



ASHE National Board Meeting Minutes
March 17, 2018

CALL TO ORDER: Greg T. Dutton, PE

President Dutton called the meeting of the National Board of the American Society of Highway Engineers to order at 8:30 AM at the Double Tree by Hilton Philadelphia Airport, Philadelphia, PA.

INVOCATION & PLEDGE: Greg T. Dutton, PE

Mr. Dutton gave an invocation and led the Pledge of Allegiance.

ROLL CALL: Charles L. Flowe, PE

<u>Present:</u>	<u>Name</u>	<u>Office</u>
	Greg T. Dutton, PE	President
	Richard N. Cochrane, PE	First Vice-President
	Michael D. Hurtt, PE	Second Vice-President
	Charles L. Flowe, PE	Secretary
	P. Frank O'Hare, PE	Treasurer
	Larry E. Ridlen, PE	Immediate Past President
	Shirley A. Stuttler	President's Assistant
	Thomas S. Morisi	Secretary-Elect
	Roger B. Carriker, PE	Mid-Atlantic Region Director
	David A. Greenwood, PE	Mid-Atlantic Region Director
	Frank J. Bronzo, PE	Great Lakes and North Central Regions Director
	Stan A. Harris, PE	Great Lakes and North Central Regions Director
	Donato DiZuzio, PE	Northeast Region Director
	Mark A. Kinnee, PE	Northeast Region Director
	Brian A. Krul, PE	Northeast Region Director
	Scott H. Jordan, PE	Southeast and Rocky Mountain Regions Director
	Leigh B. Lilla, PE	Southeast and Rocky Mountain Regions Director
	Jacob A. Morisi	Technology Committee
<u>Absent:</u>	None	

Note: Actions of the National Board are highlighted in yellow.
Assignments or actions pending are highlighted in green



WELCOME: Greg T. Dutton, PE

APPROVAL OF MINUTES:

- **January 3, 2018 Executive Committee Meeting and January 13, 2018 National Board Meeting:** Motion by Flowe to approve the minutes from the January 3, 2018 Executive Committee Meeting and the January 13, 2018 National Board Meeting; seconded by Ridlen; all in favor.

SECRETARY'S REPORT: Charles L. Flowe, PE

- Secretary Flowe reviewed highlights of the written Secretary's Report which is attached to and made part of these meeting minutes.
- Secretary Flowe reported the current membership level to be 6,685 which is a net increase of 115 since the prior meeting. Flowe noted the organization is on track for a record year. He noted that the Chesapeake and Carolina Triangle Sections have done well.
- DFW, South Florida and Tampa Sections have unpaid assessments. President Dutton directed Jordan to follow up with DFW and Lilla to follow up with South Florida regarding payment of National assessment.
- Sections awards will be determined after April 1, 2018. An E-Meeting will be called to approve the awards prior to the National Conference.

TREASURER'S REPORT: P. Frank O'Hare, PE

- Treasurer O'Hare reviewed highlights of the written Treasurer's Report which is attached to and made part of these meeting minutes.
- O'Hare noted an error in the report provide and stated he will provide a revised report for inclusion into the meeting minutes. *Note that revised report is reflected in the attached.*
- Motion by Flowe to approve the Treasurer's Report as presented; seconded by Harris; all in favor.
- Motion by O'Hare to approve the National Conference stipends as presented in the Treasurer's Report; seconded by Flowe; all in favor.

PRESIDENT'S REPORT: Greg T. Dutton, PE

- President Dutton reviewed highlights of the written President's Report which is attached to and made part of these meeting minutes.
- Dutton noted he will not be able to attend the Chesapeake 30th Anniversary celebration and that Cochrane will attend on his behalf. Carriker is to coordinate the proper certificate with Schumacher.
- Hurtt will attend the Northeast Penn Section meeting on behalf of Dutton.
- Cochrane will attend the Southwest Penn Section 55th Anniversary Meeting on behalf of Dutton.



PRESIDENT'S ASSISTANT'S REPORT: Shirley A. Stuttler

- Ms. Stuttler reviewed highlights of the written President's Assistant's Report which is attached to and made part of these meeting minutes.

EXECUTIVE COMMITTEE MEETING/WORKSHOP RECAP: Greg T. Dutton, PE

- President Dutton gave a summary of discussion from the March 7, 2018 Executive Committee Report. The details of that meeting are captured in the official meeting minutes.

COMMITTEE REPORTS:

- **Ad Hoc:** Larry E. Ridlen, PE presenting
The Ad Hoc Committee Report is attached to and made part of these minutes. The Committee received information from the Treasurer that is needed for inclusion into the job description for the Administrative Assistant. The Committee will reconvene in the next month to finalize job description for the proposed administrative assistant with the goal of having the description ready for the May National Board Meeting.
- **Budget/Audit:** Richard N. Cochrane, PE presenting
The Budget/Audit Committee Report is attached to and made part of these minutes. Motion by Cochrane to accept the 2018-2019 budget as presented; seconded by Flowe; all in favor.
- **Collaboration:** Greg T. Dutton, PE
The Collaboration Committee Report is attached to and made part of these minutes.
- **Constitution & Bylaws:** David A. Greenwood, PE presenting
The Constitution & Bylaws Committee Report is attached to and made part of these minutes. The Committee received all Region/Section bylaw information from the Secretary. The Committee will now upload Region and Section bylaws to the Cloud. Discussion was held regarding the potential for a special government rate to join ASHE. After discussion, it was decided not to proceed.
- **Finance:** Michael D. Hurtt, PE presenting
The Finance Committee Report is attached to and made part of these minutes.
- **Membership:** Leigh B. Lilla, PE presenting
The Committee has a new goal to track inquiries and ensure timely follow up is made. The Committee recommended the effort to identify student chapters should be delegated to the Section level. Carriker noted a survey will be conducted in the fall. The Committee is to work in conjunction with the National Secretary, National Secretary Elect, and the Technology Committee to simplify the membership application and possibly create an electronic version of that application.
- **National Conference:** Michael D. Hurtt, PE presenting
The National Conference Committee Report is attached to and made part of these minutes. The Committee is looking at the issue related to partner booths at the National Conference. There is no final report from the New York Conference. The Conference Committee is in dispute with the hotel over room rates. Rooms were available at the hotel lower than the conference rate. Therefore, some attendees went with the lower rate which meant the conference did not meet their block. A final report is pending. Motion

by Cochrane to reimburse the Past President and the outgoing National Secretary for reasonable travel expenses to the 2018 conference; seconded by Krul; all in favor.

- **New Sections:** Mark A. Kinnee, PE presenting
The New Sections Committee Report is attached to and made part of these minutes. President Dutton reviewed the Houston Chartering event. Brian O'Connor has agreed to Co-Chair the Committee with Sam Mody.
- **Nominating:** Larry E. Ridlen, PE presenting
The Nominating Committee Report is attached to and made part of these minutes.
Motion by the Nominating Committee to nominate the following slate of officers for 2018-2019: Richard N. Cochrane, President; Michael D. Hurtt, First Vice President; Tim Matthews, Second Vice President; Thomas S. Morisi, Secretary; P. Frank O'Hare, Treasurer; Greg T. Dutton, Immediate Past President; Roger B. Carriker, Mid-Atlantic Region Director; David A. Greenwood, Mid-Atlantic Region Director; Frank J. Bronzo, Great Lakes Region Director; Stan A. Harris, Great Lakes Region Director; Donato DiZuzio, Northeast Region Director; Mark A. Kinnee, Northeast Region Director; Kathryn Powers, Northeast Region Director; Leigh B. Lilla, Southeast Region Director and Scott H. Jordan, Southeast Region Director; seconded by Hurtt; all in favor. Note that this motion clarifies a motion from the January meeting and includes all Officers and Directors. Motion by Nominating Committee to approve the following award winners: Christopher Runyan – Robert E. Pearson/Person of the Year, Jerry Pitzer – Lifetime Achievement Award, Jim Shea – Member of the Year, Amanda Lafleur – Young Member of the Year; seconded by Hurtt; all in favor. Motion by Nominating Committee to reimburse Lifetime Achievement Award, Member of the year Award and Young Member of the Year Award recipients for conference registration, Past President Lunch, Friday evening event, Saturday evening event, reasonable travel expenses, and up to three nights lodging for award winner only and not to include spouse/family; seconded by Cochrane; all in favor. Motion by Nominating Committee to reimburse Pierson Award recipient for reasonable expenses for award winner only and not to include spouse/family; seconded by Flowe; all in favor.
- **Operations Oversight:** Stan A. Harris, PE presenting
The Operations Oversight Committee Report is attached to and made part of these minutes.
 - **Resource Center:** Shirley A. Stuttler presenting
The Resource Center Committee Report is attached to and made part of these minutes.
 - **Society History:** Shirley A. Stuttler presenting
The Society History Committee Report is attached to and made part of these minutes. Krul noted that he has reached out to the Central New York Section for their history update but has not received a response.
 - **National Project Award:** Stan A. Harris, PE presenting
The National Project Award Committee Report is attached to and made part of these minutes. President Dutton directed the Committee coordinate with the National Conference Committee with regards to who is preparing awards and boards for the presentation at the conference as well as where award recipients are to be seated.

- **Outreach:** Frank J. Bronzo, PE presenting
The Outreach Committee Report is attached to and made part of these minutes.
- **Partnerships:** Brian A. Krul, PE presenting
The Partnerships Committee Report is attached to and made part of these minutes. A brief discussion was held regarding out partnership with IBC. Krul is to follow up with IBC for possible partnership opportunities.
- **Professional Development:** Roger B. Carriker, PE presenting
The Professional Development Committee Report is attached to and made part of these minutes. Carriker reported that 38 Sections have reported their 2017 PDH issuance summary. Overall, nearly 11,000 PDH's were issued across the organization. Carriker stated that this is over a \$500,000 benefit that has been provided to our members (using a value of \$50 per PDH).
- **Public Relations:** Donato DiZuzio presenting
The Public Relations Committee Report is attached to and made part of these minutes.
- **Scanner:** Donato DiZuzio presenting
The Scanner Committee Report is attached to and made part of these minutes. TNT Graphics submitted a proposal to provide a late spring issue at the end of May with a late summer issue at the end of August. An alternative to this approach would be to combine the spring and summer issues and extend sponsorship for one additional issue. The 60th Anniversary booklet could be delayed due to the adjusted scanner schedule. Motion by Cochrane to approve TNT Graphics 3/15/18 proposal to prepare a late spring issue to be mailed at the end of May, a late summer issue to be mailed at the end of August, and a fall issue to arrive at the end of October; seconded by DiZuzio; all in favor.
- **Strategic Plan:** Greg T. Dutton, PE presenting
The Strategic Plan Committee Report is attached to and made part of these minutes.
- **Student Chapter:** Roger B. Carriker, PE presenting
The Student Chapter Committee Report is attached to and made part of these minutes.
- **Technology:** Scott H. Jordan, PE presenting
- The Technology Committee Report is attached to and made part of these minutes. A discussion was held on the difference between the recommended option for database upgrade and the highest cost option for the database upgrade as presented in the proposal from JM Server Solutions. Jacob Morisi noted he does not recommend the higher cost option. Jordan is to contact Mindy Sanders to confirm that she would like to proceed with the "recommended option" for the database update contained in the proposal from JM Server Solutions, LLC and report back to the National President so that an E-Meeting can be convened to approve the contract. Motion by Technology Committee to approve the 2018-2019 contract with Keller Engineers, Inc. for website maintenance; seconded by Flowe; all in favor.

OLD BUSINESS:

- **South Florida Action Plan:** Lilla is to formally issue the Action Plan for the South Florida Section.



NEW BUSINESS:

- **ASHE National Office Address:** After discussion, it was decided to maintain the ASHE National Office address at 65 Beacon Hill for the time being.
- **Insurance for Sections:** Cochrane is to look into blanket insurance policy for the organization and report back to the National Board.
- **Circle City Section Escrow Funds:** Motion by Harris to transfer Circle City Section escrow funds from National to the Great Lakes Region for purpose of restarting that Section or for use in starting other new Sections within that Region; seconded by Cochrane; all in favor.
- **Review of Section/Region Financials:** O'Hare is to work with accountants to develop guidelines to perform financial reviews of Section and Regions.

MEETING SCHEDULE: Gregory T. Dutton, PE

- Following is a summary of upcoming meeting dates and deadlines:
 - 04/11/18: Executive Committee Meeting via WebEx

ADJOURNMENT:

The meeting adjourned at 11:50 am.

ATTACHMENTS:

The following Attachments are included and made part of these minutes:

- Attachment 1: Committee Reports
- Attachment 2: Region and Section Reports

Respectfully Submitted,

Charles L. Flowe, PE
National Secretary



Attachment 1: Committee Reports



Attachment 2: Region and Section Reports



Attachment 1: Committee Reports



QUARTERLY REPORT

ASHE National President

COMPLETED EVENTS/ACTIVITIES (Since June 1, 2017)

Date From	Date To	Event/Activity	Location
06/01/17	06/18/17	Bluegrass Section Charter Meeting	Lexington, KY
06/06/17		President/VP Meeting	WebEx Meeting
06/07/17		Collaboration Committee Meeting	WebEx Meeting
06/14/17		2017 ASHE National Conference	New York, NY
06/27/17		Central FL Section Officer Installation	Orlando, FL
07/11/17		Partnership Committee Meeting	WebEx Meeting
07/24/17		Executive Committee Meeting	WebEx Meeting
08/15/17		National Conference Committee Meeting	Conference Call
09/05/17	09/23/17	President/VP Meeting	WebEx Meeting
09/06/17		Resource Center Committee Meeting	Conference Call
09/07/17		Professional Development Committee Meeting	WebEx Meeting
09/12/17		Finance Committee Meeting	WebEx Meeting
09/13/17		Society History Committee Meeting	Conference Call
09/14/17		Mid-Allegheny Section 30th Anniversary (Hurtt)	Indiana, PA
09/14/17		Phoenix/Sonoran Section Dinner	Phoenix, AR
09/15/17		Joint ASHE/ASCE Conference	Phoenix, AR
09/22/17		Exec Committee Meeting/Workshops/National Board Meeting	Norfolk, VA
09/28/17		Operations & Oversight Committee Meeting	Skype Meeting
10/03/17	10/11/17	President/VP Meeting	WebEx Meeting
10/10/17		Great Lakes Region Meeting / OTEC Conference	Columbus, OH
10/11/17		Altoona Section 55th Anniversary (Cochrane)	Altoona, PA
10/21/17		Annual Pittsburgh Section Past President's Banquet	Pittsburgh, PA
10/25/17		Ad Hoc Committee Meeting	WebEx Meeting
10/26/17		Operations & Oversight Committee Meeting	Skype Meeting
11/07/17		President/VP Meeting	WebEx Meeting
11/13/17		Membership/Membership At-Large Meeting	Conference Call
11/14/17		Tampa Bay Section Luncheon - Asphalt Paving Constructability	Tampa, FL
11/15/17		SE Region Meeting	WebEx Meeting
11/17/17		Derby City Section Event - Day at the Downs	Louisville, KY
11/29/17		NE Region Meeting	WebEx Meeting
12/04/17		New Sections/PR Committee Joint Meeting	WebEx Meeting
12/05/17		President/VP Meeting	WebEx Meeting
12/05/17		Central Florida Section Fall Social	Orlando, FL
12/15/17		NE Florida Section Holiday Social	Atlantic Beach, FL
12/20/17		Central Florida Section Membership Networking Breakfast	Orlando, FL
12/20/17		President/VP Meeting - Strategic Plan Goals	WebEx Meeting
12/28/17		Operations & Oversight Committee Meeting	Skype Meeting
01/03/18	01/13/18	Executive Committee Meeting	WebEx Meeting
01/11/18		SE Region Quarterly Meeting	Atlanta, GA
01/12/18		Workshops/National Board Meeting	Atlanta, GA
01/16/18		National Conference Committee Meeting	Conference Call
01/23/18		Franklin Section Venison Dinner	Franklin, PA
01/25/18		Operations & Oversight Committee Meeting	Skype Meeting
02/07/18		President/VP Meeting	WebEx Meeting
02/13/18		Houston Section Chartering Ceremony	Houston, TX



QUARTERLY REPORT

ASHE National President

02/22/18		NE Region Quarterly Meeting	WebEx Meeting
02/22/18		Operations & Oversight Committee Meeting	Skype Meeting
02/23/18		New Section Discussion - Austin, TX	Conference Call
02/27/18		National Conference Committee Meeting - President's Role	WebEx Meeting

PLANNED/TENTATIVE EVENTS/ACTIVITIES (2017-18)

Date From	Date To	Event/Activity	Location
03/06/18	03/17/18	President/VP Meeting	WebEx Meeting
03/07/18		Executive Committee Meeting	WebEx Meeting
03/16/18		Workshops/National Board Meeting	Philadelphia, PA
03/22/18		Operations Oversight Committee Meeting	Skype Meeting
04/03/18		President/VP Meeting	WebEx Meeting
04/08/18		Mid-Atlantic Region Meeting/Officer Installation	Charlottesville, VA
04/09/18		Mid-Atlantic Spring Technical Seminar	Charlottesville, VA
04/10/18		Partnership Committee Meeting	WebEx Meeting
04/11/18		Executive Committee Meeting	WebEx Meeting
04/19/18		Chesapeake Section Member Appreciation Event	Baltimore, MD
05/01/18	05/20/18	President/VP Meeting	WebEx Meeting
05/11/18		Northeast Penn Section Officer Installation	Wilkes-Barr, PA
05/XX/18		Southwest Penn 55th Anniversary	Uniontown, PA
05/XX/18		Central Florida Section 25th Anniversary	Orlando, FL
05/XX/18		Middle Tennessee Section Technical Seminar	Nashville, TN
05/16/18		2018 ASHE National Conference	Cleveland, OH
05/24/18		Cuyahoga Valley Section - 40th Anniversary Celebration	Akron, OH

OTHER ACTIONS (Since June 1, 2017)

Date From	Date To	Event/Activity	Location
Ongoing		With input, assistance and concurrence from the National Board and ratified by National Board Vote, the By-Laws were changed to re-structure committees into 5 Standing Committees with the rest being appointed committees.	N/A
06/01/17	09/24/17	Convened the Ad Hoc Committee to address future financing of strategic initiatives and consolidate unfinished business started by the Governance and Finance Committees.	N/A
09/14/17		Signed letter from CPA Associates certifying that no fraudulent activities are known within ASHE.	N/A
09/23/17	Ongoing	Changed the schedule and approach to the Executive Committee Meetings held prior to the National Board Meeting	N/A
02/13/18		Assisted with Chartering the new Houston Section in Texas	Houston, TX
Ongoing		Worked with the 1st VP, 2nd VP and the Strategic Plan Committee (SPC) to provide some direction to the SPC in preparation for developing and rolling out the next 3-year (2018-2021) plan due by May 31, 2018.	N/A
Ongoing		Provided introductory letter for ASHE's 60th Anniversary Commemorative Book	N/A
Ongoing		E-mails and phone calls concerning ASHE business	N/A



QUARTERLY REPORT

ASHE National President

Respectfully Submitted,
Greg Dutton, PE
ASHE National President

National President's Assistant Report - Shirley Stuttler

Forwarded 44 requests to join ASHE since the January meeting: (Mid-Atlantic Region = 21; Northeast Region = 11; Great Lakes = 2 and Southeast Region = 10).

Sent Region Presidents and Secretaries as well as Sections a reminder to submit their ASHE Professional Development-Insurance of PDHs or CEUs to Matheu Carter by January 31, 2018, as requested by Roger Carriker..

Updated Leadership Committee List under New Sections and Partnerships.

Forwarded the following program book information to Cleveland: President Dutton and Incoming President Cochrane bios and history, current and incoming National Board Officers, revised ASHE Section Charter Dates and Locations.

Checked with Anis to see if TNT Graphics agreement with Tammy Farrell was renewed.
Checked with Mindy on the renewal with Keller for our website which ended on January 21, 2018.

Sent new list of officers, along with any revised photos and bios, to Craig for posting, on our website, after the conference. Also, sent Tammy the new list for her use in the *scanner*.

Updated the Leadership List and placed on the Cloud after the chartering of the Houston Section.

Region/Sections Meeting Attendance - Shirley Stuttler

Not attended yet:

Great Lakes Region = Central Dacotah

Mid-Atlantic Region = Blue Ridge, Carolina Piedmont, Greater Hampton Roads and
Old Dominion

Northeast Region = Long Island and Williamsport

Southeast Region = Dallas-Texas



Secretary's Report

March 17, 2018

1. Following is the current ASHE Membership List by Region/Section as of February 28, 2018:

Northeast Region	
Albany	107
Altoona	210
Central New York	49
Clearfield	187
Delaware Valley	357
East Penn	112
First State	153
Franklin	133
Harrisburg	344
Long Island	63
Mid-Allegheny	134
New York Metro	146
North Central New Jersey	140
Northeast Penn	128
Pittsburgh	558
Southern New Jersey	88
Southwest Penn	275
Williamsport	129
Subtotal	3313
Mid-Atlantic Region	
Blue Ridge	78
Carolina Piedmont	62
Carolina Triangle	278
Chesapeake	264
Greater Hampton Roads	105
N. Central West Virginia	37
Old Dominion	90
Potomac	229
Subtotal	1143
Southeast Region	
Central Florida	48
Georgia	326
South Florida	11

Middle Tennessee	319
Northeast Florida	193
Tampa Bay	90
Subtotal	987
Great Lakes Region	
Bluegrass	57
Central Ohio	181
Cuyahoga Valley	111
Derby City	83
Lake Erie	163
Northwest Ohio	44
Triko Valley	178
Subtotal	817
North Central Region	
Central Dacotah	123
Subtotal	123
Rocky Mountain Region	
Phoenix Sonoran	172
Subtotal	172
South Central Region	
Dallas-Fort Worth	80
Houston	35
Subtotal	115
At-Large Membership	
Domestic At-Large	13
International At-Large	2
Subtotal	15
National Total	6685

Total Membership.....6685

This represents an increase of 115 members since the January 13, 2018 National Board Meeting.

2. Statistical Breakdown of the Membership

Professional Status	58%
Government.....	12%
Consultant	76%
Contractor	5%
Other	7%

3. Following are the Sections with unpaid assessments for 2017-2018:

- Dallas Fort-Worth
- South Florida
- Tampa

4. Section Awards

The Section Award recommendations will be determined after the April 1, 2018 cutoff. An e-vote of the Board will be required in April.



National Treasurer's Report

Frank O'Hare, National Treasurer

National Board Meeting, March 17, 2018, Philadelphia, PA

1. Income and Expenses - Income and Expenses are shown as of 02/28/2018. See Attachment.
2. Investment as of 02/28/2018. See Attachment.
3. Cash flow - All invoices are being paid under 30 days. Invoices are not paid until approval is received from appropriate director, officer or committee chair.
4. IRS FORMS 1099 were prepared for C. Flowe, S. Stuttler, CPA Associates, J.M. Server Solutions LLC, and TNT Graphics and sent to the IRS and aforementioned names.
5. CPA Associates has reconciled the PNC Bank statement and ledger for January and February. Copies of CPA reconciliation and National Treasurer reconciliation for FYE 2018 have been forwarded to the Budget/Audit Committee for review. CC Statement is being reconciled and statement and receipts are forwarded to the Budget/Audit Committee for review.
6. A complete invoice from the Holiday Inn for the last National Board Meeting in Atlanta, GA has not been received. The National Secretary is working on obtaining.
7. The National Treasurer prepared an IRS response with the assistance of CPA Associates concerning IRS Letter received by 2018 Cleveland Conference.
8. The National Treasurer assisted the 2021 National Conference in obtaining the IRS EIN on March 2, 2018. The conference was also notified that a 1099 form may be needed and the conference is required to fill out the ASHE 990 form due by June 15th.
9. The National Treasurer asked the Budget/Audit Committee on 2/20/2018 to clarify acceptable expenses to be charged to President's Travel line item. Over the past three years this has been used differently from President to President.
10. The National Treasurer provided the Chair of the Ad Hoc Committee suggestions as the hiring process for an ASHE Employee.

11. Per a request by the Chair of the Partnering Committee, the notes for FYE 2018 Budget approved by the National Board indicates funds to exhibit at the 2018 National Conference are TNT Graphics, J.M. Server Solutions, ASCET, NACE, ICEA, NAWIC, and SMPS. Four hundred dollars (\$ 400.00) was allocated in the budget for each of these potential exhibitors.
12. Stipends have been approved for the Cleveland Conference. Board members need to email the National Treasurer when they have registered for the conference to receive the stipend check. Stipends do not cover travel to the conference. Travel is paid if the Board Member attends the National Board Meeting held at the conference. Stipend amounts authorized by the National Board are as follows:

Name			Amount
1	Mike Hurtt	1st VP	\$ 986.00
2	Tim Mathews	2nd VP	\$ 986.00
3	Stan Harris - 2nd Term	GL	\$ 986.00
4	Frank Bronzo	GL	\$ 986.00
5	Dave Greenwood	MA	\$ 941.00
6	Roger Cariker - 2nd Term	MA	\$ 986.00
7	Kathryn Powers	NE	\$ 986.00
8	Don Dizuzio	NE	\$ 986.00
9	Mark Kinnee	NE	\$ 986.00
10	Larry Ridlen	Past President 2016-2017	\$ 941.00
11	Charles L. Flowe	Past Secretary	\$ 941.00
12	Shirley Stuttler	Presidents Asst.	\$ 986.00
13	Scott Jordon	SE	\$ 986.00
14	Leigh Lilla	SE	\$ 986.00
15	Tom Morisi	Secretary	\$ 941.00
16	Frank O'Hare	Treasurer	\$ 941.00
	Greg Dutton	Past President 2017-2018	\$ -
	Dick Cochrane	President	\$ -
Total			\$ 15,551.00

13. The National Treasurer has corresponded with Christopher S. Wickham in Austin, TX concerning the IRS requirements and how to obtain the EIN number.
14. At the request of the New Sections, the National Treasurer reviewed the leasing of QuickBooks for new Sections. Depending on "sales" the cost for one-year subscription is \$84/year to \$ 180/year.
15. The National Treasurer referred the Pittsburgh Section's question about insurance to National's insurance agent.

16. Electronic and hard copies of the FYE 2017 Tax returns have been provided to the National Secretary and President.
17. Incorrect and un-signed expense reports are being sent back for correction delaying the issuing of expense checks. Current mileage is \$0.54/mile. This rate most likely will change on January 1, 2019.
18. If a Board Member changes address, make sure you notify the Treasurer such that your expense check is sent to the new address.

Motion: To accept National Treasure's report.

Motion: *To direct the National Treasurer to pay 2018 National Conference Stipends and other Conference expenses from both the Operations and Conference checking accounts before using the funds in the PNC Investment account.*

Discussion: The FYE 2018 Conference account is approx. \$6,900 short of funds to pay the estimated \$15,551.00 stipend amount. There will be additional expenses forthcoming for exhibit space and awards. There will be travel expenses for award recipients. Without additional income the FYE 2018 Conference account does not have enough funds to pay the upcoming expenses.

