minutes from the January 11, 2019 National Board Meeting; seconded by Matthews; all in favor.
- **February 7, 2019 National Executive Committee Meeting:** Motion by Morisi to approve the minutes from the February 7, 2019 National Executive Committee Meeting; seconded by Harris; Motion by O'Hare to amend the minutes to correct Bluegrass to Blue Ridge as the Section with the outstanding assessment; seconded by Matthews; all in favor of amendment; all in favor of motion as amended with only the Executive Committee voting.

PRESIDENT'S REPORT: Richard N. Cochrane, PE

- President Cochrane reviewed the highlights of the written President's Report which is attached to and made part of these meeting minutes.

PRESIDENT'S ASSISTANT'S REPORT: Shirley A. Stuttler (absent)

- The written President's Assistant's Report is attached to and made part of these meeting minutes.

SECRETARY'S REPORT: Thomas S. Morisi

- Secretary Morisi reviewed highlights of the written Secretary's Report which is attached to and made part of these meeting minutes. In addition to the information presented in the report, Morisi noted the following:
 - Morisi clarified that the Nominating Committee will contact the Horne Foundation regarding the donation for the Robert E. Pearson/Person of the Year Award.
 - The printer that Lynnell Flowe is currently using is outdated and will not be moved to the office for the Administrative Assistant. Instead she will use her own printer and ASHE will purchase ink until that printer no longer works. At that time, ASHE will need to purchase a printer.
 - The address change notification will be sent out within the next week.

TREASURER'S REPORT: P. Frank O'Hare, PE

- Treasurer O'Hare reviewed highlights of the written Treasurer's Report which is attached to and made part of these meeting minutes.
- Motion by O'Hare to accept the National Treasurer's Report; seconded by Hurtt; all in favor.
- Motion by O'Hare to direct Administrative Assistant Morisi to notify all Section and Region Presidents, Secretaries, and Treasurers to begin as of April 1, 2019 to send membership, new member pin, lifetime card, etc. monies to the ASHE National Business Office, 610 Radcon Street, Johnstown, PA 15904; to terminate ASHE correspondence and payments to the former business office in Henderson, NC and to place notice in the next two issues of the Scanner; seconded by Bronzo; all in favor.

- Motion by O'Hare to terminate rent payment to Lynnell Flowe with the last payment for May 2019; seconded by Hurtt; all in favor.
- Motion by O'Hare to request a financial review by the NE Region's Treasurer of the financial documents of the NY Metro Section; seconded by Greenwood; all opposed.

OLD BUSINESS:

- **Blanket Insurance Policy:** Mr. Cochrane reported that DesignPro cannot find insurance that can insure all of ASHE as an entity. Solutions for Non-Profits provided a quote but the carrier they were quoting wants ASHE National to carry professional liability insurance. This agent is looking at other avenues to avoid purchasing the professional liability insurance. By consensus of the Board, Mr. Cochrane is allowed to continue to investigate the insurance and sign necessary documents for investigation without committing ASHE to a contract without Board approval.
- **Harassment Policy:** Mr. Cochrane passed the memorandum from our attorney along to the Constitution and Bylaws Committee. **The Committee is to review attorney recommendations relative to Harassment Policy and possibly revise documents as noted in the recommendations.**
- **SASHTO 2019:** Mr. O'Connor reported that ASHE will attend the SASHTO Conference in Savannah, GA. New Sections Committee and Georgia Section will staff the booth.
- **Electronic Membership Application:** This item is to be removed from the agenda.
- **Society History:** Mr. Harris noted there are no additions to the report as presented.
- **Project of the Year Publicity:** Ms. Schumacher reported that the Public Relations Committee promoted the award prior to selection on social media and will do additional promotions after the awards are announced. Additional information is contained in the Public Relations Committee Report. The Committee is looking into a variety of other promotional methods but has ruled out an advertisement in ENR due to cost.
- **Strategic Plan Update:** Refer to the Strategic Plan Committee Report.
- **Website Upgrade Status:** Mr. Jordan reported that our consultant, Prime Design, is working out well and that the project is on schedule to be on-line prior to the Conference.

Motion by Matthews to suspend the meeting; seconded by DiZuzio; all in favor.

Meeting suspended at 5:00 PM March 22, 2019 and reconvened at 8:00 AM March 23, 2019.

NEW BUSINESS:

- **2019-2020 Budget:** Mr. Hurtt reviewed the proposed budget with the National Board, taking comments as necessary for budget adjustments. A revised budget will be prepared and sent out with anticipation of approval at the May meeting.
- **Bylaws Change:** Refer to the President's Report.
- **Past Presidents' Support – National Conferences:** Mr. Dutton suggested a stipend be offered for Past Presidents to attend the National Conference so as to continue to engage them with the organization. No action was taken.

COMMITTEE REPORTS:

- **Ad Hoc:** Roger B. Carriker, PE presenting
The Ad Hoc Committee Report is attached to and made part of these minutes. The Committee will meet prior to the May Board meeting with the hopes of obtaining approval of their recommendations at that meeting. They are looking to tie grant awards to the strategic plan rather than membership. It is anticipated that review and recommendation of grant awards will be maintained at the Region level.
- **Budget/Audit:** Michael D. Hurtt, PE presenting
The Budget/Audit Committee Report is attached to and made part of these minutes.
- **Constitution & Bylaws:** David A. Greenwood, PE presenting
The Constitution & Bylaws Committee Report is attached to and made part of these minutes. The Committee is looking to establish bylaws at the Region level.
- **Membership/Member at Large:** Leigh B. Lilla, PE presenting
The Membership/Member at Large Committee Report is attached to and made part of these minutes. Ms. Lilla noted that from December to present, 47 inquiries for membership were received through the website and only four of those inquiries actually joined (two in Georgia and two were already members).
- **National Conference:** Jerry Pitzer, PE presenting
The National Conference Committee Report is attached to and made part of these minutes. The profit from the 2018 Conference was noted. The 2019 Conference was able to add rooms on Wednesday due to demand. However, the hotel is completely booked due to another event. Mr. Hurtt reminded everyone that Sections and Regions need to submit program advertisements.
- **New Sections:** Mark A. Kinnee, PE presenting
The New Sections Committee Report is attached to and made part of these minutes. Mr. Kinnee noted that there was an unsuccessful attempt to set up a conference call last week regarding a potential Section in Alabama. Mr. Mody and Mr. Cochrane will be attending an upcoming DFW meeting.
- **Nominating:** Greg T. Dutton, PE presenting
The Nominating Committee Report is attached to and made part of these minutes. Mr. Dutton reviewed the award winners and noted a letter will be sent out to each recipient shortly. Mr. O'Hare requested that an addition be made to the letter requiring submission for expense reimbursement within 30 days. Mr. O'Hare is to be copied on all letters.
- **Operations Oversight:** Stan A. Harris, PE presenting
The Operations Oversight Committee Report is attached to and made part of these minutes. Mr. Harris stressed the use of the adopted Communication Plan. The National Project Awards have been selected and winners notified. Mr. Harris reviewed the winner with the Board.
- **Outreach:** Frank J. Bronzo, PE presenting
The Outreach Committee Report is attached to and made part of these minutes. Mr. Bronzo discussed the integration of the Partnership Committee and noted a partnership with IBC is moving forward.

- **Professional Development:** Roger B. Carriker, PE presenting
The Professional Development Committee Report is attached to and made part of these minutes. Mr. Carriker noted that 27 of the 43 Sections submitted the requested information. Directors are to remind Sections and Regions to submit the requested information. To date, 987 PDH's have been issued this year.
- **Public Relations:** Donato DiZuzio presenting
The Public Relations Committee Report is attached to and made part of these minutes. Mr. DiZuzio reported that the Committee has several new members. He is concerned with the budget and will be watching this.
- **Scanner:** Donato DiZuzio presenting
The Scanner Committee Report is attached to and made part of these minutes. Motion by the Scanner Committee to allocate \$1,000.00 for exhibit space at this year's Conference to obtain a booth that can be used by both the Scanner and the PR Committee; seconded by O'Hare; motion by O'Hare to amend the motion to instead transfer \$1,000.00 from the PR Committee budget to the Scanner Committee budget for the booth being discussed; seconded by Hurtt; all in favor of amendment; all in favor of motion as amended.
- **Strategic Plan:** Jerry Pitzer, PE presenting
The Strategic Plan Committee Report is attached to and made part of these minutes. Mr. Pitzer provided a brief summary of the existing plan and noted that the Committee sent out an email request for information to see what committees were doing to implement the Strategic Plan. A total of 11 Committees and two Subcommittees responded. The Committee will continue to reach out and will then provide an update at the May meeting. The Committee will look into the need for a community service portion of the Strategic Plan.
- **Student Chapter:** Roger B. Carriker, PE presenting
The Student Chapter Committee Report is attached to and made part of these minutes.
- **Technology:** Mindy Sanders presenting
The Technology Committee Report is attached to and made part of these minutes. Mr. Jordan will discuss rollout of the new website with Ms. Sanders. This rollout could possibly occur, in some manner, at the National Conference. Mr. Jordan also reported that the database update is complete. Mr. Cochrane is to look into Zoom as a potential replacement for WebEx.

REGION REPORTS:

- Each Director reviewed the highlights of the Section-Region Reports which are attached to and made part of these meeting minutes.

MEETING SCHEDULE: Richard N. Cochrane, PE

- Mr. Hurtt reported he anticipates the September meeting to be in Syracuse on September 20th and 21st; Tampa on January 10th and 11th; and Columbus on April 3rd and 4th.



ADJOURNMENT:

Motion by Carriker to adjourn the meeting; seconded by Hurtt; all in favor.

ATTACHMENTS:

The following Attachments are included and made part of these minutes:

- Attachment 1: Officer and Committee Reports
- Attachment 2: Region and Section Reports

Respectfully Submitted,

Thomas S. Morisi
National Secretary



Attachment 1: Officer and Committee Reports



PRESIDENT'S REPORT

March 22, 2019

Activities (Cumulative):

- May – On my behalf, Greg Dutton attended the Cuyahoga Valley Section's 40th anniversary event and presented the plaque and installed section officers.
- May 30 – Southwest Penn installation of officers and 55th anniversary dinner – Donegal, PA
- Conversations with Kevin Duris and Jerry Pitzer regarding ESWP / IBC partnership
- June 13, 2018 – Installation of officers – North Central NJ
 - Contacted new NE Region secretary and exchanged region information
- August 5 – 8 – SASHTO Conference – Houston, TX
 - Very good timing for Houston Section. The section is still strong and active.
 - Passed on contact information to several sections regarding potential new members
 - Passed on contact information regarding potential exhibit booth sponsors to 2019 Conference staff
 - Sought new support for DFW Section. Houston's president Valdez will be expanding work to the DFW area. Promoted DFW section to booth visitors
 - Was solicited for information regarding new sections in Alabama and Mississippi. Follow-up by the New Sections Committee
- September 14 – Joint ASHE / ASCE meeting, Phoenix, AZ
- September 18 – TRIKO Valley 30th anniversary lunch and presented the anniversary certificate.
- October 1 - 2 – GL Region Board meeting & Ohio Transportation Engineering Conference (OTEC); Columbus, OH
- October 6 – Student Chapter workshop - Widener Univ. Chester, PA
- October 10 – Albany Section dinner meeting (with Mike Hurtt)
- October 16 – Bluegrass & Derby City joint meeting - Frankfort, KY
- October 22 – Southern NJ Section board and dinner meeting
- November 3 – Pittsburgh Past Presidents' Dinner; Pittsburgh, PA
- November 8 – Central New York dinner meeting (with Mike Hurtt)
- December 4 – Long Island Section dinner meeting (with Don Dizuzio)
- December 6 & 7 – Georgia Section holiday event and breakfast meeting (with M Hurtt)
- December 11 – East Penn Section holiday charity fundraising dinner
- January 12 – National Board meeting; Phoenix, AZ
- January 22 – Franklin Section Venison Dinner, Franklin, PA
- January 31 – Carolina Triangle section meeting - Raleigh, NC
- February 5 – NE Penn Board meeting
- February 19 – NE Penn Dinner meeting
- February 20 – Joint meeting - Altoona & Mid-Allegheny Sections

- February 22 - Central New York lunch meeting - Syracuse
- February 28 – South East Region meeting - Jacksonville, FL
- March 7 - Joint meeting - North East Penn & East Penn - Pocono Manor, PA
- March 17 - 18 - Mid-Atlantic Board meeting and workshop - Charlottesville, VA
- March 23 - 24 –National Board meeting, Lexington, KY

Upcoming

- April 3 – Participate in Delaware Valley Science Fair with Delaware Valley Section; Valley Forge, PA
- April 9, 10, 11 - Attend Alabama pre-construction conference to promote new section (tentative)
- April 16 - Central Dakotah; Bismarck, ND
- April 17 – Delaware Valley Section; Valley Forge, PA
- April 18 – Chesapeake Section annual award dinner; Baltimore, MD
- April 23 - Dallas Fort Worth Section; Dallas, TX
- April 25 - Blue Ridge Section - Trail event; Richmond, VA
- May 1 - East Penn Section - Installation of officers; Bethlehem, PA
- May 12 – ASHE National Conference; Nashville, TN

Activities & correspondence

- Letters to four surviving charter members inviting to Kalahari Board meeting
- Recruited three members for PR Committee
- Reached out to South Florida - no meetings scheduled yet.
-

National Board meeting schedule:

May 12, 2019.....Nashville, TN

ASHE Directors' Travel
Summary of Comments

Challenges to director travel

- "Day job" gets in the way
- People who have risen to director level have often risen to a level in their career which makes ASHE travel difficult.
- Some regions are too large for single-day trips.
- Sections meet at same time or within same week (hard to devote time to two in one week)

Ideas to increase travel

- Some directors conduct or join monthly conference call with assigned sections
- Directors can join regional board meeting to augment section visits
- Takes a conscious effort to get on sections' distribution lists (with e-mail distribution lists, this shouldn't be as hard as it seems to be.)
- Can take a joint effort (officer and director, two directors with good geography) to schedule a meeting. Joint travel can be fruitful.

Additional comments

- NE Region sections are close. Therefore visits are more frequent
- Director travel spending does not reflect actual travel as many directors combine travel with company travel or use company resources and support for travel.

ASHE Insurance Summary
March, 2019

Current coverage vs. Society-wide coverage

Agency / Company	General Liability	D & O, Employment practices	Fidelity / Crime	Umbrella
Design Pro - GL - Foremost - D&O - Selective	\$4,000,000 General Aggr \$2,000,000 Each occurrence \$1,000,000 Auto Liability	\$1,000,000 Each Claim \$1,000,000 Aggregate	\$400,000 Crime policy	\$1,000,000
Premium	\$540 per year	\$1,092 per year	\$361 per year	\$450 per year
Total premium		\$2,443 per year	\$3,565 per final 2018 budget report	
Solutions for Non-Profits - GL - Philadelphia - D & O - Travelers	\$3,000,000 General Aggr \$1,000,000 Each occurrence	\$1,000,000 Each Claim \$1,000,000 Aggregate	\$400,000 Crime policy	\$2,000,000 each occurrence \$2,000,000 General aggr
Premium	\$2,839 per year	\$749 per year	\$350 per year	\$950 per year
Total premium		\$4,888 per year		
		\$2,445 increase		



Vorys, Sater, Seymour and Pease LLP
Legal Counsel

MEMORANDUM

TO: Richard N. Cochrane, National President, ASHE
FROM: Barbara J. Jordan and Janay M. Stevens, Vorys
DATE: March 8, 2019
RE: Suggested Revisions to ASHE Code of Conduct and By-Laws

ASHE Code of Conduct

We propose that ASHE add a Section II(E) to its Code of Conduct as follows:

E. ASHE members and ASHE guests shall conduct themselves in a professional, ethical, and moral manner when attending and/or participating in ASHE-sponsored events.

1. From time to time, ASHE National and/or its local affiliates host ASHE-sponsored networking or other professional events. It is expected that all ASHE members and guests of ASHE adhere to the highest professional, ethical, and moral conduct when attending or otherwise participating in these events. Failure of an ASHE member or ASHE guest to adhere to this minimum standard of conduct is grounds for exclusion from future ASHE-sponsored events and/or suspension or revocation of membership.

ASHE National By-Laws

We propose that ASHE insert a new Section 3 to Article II (i.e., insert between current Section 2 and 3 and adjusted numbering thereafter) as follows:

3. The National Board, in its sole discretion, may decline membership to any applicant for engaging in conduct in violation of the ASHE National Constitution, these By-Laws, the ASHE Code of Ethics, or the guidelines and policies contained within the ASHE Operation Manual established by the National Board and/or decline membership to any applicant convicted of Local, State or Federal felonies. The membership determination made by the National Board shall be binding and final. The National President or National Secretary shall notify the applicant of his/her exclusion from membership.

National President's Assistant Report - Shirley Stuttler

Forwarded 47 requests to join ASHE since the January meeting: (Mid-Atlantic Region = 9; Northeast Region = 12 ; Great Lakes = 5 and Southeast Region = 21).

Scanner Guidelines, Summary of ASHE Conferences 2006-2018 and Program Summary for 2017-2018 were updated.

Region/Sections Meeting Attendance - Shirley Stuttler

Not attended yet:

Mid-Atlantic Region = Blue Ridge, Carolina Piedmont, Greater Hampton Roads and
Old Dominion

Northeast Region = Long Island

Southeast Region = Dallas-Texas



SECRETARY'S REPORT

Following is current ASHE Membership List by Region/Section as of March 10, 2019:

Northeast Region			
Albany	107	South Florida	10
Altoona	206	Middle Tennessee	339
Central New York	49	Northeast Florida	173
Clearfield	184	Tampa Bay	57
Delaware Valley	367	Subtotal	1132
East Penn	94		
First State	157	Great Lakes Region	
Franklin	123	Bluegrass	58
Harrisburg	318	Central Ohio	180
Long Island	66	Cuyahoga Valley	121
Mid-Allegheny	134	Derby City	90
New York Metro	169	Lake Erie	177
North Central New Jersey	139	Northwest Ohio	46
Northeast Penn	114	Triko Valley	174
Pittsburgh	561	Subtotal	846
Southern New Jersey	79		
Southwest Penn	291	North Central Region	
Williamsport	76	Central Dacotah	94
Subtotal	3234	Subtotal	94
Mid-Atlantic Region		Rocky Mountain Region	
Blue Ridge	78	Phoenix Sonoran	185
Carolina Piedmont	86	Subtotal	185
Carolina Triangle	249		
Chesapeake	240	South Central Region	
Greater Hampton Roads	95	Dallas-Fort Worth	80
N. Central West Virginia	37	Houston	69
Old Dominion	95	Subtotal	149
Potomac	206		
Subtotal	1086	At-Large Membership	
		Domestic At-Large	13
Southeast Region		International At-Large	2
Central Florida	81	Subtotal	15
Georgia	472		
		National Total	6741

The membership totals listed above are pulled directly from the National Database on the date listed and may not directly correlate to individual Section rosters. These numbers are what was used to determine Section Awards for the Conference. Note that DFW membership is inaccurate.

Total membership as of the date listed is 6,716 which represents a net increase of 60 member since the September meeting.

Section Awards are as follows:

- Smith Award: Georgia; 190 new members
- Conner Award: Derby City: 0 drops; 7 new members
- Yeager Award: Triko Valley
- Hart Award: Houston: 117.1% growth

Brief comparison to last year:

Region	2018	2019	Percent Change
Northeast	3343	3234	-3.3%
Mid-Atlantic	1139	1086	-4.7%
Southeast	987	1132	+14.7%
Great Lakes	822	846	+2.9%
North Central	123	94	-23.6%
Rocky Mountain	172	185	+7.6%
South Central	115	149	+29.6%
At-Large	15	15	0.0%
Total	6716	6741	+0.4%

The following are Sections with unpaid assessments for 2017-2018:

- Dallas Fort-Worth

The following are Sections with unpaid assessments for 2018-2019:

- Dallas Fort-Worth – In order to properly assess, we need to get a handle on their current membership. Sam Mody corresponded with the Section in order to provide assistance.

Note that Blue Ridge has paid since our January Meeting.

The following expenditures were made for the new Administrative Assistant:

- Computer with docking station, Microsoft Office, and Adobe (\$2,446.48)
- Keyboard mouse and monitor (\$185.48)
- Anti-Virus Software, two years (\$95.95)
- Miscellaneous Office Supplies (\$128.18)
- Stamps (\$11.00)
- Printer Ink (\$133.53)

Member pins have arrived.

Nancy and I made a trip to Henderson, NC on March 8, 9, 10 during which time Lynnell performed training with Nancy and I verified/coordinated awards and data transfer with Charlie. We transported approximately 80% of the office materials back to Johnstown.



National Treasurer's Report

Frank O'Hare, PE, PS, National Treasurer

ASHE National Board Meeting

March 23, 2019

Lexington, KY

1. Income and Expenses - Income and Expenses are shown as of 02/28/2019. See Attachment.
 - o The 2018 Cleveland National Conference sent \$6002.41 to National as a share of the profit from the conference.
 - o With Nancy Morisi as an employee, wages are tracked by employee.
2. Investment as of 02/28/2019. See Attachment.
3. Cash flow – A TNT invoice has not been paid due to inconsistencies that are hopefully being resolved between TNT and Public Relations. Invoices are not paid until approval is received from appropriate director, officer or committee chair.
4. CPA Associates has reconciled the PNC Bank statements with ledger for January and February. Copies of CPA and National Treasurer reconciliations for January and February have been forwarded to the Budget/Audit Committee for review. CC Statements have been reconciled for January and February. Reconciliations, CC statements and receipts are forwarded to the Budget/Audit Committee for review.
5. The IRS roster of Sections, Regions and Conferences was received, corrected and returned to the IRS. The IRS was also informed of the new business office address in Johnstown, PA. All IRS letters should now arrive at this address.
6. PNC Bank was informed of the new business office address in Johnstown, PA. Online documents show the new office address. Current insurance providers have been notified of the change of address of treasurer and of the business office.
7. A list of change of addresses has been forwarded to the Administrative Assistant.
8. CPA Associates is now doing two payrolls for ASHE.
9. The National Treasurer discussed with the IRS the charge of \$0.19 for late payment. The charge was dropped. The National Secretary was provided with a memo of this discussion with the IRS for the files.
10. The Hartford (Business Insurance) is now being paid by a monthly autopay method.
11. In February, the National Treasurer received an email from Mr. Robert Connor of Urban Engineers accounting department after receiving a check from HDR with payment to American Society of Highway Engineers c/o Urban Engineers. After my call to HDR, it was determined the check was for membership in the NY Metro Section. The HDR invoice was from the NY Metro membership

chair and not the NY Metro Secretary/Treasurer as it was later learned. NY Metro was informed by the National Treasurer that all invoices and payments should be handled by the Section Secretary/Treasurer.

12. In late February, it was determined that the NY Metro Section had set up their PayPal account using the National IRS EIN number. The Section has been directed to delete the National IRS EIN number and use the NY Metro Section's EIN number.
13. The National Logo's registration needs to be renewed.
14. National Conference stipends are being sent to those who have indicated by email they have registered for the conference.
15. CPA Associates completed IRS Form 990 for ASHE National as well as the IRS Form for ASHE Sections/Regions and Conferences. The tax return was signed by the National Treasurer and submitted on November 6, 2018. This year's tax return for the Sections/Regions/Conferences included a table that clearly identify these sub-units as part of ASHE National hopefully to avoid IRS letters to Sections/Regions/Conferences. Also included is the listing of officers as of 8/1/2018.
16. Incorrect and un-signed expense reports are being sent back for correction delaying the issuing of expense checks.
17. If a Board Member changes address, make sure you notify the Treasurer such that your expense check is sent to the new address.
18. Allowable ASHE mileage rate of \$0.58/mile as of Jan 1, 2019
19. ASHE 990 for FYE May 31, 2019 due from Sections, Regions and Conferences on or before June 15, 2019.

Motion 1: Motion to accept National Treasure's report.

Motion 2: Motion to direct Administrative Asst. Morisi to notify all Section and Region, Presidents, Secretaries and Treasurers to begin as of April 1, 2019 to send membership, new-membership, pin, lifetime card, etc. monies to the ASHE National Business Office, 610 Radcon St., Johnstown, PA. 15904 and to terminate ASHE correspondence and payments to the former business office in Henderson, NC.

Motion 3: Motion to terminate rent payment to Lynnell Flowe with last payment for May 2019.

Motion 4: Motion to request a financial review by the NE Region's Treasurer of the financial documents of NY Metro Section.

