



**AMERICAN SOCIETY OF HIGHWAY ENGINEERS
SHIRLEY STUTTLER LIFETIME ACHIEVEMENT AWARD**

Application Deadline: February 15

The Lifetime Achievement award is for ASHE Members only and was established to recognize an ASHE member who has supported the organization throughout their career. There shall be only one ASHE Lifetime Achievement Award presented each year based on the highest composite score of the following five ranking criteria:

RANKING CRITERIA:

- Impact to ASHE and other notable achievements (30%)
- National/Region/Section Offices held (30%)
- Year the nominee joined ASHE (15%)
- Service on National/Region/Section Committees (15%)
- Corporate / Government positions held (10%)

The National Board requests that each Section give serious consideration to selecting a nominee for this prestigious award. An individual currently serving on the National Board is not eligible for nomination for this award. Judging of nominations will be performed by the ASHE National Nominating Committee.

This award will be presented at the ASHE National Conference. The selected nominee will be notified in advance of the conference and will be invited to attend and receive full registration, reimbursement of reasonable travel costs to the National conference, and lodging at the conference facility.

SUBMISSION GUIDELINES:

- All portions of the nomination package, including forms, must be typewritten on 8 1/2 x 11 plain white paper.
- Typewritten fonts must be 12- point size as a minimum.
- The entire application package should be saved in portable document format(pdf) and submitted via email to the Chair of the National Nominating Committee (Immediate Past National President) by February 15 of the year that the award is to be presented.

SUBMISSION CONTENT:

- The nominee's nomination package should contain the following items:
- Completed Nomination Form.
- Description of nominee's notable achievements with ASHE with dates listed in reverse chronological order. Include the year in which the nominee joined ASHE.
- List of all National/Region/Sections Offices held with dates provided in reverse chronological order.
- List of all National/Region/Section Committees on which the nominee served provides dates in reverse chronological order.
- List of Corporate/Government positions held with associated dates in reverse chronological order.
- Completed Public Relations Form.

- Current resume
- Brief Biography
- High resolution digital color photograph suitable for publication.

SUBMISSION PROCEDURE:

- Section representative to complete and sign the Nomination Form. Include cover letter to the Chair of the National Committee.
- Nominee to complete and sign the Public Relations Form.
- Section representative to prepare required copies and information in electronic format (pdf).
- Section representative to email the electronic version of the package to the Chair of the National Nominating Committee (Immediate Past National President) by **February 15**.

NOMINATION PACKAGE CHECKLIST:

- Nomination Form
- List of notable achievements with ASHE.
- List year in which nominee joined ASHE.
- List of National/Region/Section Offices held.
- List National/Region/Section Committees in which the nominee served.
- List of Corporate/Government positions held.
- Public Relations Form
- Current Resume
- Brief Biography
- Digital High-Resolution Color Photograph
- Nomination package in electronic format (pdf)

SHIRLEY STUTTLER
LIFETIME ACHIEVEMENT AWARD
NOMINATION FORM

Deadline: February 15

NOMINEE INFORMATION:

Name (Last, First, Middle): Mr./Ms. _____

Home Street Address: _____

Home City, State, Zip Code: _____

Daytime Telephone: (____) _____

Email: _____

Professional Licensure (Type, State, License No.) If Applicable: _____

Name and Location of Employer: _____

ASHE SPONSORING SECTION INFORMATION:

Sponsoring ASHE Section: _____ Region: _____

Section Representative Name: _____

Position (Must be Director or Officer): _____

Daytime Telephone: (____) _____

Email: _____

I hereby certify that the (applicant) is a member in good standing of ASHE:

Section Representative Signature: _____ Date: _____

**SHIRLEY STUTTLER
LIFETIME ACHIEVEMENT AWARD
PUBLIC RELATIONS INFORMATION**

SIGNATURE AND RELEASE (PLEASE READ):

I certify that the information I have provided is complete and truthful. I declare that I have not been convicted of any crime and that my professional licensure has not been revoked or subject to fines for any reason. I understand that ASHE and its representatives or assignees may publish and /or distribute press releases or other information related to the award in print, electronic or other media. Information released may contain my name, city of residence, employer, photograph, and other information submitted in this nomination package, excluding my home address, telephone number, email addresses, and date of birth. I understand that ASHE is not responsible for errors or omissions in any published material not owned by ASHE.

Nominee Signature _____ **Date** _____