ASHE Treasurer's Report
for
June 1, 2017 to February 28, 2018
Revised: 3/21/2018

PNC Checking Accounts

1	PNC Business Basic Checking 8649 - Beginning Balance (FYB 6/1/2017)	\$	61,442.13
4	<u>Inflows</u>		
5	Income	\$	173,832.28
7	Total Inflows (Income)	\$	173,832.28
8	<u>Outflows</u>		
9	Expenses	\$	(126,802.89)
11	Total Outflows (Expenses)	\$	(126,802.89)
12	Balance 8649 - 02/28/2018	\$	108,471.52

	PNC Business Checking 3251 - Beginning Balance (FYB 6/1/2017)	\$	31,689.00
4	<u>Inflows</u>		
5	Income	\$	8,000.00
7	Total Inflows (Income)	\$	8,000.00
8	<u>Outflows</u>		
9	Expenses	\$	(31,034.40)
11	Total Outflows (Expenses)	\$	(31,034.40)
12	Balance 3251 - 02/28/2018	\$	8,654.60

PNC Investment Account

18	PNC Investment - Beginning Balance (6/1/2017)	\$	300,010.75
19	Increase in Fund as of 02/28/2018	\$	25,115.23
	Decrease in Fund as of 02/28/2018		-
20	Balance on 02/28/2018	\$	325,125.98
21			
22	<u>Total Assets as of 02/28/2018</u>	\$	442,252.10
23	<u>Total Assets as of 6/1/2017</u>	\$	393,141.88
24	<u>Increase or (Decrease) in Total Assets - 6/1/2017 to 02/28/2018</u>	\$	49,110.22

Respectfully submitted:



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signed by:
Frank O'Hare
Date: 2018.
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ASHE National Treasurer

Item	Operating Income	Budget FYE 2018	Actual as of 2/28/2018
1	Member Assessment	\$ 125,400	\$ 123,124.82
2	New Members	\$ 22,500	\$ 17,805.00
3	Scanner Sponsorships	\$ 26,000	\$ 25,650.00
5	Multiview	\$ 7,000	\$ 6,062.17
6	Past Pres. Pins	\$ 1,500	\$ 420.00
7	New Members - At Large	\$ 100	\$ 50.00
8	Clothing Royalties	\$ -	\$ -
9	National Conference Income	NA	\$ -
10	Miscellaneous	\$ -	\$ 420.29
11	National Project of the Year - Entry fee	\$ 800	\$ 300.00
12	Voided Checks	\$ -	\$ -
13	Refund - Regional Exposure	\$ -	\$ -
14	Total	\$ 183,300	\$ 173,832.28
15	Reduction Of Assets	\$ 15,200	
16	Total Inflow to Operating Budget	\$ 198,500	\$ 173,832.28

FYE 2018 - June 1, 2017 to May 31, 2018

Operating Budget approved by ASHE National Board

Date: April 29, 2017

Item	Operating Expenses	Budget FYE 2018	Actual as of 02/28/2018
NATIONAL BOARD			
1	BOARD DIRECTORS LODGING	\$ 9,000	\$ 3,847.33
2	BOARD DIRECTORS TRAVEL	\$ 31,000	\$ 14,532.59
3	BOARD MEETING EXPENSES	\$ 15,000	\$ 7,933.21
TOTAL:		\$ 55,000	\$ 26,313.13
EXECUTIVE COMMITTEE			
1	GOVERNANCE SUB-COMMITTEE	\$ 1,200	\$ -
2	AUDIT & CPA FEES	\$ 7,000	\$ 7,146.63
3	AWARDS, BANNERS, RIBBONS, MISC	\$ 4,000	\$ 3,467.51
4	COMPUTERS, PURCHASE, REPAIR (Hardware Only)	\$ 1,000	\$ 404.58
5	CONTINGENCIES, LEGAL, BANK FEES	\$ -	\$ 20.00
6	DONATIONS, MEMORIALS, GIFTS	\$ 100	\$ -
7	EMPLOYEE - TAXES, FICA	\$ 1,500	\$ 1,994.11
8	EMPLOYEE - NET WAGES	\$ 10,600	\$ 7,656.41
9	EXECUTIVE COMMITTEE MEETING Only	\$ -	\$ -
10	INSURANCE - BUSINESS	\$ 2,500	\$ 2,148.00
11	OFFICE- CONF. CALL, OFFICE EXPENSES	\$ 1,500	\$ 1,636.44
12	OFFICE RENTAL	\$ 3,800	\$ 2,850.00
13	POSTAGE & DELIVERY	\$ 800	\$ 379.50
14	PRES. ASSISTANT'S EXPENSES	\$ 11,500	\$ 8,754.84
15	PRESIDENTS TRAVEL	\$ 9,000	\$ 6,092.39
17	Misc	\$ -	\$ 195.76
18	CONFERENCE SEED MONEY 2020 (See Mtg. Minutes)	\$ -	\$ 8,000.00
19	SUPPLIES, BUSINESS, SOFTWARE	\$ 1,000	\$ 867.11
TOTAL:		\$ 55,500	\$ 51,613.28
BUDGET/AUDIT COMMITTEE			
1	BUDGET/AUDIT COMMITTEE	\$ 450	\$ 119.59
2	Treasurer's Meeting with Auditors	\$ 450	\$ -
3	FINANCE COMMITTEE	\$ -	\$ -
TOTAL:		\$ 900	\$ 119.59
NOMINATING			
1	COMMITTEE TRAVEL	\$ -	\$ -
TOTAL:		\$ -	\$ -

Item	Operating Expenses	Budget FYE 2018	Actual as of 02/28/2018
CONSTITUTION & BYLAWS COMMITTEE			
1	COMMITTEE TRAVEL	\$ -	
TOTAL: \$		-	\$ -
LEGISLATIVE REVIEW COMMITTEE			
1	COMMITTEE TRAVEL	\$ -	\$ -
TOTAL: \$		-	\$ -
STRATEGIC PLAN COMMITTEE			
1	STRATEGIC PLANNING COMMITTEE	\$ 600	\$ 721.10
TOTAL: \$		600	\$ 721.10
PUBLIC RELATIONS COMMITTEE			
1	COMMITTEE TRAVEL	\$ 600	\$ 357.22
2	CONTEST	\$ 400	\$ -
4	PROMOTIONAL MATERIALS	\$ 2,500	\$ 1,367.79
5	SHIPPING - ASHE DISPLAY	\$ 400	\$ 21.99
TOTAL: \$		3,900	\$ 1,747.00
NEW SECTIONS COMMITTEE			
1	NEW SECTIONS COMMITTEE	\$ 3,600	\$ 636.44
2	PARTNERSHIPS EXCHANGE COMMITTEE	\$ 600	\$ 1,096.04
TOTAL: \$		4,200	\$ 1,732.48
TECHNOLOGY COMMITTEE			
1	WEBSITE	\$ 2,600	\$ 1,312.50
2	TECHNOLOGY COMMITTEE	\$ 5,700	\$ 853.31
TOTAL: \$		8,300	\$ 2,165.81

Item	Operating Expenses	Budget FYE 2018	Actual as of 02/28/2018
SCANNER COMMITTEE			
1	SCANNER/TECHNICAL COMMITTEE	\$ 600	\$ -
2	TNT Invoices	\$ 55,000	\$ 40,144.15
TOTAL:		\$ 55,600	\$ 40,144.15
STUDENT-CEU 'S COMMITTEE			
1	STUDENT / CEU COMMITTEE	\$ -	
2	FEES & EDUCATION COSTS	\$ -	\$ 250.00
TOTAL:		\$ -	\$ 250.00
MEMBERSHIP/MEMBER AT LARGE COMMITTEE			
1	MEMBERSHIP COMMITTEE	\$ 600	\$ -
2	Membership Database Project	\$ 1,300	\$ 729.19
TOTAL:		\$ 1,900	\$ 729.19
OPERATIONS OVERSIGHT COMMITTEE			
1	COLLABORATIONS SUB-COMMITTEE	\$ 600	
2	OPERATING MANUAL COMMITTEE	\$ -	
3	OPERATION OVERSITE COMMITTEE	\$ -	
4	SOCIETY HISTORY COMMITTEE	\$ 4,000	
TOTAL:		\$ 4,600	\$ -
REGIONAL OVERSIGHT COMMITTEE (ROC)			
1	REGIONAL DIRECTORS TRAVEL	\$ 5,000	\$ 682.16
2	National Project of the Year	\$ 3,000	\$ 585.00
3	REGIONAL DISTRIBUTION	\$ -	
TOTAL:		\$ 8,000	\$ 1,267.16
TREASURER			
1	FUNDS TO RESERVE FUND	\$ -	
		\$ -	\$ -
TOTAL OPERATING EXPENSES		\$ 198,500.00	\$ 126,802.89
Notes:			

Item	Conference Income ¹	Budget FYE 2018	Actual as of 02/28/2018				Totals
			NYC	Cleveland	Nashville	Carolina	
1	Conference Seed Money Return	\$ 8,000	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000
6	National Conference Income ²	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Voided Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 8,000	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000
Reduction Of Assets		\$ 54,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Inflow to Conference Budget		\$ 62,500	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000

¹ Two conferences must be accounted for in the FYE 2018 Conference Budget, NYC 6/14-18/2017 & Cleveland 5/17-20/2018. FY 2017-2018 ends on May 31, 2018.
² As of 02/18/2018, a check from NY Metro has not been received.

Conference Budget approved by ASHE National Board Date: April 29, 2017

Item	Conference Expenses	Budget FYE 2018	Actual as of 02/28/2018				Totals
			NYC	Cleveland	Nashville	Carolina	
NATIONAL BOARD							
1	CONFERENCE STIPEND & EXPENSES	\$ 37,200.00	\$ 23,027.37	\$ -	\$ -	\$ -	\$ 23,027.37
TOTAL: \$ 37,200.00			\$ 23,027.37	\$ -	\$ -	\$ -	\$ 23,027.37
PUBLIC RELATIONS COMMITTEE							
1	CONFERENCE EXPOSURE	\$ 400.00	\$ -	\$ -	\$ -	\$ -	
TOTAL: \$ 400.00			\$ -	\$ -	\$ -	\$ -	
NEW SECTIONS COMMITTEE							
1	PARTNERSHIPS EXCHANGE COMMITTEE	\$ 5,600.00		\$ 1,739.47	\$ -	\$ -	\$ 1,739.47
TOTAL: \$ 5,600.00			\$ -	\$ 1,739.47	\$ -	\$ -	\$ 1,739.47
TECHNOLOGY COMMITTEE							
1	NATIONAL CONF. EXHIBIT BOOTH - J.M. Server Solutions	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL: \$ 400.00			\$ -	\$ -	\$ -	\$ -	\$ -
SCANNER COMMITTEE							
1	NATIONAL CONF. EXHIBIT BOOTH - TNT Graphics	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL: \$ 400.00			\$ -	\$ -	\$ -	\$ -	\$ -
MEMBERSHIP/MEMBER AT LARGE COMMITTEE							
1	EXPENSES for Pearson, Member of Yr., Young Member of Yr., Lifetime Achievement and President's Award to <u>attend conference.</u>	\$ 5,000.00	\$ 1,903.16	\$ -	\$ -	\$ -	\$ 1,903.16
TOTAL: \$ 5,000.00			\$ 1,903.16	\$ -	\$ -	\$ -	\$ 1,903.16
NATIONAL CONFERENCE COMMITTEE							
1	ADVANCE FOR CONFERENCE	\$ 8,000.00	\$ -	\$ -	\$ -	See note 1	\$ -
2	SPONSORSHIPS FOR CONFERENCE	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
3	NATIONAL CONFERENCE COMMITTEE	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 344.40	\$ 344.40
TOTAL: \$ 13,500.00			\$ -	\$ 4,000.00	\$ -	\$ 344.40	\$ 4,344.40
TREASURER							
1	FUNDS TO RESERVE FUND						
1	Bank Charges	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 20.00
\$ -			\$ 20.00	\$ -	\$ -	\$ -	\$ 20.00
TOTAL Conference Expenses \$ 62,500			\$ 24,950.53	\$ 5,739.47	\$ -	\$ 344.40	\$ 31,034.40
1. The \$8000 advance for the Carolina conference charged to Ex. Comm. Operating funds based upon approval by Ex. Comm.							

Cash Flow

6/1/2017 through 2/28/2018

3/21/2018

Page 1

Category	Business B...	Business C...	Cash Rewa...	OVERALL TOTAL
INFLOWS				
Conference Seed Money Return	0.00	8,000.00	0.00	8,000.00
Credit Card Cash Back Rewards	253.53	0.00	0.00	253.53
Life Member Plate	160.00	0.00	0.00	160.00
Member Assessment	123,124.82	0.00	0.00	123,124.82
Member at Large	50.00	0.00	0.00	50.00
National Project of the Year - Ent...	300.00	0.00	0.00	300.00
New Member	17,805.00	0.00	0.00	17,805.00
Other Inc	6.76	0.00	0.00	6.76
Past President Pins	420.00	0.00	0.00	420.00
Sponsorships				
Multiview	6,062.17	0.00	0.00	6,062.17
SCANNER Sponsorship	25,650.00	0.00	0.00	25,650.00
TOTAL Sponsorships	31,712.17	0.00	0.00	31,712.17
TOTAL INFLOWS	173,832.28	8,000.00	0.00	181,832.28
OUTFLOWS				
Budget Committee				
Lodging	119.59	0.00	0.00	119.59
TOTAL Budget Committee	119.59	0.00	0.00	119.59
Executive Committee				
Audit, Taxes & CPA Fees	7,146.63	0.00	0.00	7,146.63
Awards, Banners, Ribbons, Mi...	2,546.36	0.00	921.15	3,467.51
Computers, Purchase, Repair	0.00	0.00	404.58	404.58
Conference Seed Money 2020	8,000.00	0.00	0.00	8,000.00
Contingencies, Legal, Bank Fe...				
Bank Charge	20.00	20.00	0.00	40.00
TOTAL Contingencies, Leg...	20.00	20.00	0.00	40.00
Employee - Taxes, FICA	1,994.11	0.00	0.00	1,994.11
Employee - Wages	7,656.41	0.00	0.00	7,656.41
Insurance - Business	2,148.00	0.00	0.00	2,148.00
Misc. -	0.00	0.00	195.76	195.76
Office - Conf. Call, Office Expe...	701.51	0.00	934.93	1,636.44
Office Rent	2,850.00	0.00	0.00	2,850.00
Postage and Delivery	52.35	0.00	327.15	379.50
President Assistant's Expenses				
Office Supplies	391.57	0.00	57.63	449.20
President's Assistant's Travel				
Lodging	672.74	0.00	0.00	672.74
Mileage	797.94	0.00	0.00	797.94
Misc. Travel Expenses, M...	144.19	0.00	0.00	144.19
Travel -- Air,Train,Transit,...	703.80	0.00	0.00	703.80
TOTAL President's Assist...	2,318.67	0.00	0.00	2,318.67
Stipend	5,850.00	0.00	0.00	5,850.00
TOTAL President Assistant'...	8,560.24	0.00	57.63	8,617.87
President's Expenses (Other t...				
Lodging	1,813.69	0.00	0.00	1,813.69
Mileage	1,258.22	0.00	0.00	1,258.22
Misc. Travel Expenses, Mea...	56.66	0.00	0.00	56.66
Travel -- Air,Train,Transit,C...	3,100.79	0.00	0.00	3,100.79

Cash Flow

6/1/2017 through 2/28/2018

3/21/2018

Page 2

Category	Business B...	Business C...	Cash Rewa...	OVERALL TOTAL
TOTAL President's Expense...	6,229.36	0.00	0.00	6,229.36
Supplies, Software, etc	48.03	0.00	819.08	867.11
TOTAL Executive Committee	47,953.00	20.00	3,660.28	51,633.28
Membership - Members at Large ...				
Data Base Project	729.19	0.00	0.00	729.19
Hart Award	0.00	280.00	0.00	280.00
Lifetime Member Award	0.00	748.16	0.00	748.16
Member of Year Award	0.00	875.00	0.00	875.00
TOTAL Membership - Member...	729.19	1,903.16	0.00	2,632.35
National Board				
Board Meeting Expenses	0.00	0.00	3,906.99	3,906.99
Meals - National Board & G...	0.00	0.00	3,559.41	3,559.41
Mtg Rooms, Coffee, Soda, ...	466.81	0.00	0.00	466.81
TOTAL Board Meeting Expe...	466.81	0.00	7,466.40	7,933.21
Board Member - Board Meetin...				
Lodging - Board Meeting	3,847.33	119.59	0.00	3,966.92
Mileage - Board Meeting	6,367.21	16.20	0.00	6,383.41
Misc. Travel Expenses, Mea...	1,746.26	59.82	0.00	1,806.08
Travel-Air, Train, Transit, Cab...	6,419.12	351.76	0.00	6,770.88
TOTAL Board Member - Bo...	18,379.92	547.37	0.00	18,927.29
National Bd. Member Stipend	0.00	22,480.00	0.00	22,480.00
TOTAL National Board	18,846.73	23,027.37	7,466.40	49,340.50
National Conference Committee				
Committee Travel				
Travel - Air, Train, Transit, ...	0.00	344.40	0.00	344.40
TOTAL Committee Travel	0.00	344.40	0.00	344.40
Sponsorship	0.00	4,000.00	0.00	4,000.00
TOTAL National Conference C...	0.00	4,344.40	0.00	4,344.40
New Sections Committee				
Committee Travel				
Lodging	154.32	0.00	0.00	154.32
Mileage	88.56	0.00	0.00	88.56
Misc. Travel Expenses, Mea...	133.15	0.00	0.00	133.15
Travel-Air, Train, Transit, Cab...	260.41	0.00	0.00	260.41
TOTAL Committee Travel	636.44	0.00	0.00	636.44
Partnership	0.00	800.00	0.00	800.00
Lodging	342.00	648.23	0.00	990.23
Mileage	0.00	138.57	0.00	138.57
Misc, Meals, Parking, etc	67.00	152.67	0.00	219.67
Travel, Air, Train, Transit, C...	687.04	0.00	0.00	687.04
TOTAL Partnership	1,096.04	1,739.47	0.00	2,835.51
TOTAL New Sections Committ...	1,732.48	1,739.47	0.00	3,471.95
Public Relations Committee				
Committee Travel				
Mileage	357.22	0.00	0.00	357.22
TOTAL Committee Travel	357.22	0.00	0.00	357.22
Promotional Material	1,367.79	0.00	0.00	1,367.79
Shipping - ASHE Display	21.99	0.00	0.00	21.99
TOTAL Public Relations Com...	1,747.00	0.00	0.00	1,747.00
Regional Outreach Committee (...)				
ASHE National Project of the ...	585.00	0.00	0.00	585.00

Cash Flow

6/1/2017 through 2/28/2018

3/21/2018

Page 3

Category	Business B...	Business C...	Cash Rewa...	OVERALL TOTAL
Committee & Regional Directo...				
Lodging	226.36	0.00	0.00	226.36
Mileage	455.80	0.00	0.00	455.80
TOTAL Committee & Regio...	682.16	0.00	0.00	682.16
TOTAL Regional Outreach Co...	1,267.16	0.00	0.00	1,267.16
SCANNER Committee				
Scanner Printer and Mailing	40,144.15	0.00	0.00	40,144.15
TOTAL SCANNER Committee	40,144.15	0.00	0.00	40,144.15
Strategic Plan Committee				
Committee Travel				
Lodging	422.72	0.00	0.00	422.72
Travel-Air,Train,Transit,Cab...	298.38	0.00	0.00	298.38
TOTAL Committee Travel	721.10	0.00	0.00	721.10
TOTAL Strategic Plan Commit...	721.10	0.00	0.00	721.10
Student-CEU's Committee				
Florida Registration Board	250.00	0.00	0.00	250.00
TOTAL Student-CEU's Commi...	250.00	0.00	0.00	250.00
Technology Committee	270.00	0.00	0.00	270.00
Cloud Subcommittee	583.31	0.00	0.00	583.31
Website Subcommittee	1,312.50	0.00	0.00	1,312.50
TOTAL Technology Committee	2,165.81	0.00	0.00	2,165.81
Void Check	0.00	0.00	0.00	0.00
TOTAL OUTFLOWS	115,676.21	31,034.40	11,126.68	157,837.29
OVERALL TOTAL	58,156.07	-23,034.40	-11,126.68	23,994.99



COMMITTEE STATUS REPORT

AD HOC COMMITTEE

Short term committee to review budget issues and potential Administrative Assistant.

Committee Members

Larry Ridlen, Chair

Mark Kinnee

Mike Hurtt

Frank Bronzo

Dave Greenwood

E-Mail

leridlen@comcast.net

makinnee@urbanengineers.com

Mhurtt@chacompanies.com

fbronzo@envdesigngroup.com

greenwoodda@cdmsmith.com

Date: 3/2/18

Report Period: March 2018 Nat. Board Mtg

Meetings held since the previous Quarterly Report

1. Date - None Members in attendance -
2. Date - Members in attendance -

Motion(s) to be brought before the National Board:

Resolved: Nothing for this meeting

Discussions to be brought before the board

1. The committee will meet after the National Board meeting to discuss input that we received from Frank O'Hare
- 2.

Status of action items

Complete recruiting and hiring of administrative assistant to replace Lynnell Flowe and eventually Shirley Stuttler.

Budget update

1. 2018 - 2019 Budget: \$n,nnn
2. Spent – List items and \$ spent this quarter
 - a.
3. Current Budget Balance:
4. List any Non-Budget Items that should be considered.



COMMITTEE STATUS REPORT

BUDGET / AUDIT COMMITTEE

Provide financial guidance to National Board, President and Treasurer. Ensure financial responsibility on the part of the Society. Review investment policies. Review audit as needed.

Committee Members

Richard Cochrane, Chair

Frank O'Hare

Mike Hurtt

Donna McQuad (Finance)

Michael Bywaletz (Finance)

Richard Meehan (Finance)

E-Mail

RCochrane@McTish.com

ASHENationalTreasurer@ashe.pro

MHurtt@CHACompanies.com

dmcquade@landmarkengineers.com

Michael_Bywaletz@gspnet.com

Richard.Meehan@loweengineers

Date:

Report Period: Q1, 2018

Meetings held since the previous Quarterly Report

1. January 13, 2018

Motion(s) to be brought before the National Board:

Resolved: Adopt the 2018 – 2019 as presented. The budget will be sent to the Board in a separate e-mail prior to the March, 2018, meeting.

Discussions to be brought before the board

1. None
- 2.

Activities:

Comments on treasurer's reports, if any -

None

Status of investment instruments & comments –

No comments – see Treasurer's report

Other activities -

Budget update

1. 2018 - 2019 Budget: \$450
2. Spent – List items and \$ spent this quarter
 - a. Lodging for meeting - \$120
3. Current Budget Balance: \$330
4. List any Off-Budget Items that should be considered.
 - a. None



QUARTERLY REPORT

Collaboration's Committee

Committee Members

Brian O'Connor
Tim Matthews
Dawn Fortuna
Amanda Schumacher
Leigh Lilla
Charlie Flowe

Role

Chair
New Sections
Partnerships
Public Relations
Members at Large
Board Representative

Quarterly Report Period

Spring 2018

Date

03/09/18

Meetings this Quarter		Members Attended (Initials)
1	None	Obtained Updates by E-mail
2		

Upcoming Meetings	
1	N/A
2	

Motions / Discussions	
1	<i>PR Committee updating Year-in-Review. On target for completing in 1st Qtr 2018</i>
2	<i>PR working on branding/messaging consistency - Press Releases, How-To Guides for selling ASHE, etc.</i>
3	
4	
Highlights	
1	<i>Membership at an all time high! (over 6,800 members)</i>
2	<i>Cleveland National Conference planning continues</i>
3	<i>Houston section Charter has been moving (30-40 signatures).</i>
4	<i>Membership Committee is focusing on getting new member info within 1 or 2 months of joining.</i>
5	<i>Presented at SMPS Regional Conference in Houston in January</i>
4	
Challenges	
1	<i>Need a new point person for the ASHE store</i>
2	<i>Amanda Schumacher is still serving as booth contact</i>
3	

2017-2018 Goals / Actions

COMMITTEE GOAL #1	
Charter new Houston, TX section in 2018.	
1	Goal part <i>First meeting early 2018</i>
2	Goal part <i>Goal action.</i>
3	Goal part <i>Goal action.</i>
4	Goal part <i>Goal action.</i>
Special Notes: XX	
a.	<i>30-40 People have signed up to charter.</i>
b.	XX
c.	XX

d.	XX
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COMMITTEE GOAL #2	
Increase partnerships with professional organizations nationally	
1	Goal part <i>Continue Coordination with ITE</i>
2	Goal part <i>Goal action.</i>
3	Goal part <i>Goal action.</i>
4	Goal part <i>Goal action.</i>
Special Notes: XX	
a.	ACEC and ASCE want to remain local only.
b.	XX
c.	XX
d.	XX

COMMITTEE GOAL #3	
Continue to increase membership	
1	Goal part <i>Increased DOT/municipality involvement</i>
2	Goal part <i>Goal action.</i>
3	Goal part <i>Goal action.</i>
4	Goal part <i>Goal action.</i>
Special Notes: XX	
a.	Most people join through co-workers, relationships
b.	XX
c.	XX
d.	XX

STRETCH GOAL	
GOAL DESCRIPTION	
1	Goal part <i>Goal action.</i>
2	Goal part <i>Goal action.</i>
3	Goal part <i>Goal action.</i>
4	Goal part <i>Goal action.</i>
Special Notes: XX	
a.	XX
b.	XX
c.	XX
d.	XX

2017-18 Budget Expenses: \$ -

Total Expenses To-Date: \$ -

Current Budget Balance: \$ -

Non-Budgeted Items to be Considered: *None at this time*

Respectfully Submitted,

Brian O'Connor
Collaborations Committee Chair



COMMITTEE STATUS REPORT

CONSTITUTION / BYLAWS COMMITTEE

Monitor National Constitution and National Bylaws for suitability and accuracy. Implement changes as directed by the National Board. Review and maintain record of all Regions' and Sections' bylaws.

Committee Members

David Greenwood, Chair
Stan Harris
Calvin Leggett
Don DiZuzio
Mark Kinnee

E-Mail

Date: 3/2/18

Report Period: Spring 2018

Meetings held since the previous Quarterly Report

1. No meetings held- Business conducted via e-mail as required

Motion(s) to be brought before the National Board:

Resolved: No motion(s)

Discussions to be brought before the board

1. Status of uploading region/section bylaws to the cloud.
2. Potential need for National Bylaw update

Activities: Worked with National Secretary to obtain the file(s) containing region/section bylaws. Chair has received the file(s). Will initiate upload process.

Budget update

1. 2018 - 2019 Budget: \$0.00
2. Spent – List items and \$ spent this quarter
 - a. None
3. Current Budget Balance: \$0.00
4. List any Non-Budget Items that should be considered.
 - a. None



COMMITTEE STATUS REPORT

MEMBERSHIP COMMITTEE

Monitor membership and membership data for ways to increase the membership and improve retention. Ensure that the membership database meets the needs of the users and of the Society. Administer members-at-large. In conjunction with the Student Chapter Committee, monitor student section and membership to assure retention of student members.

Committee Members

Leigh Lilla, Chair

Charlie Flow

Alice Hammond

John Derr

Kevin Durris

Karl Bednarz

E-Mail

llilla@nelson-construction.com

Date: 3/2/18

Report Period: Spring - March

Meetings held since the previous Quarterly Report

1. 3/12/18- Members in attendance - TBD

Motion(s) to be brought before the National Board:

Resolved: N/A

Discussions to be brought before the board

1. N/A
- 2.

Activities

Status - Ensure membership access to own National database data.

Status - Reduce return rate for *scanner* by improving accuracy of National database

(New Activity) Follow up on new member referrals from web site

(New Activity) Government rates by section

(New Activity) Student sections – universities versus section locations

Budget update

- 1. 2018 - 2019 Budget: \$500.00 ?**
- 2. Spent – List items and \$ spent this quarter**
 - a. 0.00**
- 3. Current Budget Balance: 500.00**
- 4. List any Non-Budget Items that should be considered.**
 - a. N/A**



COMMITTEE STATUS REPORT

NATIONAL CONFERENCE COMMITTEE

Work with conference sponsors to ensure successful annual National Conferences meeting the Society's business requirements and supporting the Society's mission.