ASHE Treasurer's Report
for
June 1, 2018 to February 28, 2019

PNC Checking Accounts

1	PNC Business Basic Checking 8649 - Ledger Balance 6/1/2018	\$ 63,857.55
4	<u>Inflows</u>	
5	Income \$ 207,066.14	
7	<u>Total Inflows (Income)</u>	\$ 207,066.14
8	<u>Outflows</u>	
9	Expenses \$ (160,921.46)	
11	<u>Total Outflows (Expenses)</u>	\$ (160,921.46)
12	Balance 8649 - 02/28/2019	\$ 110,002.23

PNC Investment Account

18	PNC Investment - Beginning Balance (6/1/2018)	\$ 325,980.87
19	Increase (Decrease) in Fund as of 02/28/2019	\$ (2,890.81)
	-	
20	Balance on 02/28/2019	\$ 323,090.06
21		
22	Total Assets as of 02/28/2019	\$ 433,092.29
23	Total Assets as of 6/01/2018	\$ 389,838.42
24	Increase or (Decrease) in Total Assets - 6/1/2018 to 02/28/2019	\$ 43,253.87

Respectfully submitted:



Digitally
signed by:
ASHE
Treasurer
Date: 2019.03.
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ASHE National Treasurer

Item	Operating Income	Budget FYE 2019	Actual as of 02/28/2019	% of Budget
1	Clothing royalties	\$ -	\$ -	
2	Conference Income	\$ -	\$ 6,002.41	>100%
3	Conference seed money returned	\$ 8,000	\$ 8,000.00	100%
4	Credit Card Cash Back Rewards	\$ -	\$ 194.13	>100%
5	Member assessment	\$ 132,000	\$ 134,856.00	102%
6	National Project of the Year	\$ 800	\$ 500.00	63%
7	New members - at large	\$ 100	\$ -	0%
8	New members initiation fees	\$ 18,000	\$ 18,535.00	103%
9	Other Income	\$ -	\$ 2,828.86	>100%
10	Past Presidents' pins	\$ 1,500	\$ 1,365.00	91%
11	Refund - exposure	\$ -	\$ -	
12	Sponsorships - Multiview	\$ 7,000	\$ 6,734.74	96%
13	Sponsorships - SCANNER	\$ 29,000	\$ 28,050.00	97%
14	Voided checks	\$ -	\$ -	
15	Total	\$ 196,400	\$ 207,066.14	105%
16	Reduction Of Assets	\$ 55,300		
17	Total Inflow to Operating Budget	\$ 251,700	\$ 207,066.14	82%

FYE 2019 - June 1, 2018 to May 31, 2019

FYE 2019 Budget approved by ASHE National Board at Philadelphia, PA on March 17, 2017

Item	Operating Expenses	Budget FYE 2019	Actual as of 02/28/2019	% of Budget
BUDGET/AUDIT COMMITTEE				
1	Budget/Audit Committee	\$ 450	\$ -	0%
2	Treasurer's Meeting With Auditors	\$ 450	\$ 277.42	62%
3	Finance Committee	\$ -	\$ -	
TOTAL:		\$ 900.00	\$ 277.42	31%
CONSTITUTION & BYLAWS COMMITTEE				
1	Constitution and Bylaws Committee	\$ -	\$ -	
TOTAL:		\$ -	\$ -	
EXECUTIVE COMMITTEE				
1	Allowance for new Admin Asst	\$ 20,000	\$ 347.96	0%
2	Audit & CPA fees	\$ 7,000	\$ 7,156.25	102%
3	Awards, pins, & ribbons	\$ 3,100	\$ 97.75	0%
4	Committee chair travel by President's invitation	\$ 3,600	\$ 2,074.76	58%
5	Computers, purchase, repair	\$ 1,000	\$ 3,080.30	308%
6	Contingencies, legal, bank fees	\$ 210	\$ 400.00	190%
7	Donations, memorials, gifts	\$ 100	\$ 113.35	113%
8	Employee - taxes, fica	\$ 2,000	\$ 2,123.82	106%
9	Employee - wages	\$ 10,600	\$ 9,766.58	92%
10	Executive committee meeting	\$ -	\$ -	
11	Insurance - business	\$ 2,500	\$ 1,182.00	47%
12	Misc.	\$ -	\$ 32.72	100% +
13	Office- conf. call, office expenses	\$ 2,000	\$ 591.93	30%
14	Office rental	\$ 3,800	\$ 3,100.00	82%
15	Postage & delivery	\$ 800	\$ 387.01	48%
16	President's Assistant expenses	\$ 11,000	\$ 7,177.78	65%
17	Presidents travel & expenses	\$ 5,600	\$ 6,670.10	119%
18	Society travel - President's request	\$ 2,800	\$ 1,159.19	41%
19	Supplies, business, software	\$ 2,000	\$ 1,446.89	72%
TOTAL:		\$ 78,110.00	\$ 46,908.39	60%
MEMBERSHIP/MEMBER AT LARGE COMMITTEE				
1	Hart, Member of the Year and Young Member of the Year	\$ -	\$ -	
2	Membership Committee	\$ -	\$ -	
3	Membership Database Project	\$ -	\$ -	
TOTAL:		\$ -	\$ -	

Item	Operating Expenses	Budget FYE 2019	Actual as of 02/28/2019	% of Budget
NATIONAL BOARD				
1	Board Directors Lodging	\$ 10,000	\$ 6,158.18	62%
2	Board Directors Travel	\$ 22,000	\$ 11,681.66	53%
3	Board Meeting Expenses	\$ 10,000	\$ 8,639.19	86%
TOTAL:		\$ 42,000	\$ 26,479.03	63%
NATIONAL CONFERENCE COMMITTEE				
1	2019 conference stipend & expenses	\$ 17,700	\$ 4,269.40	0%
2	Advance for 2021 conference	\$ 8,000	\$ 8,000.00	100%
3	Sponsorships for conference	\$ 4,000	\$ 4,000.00	100%
4	National conference comm.	\$ 600	\$ 378.85	63%
TOTAL:		\$ 30,300.00	\$ 16,648.25	55%
NEW SECTIONS COMMITTEE				
1	Startup grant - Two(2) Sections per Year	\$ 1,200	\$ -	0%
2	New Section Banners - Two(2) Sections	\$ 1,300	\$ -	0%
3	SASHTO Exhibit ¹	\$ 4,000	\$ 4,156.00	104%
4	Travel - New Sections & Chartering	\$ 2,400	\$ -	0%
TOTAL:		\$ 8,900.00	\$ 4,156.00	47%
NOMINATING COMMITTEE				
1	Expenses for Hart, Member of the Year, and Young Member of the Year National Awards.	\$ 2,500	\$ 355.00	14%
TOTAL:		\$ 2,500.00	\$ 355.00	14%
OPERATIONS OVERSIGHT COMMITTEE				
1	Operation Oversight Comm.	\$ -	\$ -	
2	Regional Directors Travel	\$ 2,500	\$ 1,149.07	46%
3	Regional Oversight Committee	\$ -	\$ -	
4	Project of the Year	\$ 2,500	\$ -	0%
5	Society History Comm. ¹	\$ 4,000	\$ -	0%
TOTAL:		\$ 9,000.00	\$ 1,149.07	13%
OUTREACH COMMITTEE				
1	OUTREACH COMM.	\$ -	\$ -	
TOTAL:		\$ -	\$ -	
PARTNERSHIP COMMITTEE				
1	Booth exchange	\$ 2,000	\$ -	0%
2	Travel to partner events	\$ 2,000	\$ -	0%
TOTAL:		\$ 4,000	\$ -	0%

Item	Operating Expenses	Budget FYE 2019	Actual as of 02/28/2019	% of Budget
PROFESSIONAL DEVELOPMENT COMMITTEE				
1	Professional development committee	\$ -	\$ -	
2	Certification-related fees & education costs	\$ 250	\$ -	0%
TOTAL:		\$ 250	\$ -	
PUBLIC RELATIONS COMMITTEE				
1	Committee Travel	\$ 1,400	\$ -	0%
2	Contest	\$ 200	\$ -	0%
3	Conference Exposure	\$ 400	\$ -	0%
4	Promotional Materials	\$ 2,500	\$ 745.88	30%
5	Shipping - ASHE Display	\$ 400	\$ 100.56	0%
TOTAL:		\$ 4,900.00	\$ 846.44	17%
SCANNER COMMITTEE				
1	Scanner/Technical Committee	\$ -	\$ -	
2	TNT Invoices	\$ 57,750	\$ 55,701.09	96%
3	National Conf. Exhibit Booth - TNT Graphics	\$ -	\$ -	
4	Scanner Printer & Mail	\$ -	\$ -	
5	TNT Graphics Editor Fee - Scanner	\$ -	\$ -	
6	TNT Graphics Office Expenses	\$ -	\$ -	
7	TNT Graphics - Electronic Version	\$ -	\$ -	
8	TNT Graphics - Email Blast	\$ -	\$ -	
TOTAL:		\$ 57,750.00	\$ 55,701.09	96%
STRATEGIC PLAN COMMITTEE				
1	Strategic Planning Committee	\$ -	\$ -	
TOTAL:		\$ -	\$ -	
STUDENT CHAPTER COMMITTEE				
1	Student Chapter Committee	\$ 1,000	\$ -	0%
2	Student event promo materials	\$ 2,100	\$ 2,010.82	96%
TOTAL:		\$ 3,100.00	\$ 2,010.82	65%

Item	Operating Expenses	Budget FYE 2019	Actual as of 02/28/2019	% of Budget
TECHNOLOGY COMMITTEE				
1	Cloud Committee	\$ 1,200	\$ 583.31	49%
2	Database administration	\$ 1,500	\$ -	0%
3	Database upgrade	\$ 6,750	\$ 1,354.19	20%
4	National Conf. Exhibit Booth - J.M. Solutions	\$ -	\$ -	
5	Technology Committee	\$ 300	\$ -	0%
6	Website hosting	\$ 1,740	\$ 1,352.45	78%
7	Website redesign	\$ 6,500	\$ 3,100.00	
TOTAL:		\$ 17,990.00	\$ 6,389.95	36%
TREASURER				
1	Funds To Reserve Fund	\$ -	\$ -	
Total Expenses		\$ 251,700.00	\$ 160,921.46	64%
Notes: 1. Budget modification. See May 20,2018 National Board Meeting minutes.				

Cash Flow
6/1/2018 through 2/28/2019

Category	6/1/2018- 2/28/2019
INFLOWS	
Conference Income-- National Conference	6,002.41
Conference Seed Money Return	8,000.00
Credit Card Cash Back Rewards	194.13
Membership Assessments	134,856.00
National Project of the Year - Entry fee	500.00
New Member-Initiation Fee	18,490.00
Other Income	2,873.86
Past President Pins	1,365.00
Sponsorships	
MULTIVIEW Sponsorships	6,734.74
SCANNER Sponsorships	28,050.00
TOTAL Sponsorships	34,784.74
TOTAL INFLOWS	207,066.14
OUTFLOWS	
Budget Committee	
Lodging	144.28
Meals, Misc	38.11
Travel	95.03
TOTAL Budget Committee	277.42
Executive Committee	
Administrative Asst. - L. Flowe	
Employee - Taxes, FICA - L. Flowe	2,123.82
Employee - Wages, L. Flowe	9,590.17
TOTAL Administrative Asst. - L. Flowe	11,713.99
Administrative Asst. - N. Morisi	
Admin. Asst. Expenses - N. Morisi	
Travel -- Air,Train,Transit,Cab,Rental	347.96
TOTAL Admin. Asst. Expenses - N. Morisi	347.96
Employee - Wages, N. Morisi	176.41
TOTAL Administrative Asst. - N. Morisi	524.37
Audit, Taxes & CPA Fees	7,156.25
Awards, Banners, Ribbons, Misc.	97.75
Business Office - Expenses	
Henderson, NC-- Rent	2,475.00
Howard, OH-- Internet	375.00
Johnstown, PA-- Rent	250.00
TOTAL Business Office - Expenses	3,100.00
Comm Chair Travel - President's Request	

3/12/2019

Cash Flow
6/1/2018 through 2/28/2019

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Category	6/1/2018- 2/28/2019
Lodging	810.37
Mileage	353.44
Misc. Travel Expenses, Meals, Parking	377.55
Travel -- Air,Train,Transit,Cab,Rental	533.40
TOTAL Comm Chair Travel - President's Requ...	2,074.76
Computers, Purchase, Repair	3,080.30
Contingencies, Legal, Bank Fees	
Bank Charge-Bank Charge	52.00
Legal	348.00
TOTAL Contingencies, Legal, Bank Fees	400.00
Donations. Memorials, Gifts-Charitable Donations...	113.35
Insurance - Business	1,182.00
Miscellaneous Expenses	32.72
Office - Conf. Call, Office Expenses-Conf Call & ...	591.93
Postage and Delivery-Postage and Delivery Expe...	387.01
President's Asst. - S. Stuttler	
Monthly Stipend	5,850.00
Office Supplies	61.85
President's Assistant's Travel	
Lodging	458.75
Mileage	430.44
Misc. Travel Expenses, Meals, Parking,	9.42
Travel -- Air,Train,Transit,Cab,Rental-Travel ...	367.32
TOTAL President's Assistant's Travel	1,265.93
TOTAL President's Asst. - S. Stuttler	7,177.78
President's Expenses (Other than BD Mtg)-Sectio...	
Lodging-Overnight Lodging	1,619.45
Mileage-Mileage at IRS Rate	1,614.56
Misc. Travel Expenses, Meals, Parking,	528.46
Travel -- Air,Train,Transit,Cab,Rental	2,907.63
TOTAL President's Expenses (Other than BD ...	6,670.10
Society Travel - President's Request	
Lodging	514.35
Mileage	140.00
Misc. Travel Expenses, Meals, Parking,	77.40
Travel -- Air,Train,Transit,Cab,Rental	427.44
TOTAL Society Travel - President's Request	1,159.19
Supplies - Software, Ink, Paper, Etc.	1,446.89
TOTAL Executive Committee	46,908.39
National Board-Expense for National Board Meetings	
Board Meeting Expenses	2,931.41

Cash Flow
6/1/2018 through 2/28/2019

3/12/2019

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Category	6/1/2018- 2/28/2019
General Meeting Expenses --Mtg. Rooms, Mea...	2,756.52
TOTAL Board Meeting Expenses	5,687.93
Board Member - Board Meeting Expenses	
Lodging - Board Meeting	6,158.18
Mileage - Board Meeting	2,951.26
Misc. Travel Expenses, Meals, Parking	1,300.05
Travel-Air,Train,Transit,Cab,Rental	10,381.61
TOTAL Board Member - Board Meeting Expen...	20,791.10
TOTAL National Board-Expense for National Boa...	26,479.03
National Conference Committee	
Committee Travel	
Mileage	351.00
Misc. Travel Expenses, Meals, Parking	27.85
TOTAL Committee Travel	378.85
Future National Conference Advance	8,000.00
National Board Member 2019 Stipend	4,269.40
Sponsorship	4,000.00
TOTAL National Conference Committee	16,648.25
New Sections Committee	
Expenses	4,156.00
TOTAL New Sections Committee	4,156.00
Nominations Committee	
Awards - Young Member, Member of Yr, Etc	355.00
TOTAL Nominations Committee	355.00
Operations Committee	
Regional Director Travel	
Lodging-Lodging for Regional Directors	132.09
Mileage	755.70
Misc. Travel Expenses, Meals, Parking,	261.28
TOTAL Regional Director Travel	1,149.07
TOTAL Operations Committee	1,149.07
Public Relations Committee	
Promotional Material	745.88
Shipping - ASHE Display	100.56
TOTAL Public Relations Committee	846.44
SCANNER Committee	
SCANNER - Compose, Print, Mail	55,701.09
TOTAL SCANNER Committee	55,701.09
Student Chapter Committee	2,010.82
Technology Committee	
Cloud Committee	583.31

Cash Flow
6/1/2018 through 2/28/2019

3/12/2019

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Category	6/1/2018- 2/28/2019
Data Base Project-Upgrade of Database	1,354.19
Website Hosting	1,352.45
Website redesign	3,100.00
TOTAL Technology Committee	6,389.95
TOTAL OUTFLOWS	160,921.46
<hr/>	
OVERALL TOTAL	46,144.68



COMMITTEE STATUS REPORT

AD HOC COMMITTEE – Exposure Grant Program Revitalization

Objective: Short term committee created to review reinstating exposure funds and other grant programs.

Date: 3/09/2019

Report Period: Jan-March 2019

Committee Members

Roger Carriker, Chair (Chesapeake)

Leigh Lilla (Tampa Bay)

Frank O’Hare (Central Ohio)

Frank Bronzo (Cuyahoga Valley)

Mike Hurtt (Albany)

E-Mail

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410-370-6635

727-612-9142

614-506-1068

330-329-9702

518-423-4646

Meetings held since the previous Quarterly Report

1. None. Committee created at the 1/11-12/2019 National Board meeting.

Motion(s) to be brought before the National Board:

1. None at this time

Discussions to be brought before the board

Topics that the committee will be working on during the next period and presented at the May 2019 Board meeting: (open for additional input from Board at March 22-23, 2019 Board meeting in Lexington, KY)

1. What kind of budget should be established starting with the 2019-2020 fiscal year so that if the exposure grant program is re-instituted in the summer/fall of 2019, there will be budget for this program to utilize? Discuss as part of the 2019-2020 budget review.
2. An implementation plan and how to tie this initiative to the 2019-2021 Strategic Plan values and strategies.
 - a. This committee will work on the means to reinstitute the exposure grant program during the next quarter and have a recommendation for the Board’s review and hopeful approval at the May Board meeting in Nashville, TN.
 - b. It is desired that this program be approved and information disseminated to the Regions and Sections in the summer of 2019 so that applications may be submitted in the Fall 2019 and awards determined by late 2019/early 2020
 - c. As before, it is also anticipated that the Regions will administer the revitalized program with funds allocated each year by the National Board, but this will be part of the Ad-hoc committee’s recommendation in May 2019.
 - d. It is hoped that applicants will associate their needs in alignment with ASHE’s visions of growth, increased student participation, educational initiatives, being active in our communities, and strengthening of the ASHE brand as part of their solicitations. We will also look to identify means for recipients to verify that the objectives in their grants are



fulfilled and reporting is provided for use by ASHE in the future refinement of the program.

Status of action items

Objective of Ad-Hoc committee: Investigate the exposure funds and other grant programs for possible re-implementation. Prepare recommendation(s) for the board as needed.

1. None this period. This committee was created as a result of the discussion at the 1/11-12/2019 National Board meeting in Phoenix, AZ.
2. Committee was tasked with looking at the previous exposure grant program/initiative and updating the procedure(s) and means with which Regions or Sections can submit applications for funding.
3. Timeframe for this committee's recommendation is between March and the May 2019 Board meeting in Nashville, TN.

Budget update

1. **2018 - 2019 Budget: \$0.00**
2. **Spent – List items and \$ spent this quarter**
 - a. **\$0.00**
3. **Current Budget Balance: \$0.00**
4. **List any Non-Budget Items that should be considered.**
 - a. **None at this time**





COMMITTEE STATUS REPORT

BUDGET / AUDIT COMMITTEE

Provide financial guidance to National Board, President and Treasurer. Ensure financial responsibility on the part of the Society. Review investment policies. Review audit as needed.

Date: 3-1-19
Report Period: Dec 2018 – March 2019

Committee Members

Michael Hurtt, Chair
Tim Matthews
Frank O'Hare
Roger Carriker
Dinna McQuade
Michael Bywaletz
Richard Meehan

Email

mhurtt@chacompanies.com
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roger.carriker@wsp.com
dmcquade@landmarkengineer.com
mbywaletz@gmail.com
richard.meehan@loweengineers.com

Meetings held since the previous Quarterly Report:

1. No meeting of the Committee has been held since last National Board meeting.

Motion(s) to be brought before the National Board:

1. None.

Discussions to be brought before the board:

1. None.

Activities:

The Committee members regularly review reports submitted by the National Treasurer including Treasurer's Reports, Bank Statements, Cash Flow, Credit Card Statements, and Investment Account Statements, and provide comments (as generated) directly to the National Treasurer. All documents reviewed by the Committee are returned to the National Treasurer for filing, stamped as "Reviewed by the Budget / Audit Committee".

For this reporting period, the Committee reports no unusual or concerning issues.

Comments on Treasurer's reports, if any:

1. None.

Status of investment instruments & comments:

1. No comments; see Treasurer's Report.

-END-



COMMITTEE STATUS REPORT

CONSTITUTION / BYLAWS COMMITTEE

Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.

Committee Members

David Greenwood, PE, Chair
Stan Harris, PE
Don Dizuzio, PMP
Calvin Leggett
Mark Kinnee, PE

E-Mail

greenwoodda@cdmsmith.com
stan.harris@stantec.com
DDizuzio@tandmassociates.com
cleggett@ncdot.gov
makinnee@urbanengineers.com

Date: 03/08/19

Report Period: Winter 2019

Meetings held since the previous Quarterly Report

1. Minimal correspondence by e-mail- Bylaw approval requests and bylaw inventory

Motion(s) to be brought before the National Board:

1. None

Discussions to be brought before the board

1. None

Activities:

Informed Potomac section that they need to remove references to constitution in their current document. Informed them that the National Constitution is the constitution for all. Provided generic bylaws format. They revised and resubmitted; it is being reviewed.

Finalized review and uploaded of section bylaws to the Cloud (January). Working on spreadsheet by region/section to report status of each; this is taking longer than planned.

Budget update

1. 2018 - 2019 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
 - a. N/A

3. **Current Budget Balance: N/A**
4. **List any Non-Budget Items that should be considered.**
 - a. N/A



COMMITTEE STATUS REPORT

MEMBERSHIP COMMITTEE

Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.

Committee Members

Leigh Lilla, Chair

Tom Morisi

Alice Hammond

John Derr

Kevin Duris

Karl Bednarz

E-Mail

llilla@nelson-construction.com

Ashenationalsecretary@ashe.pro

alhammond@pa.gov

jderr@GFNET.com

Kevin.Duris@trumbullcorp.com

Karl.Bednarz@rsandh.com

Date: 3/9/19

Report Period: Spring - March

Meetings held since the previous Quarterly Report

N/A – Committee was scheduled to have a meeting in February, however, there are no pressing action items that lend themselves to having a committee call. Committee will reconvene after the March Board meeting.

Motion(s) to be brought before the National Board:

Resolved: N/A

Discussions to be brought before the board

1. N/A
- 2.

Activities

Pare Down Membership Application – further discussion required **COMPLETED**

Follow up on new member referrals from web site – all inquiries – communication of expectations to Regions / Sections - **COMPLETE WITH ROC COMMITTEE**

Government rates by section – do we still want to pursue this information?

Student sections – universities versus section locations – collab with student chapter committee

Committee is pressing 'pause' on any tasks associated with discussion of electronic membership application until website overhaul is complete and Nancy Morisi is instituted as new Executive Assistant.

Budget update

1. 2018 - 2019 Budget: \$500.00 ?
2. Spent – List items and \$ spent this quarter
 - a. 0.00
3. Current Budget Balance: 500.00
4. List any Non-Budget Items that should be considered.
 - a. N/A



COMMITTEE STATUS REPORT

NATIONAL CONFERENCE COMMITTEE

Work with conference sponsors to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.

Committee Members

E-Mail

Date: 3/8/19

Nikki Parris, Chair

nicole.parris@atkinsglobal.com

Report Period: Winter 2018

Mike Hurtt, Board Liaison

mhurtt@chacompanies.com

Jerry Pitzer

jerry1368@yahoo.com

Shirley Stuttler

sstuttler@hughes.net

Brad Winkler

winklerbs@pbworld.com

Roger Carriker

carriker@pbworld.com

Jim Shea

JShea@trcsolutions.com

Meetings held since the previous Quarterly Report

1. Date – 1/22/19 Members in attendance – 10 (includes conference chairs)
2. Date – 2/26/19 Members in attendance – 12 (includes conference chairs)

3. Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

1. N/A

Status of past and future conferences – concerns and progress (Attach individual reports as needed)

2017 – Bank account and EIN have been closed out and the final 990 has been submitted to the National Treasurer. This conference will not be reported on in the future

2018 – All payouts made including \$6K of profit sharing to National. Financial chair is conducting a final audit and then will prepare final 990, close bank account and EIN. The EIN closeout letter is anticipated to be submitted in May 2019.

2019 – The registration is live and they currently have 46 people registered. They have received \$154K in sponsorship commitments as of late February and are continuing to reach out to additional sponsors and ASHE sections/regions for program ads. They have 8 exhibitors not counting ASCET and 2020 non-revenue booths. This is their current focus to get the exhibitor numbers up. The hotel is starting to fill up and they have 217 room night commitments to date. Their Wednesday night block has

been increased due to demand from golfers. They are continuing to refine the program and a conference call with the incoming and outgoing Presidents has been set for 3/25. Current items they are working on are working with Lyft to get a code for reduced fares, AV costs, Wifi costs and insurance.

2020 – They have finalized their contract with the hotel and working with golf courses to secure a contract (Pinehurst Golf Course or another golf course in the Pinehurst area). In addition, they have selected a printing company. The big item they are working on now is the video for the gala which NCDOT is helping them develop. A draft video has been completed and 2020 is reviewing and providing edits/comments. In addition, they are looking at items for their giveaways at the conference.

2021 – They have finalized their contract with the hotel. They have also established a conference email to use in correspondence with vendors and ASHE members. In addition, they are working with local sections in their region who have committed to additional seed money to help them with early deposits. They are also reviewing whether they want to establish an MOU with the sections involved in the conference for distribution of profits. They have also started a preliminary website populated with limited information. Conference dates have been established for June 9-13, 2021 which is being updated on ASHE National website.

2022 – Central Ohio section has been approved for the 2022 conference (per the January National Board meeting). The conference will be held in Columbus, OH. The conference chairs are working towards having a hotel visit in the spring of 2020.

Status of committee activities

Guidelines up-to-date – These have been completed and are up on the National Website.

Conference insurance guidelines – This is the next initiative that the committee will take on but hasn't started yet due to the fact that National is looking at getting a National policy

Cloud access – Jim Shea from our committee is going to work on getting this information up this year.

Budget update

1. **2018 - 2019 Budget:** \$30,300 (includes \$17,700 stipend for 2019, \$4K sponsorship for 2019, \$8K seed for 2020 and \$600 for travel for NCC)
2. **Spent – List items and \$ spent this quarter**
 - a. None
3. **Current Budget Balance:** \$25,921.15 (same as previous)
4. **List any Non-Budget Items that should be considered – N/A**



2018 ASHE CONFERENCE

3/5/2019

Lake Erie Section – Great Lakes Region

May 17 - 20, 2018

Jim Shea & Kirsten Bowen Co-Chairs

Activities to Note Since last Report:

Committee Reports/Activity

Financial (Jamie Scott)

- Account Balance – \$0 – 2018 ASHE National Conference bank account has been closed.
- Financial Committee is performing final audit.
- EIN Closure Request will be sent to IRS around May 1, per Frank O’Hare Recommendations.
- Final profit – Lake Erie Section \$18,002 – ASHE National \$6,002.
- Financial Committee will complete 990 on schedule with Sections.

PR (Rachael Weiss)

- Technical Presentations are posted to the 2018 conference website.

Technical (Bonnie Teeuween)

- Continuing Education summary provided to Matt Carter for 2018 Conference.

Next Items to Note on the Horizon:

N/A

Attachment

N/A



National Conference Report – December 20, 2018 (4th Qtr)

2019 ASHE CONFERENCE

Middle Tennessee Section (Nashville)

Gaylord Opryland Resort & Convention Center

May 8-12, 2019

- Executive Committee
 - Co-Chairs: Angie Duncan, Brad Winkler, and Larry Ridlen
 - Luke Sullivan, Treasurer
 - Eric McElroy, Secretary

- Committees
 - Finance/Registration Luke Sullivan
 - PR/Publicity David Rast
 - Technical Sharon Schutz
 - Program (book) Jon Zirkle
 - Sponsorship Jon Storey
 - Facilities/Logistics Tim Colvett
 - Hosp/Food & Bev. Jeff Shaver
 - Entertainment Alex Carpenter
 - Exhibit/Trade Show Eric Gardner
 - Golf Outing Sammie McCoy
 - Guest Program Melanie Bumpus
 - Transportation Shaun Armstrong

- Sponsorships
 - Individual Sponsorships at \$151,250
 - Continue to solicit Program Book Ads from Regions and Sections (slow progress)
– about 40% of budget achieved

- Hotel contract **executed**.
 - As of March 4, 64% of room block requirement met.
 - Limited availability on Wednesday Night.

- Golf
 - Course selected Gaylord Springs and contract **executed**
 - <https://www.gaylordsprings.com>

- Friday Night Off-Site Event
 - Contracted **executed**: <http://wildhorsesaloon.com>
- Saturday Evening Ent. Contract **executed** – Farewell Angelina
www.farewellangelinamusic.com
- PSAV (Sound and video) contract **executed**
- Wifi agreement **executed**
- Technical Program Set
 - 3 Guest Speaker at opening Session May remove 1.
 - 24 Technical Track Presentations (30 minutes each)
 - 2 Technical Tours (Saturday only)
- Guest Program
 - Tours set.
- Exhibit Hall (Freeman) contract **executed**.
 - Continuing to solicit Exhibitors (slow progress) – 18 exhibitors. Need 40.
- Transportation
 - Contract with Gray Line **executed**
 - Still working on transportation arrangements for national Board
- Tasks in Progress
 - Continuing to solicit Exhibitors (slow progress) – 18 exhibitors. Need 40.
 - Continue to solicit Program Book Ads from Regions and Sections (slow progress)
– about 40% of budget achieved
 - Insurance
 - Volunteer coordination
 - Registration Gift Purchase
 - Coordinate Banners
 - Registration – Currently at 90 registrants
 - Coordinate Meeting Agendas for opening session, Luncheon, and Banquet
 - Coordinate with Project of the Year Winners
 - Coordinate with Award Winners
 - Hospitality Suite Supplies
 - Program Book
 - Conference signs, boards, etc.



ASHE 20/20: A VIEW OF TRANSPORTATION'S FUTURE

2020 ASHE National Planning Committee
Carolina Triangle Section
65 Beacon Hill | Henderson, NC 27537

National Conference Report – March 5, 2019

2020 ASHE NATIONAL CONFERENCE

Venue: Raleigh Convention Center

Host Hotel: Marriott Downtown

Dates: June 3-6, 2020

Conference Co-Chairs: Drew Joyner & Terry Snow

Executive Committee - Confirmed:

- Drew Joyner (AECOM)
- Calvin Leggett (RK&K) - Treasurer
- Terry Snow (Gannett Fleming)
- Charlie Flowe (KCI)
- Missy Pair (NCDOT)
- Todd King (McKim & Creed)
- Tom Goodwin (Gannett Fleming)

Subcommittees – Confirmed:

- Financial: Calvin Leggett
- Sponsorship/Exhibit: Brian Lusk
- Program: Doug Taylor
- Registration/Reception: Barbara Benifield
- Entertainment: Missy Pair
- PR/Publicity: Todd King
- Golf: Tim Reid
- Transportation: Josh Hurst
- Guest Program: Liz Phillips
- Facilities: Charlie Flowe



ASHE 20/20: A VIEW OF TRANSPORTATION'S FUTURE

2020 ASHE National Planning Committee

Carolina Triangle Section

65 Beacon Hill | Henderson, NC 27537

Activities & Accomplishments:

- Developed a Conference Logo
- Refined conference action plan/schedule
- Obtained \$8k loan from ASHE Mid-Atlantic Region
- Developed a sponsorship plan/strategy
- Held Planning Committee/Subcommittee Meetings in January and February, 2019
- Completed a Financial Report (see attached)
- Uploaded planning documentation to ASHE Cloud site and implemented the repository use of this location
- Revised the DRAFT conference budget after feedback based on Committees feedback
- Refined preliminary conference agenda
- Solicited bids from printing company for program book, design letterhead, and envelopes and selected printing company, International Minute Press (\$8,905.79)
- Compiled list of potential exhibitors
- Compiled list of potential sponsors
- Guest Programs/tours have been identified. They include: Sarah Duke Gardens and Chapel Tour at Duke University, Triangle Glides Segway, The Wine Feed, Raleigh Beer Trail, NC Museum of Art, NC Museum of History and Science, NC Museum of History, Go Ape – Zip Line and Tree Top Adventure, Chatham Hill Winery
- Golf Tournament – Pinehurst Resort will not allow us to reserve a course/times until 6 months prior to the event. We are considering other options in the Pinehurst area which will also include a tour of Pinehurst grounds, museum, pro shop, etc. Other golf courses in Raleigh area are also being considered.
- Selected Deep River Sporting Clays as the shooting venue
- Preparations for 2019 ASHE Conference in Nashville
 - Draft Program Ad has been developed.
 - Draft video has been developed.
 - Draft banners have been developed.
 - Drawing prizes options have been identified:
 - Yeti cooler with local brew, 2020 bling, get local brews donated
 - Putter or Gift Certificate at Dicks
 - Driver
 - Local giveaways from Guest Tour venues
 - Giveaways have been identified
 - Coasters with logo and date



ASHE 20/20: A VIEW OF TRANSPORTATION'S FUTURE

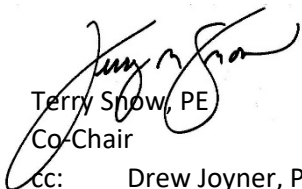
2020 ASHE National Planning Committee
Carolina Triangle Section
65 Beacon Hill | Henderson, NC 27537

- Koozies with logo & date
- 3D Animation – Plastic 3D printed ASHE 2020 (Todd to get a price)
- Stickers for name tags
- Golf tees with logo
- To attract attendees to our exhibit booth, we will have a putting contest. We are coordinating with 2019 ASHE Nashville to obtain two booths.