Committee Members

E-Mail

Date: 3/1/18

Report Period: Spring 2018

Nikki Reutlinger, Chair

nicole.reutlinger@atkinsglobal.com

Mike Hurtt, Board Liaison

mhurtt@chacompanies.com

Jerry Pitzer

jerry1368@yahoo.com

Shirley Stuttler

sstuttler@hughes.net

Brad Winkler

winklerbs@pbworld.com

Laurie Martin

lmartin@nd.gov

Roger Carriker

carriker@pbworld.com

Meetings held since the previous Quarterly Report

1. Date – 1/16/18 Members in attendance – 11 (includes conference chairs)
2. Date – 2/20/18 Members in attendance – 13 (includes conference chairs)
3. Date – 2/27/18 Members in attendance – 6 (only for 2018 and incoming/outgoing presidents)

Motion(s) to be brought before the National Board: None

Resolved: N/A

Discussions to be brought before the board

1. N/A

Status of past and future conferences – concerns and progress (Attach individual reports as needed)

2017 – They are still working on resolving pricing with the Sheraton but have made a good faith payment of \$10K while they work things out. They are anticipating a loss right now but are in fund raising effort for a follow up conference/event to be held on 3/15 at which they hope to be able to cover the losses from the conference. The final report and spreadsheet are being finalized and are expected to be submitted in March to the NCC.

2018 – They have 80-85% of their budget committed by sponsorships or exhibitors and are doing well in fundraising efforts. They have 35 exhibitors confirmed with plenty of space for others. They are slowing getting registrants (as of 2/20 there were 55) but expect this number to increase over the next month. 169 of the 560 required room nights have been booked and are continuing to rise. All the technical speakers and key note speakers are confirmed. Due to an extremely booked Past President's

luncheon, it was decided to move the Pearson award to the Opening Session. The NCC will monitor how this goes and see if this is something that may be changed in the future. Banner forms should be available next month to regions/sections.

2019 – Executive committee and committee chairs are meeting regularly. They are refining their preliminary budget and expect to resubmit to the NCC next month. They have finalized contracts for the Friday night event (Wild Horse music venue) and are looking into options for Saturday night. The logo has been finalized (if anyone wants to see just let me know) and they have developed a video to show at the gala on Saturday night.

2020 – They have a bank account and requested the \$8K in seed money. They have finalized the contract with the convention center and used most of the seed money to pay the deposit. They are working with the region who has some seed money available to as they have to start to make deposits. They have developed a preliminary budget which the NCC is currently reviewing. They are close to having a logo developed and will have the National PR committee review to make sure there is consistency within the ASHE brand.

2021 – They are working with the National Treasurer to help get an EIN established so they can open a bank account and request seed money. The incoming president (Dick) is planning on having one of the upcoming board meetings at the hotel they want to select. Jerry from the NCC will attend this meeting as well to review the hotel and its amenities. They have also established a conference email to use in correspondence with vendors and ASHE members.

2022 – Solicitation for 2022 conference will be sent out in the fall of 2018.

Status of committee activities

Guidelines up-to-date – These have been reviewed by the NCC and just need to be updated which will be complete by the end of March

Conference insurance guidelines – This is the next initiative that the committee will take on but hasn't started yet.

Cloud access – The NCC will work with folks to get the right credentials to be able to put up all the necessary information on the cloud this year.

Budget update

1. **2018 - 2019 Budget:** \$13,500
2. **Spent – List items and \$ spent this quarter**
 - a. \$0
 - b. +3,655.40 spent previously (2018 National Sponsor ship (\$4000), NCC expenses for 2020 site visit (\$344.60), Return of 2017 seed money (\$8000))
3. **Current Budget Balance:** \$17,155.40 (no change from previous report)
4. **List any Non-Budget Items that should be considered – N/A**



NATIONAL CONFERENCE REPORTS - March 17, 2018

2018 ASHE CONFERENCE

Lake Erie - Great Lakes Region

Westin Cleveland Downtown, Cleveland, OH - May 17-20, 2018

Jim Shea & Kirsten Bowen, Co-Chairs

Activities to Note Since last Report:

Committee Reports/Activity

Financial (Jamie Scott)

- Account Balance – \$116,804 (2/18)
- Cash Flow for February is going well. We are slightly ahead of budget. Next 2 months see large increases so invoice payment and finalizing sponsorship is key to saying on track. Jamie asked committee chairs to review their upcoming expenses.
- Registration payments are going to start coming in. Around the 15th of each month RegOnline will make a deposit for the previous calendar month. Around the same time Jamie will transfer the PayPal balance over so that deposits are being made around the same time. January deposit was \$2,461.12 from RegOnline and \$288.12 from PayPal.
- Jim will work with Jamie on February, March, April/May budget updates. The plan is to update the budget at month end for the next three months to get a good feeling on how things are tracking.
- Jim and Jamie to coordinate invoicing commitments that have not been invoiced and following up on payments from companies who have not yet paid.
- Major upcoming deposit is 50% transportation.
- Financial report available in the dropbox chair folder.

Program (Kathy Johnson)

- Program Book Update – Most of the front end information from National has been populated, just waiting on the awards recipients' information. The work flow on the program book will likely be:
 - Remainder of National information.
 - Entertainment/Guest program is next since that is set and information is available.
 - Technical Program will follow. Still waiting on some information from speakers.
 - Sponsorship and exhibitors will be last since it is still changing.
- Kathy will develop a schedule for program book review.
- 2/27 Meeting is set with National to review Opening Session, Past Presidents Lunch and Gala agendas
- Guidebook update – most of the information gets entered into spreadsheet and uploaded. Waiting for things to firm up a little more and for more information to be available to start populating.
- No coordination between Guidebook and RegOnline – attendee's individual schedules will not be auto populated in GuideBook. Guidebook will mirror program book. If it is preloaded on Guidebook it cannot be changed, would rather have all things listed.

Entertainment/Guest Program (Joanne Shaner)

- Guest Program Committee is in holding pattern until more registration numbers come in. Will have some things to book in March (bike tour) but mostly waiting until registration is further along to make any decisions.
- RRHOF also in holding pattern until more registration numbers are known.

Facilities (Derek Johnson)

- Derek is going to work on developing a schedule for deliveries to the hotel. It's likely that we will need many volunteers Wednesday morning. All deliveries need to go through the loading dock. Will need volunteers with SUV to help out. Major items include hospitality delivery, back packs, and section banners.
- Ben Zera is coordinating all hospitality items. Looking at bulk purchases on snacks. Will coordinate with Joanne and Bonnie on guest program and technical tour needs (water/snacks/etc.)
- Ben has been coordinating with Tom Sotak on distributor donations.
- Hospitality Suite Sign up – this will be a specific point of conversation with volunteer and committee chairs as we get closer to the end. With two rooms there will be a lot to watch other. Jim will work with Derek on a plan and will communicate to all staff to ensure everyone's safety.
- Derek is working on Banner Request form. Will be ready for distribution 8 weeks out. Jim will help coordinate distribution with National to all Sections.
- 169/560 rooms currently booked at the Westin. Derek is working with the Westin on some questions related to our room block and contract.
- Hotel Room Keys – Jim confirmed to use vendor Hotel typically uses. This will ensure that everything will work.

Registration (Sean Milroy)

- Registration Number Update: 50 (2/18)
- Sean has received 7-8 registration questions that he has been answering as they come in. Only a couple and it seems like registration is going well.
- Sean received two inquiries about submitting a paper registration form.
- Links for checking registration if you are interested:
- Detailed Report:
<https://www.regonline.com/activereports/smartLink.aspx?eventid=1G0OsnV+ciw=&crid=1024869>
- General Report:
<https://www.regonline.com/activereports/smartLink.aspx?eventid=1G0OsnV+ciw=&crid=1014055>
- Please try and use these links for tracking instead of inquiring with Sean. This will cut down on coordination.
- Last registration meeting scheduled and will cover the following items:
 - Lanyards
 - Tickets
 - Name badges
 - Backpacks – 4-6 week turn around. Orders likely needed by April 1. Large budget item, will need to see how the next 6 weeks of sponsorship commitments goes.

PR (Rachael Weiss)

- Committee is working on signing plan for conference. Has visited the hotel on a couple of occasions to better understand flow and sign positioning.
- Jim will provide Rachael with updated sponsorship and exhibitor summaries to update on the website.
- Jim will set up meeting with NE Blue to go over all conference printing.

Jim/Kathy/Rachael/Kirsten for middle of March.

- Jim has been coordinating small edits to the technical program with Rachael for updates on the website.

Sponsor (Ryan Smalley)

- Total committed sponsorship = \$142,550 (2/18)
 - Still about 20 known sponsors who have not yet officially committed, including one potential Diamond sponsor.
 - Still 14 Sections have been totally non-responsive after 5 direct emails to Section Secretaries.
 - If remaining Section and Sponsors come in as expected we should hit the \$180k goal.
- Committee is gathering advertisements and have most logos. Advertisement due date is 3/15
- Ryan has sent out all registration codes to sponsors

Exhibit (Jeff Hill)

- Total committed exhibitors = 34 commitments
- Jim to follow up with National on their required exhibit space. We have 51 available spaces so only 17 are remaining, which could be reduced to 14 if National needs 3 spaces.
- Jeff still needs to get discount codes distributed to all paid exhibitors.
- Jim and Jeff to talk about next round of communication. Maybe blast at beginning on March and follow back up with individual emails middle of March. Last round yielded nice results.

Technical (Bonnie Teeuwen)

- Bonnie confirmed that moderators are in contact with speakers with their discount codes.
- Brief signing update – committee determined that program book, digital signs, mobile app, and technical session ushers will provide enough information for attendees to find the correct room for technical sessions. No specific signs will be placed outside of each room, as they are all close to one another.
- Kirsten provided Brandye Hendrickson update – her schedule is not allowing her to come to Cleveland on Thursday night. Kirsten is working with her office on options. They still seemed interested in attending. More updates within the next two weeks.
- Bonnie and Valerie to coordinate bus staging on the east end of the Detroit/Superior Bridge tour.

Transportation (Valerie Shea)

- Valerie is coordination transit passes with GCRTA. GCRTA will get back in touch with Valerie.
- Second deposit is scheduled for transportation.
- Jim provided Valerie with National Board airport ground transfers – its closely matched the budget.
- Valerie to follow up with transportation company to determine rules for snacks on their buses.

Golf (Cuyahoga Valley)

- Coordination call was held on 2/14 with Jim Shea, Rachael Weiss and Kyle Koppes related to required signing at the golf course.
- Kyle has subcommittee meeting on 2/15 to continue golf outing coordination.
- Jim will keep Kyle posted on golf registrations.

Next Items to Note on the Horizon:

Notable items that need to be completed in the near future include:

- Outstanding payments – Jamie – Jim and Jamie to work together to identify commitments that haven't been invoiced.

- Volunteer coordination – All committees – confirm your committee members have signed up for 2 slots.
- Sponsor Advertisement – Ryan – reminder emails for advertisements.

2019 ASHE CONFERENCE

Middle Tennessee - Southeast Region
 Gaylord Opryland Resort & Convention Center, Nashville, TN (Pending)
 May 8-12, 2019
 Brad Winkler, Angie Duncan & Larry Ridlen, Co-Chairs

- Executive Committee
 - Co-Chairs: Angie Duncan, Brad Winkler, and Larry Ridlen
 - Luke Sullivan, Treasurer
 - Eric McElroy, Secretary
- Committees

○ Finance/Registration	Luke Sullivan
○ PR/Publicity	David Rast
○ Technical	Sharon Schutz
○ Program (book)	Jon Zirkle
○ Sponsorship	Jon Storey
○ Facilities/Logistics	Tim Colvett
○ Hosp/Food & Bev.	Jeff Shaver
○ Entertainment	Alex Carpenter
○ Exhibit/Trade Show	Eric Gardner
○ Golf Outing	Sammie McCoy
○ Guest Program	Melanie Bumpus
○ Transportation	Shaun Armstrong
- Activity & Accomplishments
 - Hotel contract executed. Video of Hotel:
<http://assets.gaylordhotelsmarketing.com/group/attendance-boosters/videos/demo-opryland/>
 - Golf Course selected Gaylord Springs - <https://www.gaylordsprings.com>
 - Friday Night Off-Site Event contracts: Wildhorse Saloon in downtown Nashville - <http://wildhorsesaloon.com>
 - Working on Saturday Evening Entertainment.
- Major Actions for Next Quarter
 - Finalized Video: <https://vimeo.com/256428075>
 - Finalize Materials for 2018 Conference
 - Shirts for Board Members
 - Finalize Contract for Golf Course
 - Finalize selection for Saturday Evening Entertainment

2020 ASHE CONFERENCE

Carolina Triangle - Mid-Atlantic Region
 Venue - Raleigh Convention Center
 Hotel - Marriott Downtown
 June 3-6, 2020
 Terry Snow & Drew Joyner, Co-Chairs

Executive Committee - Confirmed:

National Conference Reports

- 4 -

March 17, 2018

- Drew Joyner (AECOM)
- Calvin Leggett (RK&K) - Treasurer
- Terry Snow (Gannett Fleming)
- Charlie Flowe (KCI)
- Missy Pair (NCDOT)
- Todd King (McKim & Creed)
- Tom Goodwin (Gannett Fleming)

Subcommittees – Confirmed:

- | | |
|---------------------------|-------------------|
| • Financial: | Calvin Leggett |
| • Sponsorship/Exhibit: | Brian Lusk |
| • Program: | Doug Taylor |
| • Registration/Reception: | Barbara Benifield |
| • Entertainment: | Missy Pair |
| • PR/Publicity: | Todd King |
| • Golf: | Tim Reid |
| • Transportation: | Josh Hurst |
| • Guest Program: | Liz Phillips |
| • Facilities: | Charlie Flowe |

Activities & Accomplishments:

- Obtained fully approved/signed contracts for the Marriott Hotel and Raleigh Convention Center
- Developed a Conference Logo for 2018 Ad (see attached)
- Refined conference action plan/schedule
- Requested \$8-15k loan from ASHE Mid-Atlantic
- Developed a DRAFT sponsorship plan/strategy (see attached)
- Held a Planning Committee/Subcommittee Workshops on February 21, 2018
- Engaged Carolina Piedmont Section requesting active participation on 2020 Planning Committee
- Completed a Financial Report (see attached)

Major Actions for 2nd Quarter

- Revise the conference theme and logo
- Transfer all Planning Committee documentation to SharePoint site
- Revise the DRAFT conference budget after feedback is received from NCC
- Refine conference action plan/schedule
- Refine sponsorship plan/strategy and implement
- Refine tentative conference agenda
- Select printing company for program book, design letterhead, and envelopes
- Compile list of potential exhibitors
- Compile list of potential sponsors
- Guest Programs – review and consider various tours and entertainers
- Hold next Planning Committee/Subcommittee Workshops on April 18, 2018 and June 20, 2018

2021 ASHE CONFERENCE

Delaware Valley, East Penn & North East Penn
John Caperilla, Todd Rousenberger & Richard Cochrane Co-Chairs
Pocono Mountain Region, Pennsylvania

- Applied for and received TIN (Tax number) in conjunction with National Treasurer Frank O'Hare. Will set up bank account in next few weeks.
- Actively soliciting volunteers
- Several committee chairs selected.



COMMITTEE STATUS REPORT

NEW SECTIONS COMMITTEE

Identify potential new sections, by identifying local champions and/or transferred ASHE members. Encourage, support and promote new sections. Ensure that new sections have the resources, support and training they need to be successful.

Committee Members

Tim Matthews, Co- Chair
Sam Mody, Co-Chair

E-Mail

tmatthews@dot.ga.gov
smody@keller-engineers.com

Date: 3/14/18

Report Period: Spring

Meetings held since the previous Quarterly Report

1. Date – 1/12/18 Members in attendance – National Board meeting in Atlanta, GA
2. Date - 2/13/18 52 Members were in attendance - Chartering of Houston, TX Section

Motion(s) to be brought before the National Board:

Resolved: None

Discussions to be brought before the board

1. We still need to formalize the Board's position on the "seed" money afforded to new sections. Will this be treated as a loan or grant.

Current activities started or underway to identify, promote and support new sections.

Regular coordination with Nat'l Treasurer & Nat'l Secretary to facilitate progress of new sections.

Austin, TX -

Scheduled an initial conference call with a local core group to determine if there is interest following the Houston Chartering. Check in call will be scheduled to see how they are progressing with action items.

We will be scheduling a telecon to discuss how we can maximize our presence at the SASHTO Conference in August with representation from Dallas, Houston and Austin.

Boston, MA – need to reach out to our contact to determine if still interested.

Hartford, CT – need to reach out to contact to determine if still interested.

South Carolina – We have made some initial contacts and will continue to follow up.

Newly identified locations – we have reached out to some contacts in San Diego CA and need to schedule a follow up conference call to review how they have progressed in the past few months.

Other activities:

New Sections' Toolkit & Guidebook – We have some materials that need to be updated. We have not advanced the goal to create a formal guidebook as of this report.

Budget update

1. 2018 - 2019 Budget: \$3,600.00
2. Spent – List items and \$ spent this quarter
 - a. Attended Houston Chartering Event - \$636.44
3. Current Budget Balance: \$2,963.56
4. List any Non-Budget Items that should be considered.
 - a. None

Note:

Email this form in a Word format to Shirley Stuttler [sstuttler@hughes.net](mailto:ssuttler@hughes.net)



COMMITTEE STATUS REPORT

NOMINATING COMMITTEE

Ensure a slate of qualified officers is presented to the National Board and the membership each year in accordance with the By-Laws. Solicit, evaluate, and select individuals for honorary awards in accordance with appropriate guidelines. Administer the award process.

Committee Members

Larry Ridlen, Chair

Shirley Stuttler

Charlie Flowe

Tom Morisi

Sam Mody

David Greenwood

E-Mail

leridlen@comcast.net

sstuttler@hughes.net

Charlie.Flowe@kci.com

TMorisi@ashe.pro

SMody@keller-engineers.com

greenwoodda@cdmsmith.com

Date: 3/2/18

Reporting Period: March 2018 Nat. Board Mtg

Meetings held since the previous Quarterly Report

1. Date - 3/12/18 Members in attendance -
2. Date - Members in attendance -

Motion(s) to be brought before the National Board:

Resolved: The Nominations committee moves that the slate of award recipients that will be provided at the National Board meeting be approved

Discussions to be brought before the board

1. Confirmation of reimbursements to award recipients
- 2.

Activities

Status - Nomination of directors and officers - Complete

Status - Nomination of honorary award winners - motion for approval at March Board Meeting

Budget update

1. 2018 - 2019 Budget: \$0
2. Spent – List items and \$ spent this quarter
 - a.
3. Current Budget Balance:
4. List any Non-Budget Items that should be considered.



COMMITTEE STATUS REPORT

OPERATIONS & OVERSIGHT COMMITTEE

Monitor national, section and region operations to ensure a unified society and ensure that ASHE is operating in accordance with Constitution and Bylaws and guidelines. Assist Sections when needed or as directed by the National Board. Encourage director travel and monitor travel costs. Manage Project of the Year program.

Committee Members

Stan Harris, Chair

Brian Krul

Leigh Lilla

David Greenwood

Brad Winkler

Alice Hammond

Greg Dutton (Pres.)

E-Mail

stan.harris@stantec.com

Date: 3/1/2018

Report Period: 12/2/17-3/1/18

Meetings held since the previous Quarterly Report

1. Date – 1/25/18 Members in attendance – Harris, Dutton, Greenwood, Lilla
2. Date – 2/22/18 Members in attendance – Harris, Dutton, Lilla

Motion(s) to be brought before the National Board:

Resolved:

Discussions to be brought before the board

1. Topics to be covered under Section officer training and time frame.
- 2.

Activities

Status - Coordinate Section training related to procedures that ensure adherence to Constitution and Bylaws and good accounting and recordkeeping principles.

Since last meeting:

- Solicited feedback from Sections/Regions and Committee chairs on subjects to cover in training.

- Requested National Treasurer and Secretary to review material from Resource Center for accuracy and to prioritize info.
- Requested and received a slide template from PR committee.
- Coordinated with Technology Committee to verify that they will investigate delivery platform.

Status - Review Resource Center and work with Technology Committee to keep documents current.

- Had email correspondence with S. Stuttler of Resource Center sub-committee.

Status –Review current communications plan – No action

Status – Project of the Year program, including publicity – See POY sub-committee report. Entries have been submitted, judges solicited, coordination with Cleveland conference ongoing.

Budget update

- 1. 2018 - 2019 Budget: \$5,000**
- 2. Spent – List items and \$ spent this quarter**
 - a. Not available**
- 3. Current Budget Balance: \$4,317.84 (as of 12/1/17, no additional information available)**
- 4. List any Non-Budget Items that should be considered.**
 - a.**



COMMITTEE STATUS REPORT

RESOURCE CENTER SUB-COMMITTEE

Maintain a resource center as an up-to-date repository of Society information, guidelines, and policies for membership and leadership.

Committee Members

Shirley Stuttler, Chair

Sandy Ivory

Tom Morisi

Scott Jordan

E-Mail

sstuttler@hughes.net

Date: 3/17/18

Report Period: Spring

Meetings held since the previous Quarterly Report

1. February 21, 2018 Members in attendance - Sandy Ivory, Tom Morisi & Shirley Stuttler
Absent - Scott Jordan

Motion(s) to be brought before the National Board:

Resolved: None

Discussions to be brought before the board

1. Revised Scanner Guidelines and Scanner Sponsorship Rates were posted.
2. Tammy's Contract was approved.

Status of action items

None

Budget update

1. 2018 - 2019 Budget: \$0.00
2. Spent – List items and \$0 spent this quarter
3. Current Budget Balance:
4. List any Non-Budget Items that should be considered.



COMMITTEE STATUS REPORT

SOCIETY HISTORY SUB-COMMITTEE

Record all ASHE Section, Region and National activities for posterity.

Committee Members

Shirley Stuttler, Chair
Sandy Ivory
Stephen Lester
Scott Jordan
Charlie Flowe

E-Mail

sstuttler@hughes.net

Date: 3/17/18

Report Period: Spring

Meetings held since the previous Quarterly Report

1. 2/16/18 Members in attendance - Sandy Ivory, Stephen Lester, Charlie Flowe, Shirley Stuttler

Motion(s) to be brought before the National Board: Resolved: None

Discussions to be brought before the board

1. With the exception of Central New York, we have obtained all Regions/Sections history updates for the booklet.
2. Also sent Tammy the following items for the booklet: Life Time Achievement, Robert Pearson, Member of the Year, Young Member of the Year, President Award, Terrence Conner, Robert Yeager, George Hart and Gene Smith past award recipient lists. Also, the Past National President List, Conference Locations & Charter Dates/Locations and our revised Mission Statement.

Status of action items

Sandy will review the Region history submissions.

Charlie will send Sandy five old copies of the 50th Anniversary Book.

60TH Anniversary History Book

Budget update

1. 2018 - 2019 Budget: \$4,000
2. Spent – List items and \$0 spent this quarter
3. Current Budget Balance: \$4,000
4. List any Non-Budget Items that should be considered.



COMMITTEE QUARTERLY REPORT

NATIONAL PROJECT AWARD SUBCOMMITTEE

Committee Members

Joe Rikk - Chair
Bob Hochevar
Jerry Pitzer
Stan Harris – (Board Liaison)

Date

3/1/2018

Quarterly Report Period

Spring - April

Motions or Discussions to be brought before the National Board

1. None

Meetings held since the previous Quarterly Report

1. 12/8/17 Coordination Conference Call for 2018 NPA Program
2. E-mail correspondence with committee members and Regions regarding call for NPA entries.
3. E-mail correspondence with Regions soliciting judges to evaluate 2018 NPA project entries

Established Meeting Dates already set before the next Quarterly Report

There are no scheduled meetings at this time.

1. Date: Time
2. Date: Time

2017 – 2018 Goals with Action Taken to meet those goals

Goal #1 *Develop National Project of the Year "Program" Guidelines (i.e. Instruction Manual)*

Action (Provide what has been accomplished on this goal)

- a. Committee Member Pitzer volunteered to prepare draft manual
- b. Committee Member Rikk to provide various documents to Pitzer to be used as "samples" ← Pending

Goal #2 *Identify Improvements to NPA program*

Action (Provide what has been accomplished on this goal)

- a. Consider adding slide show or short video of winning project at awards luncheon

Stretch Goal *N/A*

Action (Provide what has been accomplished on this goal)

- a.

Budget update:

1. 2017 – 2018 Budget: \$3,000.00
2. Spent – List items and \$ spent this quarter
 - a. None
3. Current Budget Balance: \$3,300.00*

*Includes NPA entry fee income of \$200 from NE Region and \$100 from SE Region
Additional income of \$200 each from Mid-Atlantic and Great Lakes Regions is pending.

4. List any Non-Budget Items that should be considered in the 2017 – 2018 budget
 - a.

Discussion Items within the Committee

1. Begin developing a guiding document for the NPA program
2. Considering expanding the luncheon program to include slide show or short video of winning projects
3. Long-term goal to have a program dedicated solely to awards.

Note: Email this form in a Word format to Shirley Stuttler [sstuttler@hughes.net](mailto:ssuttler@hughes.net)



COMMITTEE STATUS REPORT

OUTREACH COMMITTEE

Support and coordinate various outreach activities and committees to ensure public and engineering-community awareness of the Society. Unify the ASHE brand and external appearance in all internal and external aspects. Promote growth of the Society, both in existing sections and new sections.

Committee Members

E-Mail

Date:3/2/2018

Report Period: spring 2018

Frank Bronzo Chair, fjbronz@envdesigngroup.com

Amanda Schumacher, aschumacher@mccrossin.com

Tim Mathews, tmathews@dot.ga.gov

Dawn Fortuna, dfortuna@rickengineering.com

Sam Mody, smody@keller-engineers.com

Don Dizuzio, ddizuzio@tandmassociates.com

Stan Harris, stan.harris@stantec.com

Len Pappalardo, lpappalardo@keville.com

Leigh Lilla, llilla@nelson-construction.com

Greg Dutton, greg.dutton@volkert.com

Richard Cochrane, rcochrane@mctish.com

Meetings held since the previous Quarterly Report

1. February 20th 2018

Attendees: Cochrane, Bronzo, Schumacher, Mody, Harris, Dizuzio

Motion(s) to be brought before the National Board:

Resolved: None

Discussions to be brought before the board

None

Activities involving coordination among committees

Project of the year publicity- PR committee and operations and oversight

Update Year in Review- Executive committee and PR committee

Houston Section Chartering Event Publicity- PR, New Sections, Scanner

Develop Press Release Template- Pr Committee, Executive committee

Power Point Template distribution to Region directors -PR Committee, Operation Oversight committee

Budget update

1. **2018 - 2019 Budget:** Developing
2. **Spent – List items and \$ spent this quarter**
 - a. No expenditures
3. **Current Budget Balance:** \$0.00
4. **List any Non-Budget Items that should be considered.**
 - a. None at this time



COMMITTEE STATUS REPORT

PARTNERSHIPS COMMITTEE

Solicit, promote, and administer collaborations with related professional societies that will benefit the mission of the Society. Prepare and review agreements with related societies for mutually beneficial participation in national and regional events as appropriate.

Date: 3/2/18

Report Period: Winter-1st Quarter

Committee Members /E-Mail

Dawn Fortuna, Chair/SMPS Representative – dfortuna@rickengineering.com

Greg Dutton - Greg.dutton@volkert.com

Stan Harris - stan.harris@stantec.com

Brian Krul (Board Liaison) - bakrul@transystems.com

NACE Representative – Ted Hubbard, - Ted.Hubbard@Hamilton-co.org

NAWIC Representative – Leigh Lilla - llilla@nelson-construction.com

IECA Representative – Vacant

ASCET Representative – Mollie Gosnell - cadliz74@gmail.com

Meetings held since the previous Quarterly Report

1. Feb. 13, 2018 Conference Call with Fortuna, Harris, Hubbard, Gosnell
2. Next call scheduled for April 10th, 2018

Motion(s) to be brought before the National Board:

None

Discussions to be brought before the board

1. The International Erosion Control Association liaison position continues to be vacant. During my time on the board, this has been a dormant partner. I ask that the board go back to their original contacts to see if we can reengage them.
2. There has been ongoing dialogue with Brian Krul to reach out to ITE about potential partnering. Perhaps there is a National ASHE board member who may have some contacts.

Actions:

Partnership updates.

ASCET - American Society of Certified Engineering Technicians-Mollie Gosnell

ASCET will be having their National Conference on November 1st in Black Hawk Colorado. This may be an opportunity if we are considering a new section in Denver. Additionally they are having their Spring Board meeting in Chicago in April.

IECA-International Erosion Control-Vacant

This position continues to be vacant, this committee seeks help from the National board in reengagement.

NACE-National Association of County Engineers-Ted Hubbard

Ted Hubbard is the new liaison to this committee replacing Phillip Erbland. Phillip's last contact with Brian Roberts, NACE's Executive Director, was that NACE really didn't exhibit at conferences anymore. Ted will review his notes from the 2017 conference and see if he has any fresh contacts.

NAWIC-National Association of Women in Construction-Leigh Lilla

Leigh was unavailable for the conference call but the national conference will be in Orlando this year.

SMPS-Society for Marketing Professionals-Dawn Fortuna

Dawn is getting final confirmation of SMPS participating in our Cleveland Conference, hopefully in the next few days. Additionally, SMPS is having their National conference in San Diego on August 15-17. There was a recent call with Sam Mody and Nate Chapman about a new section in San Diego so this might be an opportunity to raise ASHE presence in San Diego.

Additional partners or potential partners

IBC- International Bridge Conference

The IBC Board has acted favorability to partnering and Dawn has sent a draft MOU to Kevin Duris for consideration.

ITE-Institute of Traffic Engineers

WTS-Women's Transportation Seminar

Budget update

1. 2018 - 2019 Budget: \$4000.00
2. Spent – List items and \$ spent this quarter
 - a. Costs associated for ASCET Conference \$146.30
3. Current Budget Balance: \$1851.53
4. List any Non-Budget Items that should be considered.
 - a. None

Note:

Email this form in a Word format to Shirley Stuttler [sstuttler@hughes.net](mailto:ssuttler@hughes.net)



COMMITTEE STATUS REPORT

PROFESSIONAL DEVELOPMENT COMMITTEE

Support ASHE Regions and Sections through the Professional Development Certification Program as they seek to provide the maximum opportunity for professional development and growth for their members.

Committee Members

E-mail

Period End Date: March 2, 2018

Matheu Carter, Chair

matheu@udel.edu

Report Period: Jan/Feb 2018

Roger Carriker, National Board Liaison

Roger.Carriker@wsp.com

Frank Bronzo

fbronz@envdesigngroup.com

Kathryn Power

kpower@pa.gov

Erin Collins

ecollins@cstengineers.com

Eugene Cipriani

eugene.cipriani@aec.com

Rob Snowden

rsnowden@urbanengineers.com

Meetings held since the previous Periodic Report:

1. Date: 03/01/2018 Members in attendance: Power, Carriker, Carter

Planned Meetings:

1. Date: 05/03/2018 Noon WebEx
2. Date: TBD

Motion(s) to be brought before the National Board:

Resolved: None at this time.

Discussions to be brought before the National Board:

1. 2017 PDH Compilation - Summary
 - a. Process:
 - i. The Committee asked Sections on December 7, 2017 (via Shirley Stuttler) to report their issuance of PDHs or CEUs under ASHE's name and/or logo for Calendar Year 2017 no later than January 21, 2018 (in keeping with the September 1, 2016 Professional Development Certification Program).
 - ii. As of February 1, 2018, twenty-six Sections had responded.

- iii. The Chair reached out individually, via email, directly to the President and Secretary of each remaining Section, imploring them to respond.
 - iv. This outreach resulted in an additional twelve Sections responding.
 - v. As of this final reporting to the National Board, four Sections have not responded.
 - vi. By comparison, the CY 2016 (a partial year, as this was the beginning of the program) resulted in sixteen Sections reporting 4,735.5 PDHs, two reporting no issuance, and twenty-three Sections did not report any information.
- b. Results:
- i. In CY 2017:
 - 1. Thirty-eight Sections ultimately responded to the request for information.
 - a. Twenty-nine Sections reported continuing education sessions amounting to 10,764.75 contact hours (PDHs).
 - b. Nine additional Sections reported that they issued no PDHs or CEUs in ASHE's name (which is not necessarily to say they did not have continuing education sessions).
 - 2. Four Sections did not respond.
 - ii. CY 2017 reporting exceeded CY 2016 by 127% (bearing in mind that CY 2016 was a partial year by the time we asked Sections to begin monitoring sessions) and our achievement since program conception is over 15,500 contact hours.
- c. Observations:
- i. The Committee has not yet completed its analysis of the reporting and may yet follow up with certain Sections for clarification or to provide some forward guidance.
 - ii. Using a conservative market value of \$50 per PDH (these are commonly in excess of \$100 through online offerings, for example), this year's reporting suggests a collective service to membership of nearly \$540,000.
 - iii. The Committee thanks those Directors and Regional Officers that were instrumental in a more successful annual reporting and those Sections that offered such great continuing education, one of the three pillars of our Mission Statement (education, innovation, and fellowship).

- d. The Committee will distribute the attached FY 2017 compilation to all Sections and Region Presidents and Secretaries as feedback from the process and to assist them with ideas in the development of their upcoming programs.
2. Budget proposal. It is anticipated that the National Board may request the Chair, either for this Committee or the Student Chapter Committee, to attend the National Board meeting. \$1,000 is requested for the 2018-2019 fiscal year to support travel for one of these two committees.

Status of Action Items:

1. Maintain appropriate records to ensure that ASHE programs and sessions meet the requirements for professional certification in the various states. Ensure that sections likewise maintain records appropriate for their states. Review Section and/or Region data on PDH issuance and summarize to the National Board:
 - a. The accounting for Calendar Year 2017 is attached as the compilation of Section reporting. This constitutes the primary record keeping by the Committee.
 - b. Reporting Sections have confirmed that they will maintain records of continuing education sessions, consistent with the Professional Development Certification Program, for at least three years.
 - c. The Committee is just beginning to analyze the reported data at this time.
2. Develop and maintain policy documents to provide guidance to Sections with respect to professional development:
 - a. With one full year having been completed, the Committee is better situated to evaluate how Sections are providing continuing education and the adequacy of their record keeping and compliance with the Professional Development Certification Program.


Budget update:


1. 2017 - 2018 Budget: \$0
2. Spent – List items and \$ spent this quarter
 - a. \$0
3. Current Budget Balance: \$0
4. List any Non-Budget Items that should be considered.
 - a. For 2018-2019 – travel - \$1,000

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Professional Development Committee

PDH Issuance Report - Calendar Year 2017


PDH Issuance Report - Calendar Year 2017										
	Name of Session	Speaker Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3 years by Section?	Designated Professional Development Coordinator	Comments
<u>Great Lakes Region</u>										
Bluegrass	Construction of Ohio River Bridges in Louisville KY	Steven Schauer	3/23/2107	1 hour	Kentucky	1.0	39	Yes	Jim Brannon	
Bluegrass	LFUCG Operations	Doug Burton	7/27/2017	1 hour	Kentucky	1.0	56	Yes	Jim Brannon	
Bluegrass	KY Infrastructure Coalition - KICKSTARTKY	Juva Barber	10/19/2017	1 hour	Kentucky	1	See Derby City	Yes	Tim Robinson	This was a joint meeting with the Derby City Section
Central Dacotah	None issued - see comments				North Dakota				Scott Whaley	The Section has elected to forgo using the ASHE name or logo and obtain direct permission from the North Dakota State Board of Registration for Professional Engineers and Land Surveyors as an Approved Provider
Central Ohio	No Report from Section									
Cuyahoga Valley	2017 Outstanding Highway Projects - Bridge Replacement Trumbull Co. Olive St. Bridge Replacement	Matt Johnson, P.E. Brian Hughes, P.E. etal.	3/22/2017	100 minutes	Ohio	2.0	27	Yes	Scott M. Basinger, P.E.	
Derby City	KYTC Prioritization and Roadway Plan (Six Year Plan) Development	John Moore - Director of Planning (KYTC)	2/21/2017	1 hour	Kentucky	1	63	Yes	Tim Robinson	
Derby City	Presentation of the Projects Nominated for the 2017 ASHE Derby City Section Transportation Improvement Awards	Various	4/27/2017	1 hour	Kentucky	1	48	Yes	Tim Robinson	
Derby City	KYTC SHIFT Program	Matt Bullock	7/25/2017	1 hour	Kentucky	1	48	Yes	Tim Robinson	
Derby City	KY Infrastructure Coalition - KICKSTARTKY	Juva Barber	10/19/2017	1 hour	Kentucky	1	57	Yes	Tim Robinson	This was a joint meeting with the Bluegrass Section
Lake Erie	ODOT's Republican National Convention Preparation	Carl Merckle, Administrator for Emergency Operations, ODOT	1/24/2017	0.75 hours	Ohio	0.75	32	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	FY18/FY19 Transportation Budget and Initiatives	Myron Pakush, ODOT D12 Deputy Director	2/14/2017	0.75 hours	Ohio	0.75	87	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	2016 Lake Erie Section Project of the Year: LOR-57-19.42 Corridor Improvement Project	Michael Malloy, PE Amy White, PE	3/28/2017	0.75 hours	Ohio	0.75	42	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	NEORS Regional Stormwater Management Program	Frank Greenland, Director of Watershed Programs	4/25/2017	0.75 hours	Ohio	0.75	48	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	Performance Based Practical Design at ODOT	David Holstein, Administrator, Office of Roadway Engineering	5/24/2017	0.75 hours	Ohio	0.75	48	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	ODOT Update and Introduction of Newly Appointed Capital Programs Administrators	Bob Weaver, ODOT D3 Gery Noiro, ODOT D4 Greg Kronstain, ODOT D12	9/27/2017	0.75 hours	Ohio	0.75	128	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	Modernizing the Ohio Turnpike joint meeting with ACEC	Randy Cole, Ohio Turnpike	10/24/2017	0.75 hours	Ohio	0.75	89	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Lake Erie	ODOT's Transition to OpenRoads Designer	John Dreck, PE Mark McCloud	12/5/2017	0.75 hours	Ohio	0.75	75	Yes	Kathy Johnson	Ohio is a self-reporting state, so Lake Erie does not actually issue PDHs
Northwest Ohio	Redi-Rock, MSE Walls, and Pole Bases	Bryan Martin, Turner Concrete Products	1/19/2017	1 hour	Ohio	1.0	32	Yes	Richard Spino	
Northwest Ohio	Avoiding Environmental Headaches	Brad Falkinburg, PWS, Hull & Associates, Inc.	3/16/2017	1 hour	Ohio	1.0	33	Yes	Richard Spino	
Northwest Ohio	Asphalt Recycling	Jason Wielinski, Heritage Research Group	5/18/2017	1 hour	Ohio	1.0	28	Yes	Richard Spino	
Northwest Ohio	Ethics and the New PDH Requirements	John F. Greenhalge, Ohio Board of Registration	9/21/2017	1 hour	Ohio	1.0	38	Yes	Richard Spino	
Northwest Ohio	McCord Road Grade Separation	Raymond Luk, PE & Dan Kelsey, PE	11/16/2017	1 hour	Ohio	1.0	28	Yes	Richard Spino	
Triko Valley	Schramm Project Awards Presentations	Various highway project sponsors	1/24/2017	1 hour	Ohio, Kentucky	1.0	108	Yes	David Emerick	
		Representatives from the Ohio Department of Transportation, Kentucky Transportation Cabinet, Butler County Engineers Office, Hamilton County Engineers Office, Greater Cincinnati Water Works, City of Cincinnati and Metropolitan Sewer District.	3/14/2017	1 hour	Ohio, Kentucky	1.0	101	Yes	David Emerick	
Triko Valley	Capital Improvement Panel Discussion									
Triko Valley	The Intersection of Transportation and Economic Development	Brendon Cull - Cincinnati Regional Chamber	5/16/2017	1 hour	Ohio, Kentucky	1.0	76	Yes	David Emerick	
Triko Valley	KY 536 Interchange at I-75 in Northern Kentucky	Carol Callan-Ramler, Planning Engineer for KYTC, and Brian Aldridge, Transportation Planning Manager in Kentucky for Stantec	9/26/2017	1 hour	Ohio, Kentucky	1.0	77	Yes	David Emerick	
Triko Valley	Engineering Ethics	John Greenhalge - Executive Director of the State Board of Registration for Engineers and Surveyors-State of Ohio	11/14/2017	1 hour	Ohio, Kentucky	1.0	88	Yes	David Emerick	
<u>Mid-Atlantic Region</u>										
Mid-Atlantic Region	1) The Business Rte. 40 Construction Road Closure: The Public Outreach Journey to Success; 2) the Lake Tillery Arch Bridge project; 3) the Procurement Process Determination for the I-66 Design Build project; 4) Managing Innovation; 5) the Port of Wilmington Turning Basin Expansion project; 6) Bentley Open Roads and Subsurface Utility Design and Analysis programs and software capabilities; and 7) the Rte. 35 Project Context Sensitive Solutions Techniques	1) Drew Joyner, NCDOT 2) John Sloan, AECOM 3) Susan Shaw, VDOT, and Young Ho Chang, ATCS 4) Jeffrey Glass, Duke University 5) Dennis Hoyle, AECOM, and Garrett Hamilton, AECOM 6) Chris Collins, Bentley 7) John Harman, VDOT	4/3/2017	7 hours	North Carolina	7.0	89	Yes	Roger Carrier	Reported by Mid-Atlantic Region National Director
Blue Ridge	Lessons Learned from Geotechnical Failures	Chadd Yeatts	2/28/2017	1 hour	Virginia	1	22	Yes	Angela Oaks	
Blue Ridge	Unmanned Aircraft in the Construction Industry	Caleb Wilson	7/18/2017	1.25 hours	Virginia	1	33	Yes	Angela Oaks	

AMERICAN SOCIETY OF HIGHWAY ENGINEERS										
Professional Development Committee										
PDH Issuance Report - Calendar Year 2017										
										
	Name of Session	Speaker Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3 years by Section?	Designated Professional Development Coordinator	Comments
Chesapeake	1) SHA's Impervious Restoration/TMDL Modeling and SWM implementation initiatives, 2) Updates to the Maryland Hydrology Panel Report, and 3) The Water Resources Registry and its integrated approach to watershed management.	1) Ryan Doran, SHA, and Travis Vance, SHA; 2) Kaye Brubaker, Univ. of MD Associate Professor; and 3) Mike Herzberger, Maryland Environmental Services, and David Guignet, MDE.	2/21/2017	3 hours	Maryland	3.0	102	Yes	Marco Avila	Reported by Mid-Atlantic Region National Director
Chesapeake	1) Various aspects of the MD 404 design building corridor project, 2) Status and issues associated with MdTA's Nice Bridge Replacement project in southern Maryland on US 301, and 3) Unmanned Aerial Systems (UAS) applications for surveying and mapping.	1) Eric Mellor, RK&K, and Jay Smith, JMT; 2) William Pines, MdTA; and 3) Frank Sokoloski, Rice Associates,	3/21/2017	3 hours	Maryland	3.0	113	Yes	Marco Avila	Reported by Mid-Atlantic Region National Director
Chesapeake	The flood in Ellicott City and how Howard County handled the emergency response and recovery efforts followed by a walking tour of the reconstruction project/sites	Tom Butler, Howard County DPW	9/19/2017	2 hours	Maryland	2.0	14	Yes	Marco Avila	Reported by Mid-Atlantic Region National Director
Chesapeake	1) The Baltimore Downtown/Regional Freight Delivery Plan and Symposium, 2) update on the FHWA federal freight policy, plans, programs, and research initiatives, and 3) various Corridor Reliability Analysis techniques	1) Balu Akundi, Balt., Metropolitan Council 2) Caitlin Hughes Rayman, FHWA 3) Elisa Mitchell and Roshan Singh, SWA	10/17/2017	3 hours	Maryland	3.0	57	Yes	Marco Avila	Reported by Mid-Atlantic Region National Director
Chesapeake	1) The Mont. Co Bus Rapid Transit System along US 29 and Rte. 355, 2) SMTA's top 5 priority projects and the prospect of another Potomac River bridge crossing, and 3) Montgomery County's Bicycle and Pedestrian Priority Areas	1) Joanna Conklin and Cory 2) Susan Swift 3) Matt Johnson	11/21/2017	3 hours	Maryland	3.0	62	Yes	Marco Avila	Reported by Mid-Atlantic Region National Director
Carolina Piedmont	NC DOT and Division 10 Updates	Louis Mitchell	6/21/2017	1 hour	North Carolina	1.0	40	Yes	Preston McCloud	
Carolina Triangle	Update on NCDOT Priorities for 2017	Jim Trogdon	3/21/2017	1 hour	North Carolina	1.0	88	Yes	Josh Hurst	
Carolina Triangle	Update from the Regional Transportation Alliance	Natalie Griffith	5/11/2017	0.5 hour	North Carolina	0.5	62	Yes	Josh Hurst	
Carolina Triangle	Bonner Bridge Replacement - Construction Update	Jeff Moore	9/28/2017	1 hour	North Carolina	1.0	71	Yes	Josh Hurst	
Carolina Triangle	NC DOT Project Management Unity	Laura Sutton & Derrick Weaver	11/9/2017	0.5 hour	North Carolina	0.5	27	Yes	Josh Hurst	
Carolina Triangle	Exploring the NCDOT OpenRoads Connect Workspace	Oak Thamavong	11/9/2017	3 hours	North Carolina	3.0	27	Yes	Josh Hurst	
Carolina Triangle	Ramp Signals in North Carolina	John Sandor and Cameron Richards	11/9/2017	1 hour	North Carolina	1.0	88	Yes	Josh Hurst	
Greater Hampton Roads	Project Management and Situational Leadership.	Lisa Iorga from Virginia Department of Transportation	1/17/2017	1 hour	Virginia	1.0	28	Yes	John Richards	Reported by Mid-Atlantic Region National Director. Note: 27 PDH Request Forms received + 1 for presenter = 28
Greater Hampton Roads	VDOT STARS program	Sam Hays, PE from VDOT	3/21/2017	1 hour	Virginia	1.0	21	Yes	Kenneth Yarberry	Reported by Mid-Atlantic Region National Director. Note: 20 PDH Request Forms received + 1 for presenter = 21
Greater Hampton Roads	VDOT's Smart Scale Program and Dashboard Application	Jay Styles, VDOT, and Andrew Cadmus, HDR	9/19/2018	1 hour	Virginia	1.0	26	Yes	Kenneth Yarberry	Reported by Mid-Atlantic Region National Director
Greater Hampton Roads	Motivating Employees	Lisa Iorga, VDOT's Hampton Roads Training Manager	11/21/2017	1 hour	Virginia	1.0	8	Yes	Kenneth Yarberry	Reported by Mid-Atlantic Region National Director
North Central West Virginia	None Issued. See comments.	NCWV Section does not issue PDH's. They put the responsibility on the individual to document/track PDHs							Marcus Spina	Meetings are advertised, but PDHs not issued
Old Dominion	Evaluation of LED roadway lighting initiative that VDOT and Virginia Tech Transportation Institute partnered on; lab testing, field evaluations, and specification development were involved/resulted	Adam Dixon, Traffic Design Engineer, for the Virginia Department of Transportation	2/9/2017	1 hour	Virginia	1.0	25	Yes	Devin Robertson	Reported by Mid-Atlantic Region National Director
Old Dominion	Research perspective on the environmental impacts of transportation through green engineering and the development of sustainable maintenance practices, in particular porous and pervious pavements.	Michael Fitch, University of Virginia	4/13/2017	1 hour	Virginia	1.0	23	Yes	Devin Robertson	Reported by Mid-Atlantic Region National Director
Old Dominion	Unmanned Aerial Systems (UAS) and their useage on bridge inspection and other transportation related projects	Marshall Eichfeld, Michael Baker International	6/8/2017	1 hour	Virginia	1.0	18	Yes	Devin Robertson	Reported by Mid-Atlantic Region National Director
Old Dominion	VDOT's arterial preservation efforts and the goals; strategies associated with the Commonwealth Transportation Board's (CTB) in the development of Arterial Management Plans (AMP); how designs can minimize traffic delays without compromising safety	Terrell Hughes and George Rogerson of VDOT	8/24/2017	1 hour	Virginia	1.0	23	Yes	Devin Robertson	Reported by Mid-Atlantic Region National Director
Old Dominion	Full Depth Reclamation/Pavement recycling	Michael Galli of ECS Mid-Atlantic	10/5/2017	1 hour	Virginia	1.0	17	Yes	Devin Robertson	Reported by Mid-Atlantic Region National Director
Potomac	Transportation issues and news in Prince William County, and throughout Virginia based on Mr. Nohe's involvement in the various commissions and boards that he is a member.	Prince William County Board of Supervisors member Martin Nohe	2/15/2017	1 hour	Virginia	1.0	41	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	Activities and updates from the Virginia General Assembly session; various projects in the works for VDOT, and Mr. Kilpatrick's perspective on the future of transportation	Charles Kilpatrick, Commissioner of the Virginia Department of Transportation	3/15/2017	1 hour	Virginia	1.0	52	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	Various research initiatives happening at VTRC	Catherine McGhee, VDOT Transportation Research Center	4/19/2017	1 hour	Virginia	1.0	38	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	Loudoun County's transportation projects, program development process, project execution and delivery techniques, and program needs.	Mark Hoffman, Director of Loudoun County Dept. of Transportation	5/17/2017	1 hour	Virginia	1.0	39	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	Field Trip Meeting: Visited Chantilly Crushed Stone plant and VA Paving facility	Don Kerr (Chantilly Crushed Stone) and Freddie Strother (VA Paving)	7/27/2017	3 hours	Virginia	3.0	10	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	Express lanes project, trends of P3 projects, challenges on ongoing projects, and express lane operations	Ed Crooks of Transurban	9/13/2017	1 hour	Virginia	1.0	42	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	1) The State of the Northern Virginia District; 2) the I-66 express lane project as well as the I-95 and I-395 Programs; and 3) the VDOT SMART SCALE Dashboard and Project Development initiatives	1) Helen Cuervo, VDOT 2) Amanda Baxter, VDOT, and Michelle Holland, VDOT, and 3) Nick Roper, VDOT	10/18/2017	1 hour	Virginia	1.0	36	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Potomac	How projects are funded through NVTA, how NVTA Jurisdictions work together, and provided updates on area NVTA projects	Monica Backmon, Northern Virginia Transportation Authority (NVTA)	11/8/2017	1 hour	Virginia	1.0	32	Yes	Nikhil Deshpande	Reported by Mid-Atlantic Region National Director
Northeast Region										
Albany	None issued - see comments								John Saia	Reported that no PDHs/CEUs issued with ASHE name/logo

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Professional Development Committee