Major Actions for 2nd Quarter 2019

- Finalize 2019 Program Ad
- Finalize 2020 Promotional Video, Banners, Exhibit Booth, Drawing Prizes, Giveaways, etc.
- Present Welcome Video at 2019 ASHE National Conference in Nashville
- Identify options for golf tournament in Pinehurst and Raleigh areas
- Refine conference budget after feedback from subcommittees
- Refine conference action plan/schedule
- Refine preliminary conference agenda
- Finalize sponsorship program
- Refine list of potential exhibitors
- Refine list of potential sponsors
- Finalize Guest Programs
- Finalize Technical Tours and Session Topics
- Select transportation vendor
- Solicit volunteers for registration committee and select guest gift options
- Schedule and hold bi-weekly Planning Committee/Subcommittee Workshops in 2019

Respectfully submitted,



Terry Snow, PE
Co-Chair

cc: Drew Joyner, PE, Co-Chair
Calvin Leggett, PE, Treasurer
Charlie Flowe, PE



ASHE 20/20: A VIEW OF TRANSPORTATION'S FUTURE

2020 ASHE National Planning Committee
Carolina Triangle Section
65 Beacon Hill | Henderson, NC 27537

ATTACHMENTS

Financial Report
Preliminary Budget



ASHE 20/20: A VIEW OF TRANSPORTATION'S FUTURE

2020 ASHE National Planning Committee

Carolina Triangle Section

65 Beacon Hill | Henderson, NC 27537

ASHE 2020 Financial Report (as of 3/6/19)

DATE	DEPOSITS	DEBITS	CHECK NUMBER	BALANCE	NOTES
2017					
6/8/2017	\$ 20.00			\$ 20.00	from CWL
7/21/2017		\$ 12.00		\$ 8.00	Service Charge
8/21/2017		\$ 12.00		\$ (4.00)	Overdraft Service Charge (OSC)
8/21/2017	\$ 4.00			\$ -	ODP Advance from credit card
8/23/2017	\$ 8,000.00			\$ 8,000.00	check from ASHE National -account balanced 8/31
9/6/2017		\$ 6.06		\$ 7,993.94	Harland Clarke checks
9/21/2017		\$ 12.50		\$ 7,981.44	Service Charge - account balanced 9/30
10/3/2017		\$ 4.07	1001	\$ 7,977.37	BB &T for OSC - acct. balanced 10/31
11/2/2017		\$ 7,000.00	1002	\$ 977.37	Convention Center Deposit to City of Raleigh
11/30/2017				\$ 977.37	account balanced with BB&T
12/29/2017				\$ 977.37	account balanced with BB&T
2018					
1/22/2018		\$ 12.00		\$ 965.37	BB&T Service Charge -account balanced 1/31/18
2/21/2018		\$ 12.00		\$ 953.37	BB&T Service Charge -account balanced 2/28/18
3/21/2018		\$ 12.00		\$ 941.37	BB&T Service Charge - account balanced 3/30/18
4/23/2018		\$ 12.00		\$ 929.37	BB&T Service Charge - account balanced 4/30/18
5/21/2018		\$ 12.00		\$ 917.37	BB&T Service Charge - account balanced 5/31/18
6/21/2018		\$ 12.00		\$ 905.37	BB&T Service Charge - account balanced 6/30/18
7/23/2018		\$ 12.00		\$ 893.37	BB&T Service Charge - account balanced 7/31/18
7/24/2018		\$ 20.00	1003	\$ 873.37	Check to Calvin Leggett - refund for opening loan 6/8/17
8/21/2018		\$ 12.00		\$ 861.37	BB&T Service Charge - account balanced 8/31/18
9/21/2018		\$ 12.00		\$ 849.37	BB&T Service Charge - account balanced 9/28/18
10/22/2018		\$ 12.00		\$ 837.37	BB&T Service Charge
10/23/2018	\$ 8,000.00			\$ 8,837.37	check from Mid-Atlantic Region-account balanced 10/31/18
11/30/2018				\$ 8,837.37	Account balanced BS 11/30/18
12/31/2018				\$ 8,837.37	Account balanced BS 12/31/18
2019					
1/31/2019				\$ 8,837.37	Account balanced BS 1/31/19
2/20/2019		\$ 1,200.00	1004	\$ 7,637.37	2019 Conference Program Ad



ASHE 20/20: A VIEW OF TRANSPORTATION'S FUTURE

2020 ASHE National Planning Committee
 Carolina Triangle Section
 65 Beacon Hill | Henderson, NC 27537

ASHE 2020 NATIONAL CONFERENCE BUDGET (revised 1/2019)

INCOME

National	\$ 8,000
Mid-Atlantic	\$ 8,000
Registration (350 @ \$ 400, 75 @ \$ 150)	\$ 151,250
Trade Show (40 @ \$ 1200)	\$ 48,000
Sponsorships	\$ 100,000
Program Book	\$ 20,000
TOTAL	\$ 335,250

EXPENSES

Advertising	\$ 10,000
Registration/Program Book	\$ 17,500
Hospitality Room	\$ 10,000
Golf/Shooting Outing	\$ 25,000
Ice Breaker	\$ 30,000
Breakfasts & Breaks	\$ 30,000
Transportation	\$ 10,000
Spouses Tours	\$ 5,000
Speakers	\$ 20,000
Technical Tours	\$ 10,000
Past President's Lunch	\$ 20,000
Friday Night Social	\$ 30,000
Friday Night Entertainment	\$ 5,000
Saturday Night Banquet	\$ 30,000
Saturday Night Entertainment	\$ 20,000
National Reimbursement	\$ 8,000
Mid-Atlantic Reimbursement	\$ 8,000
TOTAL	\$ 288,500

**NATIONAL
March 22, 2019**



CONFERENCE REPORTS –

2021 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn
John Caperilla, Todd Rousenberger & Richard Cochrane Co-Chairs
Pocono Mountain Region, Pennsylvania

- Received TIN (Tax number) in conjunction with National Treasurer Frank O’Hare
- Bank account established, with seed money from the three sections and National
- Dates selected - June 9 – 13, 2021 (This is a change from previous report)
 - The resort asked to change dates, and made price concessions in return
 - Eliminates a conflict with Father’s Day
- Actively soliciting volunteers
- Most committee chairs selected
 - Committee chair kick-off meeting on August 29, 2018
- Site visit set for Sept 28 at 10:00 am
- Web site populated with preliminary information (<http://2021conference.ashe.pro>)
- Agreement executed with Kalahari Resort
- Committee chairs to tour facility March 7
- The North East Penn and East Penn are holding an annual joint meeting every year in March at the conference site to keep interest in the conference high until 2021, featuring high-level PennDOT officials as speakers



COMMITTEE QUARTERLY REPORT

NEW SECTIONS COMMITTEE

<u>Committee Members</u>	<u>E-Mail</u>	<u>Date</u>
Sam Mody, Chair	smody@keller-engineers.com	3/11/2019
Brian O'Connor, Co-Chair	brian.oconnor@jacobs.com	
Mark Kinnee, Board Liaison	makinee@urbanengineers.com	
Brian Krul, former NE Region Director	bakrul@transystems.com	

Motions or Discussions to be brought before the National Board (March 22-23, 2019)

1. None

Meetings held since the previous Quarterly Report (VIA Phone)

1. Date – 1/30/19 Alabama section call
2. Date – 2/19/2019 South Carolina section call
3. Date – 3/11/2019 Austin, TX check-in call

Established Meeting Dates already set before the next Quarterly Report

1. Date: Week of 3/18/19 – Alabama, Mississippi, and South Carolina section follow-up calls
2. Date: 3/25, 4/8 and 4/22 – Austin, TX bi-weekly check-in calls
3. Date: 4/23/19 – Dallas Fort-Worth Section membership meeting

Current activities started or underway to identify, promote and support the New Sections endeavors.

Alabama – Champion, Rex Bush, former Alabama DOT (ALDOT) Senior Executive

- A conference call was held between Ashley Ann Adams, Rex Bush, and Brian O'Connor 1/30/19 to discuss presenting ASHE information at the ALDOT Spring Conference April 9-11. Ashley Ann coordinating with Amanda Schumacher and Tammy Farrell to provide PR materials for the conference. Rex to present the ASHE overview during a session to all attendees.
- Rex and Ashley Ann continue recruiting the core group membership and we will look for a date/time to host the initial information exchange luncheon. We are also going to encourage their prospective core members to attend the ASHE National Conference in May.
- The NS committee will hold a preparation call with Rex/Ashley Ann the week of 3/18/19 to prepare for the April Conference

Mississippi – prospective Champion, Brian Smith

- The NS Committee to follow up with Brian Smith the week of 3/18/19. Will need a conference call when all the party's schedules are in alignment.

South Carolina – Champion, TBD

- E-mail coordination 1/25/19 between Sam Mody, Scott Jordan, Mike Hurtt, Mark Kinnee to prepare request (1/27/19) for SASHTO Exhibit Booth prior to end of early registration period.
- The ASHE exhibit booth for the 2019 SASHTO Annual meeting was approved by the Executive Committee 2/9/19 and purchased by the National Treasurer (see attachment 2)
- A conference call was held on 2/19/19 (see Meetings) with the following individuals in attendance: Scott Jordan, Susie Bender (ICE Consulting, SE Region), Brittany Williams (Mead and Hunt, SE Region), Nanette Day Fogelman (GPI, Mid Atlantic Region), Brian O'Connor, Mark Kinnee and Sam Mody. Minutes and actions are attached.
- The NS committee will begin hosting monthly pre-planning calls and prepare an estimate to attend the SASHTO conference in August, 2019 including hotel, registration, meals, airfare/travel and any miscellaneous costs

Austin, TX – Champion, Chris Wickman

- A check-in call was conducted on 3-11 between Sam Mody and Chris Wickman to see how he is progressing with attracting local core group members. Serious health challenges faced by the Wickman family have interrupted contact until recently. Sam and Chris have established a standing conference call every two weeks on Monday afternoon to discuss outstanding actions and next steps for this initiative.
- Intend to meet with Chris (in-person) during the April 23 visit to the Dallas Fort Worth and Houston Sections. Depending on the timing of the DFW ASHE meeting, we can collectively meet before or after the scheduled presentation. Arrangements will be coordinated with Markus, Ahmed and Chris over the next few weeks.

San Diego, CA – Champion, Nathan Chapman for West Coast Region (transplant from Carolina Triangle Section)

- No new activity to report.
- TranSystems has an office in San Diego, Santa Ana and Oakland, CA. Brian K. has connected with his colleagues based on the West Coast but no real traction to date.

Hartford, CT – Champion, Ryan Thompson, public sector employee

- No new activity to report.
- Brian K. and Mark K. are finding additional people to provide support committee
- The NASTO Conference will be held this year in Wilmington, DE between July 8th and 10th. The NS Committee will evaluate the merits of exhibiting at this conference on the next call and will discuss at the Board Meeting 3/22-23 with members of neighboring regions.
- The DOT is located in Rocky Hill, CT.

Other activities.

Dallas Fort-Worth Section – Section President, Markus Neubauer

- Continued dialogue with Markus (cc: Mark Kinnee) about the prospects of visiting the Section in the coming months.

- The Section has hosted four (4) general membership lunchtime meetings during the ASHE calendar year, all of which were well received by the attendees. We are encouraged with the Section's efforts to reinvigorate their membership.
- Based on most recent correspondence exchanged with Markus, Dick Cochrane and Sam M are planning to visit the Section on 4/23 and attend their April membership meeting. Travel arrangements will be made in the near future. (refer to Attachment 1)
- Please refer to the Section report for more details about their activities.

Houston Section – Ahmed Valdez

- The Section has hosted quality presentations in 2019 which were well received by their membership
- During the April visit to the Dallas Fort-Worth Section, we plan to meet with the Houston Section's Officers and Directors possibly in concert with our Austin, TX champion, Chris Wickman.
- Please refer to the Section report for more details about their activities.

Regional Initiatives –

- Follow up with the Great Lakes Region to ascertain if they need any assistance with their startup endeavors in Detroit, MI.

Budget update

1. **2018 – 2019 Budget:** \$8,900.00; balance was reduced by \$4,156.00 in September report and will be reduced by \$4,159.60 at the end of March. May need to request additional funds to cover travel costs for upcoming events.
2. **Spent – List items and \$ spent this quarter**
 - a. \$4,159.60 - SASHTO Exhibit, Savannah, GA. Approved by Executive Committee 2/9/19 and received receipt of purchase 3/10/19
3. **Current Budget Balance:**
 - a. \$584.40 (confirm by National Treasurer following March report)
4. **List any Non-Budget Items that should be considered in the 2018 – 2019 budget:**
 - a. None

Note: *Email this form in a Word format to Shirley Stuttler [sstuttler@hughes.net](mailto:ssuttler@hughes.net).*

From: [Mark Kinnee](#)
To: ashenationalpresident@ashe.pro; [Mody, Samir D.](#); [Markus D. Neubauer](#)
Cc: MHurt@chacompanies.com
Subject: Re: Re[2]: ASHE Dallas Fort-Worth Section
Date: Saturday, March 09, 2019 2:39:10 PM
Attachments: [ATT00002](#)
[ATT00003.png](#)

All,

Sorry for the delayed response but I will be just returning from vacation on the 23rd and will not be able to attend. I apologize for not being to make it but sounds like you will be well represented with Dick attending along with Sam. If there is anything else I can do in the meantime to help support, just let me know.

Thanks,
Mark

>>> "ashenationalpresident@ashe.pro" <ASHENationalPresident@ashe.pro> 3/9/2019 9:18 AM >>>
Markus, *et al.*

I, too, am encouraged by the information coming from the Dallas / Fort Worth Section. So much so, that I am planning to join your April 23 meeting, as well.

As part of your publicity for the April 23 meeting, you might want to add that the ASHE National President will be part of the program (or at least in attendance) at the event.

If you do set up a contact with Mr. Wickman, keep me posted on that, as well.

I will hold off on flight arrangements until I hear all the details, but count me in on the events.

I will leave the coordination up to Markus and Sam and I will follow your lead, but I am looking forward to finally meeting your folks in person.

Dick Cochrane

Richard N. Cochrane
National President, American Society of Highway Engineers
WWW.ASHE.PRO
ASHENationalPresident@ashe.pro
484-225-4358
570-881-5379

From: Mody, Samir D. <SMody@keller-engineers.com>
Sent: Tuesday, February 26, 2019 5:53 PM
To: Markus D. Neubauer <mneubauer@pkce.com>
Cc: 'Weber, Laura J.' <LJWeber@laneconstruct.com>; Hossein Hosseiny <HHosseiny@bgeinc.com>; 'Siva Pathivada (Terracon)' <siva.pathivada@terracon.com>; 'avaldez@akvce.com' <avaldez@akvce.com>; 'Cynthia.DeLaGarza@txdot.gov' <Cynthia.DeLaGarza@txdot.gov>; "Mark Kinnee" <makinnee@urbanengineers.com> <makinnee@urbanengineers.com>; Mike Zieminski

<MZieminski@bgeinc.com>; sjordan@seengineering.com; brian.oconnor@jacobs.com

Subject: RE: ASHE Dallas Fort-Worth Section

Markus,

I followed your ASHE meeting on Facebook earlier today and am pleased that your Section received positive feedback from the attendees. I am also encouraged by your attendance this afternoon and the continued collaboration with Ahmed who has been a strong advocate for the organization.

I will hold the April 23rd meeting date open in my calendar and begin coordination efforts with Mark Kinnee. Our hope is to visit both the Dallas and Houston Sections while trying to connect with Chris Wickman, our Champion in Austin, TX.

Thank you for your leadership and support by the ASHE members who are copied on this e-mail.

Best regards,

Samir D. Mody, P.E.

President

Keller Engineers of New Jersey, LLC

121 Market Street, 2nd Floor

Camden, NJ 08102

Direct: 856.536.3169

Fax: 814.696.0150

Mobile: 609.310.0364

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From: Markus D. Neubauer <mneubauer@pkce.com>

Sent: Tuesday, February 26, 2019 6:37 PM

To: Mody, Samir D. <SMody@keller-engineers.com>

Cc: 'Weber, Laura J.' <LJWeber@laneconstruct.com>; Hossein Hosseiny <HHosseiny@bgeinc.com>; 'Siva Pathivada (Terracon)' <siva.pathivada@terracon.com>; avaldez@akvce.com <avaldez@akvce.com>;

'Cynthia.DeLaGarza@txdot.gov' <Cynthia.DeLaGarza@txdot.gov>; "Mark Kinnee"
<makinnee@urbanengineers.com> <makinnee@urbanengineers.com>; Mike Ziemiński
<MZiemiński@bgeinc.com>

Subject: RE: ASHE Dallas Fort-Worth Section

Hi Sam,

Thank you for your email. Today we held the first of our standing 4th Tuesday monthly general member lunch meetings with speakers from the two local DOT districts (Dallas and Fort Worth). We were encouraged by the turnout of about 45 attendees and the feedback we received was very positive all-around.

We have dates on the books with our venue (Hackberry Creek Country Club, centrally located between Dallas and Fort Worth) for the remainder of the year and we have speakers confirmed for March and April and are working to secure May and June speakers. We've been working closely with Ahmed from Houston (who has been attending our Board meetings and who attended the lunch meeting today as well) and he's been very helpful in sharing insight and lessons learned from the Houston section.

My recommendation for a meeting for y'all to attend would be the April 23rd meeting for two reasons – first: at that point we'll have two prior meetings under our belt and will run more smoothly; and second: that the speaker for this lunch will be a significant attendance draw. The speaker will be Martin Rodin who's title is PEPS Director (essentially director of procurement) for the Texas DOT and when Martin speaks at events the attendance is typically higher than normal.

I'm looking forward to meeting y'all soon, let us know if there's anything else we can provide.

Thanks,

Markus D. Neubauer, PE • Pacheco Koch

O: 972.235.3031 • M: 214.364.8336 • mneubauer@pkce.com

From: Mody, Samir D. <SMody@keller-engineers.com>

Sent: Sunday, February 24, 2019 6:30 PM

To: Markus D. Neubauer <mneubauer@pkce.com>

Cc: 'Weber, Laura J.' <LJWeber@laneconstruct.com>; Hossein Hosseiny <HHosseiny@bgeinc.com>; 'Siva Pathivada (Terracon)' <siva.pathivada@terracon.com>; 'avaldez@akvce.com' <avaldez@akvce.com>; 'Cynthia.DeLaGarza@txdot.gov' <Cynthia.DeLaGarza@txdot.gov>; "Mark Kinnee" <makinnee@urbanengineers.com> <makinnee@urbanengineers.com>

Subject: RE: ASHE Dallas Fort-Worth Section

Good evening Markus,

I hope this e-mail finds you well.

I wanted to follow up with you and see how things are progressing with the Dallas Fort Worth Section. I recently read that you had 40+ registrants for an ASHE dinner meeting which is very promising.

I would like to begin coordination efforts with Mark Kinnee to plan a visit to your Section (either in March or April) and meet with your Board and membership. During my trip to Texas, I would also like to meet with Ahmed and his board (in Houston) and our champion for the Austin Section.

I look forward to hearing from you!

Best regards,

Sam D. Mody, P.E.

President

Keller Engineers of New Jersey, LLC

121 Market Street, 2nd Floor

Camden, NJ 08102

Direct: 856.536.3169

Fax: 814.696.0150

Mobile: 609.310.0364

<http://www.keller-engineers.com>



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From: Markus D. Neubauer <mneubauer@pkce.com>

Sent: Wednesday, January 09, 2019 4:50 PM

To: Mody, Samir D. <SMody@keller-engineers.com>

Cc: 'Weber, Laura J.' <LJWeber@laneconstruct.com>; Hossein Hosseiny <HHosseiny@bgeinc.com>; 'Siva Pathivada (Terracon)' <siva.pathivada@terracon.com>; 'avaldez@akvce.com' <avaldez@akvce.com>; 'Cynthia.DeLaGarza@txdot.gov' <Cynthia.DeLaGarza@txdot.gov>; "Mark Kinnee" <makinnee@urbanengineers.com> <makinnee@urbanengineers.com>

Subject: RE: ASHE Dallas Fort-Worth Section

Sam,

Our current membership is only 5 – since we've been inactive we currently only have the Board as members.

Markus D. Neubauer, PE ▪ Pacheco Koch

O: 972.235.3031 ▪ M: 214.364.8336 ▪ mneubauer@pkce.com

From: Mody, Samir D. <SMody@keller-engineers.com>

Sent: Wednesday, January 2, 2019 1:54 PM

To: Markus D. Neubauer <mneubauer@pkce.com>

Cc: 'Weber, Laura J.' <LJWeber@laneconstruct.com>; Hossein Hosseiny <HHosseiny@bgeinc.com>; 'Siva Pathivada (Terracon)' <siva.pathivada@terracon.com>; 'avaldez@akvce.com' <avaldez@akvce.com>;

'Cynthia.DeLaGarza@txdot.gov' <Cynthia.DeLaGarza@txdot.gov>; "Mark Kinnee"
<makinnee@urbanengineers.com> <makinnee@urbanengineers.com>

Subject: RE: ASHE Dallas Fort-Worth Section

Markus et. al,

Happy New Year to All!!

Thank you for sharing your immediate objective in resurrecting the interest for the DFW Section. What is your current membership as of today?

We have a copy of the anticipated dates for your membership planned for 2019 and will keep either the March or April date open to attend. Please let Mark or me know if we can lend any assistance from the National Board.

Best regards,

Sam D. Mody, PE

Past National President and Co-Chair of New Sections Committee



From: Markus D. Neubauer <mneubauer@pkce.com>

Sent: Wednesday, January 02, 2019 1:08 PM

To: Mody, Samir D. <SMody@keller-engineers.com>

Cc: 'Weber, Laura J.' <LJWeber@laneconstruct.com>; Hossein Hosseiny <HHosseiny@bgeinc.com>; 'Siva Pathivada (Terracon)' <siva.pathivada@terracon.com>; 'avaldez@akvce.com' <avaldez@akvce.com>; 'Cynthia.DeLaGarza@txdot.gov' <Cynthia.DeLaGarza@txdot.gov>

Subject: RE: ASHE Dallas Fort-Worth Section

Hi Sam,

Happy New Year! Our focus for the next few months is to get the monthly general member lunch meetings up and running with strong regular attendance. The first of these will be Tuesday February 26 at Hackberry Creek Country Club in Irving, TX.

My recommendation would be to attend either March or April so y'all will be able to catch a meeting where we're a bit established in the routine.

Markus D. Neubauer, PE ▪ Pacheco Koch

O: 972.235.3031 ▪ M: 214.364.8336 ▪ mneubauer@pkce.com

From: Mody, Samir D. <SMody@keller-engineers.com>

Sent: Sunday, December 23, 2018 10:39 AM

To: Markus D. Neubauer <mneubauer@pkce.com>

Subject: RE: ASHE Dallas Fort-Worth Section

Good morning Markus,

Can you please provide me with a brief status report on how your Section is progressing with resurrecting the membership interest in Dallas Fort Worth?

I am planning to join Mark Kinnee at a membership meeting per your recommendation.

Merry Christmas and Happy Holidays to you and your family!

Sam

From: Mody, Samir D. <SMody@keller-engineers.com>

Sent: Wednesday, December 19, 2018 6:54 PM

To: Mark Kinnee <makinnee@urbanengineers.com>

Subject: Re: ASHE Dallas Fort-Worth Section

Sounds good Mark.

Sam D. Mody, PE

Keller Engineers of New Jersey, LLC

Mobile: 609.310.0364

On Dec 19, 2018, at 4:27 PM, Mark Kinnee <makinnee@urbanengineers.com> wrote:

Great. I will let you know before scheduling anything.

>>> "Mody, Samir D." <SMody@keller-engineers.com> 12/19/2018 4:11 PM >>>
Mark,

I would like to join you if possible.

Thanks.

Sam D. Mody, PE

Keller Engineers of New Jersey, LLC

Mobile: 609.310.0364

On Dec 19, 2018, at 4:09 PM, Mark Kinnee <makinnee@urbanengineers.com> wrote:

Sam, just an fyi. I reached out to Markus and will try to arrange a visit. Will keep you in the loop.

Thanks,

Mark

>>> "Markus D. Neubauer" <mneubauer@pkce.com> 12/18/2018 10:22 AM
>>>

Yes, will do. The anticipated schedule for the monthly general member meetings is below, the first one is not yet confirmed – we're still finalizing with the venue. My recommendation would be to attend March or later once we've ironed out the wrinkles from the first two events.

- 1/22
- 2/26
- 3/25
- 4/23

- 5/28
- 6/25
- 8/27
- 9/24
- 10/22
- 11/19

Markus D. Neubauer, PE ▪ Pacheco Koch

O: 972.235.3031 ▪ M: 214.364.8336 ▪ mneubauer@pkce.com

From: Mark Kinnee <makinnee@urbanengineers.com>

Sent: Sunday, December 16, 2018 12:04 PM

To: Markus D. Neubauer <mneubauer@pkce.com>

Subject: RE: ASHE Dallas Fort-Worth Section

Hi Markus, hope all is well. I believe the last time we spoke you had mentioned that the section plans to start up membership meetings after the new year. Whenever you have any events scheduled if you could please let me know I would appreciate it. I would like to try and come out for one if possible.

Thanks,

Mark

Mark A. Kinnee, PE | Senior Vice President

Urban Engineers, Inc. | 530 Walnut Street | Philadelphia, PA 19106

Office: [215-922-8081, ext.1667](tel:215-922-8081) | Cell: [215-284-3124](tel:215-284-3124)

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>>> "Markus D. Neubauer" <mneubauer@pkce.com> 9/26/2018 6:14 PM >>>

Thank you Mark, I appreciate it. How about Monday afternoon if you're available?

Markus D. Neubauer, PE ▪ Pacheco Koch

O: 972.235.3031 ▪ M: 214.364.8336 ▪ mneubauer@pkce.com

From: Mark Kinnee <makinnee@urbanengineers.com>

Sent: Monday, September 24, 2018 5:55 PM

To: Markus D. Neubauer <mneubauer@pkce.com>

Subject: ASHE Dallas Fort-Worth Section

Good evening Markus,

I am on the National Board for ASHE and am working with the New Sections Committee to help support your efforts with the Dallas Fort-Worth Section. If you have a few minutes sometime this week, I would appreciate the opportunity to introduce myself. Please let me know if there is a good time to reach you.

Thanks,
Mark

Mark A. Kinnee, PE | Senior Vice President

Urban Engineers, Inc. | 530 Walnut Street | Philadelphia, PA 19106
Office: [215-922-8081, ext.1667](tel:215-922-8081) | Cell: [215-284-3124](tel:215-284-3124)

[<mime-attachment.jpg>](#)

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From: June Housman <ernie@housmanandassociates.com>
Sent: Sunday, March 10, 2019 2:24 PM
To: Samir Mody
Subject: Registration Confirmed - SASHTO GA 2019

Dear Samir:

Your registration has been confirmed. Please save this email for future reference.

Checks should be made out to: Housman & Associates - SASHTO 2019
Mail checks to: Housman & Associates
c/o SASHTO 2019
1309 Pasa Tiempo
Leander, TX 78641

For more information contact June Housman,
june@housmanandassociates.com

Event: SASHTO GA 2019
Attending: Samir Mody
Number in Party: 1
Time: 7:00 AM
Date: Saturday, August 17, 2019
Confirmation Number: L3NPBHFP7TW
Current Registration:

Registration Information:		
Registration Items		
Samir Mody	TRADE SHOW DELEGATE	
	Will you require Hotel Accommodations in Savannah, GA for SASHTO? NO	
Sessions		
Samir Mody	Trade Show Booth 25	18-Aug-2019
Additional Information		
Samir Mody	Would you be interested in attending a technical tour on Monday, August 19th, 2019 of the Georgia Ports Authority? NO	

CANCELLATION POLICY: Full refunds will be granted through May 31, 2019. Refunds less a service fee of 15% are available after May 31, 2019 through July 17, 2019. All cancellations after July 17, 2019 are non-refundable.

ATTENDEE TRANSFER: Attendees can transfer registrations at any time.

HOTEL ACCOMMODATIONS: I agree that the cancellation of my hotel accommodations can harm the SASHTO 2019 planning committee. Additionally I understand I will only be allowed to cancel my hotel accommodations if

SASHTO 2019 can re-sell the hotel room (accommodations) to another SASHTO 2019 attendee. In the event that I choose NOT to attend the event AND the SASHTO 2019 planning committee CANNOT re-sell the hotel room (accommodations) I understand fully that I will be responsible for the full amount charged during the registration process. If a cancellation is necessary please contact June Housman at june@housmanandassociates.com.

CREDIT CARD CHARGES: I agree and understand that I am personally responsible for all payments as selected during the registration process. I agree that I authorize SASHTO 2019 to charge my credit card for all charges that are selected during the registration process. This acknowledgement forfeits my ability to challenge the above said charges from SASHTO 2019.



[Click here to view the event summary](#)

We look forward to seeing you there.

Sincerely,
June Housman
Housman & Associates
ernie@housmanandassociates.com

If you no longer want to receive emails from June Housman, please [Opt-Out](#)

Your payment for the SASHTO GA 2019 event has been successfully processed. Please save this email for your records.

Transaction Information:

Item	Transaction Information	Quantity	Amount
Trade Show Booth 25	\$4,000.00	1	\$4,000.00
CONVENIENCE FEE	3.99%	1	\$159.60
Transaction Total			\$4,159.60

Registration Confirmation Number: L3NPBHFP7TW

[View your registration](#)

If you have any questions about this transaction or email, please contact June Housman directly at ernie@housmanandassociates.com.



Welcome, Frank O'Hare. You are currently logged in as an administrator.

My Agenda

SASHTO GA 2019

Personal Agenda for Samir Mody

Sunday, August 18, 2019

7:00 AM - 6:00 PM **Information and Registration Desk**
Savannah International Trade and Convention Center
Trade Show Booth 25

(Tuesday, August 20, 2019) **Savannah International Trade and Convention Center**
Golf Tournament
The Westin Savannah Harbor Golf Resort

5:30 PM - 9:00 PM **Welcome Reception**
The Charles H. Morris Center at Trustees' Garden

Monday, August 19, 2019

7:00 AM - 8:30 AM **Buffet Breakfast**
Savannah International Trade and Convention Center

7:00 AM - 8:30 AM **Industry Trade Show**
Savannah International Trade and Convention Center

7:00 AM - 5:00 PM **Information and Registration Desk**
Savannah International Trade and Convention Center

9:00 AM - 11:30 AM **Opening Session and Ceremony of States**
Savannah International Trade and Convention Center

11:30 AM - 5:00 PM **Industry Trade Show**
Savannah International Trade and Convention Center

12:00 PM - 1:30 PM **Buffet Lunch**
Savannah International Trade and Convention Center

2:00 PM - 5:00 PM **Technical Sessions**
Savannah International Trade and Convention Center

5:00 PM - 6:00 PM **Industry Trade Show Reception**

Tuesday, August 20, 2019

7:00 AM - 8:30 AM **Buffet Breakfast**
Savannah International Trade and Convention Center

7:00 AM - 3:00 PM **Industry Trade Show**
Savannah International Trade and Convention Center

7:00 AM - 5:00 PM **Information and Registration Desk**
Savannah International Trade and Convention Center

9:00 AM - 11:00 AM **INVITATION ONLY: SASHTO Board of Director Meeting**
Savannah International Trade and Convention Center

9:00 AM - 11:00 AM **INVITATION ONLY: SASHTO Chief Engineer Meeting**
Savannah International Trade and Convention Center

9:00 AM - 12:00 PM **Technical Sessions**
Savannah International Trade and Convention Center

12:00 PM - 1:30 PM **Buffet Lunch**
Savannah International Trade and Convention Center

2:30 PM - 5:00 PM **Closing Session**

5:30 PM - 10:00 PM

Savannah International Trade and Convention Center
Closing Reception
The Westin Savannah Harbor Golf Resort

Wednesday, August 21, 2019

9:00 AM - 11:00 AM

INVITATION ONLY: SASHTO 2020 and 2021 Planning Breakfast
The Westin Savannah Harbor Golf Resort



Participants:

Sam Mody – Co-chair
Brian O’Connor – Co-chair
Mark Kinnee – Board Liaison
Scott Jordan – National Director
Susie Bender – ICE Consulting, SE Region
Brittany Williams – Mead & Hunt, SE Region
Nanette Day Fogelman - GPI, Mid-Atlantic Region

Discussion items:

- **Introductions and South Carolina Initiative to-date:**

Sam M/Brian O described previous work done, why South Carolina now, how we develop a new section, and reasons new champion is needed. NS Committee has sent the update toolbox, 2017 contact list, and spark letter to the new participants. ASHE focuses on both technical development and social networking.

- **Open Discussion:**

1. Brittany asked about time commitment/interest in the section
2. Brittany asked if neighboring sections would help SC section grow
3. Brittany recommended getting support/involvement from higher-level engineers to be part of the core group (SCDOT, Lead Consultants) as members on the call are more marketing focused
4. Nanette mentioned diversity in the core group helps in development
5. Nanette has a co-worker who helped found the NC section in 1992 and may be able to provide assistance. Nanette has agreed to be the liaison with NS committee
6. Section location will be up to the core group in coordination with ASHE National/New Section Committee
 - Columbia, Charleston, Greenville – SCDOT is in Columbia
7. Coordinate with Counties/Cities as well. Need their support for initiative but will not mean municipalities will need to pay for their members/attendees
8. ASHE National planning to have a booth at SASHTO in Savannah in August. Would be good to have a core group/champion in place before then to help garner additional members/support for chartering the section.

- **Action Items:**

1. Sam M asked that the group update the contact spreadsheet with additional contacts, updated information, etc.



ASHE National Committee – New Section

South Carolina Conference Call

February 19, 2019

Minutes

2. Reach out to employers/SCDOT to develop support for the section (management)
 3. Contact partner organizations about setting up joint events to build interest (SMPS?)
- **Next Steps**
 1. Follow-up call in March to continue discussion



COMMITTEE STATUS REPORT

NOMINATING COMMITTEE

Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with appropriate guidelines. Administer the award process.

<u>Committee Members</u>	<u>E-Mail</u>	<u>Reporting Period</u>	<u>Date</u>
Greg Dutton, Chair	gduyton@cpc-eng.com	SPRING 2019	03/22/19
Shirley Stuttler	sstuttler@hughes.net		Lexington, KY
Charlie Flowe	cflowe55@gmail.com		
Dave Greenwood	greenwoodda@cdmsmith.com		
Sam Mody	smody@keller-engineers.com		
Tom Morisi	tmorisi@keller-engineers.com		

Meetings held since the previous Quarterly Report

E-mail and phone correspondence @ various intervals...

03/13/19 (WebEx) Participating: All except as noted below

Could not Participate: Tom Morisi (Provided input for meeting prior)

Motion(s) to be brought before the National Board:

1. *None*

Discussions to be brought before the board

1. *Notify the Board of the National Award Recipients (see attached on page 2)*
2. *Discuss when the awards will be presented at the conference, i.e. General Session, Past President's Luncheon, or Gala.*

Activities

1. *Nomination Process for National Awards: 1st solicitation for nominees was sent to the Regions on 9/16/18. 2nd solicitation for nominees was sent to the Regions on 12/10/18. All nominations were received by February 16, 2019. Nomination packages along with evaluation matrix were sent out on 02/19/19. Evaluations with scoring to be completed by 03/13/19. WebEx meeting to discuss evaluations on 03/13/19. Notify the Board of award recipients.*
2. *Planning for Administering the Award Process at the National Conference - TBD*
3. *Next Meeting: TBD*

Budget update

1. *2018 - 2019 Budget: \$2,500*
2. *Spent (List items and \$ spent this quarter):*
 - a. *No spending this quarter - \$0.00*
3. *Current Budget Balance: \$2,500*
4. *List any Non-Budget Items that should be considered:*
 - a. *N/A at this time*

*Respectfully Submitted on behalf of the Nominating Committee,
Greg Dutton
Committee Chair*



2019-2020 ASHE National Award Recipients

ASHE Young Member of the Year

Laura Campos (SE Region, Central Florida Section)

ASHE Member of the Year

Donna McQuade (SE Region, NE Florida Section)

ASHE Robert E. Pearson / Person of the Year

Paul Degges (SE Region, Middle Tennessee Section)

ASHE Lifetime Achievement

Calvin Leggett (Mid-Atlantic Region, Carolina Triangle Section)



COMMITTEE STATUS REPORT

OPERATIONS & OVERSIGHT COMMITTEE

Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.

Committee Members

Stan Harris, Chair
Mark Kinnee
Leigh Lilla
David Greenwood
Alice Hammond
Richard Cochrane (Pres.)

E-Mail

stan.harris@stantec.com

Date: 3/8/2019

Report Period: 12/19/18-3/8/19

Meetings held since the previous Quarterly Report

1. Date – 3/7/19 Members in attendance – Harris, Lilla, Greenwood

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

1. Internal Communication Plan - Implementation

Activities

Status - Coordinate Section training related to procedures that ensure adherence to Constitution and Bylaws and good accounting and recordkeeping principles.

Since last meeting:

- Presentation was posted on web site

Status - Review Resource Center and work with Technology Committee to keep documents current – No action

Status –Finalize internal communications plan – Plan was amended per approval at January 12, 2019 National Board meeting and distributed to Regions, Sections and National Board members.

Status – Project of the Year program, including publicity – See POY sub-committee report.

Budget update

- 1. 2018 - 2019 Budget: \$5,000**
- 2. Spent – List items and \$ spent this quarter**
 - a. \$136.80**
- 3. Current Budget Balance: \$3,562.22**
- 4. List any Non-Budget Items that should be considered.**
 - a.**



COMMITTEE STATUS REPORT

RESOURCE CENTER SUB-COMMITTEE

Maintain a resource center as an up-to-date repository of Society information, guidelines, and policies for membership and leadership.

Committee Members

Shirley Stuttler, Chair

Sandy Ivory

Tom Morisi

Scott Jordan

E-Mail

sstuttler@hughes.net

Date: 3-22-19

Report Period: Spring

Meetings held since the previous Quarterly Report

1. No meeting held since September 2018.
2. **Motion(s) to be brought before the National Board:**

Resolved: None

Discussions to be brought before the board: None

Status of action items

1. Exhibit Display Booth Policy and Exhibit Display Booth Form were revised by Amanda Schumacher. Documents were sent to be posted on our website.

Budget update

1. **2018 - 2019 Budget: \$0.00**
2. **Spent – List items and \$0 spent this quarter**
3. **Current Budget Balance:**
4. **List any Non-Budget Items that should be considered.**



COMMITTEE STATUS REPORT

SOCIETY HISTORY SUB-COMMITTEE

Record all ASHE Section, Region and National activities for posterity.

Committee Members

Shirley Stuttler, Chair
Sandy Ivory
Stephen Lester
Scott Jordan
Charlie Flowe

E-Mail

sstuttler@hughes.net

Date: 2-20-2019

Report Period: Spring

Meetings held since the previous Quarterly Report

1. Members in attendance - Stephen Lester, Sandy Ivory, Charlie Flowe, Shirley Stuttler, Scott Jordan

Motion(s) to be brought before the National Board:

1. None at this time.

Discussions to be brought before the board

1. Tammy and Sandy estimate completion of the information by late April in time to go to the printer.
2. Sandy has started to send information to Tammy and in turn she will send it to her proofer. Tammy will do the layout and will put a paragraph in about the change in Sections being placed in Regions.
3. To-date only two Sections (East Penn and North East Penn) have not submitted their history updates. They were notified again and extended their date for submitting. Reminded them this update is for the completion of our 60th Anniversary book.

Status of action items

1. Next conference call will be held on **March 27, 2019 at 9:30 A.M.**

Budget update

1. **2018 - 2019 Budget: \$4,000**
2. **Spent – List items and \$0 spent this quarter**
3. **Current Budget Balance: \$4,000**
4. **List any Non-Budget Items that should be considered.**



COMMITTEE QUARTERLY REPORT

NATIONAL PROJECT AWARD SUBCOMMITTEE

Committee Members

Joe Rikk - Chair
Bob Hochevar
Jerry Pitzer
Stan Harris – (Board Liaison)

Date

3/15/2019

Quarterly Report Period

Winter - January

Motions or Discussions to be brought before the National Board

1. None

Meetings held since the previous Quarterly Report

1. None
2. E-mail correspondence regarding the 2019 NPA

Other Activities/Notes:

- 8 projects were received for the 2019 NPOY Program
- 4 Past ASHE Presidents representing the Great Lakes Region (David Jones), Mid-Atlantic (Calvin Leggett), Northeast (Domenic Piccolomini) and Southeast (Greg Dutton) volunteered to assist the NPOY Committee Chair with judging this year's projects.
- Project judging was completed on February 26 and the winners were notified on February 28.
- Current activity includes:
 - Coordination with the two winning teams for the awards luncheon
 - Ordering of the award plaques
 - Coordination with the 2019 National Conference Planning Committee to include a brief advertise on the winning projects in the conference brochure

Established Meeting Dates already set before the next Quarterly Report

There are no scheduled meetings at this time.

1. Post-conference Lessons Learned on the 2019 NPOY Program

Date: [Click here to enter a date.](#) Time ← TBD

2018 – 2019 Goals with Action Taken to meet those goals

Goal #1 *Develop National Project of the Year "Program" Guidelines (i.e. Instruction Manual)*

Action (Provide what has been accomplished on this goal)

- a. Committee Member Pitzer volunteered to prepare draft manual
- b. Committee Member Rikk to provide various documents to Pitzer to be used as "samples" ← Pending

Goal #2 *Identify Improvements to NPA program*

Action Improvements will be identified during the post-2019 National Conference debrief

Stretch Goal Develop independent award program (i.e. separate from the Luncheon honoring Past Presidents)

Action (Provide what has been accomplished on this goal)

Budget update:

1. 2018 – 2019 Budget: \$800.00 approved.
2. Spent – List items and \$ spent this quarter: None
3. List any Non-Budget Items that should be considered in the 2019 – 2020 budget: None

Discussion Items within the Committee

1. Begin developing a guiding document for the NPA program
2. Long-term goal to have a program dedicated solely to awards.

Note: Email this form in a Word format to Shirley Stuttler [sstuttler@hughes.net](mailto:ssuttler@hughes.net)



COMMITTEE STATUS REPORT

OUTREACH COMMITTEE

Support and coordinate various outreach activities and committees to ensure public and engineering-community awareness of the Society. Unify the ASHE brand and external appearance in all internal and external aspects. Promote growth of the Society, both in existing sections and new sections.

Committee Members

Bronzo, Chair
Harris
Moody
Schumacher
Cochrane
Fortuna
Pitzer
O'Connor
Kinnee
NACE Representative – Ted Hubbard
NAWIC Representative – Leigh Lilla
IECA Representative – Vacant
ASCET Representative – Mollie Gosnell

E-Mail

Date: Marc 11th 2019

Report Period:
3rd QTR 2018-2019

Meetings held since the previous Quarterly Report

1. Feb 11, 2019-Discussion with Frank Bronzo and Mike Hurtt to discuss integrating Partnership under Outreach.
2. Feb. 12, 2019-Held call with current Partnership committee members to discuss becoming a subcommittee under outreach.
3. Upcoming March 20th 2019 12:00noon web ex

Motion(s) to be brought before the National Board:

Resolved: Move the Partnership committee into the Outreach committee as a subcommittee.

Discussions to be brought before the board

Grassroots efforts for the Federal gas tax increase

Activities involving coordination

Outreach committee coordination with Great lakes Region regarding possible Michigan section

Budget update: (Note combination of partnership and outreach committee budgets.)

- 1. 2018 - 2019 Budget: \$4,000.00**
- 2. Spent – List items and \$ spent this quarter No report**
- 3. Current Budget Balance: 0.00**
- 4. List any Non-Budget Items that should be considered.**
 - a. Grass roots campaign for federal tax increase, PR , Partnerships, Website



COMMITTEE STATUS REPORT

PROFESSIONAL DEVELOPMENT COMMITTEE

Support ASHE Regions and Sections through the Professional Development Certification Program as they seek to provide the maximum opportunity for professional development and growth for their members.

Committee Members

E-mail

Period End Date: March 9, 2019

Report Period: Jan – Feb 2019

Matheu Carter, Chair

matheu@udel.edu

Roger Carriker, National Board Liaison

Roger.Carriker@wsp.com

Frank Bronzo

fbronz@envdesigngroup.com

Kathryn Power

kpower@pa.gov

Erin Collins

ecollins@wallacemontgomery.com

Eugene Cipriani

eugene.cipriani@aecom.com

Rob Snowden

rsnowden@urbanengineers.com

Meetings held since the previous Periodic Report:

1. Date: 01/03/2019 Members in attendance: Cipriani, Power, Carriker, Carter
2. Date: 02/07/2019 Members in attendance: Carriker, Carter
3. Date: 03/07/2019 Members in attendance: Cipriani, Power, Carriker, Carter

Planned Meetings:

1. Date: 04/04/2019 Noon WebEx, Tentative
2. Date: 05/02/2019 Noon WebEx

Motion(s) to be brought before the National Board:

Resolved: None at this time.

Discussions to be brought before the National Board:

1. None, currently.

Status of Action Items:

1. Maintain appropriate records to ensure that ASHE programs and sessions meet the requirements for professional certification in the various states. Ensure that sections likewise maintain records appropriate for their states. Review Section and/or Region data on PDH issuance and summarize to the National Board:
 - a. The accounting for Calendar Year 2017 was attached to an earlier periodic report as the compilation of Section reporting. This constitutes the primary record keeping by the Committee. Information was used in an updated version of the "Year in Review" document issued by the PR Committee. Note: over 10,700 PDHs issued in 2017 alone.
 - b. Solicitation for Calendar Year 2018 was initiated with a targeted compliance date of January 31, 2019.

- c. Twenty-seven (27) Sections have responded to date for calendar year 2018. Twenty-two (22) Sections have reported issuances of PDHs and five (5) have responded that no PDHs were issued using ASHE's name or logos.
 - d. Non-responsive Sections will receive a reminder asking for a response from the Chair in March. Note: Last year (2017) only four (4) Sections did not provide responses.
 - e. The survey will be closed out March 29, 2019 so that the Committee can begin a full analysis.
 - f. The Committee will circulate the full results in the next periodic report, together with observations and analyses.
2. Develop and maintain policy documents to provide guidance to Sections with respect to professional development:
 - a. With one full year having been completed, the Committee is better situated to evaluate how Sections are providing continuing education and the adequacy of their record keeping and compliance with the Professional Development Certification Program.
 - b. Committee will continue to solicit/advocate that Sections, Regions, and the National Board of Directors monitor local licensing board rules and regulations that may have an effect on the ASHE guidelines for future edits/updates. The National Board of Directors can be an effective tool for conveyance of this information as well.

Budget update:

1. 2018 - 2019 Budget: \$250 (for Florida fees due in spring 2019 (April); Leigh Lilly is coordinating)
2. Spent – List items and \$ spent this quarter
 - a. \$0
3. Current Budget Balance: \$250
4. List any Non-Budget Items that should be considered.
 - a. None at this time.



COMMITTEE STATUS REPORT

PUBLIC RELATIONS COMMITTEE

Committee Members

Amanda Schumacher, Chair
Jonathan Daguilh (social media)
Kelli Weigle (NEW)
Tammi Nagucki (NEW)
Jen Hendricks (NEW)
Donato DiZuzio (Board Liaison)

E-Mail

Date: 3/7/19

Report Period: Winter 2018

Promote ASHE. Monitor branding of ASHE. Publicize ASHE to transportation community. Serve as a source of information to other committees, Regions, and Sections on logo use and branding ideas. Manage distribution of literature to help expand ASHE presence and visibility. In coordination with Partnership Committee, coordinate ASHE booth utilization. Oversee ASHE Store vendor and materials made available. Manage ASHE Inside Lane electronic newsletter content and advertising revenue. Manage social media sites.

Meetings held since the previous Quarterly Report

1. Date – 2/5/19 Members in attendance - Amanda Schumacher, Kelli Weigle, Jen Hendricks, Dick Cochrane

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board

1. Per Anis' report – Scanner booth at National conference – PR committee willing to participate financially

Activities (cumulative report):

- a. Corey Fenwick is no longer a member of the committee (his choice due to time constraint)
- b. ASHE Booth
 - i. Albany section – Feb 13-15 – banner & booth
 - ii. Southern NJ section – Feb 19 – student section interest
 - iii. Northwest Ohio section – March 27-April 1- TMACOG Transportation Summit
- c. Logo & Message
 - i. Working with technology committee on new website design with consultant

- ii. ACTION: Request to regions/sections for pictures - upload photos directly on google photos: <https://photos.app.goo.gl/U1H4ZUDWx345US8p2>
- d. Social Media Campaign
- i. Increase social media presence
 - 1. include more local Section /region info
 - 2. include industry news
 - 3. promote internal ASHE initiatives (Project of the Year, Board installments, scholarships, community involvement)
 - 4. more pictures!
 - ii. Social media report (+ = increase from Dec. 2018)
 - 1. LinkedIn: 193 followers
 - a. + 30 from previous
 - 2. Twitter: 122 followers
 - a. +2 from previous
 - 3. Facebook: 64 likes | 67 follows
 - a. +2 likes
 - b. +2 follows
- e. Committee Collaborations
- i. Partnerships – look into placing ads or information into their newsletters to help cross market
 - ii. Outreach – guidelines/goals of the booth completed
 - iii. New Sections
 - 1. 100 Why join ASHE brochures sent to potential Alabama section for April Conference
 - 2. Discussions for new ideas for toolbox document
- f. ASHE Store
- i. Call with Peggy Johns – changing link to full website to add variety - <https://www.albrechtco.com/peggy-johns>
 - 1. Embroidery is free
 - 2. Discounts to be had if coordinate with Peggy on quantity/needs – can't be directly advertised on the site
 - a. ACTION: Creating an e-blast to notify sections/membership
- g. Project of the Year Awards – promotion
- i. Social media – photos from past awards & promote current
 - ii. ENR Blog – Aileen Cho, transportation lead – blogging – now will report on winners and organization as a whole

- h. Updated Documents
 - i. Branding Guidelines – on the cloud
 - ii. Year in Review – on the cloud
 - iii. Why Join ASHE - general & student – on the cloud
 - iv. ASHE map – on the cloud
- i. National Conferences
 - i. Nashville 2019
 - 1. Have not engaged need for national PR assistance as of yet
 - ii. Raleigh 2020
 - 1. Logo approved
 - iii. Poconos 2021
 - 1. Logo/Theme in the works
- j. Multi-Briefs – ASHE Inside lane, contract renews in April
 - i. Article review happening consistently (weekly)
- k. How do we better connect with our membership?
 - i. Brainstorming ideas of membership directory, newsletters, social media content

Budget update

1. 2018 - 2019 Budget: **\$4,900**
2. Spent – List items and \$ spent this quarter
 - a. Invoice from TNT pending
 - b. \$85.76 – booth shipment to/from Chesapeake
 - c. \$53.38 – materials shipment to Southern NJ
 - d. \$97.16 – booth shipment to/from Albany
 - e. \$100.56 – shipment from Albany and new packing materials (did not see return label on package)
 - f. \$56.17 – February Adobe Suite
 - g. \$56.17 - March Adobe Suite
3. Current Budget Balance: **\$1,062.68**
4. List any Non-Budget Items that should be considered.
 - a. Adobe Suite subscription – charges above – charged monthly for upkeep of documents

Note:

Email this form in a Word format to Shirley Stuttler [sstuttler@hughes.net](mailto:ssuttler@hughes.net)



COMMITTEE STATUS REPORT

scanner COMMITTEE

Administer the publication of the scanner, ensuring that it represents ASHE in a positive, professional, cost-effective manner.

Report Period: Spring 2018

Committee Members:

Anis Shaikh, Chair
Tammy Farrel, Editor
Don Dizuzio
Sandra Ivory
Kathryn Power
Melissa Boyles

E-Mail:

ashaikh@hntb.com
tntsince87@comcast.net
DDizuzio@tandmassociates.com
sandyivory@yahoo.com
kathrynpower@live.com
melissa.boyles@mb.solutions

Date:

02/25/2019

Meetings held since the previous Quarterly Report

1. None All communication is handled via email/phone conference

Motion(s) to be brought before the National Board:

1. Increase Scanner Committee budget (FY 2019) to included:
 - a. \$600 for Travel
 - b. \$400 for Exhibit Booth
 - c. \$600 for National Conference Expenses and Promotional Items

Discussions to be brought before the board

1. Increase Scanner Committee budget to include travel, reimbursements, national booth and promotional items.

Status of activities

1. Work to ensure adequate advertiser revenue and work on developing a mechanism to increase advertising revenue. **See attached list of advertisers and amounts.**
2. Received articles from the following sections for Spring 2019
 - A. Mile Markers
 - i. Albany - New York Capital Region Future City Competition
 - ii. Georgia - Toys-for-Tots charity holiday party

- B. Mid-Allegheny Section - SR 119, SECTION 454 HOME BRIDGE REPLACEMENT
- C. NE Penn Section - SR1029 LAZY BROOK PARK TRUSS RESTORATION
- D. Potomac Section - GMU Engineers for International Development (EfID) 5K Run
- E. South NJ Section – Grubb Bayonne Bridge
- F. Tampa Section - 2018 FDOT District 7 Local Agency Safety Summit

Budget update

- 1. 2018 - 2019 Budget: **\$57,750.00**
- 2. Spent

INVOICES	Period	Invoice #	Date	Amount
Printed	Summer 2018	4919	08/16/18	\$ 9,022.17
	Fall 2018	4945	11/12/18	\$ 3,811.17
	Winter 2019	4966	2/13/19	\$ 8,270.86
	Spring 2019			
			Printed Expenses:	\$ 21,104.20
Electronic	Summer 2018	4923	08/15/18	\$ 429.60
	Fall 2018	4946	11/12/18	\$ 429.60
	Winter 2019	4967	2/13/19	\$ 429.60
	Spring 2019			
			Digital Expenses:	\$ 1,288.80
Committee Travel				

Total Invoices: \$ 22,393.00

- 3. Income (See attached sheet of list of advertisers for the current quarter)

	Period	Invoice #	Date	Amount
Advertisers	Summer 2018	N/A	08/15/17	\$ 4,550.00
	Fall 2018	N/A	11/12/18	\$ 9,050.00
	Winter 2019	N/A	2/13/19	\$ 5,350.00
	Spring 2019	N/A		

Total Income: \$ 18,950.00

Target Income Amount: \$ 26,000.00

Amount Over/Under Target Income Budget: \$ 7,050.00

- 4. Current net Budget Balance:
\$54,307.00
- 5. List any Non-Budget Items that should be considered.
 - a. N/A

Advertiser Name	Date	Check Number	Amount Received	
AECOM	1/8/19	30394330	400	
ARORA and Associates	1/25/19	71714	\$1600.00	
ASHE Altoona Section/Builder's Club				
ASHE North East Penn				
BEG Group, LLC				
Borton Lawson Engineering				
Buchart-Horn, Inc.				
Burns Engineering, Inc.				
CHA Consulting, Inc				
Dewberry				
Gannett Flemming Companies				
Gibson-Thomas Engineering Co				
Hill & Smith, Inc.				
Johnson, Mirmiran & Thompson, Inc,				
Larson Design Group				
McMahon Associates, Inc				
Michael Baker Corporation				
Naik Consulting Group, PC				
O.R. Colan Associates				
WSP				
Sci-Tek Consultants, Inc.				
Stahl Shearer Engineering, LLC.				
Sucevic, Piccolomini & Kuchar Engineering				
Traffic Planning & Design				
The Markosky Engineering Group, Inc.				
TYLIN International	2/4/19	221793	2000.00	
Urban Engineers	1/17/19	45937	\$400.00	
Whitman, Requardt & Associates, LLP				
Whitney, Bailey, Cox & Magnani LLC	12/31/18	81971	400	
Wichert Insurance	1/8/19	4267	550	
Total			\$5350.00	



COMMITTEE STATUS REPORT

STRATEGIC PLAN COMMITTEE

Work with the National Board to keep the current Strategic Plan up-to-date. Review and develop a new strategic plan every three years. Monitor implementation of the Strategic Plan.