PDH Issuance Report - Calendar Year 2017

										
	Name of Session	Speaker Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3 years by Section?	Designated Professional Development Coordinator	Comments
Altoona	Autonomous & Connected Vehicles	Kara Templeton	1/18/2017	1 hour	Pennsylvania	1.0	*	Yes	Jessica Urbas	*Did not collect information until March 2017
Altoona	New Baltimore Slide	Suresh Gutta, PhD	2/15/2017	1 hour	Pennsylvania	1.0	*	Yes	Jessica Urbas	*Did not collect information until March 2017
Altoona	The ROW Acquisition Process	Ed Bettwy, Stacy Lytle	3/16/2017	1 hour	Pennsylvania	1.0	21	Yes	Jessica Urbas	
Altoona	ASHE Altoona Workshop	Ed Bettwy, Ryan Rolwes, Steven Sadofsy, Garrett Hoffman, James Pruss, Jr., John Ciprich, Brad Brumbaugh	4/10/2017	4 hours	Pennsylvania	4.0	71	Yes	Jessica Urbas	
Altoona	Roadside Safety	Michael Castellano	10/11/2017	1 hour	Pennsylvania	1.0	19	Yes	Jessica Urbas	
Central New York	None issued - see comments								Peter Wlodarczyk	Reported that no PDHs/CEUs issued with ASHE name/logo
Clearfield	PennDOT Program_STIC Innovations	Karen Michael, PE, Benjamin LaParne, PE	2/16/2017	1 hour	Pennsylvania	1.0	75	Yes	Diane Purdy	
Clearfield	Autonomous Vehicles	Dr Sean Brennan, PhD	4/20/2017	1 hour	Pennsylvania	1.0	37	Yes	Diane Purdy	
Clearfield	ASHE/PennDOT Workshop	Karen Michael, PE; Shawn McFarland, PE; Craig Sattesahn, PE; George Khoury, PE; Thomas Zurat, PE; Dr Sean Brennan, PhD	6/29/2017	3.5 hours	Pennsylvania	3.5	112	Yes	Diane Purdy	
Delaware Valley	Maple Avenue Bridge Replacement and Roundabout	Chris Stanford, PE, PTOE, PMP, Audrey Corrado, PE	2/15/2017	1 hour	Pennsylvania	1.0	88	Yes	John Quirus	
Delaware Valley	Engineering Ethics	Anthony Potter, Michael Zettlemoyer	2/15/2017	2 hour	Pennsylvania	2.0	75	Yes	John Quirus	
Delaware Valley	Connected and Autonomous Vehicles	Roger J. Cohen	3/15/2017	1 hour	Pennsylvania	1.0	52	Yes	John Quirus	
Delaware Valley	Concrete Pavement Quality Initiatives	John M. Becker, PE	4/19/2017	2 hour	Pennsylvania	2.0	40	Yes	John Quirus	
Delaware Valley	PennDOT Engineering District 6-0 Workshop - a. Delaware River Bridge Emergency Repair; b. Unique Interchanges; c. Alternative Delivery Methods; d. PennDOT Connects; e. District 6-0 Update	a. Pennsylvania Turnpike Commission; b. Gannett Fleming; c. FHWA, SEPTA, DelDOT, Bergmann Associates; d. Pennsylvania Department of Transportation; e. PennDOT District 6-0	5/24/2017	4 hour	Pennsylvania	3.0	120	Yes	John Quirus	
Delaware Valley	Adams Avenue Bridge over Tacony Creek Historic Stone Arch Bridge Rehabilitation	Chris Bentz PE & Ron Krolick PE, Alfred Benesch, Monica Harrower, PennDOT 6-0	10/18/2017	1 hour	Pennsylvania	1.0	80	Yes	John Quirus	
Delaware Valley	PA Turnpike A57.66 Bridge Replacements with ABC Techniques	Phil Carper, Mike Meyers (Road-Con, Inc.); Quentin Rissler, P.E. - Larson Design Group	11/8/2017	1 hour	Pennsylvania	1.0	86	Yes	John Quirus	
Delaware Valley	Wetland and Waterways Permitting in Pennsylvania	Robert P. O'Neill, Gannett Fleming, Inc.	11/8/2017	2 hour	Pennsylvania	2.0	66	Yes	John Quirus	
East Penn	Jim Thorpe Bridge Project Development	Rich Ames & Heather Heeter	2/7/2017	1 hour	PA & NJ	1.0	38	Yes	Richard Ames	
East Penn	eConstruction, Unmanned Aircraft Systems, Autonomous Vehicles	Cory Donahue, Mike Ddavidson, Jason Sharp	4/25/2017	1 hour	PA & NJ	1.0	30	Yes	Richard Ames	
East Penn	Pennsylvania Turnpike Capitol Plan	Mark Compton	9/27/2017	1 hour	PA & NJ	1.0	28	Yes	Richard Ames	
East Penn	US 22 Lehigh River Bridge Construction	Mike Guidon	11/8/2017	1 hour	PA & NJ	1.0	6	Yes	Richard Ames	
First State	Introduction to Construction Engineering & Management at the University of Delaware	Dr. Edgar Small	1/12/2017	1 hour	Delaware	1.0	17	Yes	Robert Snowden	
First State	Termination for Default - Preparing for the Worst	Scott Lowe, PE	1/26/2017	3 hours	Delaware	3.0	19	Yes	Robert Snowden	
First State	DelDOT's Diverging Diamond Interchange Project; Panel Discussion	Josh Crane, Breanna Kovach, Darren O'Neill, P.E., Bill Schaub, P.E.	2/23/2017	1 hour	Delaware	1.0	16	Yes	Robert Snowden	
First State	Ethics as Related to the Highway Industry	Rob Snowden, PE; Greg Pawlowski, PE	3/16/2017	3 hours	Delaware	3.0	32	Yes	Robert Snowden	
First State	International Construction Practices Compared to those in the USA	Edgar Small, Ph.D.	10/19/2017	1 hour	Delaware	1.0	15	Yes	Robert Snowden	
First State	Update on Progress of DelDOT's US 301 Corridor Projects	Javier Torrijos, P.E.	11/16/2017	1 hour	Delaware	1.0	22	Yes	Robert Snowden	
Franklin	None issued - see comments								J.T. Lincoln	Reported that no PDHs/CEUs issued with ASHE name/logo
Harrisburg	STIC Innovations: PennDOT's Accelerated Bridge Construction	Kristin Langer, PE	1/11/2017	1 hour	Pennsylvania	1.00	123	Yes	Tom Morisi	
Harrisburg	District Executive Remarks & Assistant District Executive Remarks	Michael C. Keiser, P.E., Chris Drda, P.E., Anthony Berger, P.E., Brandon Dean, Christopher McKee, Mark Malhenzie, Greg Penny	4/7/2017	1 hour	Pennsylvania	1.0	65	Yes	Justin Gochenauer	Annual Joint Conference
Harrisburg	Portfolio Manager Remarks, Project Manager Expectations, & US 11/15 Rock Slope - Public Involvement Perspective	Brad Heigel, P.E., Mike Shaak, P.E., James Stump, P.E.	4/7/2017	1.5 hours	Pennsylvania	1.25	65	Yes	Justin Gochenauer	Annual Joint Conference
Harrisburg	Capital Program Assessment, Quality Initiative, & Delaware River Bridge	Jeff Bucher, PE	8/2/2017	1 hour	Pennsylvania	1.00	94	Yes	Tom Morisi	
Harrisburg	The Status of Roundabouts in Pennsylvania	Kurt J. Myers	9/20/2017	1 hour	Pennsylvania	1.00	37	Yes	Tom Morisi	
Harrisburg	Highly Automated Vehicles: The Pennsylvania Perspective	Brian D. Hare, PE	10/25/2017	1 hour	Pennsylvania	1.00	70	Yes	Tom Morisi	
Long Island	No Report from Section									
Mid-Allegheny	G-0136-G10 ABC Bridge Replacement Project	Matthew Macey, P.E.	9/14/2017	0.5 hour	Pennsylvania	0.50	39	Yes	Timothy J. Panzigrau, P.E.	
Mid-Allegheny	AC Miller Pre-fab Concrete Plant Tour	Walt Buchan, P.E.	6/16/2017	1.5 hour	Pennsylvania	1.50	16	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	Small Unmanned Aircraft Systems (sUAS) Another Tool in the Inspection Toolbox	Russell Howells, P.E., Robert Hanson, Varun Kasireddy	1/12/2017	1 hour	Pennsylvania	1.00	30	Yes	Michael J. Shanshala, III, P.E.	
Mid-Allegheny	Lessons Learned from the 2017 Construction Projects	Paul Koza, PE	11/9/2017	0.5 hour	Pennsylvania	0.50	52	Yes	Timothy J. Panzigrau, P.E.	
New York Metro	New NY Bridge	Jamey Barbas, NYSTA	1/17/2017	1 hour	New York	1.0	57	Yes	Anthony Grosso, Michael Hershey	
New York Metro	Kosciuszko Bridge Replacement	Robert Adams, NYSDOT	2/21/2017	1 hour	New York	1.0	65	Yes	Anthony Grosso, Michael Hershey	
New York Metro	Ground Penetration Radar for Bridge Deck Evaluation and Asset Management	Richard Garrabrant, NYSTA	3/21/2017	1 hour	New York	1.0	61	Yes	Anthony Grosso, Michael Hershey	
New York Metro	LaGuardia Redevelopment	Wallace Caban, PANYNJ	4/18/2017	1 hour	New York	1.0	72	Yes	Anthony Grosso, Michael Hershey	
New York Metro	Nassau County Hub Transit Initiative	Aryeh Lemberger, Nassau County	5/16/2017	1 hour	New York	1.0	28	Yes	Anthony Grosso, Michael Hershey	

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Professional Development Committee


PDH Issuance Report - Calendar Year 2017

										
	Name of Session	Speaker Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3 years by Section?	Designated Professional Development Coordinator	Comments
New York Metro	LaGuardia Airport Redevelopment Briefing and Tour	Emmanuel Ciminiello, PANYNJ	6/15/2017	1 hour	New York	1.0	28	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	New NY Bridge	David Capobianco & Jamey Barbas (NYSTA)	6/16/2017	1 hour	New York	1.0	98	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	Panel Discussion: Making Resilience Happen	John R. Boule (Dewberry), Eric Daleo (NJ), Susanne DesRoches (NYCORR), Josh DeFlorio (PANYNJ)	6/16/2017	1 hour	New York	1.0	38	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	Improving Interstate I-81 in Syracuse	Wahid Albert, NYSDOT	6/16/2017	1 hour	New York	1.0	47	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	I-295, I-76, Route 42 Direct Connect	Dana Hecht, NJDOT	6/16/2017	1 hour	New York	1.0	33	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	Goethals Bridge P3 Replacement	Jim Blackmore, PANYNJ & Kiewit-Weeks-Massman	6/16/2017	1 hour	New York	1.0	90	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	East Side Coastal Resilience	Tom Foley, NYCDOT	6/16/2017	1 hour	New York	1.0	45	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	Panel Discussion: Asset Management and Capital Planning	Tanvi Pandya (NYCDOT), Joe Keane (MTABT), Robert Collier (NYCDOT), Mary Murphy (NJTA), Richard Garrahrant (NYSTA)	6/16/2017	1 hour	New York	1.0	51	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	BQE Triple Cantilever	Tanvi Pandya (NYCDOT)	6/16/2017	1 hour	New York	1.0	99	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	Connected Vehicles	Jonathan Walker	6/16/2017	1 hour	New York	1.0	21	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	Bridge and Roadway Projects: Keeping Communities Connected	Justine Tietjen (MTABT)	6/16/2017	1 hour	New York	1.0	7	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	World Trade Center 9/11 Memorial & Oculus Technical Tour & Briefing	Steve Plate (PANYNJ)	6/16/2017	1 hour	New York	1.0	45	Yes	Anthony Grosso, Michael Hershey	ASHE National Conference
New York Metro	BQX-Moving People Connecting Communities	Jonathan Gouveia (NYCEDC)	9/19/2017	1 hour	New York	1.0	66	Yes	Anthony Grosso, Michael Hershey	
New York Metro	Bear Mountain Bridge	Jeff Wright (NYS Bridge Authority)	10/17/2017	1 hour	New York	1.0	57	Yes	Anthony Grosso, Michael Hershey	
New York Metro	NJ Transit Meets the Highway	Steve Santoro (NJ Transit)	11/21/2017	1 hour	New York	1.0	44	Yes	Anthony Grosso, Michael Hershey	
North Central New Jersey	Revised NJDEP Flood Hazard Area Regulations	Vincent Mazzei, PE	1/19/2017	1 hour	New Jersey	1.0	73	Yes	Gregory Kuczynski	
North Central New Jersey	GSP Interchange 163 Improvements	Lamis Malak, PE and Tony Fulco, PE	2/9/2017	1 hour	New Jersey	1.0	127	Yes	Gregory Kuczynski	
North Central New Jersey	NJTA Inspectech Training	Scott Cavanaugh, PE; Susan Hall, TL; Kelly-Ann Kimiecik, PE	3/7/2017	4.5 hours	New Jersey	4.0	106	Yes	Gregory Kuczynski	
North Central New Jersey	Rt33/34 EB over Southern Division RR; Rt18 Bridge over Rt1	Dick Dunne, PE; Steven Manera, PE; Greg Ricks, PE	4/20/2017	1 hour	New Jersey	1.0	90	Yes	Gregory Kuczynski	
North Central New Jersey	NJTA Interchange 14 Improvements (site tour and presentation)	Lisa Navarro, PE; Dave Nemeth, PE	6/6/2017	2 hours	New Jersey	2.0	46	Yes	Gregory Kuczynski	
North Central New Jersey	Deleware River Bridge Emergency Repairs	Frank Corso, PE; Francis Carroll, PE; Martha Bogle, PE	10/12/2017	1 hour	New Jersey	1.0	78	Yes	Gregory Kuczynski	
North Central New Jersey	I-295/I-76 RT42 Direct Connection	Peter Agnello, PE; John Fusella, PE; Matt Alboun, PE	11/9/2017	1 hour	New Jersey	1.0	82	Yes	Gregory Kuczynski	
North Central New Jersey	GSP Interchanges 9, 10, 11 Improvements	Maynard Abuan, PE; Dennis Conklin, PE; Lawrence Fink, PE; Francis Carroll, PE	12/14/2017	1 hour	New Jersey	1.0	55	Yes	Gregory Kuczynski	
North East Penn	Diverging Diamond Interchanges	Alexander Meitzler, P.E., PTOE	1/10/2017	50 minutes	Pennsylvania	1.0	28	Yes	Jerilyn Luben	
North East Penn	Test Track Signalization at Aberdeen Proving Grounds	Earl W. Armitage, III, P.E.	2/7/2017	50 minutes	Pennsylvania	1.0	23	Yes	Jerilyn Luben	
North East Penn	Northeast Extension Roadway Rehabilitation from MP A101.30 to MP A104.25	Charles Buchanan, P.E.	3/28/2017	50 minutes	Pennsylvania	1.0	33	Yes	Jerilyn Luben	
North East Penn	Harrison Avenue Bridge Replacement	Patrick McCabe	9/12/2017	50 minutes	Pennsylvania	1.0	37	Yes	Jerilyn Luben	
North East Penn	Vine Street Project, Philadelphia PA	Craig Suboskey, P.E., and James Pezzotti, P.E.	10/10/2017	50 minutes	Pennsylvania	1.0	20	Yes	Jerilyn Luben	
North East Penn	Highway Permitting for Marcellus Pipeline Projects	Matt Anderson, P.E., PTOE, PMP	11/14/2017	50 minutes	Pennsylvania	1.0	16	Yes	Jerilyn Luben	
Pittsburgh	Southern Beltway Project	Dale Rosinski, P.E., Matthew Steele, P.E.	9/14/2017	4.0 hours	Pennsylvania	3.0	44	Yes	Matt Macey	
Pittsburgh	Emergency Baskville Road Culvert Revediation	Keith Cornelius, P.E., Clayton VanVerth, P.E.	11/8/2017	1 hour	Pennsylvania	1.0	112	Yes	Matt Macey	
Southern New Jersey	NJ Engineering Ethics	Lawrence Powers	1/11/2017	1 hour	New Jersey	1.0	54	Yes	Lori Wade	
Southern New Jersey	Environmental and Archaeological Monitoring During Construction	Amy Greene, Craig Metzgar, Harry Strano, Richard Grubb, Paul McEachen	2/15/2017	1 hour	New Jersey	1.0	23	Yes	Lori Wade	
Southern New Jersey	Route 168 Newton Lake Dam - Field Trip	Mehdi Kazamipour, Lee Adams, Eric Ditchey	3/20/2017	1 hour	New Jersey	1.0	18	Yes	Lori Wade	
Southern New Jersey	Route 168 Newton Lake Dam - Presentation	Mehdi Kazamipour, Lee Adams, Eric Ditchey	3/20/2017	1 hour	New Jersey	1.0	30	Yes	Lori Wade	
Southern New Jersey	NJDOT Route 46 Hackensack River Bridge Rehabilitation	Stewart Willis	5/3/2017	1 hour	New Jersey	1.0	26	Yes	Lori Wade	
Southern New Jersey	Great Egg Harbor Bridge - Field Trip	Robert Supino, Daniel Lord	10/11/2017	1 hour	New Jersey	1.0	19	Yes	Lori Wade	
Southern New Jersey	Great Egg Harbor Bridge - Presentation	Robert Supino, Daniel Lord	10/11/2017	1 hour	New Jersey	1.0	23	Yes	Lori Wade	
Southern New Jersey	NJDOT Pavement Preservation	Dana Hecht, Susan Gresavage, Robert Blight, Kurt McCoy	11/15/2017	1 hour	New Jersey	1.0	60	Yes	Lori Wade	
Southwest Penn	None issued - see comments								Jonathon Balko and Carl Buchanan	Reported that no PDHs/CEUs issued with ASHE name/logo
Williamsport	GIS and Visual Reality Technologies (PE & PLS)	Ty Richline & Matt Kalcich	2/28/2017	1 hour	Pennsylvania	1.0	7	Yes	David Patterson	
Williamsport	New Airline Passenger Terminal Building Project	Christopher A. Logue PE & Thomas J. Hart	10/24/2017	50 minutes	Pennsylvania	1.0	8	Yes	David Patterson	
Rocky Mountain Region										
Phoenix Sonoran	None issued - see comments								Melissa Boyles	Reported that no PDHs/CEUs issued with ASHE name/logo
South Central Region										
Dallas-Fort Worth	No Report from Section									
Southeast Region										
Central Florida	5th Annual Central Florida E-Week Transportation Summit	Joseph Santos, P.E.	2/23/2017	1 hour	Florida	1.0	72	Yes	Erin Kelley	

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

Professional Development Committee

PDH Issuance Report - Calendar Year 2017

										
	Name of Session	Speaker Name(s)	Date of Session	Presentation Duration	State Issued In	PDHs Issued to Qualified Attendees	Number of Qualified Attendees	Records will be stored for at least 3 years by Section?	Designated Professional Development Coordinator	Comments
Georgia	None issued - see comments									Georgia is a self-reporting state, so they do not actually issue PDH's; encouraged to provide session information
South Florida (Gold Coast)	None issued - see comments								Naldo Gonzalez	Reported that no PDHs/CEUs issued with ASHE name/logo
Northeast Florida	QC Review Methods for 3D Engineered Models	Vern Danforth and Jimmie Prow	3/23/2017	1.25 hours	Florida	1.0	25	Yes	Nitesh Sangam, Leigh Lilla, Greg Dutton	
Middle Tennessee	TDOT's I-65 Multimodal Corridor	Tanisha Hall & Jonathan Russell	1/25/2017	1 hour	Tennessee	1.0	72	Yes	Eric McElroy	
Middle Tennessee	Capitol Hill/Legislative Update	Kasey Anderson	3/2/2017	1 hour	Tennessee	1.0	64	Yes	Eric McElroy	
Middle Tennessee	City of Franklin Discussion	Paul Holzen & Jonathan Marston	4/5/2017	1 hour	Tennessee	1.0	68	Yes	Eric McElroy	
Middle Tennessee	Chattanooga Riverwalk	Russell Moorehead	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	Birmingham "Spaghetti Junction" Interchange	Rex Bush	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	SR 171 Adaptive Signal System	Andy Barlow	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	Transit Signal Priority on Murfreesboro Pike Corridor	Chris Rhodes & Jeff Koontz	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	I-24 ITS	Brad Freeze	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	Millennials in the Workforce	Steve Joiner	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	I-124 Reconstruction Project in Chattanooga	Sammie McCoy	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	NEPA Update	Jim Ozment	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	AASHTO Green Book Update	Jeff Jones	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	ALDOT Curve Safety Program	Erin Curry	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	GDOT Design-Build Bridge Program	Justin Wood	5/22/2017	30 minutes	Tennessee	0.5	102	Yes	Eric McElroy	
Middle Tennessee	TDOT Update	Paul Degges	8/9/2017	1 hour	Tennessee	1.0	82	Yes	Eric McElroy	
Middle Tennessee	Louisville-Southern Indiana Ohio River Bridges	Michael Hancock & John Sacksteder	9/6/2017	1 hour	Tennessee	1.0	66	Yes	Eric McElroy	
Middle Tennessee	BNA Vision	Traci Holton	11/1/2017	1 hour	Tennessee	1.0	63	Yes	Eric McElroy	
Middle Tennessee	I-24 at Hickory Hollow Parkway Interchange	Lauren Gaines & Peter Kauffmann	12/7/2017	1 hour	Tennessee	1.0	80	Yes	Eric McElroy	
Tampa Bay	No Report from Section									
					Total (Calendar Year 2017):	10765				
	Amalgamated Continuing Education Accomplishments				A Year to Year					
	Calendar Year 2016	4735.5	(First/Partial Year)							
	Calendar Year 2017	10764.75			127%					
	Total Since Program Adoption (September 2016):	15500.3								

- 60th Anniversary
 - PR has taken pictures of original documents from Harrisburg section section
 - Full book with history is being prepared
 - Propose to draft smaller, distributable (maybe even digital) version of highlights from past 60 years to promote this milestone
- Section Anniversaries
 - Georgia's 20th – Feb 5th, certificate given at January Board Meeting
 - Central Florida – 25th anniversary logo approved



- Website/Promotion Powerpoints
 - Condensed 3 powerpoints (This is ASHE, Member, New Section) to 2 – This is ASHE and New Section
 - Final revisions have been delayed, aiming to complete by mid-March
- Collaborations
 - ROC Committee – Section/Region officers training powerpoint template – provided to Stan on 2/23/18
- Year in Review
 - Due to be completed by end of March
- Project of the Year Award
 - Looking into National publications to document winners/publicize for next year
 - Share on social media
- National Conferences
 - Cleveland 2018
 - Have not engaged need for national PR assistance as of yet
- Display Booths – Events

- Jan 31-Feb 1 – Maryland Quality Initiative (MDQI) Conference
- February 14-16 – to Albany Section for Engineer’s Week
- March 16 – Toledo Metropolitan Area Council of Governments (Ohio)

- Social media report
 - LinkedIn: 74 followers – started new company page and some are still following old page
 - Twitter: 90 followers
 - Facebook: 57 likes

- Next Committee Meeting – March 13, 2018

- Other Goals:
 - Education: grow membership from the inside out (word of mouth) - campaign with highlights from board meetings, news on sections, benefits of joining, remind them why we are the best for networking
 - Connection to committees: support new sections and membership with any needs ; email the recruitment video out at least once a quarter to membership
 - Connect to members: exploring the idea of an app for ASHE - connect to members, view the event schedule, access social media, etc. Maybe create a value add with some contact info for public agencies? We need to entice them to stay and tell their friends.
 - Social media: increase communication with sections and regions to promote their events and successes. More than just news stories, make the direct connection.
 - When in doubt, include PR: i need to be involved in big projects (like the 60th anniversary book) and little ones, like section to section communication - PR is meant to be all messaging and branding
 - Consistency: draft press releases for the group, promote us in other industry publications. (Working with outreach committee). Draft a ‘how to sell ASHE’ guide with talking points for exhibits/discussions.
 - One last point is we really should try to expedite the website upgrade - the documents section is hard to navigate and I’m concerned any new member may get frustrated trying to find information about us.



COMMITTEE STATUS REPORT

scanner COMMITTEE

Administer the publication of the scanner, ensuring that it represents ASHE in a positive, professional, cost-effective manner.

Report Period: Spring 2018

Committee Members:

Anis Shaikh, Chair
Tammy Farrel, Editor
Sandra Ivory
Don Dizuzio
Kathryn Power
Melissa Boyles

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melissa.boyles@mb.solutions

Date:

03/02/2018

Meetings held since the previous Quarterly Report

1. None All communication is handled via email/phone conference

Motion(s) to be brought before the National Board:

1. none

Discussions to be brought before the board

1. TNT contract renewal / Contract length, 1 year versus 3 year commitment
2. Scanner Magazine delay, how long a delay is the board comfortable with? Sandy Ivory will provide an regarding Tammy's status the 2nd week of March, we should decide what to do then.

Status of activities

Ensure TNT contract is reviewed in advance of renewal. **Note expiration date**

Work to ensure adequate advertiser revenue. Develop mechanism to increase advertising revenue. **Attach list of advertisers and amount**

Currently not available – Due to Tammy's condition

Ensure quality articles from diverse sections and aspects of transportation industry. Are sections contributing quality articles?. **Attach list of upcoming articles**

1. National Pavement Performance Measures and Associated Data Quality - Franklin Section
2. US-23-Pennsylvania Avenue Interchange Project - Central Ohio
3. Sawmill Parkway Extension Project – Central Ohio
4. Roadway Asset Management - Central Pennsylvania
5. Accelerated Redecking Of DELDOT BR 1-717, I-95 NB Over SR 1/7 - North East Pennsylvania
6. Transform I-66 Outside the Beltway: finding solutions to one of Northern Virginia's most congested commuter corridors – Potomac Section
7. Structural Monitoring and Load Testing for the Delaware River Turnpike Bridge Emergency Repairs – South New Jersey

Budget update

1. **2017 - 2018 Budget: \$55,600.00**
2. **Spent – List items and \$ spent this quarter**
 Currently not available – Due to Tammy's condition
3. **Income (List details of advertising income)**
 Currently not available – Due to Tammy's condition
4. **Current net Budget Balance: \$43,984.08 (before Spring 2018 issue)**
5. **List any Non-Budget Items that should be considered.**
 - a. **Since the Scanner Committee will not be hosting a booth at the National Conference this year, I propose to use the \$400 to cover travel and food, so the committee may visit Tammy in PA and get to break bread with her.**

QUARTERLY REPORT

Strategic Plan Committee

<u>Committee Members</u>	<u>Role</u>	<u>Quarterly Report Period</u>	<u>Date</u>
Len Pappalardo	Chair	Winter 2017/2018	03/01/18
David Rast	Member		
Richard Cochrane	Board Liaison		
Scott Kroper	Member		
Jen Hawkins	Member		

Meetings this Quarter			Members Attended (Initials)
1	Nov. 2		LP; JH; SK
2			

Upcoming Meetings		
1		
2		

*No formal meetings have been held.

Motions / Discussions	
1	<i>Discussion: Streamlining of Strategic Plan was discussed at the National Board Meeting</i>
	<i>Streamlined plan was presented to the National Board in December, 2017</i>
Highlights	
1	
Challenges	
1	<i>National Board continues discussion on plan goals/metrics.</i>
	<i>Committee is awaiting National Board comments on goals/metrics, in order to finalize plan and submit for adoption.</i>

2017-2018 Goals / Actions

COMMITTEE GOAL #1	
Review the current Strategic Plan and develop suggested changes/adjustments to the plan for the National Board to	
1	<i>The committee provided comments and suggestions and submitted for the National Board Meeting at the annual</i>
Special Notes:	
a.	
COMMITTEE GOAL #2	
Assign Strategic Plan goals with associated metrics to appropriate Committees and gain "buy in" from the National Board	
1	<i>National President is in favor of streamlining the plan and consolidating and/or eliminating some of the current metrics</i>
Special Notes:	
a.	
COMMITTEE GOAL #3	
Improve the committee's internal communication and re-assigning champions to reach out to other ASHE committees and	
1	<i>The National President is in favor of getting involved to engage other committees in understanding their roles in</i>
Special Notes:	
a.	

COMMITTEE GOAL #4	
Identify champions for goals to share workload on 5 goals: improve internal communications, improve external	
1	<i>Champions have been established and will be re-visited once the new plan is adopted.</i>
Special Notes:	
a.	
STRETCH GOAL	
Have in a place a Champion to reach out to every committee to understand how they are working toward the Strategic	
1	<i>On-going</i>
Special Notes:	
a.	
STRETCH GOAL	
Revisit the 2015-2018 Strategic Plan as we move toward a 2018-2021 Strategic Plan identifying who needs to be involved	
1	<i>Completed, see above.</i>
Special Notes:	
a.	

2017-18 Budget Expenses: \$ 600.00 In person committee meeting to re-visit the strategic plan).
Total Expenses To-Date: This meeting should be in Florida, as at least 4 members reside in FL.
Current Budget Balance: \$ 600.00

Non-Budgeted Items to be Considered: *None at this time*

Respectfully Submitted,
Len Pappalardo
 Committee Chair



COMMITTEE STATUS REPORT

STUDENT CHAPTER COMMITTEE

Promote formation and continued support of student chapters and provide assistance to Sections hosting student chapters.

Committee Members

E-mail

Period End Date: March 2, 2018

Matheu Carter, Chair

matheu@udel.edu

Report Period: Jan/Feb 2018

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Carrie Strehle

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Meetings held since the previous Periodic Report:

1. Date: 01/11/2018 Members in attendance: Carriker, Cipriani, Galenas, Power, Carter
2. Date: 02/08/2018 Members in attendance: Caperilla, Galenas, Strehle, Cipriani, Carter

Planned Meetings:

1. Date: 03/08/2018 Noon WebEx
2. Date: 04/12/2018 Noon WebEx
3. Date: 05/10+/2018 Noon WebEx

Motion(s) to be brought before the National Board:

Resolved: None at this time.

Discussions to be brought before the National Board:

1. The Committee proposes a program whereby student chapters that achieve some viability as a "going concern" would be awarded an ASHE logo table cloth (similar to the one that accompanies the ASHE booth that is coordinated by the Public Relations Committee. This was

discussed at the January 2018 National BoD meeting in Atlanta and based on that dialog, additional information was provided to the 2nd Vice President and Committee BoD liaison at the request of the National BoD. Salient points are as follows:

- a. \$2,100 has been requested in the 2018-2019 budget to support the program, expecting that this should be sufficient for 12 table cloths (a common breakpoint in price and sufficient to achieve some efficiency with setup and other costs).
 - b. Whereas ASHE banners are provided to new Sections, feedback from students has informed us that table cloths would have much greater functionality than banners (and at less cost). Note: This is a one-time cost and will provide the Committee with table cloths to serve the program for several years.
 - c. In addition to serving as recognition for student chapters that have achieved viability, their use at various events on and off-campus events (even the hosting Section could borrow it for their functions) would serve as a new form of exposure for ASHE (and hopefully future membership growth, starting at the student chapter level).
 - d. If the program is approved by the National Board, the Committee will develop a process to award table cloths over time to those student chapters that meet a “viability” standard. It is expected that such a standard will include some period of activity by the student chapter after formal recognition and perhaps criteria related to succession planning for future activity.
 - e. Coordination with the Public Relations Committee would ensure that the color scheme of the table cloth is in keeping with the branding guidelines.
2. Second budget request. Based on the success of the 2017 Regional Student Chapter Conference, plans are under way for a similar conference in the fall of 2018. We request budget support of \$1,000 for the event. While the 2017 event cost less than this, we don't believe we can repeat some of the cost savings we saw the first year; in addition, we anticipate more attendance in 2018 and that will drive costs up proportionately. This was discussed with the 2nd Vice President after the January 2018 National BoD meeting as requested in order to consider for the 2018-19 budget.