Date: Period: February 28, 2019

Committee Members

E-Mail

Phone:

Gerald J Pitzer, Chair

jerry1368@yahoo.com

Kathryn Power (Pittsburgh)

kpower@pa.gov

412-608-2662

Mark Kinnee (Delaware Valley)

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215-284-3124

Jen Hawkins (Northeast Florida)

HawkinsJL@pondco.com

904-396-3556

Scott Kroper (Northeast Florida)

scott.kroper@rsandh.com

???

Meetings held since the previous Quarterly Report:

1. February 19, 2019
- 2.

Motion(s) to be brought before the National Board:

Resolved: None

Discussions to be brought before the board:

1. General report on the status of the implementation of the strategic plan.
- 2.

Activities:

“Monitor society activities with respect to current plan - ongoing”

“Prepare a report to the National Board on the implementation of the strategic plan.”

Budget update:

1. 2018 - 2019 Budget: \$0

2. Spent – List items and \$ spent this quarter

a.

3. Current Budget Balance: \$0

4. List any Non-Budget Items that should be considered.

a.

Strategic Planning Committee's Report on the Status of the Implementation of the ASHE Strategic Plan for 2018-2021

March 13, 2019

Executive Summary

The ASHE Strategic Plan (Plan) for 2018-2021 was adopted by the ASHE National Board on May 3, 2018. The Strategic Plan is a guiding document to move the organization forward. It isn't a radical change from what is currently being done. It was developed in this format when it was decided that ASHE's finances should be classified as "Strategic" with four core strategies and "Operational" with six core strategies. The National Board would then use this Strategic Plan to guide the Board on its priorities for growth and expansion. This is the first status report on the Plan's implementation.

A request was sent to each committee chair asking for an update on what their committee and subcommittees were doing to implement the Plan. The responses received are included in the Appendix of this report. Data provided, which was combined and summarized, is presented under each main section and core strategy.

There are 16 Committees and 7 subcommittees at the National level. Of these, 10 Committees and 2 Subcommittees submitted information on their activities. The following Committees and Subcommittees indicated that they do not have input for the implementation of the Strategic Plan:

- Strategic Plan Committee
- Constitution / By-Laws Committee
- History Subcommittee
- Resource Subcommittee

Summary of Plan Implementation

The following is a summary of the activities identified by the various committee and subcommittee chairs that they are doing to advance the goals of the Strategic Plan.

OUTREACH

Grow Internally

The membership committee is working on ways to increase membership diversity. They are also looking at membership retention strategies as well as connecting with recent college graduates.

The National Conference committee provides internal growth opportunities during national conference planning.

By soliciting nominees for officers, directors, and award recipients through the Regions, the Nominating Committee helps the organization to grow from within and helps to encourage and emulate desired diversity in individuals, transportation disciplines, and locations within ASHE's footprint.

Grow Geographically

The student chapter committee, through the students with whom we interact, can potentially serve our geographical core outreach strategies as they spread out post-graduation into areas of the country where we have no foothold; theoretically, they could be part of the catalyst for a new Section.

The National Conference committee provides growth geographically by moving around in the regions for close proximity for future growth sections.

Promote and Protect the ASHE Image

The Student Chapter Committee is a celebration of the ASHE Vision, increasing our visibility with potential members that likely would not know us otherwise.

The National Conference committee works with the PR committee on conference logos.

Be Involved in Community Service

No responses.

OPERATIONS

Provide Training and Support

The National Conference committee provides a forum for regional/officer training.

The Operations and Oversight Committee developed a training presentation for Section/Region officers and presented it through three webinars in October and November of 2018.

Develop and Practice Communications Plan

The National Conference committee is constantly monitoring the upcoming conference website and provides information to the Technology Committee to keep ASHE National up to date.

The Operations and Oversight Committee developed a Communications Plan which was approved by National Board at Phoenix in January 2019. Disseminated to National and Regional Board members.

Improve Efficiency

The National Conference committee is constantly updating National Conference Guidelines and

working on new guidelines to help future conferences (like the hotel guidelines)

The Operations and Oversight Committee promotes the exchange of best practice information between committees members which promotes efficiency.

The Nominating Committee has actively discussed ways to improve the nominating process. The Nominating Committee has developed a grading and ranking matrix to assist with the evaluation of nominees.

Practice Accountability

The budget and finance committee has recently undertaken the task of reviewing all financial documents and statements provided by the Treasurer, provide comments, and return the documents with a “Reviewed By” stamp. They are also reviewing the investments and investment strategies of ASHE's investments.

The professional development committee performs an annual audit of the Section's issuance of PDHs.

The student chapter committee seeks to be accountable to members and Sections through periodic surveys of student interaction activity at the Section level, after which we return that information in a comprehensive form to inform Sections of the organizational level activity but also to see the variety of ways they might interact with students in a manner that is similarly fulfilling for them.

The Operations and Oversight Committee Committee members report on activities of their respective regions during conference calls. Committee monitors travel expenses of National Board Directors who visit Sections and Regions.

Maintain Value

The Nominating Committee seeks the submittal of only the best and brightest from the Sections to be leaders and/or award recipients. In this way, the committee upholds the honor of the organization which should lead to higher perception outside the organization.

Provide Educational Opportunities

The professional development committee is continuing to foster a Professional Development program through the issuance of PDHs, data collection, They are also providing assistance to the Sections to develop their education programs.

The National Conference committee provides several PDH/CEU opportunities at the national conferences.

APPENDIX

Committees which did not respond.

Executive Committee – Dick Cochrane

Ad Hoc Committee - Exposure funds - Roger Carriker

New Sections Committee - Brian O'Connor

Outreach Committee - Frank Bronzo

Scanner Committee - Anis Shaikh

Technology Committee - Mindy Sanders

Subcommittees which did not respond.

Awards Subcommittee- Joe Rikk

Partnership Subcommittee - Dawn Fortuna

Web Site Subcommittee - Mindy Sanders

Cloud Subcommittee - Diane Purdy

Data Base Subcommittee - Thomas Morisi

Committees / Subcommittees that responded the Strategic Plan does not apply.

Constitution / By-Laws Committee - David Greenwood

The C&B committee does not have input for the implementation of the Strategic Plan. We are about bylaw updates, reviews and conformance.

Strategic Plan Committee – Jerry Pitzer

This does not apply to this committee.

History Subcommittee – Shirley Stutter

None of this applies to the History or Resource Committees.

Resource Subcommittee – Shirley Stutter

None of this applies to the History or Resource Committees.

Committees / Subcommittees which responded.

Public Relations Committee - Amanda Schumacher

OUTREACH

❖••Core Outreach Strategy 1 - Grow Internally

- Pursue more diverse membership with all stakeholders in the transportation industry.

Promoting ASHE video (which promotes diversity and inclusive goal), our mission to be all transportation (including more modes than highway) via social media, in print materials and in messaging.

- Foster relationships with government transportation entities.

Promoting the 'why' with the DOT/government document sent with every booth and uploaded to the cloud to send to any government entity interested. Details why you should join if you are employed at a DOT or government entity.

- Promote student chapters wherever feasible with our existing Sections.

The PR committee has developed a brochure entitled Why Join ASHE Student Outreach specifically geared towards student chapter benefits. The Southern NJ Chapter has seen much success with this document. PR also provides any materials needed (promotionals, table clothes, booth, etc.) for any outreach efforts any Section needs.

- Improve membership retention.

Willing to create any materials needed for membership, either actively involved in Section leadership or just general needs. Had a member from the PR committee on the Regional calls to make connections to the Regions and ultimately, Sections to ensure they know National PR is available to help as needed. Actively monitoring/approving the ASHE Inside Lane to make sure stories that will be a benefit to all members are included. Sharing similar stories and happenings within the organization via social media to prove the benefit of following/membership. The Year in Review document that PR completes each year has also been a showcase piece to show the benefits of the organization.

- Increase membership addition.

Through engaging materials such as the membership video, Why Join ASHE brochures, supporting and encouraging requests for the booth to promote the organization, PR actively looks to retain new members. We are currently investigating new ways to engage with potential members including leveraging our exposure with partnership organizations. The Year in Review document that PR completes each year has also been a showcase piece to show the benefits of the organization.

❖••Core Outreach Strategy 2 - Grow Geographically

- Pursue establishment of new sections.

PR supports the New Sections Committee as needed and is willing to visit with new section options to share the benefits of the organization and starting a section. We are working with the New Sections Committee on their toolbox as well to make sure it is an engaging and easy to follow as possible. Additionally, PR re-formatted the 'New Sections' powerpoint with a new color scheme and easier to follow message.

- Focus on those Regions that are gaining momentum.

PR supports the New Sections Committee as needed

- Take advantage of member talent and professional availability in target locations.

PR supports the New Sections Committee as needed

❖••Core Outreach Strategy 3 - Promote and Protect the ASHE Image

- Market ASHE as the “Premier Transportation Networking Organization” in the Nation.

PR has developed a recruitment video which is actively shared on social media and posted on our website to promote our networking organization benefits for all members and potential members. PR also maintains all collateral and updates it to stay current with our Sections and accomplishments. We are also developing strategy on how to expand the brand - via partnership organizations, an ENR blog and sponsorships/Ads in programs at key industry events not currently pursuing. Also looking at opportunities to take the booth to new shows and raise the awareness of the organization. Encouraging sections to take photos and share on social media to create a more social scheme to the organization.

- Protect ASHE branding and ensure consistent use throughout the Organization.

PR Committee has developed branding guidelines that has been distributed to the regions to distribute to the sections to maintain consistency in documents, social media, email signatures, typography, image, message, etc.

❖••Core Outreach Strategy 4 – Be Involved in Community Service *(This core outreach strategy is not applicable to the PR Committee.)*

- Be known as civic leaders in the communities where we operate.

- Provide scholarships for engineering students interested in pursuing careers in transportation.

- Make charitable contributions.

OPERATIONS

❖••Core Operations Strategy 1 - Provide Training and Support *(This core operations strategy is not applicable to the PR Committee.)*

- Develop and provide training modules (Webinars) for Region and Section leaders

- Develop and provide leadership training (Webinars & local) for members and students

- Provide professional development opportunities for ASHE members

❖••Core Operations Strategy 2 - Develop & Practice Communications Plan

- Stay current & viable - Update websites and data outlets regularly.

PR Committee is involved with the creation of the new website and has given insights on branding/messaging for look and feel and content. Also providing all updated documents for membership powerpoints, new brochures (as applicable), and Year in Review for featuring on the website. Also regularly engaging with membership via social media (facebook, twitter and linkedin). Just started an instagram page as well.

- Monitor and improve dissemination of information between National, Regions, and Sections.

As it arises, PR communicates with Sections through the Regional leadership (Regional calls), and to the National Board via electronic means and reporting at the National Board Meetings.

- Define the proper chain of command. *The PR Committee is not involved with defining the proper chain of command.*

- Monitor website links for consistency across the organization. *The PR Committee is not involved with monitoring website links.*

❖ Core Operations Strategy 3 - Improve Efficiency

- Practice process analysis & improvement.

The PR Committee is discussing ways to better reach out membership and developing a process to do so once determined.

- Simplify & organize processes.

The PR Committee is always looking for ways to simplify and organize processes. Our internal committee processes are working well, however, how National works with PR needs improvement and we are working through ideas with the Outreach committee.

- Maintain a minimum level of consistency among Sections while encouraging innovation.

The PR Committee has distributed Branding Guidelines to keep consistency among the Sections. The guidelines are a base, yet are written to encourage innovation and interaction of new ideas with the PR chair.

❖ Core Operations Strategy 4 - Practice accountability

- Ensure Ethics/Checks & Balances are consistently practiced.

Frequent communication with the National President continues to work well for the PR Committee. We only implement new processes and tools that have been vetted, and always act on behalf of the organization.

- Perform measured, professional discipline when necessary via the National Board. *The PR Committee is not involved with discipline issues.*

- Monitor & survey performance: *The PR Committee is not involved with monitoring performance.*

- Regular Section visits/communication by Regional & National Directors
- Perform Section/Region financial reviews
- Report Section Health checks to the Board

❖ Core Operations Strategy 5 - Maintain Value

- Maintain and improve the quality and distribution of the “scanner”. *The PR Committee is not involved with the scanner.*

- Develop methods of monitoring ASHE perception inside and outside of the organization.

The PR Committee is actively monitoring feedback received to ensure the perception of the organization is as intended. This includes word of mouth feedback, email and social media. Our goal is to maintain the amazing reputation the organization has achieved, while continuing to grow that knowledge to new membership.

❖ Core Outreach Strategy 6 - Provide Educational Opportunities

- Maintain and improve the quality of Technical Events at the Sections. *The PR Committee is not involved with Technical events at the Sections. Except the 2021 conference - the PR Chair is also the Technical Program Chair and has the goal to improve the focus on the full cycle of projects - from planning to construction, to broaden the scope of the sessions and marry the design and construction process to entice additional attendance/participation.*

- Maintain and improve the quality of Technical Sessions at the National Conference. *The PR Committee is not involved with Technical events at the Sections. Except the 2021 conference - the PR Chair is also the Technical Program Chair and has the goal to improve the focus on the full cycle of projects - from planning to construction, to broaden the scope of the sessions and marry the design and construction process to entice additional attendance/participation.*

Membership – Members At Large Committee - Leigh Lilla

As far as outreach strategy 1, those elements are consistent with the mission of the membership committee.

We've had several workshops and Board meetings where diversity of the membership in all senses comes up – it seems the same messages are received during those discussions: government members are truly dependent upon the policies and support provided by a given government's policies at that time – e.g. Tennessee's DOT recently supported ASHE membership and they gained approx. 35+ DOT members that year. Whereas in FL there is no support.

Membership retention is what we have referred to as the “low hanging fruit” to keep our memberships up – we've discussed the importance of record keeping as we feel that upwards of 50% of the drops during renewals are not a function of wanting to leave ASHE but simply a change in address.

Additionally, we've discussed the life cycle of a member and how important it is to send an email to a graduating student member to ensure we get their attention early in their career and have them with ASHE for a long time.

All seems consistent with the goals of the membership committee.

Budget / Audit Committee – Mike Hurtt

The Budget / Audit Committee is focused solely on the Operational side of the house for ASHE. Our charge is to provide financial guidance to National Board, President and Treasurer, ensure financial responsibility on the part of the Society, review investment policies, and provide review audits as needed. In other words, keep the Treasurer in line.

Regarding the Strategic Plan initiatives, the only one that truly falls under our committee's charge is “Practice Accountability”, specifically financial accountability. The committee has recently undertaken the task of reviewing all financial documents and statements provided by the Treasurer, provide comments, and return the documents with a “Reviewed By” stamp embedded in the PDF to provide documentation that the committee has reviewed the documents and the operation of the Treasurer's office. Further, we also review the investments and investment strategies to make sure that the ASHE funds are providing the best return possible while still maintaining a conservative posture. Recently, the committee made the recommendation to the Board to move our investments into a more conservative portfolio to protect against the recent market fluctuations and potential market slow-down or correction anticipated in the near future.

Professional Development Committee – Matt Carter

The Professional Development Committee finds its mandate in the organization's Mission Statement and continuing education is the primary focus of the Committee. Through the development of the Professional Development Certification Program and the annual data collection effort of the Committee regarding issuance of professional development hours (PDHs) in ASHE's name, together with the important step of summarizing that information and returning it in a comprehensive form, the Committee touches on a number of the organization's vision and values as well as many of the core strategies. The program provides value to members by ensuring a reliable means of complying with

state licensing boards and can assist Sections with development of the next year's program. By its nature, the program provides for only that level of uniformity in issuing PDHs as is necessary to ensure that the program fulfills its due diligence requirements, while respecting the innovative education program of each Section. Within the outreach core strategies, the encouragement of a robust continuing professional education program can improve member retention and we seek to do so through appropriate use of ASHE marks and branding. The program has an equal footing in several core operations strategies, the first being to provide such opportunities to ASHE members, but it also provides a level of accountability through the annual audit of Sections' issuance of PDHs. Finally, we believe that the feedback mechanism of the program (whereby we compile all Section data and share it back comprehensively to the Sections) can be instrumental in assisting the Sections and the annual National Conference to develop robust educational opportunities.

Student Chapter Committee – Matt Carter

The Student Chapter Committee is a celebration of the ASHE Vision, increasing our visibility with potential members that likely would not know us otherwise (with the goal of expanding membership), promoting transportation as a valuable career choice, and balancing member diversity (university students are increasingly diverse). Our student chapter conferences (where we bring multiple student chapters together for a day of idea and experience sharing) highlights to these future members that ASHE is a great opportunity for professional and personal fellowship. Clearly, our primary goal is to promote student chapters (or even less formal student interactions that serve similar purposes), as reflected in the core outreach strategies, but as a means rather than an end. We strongly believe that ASHE professionals interacting with students in a positive manner that helps them envision transportation as a part of the field where they can find challenges and professional satisfaction serves the students in their graduation plans as well as our own workforce development plans. Students with whom we interact can potentially serve our geographical core outreach strategies as they spread out post-graduation into areas of the country where we have no foothold; theoretically, they could be part of the catalyst for a new Section. Our most established student chapters will receive the ASHE branded table coverings for use in recruiting and other campus events, further exposing the ASHE name in a consistent manner. Finally, the Committee seeks to be accountable to members and Sections through periodic surveys of student interaction activity at the Section level, after which we believe it is important to return that information in a comprehensive form to inform Sections of the organizational level activity but also to see the variety of ways they might interact with students in a manner that is similarly fulfilling for them.

National Conference Committee – Nikki Parris

2018-2019 Strategic Goals Implementation for the National Conference Committee

Outreach – The National Conference is a highly visible event where clients, members (including student members) and non-members can mingle. It offers the opportunity for premier networking through the exhibit hall and several events throughout the weekend. The fact that folks can mingle with others from all over the nation is huge for future teaming opportunities and can be used to entice new members. Also the fact that the National Conference Committee strives to move the conference around the regions gives areas that are looking to expand access to the National Board and an event to see what ASHE is all about without having to travel too far. The National Conference Committee does work to promote the ASHE name and image but continuing to use the ashe.pro website designation for

the upcoming conferences as well as working with the Public Relations Committee to review logos before they are approved to make sure they work with the current branding. At this time the National Conference Committee is typically not involved with Community Service opportunities as this is usually done at a Section or Region level.

- Grow Internally – opportunities during conference planning
- Grow Geographically – moves around in the regions for close proximity for future growth sections
- Promote and Protect ASHE Image – work with PR committee on logos
- Be involved in Community Service – not applicable

Operations – The National Conference Committee is a great place for training both for regional/section officers as well as industry training where PDH/CEUs can be earned. Each National Conference has a website which is maintained by the Conference host and allowed to go ‘live’ after the preceding conference has ended. The National Conference Committee constantly monitors these websites once registration is going live and makes requests for updates. In addition, the National Conference Committee works with the Technology Committee to ensure that websites and information is updated on the National Conference Website (including updating the National Conference Guidelines each year). As stated previously the National Conference Committee updates the Guidelines yearly and is working on revising the Action Plan. In addition, the committee has developed some Hotel Guidelines and is working on developing some Insurance Guidelines. The National Conference Committee meets monthly to ensure the success of the upcoming conference; however the next 3 conference hosts are involved in these calls to listen for issues that they can avoid in the future. These meetings have minutes that are prepared and included with the quarterly National Board Committee reports. As stated above in the outreach, the National Conference Committee provides ASHE with an outlet for outreach for folks (like exhibitors or non-members) to be able to see what a great organization we are.

- Provide Training and Support – regional/officer training typically an option at conference
- Develop & Practice Communications Plan – constantly monitor upcoming conference website and provide information to Technology Committee to keep ASHE National update
- Improve Efficiency – constantly updating National Conference Guidelines and working on new guidelines to help future conferences (like the hotel guidelines)
- Practice Accountability – meet monthly (via conference call)
- Maintain Value – visible outlet for non-members and exhibitors that might not be familiar with us
- Provide Educational Opportunities – several PDH/CEU opportunities available

Nominating Committee - Greg Dutton

Outreach

By soliciting nominees for officers, directors, and award recipients through the Regions, the Nominating Committee helps the organization to grow from within and helps to encourage and emulate desired diversity in individuals, transportation disciplines, and locations within ASHE’s footprint. By upholding the prestige of the National Awards and the leadership, the Committee assists with maintaining and increasing the desirability of membership within ASHE. While the Nominating Committee does not directly foster relationships with government transportation entities as a committee, it does encourage leadership within the organization to include all levels of staff from government transportation entities. This helps ensure sustainability in the organization. By soliciting

nominations for leaders from all corners of ASHE through the Regions, the Nominating Committee helps keep membership engaged which helps with member retention. By soliciting nominations for leaders from all corners of ASHE through the Regions, the Nominating Committee helps promote the professionalism, honor, and integrity of the organization as a whole which should be a desirable characteristic for new members wanting to join a professional society.

Operations

The Nominating Committee uses and updates Guidelines and a specific Timeline to accomplish its goals. That includes communications to the Sections through the Regional leadership, and to the National Board via electronic means and reporting at the National Board Meetings at strategic times. The Nominating Committee has actively discussed ways to improve the nominating process. The Nominating Committee has developed a grading and ranking matrix to assist with the evaluation of nominees. The Nominating Committee uses the processes and tools that were developed by past administrations to solicit and evaluate nominees while striving to improve them with the proper implementation of new tools and updated guidelines. By following the tried-and-true processes from the past and only implementing new processes and tools that have been vetted, the Nominating Committee strives to ensure above-board practices are followed. The Nominating Committee seeks the submittal of only the best and brightest from the Sections to be leaders and/or award recipients. In this way, the committee upholds the honor of the organization which should lead to higher perception outside the organization.

The summarization narrative above is based on the following breakdown of each of the Strategic Plan's Core Strategies as follows:

OUTREACH

v Core Outreach Strategy 1 - Grow Internally

- Pursue more diverse membership with all stakeholders in the transportation industry.

By soliciting nominees for officers, directors, and award recipients through the Regions, the Nominating Committee helps the organization to grow from within and helps to encourage and emulate desired diversity in individuals, transportation disciplines, and locations within ASHE's footprint. By upholding the prestige of the National Awards and the leadership, the Committee assists with maintaining and increasing the desirability of membership within ASHE.

- Foster relationships with government transportation entities.

While the Nominating Committee does not directly foster relationships with government transportation entities as a committee, it does encourage leadership within the organization to include all levels of staff from government transportation entities. This helps ensure sustainability in the organization.

- Promote student chapters wherever feasible with our existing Sections.

The Nominating Committee is not involved with promoting Student Chapters.

- Improve membership retention.

By soliciting nominations for leaders from all corners of ASHE through the Regions, the Nominating Committee helps keep membership engaged which helps with member retention.

- Increase membership addition.

By soliciting nominations for leaders from all corners of ASHE through the Regions, the Nominating Committee helps promote the professionalism, honor, and integrity of the organization as a whole which should be a desirable characteristic for new members wanting to join a professional society.

v Core Outreach Strategy 2 - Grow Geographically *(This core outreach strategy is not applicable to the Nominating Committee.)*

- Pursue establishment of new sections.
- Focus on those Regions that are gaining momentum.
- Take advantage of member talent and professional availability in target locations.

v Core Outreach Strategy 3 - Promote and Protect the ASHE Image *(This core outreach strategy is not applicable to the Nominating Committee.)*

- Market ASHE as the “Premier Transportation Networking Organization” in the Nation.
- Protect ASHE branding and ensure consistent use throughout the Organization.

v Core Outreach Strategy 4 – Be Involved in Community Service *(This core outreach strategy is not applicable to the Nominating Committee.)*

- Be known as civic leaders in the communities where we operate.
- Provide scholarships for engineering students interested in pursuing careers in transportation.
- Make charitable contributions.

OPERATIONS

v Core Operations Strategy 1 - Provide Training and Support *(This core operations strategy is not applicable to the Nominating Committee.)*

- Develop and provide training modules (Webinars) for Region and Section leaders
- Develop and provide leadership training (Webinars & local) for members and students
- Provide professional development opportunities for ASHE members

v Core Operations Strategy 2 - Develop & Practice Communications Plan

- Stay current & viable - Update websites and data outlets regularly. *The Nominating Committee is not involved with the website and other data outlets.*

- Monitor and improve dissemination of information between National, Regions, and Sections.

The Nominating Committee uses and updates Guidelines and a specific Timeline to accomplish its goals. That includes communications to the Sections through the Regional leadership, and to the National Board via electronic means and reporting at the National Board Meetings at strategic times.

- Define the proper chain of command. *The Nominating Committee is not involved with defining the*

proper chain of command.

- Monitor website links for consistency across the organization. *The Nominating Committee is not involved with the website and other data outlets.*

v Core Operations Strategy 3 - Improve Efficiency

- Practice process analysis & improvement.

The Nominating Committee has actively discussed ways to improve the nominating process.

- Simplify & organize processes.

The Nominating Committee has developed a grading and ranking matrix to assist with the evaluation of nominees.

- Maintain a minimum level of consistency among Sections while encouraging innovation.

The Nominating Committee uses the processes and tools that were developed by past administrations to solicit and evaluate nominees while striving to improve them with the proper implementation of new tools and updated guidelines.

v Core Operations Strategy 4 - Practice accountability

- Ensure Ethics/Checks & Balances are consistently practiced.

By following the tried-and-true processes from the past and only implementing new processes and tools that have been vetted, the Nominating Committee strives to ensure above-board practices are followed.

- Perform measured, professional discipline when necessary via the National Board. *The Nominating Committee is not involved with discipline issues.*

- Monitor & survey performance: *The Nominating Committee is not involved with monitoring performance.*

- Regular Section visits/communication by Regional & National Directors

- Perform Section/Region financial reviews

- Report Section Health checks to the Board

v Core Operations Strategy 5 - Maintain Value

- Maintain and improve the quality and distribution of the “scanner”. *The Nominating Committee is not involved with the scanner.*

- Develop methods of monitoring ASHE perception inside and outside of the organization.

The Nominating Committee seeks the submittal of only the best and brightest from the Sections to be leaders and/or award recipients. In this way, the committee upholds the honor of the organization which should lead to higher perception outside the organization.

v Core Outreach Strategy 6 - Provide Educational Opportunities

- Maintain and improve the quality of Technical Events at the Sections. *The Nominating Committee is*

not involved with Technical events at the Sections.

· Maintain and improve the quality of Technical Sessions at the National Conference. *The Nominating Committee is not involved with Technical events at the National Conference.*

Operations and Oversight Committee - Stan Harris

Provide Training and Support – Developed a training presentation for Section/Region officers and presented it through three webinars in October and November of 2018.