Status of Action Items:

1. Identify and provide status of existing student chapters:

- a. The last comprehensive survey of Sections resulted in a January 2016 report that is not considered materially outdated. Some Sections utilized the 4th quarter 2017 Region/Section report to provide additional information on this topic.
 - b. A recent attempt to update the status exogenous to the Committee has been found to contain erroneous information and is considered unreliable by the Committee.
 - c. The Committee proposes to attempt an update in the fall of 2018 (approximately October) for three reasons:
 - i. The Committee will be able to construct the requested information to be succinct and yet the most informative.
 - ii. Students will be at the most active at that time and Sections will have had a chance to check in with them after the summer.
 - iii. It will provide some time after this (circa December 2017) request so that Sections will not feel we are prematurely asking for an update.
2. Regional Student Chapter Conference:
- a. The first of these was hosted September 30, 2017 by ASHE@UD, the Student Chapter at the University of Delaware and was considered successful with fourteen students from six universities as well as eight professional members.
 - b. The Committee released a request for proposals to regional student chapters on February 16, 2018 with a deadline of March 15, 2018. Any viable ASHE student chapter can respond to the RFP; it is attached for reference. The Committee will select the best proposal and proceed with planning prior to the end of the academic year.
3. Track student membership, either within or outside existing database:
- a. This information will be part of the solicitation planned for the fall of 2018.
4. Update Best Practices for Developing and Sustaining Student Chapters:
- a. The first edition of these best practices was published February 17, 2016.
 - b. It is believed that the additional student activity since that time can contribute to an even more robust collection of challenges, solutions, and examples.
 - c. The Committee plans to publish a second edition of the best practices during the summer of 2018.

Budget update:

- 1. 2017 - 2018 Budget: \$0
- 2. Spent – List items and \$ spent this quarter

- a. \$0
- 3. Current Budget Balance: \$0
- 4. List any Non-Budget Items that should be considered.
 - a. For 2018-2019 – tradeshow tablecloths - \$2,100
 - b. F or 2018-2019 – Regional Student Chapter Conference - \$1,000



February 15, 2018

TO: ASHE Student Chapters

FROM: Matt Carter, Chair ASHE National Student Chapters Committee

CC: Members of the ASHE National Student Chapters Committee

RE: Regional Student Chapter Conference

The Student Chapters Committee in conjunction with the University of Delaware held its first regional student chapter conference on October 31, 2017 to bring together students from multiple chapters in the region as well as professionals from the Committee and the various Sections. A report from the First State Section highlighting this conference along with the agenda from the October conference is provided as an attachment to this proposal.

This year given the interest from multiple chapters to host the next conference in the fall of 2018, the committee has decided to ask interested chapters to prepare a proposal highlighting why they should be selected to host the conference.

In our industry, potential and existing clients ask us to respond to a Request for Proposals (RFPs) on projects and this will be great opportunity for students to work together in putting together a proposal for the Committee's review.

The Student Chapters Committee is requesting proposals from Student Chapters to host the regional student chapter conference which will held in the Fall Semester of 2018.

The RFP will be evaluated based on the following criteria:

- Identify the chair/co-chairs and their experience with both ASHE and other University Activities.
- What events has the Student Chapter done in the past year?
- How has the local ASHE Section supported the Student Chapter in their efforts?
- What topics does the Chapter propose to be presented at the conference?
- What University facilities can the Chapter provide?

Responses to the selection criteria must be limited to a maximum of four (4) (8 ½" x 11") pages, typed with 12 font size or larger.



In your proposal:

- List the names of students who will be involved in the planning of the conference and who will lead the effort. [The responding Student Chapters will be required to provide resumes of the members who will be actively involved in preparing for the conference.]
- Include any details you have worked out or anticipate, such as a proposed date (considering various universities Homecomings, Parents Day, etc.), a venue, an agenda, etc.
- Provide a budget (feel free to contact Matt Carter with some insight on the 2017 budget) and the source of any funds you may be able to access from your university or ASHE Section.

Please submit your proposal in PDF format by Thursday **March 15th, 2018** to Matt Carter, Chair Student Chapters Committee, by e-mail at matheu@udel.edu.

Any questions regarding this proposal can be sent by e-mail to Matt Carter by **Thursday March 8th, 2018**. Questions that are received after this date will not be answered.



First State Section

Use of Northeast Region Exposure Funds Student Chapter Conference Final Report

Regional Student Chapter Conference. First State Section applied for these funds on behalf of the National Student Chapter Committee, which is the planning entity for this event. The National Student Chapter Committee felt that the students from now established student chapters at Rowan University (South New Jersey Section), Temple University and Widener University (Delaware Valley Section), University of Maryland and Morgan State University (Chesapeake Section), and University of Delaware (First State Section), as well as potentially other students farther removed, would benefit from a regional conference in Newark, Delaware (UD's campus) to network, share ideas and successes, hear from professional speakers, and learn more about ASHE professional membership upon graduation.

Originally scheduled for Spring 2017, student input strongly suggested moving to the Fall to avoid conflict with ASCE competitions and other dominant spring events on the various campuses and the Committee received permission to defer implementation of funds until that time.

- 1) The conference was successfully held September 30, 2017 at the George Wilson Center in Newark, Delaware.
- 2) Fourteen students from six universities attended:
 - a) Morgan State University – Maryland
 - b) Rowan University – New Jersey
 - c) Temple University – Pennsylvania
 - d) University of Delaware – Delaware
 - e) University of Pittsburgh – Pennsylvania
 - f) Widener University - Pennsylvania
- 3) Eight professional members attended, including five Committee members.
- 4) While most attendees traveled from as far as Baltimore or Philadelphia, Andrew Westpy (University of Pittsburgh) and Kathryn Power (PennDOT & President of the ASHE Northeast Region) traveled the farthest.

As stated in the application, we anticipate that the exposure will result in a greater number of students converting to professional membership in ASHE, particularly in these regional Sections – e.g., First State, Delaware Valley, Chesapeake, Southern New Jersey, Pittsburgh, etc.

While ASHE@UD is the most mature student chapter at this point, having been formed in 2009 and remaining robustly active since, the Conference showed that there is a great deal of student chapter activity in the region at this point. The discussions throughout the day revealed that some of these students face real challenges getting their student chapter up and running, and then sustaining it. We believe this Conference was successful in leveraging the value of individual student chapters to increase the likelihood that current students will become professional members upon graduation.

American Society of Highway Engineers

The Committee believes that the event will leverage ASHE's visibility and potentially increase membership in at least First State Section, Delaware Valley Section, South New Jersey Section, Pittsburgh Section, and Chesapeake Section. Moreover, we anticipate it may assist in the expansion into new geographical areas, since some of these students will relocate upon graduation to other areas of the country where ASHE may not have a presence – these students could be a key to ASHE planting a flag in those areas.

The agenda is attached for reference and we largely followed it, although it did run a little longer than planned because of the robust student contributions. There was so much sharing and questions that we were loath to cut it off. In short, the student energy exceeded our expectations.

A general accounting of the event finances (excluding any in kind contributions or equipment) follows for a total event cost of \$545.18:

- Venue (George Wilson Center) - \$200
- Lunch - \$345.18

Exposure Funds from the Northeast Region in the amount of \$500 were used to support this event.

Articles in Section newsletters will share the event with other ASHE members but the articles will also find their way into other professional newsletters to reach non-ASHE members directly. A collage of photographs from the event is also attached, typical of those that will be used for newsletters.



Student Chapter Regional Workshop September 30, 2017 Agenda

- 10:00 – 10:30 a.m.: Welcome Remarks and Introductions
- Welcome remarks - Matt Carter and Eric Kramer
 - Student Chapter Committee self-introductions
 - Student Attendee self-introductions
 - Professional Member self-introductions
- 10:30 – 10:45 a.m.: What is ASHE? – Roger Carriker
- Organization: Sections, Regions, and National
 - New developments - National no longer charges students fees and what that means to you
- 10:45 – 11:30 a.m.: Student Chapter Sharing – Open forum, volunteer student speakers
Matthew Galenas, Moderator
Possible/likely/example topics:
- What has worked, not worked in your student chapter?
 - What are the best field trips you have been on?
 - Who/what has been your best speaker/topic?
 - How do you solicit speakers and hosts for field trips?
 - What challenges have you had and how have you overcome?
 - What do you most get out of being a member of an ASHE student chapter?
 - What else are you looking for that you aren't getting?
- 11:30 – 12:00 p.m.: Professional sharing – volunteer professional speakers
John Caperilla, Moderator
5-minute Lightning talks – possible/likely/example topics:
- Professional email tips – don't write anything that you wouldn't want to appear in a federal investigation
 - Professional dress tips – time to lose the flip flops
 - Social media in the professional world – dos, don'ts, and holy crap
 - Working in a team, leading and following
 - Making yourself indispensable – be the one everyone wants on their team

American Society of Highway Engineers

- Options upon graduation - public agencies, consulting, academia, construction, construction management, NSA, etc.
- Resume tips - drop the clichés and make yourself stand out
- Interview tips - how to be irresistible in the first 3 minutes

12:00 - 12:30 p.m.: Lunch

Ice-breaker game - Kathryn Power lead

- Sandwich trays, including veggie opportunities
- Chips
- Sodas, water
- Cookies
- Fruit

12:30 - 1:00 p.m.:

Leadership training - student leader speakers

Matthew Galenas, Moderator

Targeted for student leadership to take the lead.

- How to motivate students to join
- How to motivate students to actively participate
- Encouraging students to pursue leadership positions
- Delegating authority, duties, responsibilities - are you the President doing the job of the Secretary and the Treasurer, too?

1:00 - 1:30 p.m.:

Wrap up (Matt and Eric will lead, but everyone joins in)

- Closing thoughts
- Action items
- Take-aways
- Needs - what can your Section, Region, or National do for you?
- Feedback - should we do this again?

Identified Speakers (in order of appearance in the agenda):

Matheu J. Carter, P.E. - National Student Chapter Committee Chair, Advisor & Board
Liaison to First State Section for ASHE@UD

Eric Kramer (UD 2018) - President, American Society of Highway Engineers at University
of Delaware, ASHE@UD

Roger B. Carriker, P.E. - National Director, Mid-Atlantic Region, ASHE National Board of
Directors' Liaison for the Student Chapter Committee

Matthew G. Galenas, E.I. - member, National Student Chapter Committee, former
President, ASHE@UD

John M. Caperilla, EIT - member, National Student Chapter Committee, 1st Vice-President,
ASHE Delaware Valley Section

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COMMITTEE STATUS REPORT

TECHNOLOGY COMMITTEE

Ensure that information technology (IT) is used appropriately for ASHE.

Committee Members

Mindy Sanders, Chair
Scott Jordan, Board Liason
Dick Cochran, Technology & Cloud
Jacob Morisi, WebHost
Craig Rock, Webmaster
Frank Bronzo, Member
Rhys Keller, Regional Rep (Mid-Atlantic)
Mike Sewell, Regional Rep (Great Lakes)
John Caperilla, Cloud
Diane Purdy, Cloud

E-Mail

mindy.sanders@pontengineering.com
sjordan@seengineering.com
rcochrane@mctish.com
jmorisi@jmserversolutions.com
carock83@gmail.com

Date: 3/2/18

Report Period:
Spring 2018

Meetings held since the previous Quarterly Report

1. Date – n/a Members in attendance – n/a

Motion(s) to be brought before the National Board:

Resolved: Contract Cloud/Hosting Services (JM Server Solutions) were approved and executed.

Discussions to be brought before the board

1. Contract for Website Maintenance (Keller Engineers) to be executed
2. JMS Server Database Update Recommendations

Status of action items:

Internet / World Wide Web

- Revise or replace existing web site to modern standards of navigation and appearance. Coordinate activities with PR Committee – No action at this time, On hold due to injury suffered upon TNT
- Ensure web content is up-to-date and can be easily modified – No issues noted
- Maintain Region and Section webmaster contacts. – 90% Complete

Cloud

- Continue to improve use and organization of ASHE Cloud
 - Adopted policy of providing full path when referencing Cloud files and links.

- Add users as requested
 - Add users for 2020 National Conference, NC WV, and others
 - Users added within two weeks or less of request

Membership Database

- Redesign or revise to ensure appropriate security and functionality – Awaiting approval of recommendations by the Board

Contract(s) – monitor and administer contract with IT vendors

- JM Services – Contract Executed February 2018 (expires June 2018)
- Keller Engineers – Awaiting Execution from ASHE Board (expires December 2018)

Budget update

1. **2018 - 2019 Budget: \$8,300**
2. **Spent – List items and \$ spent this quarter**
 - a. **JMS Server (Technology Portion) - \$270.83**
 - b. **JMS Server (Database Portion) - \$104.17**
 - c. **MHS Travel to National Board Meeting (Atlanta) - \$76.32**
3. **Current Budget Balance: \$5,703.68**
4. **List any Non-Budget Items that should be considered.**
 - a. **None**



Attachment 2: Region and Section Reports



REGION REPORTS

National Board Meeting – March 17, 2018

GREAT LAKES REGION

Stan Harris, P.E. & Frank Bronzo, P.E.

SECTIONS: Central Dacotah, Central Ohio, Circle City, Cuyahoga Valley, Derby City, Lake Erie, Northwest Ohio & Triko Valley

REGION

President:	Caroline Duffy	<u>143engineers@gmail.com</u>
Vice President:	Kirsten Bowen	<u>Knbowen@mbakerintl.com</u>
Secretary:	Jim Shea	<u>jshea@trcsolutions.com</u>
Treasurer:	Julie Burkert	<u>jburkert@msconsultants.com</u>

Activities:

Great Lakes Region held an Officers Meeting on February 1, 2018. The following updates can be provided:

- Stan Harris and Frank Bronzo provided a brief National Board Update that included 2018 Slate of Candidates, 2021 National Conference Selection, ASHE National administrative position, Out Reach Committee initiatives and resources and current membership.
- Section Audits were an agenda item. Stan and Frank indicated that there is no formal policy, but that an annual audit is a recommendation from ASHE National and its on-call CPA. Caroline Duffy asked Jim Shea to send a request to all Section regarding this recommendation. Stan suggested that the message should be developed by Frank O'Hare and passed along to the Sections.
- Circle City Section restart is a priority for the Region. Caroline Duffy indicated that the Section needs to be restarted by August of 2018. Stan Harris clarified that the monies that were in the Circle City bank account when it was dissolved (approximately \$1,500) is in an escrow account that expires in August of 2018. ASHE National will need to ask for an extension on this and Caroline will follow up with Charlie Flowe and Sam Moody on this topic.
- Great Lakes Regions is coordinating on various website action items. Jim Shea is working on providing a list of Section web masters for National. Central Dacotah is working on starting up their website. Caroline Duffy will provide Jim Shea with all credentials for the Great Lakes Region website. He will work on getting it updated and functional.
- Great Lakes Region is working on process for filling vacant committee chair roles.
- Great Lakes Region coordinated the submittal of the National Awards and is aware that Lake Erie will have a submittal for each individual award.
- Regional Project of the Year Awards were selected in October of 2017 and Dan Kent is coordinating with Joe Rikk on their submission to the National Award which will be presented at the 2018 ASHE National Conference.

Operating Budget (As of 3/2/2018)		Membership (As of 3/2/2018)	
Starting Balance	\$6,817.84	Starting Membership	953
Revenue	\$ 0.00	Losses	1
Expenses	\$ 27.99	Gains	9
Ending Balance	\$6789.85	Ending Membership (paid)	961

*listed membership is based on Section reports and includes Central Dacotah

Events scheduled during next quarter:

- The next Great Lakes Region Board Meeting is tentatively scheduled for beginning of Marh. Likely via conference call.

Miscellaneous Items:

- Ongoing planning for the 2018 Conference is being conducted by the Lake Erie Section.

Bluegrass

President:	Kevin Damron	KDamron@Palmernet.com
Vice President:	Adam McLain	Adam.Mclain@Stantec.com
Secretary:	Jim Brannon	Jim_Brannon@GSPnet.com
Treasurer:	Jay Main	JMain@GRWinc.com

Activities:

The following is a summary of key activities for this quarter:

- February 2018-Board of Directors Meeting
 - Planned yearly calendar
 - Created agenda for first meeting

<u>Operating Budget (As of 2/28/18)</u>		<u>Membership (As of 2/28/18)</u>	
Starting Balance	\$1,617.67	Starting Membership	61
Revenue	\$240.02	Losses	1
Expenses	\$0.00	Gains	2
Ending Balance	\$1,857.69	Ending Membership (paid)	62

Events scheduled during next quarter:

- First section meeting on March 8, 2018
- Second section meeting

Central Dacotah

President:	Alayna Gottsman	agottsman@nd.gov
VP:	Scott Whaley	swhaley@tensarcorp.com

Secretary: Andrew Gottsman andrew.gottzman@bartwest.com
Treasurer: Mark Kvas mark.kvas@bartwest.com

<u>Operating Budget (As of 2/15/18)</u>		<u>Membership (As of 2/15/18)</u>	
Starting Balance	\$46,179.22	Starting Membership	101
Revenue	\$306.18	Losses	0
Expenses	\$972.11	Gains	0
Ending Balance	\$45,513.29	Ending Membership (paid)	101

Activities:

The following is a summary of key activities for this period:

- January 16, 2018: “Pop up Pathways” – Wendy Van Duyne, LA – Bartlett & West, Inc.
- February 20, 2018: “Reducing Downdrag in Piles” – Corey Reese, PE – Atlas Foundation Company

Events scheduled during next period:

- March 13, 2018: “Microsurfacing” – Tim Schulte, PE – Mayo Construction, Inc.
- April 17, 2018: “Concrete Erosion Control” – Rocky Waldin - Forterra

Central Ohio

President: Tiffany Elchert TMElchert@TranSystems.com
1st Vice President: Emily Steva estva@msconsultants.com
2nd Vice President: Sean Oatman Sean.Oatman@ohm-advisors.com
Secretary: Mike Taricska Mike.Taricska@burgessniple.com
Treasurer: Mike Raubenolt mraubenolt@structurepoint.com

Activities:

The following is a summary of key activities for this quarter:

- Held annual Capital Improvement Luncheon in January
- Held happy hour in January
- Held luncheon focusing on updates to the City of Columbus signals design standards.

<u>YTD Operating Budget (As of 12/2017)</u>		<u>Membership (As of 3/18)</u>	
<u>(Includes Investment Accounts)</u>			
Starting Balance	\$ 38,929.71	Starting Membership	193
Revenue	\$ 22,944.93	Losses	0
Expenses	\$ 17,617.38	Gains	0
Ending Balance	\$ 44,257.26	Ending Membership (paid)	193

Events scheduled during next quarter:

- Planning to hold a highway cleanup – tentatively scheduled for February or March.
- Planning to hold a technical seminar in spring – date and topic to be determined.

Cuyahoga Valley

President: Mike Garofalo mikeg@beaverexcavating.com
Vice President: Nick Loukas nick.loukas@cantonohio.gov
Secretary: Scott Basinger smbasinger@starkcountyohio.gov
Treasurer: Denny Flechtner denny319@att.net

Activities:

The following is a summary of key activities for this quarter:

- 1/25/18 Annual ASHE Forecasters Night with OCA
- 1/30/18 Canton Charge game
- 2/18 Engineer's Week Banquets in Canton, Akron

<u>Operating Budget (As of 3/1/18)</u>		<u>Membership (As of 3/1/18)</u>	
Starting Balance	\$7,178.63	Starting Membership	124
Revenue	\$1,166.00	Losses	0
Expenses	\$816.00	Gains	0
Ending Balance	\$7,528.63	Ending Membership (paid)	124

Events scheduled during next quarter:

- 3/15/18 ASHE/NEOCE Billiards tournament
- 3/28/18 Outstanding Highway Projects Awards luncheon
- 4/19/18 ASHE/ASCE Joint Meeting
- 5/24/18 Annual Golf Outing

Derby City

President: Tim Robinson TRobinson@grwinc.com
Vice President: Erica Albrecht Erica.Albrecht@hdrinc.com
Secretary: Brian Meade brian.meade@urs.com
Treasurer: Jonathan Berry jon.berry@burgessniple.com

Activities:

The following is a summary of key activities for this quarter:

- January 9, 2018—ASHE Derby City Board of Directors Meeting; Jade Palace
- January 30, 2018—ASHE Derby City Chapter meeting; John Callihan (Louisville Metro) was the guest speaker; Knights of Columbus

<u>Operating Budget (As of 2/28/18)</u>		<u>Membership (As of 2/28/18)</u>	
Starting Balance	\$6,593.26	Starting Membership	80
Revenue	\$2991.99	Losses	0
Expenses	\$1,459.40	Gains	1

Ending Balance	\$8,125.85	Ending Membership (paid)	81
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Events scheduled during next quarter:

- March 13, 2018—ASHE Derby City Board of Directors Meeting; Jade Palace
- April 26, 2018—ASHE Derby City Project of the Year applicant Presentations; Knights of Columbus
- June 21, 2018—ASHE Derby City Project of the Year Awards; Knight of Columbus

Lake Erie

President:	Jim Shea, P.E.	JShea@trcsolutions.com
Vice President:	Sean Milroy, P.E.	smilroy@mbakerintl.com
Secretary:	Kathy Johnson, P.E.	kathy.g.johnson@hdrinc.com
Treasurer:	Steve Gage, P.E.	gagesj@pbworld.com

Activities:

The following is a summary of key activities for this quarter:

- December 13, 2017; (Attendance 100+) Planned and co-hosted holiday party at The Harp, Cleveland Ohio with ASCE, WTS, ABCD, ACEC and ITE.
- January 17, 2018; (Attendance 103) County Engineer's Update and Forum with David Marquard, PE, PS of Cuyahoga County, Bob Klaiber, PE, PS of Lorain County, Jim Gills, PE, PS, of Lake County, and Alan Brubaker, PE, PS, of Summit County held at the Holiday Inn Cleveland South in Independence, Ohio. This was a joint meeting hosted with ACEC.
- February 13, 2018; (Attendance 81) Valley View Bridge Design Build Presentation by Joel Halterman of Walsh Construction and Shawn Thompson, PE, of CH2M/Jacobs held at the Holiday Inn Cleveland South in Independence, Ohio.
- February 22, 2018; Board meeting held at S&ME office. Eleven of twelve board members present. Notable discussions included upcoming Board elections, Project of the Year and Scholarship awards and changes for next year, and the April meeting.

<u>Operating Budget (As of 2/26/17)</u>		<u>Membership (As of 2/26/18)</u>	
Starting Balance	\$12,400.18	Starting Membership	163
Revenue	\$16,162.33	Losses	0
Expenses	\$15,765.66	Gains	3*
Ending Balance	\$12,796.85	Ending Membership	166

*Three membership applications pending.

Events scheduled during next quarter:

- Project of the Year – March 28th
- RTA Tour – April 19th
- ASHE National Conference, Cleveland, Ohio – May 17-20

Miscellaneous Items:

- Planning for 2018 National Convention continues.

Northwest Ohio

President: Pete Bick **pjbick@aol.com**
Vice President: Tom Yurysta **tyurysta@proudfootassociates.com**
Secretary: Amy Zimmerman **azimmerman@dgl-ltd.com**
Treasurer: Richard Spino **rspino@manniksmithgroup.com**

Activities:

The following is a summary of key activities for this quarter:

- 11/16/17 – Ray Luk, Mannik & Smith Group, McCord Rd. Roundabout Design and Construction
- 01/18/18 – Anthony Turowski, ODOT, D6, Hard Shoulder Running

<u>Operating Budget (As of 12/15/17)</u>		<u>Membership (As of 12/15/17)</u>	
Starting Balance	\$5513.28	Starting Membership	46
Revenue	\$685	Losses	0
Expenses	\$2789.08	Gains	0
Ending Balance	\$3409.20	Ending Membership (paid)	46

Events scheduled during next quarter:

- Next meeting March 15, 2018 Speaker TBA

Triko Valley

President: Vanessa Nghiem **Vanessa.nghiem@aecom.com**
First Vice President: Steve Mary **Steve.Mary@stantec.com**
Secretary: David Emerick **david.emerick@duke-energy.com**
Treasurer: Eric Kistner **eric.kistner@stantec.com**

Activities:

The following is a summary of key activities for this quarter:

- January 9, 2018 First Board of Directors Meeting
- January 23, 2018 Schramm Awards Project Presentation-101 in attendance
- February 13, 2018 Second Board of Directors Meeting
- March 13, 2018 General Membership Meeting-Capital Improvement Program

<u>Operating Budget (As of 3/1/18)</u>		<u>Membership (As of 3/1/18)</u>	
Starting Balance	\$32,346.70	Starting Membership	185
Revenue	\$2,455.00	Losses	0
Expenses	\$6,771.53	Gains	3

Ending Balance	\$28,030.17	Ending Membership (paid)	188
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Events scheduled during next quarter:

- April 10, 2018 Third Board of Directors Meeting
- May 7, 2018 Annual Golf Outing
- May 15, 2018 General Membership Meeting-Topic to be determined
- June 2018 Reds Game Outing

MID-ATLANTIC REGION - David Greenwood, P.E. & Roger Carriker, P.E.

by Robert G. Reed, P.E., President, Mid-Atlantic Region, Nimish Desai, P.E., 2nd Vice President, Mid-Atlantic Region and the Sections of the Mid-Atlantic Region

Sections: Blue Ridge, Carolina Piedmont, Carolina Triangle, Chesapeake, Greater Hampton Roads, North Central West Virginia, Old Dominion, and Potomac

REGIONAL

The eight Sections in the Mid-Atlantic Region continued programs/events through the winter of 2017 and into the first quarter of 2018. Normal meeting schedules for the sections' and the region boards were held. Activities offered throughout the region included technical sessions eligible for PDHs and other social events.

PDH approval requests and their issuance continue to follow the process the MA has been following for several years now. This SOP is consistent with the updated/current ASHE National PDH/CEU guidelines (issued September 2016) but includes regional reviews and documentation (note that the Region will be considering changes to these extra reviews and the MA SOP at our annual face-to-face BoD meeting in April). All Sections have been informed that ASHE is self-certifying and not registered with IACET nor RCEP.

The Mid-Atlantic Regional Board has been active during this quarter. Weekly meetings are being held by the Technical Conference Committee and BoD members using the ASHE National conference call number. Planning is progressing for our spring technical conference scheduled for April 9 and preceded by our annual face-to-face meeting on April 8. This year's events will return to the Darden Center at UVA in Charlottesville, VA. The ASHE National President plans to attend this event. All are welcome.

Targeted visits are still trying to be scheduled to South Carolina to develop the viability and means to initiate a new section in the southernmost state in our region. Some contacts are being strengthened with possible sponsors in Columbia and/or Charleston. The New Sections committee has reached out to the national New Sections committee for assistance and advice. This will continue as we work towards this expansion.

Various reports were provided to National including 2017 reports on scholarships awarded and PDH's that were issued. The number of PDHs nearly doubled in 2017 (MA issued over 2600 PDH's for the year) from what was issued in 2016. We will continue to document PDH's issued for submittal to the national professional development committee as required at year's end each

year. We continued to try to provide updated information to/from each other and then in turn to National as it relates to Section officers, Section and Regional Histories, etc. Leadership in several of the Sections has changed, so the Region will continue to work on updated “lists” as we finalize the 2017-2018 ASHE FY and prepare for the 2018-2019 season. We have attempted to provide National this information for their use and posting on the National web site. This is and will continue to be an ongoing effort.

We will continue to provide our members opportunities for participation in and with leadership roles in ASHE at the regional level through membership on the Board as well as with regional committee initiatives. Elections of officers for the 2018-2019 Region Board are planned for our April 8 Board Meeting. Several committees have been active including committees on Annual Regional Technical Conference, New Sections, Strategic Planning, and National Project of the Year Awards. Through these activities, we hope to retain and nurture the energetic leadership from the Section level and grow our members’ contribution through the Regional and ultimately National levels. The Region has several members involved in national committees and we hope to maintain our involvement in these groups moving into next year.

Regional Financial activities during the period

There was no financial activity through this reporting period. For the first quarter (Jan - March) report, the balance in the Region’s checking account is \$50,432.92. The Region BoD is entertaining/reviewing a request for a loan from the 2020 National Conference being held in Raleigh NC and hosted by the Carolina Triangle Section. A decision on that is expected during the month of March 2018.

Blue Ridge

No update provided for this period. The information below is from the Blue Ridge Section’s previous report (Oct-Dec 2017)

Activities:

The following is a summary of key activities for this quarter:

October 2017

- Annual Scholarship Golf Tournament
- 2018 Strategic planning meeting held October 31, 2017

November

- Membership meeting November 28, 2017, Slow Down, Move Over Rally planning for June 2018

Other:

- Currently have no student chapters in the Section. Some interest was expressed by Virginia Tech. No champion designated from current membership.
- Scholarships awarded to students at the following Universities during CY 2017: Virginia Tech and Bluefield State College.

Operating Budget (as of 12/19/17)	
Starting Balance	\$9,829.35
Revenue	\$995.00
Expenses	(\$2,277.27)
Ending Balance	\$8,547.08
Scholarship \$ awarded in	\$3,500.00

Membership (as of 12/19/17)	
Starting Membership	78
Gains*	11
Losses*	11
Current Membership	78
Student members (estimated)	0

CY 2017	
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* since 5/31/17

Carolina Piedmont

Activities:

The following is a summary of key activities for this quarter:

Past Period:

- Board Meeting January 22nd

Upcoming Meetings:

- Local Speaker Meeting – Feb. 21 - Jean Leier, I-77 Express Lane Project
- Social Activity – Mar. 21
- Local Speaker Meeting – Apr. 18
- Scholarship Golf Tournament – May 24th

Other:

- Currently have 0 student chapters in the Section. Universities include: University of North Carolina at Charlotte
- Scholarships awarded to students at the following Universities during CY 2017: 0 University of North Carolina at Charlotte

<u>Operating Budget</u> (as of 2/14/2018)		<u>Membership</u> (as of 2/14/2018)	
Starting Balance	\$22,372.66	Starting Membership	77
Revenue	\$0.32	Losses (Transfer/Dropped)	8
Expenses	(\$2,012.95)	Gains	0
Ending Balance	\$20,360.03	Ending Membership	69
Scholarship \$ awarded in CY 2018	\$0	Student members (estimated)	0

Carolina Triangle

Activities

The following is a summary of key activities for this quarter:

- January 14, 2018 – Winter Social event at Carolina Hurricanes game
 - Tickets sold out and event was a great success
- January 25, 2018 – Board of Directors Meeting major topics discussed were:
 - Previous Board Meeting Minutes approved.
 - Membership update – 225 members, 14 new members
 - Century Club Membership – 39 members
 - Recent financial report (as of January 24, 2018) was reviewed with the highlights as shown below:
 - Cash Balance = \$15,204.14
 - Mutual Fund Balance = \$9,662.23
 - Scholarship Fund Balance = \$28,199.44
 - Newsletter Committee working on Spring Newsletter to be sent out in March
 - Nominating for 2018-2019 Officers will begin in March

- Scholarship application being updated and will be sent out by the end of February
 - Discussion of Mid-Atlantic Region 2018 Spring Technical Seminar in April
 - Planning ongoing for 2020 National Conference in Raleigh, NC
 - Dinner Meeting followed (joint meeting with PENC):
 - 100 ASHE Attendees, 20 PENC Attendees
 - Presentation by GoTriangle regarding the Durham-Orange Light Rail Transit Project
 - March 20, 2018 – next Board of Directors Meeting and Dinner Meeting
- Other:
- Currently have 1 student chapter in the Section: North Carolina State University

<u>Operating Budget</u> (as of 2/18/2018)	
Starting Balance	\$ 38,976.42
Revenue	\$ 1,057.65
Expenses	(\$10,211.03)
Ending Balance	\$ 29,823.04

<u>Membership</u> (as of 2/18/2018)	
Starting Membership	225
Losses (Transfer/Dropped)	0
Gains	19
Ending Membership	244

Chesapeake

Activities:

The following is a summary of key activities for this quarter:

- Chesapeake Board of Directors meetings
 - February 6, 2018
 - Recapped the November 21, 2017 Planning meeting
 - Committee Reports
- January 25, 2018 – Younger Member Event – Monument Brewing Company Tour
- February:
 - February 20, 2018 – technical sessions and dinner meeting (236 attendees for the meeting. This was a record in the history of Chesapeake Section)

Other:

- Currently have 2 student chapters in the Section. Universities include: University of Maryland and Morgan State University.

<u>Operating Budget</u> (as of 02/05/2018)	
Starting Balance	\$62,003.64
Revenue	\$1,095.00
Expenses	(\$1,917.80)
Ending Balance (as of 8/1/17)	\$62,003.64
Scholarship \$ awarded in CY 2017 (none in 2018 yet)	\$9,000

<u>Membership</u> (as of 02/06/2018)	
Starting Membership	250
Losses (Transfer/Dropped)	0
Gains	18
Ending Membership	268
Student members (estimated)	10

Greater Hampton Roads

Activities

The following is a summary of key activities for this quarter:

- December 12, 2017 - Board meeting via Skype to discuss January program and to receive committee updates. January member meeting was canceled due to cancellation from speaker and PayPal issues.
- January 23, 2017 – Board meeting via Skype to discuss March program and to receive committee updates.
 - PayPal account fixed from December.
 - Spring Technical session scheduled for April 9, 2018 and soliciting for presentations.
 - Discussed National Conference in May in Cleveland, OH.
 - Greater Hampton Roads Post distributed 81 PDH certificates in 2017.
 - Started discussing July Social event.
 - Local ASHE Scholarship recipient to attend May meeting.
 - Discussed May panel discussion and starting to reach out to potential panel members.
 - Discussed need and action plan to establish the new board for 2018/2019.
 - Next board meeting and member meeting to be on March 20. Topic to be “Arterial Preservation”.
- VDOT canceled the Transportation Outreach event for High School Students that was scheduled for November 2017. Looking for other education outreach opportunities to utilize the \$850 donated by ASHE National.
- Sponsorships – we have \$12,700 in sponsorships.

Upcoming Events:

- March 20, 2018 – Member meeting with VDOT presenting “Arterial Preservation”.

Other:

- Currently have no student chapters in the Section.
- One Scholarship was awarded to Andrew Bunn at Old Dominion University during CY 2017.

Operating Budget (as of Feb 13, 2018)	
Starting Balance (12/1/17)	\$20,605.67
Revenue	\$0.00
Expenses	(\$350.00)
Ending Balance (12/1/17)	\$20,255.67
Scholarship \$ awarded in CY 2017	\$4,000.00

Membership (as of Feb 13, 2018)	
Starting Membership	101
Losses	0
Gains	0
Ending Membership	101
Student members (estimated)	0

North Central West Virginia

Activities:

The following is a summary of key activities for this quarter:

- January 2018 – No Activity
- February 15th, 2018 – Dinner meeting
 - Speaker: SPK Engineering
 - Topic: Accelerated Bridge Construction
 - Location: Bridgeport Conference Center
- March 29th, 2018 – NCWV ASHE Man of the Year Banquet

Other:

- Currently have 0 student chapters in the Section. Universities include: N/A
- Scholarships awarded to students at the following Universities during CY 2018: Various Univ.

Operating Budget (as of 1/01/18)	
Starting Balance	\$ 11,888.00
Revenue	\$ 1,125.00
Expenses	\$ 0
Ending Balance	\$ 13,013
Scholarship \$ awarded in CY 2018 (April-August)	N/A

Membership (as of 3/31/18)	
Starting Membership	51
Gains	3
Losses	0
Ending Membership	54
Student members (estimated)	0

Old Dominion

Activities

The following is a summary of key activities for this quarter:

- 2017 Holiday Social; Date: January 18, 2018; Location: VDOT Central Office Auditorium; annual donations made to ASK and Sailing 4 All
- Board of Directors' meeting; Date: January 18, 2018; Location: VDOT Central Office Auditorium; (following Holiday Social)
- Technical Session Topic: Design & Construction of the T. Tyler Potterfield Memorial Bridge; Date: February 8, 2018; Location: VDOT Central Office Auditorium
- RJEC (Richmond Joint Engineers Council) - Engineering Ingenuity Day; Date: February 11, 2018; Location: Science Museum of Virginia
- RJEC - Engineers Week Awards Banquet (ODS member, Kevin O'Meara is receiving Community Service Award); Date: February 22, 2018; Location: Jefferson Hotel
- ODS members working with Mid-Atlantic Region on 4/9/18 Spring Technical Seminar

Other:

- Currently have no student chapters in the Section.
- Two scholarships awarded to students pursuing engineering at the following: J. Sargeant Reynolds Community College & John Tyler Community College

Operating Budget (as of 3/31/18)	
Starting Balance	\$ 13,459.65
Revenue	\$ 483.36
Expenses	(\$ 5,314.08)
Ending Balance	\$ 8,583.93

Membership (as of 2/12/18)	
Starting Membership	92
Gains	2
Losses	0
Corrections	0
Ending Membership	94
Student members (estimated)	0

Potomac

Activities

The following is a summary of key activities for this quarter:

- 1/24/2018 – Young (and young at heart) Member Event – This was our 2nd Ice Skating event (and likely will be an annual event) at Ice Rink at Tysons corner. We 12 people register and participate in the event.

- 2/7/2018 – We held our first meeting of the 2018 at VDOT NOVA District headquarters. Bill Cutler and his team spoke on various topics and lessons learned. We had 160 registered for the event and 130 in attendance.
- 2/10/2018 – ASHE Potomac Section publishes their winter edition of the Delineator newsletter.
- 3/14/2018 – Monthly Meeting to be held at Westwood Country Club – Speaker cancelled due to scheduling conflict and Potomac Section Board actively working to find a replacement.

Operating Budget (as of 1/31/2018)	
Starting Balance (12/1/17)	\$35,672.81
Revenue	\$6,930.54
Expenses	(\$7,026.03)
Ending Balance	\$35,577.32

Membership (as of 2/15/2018)	
Starting Membership	191
Losses	0
Gains	2
Corrections	0
Ending Membership (Paid)	193

Events scheduled during next quarter:

- March-April – Young Member Bowling Event
- 4/18/2018 – Monthly meeting with guest speaker TBD
- 6/6/2018 – Monthly meeting with guest speaker Garrett Moore (VDOT) and 2018-2019 Board Induction Ceremony

Miscellaneous Items

- Breakfast Board Meetings – Held on January 11th and February 8th (and upcoming on March 8th) at the Silver Diner in Fairfax, VA. Discussed financials, programs, PDHs, newsletter, webpage, membership, younger member events, summer field trip, ASHE annual baseball outing, Scholarship and Golf Tournament.
- Preparing for the 2018-2019 Board elections.
- Working on the request for the “Exposure Grant” to continue developing our outreach with George Mason University to create an ASHE student chapter.

NORTH CENTRAL REGION

SECTION: Central Dacotah

Covered Under Great Lakes Region at This Time

NORTHEAST REGION – Brian Krul, P.E., Michael Hurtt, P.E. & Donato Di Zuzio (Reported by Richard Cochrane)

SECTIONS: Albany, Altoona, Central New York, Clearfield, Delaware Valley, East Penn, First State, Franklin, Harrisburg, Long Island, Mid-Allegheny, New York Metro, North Central New Jersey, North East Penn, Pittsburgh, Southern New Jersey, Southwest Penn, Williamsport

Region

- The Northeast regional Board of Directors met in person in Mechanicsburg.
- The region has a balance of \$11,825.25, with no expenses and no income for the quarter.

- The region has been using WebEx for Board of Directors' meetings, except for one meeting per year as part of the National Conference. The region authorized purchases of a webcam for those desiring a camera for ASHE meetings. One has been purchased so far.
- The region has selected and submitted two projects for the Project of the Year program.
- Richard Cochrane, Secretary, is serving as the Region's webmaster. The region's web site is active and up-to-date.
- The region has solicited (and received) nominations for region officers for the 2018-2020 terms.

Albany

President:	Erik LeClair, PE	leclaires@cdmsmith.com
1 st Vice President:	Lisa Westrick, PE	Lisa.Westrick@stantec.com
2 nd Vice President:	Wayne Bonesteel, PE	wbonesteel@rensco.com
Secretary:	John Saia, Jr., PE	jsaia@jsquaredconstruct.com
Treasurer:	Kevin Hajos, PE	khajos@warrencountydpw.com

Activities:

The following is a summary of key activities for this quarter:

- December 6, 2017: Co-Sponsor for **Holiday Social Gathering** benefiting the US Marine Corps' Toys-for-Tots campaign; Brown's Brewery, Troy, NY.
- January 13, 2018: **Capital City Future City Competition**, co-sponsored by the ASHE Albany Section; The Armory at Sage College, New Scotland Avenue, Albany, NY.

<u>Budget (As of 11/30/17)</u>		<u>Membership (As of 09/30/17)</u>	
Starting Balance (11/30/17)	\$14,890.17	Starting Membership	103
Income	\$205.81	Members – New	0
Expenses	(\$350.00)	Members - Dropped	0
Ending Balance	\$14,745.98	Members - Reinstated	0
		Ending Membership (paid)	103

Events scheduled during the next quarters:

- February 15 & 16, 2018: **Engineer's Week** (ASHE Albany Section sponsors a booth); Albany Marriott, 189 Wolf Road, Albany, NY.
 - March 2018: **Membership Meeting** with PDH; Location TBD.
 - April 2018: **Membership Meeting** with PDH; Location TBD.
 - May 2018: **Membership Meeting** with PDH; Location TBD.
- June 2018: **Albany Section's 8th Annual Golf Outing** at Van Patten Golf Course in Clifton Park

Altoona

Officers:

President:	Jessica Urbas	jurbas@pa.gov
Vice President:	Joshua England	JEngland@Walshgroup.com
Secretary:	Michele Girolami	michele.girolami@gibson-thomas.com
Treasurer:	Ed Stoltz	e57s@verizon.net

Activities:

The following is a summary of key activities for this quarter:

- December 13, 2017: Holiday Dinner / Social Event at the Germantown Winery
- January 17, 2018: Dinner Presentation – I-95 Betsy Ross Interchange Reconstruction, at the Blair County Convention Center

<u>Operating Budget (As of 2/5/2018)</u>		<u>Membership (As of 2/5/2018)</u>	
Starting Balance (12/13/17)	\$17,344.17	Starting Membership (12/13/2017)	207
Revenue	\$5,490.00	Losses	-0
Expenses	-\$5,715.08	Gains	+0
Ending Balance (2/5/18)	\$17,119.09	Ending Membership (paid)	207

Events scheduled during next quarter:

- February 16, 2018: Social – PennDOT District 9-0 and Friends Annual Ski Trip at Seven Springs.
- February 21, 2018: Professional Panel Presentation at UPJ Living & Learning Center (joint event with ASHE Mid-Allegheny Chapter)
- March 21 2018: Tour – Martin Baker America
- April 11, 2018: 3rd Annual Joint ASHE Secretary Meeting at the Cranberry Hilton Doubletree (joint event with ASHE Pittsburgh, Southwest, & Mid-Allegheny Chapters)
- April 2018: ASHE PennDOT District 9-0 Workshop
- May 23, 2018: Annual Banquet and Awards
- July 9, 2018: Annual Section Golf Outing at Scotch Valley Country Club

Miscellaneous Items:

- The Altoona Section has adopted a new route for Adopt-a-Highway. It is anticipated that AAH activities will resume in the spring of 2018.

Central New York

Officers:

President:	Luke Morenus,	lmorenus@bartonandloguidice.com
1st Vice-President -	David Facchini,	David.facchini@dot.ny.gov
2nd Vice-President -	Andy Coleman,	AColeman@midlandasphalt.com
Secretary:	Peter Wlodarczyk,	pwlodarczyk@bergmannpc.com
Treasurer:	Donald P Blasland,	pwlabsinc@hotmail.com

Activities:

The following is a summary of key activities for this quarter:

- February 1, 2018, Transportation Outlook for the Southern Tier
- February 13, 2018 ; Board of Directors Meeting

<u>Operating Budget (As of 12/31/2017)</u>		<u>Membership (As of 3/1/17)</u>	
Starting Balance (10/1/2017)	\$,9397.26	Starting Membership (7/1)	49
Revenue	\$ 0	Losses	0
Expenses	\$ 1304.75	Gains	0
Ending Balance	\$8,092.51	Ending Membership (paid)	49

Events scheduled during next quarter:

- March 13th, Board of Directors meeting.
- March 19th – NYSATE Technical Meeting – Climate Change Mitigation for Engineers
- April 5th, 2018 Transportation outlook for Central NY, Syracuse

Clearfield**Officers**

President	Ed Jones	ed.jones@lrkimball.com
Vice President	Ryan Dinger	rdinger@pennoni.com
Secretary	Diane Purdy	dppurdy@urbanengineers.com
Treasurer	Karen Michael	kmichael@pa.gov

Activities**December**

The Section does not meet during the month of December because of impending holiday schedules. Scholarship information and applications will be distributed in the month of December.

January

The January event is a holiday gathering for members and guests to enjoy fellowship and have an opportunity to interact with clients, business partners and fellow co-workers. The event was held at Moena's in Clearfield with 66 members and guests in attendance. Door prizes, donated by the membership, were distributed along with a raffle, which benefits the scholarship fund.

Operating Budget and Membership

<u>Operating Budget (As of 02.20.2018)</u>		<u>Membership (As of 02.20.2018)</u>	
Starting Balance	\$ 24,642.85	Starting Membership	190
Revenue	\$ 3,186.00	Losses	0
Expenses	\$ 7,061.33	Gains	0
Ending Balance	\$ 20,767.52	Ending Membership	190

Past Events

Date	Event	Location
02.15.2018	District 2-0 Program Updates	Clearfield

Future Events

Date	Event	Location
03.15.2018	I-95 Presentations	State College
04.19.2018	CSVT Presentations	State College
05.10.2018	Scholarship Awards	TBA

Miscellaneous Items

- Community outreach by supporting area food banks and shelters

Milestones

- Trending Membership Increases

Delaware Valley

Officers:

President:	Jack Mitchell	jmittchell@mcmahonassociates.com
Vice President:	John Caperilla	jcaperilla@borton-lawson.com
Secretary:	Corey Hull	chull@jmt.com
Treasurer:	Don Stark	dstark@aegroup-llc.com

Activities:

The following is a summary of key activities for this quarter:

- December 7, 2017 – Younger Member Forum Happy Hour
- January 17, 2018 – Board Meeting and Dinner Meeting – Scudder Falls Bridge Update

<u>Operating Budget (As of 2/21/18)</u>		<u>Membership (As of 2/21/18)</u>	
Starting Balance	\$73,049	Starting Membership	348
Revenue	\$77,021	Losses	0

Expenses	\$46,575	Gains	10
Ending Balance	\$103,495	Ending Membership (invoiced)	351

Events scheduled during next quarter:

- February 21, 2018 – Board Meeting and Dinner Meeting – Grays Ferry Swing Bridge/ SR Trail
- February 21, 2018 – Technical Session – Safety Session (trenches, exposure, contaminated sites)
- March 21, 2018 – Board Meeting and Dinner Meeting – I-95 Capping Project Update

Miscellaneous Items:

- Applications for Project of the Year and Scholarships are being reviewed.
- A total of 28 firms are registered to participate in the section sponsor program (DVSP). The program allows firms to advertise in the section newsletter and website.
- Alexa Harper was selected as Young Engineer of the Year for Delaware Valley Engineers Week.
- The section continues to coordinate with the local universities to setup and maintain student chapters. Chapters have been established at Widener University and Temple University. Student member events held at Widener University and Temple University. Efforts are being made to establish sections at Villanova University and Drexel University.
- The section is in the process of developing a manual which will contain committee chair responsibilities.

East Penn

Officers

President:	Earl Armitage III	earmitage@pennoni.com
1 st Vice President:	Julianne Wolfe	julianne.wolfe@aecom.com
2 nd Vice President:	Richard Ames	richard.ames@aecom.com
Treasurer:	Carl McGloughlin	cmcgloughlin@jmt.com
Secretary:	Vernon Gernhart III	vgernhart@benesch.com

Activities:

The following is a summary of key activities for this quarter:

- Date: December 12, 2017
Location: Sands Casino Resort (Bethlehem, PA)
‘Holiday Celebration w/ Silent Auction Benefiting the Sixth Street Shelter’

Operating Budget (As of 01/31/18)		Membership (As of 01/31/18)	
Starting Balance (11/30/17)	\$34,372.64	Starting Membership (11/30/17)	114

Revenue	\$4,209.04	Losses	0
Expenses	\$6,660.71	Gains	1
Ending Balance (01/31/18)	\$31,920.97	Ending Membership (01/31/18)	115

Events scheduled during next quarter:

- Date: February 2, 2018
Location: PPL Center (Allentown, PA)
‘Winter Hockey Night Outing’ (Joint Meeting w/ ASCE-LV)
- Date: February 13, 2018
Location: Alfred Benesch & Company (Allentown, PA)
‘Officers/Board of Directors Meeting’ (Officers/Board of Directors Only)
- Date: March 8, 2018
Location: Kalahari Resorts & Convention Center (Pocono Manor, PA)
‘PennDOT District Executive Panel Discussion’ (Joint Meeting w/ ASHE North East Penn and ASHE Delaware Valley)
- Date: April 2018
Location: TBD
‘ASHE East Penn Installation of Officers/Board of Directors and Presentation of Scholarships’
‘Presentation of Inaugural ASHE East Penn Projects of the Year’

First State

Officers

President:	Shilpa Mallem	shilpa.mallem@tylin.com
1 st Vice President:	Greg Pawlowski	gregory.pawlowski@drba.net
2 nd Vice President:	Brian Kisner	bkisner@centuryeng.com
Secretary:	Tom Clements	tclements@centuryeng.com
Treasurer:	Brian Kisner	bkisner@centuryeng.com

Activities:

The following is a summary of key activities for this quarter:

- **December 8, 2017** - Annual Christmas Gala
- **January 25, 2018** - Training Session; "Concurrent, Non-Critical Delays to Contract Schedules"

Operating Budget (As of 1/31/18)		Membership (As of 1/31/18)	
Starting Balance	\$ 20,583.88	Starting Membership	142
Revenue	\$ 4,975.00	Losses	0
Expenses	\$ 1,595.52	Gains	2
Ending Balance	\$ 23,963.36	Ending Membership (paid)	144

Events scheduled during next quarter:

- **February 15, 2018** – DelDOT Chief Engineer, Rob McCleary, speaking on status of Wilmington and US 113 Corridor Projects
- **March 22, 2018** – Project of the Year Awards

Franklin**Activities:**

The following is a summary of key activities for this quarter:

- January 4, 2018
Section Board Meeting
- January 23, 2018
Section Meeting at Station 3 Fire Hall in Conneaut Lake, PA. Presentation by Bill Petit, PE PennDOT D-1 (133 attendees)

<u>Operating Budget (As of 12/24/17)</u>		<u>Membership (As of 3/2/18)</u>	
Starting Balance (12/24)	\$4,434.77	Starting Membership (12/24)	156
Revenue	\$9,520.00	Losses	0
Expenses	\$10,554.94	Gains	0
Ending Balance (3/2)	\$3,399.83	Ending Membership (3/2)	156

Events scheduled during next quarter:

- February 20, 2018
Section Meeting at The Crane Room in New Castle, PA
- March 20, 2018
Section Meeting at My Brothers Place in Grove City, PA
- April 5, 2018
Section Board Meeting
- April 17, 2018
Section Meeting at Chovy's in Meadville, PA

Harrisburg**Officers**

President:	Dave Frey	dfrey@bakerintl.com
Vice President:	Steve Roman	sroman@wbcm.com
Secretary:	Bob Leonard	leonardrj@erdmananthony.com
Treasurer:	Bea Walters	walters@veengineeringinc.com

Activities:

The following is a summary of key activities for this quarter:

- Jan 8, 2018 – Dinner Meeting – PTC’s Accelerated Bridge Construction Program
- Feb 5, 2018 – Lunch Meeting – PennDOT Secretary Leslie Richards

<u>Operating Budget (As of 2/26/18)</u>		<u>Membership (As of 2/26/18)</u>	
Starting Balance (12/1/17)	\$98,173.73	Starting Membership (12/1/17)	397
Revenue	\$12,770.57	Losses	0
Expenses	\$13,961.09	Gains	9
Ending Balance	\$96,983.21	Ending Membership (paid)	406

Events scheduled during next quarter:

- Mar 5, 2018 – Lunch Meeting – CSVT Project Update
- April 6, 2018 – PennDOT Dist 8/PTC/ASHE workshop
- May 10, 2018 – Past Presidents Banquet, Hollywood Casino

Mid-Allegheny

Officers

President:	Bob Schmidt	robert.schmidt@hdrinc.com
Vice President:	Brad DiCola	bdicola@dawood.cc
2 nd Vice President:	Bill Ferko	wferko@saiengr.com
Secretary:	Matt Hetrick	mhetrick@pa.gov
Treasurer:	Sean Hart	shart@mbakerintl.com

Activities:

The following is a summary of key activities for this quarter:

- January 11, 2018: Dinner Meeting – John McCombie, P.E. – PennDOT District 10 and John Kennelly, P.E. - HDR; SR 0322 Day Bridge Replacement Project.

<u>Operating Budget (As of 12/01/17)</u>		<u>Membership (As of 12/01/17)</u>	
Starting Balance (12/1)	\$18,855.77	Starting Membership (12/1)	131
Revenue	\$2,400.00	Losses	0
Expenses	\$2,581.29	Gains	2
Ending Balance	\$18,674.48	Ending Membership (paid)	133

Events scheduled during next quarter:

- February 21, 2018: Joint Dinner Meeting w/ Altoona Section – University of Pittsburgh at Johnstown Student Presentations and Professional Panel Discussion.
- March 8, 2018; Dinner Meeting – Aaron Colorito, P.E.; Michael Baker International – 7th Street Bridge Rehabilitation

Miscellaneous Items:

- 2018 ASHE Mid-Allegheny Outstanding Highway Engineering Award Applications due March 1, 2018.
- 2018 ASHE Mid-Allegheny Scholarship Applications are due March 15, 2018.

Milestones:

The following is a summary of key milestones for this quarter:

- No applicable milestones for this quarter.

Long Island**Officers:**

President:	William Barrett	wbarrett@gpinet.com
Vice President:	Scott Spittal	SSpittal@VHB.com
Secretary:	Margaret Conklin	Margaret.Conklin@dot.ny.gov
Treasurer:	Paul Curcio	pcurcio@Blcompanies.com

Activities:

December 5, 2017: Continuing education presentation and dinner on horizontal direction drilling.

<u>Operating Budget (as of 2/21/18)</u>		<u>Membership (As of 2/21/18)</u>	
Starting Balance	\$6,796.97	Starting Membership	45
Revenue	\$0	Losses	
Expenses	\$ 4,298.18	Gains	18
Ending Balance	\$2,410.79	Ending Balance (paid)	63

Events scheduled during next quarter:

To be determined.

Miscellaneous Items:

Membership from 2016 was maintained due to the section's delay in submitting / resolving current membership. There will be a reduction in membership showing up in 2018.

New York Metro**Officers**

President:	Tanvi Pandya, PE	<u>2tanvi@gmail.com</u>
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Vice President:	Ajit Thakore	athakore@dot.nyc.gov
Secretary:	Anthony Grosso, PE	agrosso@gpinet.com
Treasurer:	Karim Palomino, PE	kpalomino@primeeng.com

Activities:

The following is a summary of key activities for this quarter:

- Board Meetings on 12/12/2017 and 1/16/18
- Presentations at club 101
 - 12/19/2017 NYCDOT's Robert Collyer, PE
 - 1/23/2018 Engineering a Sustainable and Resilient NYC

Operating Budget (As of 11/30/2017)		Membership (11/30/2017)	
Starting Balance (6/1)	\$38,174.95	Starting Membership (6/1)	170
Revenue	\$64,608.95	Losses	5
Expenses	\$81,333.49	Gains	
Ending Balance 1/11/18	\$21,450.41	Ending Membership (paid)	165

Events scheduled during next quarter:

- Presentations at club 101
 - 2/20/18 NYSDOT's Craig Ruyle, PE
 - 3/20/18 PANYNJ's Wally Cabin
 - 4/17/18 MTA's Phil Eng, PE

* National Conference Committee's breakfast forum on March 15, 2018 at CUNY graduate center discussing financing future infrastructure growth and NYC's congestion pricing plan.