Develop & Practice Communications Plan – Developed Communications Plan which was approved by National Board at Phoenix in January 2019. Disseminated to National and Regional Board members.

Improve Efficiency – Exchange of best practice information between committee members promotes efficiency.

Practice Accountability – Committee members report on activities of their respective regions during conference calls. Committee monitors travel expenses of National Board Directors who visit Sections and Regions.



COMMITTEE STATUS REPORT

STUDENT CHAPTER COMMITTEE

Promote formation and continued support of student chapters and provide assistance to Sections hosting student chapters.

Committee Members

E-mail

Period End Date: March 9, 2019

Report Period: Jan-Feb 2019

Matheu Carter, Chair	matheu@udel.edu
Roger Carriker, National Board Liaison	Roger.Carriker@wsp.com
Frank Bronzo	fbronzo@envdesigngroup.com
Kathryn Power	kpower@pa.gov
Erin Collins	ecollins@wallacemontgomery.com
Eugene Cipriani	eugene.cipriani@aecom.com
John Caperilla	JCaperilla@borton-lawson.com
Aaron Muck	Aaron.Muck@terracon.com
Carrie Strehle	cstrehle@promatechinc.com

Meetings held since the previous Periodic Report:

1. Date: 01/10/2019 Members in attendance: Strehle, Cipriani, Caperilla, Power, Carriker, Carter, Grubb (guest)
2. Date: 02/14/2019 Members in attendance: Power, Collins, Muck, Cipriani, Carriker, Carter
3. Date: 03/14/2019 Members in attendance: Cipriani, Power, Collins, Carriker, Carter

Planned Meetings:

1. Date: 04/11/2019 Noon WebEx
2. Date: 05/09/2019 Noon WebEx, Tentative
3. Date: 06/13/2019 Noon WebEx

Motion(s) to be brought before the National Board:

Resolved: None at this time.

Discussions to be brought before the National Board:

1. None at this time.

Status of Action Items:

1. Identify and provide status of existing student chapters:
 - a. The Committee initiated an update in Fall 2018 (expect reporting in March-April 2019) for three reasons:
 - i. The Committee will be able to construct the requested information to be succinct and yet the most informative.
 - ii. Students will be the most active at that time and Sections will have had a chance to check in with them after the summer.
 - iii. It will provide some time after the most recent (circa December 2017) request so that Sections will not feel we are prematurely asking for an update.

- b. The September 15, 2018 solicitation for information from Sections has resulted in twenty-two Section responses to date. Information was asked for by January 31, 2019.
 - c. Non-responsive Sections will receive a reminder asking for a response from the Chair in March.
 - d. The survey will be closed out March 29, 2019 so that the Committee can begin a full analysis.
 - e. Thus far, the responding Sections have revealed considerable new information on student involvement of numerous kinds, including several robust student chapters of which the Committee was not previously aware.
 - f. The Committee will circulate the full results in the next periodic report, together with observations and analyses.
2. Student Chapter Conference:
- a. The first of these was hosted September 30, 2017 by ASHE@UD, the Student Chapter at the University of Delaware and was considered successful with fourteen students from six universities as well as eight professional members.
 - b. The second annual was hosted October 6, 2018 by the Widener University Student Chapter and was again successful. Eleven students attended from five institutions (Widener University, Rowan University, Mercer County Community College, University of Delaware, and Rutgers University) and thirteen professionals attended, representing Delaware Valley, Chesapeake, First State, North Penn, Southern New Jersey, and NY Metro Sections. There was some confusion at sign in and we believe the actual attendance was just over 30.
 - c. The third annual conference is in the planning stages and a request for proposals will be circulated shortly (before schools let out for summer).
3. Track student membership, either within or outside existing database:
- a. This information is part of the ongoing solicitation.
 - b. Initiated a coordinated effort with the Membership Committee in trying to “track” the student members as they graduate and locate/connect them with a local Section wherever they land a job. Ongoing effort to continue/further develop in 2019.
4. Update Best Practices for Developing and Sustaining Student Chapters:
- a. The first edition of these best practices was published February 17, 2016.
 - b. The second edition was published August 30, 2018 to the website under Information and Downloads - <http://ashe.pro/downloads.html>. The updated guidelines were promoted to Sections and Regions in September.
5. ASHE logo table cloth/skirt program implementation:
- a. Twelve table skirts were ordered at a cost of \$1,381.22 (~\$115.10 each).
 - b. The Committee has developed criteria for when these would be issued to a student chapter (bylaws, sustainability, etc.).
 - c. The table skirt debuted at the Student Chapter Conference at Widener University, October 6, 2018.
 - d. One skirt has been distributed to the student chapter at University of Delaware. Further distribution to qualifying student chapters is expected as they apply.

Budget update:

- 1. 2018 - 2019 Budget: \$3,100 (\$2,100 for table skirts, \$1,000 for student chapter conference)
- 2. Spent – List items and \$ spent this quarter
 - a. \$0
- 3. Current Budget Balance: \$1,089.18
- 4. List any Non-Budget Items that should be considered.
 - a. None, currently.



COMMITTEE STATUS REPORT

TECHNOLOGY COMMITTEE

Ensure that information technology (IT) is used appropriately for ASHE.

Committee Members

Mindy Sanders, Chair
Scott Jordan, Board Liason
Dick Cochrane, Technology & Cloud
Jacob Morisi, WebHost
Craig Rock, Webmaster
Frank Bronzo, Member
Rhys Keller, Regional Rep (Mid-Atlantic)
Mike Sewell, Regional Rep (Great Lakes)
John Caperilla, Cloud
Diane Purdy, Cloud

E-Mail

mhsanders@pontengineering.com
sjordan@seengineering.com
rcochrane@mctish.com
jmorisi@jmserversolutions.com
carock83@gmail.com

Date: 3/11/19

Report Period:
Spring 2019

Meetings held since the previous Quarterly Report

1. 1/29/19 – Kickoff Meeting for the Website Redevelopment (Prime and Website Subcommittee)
2. Weekly conference call with Prime Design to assess progress
3. Additional coordination calls and emails with the team have occurred.

Motion(s) to be brought before the National Board:

New Business: None

Discussions to be brought before the board

1. None

Status of action items:

Internet / World Wide Web

- Revise or replace existing web site to modern standards of navigation and appearance – A kickoff meeting was held 1/29/19; A weekly conference call is held between the web developer and Mindy; The Website Redevelopment Subcommittee consists of Rhys Keller, Amanda Schumacher, and Dick Cochrane. Frequent coordination/review/comment emails between the Subcommittee are occurring. The redevelopment is moving at a pace to allow the final product to be completed in time for the 2019 National Conference. The developer is very easy to work with and responsive to suggestions from the ASHE team.
- Ensure web content is up-to-date and can be easily modified – Updates as needed

- Maintain Region and Section webmaster contacts – No progress since the last report. Remains at 90% Complete

Cloud

- Continue to improve use and organization of ASHE Cloud – No specific issues known.
- Add users as requested – Up to date – 3 new credentials were created since the last report.

Membership Database

- In progress; Coordinating with JMS as needed
- Updates are complete, but testing by Tom Morisi is ongoing

WebEx

- No known issues

Contract(s) – monitor and administer contract with IT vendors

- JM Services – Contract Executed February 2018 (6/19)
- Keller Engineers – Contract Executed April 2018 (1/29/19)
- Prime Design – Website Redevelopment

Budget update

1. 2018 - 2019 Budget: \$17,990
2. Spent – List items and \$ spent this quarter
 - a. Prime Design Solutions - #3,100 (Deposit per contract)
 - b. JMS Server (Technology Portion) - \$1,354.15
 - c. JMS Server (Database Portion) - \$520.85
3. Current Budget Balance: \$11,119.05
4. List any Non-Budget Items that should be considered.
 - a. None

Attachments:

1. None



Attachment 2: Region and Section Reports

REGIONAL REPORT
Great Lakes Region
Regional Directors Quarterly Report
(January 2019 – March 2019)

President:	Caroline Duffy	<u>143engineers@gmail.com</u>
Vice President:	Kirsten Bowen	<u>Knbowen@mbakerintl.com</u>
Secretary:	Jim Shea	<u>jshea@trcsolutions.com</u>
Treasurer:	Julie Burkert	<u>jburkert@msconsultants.com</u>

Activities:

Great Lakes Region held a Board Meeting on January 31, 2019. The meeting discussed the following:

- Meeting minutes from 10/1/2018 Great Lakes Region Meeting & 12/4/2018 Officers Meeting were approved.
- Each Regional Representative gave a Section update to the group which included recent program events, POY awards, scholarships and ongoing partnerships with other organizations.
- Jim Shea, Region Secretary, provided a year end membership summary for the Sections within the Great Lakes Region. The Region started 2018 with 953 member and ended 2018 with 959 members. Jim also provided summary of Section communications.
- Vote was held to support the 2019 ASHE National Conference with the purchase of a half page advertisement for the cost of \$400.
- Stan Harris and Frank Bronzo provided a National update which included discussion related to the Outreach Committee, Operations and Oversight, the hiring of Nancy Morisi and transition schedule, website updates, insurance solicitation and the slate of new officers.
- Great Lakes Region Notable Committee Reports:
 - Budget & Audit – Mattox – Regional account audit is underway and should be done by the end of February. Valerie Klingman is performing the audit.
 - Nominating – Collins – Coordinating solicitation for Regional VP and vacant Committee Chairs. Nominations are due March 18, 2019. Frank Bronzo will be continuing as National Director.
 - PR – McNutt – Rachael McNutt was introduced as the PR Committee Chair and gave brief background. Will focus on website updates to start.
- Ohio Sections Registration with Secretary of State. All Ohio Sections are responsible for being property registered with the Secretary of State. Currently only Central Ohio and Lake Erie are properly registered.

Operating Budget (As of 3/10/2019)		Membership (As of 3/10/2019)	
Starting Balance	\$8,182.06	Starting Membership	952
Revenue	\$350.00	Losses	2
Expenses	\$4.00	Gains	24
Ending Balance	\$8,528.06	Ending Membership (paid)	974

*listed membership is based on Section reports and includes Central Dacotah

Events scheduled during next quarter:

- Great Lakes Board Region Mtg: April 11, 2019 cc 9-11 AM
- Great Lakes Board Region Mtg: May 23, 2019 cc 9-11 AM

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

SECTION REPORTS
Central Ohio
Regional Directors Quarterly Report
(January 2019 – March 2019)

President:	Emily Preston	<u>epreston@msconsultants.com</u>
1st Vice President:	Sean Oatman	<u>Sean.Oatman@ohm-advisors.com</u>
2nd Vice President:	Tom Less	<u>tom.less@woolpert.com</u>
Secretary:	Mike Taricska	<u>Mike.Taricska@burgessniple.com</u>
Treasurer:	Mike Raubenolt	<u>mraubenolt@structurepoint.com</u>

Activities:

The following is a summary of key activities for this quarter:

- Held Capital Improvement Projects luncheon in January, which drew our biggest attendance in recent history for this event (approx. 180 attendees)
- Lead E-Week this year, featuring speakers for the Hyperloop research from MORPC and University of Cincinnati

YTD Operating Budget (As of 2/2019) (Includes Investment Accounts)		Membership (As of 2/19)	
Starting Balance	\$ 35,988.51	Starting Membership	199
YTD Revenue*	\$ 39,125.46	Losses	0
YTD Expenses*	\$ 26,969.70	Gains	2
Ending Balance	\$ 48,144.27	Ending Membership (paid)	201

**Note YTD represents fiscal year, not calendar year*

Events scheduled during next quarter:

- Planning to hold ADA training for ASHE members at the City of Columbus DPS building
- Collecting entries for the Section’s Project of the Year award, which will be announced in May
- Holding an ethics seminar on March 5, 2019, to help PEs attain required continuing education ethics credits.

Miscellaneous Items: Nothing Additional

Milestones: Nothing Additional

SECTION REPORTS
Bluegrass Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President:	Kevin Damron	KDamron@Palmernet.com
Vice President:	Adam McLain	Adam.Mclain@Stantec.com
Secretary:	Alison Gwynn	Alison.Gwynn@greshamsmith.com
Treasurer:	Jay Main	JMain@GRWinc.com

Activities:

The following is a summary of key activities for this quarter:

- Held a Bluegrass Section Luncheon on 12/13/18 – Topic: LiDAR: Demystifying the Processes & Requirements (Speaker: Tim Tong)
- Held a Section Board meeting on 1/23/2019
- Held a joint Bluegrass Section Luncheon with ASCE UK Student Chapter on 2/21/19 – Topic: Traffic Safety (Speaker: Andy Pilgrim)

<u>Operating Budget (As of 2/28/2019)</u>		<u>Membership (As of 2/28/19)</u>	
Starting Balance	\$3,314.24	Starting Membership	62
Revenue	\$795.03	Losses	2
Expenses	\$797.95	Gains	2
Ending Balance	\$3,311.32	Ending Membership (paid)	62

Events scheduled during next quarter:

- 3/12/19 = Bluegrass Section Board Meeting
- 3/22/19 – 3/23/19 = ASHE National Board Meeting in Lexington
- 4/25/19 = Joint Meeting with Derby City (Project of the Year Applications)

Student Chapter Update:

- Encouraged the 7 UK students in attendance on 2/21/19 to join ASHE.

Miscellaneous Items:

- Alison Gwynn took over the position of Treasurer for Jim Brannon on 12/4/18.

Milestones:

The following is a summary of key milestones for this quarter:

- N/A

SECTION REPORTS
Cuyahoga Valley Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President: Nick Loukas nick.loukas@cantonohio.gov
Vice President: Dean Wolosiansky dwolosiansky@lindsayprecast.com
Secretary: Scott Basinger smbasinger@starkcountyohio.gov
Treasurer: Denny Flechtner denny319@att.net

Activities:

The following is a summary of key activities for this quarter:

- 1/24/19 Annual Construction Forecasters Night (w/ OCA)
- 2/6/19 Canton Charge game (NBA G-League)
- 2/20/19 E-Week Canton Banquet
- 2/21/19 E-Week Akron Banquet
- 3/14/19 Annual ASHE/NEOCEA Billiards Tournament

<u>Operating Budget (As of 2/8/19)</u>		<u>Membership (As of 2/8/19)</u>	
Starting Balance	\$7,753.93	Starting Membership	125
Revenue	\$718.18	Losses	0
Expenses	\$855.20	Gains	0
Ending Balance	\$7,616.91	Ending Membership (paid)	125

Events scheduled during next quarter:

- 4/?/19 ASCE/ASHE mtg – Muskingum Watershed Master Plan
- 5/3/19 Annual Trap Shoot
- 5/23/19 Annual Golf Outing

Student Chapter Update: None.

Miscellaneous Items:

Milestones:

The following is a summary of key milestones for this quarter:

SECTION REPORTS
Derby City, KY Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President:	Erica Albrecht	<u>Erica.Albrecht@hdrinc.com</u>
Vice President:	Craig Klusman	<u>Craig.Klusman@aecom.com</u>
Secretary:	Brian Meade	<u>brian.meade@urs.com</u>
Treasurer:	Jonathan Berry	<u>jon.berry@burgessniple.com</u>

Activities:

The following is a summary of key activities for this quarter:

- January 22, 2019—ASHE Derby City Quarterly Chapter meeting at Knights of Columbus; Travis Thompson (KYTC) will be presenter
- February 18, 2019—ASHE Derby City Board of Directors Meeting at Jade Palace

<u>Operating Budget (As of 3/6/2019)</u>		<u>Membership (As of 3/6/2019)</u>	
Starting Balance	\$6,487.47	Starting Membership	85
Revenue	\$3,072.71	Losses	0
Expenses	\$3,754.80	Gains	3
Ending Balance	\$5,805.38	Ending Membership (paid)	88

Events scheduled during next quarter:

- April 24th or 25th, 2019– ASHE Derby City Quarterly Chapter Meeting (location TBD); Presentations for Project of the Year
- May 8, 2019—ASHE Derby City Board of Directors Meeting at the Jade Palace
- June ??, 2019-- ASHE Derby City Quarterly Chapter meeting at Knights of Columbus; Presenter TBD

Student Chapter Update:

Miscellaneous Items:

-

Milestones:

The following is a summary of key milestones for this quarter:

-

SECTION REPORTS
Lake Erie Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President:	Jim Shea, P.E.	<u>JShea@trcsolutions.com</u>
Vice President:	Sean Milroy, P.E.	<u>smilroy@mbakerintl.com</u>
Secretary:	Kathy Johnson, P.E.	<u>kgjohnson@trcsolutions.com</u>
Treasurer:	Steve Tyneski, P.E.	<u>Steven.Tyneski@dot.ohio.gov</u>

Activities:

The following is a summary of key activities for this quarter:

- January 16th, 2019; (Attendance 157) Joint meeting with WTS Northeast Ohio on Ethics in Engineering, a special two-hour event to meet new ethics requirements for professional engineering licensure in Ohio by Mark D. Griffin, Inspector General & Delante Thomas, Deputy Inspector General - Cuyahoga County. Held at the Crowne Plaza Cleveland South.
- February 6th, 2019; Board Meeting held at OC3 Project office (c/o Michael Baker, Inc.). Eleven of twelve board members present. Notable discussions included Region report, 2019 elections and slate, closeout of the 2018 Conference bank accounts, the 2018 Project of the Year applications and future changes to be made to the requirements, and PIN updates for the upcoming monthly meeting.
- February 16th, 2019; (Attendance 79) Update on ODOT’s DriveOhio Initiative by Jim Barna, PE, Executive Director. Held at Holiday Inn Cleveland-South.

<u>Operating Budget (As of 1/31/2019)</u>		<u>Membership (As of 2/7/19)</u>	
Starting Balance	\$32,025.88	Starting Membership	173
Revenue	\$15,135.42	Losses	0
Expenses	\$10,439.89	Gains	6*
Ending Balance	\$36,721.41	Ending Membership	179

*6 new member applications pending.

Events scheduled during next quarter:

- March 26th – Project of the Year
- April 25th – County Engineers Panel

Student Chapter Update:

- Attended Civil Engineering Career Fair at CWRU.

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter: None

SECTION REPORTS
NW Ohio Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President: Pete Bick pjbick@aol.com
Vice President: Tom Yurysta tyurysta@proudfootassociates.com
Secretary: Amy Zimmerman azimmerman@dgl-ltd.com
Treasurer: Richard Spino rspino@manniksmithgroup.com

Activities:

The following is a summary of key activities for this quarter:

- 01/23/19 – ASHE/ASCE Joint Meeting – Michael Pniewski, PE, PS, Engineering Ethics for design and business practices
- 03/21/19 – Steve Brazie and Derrick Castle, Sherwin Williams, Bridge Coatings

<u>Operating Budget (As of 03/05/19)</u>		<u>Membership (As of 03/05/19)</u>	
Starting Balance	\$2621.95	Starting Membership	46
Revenue	\$5070.00	Losses	0
Expenses	\$2890.97	Gains	0
Ending Balance	\$4800.98	Ending Membership (paid)	46

Events scheduled during next quarter:

- Next meeting May 16, 2019 Speaker TBD

Miscellaneous Items:

Milestones:

SECTION REPORTS
Triko Valley Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President:	Steve Mary	<u>Steve.Mary@stantec.com</u>
First Vice President:	Tom Nicholson	<u>tnicholson@pretekgroup</u>
Secretary:	David Emerick	<u>david.emerick@duke-energy.com</u>
Treasurer:	Eric Kistner	<u>eric.kistner@stantec.com</u>

Activities:

The following is a summary of key activities for this quarter:

- January 8, 2019-Board of Directors meeting was held at Terracon offices
- January 22, 2019--General Membership Meeting-Seven projects were presented for the Schramm Awards and voting was held for the winning project over and under \$5 million.
- February 12, 2019- Board of Directors meeting was held at Terracon and discussions included future meeting topics, volunteer events and scholarships.
- March 19, 2019- General Membership Meeting-Local governments will present their Capital Improvements Programs in a joint lunch meeting held with the Ohio Contractors Association.

<u>Operating Budget (As of 2/20/19)</u>		<u>Membership (As of 2/20/19)</u>	
Starting Balance	\$27,897.44	Starting Membership	165
Revenue	\$2,387.25	Losses	0
Expenses	\$6,477.24	Gains	5
Ending Balance	\$23,807.45	Ending Membership (paid)	170

Events scheduled during next quarter:

- April 16, 2019-Board of Directors meeting at Terracon
- May 6, 2019 – Annual Golf Outing at Aston Oaks
- May 21, 2019--General Membership Meeting

Student Chapter Update:

- No activity

Miscellaneous Items:

- The Board will be evaluating alternatives for membership/event management software.

SECTION REPORTS
Central Dacotah Section
Regional Directors Quarterly Report
(January 2019 – March 2019)

President: Scott Whaley swhaley@tensarcorp.com
VP: Andrew Gottsman andrew.gottsman@bartwest.com
Secretary: Dan Schriock dschriock@nd.gov
Treasurer: Mark Kvas mark.kvas@bartwest.com

<u>Operating Budget (As of 3/6/2019)</u>		<u>Membership (As of 3/6/2019)</u>	
Starting Balance	\$47,015.12	Starting Membership	97
Revenue	\$550.77	Losses	0
Expenses	\$1,840.64	Gains	6
Ending Balance	\$4,725.25	Ending Membership (paid)	103

Activities:

The following is a summary of key activities for this period:

- January 8th, 2019: “Gravel Roads – New Spec to Stabilization”– Dale Heglund – NDLTAP/UGTPI
- February 12th, 2019 “Highway Wildlife Crossings” – Bruce Krefl – ND game & Fish

Events scheduled during next period:

- March 12th, 2019 – “The LiDAR Data is Collected. Now What?” Shawn Graves & Scott Uhl – Bartlett & West
- April 9th, 2019 – “ADS Pipe” Andy Mastel – ADS Pipe
- May 14th, 2019 – “Historic Train Bridge Adoption” Bob Shannon

Miscellaneous Items:

None

Milestones:

- N/A

MID-ATLANTIC REGION:
Quarterly Report (1st Quarter, 2019)
January 2019 – March 2019

by Nimish Desai P.E., President, Officers of the Board, and the Sections of the Mid-Atlantic Region

Sections: Blue Ridge, Carolina Piedmont, Carolina Triangle, Chesapeake, Greater Hampton Roads, North Central West Virginia, Old Dominion, and Potomac

President:	Nimish Desai	<u>ndesai@dewberry.com</u>
1st Vice President	John Midyette	<u>Jmidyette@inframap.net</u>
2nd Vice President:	John Harman	<u>Johng.harman@vdot.virginia.gov</u>
Secretary:	Rhys Keller	<u>RKeller@jmt.com</u>
Treasurer:	Brian Post	<u>bpost@atcsplc.com</u>
National Director	Dave Greenwood	<u>greenwoodda@cdmsmith.com</u>
National Director	Roger Carriker	<u>Roger.Carriker@wsp.com</u>

REGION REPORT

Following the holiday season, all eight Sections within the Mid-Atlantic Region continued with their regular meetings. Sections continued to provide technical sessions and issued PDH's at their meetings following the national PDH issuance guidelines. The Sections submitted their documentation to the National Professional Development committee by the 1/31/19 deadline as required by the guidelines. The Region and 8 Sections within the Region issued approximately 2700 PDH's for CY 2018. We will continue to follow the national "Professional Development Certification Program" guidelines for issuance of PDH credits for the remainder of 2019 and beyond. We will continue to administer PDH's at the Section level including maintaining appropriate documentation vs. the previously utilized SoP the Mid-Atlantic Region had been following. The transition from the previous PDH process to the current National guidelines went smoothly. The Mid-Atlantic Region's involvement in the process moving forward will be to assist the Sections, if desired, in understanding the National guidelines and issue PDH credits at our annual technical conference.

Another highlight within the Mid-Atlantic Region this quarter was the first ever joint young member ice-skating event on January 26, 2019 organized by the Potomac and Chesapeake Sections in Washington DC. The event was huge success and provided a perfect networking opportunity for members of the two Sections.

The Mid-Atlantic Region itself was very active during the period. We held multiple teleconference BoD meetings; January 23rd, February 01st, and February 27th. During the January 23, 2019 call, chaired by Mr. John McDowell, the Mid-Atlantic Region selected project nominations for the National Project of the Year awards. The Region received several entries for projects awards out of which two projects were nominated and submitted to the National for project awards in the two different categories. Two Sections within the Region also submitted nominations to the National Nomination committee for member awards. The Carolina Triangle Section submitted a nomination for the Lifetime Achievement award and the Potomac Section submitted a nomination for Young Member of the Year award.

The Mid-Atlantic Region continued with the planning and held the annual spring technical conference on March 18th. The Region Treasurer, Brian Post, served as the Conference Chair. The venue for this year's conference was the Darden School of Business auditorium at the University of Virginia, Charlottesville, VA. We were able to attract several highly qualified industry experts to present on challenging issues related to transportation at the conference, and we issued 7 PDH's to the attendees. Over 100 people

attended the conference. An in-person Region BOD meeting was the day before the conference, March 17th at the facility.

Overall membership in the Mid-Atlantic Region continued to grow as indicated in the Section reports. Membership reconciliation has been a continuous process between Sections and National to ensure that the membership numbers are consistent. Thanks to all Sections and National for their continued coordination.

The 8 Sections within the Region awarded \$44,000 worth of scholarships in the calendar year 2018, bringing the total scholarships awarded within the Region to almost \$438,000 since 1992 when the first scholarships were awarded/recorded. Thanks to generous support from the members and sponsors for their donations. The Sections have found different ways to generate revenues to fund the scholarship program. Many thanks to Rhys Keller and Roger Carriker for leading the Region in updating the history for FY 2018-2019 that was submitted to the National in early February 2019.

The Region is in the process of setting up an investment fund. The goal of the investment fund is to create a future funding source to fund some of the Sections initiatives through an exposure grant program and/or scholarship programs.

The Board also continued discussion about ideas for starting a Section in the South Carolina geography. Nannette Fogleman of Carolina Piedmont has graciously volunteered to be Mid-Atlantic Region's liaison with the New Sections committee in this endeavor. Nanette has been participating in coordination calls with the National New Sections committee. The Region's Strategic Planning committee, chaired by John Harman, continued to work on our SWOT analysis during the period and presented a status of this initiative at the March 17th BOD meeting in Charlottesville, VA.

Region Financial activities during the period

The financial activity during this reporting period included an expense in the form of a \$200 check to ASHE National for the submittal of two projects for the National Project of the Year Award. During the second quarter of 2019, the Region anticipates expenses related to the Regional Technical Conference. The final expenses and revenue from the conference will be reported in the second quarter of 2019 after the finances are reconciled. The current balance in the Region's checking account is \$44,465.50.