North Central New Jersey

Officers

President:	Name: Jonathan Brunkhorst	E-mailaddress:
	jbrunkhorst@mbakercorp.com	
Vice President:	Name: Jean Philippe Magron	E-mail address: jp.magron@hdrinc.com
2 nd Vice President:	Name: Thomas P. Di Chiara	E-mail address: tdichiar@arorapc.com
Secretary:	Name: Greg Kuczynski	E-mail address: gkuczynski@gfnet.com
Treasurer:	Name: Robert S. Nash	E-mail address: robert.nash@rve.com

Activities:

The following is a summary of key activities for this quarter:

- December 14, 2018; Presentation by NJTA on GSP Interchange 9,10 &11 Design
- January 11, 2018; Joint meeting with ASCE, Presentation by PANYNJ on the Goethals Bridge Replacement
- February 8, 2018; Presentation by Larry Powers on Ethics, attended by National 1st VP Richard Cochrane

<u>Operating Budget (As of 2/21/18)</u>		<u>Membership (As of 2/21/18)</u>	
Starting Balance (12/1/17)	\$ 77,080	Starting Membership (12/1/17)	140
Revenue	\$ 16,310	Losses	0
Expenses	\$ 10,655	Gains	3
Ending Balance	\$ 82,735	Ending Membership (paid)	143

Events scheduled during next quarter:

- March 15, 2018; Presentation by NJDOT on the Route 46 Bridge Replacement
- April 10, 2018; Project of the year Presentation, Joint meeting with SNJ Chapter
- May 3, 2018; Golf Outing

Miscellaneous Items:

- March 15, 2018 meeting will also include scholarship presentations and induction ceremony for the new board

North East Penn

Activities:

The following is a summary of key activities for this quarter:

- 01/09/2018; Dinner Meeting at Colarusso's Restaurant: topic is the SR 29 Slide Project in Susquehanna County, presenter is Frank Eells, Gannett Fleming
- 02/13/2018; Dinner Meeting at Colarusso's Restaurant: topic is the Wayne County Bridge replacement over Wangum Falls, presenter is Dominic Yannuzzi, Benesch
- 03/08/2018; Joint Meeting with East Penn and Delaware Valley Sections, with George Roberts (PennDOT District 4-0 Executive), Michael Rebert (PennDOT District 5-0 Executive), and Kenneth McClain (PennDOT District 6-0 Executive) as speakers, at Kalahari Resort

<u>Operating Budget (As of 03/01/18)</u>		<u>Membership (As of 03/01/18)</u>	
Starting Balance (12/17)	\$29,568.39	Starting Membership (12/17)	129
Revenue	\$39,812.32	Losses	0
Expenses	\$41,669.46	Gains	0
Ending Balance	\$27,711.25	Ending Membership (paid)	129

Events scheduled during next quarter:

- 04/10/2018; Dinner Meeting at Colarusso's Restaurant: topic is the Pennsylvania Turnpike Commission, SR 276 Bridge Closures, presenter is TBD
- 05/11/2018; Dinner Meeting at Wilkes University: Section Induction of Officers

Miscellaneous Items:

- North East Penn Section, along with the East Penn and Delaware Sections, will host the ASHE National Convention in 2021.

Pittsburgh**Officers**

President:	Chuck Nash	E-mail address cnash@msconsultants.com
Vice President:	Pat Kane	E-mail address pkane@gpinet.com
Secretary:	Jim Weaver	E-mail address jysweaver@verizon.net
Treasurer:	Jerry Pitzer	E-mail address jerry1368@yahoo.com

Activities:

The following is a summary of key activities for this quarter:

- December 13, 2017 - Annual Holiday Social Party, Cheesecake Factory
- January 10, 2018 - Section Dinner meeting, Lou Ruzzi PennDOT Liberty Bridge Incident
- January 20, 2018 – Future Cities Competition (ASHE sponsored and provided judges)
- February 7, 2018 – Section Dinner meeting, Brad Heigel PA Turnpike
- February 9, 2017 – Pitt ASHE Student Chapter: Speed Networking Event

<u>Operating Budget (As of 01/31/2018)</u>		<u>Membership (As of 01/31/2018)</u>	
Starting Balance (1/1)	\$68,091	Starting Membership (12/1)	546
Revenue	\$9,436	Losses	
Expenses	\$6,360	Gains	12
Ending Balance	\$71,167	Ending Membership (paid)	558

Events scheduled during next quarter:

- February 28, 2018 – Social Event: Bowling at The Main Event
- March 14, 2018 - Annual Education Seminar at Pitt
- April 11, 2018 – Joint Section meeting with PA Transportation Secretary Richards
- April 21, 2018 - Adopt a Highway Clean Up
- May 25, 2018 – Annual Golf Outing at Pittsburgh National

Miscellaneous Items:

- Accepting applications for annual Scholarship
- Student Chapters formed at Pitt
- Actively involved in CLC
- Community Outreach at various local high schools, middle schools
- Planning a first-ever ASHE Motorcycle Ride for July 14, 2018

Southern New Jersey

Officers

President:	Lori Wade	LWade@mbakerintl.com
Vice President:	Matthew Bencoter	mbencoter@hardesty-hanover.com
Secretary:	Heather Jones	hjone@arh-us.com
Treasurer:	Joe Macios	joemacios@hotmail.com

Activities:

The following is a summary of key activities for this quarter:

- December 6, 2017: Celebration for the students for the induction of ASHE Rowan recognized as a chartered organization with the University will be held at Landmark Americana Grill.
- December 13, 2017: SBE Networking Event & Annual Toy/Book Drive was at Hamilton Manor.
- January 18, 2018: A Board of Directors Meeting was held prior to the dinner meeting.
- January 18, 2018: Dinner Presentation on Ethics at Maggiano's in Hill.
- January 31, 2018: Scholarship Fund Raiser at Third State Brewing in Burlington City
- February 7, 2018: A Board of Directors Meeting was held prior to the dinner meeting.
- February 7, 2018: Dinner Presentation on Delaware River Turnpike Bridge Emergency Repairs at Maggiano's in Cherry Hill.

<u>Operating Budget (As of 1/31/18)</u>		<u>Membership (As of 2/25/18)</u>	
Starting Balance (11/30)	\$98,047.50	Starting Membership (12/1/17)	171
Revenue	\$10,520.72	Losses	13
Expenses	\$9,734.36	Gains	3
Ending Balance	\$98,883.86	Ending Membership	161

Events scheduled during next quarter:

- March 7, 2018: A Board of Directors Meeting will be held prior to the dinner meeting.
- March 7, 2018: Dinner Presentation on The Stoney Brook Bridge at The Hamilton Manor, 30 NJ-156, Hamilton Township, NJ 08620.
- April 11, 2018 : A Board of Directors Meeting will be held prior to the dinner meeting.
- April 11, 2018: A joint meeting with ASHE NC-NJ for the Project of the Year. The event will be held at the Cranbury Inn 21 South Main Street, Cranbury, NJ 08512.

Southwest Penn

President:	Matt Kusic – mattthew.kusic@aecom.com
Vice President:	Lisa Hoeke – lisa@tunstallengineering.pro
Secretary:	Melissa Heffern – mheffern@spkengr.com
Treasurer:	Carl Buchanan – cbuchanan@spkengr.com

Events scheduled during this quarter:

- December – No Meeting
- January – DeNunzio's Italian Chophouse and Sinatra Bar
Presentation by – Mr. Joseph Szczur, P.E. – PennDOT District 12-0
District Executive

<u>Operating Budget (As of 12/1/17)</u>		<u>Membership (As of 2/1/18)</u>	
Starting Balance (12/1)	\$105,266.19	Starting Membership (12/1)	289
Revenue	0.00	Losses	0
Expenses	11,528.18	Gains	0
Ending Balance	93,738.01	Ending Membership (paid)	289

Events scheduled during next quarter:

- February – Manor Valley Golf Course
Presentation by – Courtney Ehrlichman – Program - TBD
- March - Caporella's Italian Ristorante - Program - TBD
- April - ??????
- May - ????
- May – May 18, 2018 - Golf Outing – Madsion Golf Club

Williamsport

Officers

President:	Jason Campbell	jcampbell@mctish.com
Vice President:	Travis Fox	tfox@larsondesigngroup.com
Secretary:	Jason Campbell (Acting)	jcampbell@mctish.com
Treasurer:	Scott Hunter	shunter@mctish.com

Activities:

The following is a summary of key activities for this quarter:

- 1/31/18; PA Turnpike Bridge Slide

<u>Operating Budget (As of 1/31/18)</u>		<u>Membership (As of 1/31/18)</u>	
Starting Balance (12/1)	\$6,324.34	Starting Membership (12/1)	78
Revenue	\$1,259.09	Losses	0
Expenses	\$457.62	Gains	0
Ending Balance	\$7,125.81	Ending Membership (paid)	78

Events scheduled during next quarter:

- 2/27/18; SR 220 Safety Corridor

- 3/28/18; Roadway Assessment Management

Miscellaneous Items:

- Scanner article submitted
- Golf/Picnic 6/22/18

ROCKY MOUNTAIN REGION

Covered by Southeast Region at This Time

SOUTHEAST REGION – Brad Winkler, P.E. & Leigh Lilla, P.E., LEED AP

SECTIONS: Central Florida, Dallas-Fort Worth, Georgia, South Florida, Northeast Florida, Middle Tennessee, Phoenix Sonoran and Tampa Bay

REGION

The Southeast Region conducted its annual in-person meeting on January 11, 2018 in Atlanta, Georgia and previous Region report submittal was discussed.

- The Region Officers for 2017-2018
 - National Directors:
 - Leigh Lilla
 - Scott Jordan
 - Regional Directors:

▪ Eugene Lozano	Section:
▪ Brian O'Connor	Central Florida
▪ Naldo Gonzalez	Georgia
▪ Sharon Shultz	Gold Coast
▪ Russell Yaffee	Middle Tennessee
▪ Larry Josephson	NE Florida
▪ Alan Ferreira	Tampa Bay
▪ Mike Zieminski	Phoenix Sonoran
	Dallas-Fort Worth
 - Region Officers
 - Ron Osterloh – President
 - Len Pappalardo – Vice President
 - Whitney Stevens – Secretary
 - Donna McQuade – Treasurer
 - Eugene Lozano – Past President

Budget:

The Southeast Region Budget as of February 27, 2018 is \$830.00. The beginning balance of this quarter was \$1081.53 and there was \$251.53 of expenses. The expenses are Bank Service Charges and reimbursement for the Atlanta Regional Meeting.

Other:

- Next Scanner Deadline – Central Florida and Dallas-Ft. Worth are due April 15, 2018

- The next Region meeting is scheduled for April 19th for a conference call.

Central Florida

Activities

Current & Past Events:

- On Tuesday, December 5th, we hosted our Fall Social. The event was held in Downtown Orlando at Ember and was well attended.
- On Wednesday, December 20th, we hosted our end of year Membership Breakfast. The event will be held in CFX Headquarters and was well attended.

Future/Upcoming Meetings & Events:

- March E-Week Transportation Forum – This event is in the process of planning and is tentatively scheduled for the third week of March. The subject will be dealing with Hurricane Evacuation/Emergency Response and will be held at our usual venue at CFX. This event historically has been very successful with an excellent turn out every year.
- April – This year we will be holding our 4th Annual Clay Shoot to be held on **Friday April 13th** at Catfish Creek in Polk County just southeast of Haines City. Again, one of our most popular and well attended events. For those of you in our neighboring ASHE Sections (Tampa Bay and NE Florida), you are welcome to attend. We will be sending out our Event Flier this week. Please contact Gene Lozano at Gene.Lozano@graef-usa.com for more information.

Scholarship:

- N/A

Student Sections:

- Coordination with UCF ASHE Student Section liaison is ongoing to plan events for the Spring 2018 semester.

Other:

Operating Budget ⁽¹⁾		Membership ⁽²⁾	
Starting Balance (2/23/18) (Checking and PayPal Account)	\$2,209.57	Starting Membership (6/1/17)	60
Revenue Expected	\$2,600.00	Losses	0
Expenses Expected	\$2,000.00	Gains	1
Ending Balance Expected	\$2,809.57	Ending Membership As of (11/30/17)	61

Notes:

1. Does not include Petty Cash of \$305.00 or Valencia Foundation Scholarship Fund of \$10,500.00.
2. Currently reconciling membership list with National.

Dallas-Fort Worth

Activities

Past Events:

- N/A

Upcoming Meetings/Events:

- Looking for May/June Event

Student Sections:

- N/A

Operating Budget (As of 02/15/2018)		Membership (As of 02/15/2018)	
Starting Balance	\$12,304.71	Starting Membership	8
Revenue	\$0	Losses	0
Expenses	\$0	Gains	0
Ending Balance	\$12,304.71	Ending Membership (paid)	8

Georgia

Activities

Past Events:

- ASHE GA Holiday Social – December 7th, 2017 (Annual member social – 130 attendees)
- January Luncheon – January 19th, 2018 (Malaika Rivers, Cumberland CID Executive Director – Update on the Impacts following opening of SunTrust Park - 75 attendees)

Upcoming Meeting/Events:

- ASHE GA Poker Tournament; March 22
- Joint ASHE/ITE Winter Workshop; March 5-6
- April Monthly Meeting; Date TBD
- ASHE GA Golf Tournament; May TBD
- June Monthly Meeting; Date TBD

Scholarship:

- 2017 Scholarships:
 - Jim McGee Memorial Scholarship (presented at September 2017 luncheon)
 - \$1,500, Cindy Bledsoe
 - Babs Abubakari Memorial Scholarship (presented at the January 2018 luncheon)
 - \$1,500
- 2018 Scholarships
 - Jim McGee Memorial Scholarship Application Requests will be sent out in March

Student Section (40 members):

- Georgia Tech CE Career Fair Held in February (approximately 40 firms and over 500 students attended)
- February 1st – Meet and Greet with King W. Gee, Director of Engineering & Technical Services with AASHTO
- February 22nd – ASHE Information and Pond & Company Presentation
- Approximately 40 Student Members

Other:

Operating Budget (As of 1/31/18)		Membership Renewals (As of 2/26/18)	
Starting Balance	\$111,729.62	Starting Membership	445
Revenue	\$ 3,603.65	Losses	0
Expenses	\$ 14,817.86	Gains	17
Ending Balance	\$ 100,515.41	Ending Membership (paid)	462

Houston - No Report**Middle Tennessee****Activities****Past Events:**

- The January lunch meeting included a presentation from Mike Harris with the City of Brentwood, TN on disaster preparedness.
- No February lunch meeting
- The March Lunch meeting will be March 7 with TDOT Commissioner John Schroer
- Officer and Board nominations began in February

Upcoming Meetings/Events:

- April Lunch meeting is scheduled for April 4, 2018
- Annual Technical Session will be in May.

Student Sections:

- N/A

Other:

- 2019 ASHE National Conference – planning and preparation is underway.
- Scanner article was submitted in January on Northwest Corridor Transit Study

Operating Budget (As of 2/24/2018)		Membership (As of 2/24/2018)	
Starting Balance	\$19,172.05	Starting Membership	284

Revenue	\$5,996.25	Losses	0
Expenses	\$2,019.94	Gains	7
Ending Balance	\$23,148.36	Ending Membership (paid)	291

Northeast Florida

ACTIVITIES:

Scholarship Funding:

- 2016 – Approximately \$15,300
- 2017 – Approximately \$9,000 (Clay Shoot)
- 2017 – ASHE Golf Tournament was Postponed until February 2, 2018 – Approximately \$16,500 (will update with final scholarship numbers in the next report)

Past Events:

- Jan 2017 – FDOT and Local Agency Work Program Presentations, featuring: Jim Knight with FDOT / Tom Fallen with City of Jacksonville / Richard Pirerra with Jacksonville Transportation Authority / Paul Soares with Jaxport and Jeff Sheffield with North Florida TPO.
- No event due to Engineers Week – ASHE Board Representatives presented our annual UNF Scholarships to the recipients at the Engineers Week kick-off luncheon.
- March 2017 - Mr. Vern Danfroth, P.E. and Mr. Jimmie Prow from FDOT CADD Production Support Team, presented on the much-anticipated topic, "QC Review Methods for 3D Engineered Models".
- April 20th, 2017 – Clay Shoot with DBIA (Fundraising Event)
- May 18th, 2017 – Topic: Unmanned aerial vehicles and all of the capabilities they provide to the AEC industry by Kermit Lewis, POND & CO (Luncheon Event)
- August 17th, 2017 – Advanced Technologies for TOLLED Expressways
- November 16, 2017 - Bob Burleson Legislative Update Luncheon
- December 8, 2017 - ASHE Golf Tournament was Postponed until February 2, 2018
- December 15, 2017 - ASHE Holiday Party – Atlantic Beach Brewing Company
- February 22, 2017 – TopGolf Social Event

Upcoming Meeting/Events:

- April 19, 2018 - I-4 Construction Update
- March 15, 2018 – SR 9B Construction Site Field Trip

Scholarship:

- The ASHE golf proceeds fund two \$2500 scholarships that were awarded last year. The board voted this year to begin awarding three \$2500 scholarships.

Student Sections:

- Our Student Chapter has continued to flourish under a new Director and has continued to host regular monthly meetings at the University of North Florida. We sponsored our first Student Chapter Competition at the annual Build/Putt/Give

Program hosted by Peters and Yaffee, in September 2016. Two student teams competed in the competition, with a prize awarded to the best build.

Other:

- The Clay shoot was a huge success with profits exceeding \$18,000. This is a joint event put on with ASHE and DBIA. Our halves of the proceeds are given to UNF travel and competition funds.

Current Quarter

Operating Budget (As of 2/27/18)		Membership (As of 2/27/18)	
Starting Balance	\$ 73,695.81	Starting Membership	200
Revenue	\$ 22,769.16	Losses	0
Expenses	\$ 23,156.37	Gains	6
Ending Balance	\$ 73,308.60	Ending Membership (paid)	206

Previous Quarter

Operating Budget (As of 12/05/17)		Membership (As of 12/05/17)	
Starting Balance	\$ 45,927.35	Starting Membership	206
Revenue	\$ 13,510.54	Losses	32
Expenses	\$ 13,510.54	Gains	26
Ending Balance	\$ 73,695.81	Ending Membership (paid)	200

Phoenix Sonoran

SECTION OVERVIEW

The ASHE Phoenix Sonoran Section has continued to see membership growth and high attendance at Section events. The Section participates in joint association activities with organizations such as ASCE, ACEC, USofAZ (United Surveyors of Arizona), SMPS, and others. Successful collaborations include the ASCE/ASHE Annual Conference and an upcoming ASHE/SMPS Networking event. In 2018 the Sonoran Section intends to initiate more collaborative activities to foster growth and visibility for the organization.

Current Sonoran Section activities include monthly programs, volunteer activities to support local charitable organizations, scholarships and scholarship fundraising through an annual golf tournament, student member outreach, monthly and semi-annual communication to members and interested industry professionals, and networking/member appreciation activities.

PROGRAMS

The Sonoran Section continues to hold monthly breakfast meetings on the second Tuesday of each month. Technical topics as well as current projects and innovations from local public and

private sector participating organizations are presented to attendees. Since November 2017, we have hosted the following programs:

- February 13, 2018 – Jennifer Toth, County Engineer/Transportation Director, Maricopa County Department of Transportation Innovation – Developing Tomorrow’s Solutions Today
- January 9, 2018 – Bharat Kandel, ADOT, Jill Bennett, and Jeremy Neuman, HDR – Arizona’s first DDI – “Come hear and see what a Diverging Diamond Interchange looks like”
- December 12, 2017 – Allen Mills and Jay Proskovec, Kiewit – Project Neon in Las Vegas – Come here about “Carnado” and “the Big Squeeze”
- November 14, 2017 – Dallas Hammit, Arizona Department of Transportation’s Deputy Director for Transportation / State Engineer – ADOT Update

SPECIAL EVENTS

- **November 2018 Food Drive:** In November, ASHE collected food for the St. Mary’s Food Bank. ASHE Members and guests donated boxes and bags of non-perishable food items and supplies and cash (amount was matched by ASHE Sonoran) which were delivered to St. Mary’s Food Bank Alliance, which offers an array of programs designed to relieve hunger in Arizona communities.
- **December 2018 Toy Drive:** In December the ASHE Sonoran Section collected toys at our annual holiday breakfast and donated the items to Phoenix Children’s Hospital via Smiles 4 Sick Children.

The founder of Smiles 4 Sick Children writes:

On behalf of the kids down at Phoenix Children’s Hospital (PCH), and their parents, Thank You and your organization, ASHE, for all you did for the kids during our 2017 Christmas Toy Drive. We ended up delivering over two thousand four hundred toys and gifts on December 22 and that brought our 4-year donation to over eight thousand nine hundred toys and gifts for the children. We all know a new toy won’t cure these kids of their disease or heal their wounds, but it’s a fact that a new toy will lift their spirits and help improve their attitude and very importantly help them forget, if just for a little while, why they are in the hospital in the first place. Your organization’s donation matters so again Thank You and all those who donated for thinking of these children during the Christmas Holiday Season. These children will never know you, but they will never forget you or your generosity.

*Best Regards,
Brian Billideau
Founder
S4SC*

- **Volunteer activity at the Dream Center at St Vincent de Paul Feb 8, 2018:** In February, the ASHE Sonoran Section organized a volunteer event at the St. Vincent de Paul Dream Center, located in Phoenix. The Dream Center is part of one of their Dining Rooms and is dedicated to offering children games, books, activities, and help with

- homework prior to receiving a table served dinner. We had fourteen volunteers participate in the event where we led three STEM activities: marshmallow catapults, straw rockets, and secret decoders. The kids had almost as much fun as the volunteers.
- ASHE/SMPS Joint Networking Mixer March 22, 2018.
 - ASHE/APWA Picnic in the Park April 8, 2018

MEMBERSHIP

As a result of the successful 2018 membership drive, the Sonoran Section currently has 171 members. The Section generally sees five to ten new members per reporting period. Membership is influenced by a very engaged and responsive Membership Chair, Ryan Hudson with the city of Mesa, and active Board Members (current and past) who continue to promote the benefits of the organization.

Member Appreciation:

As the Phoenix Sonoran Section continues to show growth, it is vital to take the time to thank our members for their involvement. Our members' participation in this Section is an integral part in maintaining the overall mission of ASHE in the Phoenix Metropolitan area. As a way to say thank you, we hold an annual Membership Appreciation Event. This event is free for all members and includes a great time at Octane Raceway, an indoor/outdoor go-cart race track. The 2018 Membership Appreciation Event is anticipated for mid-August.

STUDENT MEMBERSHIP

The Arizona State University (ASU) Student Section of ASHE was established in Winter 2017 and plans to meet monthly. Meeting presentation topics for the first meetings were:

- Career fields in transportation engineering (Guest speaker from industry)
- PE exam process
- 2018 Action Plan
- Election of officers
- Campus advertisement of student chapter and scholarships
- Future agenda topics/speakers

Currently there are 15 Student Members at ASU and 1 Student Member at the University of Arizona (UA). Student outreach to solicit/encourage ASHE membership is ongoing with current efforts centered around the scholarship opportunities as well as encouragement of participation in the ASHE Sonoran Section Conference to be held in September 2018.

SCHOLARSHIP

The 2018 scholarship application has been updated and posted to the Sonoran Section website as of February 9, 2018. The application has been distributed to Universities including the ASU student chapter. Over next couple of months, Scholarship Chair James Barr, will establish the scholarship review committee made up of ASHE Board Members/General Members and the selection process will begin.

Fundraising Activities & Results: No fundraising activities have been conducted this quarter related to the scholarship program. Planning for the May 2018 Annual ASHE Golf Tournament is underway, the Golf Tournament is the primary generator of funds for the Sonoran Section Scholarship Program. The Sonoran Section has a 'healthy' scholarship balance currently resulting from contributions directly to the fund by companies in the industry (Aerotech Mapping donated over \$4K in late spring of 2017) as well as proceeds from the May 2017 Annual Golf Tournament.

COMMUNICATIONS

Monthly News Briefs were initiated in December 2017 and the semi-annual newsletter publication is scheduled for Q1 2018. Additionally, email notifications and reminders are sent for section meetings and special events.

South Florida - No Report

Tampa Bay

Current Officers:

President:	Sunil Jakhadi, PE
Vice President:	Pavan Paiavula, PE
Treasurer:	Carey Wright, PE
Secretary:	Lance Croft, PE
Director (1 Year):	Carlos Ramirez, PE, PTOE
Director (2 Year):	Leigh Lilla, PE
Director (3 Year):	Whitney Allen Stevens, PE
Past President:	Kevin Coughlin, PE
Regional Director	Larry Josephson, PE.

Activities

Past Events:

- January 8, 2018 – *Executive Committee Meeting*
- January 9, 2018 – *Lunch Meeting*
Cancelled
- February 12, 2018 – *Executive Committee Meeting*
- February 22, 2018 – *Engineer's Week Banquet*
The Tampa Bay section attended the Engineer's week banquet and presented awards to chapter members. We presented an Engineer of the Year award to Kevin Coughlin, PE and Young Engineer of the year award to Lance Croft. This year's theme for the banquet is "Engineer's Inspiring Wonder." The guest speaker was Frank DiBello of Space Florida, Florida's aerospace and spaceport development authority. Space Florida is committed to attracting and expanding the next generation of space industry businesses. Mr. DiBello gave an inspiring speech on the status of the space industry in Florida, in which he committed to making Florida the worlds spaceport hub for future exploration and establishing bases on the moon and beyond to mars.
- March 2018 – *Quarterly Adopt –a-Highway Cleanup*
Scheduling cleanup on Dale Mabry Highway.
- March 12, 2018 – *Executive Committee Meeting*
- March 13, 2018 – *Lunch Meeting*
Gregory Cutrone, PE, the Transportation Engineering Section Manager for Pinellas County Public Works will

discuss Pinellas County's Transportation CIP and Project Development Process.

Upcoming Meeting/Events:

- April 9, 2018 – *Executive Committee Meeting*
- April 10, 2018 – *Lunch Meeting*
Venue and location to be determined.
- May 7, 2018 – *Executive Committee Meeting*
- May 8, 2018 – *Lunch Meeting*
Venue and location to be determined.
- June 2018 – *Quarterly Adopt-a-Highway Cleanup*
Scheduling cleanup on Dale Mabry Highway.
- June 11, 2018 – *Executive Committee Meeting*
- June 12, 2018 – *Lunch Meeting*
Venue and location to be determined.

Scholarship:

- Our \$50,000 endowment to the University of South Florida provides for two \$1,000 scholarships to USF Civil Engineering students annually.

Student Section:

- Looking into establishing a student section. Spoke to USF's College of Engineering Assistant Dean, Dr. Jose Zayas-Castro about getting a supporting faculty member. Dr. Zayas-Castro connected us to the Chairmen of the Civil Engineering Department, Dr. Majiriker Gunaratne who is looking for one of his staff to facilitate the student section.

Other:

- Our website is up and running. Please visit us at <http://www.tampabay.ashe.pro/>
- Whitney Stevens of the Tampa Bay Section was elected as the SE Regional Secretary.

Operating Budget (As of 12/13/17)		Membership (As of 12/15/17)	
Starting Balance	\$ 13,595.39	Starting Membership	89
Revenue	\$ 11,034.26	Losses	20
Expenses	\$ 8,659.51	Gains	16
Ending Balance	\$ 15,970.14	Ending Membership (paid)	85