SECTION REPORTS

**Blue Ridge Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President:	Todd Repass	<u>todd.repass@VDOT.Virginia.gov</u>
Vice President:	Mimi Coles	<u>mcoles@permatilecom</u>
Secretary:	Mike Agee	<u>MSAgee@MatternandCraig.com</u>
Treasurer:	Jason Patrick	<u>jpatrick@wrallp.com</u>

Activities:

The following is a summary of key activities for this quarter:

- January – Board Meeting
- January – Section Lunch Meeting
- February – Section Lunch Meeting

Events scheduled during next quarter:

- April – Attend Spring Technical Conference
- Spring 2019 – Greenway Bike Ride and Social

Operating Budget (as of 3/01/19)	
Starting Balance	\$5,871.35
Revenue	\$320.00
Expenses*	\$1,156.10
Ending Balance	\$4,975.25
Scholarship \$ awarded in CY 2019	\$0.00

Membership (as of 3/11/19)	
Starting Membership	79
Gains*	6
Losses*	19
Current Membership	66
Student members (estimated)	TBD

Student Chapter update

- None

Miscellaneous/Other:

- None

Milestones

- None reported

**Carolina Piedmont
Region Directors Quarterly Report
(January 2019 – March 2019)**

President: Michael Bywaletz mbsywaletz@rameykemp.com
Vice President: Rick Sanderson Rick.Sanderson@aecom.com
Secretary: Nanette Fogleman Nfogleman@gpinet.com
Treasurer: Preston McCloud preston.mccloud@terracon.com

Activities:

The following is a summary of key activities for this quarter:

Past Period:

- Technical/Member Meeting - City of Charlotte Update with Veronica McGriff Wallace – February 20

Upcoming Meetings:

- March 2019 – Spring Social
- April 2019 – Technical Meeting
- May 2019 – Golf Tournament

Other:

- Currently have 0 student chapters in the Section. Universities include: University of North Carolina at Charlotte
- Scholarships awarded to students at the following Universities during CY 2019: 0 University of North Carolina at Charlotte

<u>Operating Budget</u> (as of 02/28/19)		<u>Membership</u> (as of 02/28/19)	
Starting Balance	\$24,153.15	Starting Membership	69
Revenue	\$ 0.67	Losses (Transfer/Dropped)	0
Expenses	\$ 2,191.76	Gains	0
Ending Balance	\$21,954.24	Ending Membership	69
Scholarship \$ awarded in CY 2019	\$ 0.00	Student members (estimated)	0

**Carolina Triangle Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President:	Nick Ramirez	<u>nramirez@amtengineering.com</u>
1st Vice President:	Missy Pair	<u>mmpair@ncdot.gov</u>
2nd Vice President	Brian Lusk	<u>brian.lusk@ice-eng.com</u>
Secretary:	David Corley	<u>david.corley@kimley-horn.com</u>
Treasurer:	Ronyell Thigpen	<u>ronvell.thigpen@wsp.com</u>

Activities

The following is a summary of key activities for this quarter:

- January 13, 2019 – ASHE Winter Social
 - Carolina Hurricanes hockey game vs. the Nashville Predators
 - All ASHE tickets were sold out – 30 members in attendance
- January 31, 2019 – Board of Directors Meeting and Dinner Meeting
 - ASHE National President Richard Cochrane was in attendance
 - Previous Minutes approved
 - Committee Reports
 - Spring “Interchange” newsletter will be sent out in March
 - Section LinkedIn page will begin to be utilized more and improved
 - 2020 National Conference in Raleigh (hosted by Carolina Triangle Section) planning
 - Dinner Meeting – Joint Meeting with PENC (Professional Engineers of North Carolina)
 - Presentation by Josh Griffin, PE, Kimley-Horn
 - Topic: “Harrelson Hall Deconstruction”
- March 7, 2019 – Networking Lunch at NC State University
 - Members of the ASHE chapter will be hosting lunch with the local ASHE Student Chapter at NC State to share about scholarships, life after college, and the transportation industry

Events scheduled for next quarter:

- March 19, 2019 – Board of Directors Meeting and Dinner Meeting
- May 16, 2019 – Board of Directors Meeting and Dinner Meeting

<u>Operating Budget (as of 3/4/2019)</u>	
Starting Balance	\$ 23,274.97
Revenue	\$ 1,917.63
Expenses	\$ 3,554.99
Ending Balance	\$ 21,637.61
Scholarship \$ awarded in CY 2018	\$8,000

<u>Membership (as of 3/4/2019)</u>	
Starting Membership	232
Losses (Transfer/Dropped)	0
Gains (Renewals)	9
Ending Membership	241
Student members (estimated)	40

**Chesapeake Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President:	Reid Perry	<u>reid.perry@aecom.com</u>
Vice President:	Gregg Iskra	<u>Gregg.Iskra@wsp.com</u>
Secretary:	Carrie Nicholson	<u>cnicholson@aidatainc.com</u>
Treasurer:	Andrew Lynch	<u>alynch@rkk.com</u>

Activities:

The following is a summary of key activities for this quarter:

- Chesapeake Board of Directors meetings
 - January 29, 2019
 - Planned for MDQI, and February/March technical meetings.
 - Committee Reports
 - February 26, 2019
 - Planned for March technical meeting and April member appreciation event.
 - Committee Reports
- January 22, 2019 – Happy Hour with YPT and other local engineering organizations
 - ASHE Chesapeake participated in a happy hour organized by YPT. The purpose of this happy hour was to bring together members from a variety of local engineering organizations to network and discuss hot topics in transportation for the upcoming year. The event was held at B.C. Brewery in Hunt Valley, MD.
- January 26, 2019 – Younger Member Ice Skating with ASHE Potomac
 - Joint event with the ASHE Potomac Section ice skating at the DC Wharf Ice Rink
- January 30-31, 2019 – MDQI Conference
 - ASHE Chesapeake sponsored a booth at the MDQI conference. Attendance at this conference increases exposure of the ASHE Chesapeake Section amongst both private and public sector agencies.
- February 19, 2019 – Water Resources Technical Meeting
 - MDOT SHA OED Full Delivery Stream Restoration
 - Alternative Headwater Crediting
 - Ice Jam Modeling – A Case Study of Conococheague Creek
 - Dinner Speaker: Mark Richmond, Howard County Chief of Stormwater Management Division
- March 19, 2019 - Highways Technical Meeting
 - Will Pines, Maryland Transportation Authority, MDTA Facilities
 - Kevin Oberheim, RK&K, Purple Line Light Rail Project
 - Anil Ahuja, CCJM, Smart Cities (*pending final confirmation*)
 - Dinner Speaker: Earl Lewis, Maryland Department of Transportation Deputy Secretary of Policy, Planning, and Enterprise Services
- Other:
 - Currently have 2 student chapters in the Section. We're working on getting these two student chapters re-established. Universities include: University of Maryland and Morgan State University.
 - Anticipate submission of 60+ new member applications to National prior to the end of March.
 - Anticipate award of three \$4,000 scholarships (\$12,000 total) in April 2019.

<u>Operating Budget (as of 02/26/2019)</u>	
Starting Balance (as of 01/29/2019)	\$66,707.61
Revenue	\$826.00
Expenses	\$(2,089.04)
Ending Balance (as of 02/26/2019)	\$65,444.57
Scholarship \$ awarded in CY 2019	\$0 (pending award)

<u>Membership (as of 03/04/2019)</u>	
Starting Membership (as of 10/01/2019)	240
Losses (Transfer/Dropped)	0
Gains	0
Ending Membership (as of 03/04/2019)	240
Student members (estimated)	5

**Greater Hampton Roads Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President:	Daniel Baum	<u>Daniel.Baum@hdrinc.com</u>
1st Vice President:	Chad Lahaie	<u>CLahaie@VHB.com</u>
2nd Vice President	Rhys Keller	<u>RKeller@jmt.com</u>
Secretary:	Sean Jessup	<u>SJessup@moffattnichol.com</u>
Treasurer:	Matt Edwards	<u>Matt.edwards@acocom.com</u>

Activities

The following is a summary of key activities for this quarter:

- January 22, 2019 – Dominion Blvd. – Earl Sorey (Owner), Mike Prezioso (Contractor), Scott Lovell (Designer).

Events scheduled for next quarter:

- March 2019 – *Applying Layered Resiliency Strategies to Reduce Flooding Risks While Enhancing the Natural, Built, and Human Environments* via the Ohio Creek Watershed Project
- May 2019 – Roundtable

Operating Budget (as of 03/05/19)	
Starting Balance (12/18/18)	\$18,201.98
Revenue	\$1,035.00
Expenses	\$5,831.91
Ending Balance (03/05/19)	\$21,530.33
Scholarship \$ awarded in CY 2019	\$0

Membership (as of 03/05/19)	
Starting Membership	101
Losses	0
Gains	0
Ending Membership	101
Student members (estimated)	TBD

Student Chapter update

- ASHE-GHR sponsored t-shirts at ODU’s Engineers Week as part of our outreach efforts
- Scholarship award is anticipated this spring

Miscellaneous/Other:

- N/A

**North Central West Virginia Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President: Brandon LeRoy brandon.leroy@aecom.com
Vice President: John Vincent john.vincent@stantec.com
Secretary: Marcus Spina mspina@cecinc.com
Treasurer: Dennis LeRoy dennis.j.leroy@wv.gov

Activities:

The following is a summary of key activities for this quarter:

- January, 2019: Monthly Board of Dir. Meeting/Dinner Presentation (CEC Presentation – Lidar)
- February, 2019: Monthly Board of Director’s Meeting/Dinner Present. (Titanium use for bridges)
- March, 2019: Man of the Year Banquet (March 28, 2019)

Events scheduled for next quarter:

- TBD

Operating Budget (as of 3/05/19)	
Starting Balance (Dec. 5 th , 2018)	\$22,247.00
Revenue	\$640.00
Expenses	\$3,497.00
Ending Balance (est.) (03/05/29)	\$19,390.00
Scholarship \$ awarded in CY 2019	\$0

Membership (as of 3/05/19)	
Starting Membership	47
Gains	4
Losses	0
Ending Membership	51
Student members (estimated)	0

Student Chapter update

- Currently have 0 student chapters in the Section. Universities include: N/A

Miscellaneous/Other:

- Scholarships awarded to students at the following Universities during CY 2019: Various Univ.

Milestones

- None

**Old Dominion Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President:	Terrell Hughes	<u>Terrell.Hughes@VDOT.Virginia.gov</u>
1st Vice President:	Carlos Garcia	<u>cgarcia@bowmanconsulting.com</u>
2nd Vice President	Mike Bailey	<u>mbailey@ramevkemp.com</u>
Secretary:	C. Eric Burke	<u>eburke@moffattnichol.com</u>
Treasurer:	Kevin O’Meara	<u>Kevin.o’meara@timmons.com</u>

Activities

The following is a summary of key activities for this quarter:

- Winter Social, January 10, 2019; Location: VDOT Central Office Auditorium
- Technical Session Topic: Dominion Boulevard Presentation by Mike Prezioso, PE, MBP; February 26, 2019; Location: VDOT Central Office Auditorium

Events scheduled for next quarter:

- Pending, to be determined when Chapter Board meeting is held.

Operating Budget (as of 2/28/19)	
Starting Balance	\$9,717.54
Revenue	\$418.34
Expenses	\$1,580.33
Ending Balance	\$8,555.55
Scholarship \$ awarded in CY 2018	To be provided

Membership (as of 2/28/19)	
Starting Membership	101
Gains	0
Losses	0
Corrections	
Ending Membership (Paid)	101
Student members (estimated)	0,TBD

Student Chapter update

- No student chapter

Miscellaneous/Other:

- none

Milestones

- Chapter board meeting has not been held this year.

**Potomac Section
Region Directors Quarterly Report
(January 2019 – March 2019)**

President:	David Metcalf	<u>dmetcalf@primeeng.com</u>
1st Vice President:	Charlie O'Connell	<u>charlieoconnellpe@gmail.com</u>
2nd Vice President	Derrick Shelton	<u>DShelton@halevaldrich.com</u>
Secretary:	Khatereh Vaghefi	<u>ashepotomac@gmail.com</u>
Treasurer:	Nikhil Deeshpande	<u>ndeshpande@rdacivil.com</u>

The following is a summary of key activities for this quarter:

- 1/26/2019 – Young (and young at heart) Member Event – Happy Hour and Ice Skating at the DC Wharf Ice Rink (outdoors). This was a joint event with the Chesapeake Section, with 20 people from Potomac braving the cold and warming up later at a local pub.
- 2/13/2019 – Dinner meeting featured Eric Teitelman, Capital Projects and Traffic Engineering Division Chief for Fairfax County Department of Transportation. Mr. Teitelman explained the County’s efforts to implement Bus Rapid Transit along Route 1, and challenges that the County is facing.
- 3/13/2019 – Dinner meeting will feature VDOT’s Director of Alternative Project Delivery and Design Build, Shailendra Patel. Virginia is a recognized leader in the use of Design Build for transportation; Mr. Patel will explain VDOTs program and progress.

Events scheduled during next quarter:

- April – Jurisdiction Roundtable at Dinner Meeting
- May 17 - Golf Outing
- May 22 – Installation of Officers, Scholarship Awards, Presentation from Amazon hq2

Operating Budget (as of 12/07/2018)		Membership (as of 12/01/2018)	
Starting Balance (10/1/2018)	\$32,184.04	Starting Membership – current number of members	206
Revenue	\$3,875.27	Losses	44
Expenses	(\$4,104.08)	Gains	44
Ending Balance	\$31,955.23	Corrections	44
		Ending Membership (Paid)	206
Scholarship \$ awarded in CY 2018	\$6,000.00	Student members (estimated)	

Student Chapter update

- We continued to disseminate information of events to the George Mason Engineering school and student organizations such as ASCE while offering subsidized event prices for students.

Miscellaneous/Other:

- Breakfast Board Meetings – Held in January, February and March at the Silver Diner in Fairfax, VA. Discussed financials, programs, PDHs, newsletter, webpage, membership, younger member events, nominations for the National Board, National Award nominations, Scholarship and Golf Tournament.
- Submitted a request to update by-laws and update or edit the Installation Ceremony for the Section.

- Continued discussions about hosting the National Conference in Washington DC in 2024, in collaboration with other Sections in our Region. Cerasela Cristei and Rich Clifton volunteered to be co-chairs for this event.

**Northeast Region
American Society of Highway Engineers
Quarterly Report – 1st Quarter 2019**

President	Rob Prophet	rprophet@trafficpd.com
Vice President	Paul McNamee	Paul.McNamee@kci.com
Secretary	Scott Cortese	scortese@maserconsulting.com
Treasurer	Jerry Pitzer	jerry1368@yahoo.com

The Northeast Regional Board most recently met via teleconference on January 30, 2019. Meeting highlights:

- The region has a balance \$9,910.16, with no financial dealings during this reporting period.
- The region has been using WebEx for Board of Directors' meetings, except for one meeting per year as part of the National Conference.
- Discussed the Region's history, pdh count and scholarships offered. This information was requested by National.
- Nominated Projects of the Year for National's consideration.
- Other items were discussed (2019 National Conf coordination and advertisement, quarterly report due dates, insurance policy for sections, student chapter activity)
- Section reports were then given/discussed for each attending section. Sections reported healthy attendance at events and most held one event per month.

Enclosed on the following pages are the Quarterly Reports by each Section in the Northeast Region. The following sections did not report an updated report and follow up will continue until 2/22/19 (old reports were utilized where possible):

- Clearfield
- Central NY
- Franklin
- NE Penn

**Albany Section
Regional Directors Quarterly Report
(December 2018 February 2019)**

Officers:

President:	Erik LeClair, PE	leclaires@cdmsmith.com
1st Vice President:	Lisa Westrick, PE	Lisa.Westrick@stantec.com
2nd Vice President:	Wayne Bonesteel, PE	wbonesteel@maserconsulting.com
Secretary:	John Saia, Jr., PE	jsaia@jsquaredconstruct.com
Treasurer:	Kevin Hajos, PE	khajos@warrencountypdw.com

Activities:

The following is a summary of key activities for this quarter:

- January 12, 2019: **Capital City Future City Competition**, co-sponsored by the ASHE Albany Section; Armory at Sage College in Albany, NY from 8:00am to 4:00pm.
- February 14-15, 2019: **Engineer's Week** (ASHE Albany Section sponsors a booth); at the Albany Marriott on Wolf Road, Colonie, NY.

<u>Budget (As of 09/30/18)</u>		<u>Membership (As of 02/22/19)</u>	
Starting Balance	\$15,945.04	Starting Membership	102
Income	\$4,175.00	Members – New	0
Expenses	(\$4,472.00)	Members - Dropped	0
Ending Balance	\$15,648.04	Members - Reinstated	0
		Ending Membership (paid)	102

Events scheduled during the next quarters:

- March 2019: **Membership Meeting** with PDH; Location TBD.
- April 2019: **Membership Meeting** with PDH; Location TBD.
- May 2019: **Membership Meeting** with PDH; Location TBD.
- June 2019: **Albany Section's 9th Annual Golf Outing** at Van Patten Golf Course in Clifton Park

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

- None

**Altoona Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers:

President:	Joshua England, PE	JEngland@Walshgroup.com
Vice President:	Bill Wieserman, PE, CBSI	w.wieserman@GAIconsultants.com
Secretary:	Michele Girolami	michele.girolami@gibson-thomas.com
Treasurer:	Ed Stoltz	e57s@verizon.net

Activities:

The following is a summary of key activities for the past quarter:

- January 16, 2019 – Dinner Meeting at the Park Hills Country Club. There was a Roundabout presentation by Andy Duerr from Wallace Montgomery.
- February 26, 2019 – UPJ Dinner Meeting. Joint with ASHE Mid-Allegheny. Including a presentation on the US 33 Smart Mobility Corridor and student presentations on the concrete canoe project.

<u>Operating Budget (As of 2/20/2019)</u>		<u>Membership (As of 2/20/2019)</u>	
Starting Balance (12/5/2018)	\$26,073.69	Starting Membership (12/14/2018)	218
Revenue	+\$4,547.48	Losses	-0
Expenses	-\$6,890.00	Gains	+1
Ending Balance (2/20/2019)	\$23,731.17	Ending Membership (paid)	219

Events scheduled during next quarter:

- March 1, 2019 – Annual Ski Trip @ Seven Springs (*previously 2/15, rescheduled due to weather*).
- March 20, 2019 – Dinner Meeting - Moxham Bridge near Johnstown High School by SAI.
- April 16, 2019 – PennDOT District 9-0 Workshop
- April 18, 2019 – Joint Meeting with Secretary Richards. Includes Pittsburgh, Southwest, & Mid-Allegheny Sections
- May 15, 2019: Annual Banquet and Awards
- July 8, 2019: Annual Section Golf Outing at Scotch Valley Country Club

Miscellaneous Items:

- None at this time

Miscellaneous Items:

- None

Milestones:

- None

Central New York Section
Regional Directors Quarterly Report
(December 2018 – February 2019, **Note: 2018 Q2 Report shown**)

Officers:

President:	Luke Morenus	lmorenus@bartonandloguidice.com
1st Vice-President	David Facchini	David.facchini@dot.ny.gov
2nd Vice-President	Andy Coleman	AColeman@midlandasphalt.com
Secretary:	Peter Wlodarczyk	pwlodarczyk@fisherassoc.com
Treasurer:	Donald P Blasland	pwlabsinc@hotmail.com

Activities:

The following is a summary of key activities for this quarter:

- March 13, 2018 ; Board of Directors Meeting
- March 19th – NYSATE Technical Meeting – Climate Change Mitigation for Engineers
- April 5th, 2018 Transportation outlook for Central NY, Syracuse

<u>Operating Budget (As of 03/31/2018)</u>		<u>Membership (As of 3/31/18)</u>	
Starting Balance (10/1/2017)	\$8,092.51	Starting Membership (7/1)	49
Revenue	\$ 1,400.00	Losses	
Expenses	\$ 1,066.08	Gains	
Ending Balance	\$8,426.43	Ending Membership (paid)	49

Events scheduled during next quarter:

- May 8th, Board of Directors meeting.
- May 17th, NYSDOT Regional Director Roundtable, joint meeting with APWA
- May 18th, Scholarship Golf Tournament

Miscellaneous Items:

None

Milestones:

none

Clearfield Section
Regional Directors Quarterly Report
 (September 2018 to December 2018, **Note: 2018 Q4 Report shown**)

Officers:

President:	Ed Jones	ed.jones@cdicorp.com
Vice President:		
Secretary:	Diane Purdy	dppurdy@urbanengineers.com
Treasurer:	Karen Michael	kmaichael@pa.gov

Activities:

The following is a summary of key activities for this quarter:

- 9/20/18: A tour of the Russell Stone Products and their historic quarries located in the heart of rural Pennsylvania. Seventeen (17) people were in attendance for the tour, followed by dinner at Denny's Beer Barrel Pub in Clearfield.
- 10/18/18: Joint event with ASHE Clearfield and Altoona Sections and consisted of a tour of PennStress, a prestressed/precast manufacturer servicing the Mid-Atlantic region. The tour guide was Greg Gorman of PennStress. Thirty-four (34) people were in attendance for the tour, followed by lunch at Champs Sports Grill in Altoona.
- 11/09/18: Presentation for Bridges to Prosperity (B2P) Penn State Chapter and the opportunity to build a suspension bridge in Machacamamarca, Bolivia. Our B2P presenters were: Jack Blarr – Bolivia Travel Team Member 2018; and Megan Smajda – President, Bolivia Travel Team Member 2018. Twelve (12) people were in attendance for the meeting at Duffy's Tavern in Boalsburg.
- The Section does not meet during the month of December because of impending holiday schedules. Scholarship information and applications were distributed.

Operating Budget (As of 12.13.2018)		Membership (As of 12.13.2018)	
Starting Balance	\$ 30,875.98	Starting Membership	183
Revenue	\$ 1,703.89	Losses	0
Expenses	\$ 5,155.01	Gains	0
Ending Balance	\$ 27,424.86	Ending Membership	183

Events scheduled during the next quarters:

Date	Event	Location
01.17.2019	Holiday Gathering	Clearfield
02.28.2019	District 2-0/Political Update	Clearfield
03.21.2019	TBA	TBA

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

- None

**Delaware Valley Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers:

President:	John Caperilla	jcaperilla@borton-lawson.com
Vice President:	Alexa Harper	aharper@gannettfleming.com
Secretary:	Nate Parrish	nparrish@hntb.com
Treasurer:	Isaac Kessler	ikessler@rve.com

Activities:

The following is a summary of key activities for this quarter:

- January 16, 2019 – Frankford Avenue Stone Arch Rehab (Joint meeting with ASCE)
- February 20, 2019 – Passyunk Avenue Drawbridge and Technical Session. CANCELLED DUE TO SNOW.
- February 20, 2019 – NPDES and Stormwater Management. CANCELLED DUE TO SNOW.

<u>Operating Budget (As of 2/20/19)</u>		<u>Membership (As of 2/20/19)</u>	
Starting Balance (6/1/18)	\$92,251.44	Starting Membership (12/20/18)	361
Revenue	\$74,725.84	Losses	4
Expenses	\$69,728.23	Gains	7
Ending Balance	\$97,249.05	Ending Membership (paid)	364

Events scheduled during next quarter:

- March 20, 2019 – Ross Fording Bridge
- March 20, 2019 – Structural Painting and Coating Technical Session.
- April 17, 2019 – Project of the Year, Engineer of the Year, Section Activities.
- May 22, 2019 – Joint PennDOT / Delaware Valley Section Meeting
- June 3, 2019 – Section Golf Outing (Chester Valley CC)

Miscellaneous Items:

- A total of 33 firms are registered to participate in the section sponsor program (DVSP). The program allows firms to advertise in the section newsletter and website.
- The section continues to coordinate with the local universities to setup and maintain student chapters. Chapters have been established at Widener University and Temple University. Student member events held at Widener University and Temple University. Efforts are being made to establish sections at Villanova University and Drexel University.
- Project of the Year submissions were due on February 21, 2019.
- The section received 12 applications for scholarships. A total of \$8,500 will be distributed.
- The section is in the process of developing a manual which will contain committee chair responsibilities.
- ASHE Delaware Valley Section will send judges for the Future City Competition on January 19, 2019.
- ASHE Delaware Valley Section will send judges for the Delaware Valley Science Fair in April 2019.
- John Peirce, Jr. awarded Delaware Valley Engineer of the Year.
- Leo Leonetti awarded Delaware Valley Outstanding Contribution to Engineering.

Student Chapter Update: Not Applicable

Miscellaneous Items: None

Milestones: None

**East Penn Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers

President:	Julianne Wolfe	juli.wolfe@rettew.com
Vice President:	Richard Ames	richard.ames@wsp.com
Vice President:	Heather Heeter	hheeter@borton-lawson.com
Secretary:	Raymond M Boretski	rboretski@pennoni.com
Treasurer:	Carl McGloughlin	cmcgloughlin@jmt.com

Activities:

There are no more active events for this quarter.

<u>Operating Budget (As of 12/03/18)</u>		<u>Membership (As of 2/22/19)</u>	
Starting Balance (12/3)	\$34,992.77	Starting Membership (9/30/18)	120
Revenue	\$10,909.11	Losses	23
Expenses	\$9,969.36	Gains	17
Ending Balance	\$36,232.52	Ending Membership (2/22/19)	114

Events scheduled during next quarter:

- **Thursday March 7, 2019**
George Roberts, PE – PennDOT D 4-0 District Executive (*tentative*)
Mike Rebert, PE – PennDOT D 5-0 District Executive
State of the Districts
Kalahari Resort
- **Wednesday, April 3, 2019**
Becky Bradley – Exec. Dir., Lehigh Valley Planning Commission
Homewood Suites by Hilton, Center Valley, PA
- **Wednesday, May 1, 2019**
Project of the Year Awards/Installation of Officers
Hotel Bethlehem

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

- None

**First State Section
Regional Directors Report
(December 2018 – February 2019)**

Officers

President:	Gregory Pawlowski	Gregory.Pawlowski@DRBA.net
1st Vice President:	Brian Kisner	bkisner@centuryeng.com
2nd Vice President:	Shellie Baird	sbaird@amtengineering.com
Secretary:	Matheu Carter	matheu@udel.edu
Treasurer:	Preston Ayers	gl.preston.ayars@gmail.com

Activities:

The following is a summary of key activities for this quarter:

- January 17, 2019 – Dinner meeting – Chief Engineer of DelDOT

Operating Budget (As of 1/31/19)		Membership (As of 12/6/18)	
Starting Balance	\$ 36,816.28	Starting Membership	155
Revenue	\$ 5,977.00	Losses	0
Expenses	\$ 5,807.76	Gains	2
Ending Balance	\$ 39,985.52	Ending Membership (paid)	157

Events scheduled during next quarter:

- **February 28, 2019** – Education session (3 PDH) – Scott Lowe, Trauner Associates, Active Schedule Management to Mitigate Delays
- **March 28, 2019** – Dinner meeting – First State Section Project of the Year awards
- **April 2, 2019** - Education session (3 PDH) – Rob Snowden and Greg Pawlowski, Engineering Ethics
- **April 18, 2019** – Dinner meeting – Panel, Performance Based Qualification for State Contracts
- **May 15, 2019** – Dinner meeting - Hall of Fame Dinner awards
- **June 12, 2019** - Collaborative happy hour and Blue Rocks game with ASCE Delaware Chapter

Student Chapter update:

- ASHE@UD, the student chapter at University of Delaware has been robustly active now for over nine years.
- New ASHE@UD Officers were elected December 4th and assumed their duties at the beginning of the spring semester (February 11).

Miscellaneous Items:

- Two dedicated education sessions are planned for February and March 2019 (noted above). These will be three hours each and professional development hours certificates will be issued.

Milestones:

The following is a summary of key milestones for this quarter: None

**Franklin Section
Regional Directors Quarterly Report
(December 2018 – February 2019, **Note: 2018 Q2 Report shown**)**

Officers

President:	Max Heckman	mheckman@mbakerintl.com
1 st Vice President:		
2 nd Vice President:		
Secretary:	Jonathan Lincoln	j.lincoln@gaiconsultants.com
Treasurer:	Justin Dickey	dickeyjc@gmail.com

Activities:

The following is a summary of key activities for this quarter:

- February 20, 2018 Section Meeting at The Crane Room in New Castle, PA. Presentation by Justin Gibbons, QES (45 attendees)
- March 20, 2018 Section Meeting at My Brothers Place in Grove City, PA. Presentation by Ray Maginness and Rich Schoedel, PE, Michael Baker International (27 attendees)
- April 5, 2018 Section Board Meeting at The Iroquois Club in Conneaut Lake, PA
- April 17, 2018 Section Meeting at Chovy's! in Meadville, PA. Presentation by Quentin Rissler, PE, Larson Design Group (40 attendees)

<u>Operating Budget (As of 4/2/18)</u>		<u>Membership (As of 3/31/18)</u>	
Starting Balance (3/2)	\$3,399.83	Starting Membership (3/2)	156
Revenue	\$1,405.00	Losses	0
Expenses	\$1,120.00	Gains	0
Ending Balance (4/2)	\$3,684.83	Ending Membership (3/31)	156

Events scheduled during next quarter:

- May 22, 2018 Section Meeting at Station 3 Fire Hall in Conneaut Lake, PA.
- June 7, 2018 Section Board Meeting
- June 19, 2018 Section Meeting at TBD
- July 17, 2018 Steak Cookout at Kamp Kiwanis

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

**Harrisburg Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers:

President:	Steve Roman	sroman@wbcm.com
Vice President:	Brad Heigel	bjheigel@paturndpike.com
Secretary:	Bob Leonard	leonardrj@erdmananthony.com
Treasurer:	Bea Walters	walters@veengineeringinc.com

Activities:

The following is a summary of key activities for this quarter:

- Dec 19 – Joint organization member social
- Jan 7, 2019 – Dinner Mtg, Alicia Nolan – FHWA PA Division Administrator
- Feb 4, 2019 – Lunch Meeting, Leslie Richards – PennDOT Secretary

<u>Operating Budget (As of 2/25/19)</u>		<u>Membership (As of 2/25/19)</u>	
Starting Balance (11/27/18)	\$91,502.81	Starting Membership (12/18/18)	404
Revenue	\$12,153.12	Losses	0
Expenses	\$11,368.56	Gains	5
Ending Balance	\$92,287.37	Ending Membership (paid)	409*

**Has not been rectified with National Database*

Events scheduled during next quarter:

- March 4, 2019 – Dinner Meeting, Mark Compton – PTC Chief Executive Officer
- April 12, 2019 – ASHE/PENNDOT/PTC Workshop
- May 2, 2019 – Past President’s Banquet – Hollywood Casino
- June 3, 2019 – Dinner Meeting, Scholarship Awards; Project of Year Awards

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None this period

**Long Island Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers:

President:	Bill Barrett, PE	wbarrett@gpinet.com
Vice President:	Scott Spittal	sspittal@vhb.com
Secretary:	Margaret Conklin	Margaret.conklin@dot.ny.gov
Treasurer:	Paul Curcio	pcurcio@blcompanies.com

Activities:

The following is a summary of key activities for this quarter:

- December 4, 2018: Continuing education presentation and dinner on Empire State Trail Long Island Extension Feasibility Study.

Operating Budget (as of 12/31/18)		Membership (As of 12/31/18)	
Starting Balance	\$4,610.79	Starting Membership	63
Revenue	\$1,095.00	Losses	
Expenses	\$3,148.47	Gains	3
Ending Balance	\$2,557.32	Ending Balance (paid)	66

Events scheduled during next quarter:

- January 23, 2019 Technical Meeting on Ultra High-Performance Concrete (UHPC)

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None
-

**Mid-Allegheny Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers

President:	Bob Schmidt	robert.schmidt@hdrinc.com
Vice President:	Brad DiCola	bdicola@dawood.cc
2nd Vice President:	Bill Ferko	wferko@saiengr.com
Secretary:	Matt Hetrick	mhetrick@pa.gov
Treasurer:	Sean Hart	shart@mbakerintl.com

Activities:

The following is a summary of key activities for this quarter:

- January 10, 2019: Dinner Meeting – Moraine State Park Access – Eric Buchan / Robert Schmidt.
- ~~February 20, 2019~~: Rescheduled Due to Weather for February 26, 2019: Joint Dinner Meeting w/ Altoona Section – University of Pittsburgh at Johnstown, US 33 Smart Mobility Corridor and UPJ-ASCE Student Chapter 2019 Events and Teams

Operating Budget (As of 2/26/19)		Membership (As of 2/26/19)	
Starting Balance (5/1)	\$18,097.56	Starting Membership (4/1)	131
Revenue	\$2,145.00	Losses	0
Expenses	\$3,137.17	Gains	4
Ending Balance	\$17,105.39	Ending Membership (paid)	135

Events scheduled during next quarter:

- March 14, 2019: Dinner Meeting – Frankford Avenue Bridge – TranSystems
- April 18, 2019: Joint Dinner Meeting w/ Secretary of Transportation
- April 26, 2019: 20th Annual Golf Outing – Lenape Heights Golf Course.
- May 16, 2019: Dinner Meeting with Presentation of Outstanding Highway Engineering Award; Presentation of Scholarship Recipients; Induction of new officers – Presentation by Jim Andrews, PennDOT District 10-0 ADE-Design

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None Noted

Milestones:

The following is a summary of key milestones for this quarter:

- No applicable milestones for this quarter.

**NY Metro Section
Regional Directors Report
(December 2018 – February 2019)**

Officers

President:	Tanvi Pandya, PE	2tanvi@gmail .com
Vice President:	Maria Losyeva, PE	Maria.Losyeva@jacobs.com
Secretary:	Anthony Grosso, PE	agrosso @gpinet.com
Treasurer:	Karim Palomino, PE	kpalomino@primeeng.com

Activities:

- The following is a summary of key activities for this quarter:
- *Board Meetings on January 8 and February 12, 2019
- *Presentations at Club 101 on 1/15/19, East Side Resiliency and Scholarship Awards and on 2/19, Restoring the George Washington Bridge

<u>Operating Budget (As of 2/14/19)</u>		<u>Membership (As of 2/14/19)</u>	
Starting Balance (6/1)	\$22,125.49	Starting Membership (7/1)	170
Revenue	\$90,182.14	Losses	21
Expenses	\$69,549.96	Gains	
Ending Balance	\$42756.67	Ending Membership (paid)	149
		Student Membership if known	NA

Events scheduled during next quarter:

- Presentations at club 101:
 - 4/16 Penn Access
 - 5/22 Redhook Development
- 3/19 Breakfast Forum at CUNY Center- Engineering Challenges in Urban Environments

Student Chapter Update:

- Committee to be initiated 12/18

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

**North-Central New Jersey Section
Regional Directors Report
(December 2018 – February 2019)**

Officers

President:	Jean Philippe Magron	jp.magron@hdrinc.com
1st Vice President:	Thomas Di Chiara	tdichiara@arorapc.com
2nd Vice President:	Marisa Sapiezynski	mnsapiezynski@mccormicktaylor.com
Secretary:	Greg Kuczynski	gkuczynski@gfnet.com
Treasurer:	Robert S. Nash	robert.nash@rve.com
Region & National Director:	Don Di Zuzio	ddizuzio@tandmassociates.com

Activities:

The following is a summary of key activities for this quarter:

- January 10, 2019; Joint Meeting with ASCE – George Washington Bridge Restoration [PDH]
- February 7, 2019; Presentation on I-280 over NJ 21 (Baker) [PDH]
- March 14, 2019; Monmouth County, NJ Bridge Replacement MA-14 (Monmouth Co. & GPI) [PDH]

<u>Operating Budget (As of 2/22/19)</u>		<u>Membership (As of 2/22/19)</u>	
Starting Balance (1/1/19)	\$ 77,191	Starting Membership (1/1/19)	132
Revenue / Income	\$ 0	Losses	0
Expenses	\$ 2,201	Gains	2
Ending Balance	\$ 74,990	Ending Membership (paid)	134
		Student Membership	0

Events scheduled during next quarter:

- April 11, 2019; Project of the Year Awards
- May 2, 2019; Golf outing
- June 13, 2019; Pulaski Skyway Field Trip and Technical Presentation [PDH]

Student Chapter Update:

- We have formed an Education Committee. We have a chair and one member. No other activities this period.

Miscellaneous Items:

- Preceding every monthly meeting, there is a board meeting
- 2019 Scholarships (4) in the amount of \$15,000 will be awarded at the March Meeting

Milestones:

The following is a summary of key milestones for this quarter:

- None

**North East Penn Section
Regional Directors Quarterly Report
(December 2018 – February 2019, **Note: 2018 Q3 Report shown**)**

Officers

President:	Steve Sartori	ssaitori@pennoni.com
1st Vice President:		
2nd Vice President:		
Secretary:	Robert Naugle	rnaugle@pennoni.com
Treasurer:	Mark Boris	mboris@borton-lawson.om

Activities:

The following is a summary of key activities for this quarter:

- 04/10/2018; Dinner Meeting at Colarusso’s Restaurant: topic is the Pennsylvania Turnpike Commission, SR 276 Bridge Closure, presenter was John Boyer from the PTC
- 05/11/2018; Dinner Meeting at Wilkes University: Section Induction of Officers

<u>Operating Budget (As of 04/24/18)</u>		<u>Membership (As of 04/24/18)</u>	
Starting Balance (02/18)	\$29,568.39	Starting Membership (03/18)	129
Revenue	\$39,812.32	Losses	0
Expenses	\$41,669.46	Gains	1
Ending Balance	\$27,711.25	Ending Membership (paid)	130

Events scheduled during next quarter:

- Summer recess with fall meetings TBD

Miscellaneous Items:

- North East Penn Section, along with the East Penn and Delaware Sections, will host the ASHE National Convention in 2021.

Milestones:

- Nothing to report at this time.

**Pittsburgh Section
Regional Directors Quarterly Report
(October 2018-December 2018)**

Officers

President:	Pat Kane	pkane@gpinet.com
Vice President:	Dan Cessna	Dan.Cessna@mbakerintl.com
Secretary:	Jim Weaver	jysweaver@verizon.net
Treasurer:	Jerry Pitzer	jerry1368@yahoo.com

Activities:

The following is a summary of key activities for this quarter:

- Pittsburgh Section Dinner Meeting January 9, 2019
- Pittsburgh Section Dinner Meeting February 6, 2019
- Bowling Tournament Social February 27, 2019

<u>Operating Budget (As of 2/15/2019)</u>		<u>Membership (As of 02/15/2019)</u>	
Starting Balance (07/01)	\$64,594	Starting Membership (07/01)	665
Revenue	\$1,168	Losses	-
Expenses	\$2,100	Gains	-
Ending Balance	\$63,662	Ending Membership (paid)	665

Events scheduled during next quarter:

- Educational Seminar at University of Pittsburgh March 20, 2019
- Joint Section Event with Secretary Leslie Richards April 18, 2019
- Adopt A Highway Clean Up April 20, 2019
- Pittsburgh Section Dinner Meeting Narcisi Winery May 14, 2019
- Golf Outing May 24, 2019

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- Actively involved in CLC
- Community Outreach at various local high schools, middle schools
- Deposit placed on group travel bus to the 2019 National Conference in Nashville

Milestones:

- None at this time

**Southern New Jersey Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers

President:	Matthew Bencoter	matthew.bencoter@mbakerintl.com
Vice President:	Michael Frabizzio	mfrabizzio@aidpe.com
Secretary:	Heather Jones	hjone@arh-us.com
Treasurer:	Joe Macios	joemacios@hotmail.com

Activities:

The following is a summary of key activities for this quarter:

- December 11, 2018: A Board of Directors Conference Call will be held.
- December 12, 2018: SBE and Technology Open House at The Hamilton Manor, 30 NJ-156, Hamilton Township, NJ 08620.
- January 9, 2019: A Board of Directors Meeting will be held prior to the dinner meeting.
- January 9, 2019: Dinner Presentation on Ethics at Maggianos, Cherry Hill, NJ
- February 13, 2019: A Board of Directors Meeting will be held prior to the dinner meeting.
- February 13, 2019: Joint Dinner Presentation on Route 37 Mathis Bridge at Maggianos, Cherry Hill, NJ

<u>Operating Budget (As of 12/31/18)</u>		<u>Membership (As of 12/31/18)</u>	
Starting Balance (10/1/18)	\$112,063.72	Starting Membership (10/1/18)	178
Revenue	\$ 15,864.78	Losses	0
Expenses	\$ 17,069.88	Gains	12
Ending Balance (12/31/18)	\$110,858.62	Ending Membership (12/31/18)	190

Events scheduled during next quarter:

- March 6, 2019: A Board of Directors Meeting will be held prior to the dinner meeting
- March 6, 2019: Joint Dinner Presentation on Route 1 Hard Shoulder at The Hamilton Manor, 30 NJ-156, Hamilton Township, NJ 08620.
- April 11, 2019: A Board of Directors Meeting will be held prior to the dinner meeting.
- April 11, 2019: Joint Dinner Presentation for Project of the Year at the Cranbury Inn 21 South Main Street, Cranbury, NJ 08512

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

**SW Penn Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers:

President:	Lisa Hoeke	lisa@tunstallengineering.pro
Vice President:	Eric Meyer	emeyer@wrallp.com
Secretary:	Melissa Heffern	mheffern@spkengr.com
Treasurer:	Carl Buchanan	cbuchanan@spkengr.com

Events scheduled during this quarter:

- January – Monthly Meeting at – DeNunzio’s Italian Chophouse and Sinatra Bar at Arnold Palmer Regional Airport – Presentation by Mr. Joseph Szczur, P.E. – Topic - “Transportation Outlook for the Region”
- February – Monthly Meeting at – The Meadows Casino – Presentation by Brad Marsteller – Topic – 2018 Award Winners
- March – Caporella’s Italian Ristorante, Uniontown, PA

<u>Operating Budget (As of 1/1/19)</u>		<u>Membership (As of 1/1/19)</u>	
Starting Balance (1/1)	\$84,377.17	Starting Membership (1/1)	294
Revenue	\$1,581.80	Losses	0
Expenses	\$1,607.43	Gains	4
Ending Balance	\$84,351.54	Ending Membership (paid)	298

Events scheduled during next quarter:

- April – Joint Section Meeting – Altoona Section, Mid-Allegheny Section, Pittsburgh Section and Southwest Penn Section – PennDOT Secretary of Transportation – Leslie S. Richards
- May – Spring Golf Outing – The Madison Club

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- None

**Williamsport Section
Regional Directors Quarterly Report
(December 2018 – February 2019)**

Officers

President:	Jesse Smith	jsmith@livicco.com
Vice President:	Travis Fox	tfox@larsondesigngroup.com
Secretary:	Jason Campbell (Acting)	jcampbell@mctish.com
Treasurer:	Scott Hunter	ashewmspttreasurer@gmail.com

Activities:

The following is a summary of key activities for this quarter:

- 2/6/19- Jason Wagner, Director of Policy and Government Relations for Associated Pennsylvania Constructors- General Assembly: Looking forward for infrastructure with new transportation committee chairpersons.

<u>Operating Budget (As of 1/31/19)</u>		<u>Membership (As of 1/31/19)</u>	
Starting Balance (11/1)	\$5,863.34	Starting Membership (11/1)	81
Revenue	\$897.49	Losses	0
Expenses	\$332.00	Gains	0
Ending Balance	\$6,428.83	Ending Membership (paid)	81

Events scheduled during next quarter:

- 3/27/19- Tour of ACROW Bridge/Milton Steel plant.
- 4/16/19- Gary Hoffman- PAPA

Student Chapter Update:

- Not Applicable

Miscellaneous Items:

- N/A

Milestones:

The following is a summary of key milestones for this quarter:

- None

REGION REPORT

Southeast Region Regional Directors Report (from -12/18/18 to 03/05/19)

Regional Officers

President:	Ron Osterloh	<u>osterloh@pondco.com</u>
Vice President:	Len Pappalardo	<u>lpappalardo@keville.com</u>
Secretary:	Holly Painter	<u>holly.painter@kci.com</u>
Treasurer:	Donna McQuade	<u>McQuadeD@pondco.com</u>

Reporting Regions:

Northeast Florida, Central Florida, Gulf Coast/South Florida, Tampa Bay, Georgia, Tennessee, Phoenix Sonoran, Houston, and Dallas

Activities:

The following is a summary of key activities for this quarter:

- February 28, 2019; Regional Conference set in person Jacksonville, FL
- Leigh Lilla selected for National 2nd Vice President
- Jason Hewatt selected for SE National Director

<u>Operating Budget (As of 3/5/19)</u>	
Starting Balance (12/17/18)	\$ 1,152.52
Revenue	\$ 0
Expenses	\$ 34.00
Ending Balance	\$ 1,118.52

Events scheduled during next quarter:

- Selection of new regional president and vice president.
- National Conference in Tennessee; May 2019

SECTION REPORT

Northeast Florida Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers

President:	Stephen Park, PE	<u>stephen.park@rsandh.com</u>
1st Vice President:	Will Lyon, PE	<u>wlyon@prosserinc.com</u>
2nd Vice President:	Brett Harbison, PE	<u>bharbison@meskelengineering.com</u>
Secretary:	Jen Hawkins, AICP	<u>HawkinsJL@pondco.com</u>
Treasurer:	Donna McQuade	<u>McQuadeD@pondco.com</u>

Activities:

The following is a summary of key activities for this quarter:

- Jan 17th, 2019 - ASHE -NEFL Luncheon - FDOT and County Work Programs
- Feb 21st, 2019 - ASHE -NEFL Luncheon - TPO Discussion

<u>Operating Budget (As of 03/05/19)</u>		<u>Membership (As of 03/5/19)</u>	
Starting Balance	\$ 62,423.72	Starting Membership	205
Revenue	\$ 7,060.00	Losses	0
Expenses	\$ 14,362.08	Gains	2
Ending Balance	\$ 62,423.72	Ending Membership (paid)	207

Events scheduled during next quarter:

- Mar 21st, 2019 - ASHE -NEFL Luncheon - DRMP Mobile LIDAR/Drone Technology

Miscellaneous Items:

- Scholarship Funding:
 - 2016 - Approximately \$15,300
 - 2017 - Clay Shoot \$9,000
 - 2017 - ASHE Golf Tournament \$16,000
 - 2018 - Clay Shoot \$9,000
 - 2018 - ASHE Golf Tournament \$16,000

Milestones:

The following is a summary of key milestones for this quarter:

- n/a

SECTION REPORT

Central Florida Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers

President:	Glenn Pressimone, PE	<u>Glenn.Pressimone@CFXWay.com</u>
Vice President:	Erin Kelley	<u>ekelley@jci-insurance.com</u>
Secretary:	Sherman Klaus, PE	<u>sklaus@balmoralgroup.us</u>
Treasurer:	Gary Kuhns, PE	<u>gkuhns@g-e-c.com</u>

Activities:

The following is a summary of key activities for this quarter:

- **Tuesday, January 15th**, 5:00-7:00pm at The Harp and Celt and The Escape Room, we held our monthly Transportation Tuesday event.
- **Transportation Summit, Thursday February 21st**, 7:30 to 10 AM was held at Orange County Public Works office in Orlando. This event's topic was "Smart Cities" and consisted of a panel discussion comprised of local and Smart Cities champions (Keynote speaker from the City of Columbus, Ohio). The event was extremely well attended to the extent that we had to cut off attendance due to room capacity restrictions. With over 100 attendees, the event made in excess of \$2,000 for the section.
- **5th Annual Clay Shoot, Friday April 12th**; The shoot will be held at a new venue (Blackjack Sporting Clays in Sumterville, Florida, Sumter County). Early registration is strong with 5 Team sponsors already registered.

Operating Budget ⁽¹⁾		Membership ⁽²⁾	
Starting Balance (3/1/19) (Checking and PayPal Account)	\$5,185.60	Starting Membership (12/7/18)	76
Revenue Expected	\$3,750.00	Losses	0
Expenses Expected	\$2,500.00	Gains	5
Ending Balance Expected	\$6,435.60	Ending Membership As of (3/1/19)	81

Notes:

1. Does not include Petty Cash of \$305.00 or Valencia Foundation Scholarship Fund of \$10,500.00.
2. Membership has been reconciled with National.

Events scheduled during next quarter:

- Transportation Tuesday on March 12th at World of Beer- Downtown Orlando
- Transportation Tuesday for April – Date and location pending
- Annual Banquet – Date Pending

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- Continue to create involvement with our members by organizing events that members and new members can attend and grow our membership by having our events open to everyone in the industry.

SECTION REPORT

South Florida Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers

President: Naldo Gonzalez ngonzalez@gfnet.com
Vice President: Jose Gomez jgomez@ecslimited.com
Secretary: Yamila Hernandez yamila.hernandez@wsp.com
Treasurer: Hugo Gutierrez Hugo.Gutierrez@hdrinc.com

Activities:

No report received

SECTION REPORT

Tampa Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers

President: Sunil Jakhadi, PE Sunil.Jakhadi@wsp.com
Vice President: Pavan Paiavula, PE PPaiavula@drmp.com
Secretary: Lance Croft lcroft@mc2engineers.com
Treasurer: Carlos Ramirez, PE cramirez@garretteg.com

Activities:

The following is a summary of key activities for this quarter:

- December 11, 2018 – Social event at Hard Rock Café
- January 9, 2019 – Christina Kopp, THEA
- February – E Week Banquet, ASHE Table
- March 12, 2019 - Christina Colon, FTE (Turnpike Initiatives)

<u>Operating Budget (As of 3/5/19)</u>		<u>Membership (As of 3/5/19)</u>	
Starting Balance	\$ 9,006.49	Starting Membership	83
Revenue	\$ 60,822.28	Losses	24
Expenses	\$ 41,748.67	Gains	10
Ending Balance	\$ 28,080.10	Ending Membership (paid)	69

Events scheduled during next quarter:

- April Membership Meeting - Calvin Hardee, City of Tampa
- May Membership Meeting- speaker TBD
- June Membership Meeting – speaker TBD

Miscellaneous Items:

- Scholarship Funding:
➤

Milestones:

The following is a summary of key milestones for this quarter:

- n/a

SECTION REPORT

Georgia Section
(from 12/18/19 to 03/05/19)

Officers

President:	Mindy Sanders, P.E.	<u>mhsanders@pontengineering.com</u>
1st Vice President:	Richard Meehan, P.E.	<u>richard.meehan@loweengineers.com</u>
2nd Vice President:	Shawn Fleet, P.E.	<u>sfleet@heath-lineback.com</u>
Secretary:	Lindsey Dunnahoo, P.E.	<u>lindsey.dunnahoo@aecom.com</u>
Treasurer:	Sarah Blackburn, P.E.	<u>sarah.blackburn@greshamsmith.com</u>
Co-Treasurer:	Brad Cox, P.E.	<u>bcox@clarkpatterson.com</u>
Director:	Kelli Weigle	<u>kweigle@thcinc.net</u>
Director:	Jason Hewatt	<u>Jason.Hewatt@forterrabp.com</u>
Director:	Pervez Iqbal, P.E.	<u>PIqbal@chacompanies.com</u>
Past President:	Rob Dell-Ross, P.E.	<u>rdellross@roswellgov.com</u>

Activities:

The following is a summary of key activities for this quarter:

- **December 8 – Annual Holiday Social**
- **February 2 – Service Day and Happy Hour (1st volunteer service activity for our chapter in a long time! We had 15-20 attendees at Open Hands Atlanta)**
- **February 15 – February Lunch (Speaker from GA DOT about Green Book changes)**

<u>Operating Budget (As of 2/28/19)</u>		<u>Membership (As of 2/28/18)</u>	
Starting Balance (12/1)	\$123,742.72	Starting Membership (12/1)	516
Revenue	\$7,713.44	Losses	0
Expenses	\$10,804.64	Gains	16
Ending Balance (11/30)	\$120,651.52	Ending Membership (paid)	532
		Student Membership if known	40

Events scheduled during next quarter:

- **March 3 - 2019 Transportation Winter Workshop, partner with Georgia ITE to organize a 1.5 day technical program geared towards younger members**
- **March 21 – Annual ASHE Poker Tournament**
- **April – Lunch**
- **May – Golf Tournament**
- **May – Tennis Tournament?**
- **June – Lunch and Officer Inductions**

Miscellaneous Items:

- **Changes to Bylaws**
- **Research on Banks**

- Communication with members using Constant Contact and IT issues with firewalls and spam blocks. We've started using a Google Calendar.
- New Social Media accounts: LinkedIn, Twitter, Facebook, Instagram
- Longtime ASHE member (Since 2002) Shrujal Amin passed away on February 28. Many of us didn't realize he had been battling cancer. We dedicated the Winter Workshop this year in memory of him.

SECTION REPORT

**Middle Tennessee Section
Regional Directors Report
(from 12/18/19 to 03/05/19)**

Officers

President:	Tim Colvett	<u>Timothy.Colvett@tn.gov</u>
1st Vice President:	Luke Sullivan	<u>Luke.Sullivan@wsp.com</u>
2nd Vice President:	Shaun Armstrong	<u>Shaun.armstrong@tn.gov</u>
Secretary:	Leanna Whitwell	<u>lwhitwell@ttlusa.com</u>
Treasurer:	Daniel Jordan	<u>Daniel.Jordan@hdrinc.com</u>

Activities:

The following is a summary of key activities for this quarter:

- The January lunch meeting included Ms. Meredith Cebelak, PhD, PE of Gresham Smith presenting on Adaptive Signal Control.
- The March lunch meeting will be Mr. Jeff Hammond with Metro Public Works discussing Nashville's Bluetooth Data Deployment
- There was no February lunch meeting.

Events scheduled during next quarter:

- April Lunch meeting
- 2019 National Conference

Miscellaneous Items:

- 2019 ASHE National Conference – planning and preparation is underway

Operating Budget (As of 3/1/2019)		Membership (As of 3/1/2019)	
Starting Balance	\$24,720.74	Starting Membership	349
Revenue	\$12,891.16	Losses	0
Expenses	\$13,957.02	Gains	3
Ending Balance	\$23,654.88	Ending Membership (paid)	352

SECTION REPORT

Phoenix Sonoran Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers:

President:	Steve Boschen, Arizona DOT	sboschen@azdot.gov
Vice President:	James Barr, T.Y. Lin	james.barr@tylin.com
Secretary:	Melissa Boyles, Jacobs Engineering,	Melissa.boyles@jacobs.com
Treasurer:	Susie Mason, Gannett Fleming,	smason@GFNET.com

Activities:

No report received

SECTION REPORT

Houston Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers

President:	Ahmed K. Valdez	<u>avaldez@akvce.com</u>
1st Vice President:	Inas Aweidah	<u>inas.aweidah@aecom.com</u>
2nd Vice President:	Kim Sachtleben	<u>ksachtleben@costelloinc.com</u>
Secretary:	Adam White	<u>Adam.White@ngi.no</u>
Treasurer:	Alena Mikhaylova	<u>alena.mikhaylova@rinkerpipe.com</u>

Activities:

The following is a summary of key activities for this quarter:

- 1/24/19; January General Dinner Meeting - ASHE Houston Section Awards Ceremony with special guest speaker: Adrian Garcia. Harrys County Commissioner, Precinct 2.
- 2/28/19; February General Lunch Meeting – Presented by Steve Duong, AICP, Associate Vice President of Design + Planning at AECOM “*Towards a Future of Hypermobility*”
- 3/21/19; Presented by Bill Hasbrook, Vice President of Dragados USA “*Design-Build Now and Predictions For the Future-Market Trends on Design-Build and Forecast For Future Spending*”

<u>Operating Budget (As of 2/28/19)</u>		<u>Membership (As of 3/4/19)</u>	
Starting Balance (12/1)	\$9,130.20	Starting Membership	54
Revenue	\$3,885.12	Losses	0
Expenses	\$(3,425.49)	Gains	14
Ending Balance	\$9,589.83	Ending Membership (paid)	68

Events scheduled during next quarter:

- March 21, Luncheon “Design Build Now and Predictions for the Future”, Bill Hasbrook, Past National President of DBIA.
- April 11, morning session “Second Annual Client Connection Table”
- April – Young member event – TBD
- May 9, Commissioner Ryan speaker
- 5/8-12/2019 – 2019 ASHE National Conference, Nashville TN
- June, TXDOT Director of TP&D, Houston District and Beaumont will be speakers at TXDOT facility.

Student Chapter update

N/A

Miscellaneous Items:

- None

Milestones:

The following is a summary of key milestones for this quarter:

- We added 14 new members, lost 0. We currently have a total of 68 members.
- Awarded member and young member of the year

SECTION REPORT

DALLAS/FORT WORTH Section Regional Directors Report (from 12/18/19 to 03/05/19)

Officers

President:	Markus Neubauer	<u>MNeubauer@pkce.com</u>
Vice President:	Laura Weber	<u>LJWeber@laneconstruct.com</u>
Secretary:	Siva Pathivada	<u>siva.pathivada@terracon.com</u>
Treasurer:	Hossein Hosseiny	<u>HHosseiny@bgeinc.com</u>

Activities:

(Note in particular PDH-worthy events and joint meetings & events)

The following is a summary of key activities for this quarter:

- February 26: ASHE-DFW - On the Horizon for TxDOT in the DFW Districts – General Member Lunch

<u>Operating Budget (As of 03/05/19)</u>		<u>Membership (As of 03/05/19)</u>	
Starting Balance (12/21/18)	\$ 12,630.16	Starting Membership (12/21/18)	4
Revenue	\$ 1,875.00	Losses	0
Expenses	\$ 2,423.93	Gains	2
Ending Balance	\$ 11,084.23	Ending Membership (paid)	6
		Student Membership if known	0

Events scheduled during next quarter:

- March 26: ASHE-DFW General Member Lunch
- April 23: ASHE-DFW General Member Lunch
- May 28: ASHE-DFW General Member Lunch

Student Chapter update

Miscellaneous Items:

- N/A

Milestones:

The following is a summary of key milestones for this quarter:

- N/A