



**AMERICAN SOCIETY OF HIGHWAY ENGINEERS
YOUNG MEMBER OF THE YEAR AWARD**

Application Deadline: February 15

This award has been established to recognize young ASHE members who have made outstanding contributions to the highway/transportation industry and their communities during the early years of their careers. To be eligible for nomination, candidates must meet the following criteria:

- Must be 35 years of age or younger as of January 1, of the year the award is to be presented.
- Must be a member in good standing and active with ASHE.

The nominee must be sponsored by a local Section of ASHE. Visit www.ashe.pro for information on individual ASHE Sections. Each Section is permitted one nomination and a candidate can only be sponsored by one Section.

There will be one ASHE Young Member of the Year award presented each year based on the highest composite score of the following six ranking criteria:

RANKING CRITERIA:

- ASHE activities (25%)
- Professional/career achievements (20%)
- Professional and technical society activities other than ASHE (15%)
- Civic and Humanitarian activities (15%)
- Educational achievements (10%)
- Letter(s) of reference (10%)
- Completeness of the application (5%)

The National Board requests that each Section give serious consideration to selecting a nominee for this prestigious award. An individual currently serving on the National Board is not eligible for nomination for this award. Judging of nominations will be performed by the National Nominating Committee. The award will be presented at the ASHE National Conference. The selected nominee will be notified in advance of the conference and will be invited to attend and receive a full registration, reimbursement of reasonable travel costs to the National Conference, and lodging at the conference facility.

SUBMISSION GUIDELINES:

- All portions of the nomination package, including forms, must be typewritten on 8 ½ x 11 plain white paper.
- Typewritten fonts must be 12-point size as a minimum.
- The entire application package should be scanned and saved in portable document format (pdf) and submitted via email to the Chair of the National Nominating Committee (Immediate Past President) **by February 15** of the year that the award is to be presented.

SUBMISSION CONTENT:

The nomination package should contain the following items:

- Completed Nomination Form
- Description of ASHE activities (National, Regional and Section level)
List any offices held, committee assignments, and awards.
List notable achievements within the past year.
- Description of Professional/Career Achievements (one page maximum)
Include, but not limited to, current position (title, company, or institution), responsibilities (number of any subordinates, annual budget), accountability (position, function, nature of challenge), patents applied for, and awards.
- Description of Professional/Technical Society Activities other than ASHE (one page maximum)
List any offices held, committee assignments, and awards at each level.
List notable society achievements within the past year.
- Description of Civic and Humanitarian Activities (one page maximum)
List offices held and committee assignments.
- Description of Educational Achievements (one page maximum)
Include undergraduate and advanced degrees (give date, major, and institution); honorary societies (give society and office(s) held); scholastic awards; other organizations (give name of organization and office(s) held); short courses, seminars, and technical training/certifications; publications; and other activities.
- Letter(s) of Reference (one page maximum each)
Insert a signed letter of reference from an individual who can attest to the nominee's accomplishments and personal character. The letter should be written by an individual from the highway industry and should include the name, address, and employer of that individual. Letters from current or former ASHE members and/or officers will carry more weight.
- Completed Public Relations Form.
- Resume
- Brief Biography
- High resolution color photograph of the Nominee suitable for publication.

SUBMISSION PROCEDURE:

- Complete and sign the nomination package.
- Complete Public Relations Form
- Obtain the signature of the ASHE Section representative.
- Prepare required copies and information in electronic format (pdf)
- Email the electronic version of the package to the Chair of the National Nominating Committee (Immediate Past National President) **by February 15.**

NOMINATION PACKAGE CHECKLIST:

- ☐ Nomination Form
- ☐ Description of ASHE Activities
- ☐ Description of Professional /Career Achievements
- ☐ Description of Professional/Technical Activities
- ☐ Description of Civic and Humanitarian Activities
- ☐ Description of Educational Achievements
- ☐ Letter(s) of Reference (one page maximum)
- ☐ Public Relations Form
- ☐ Current Resume
- ☐ Brief Biography
- ☐ Electronic High Resolution Color Photograph
- ☐ Nomination Package in Electronic Format (pdf)

**YOUNG MEMBER OF THE YEAR AWARD
NOMINATION FORM**

Deadline: February 15

NOMINEE INFORMATION:

Name (Last, First, Middle): Mr./Ms. _____

Home Street Address: _____

Home City, State, Zip Code: _____

Daytime Telephone: (_____) _____

Email: _____

Date of Birth (MM/DD/YYYY) _____

Professional Licensure (Type, State, License No.) If Applicable _____

Employment History (Name, Location & Title): _____

Name and Location of Current Employer _____

ASHE SPONSORING SECTION INFORMATION:

Sponsoring ASHE Section: _____ Region: _____

Section Representative Name: _____

Position (Must be Director or Officer): _____

Daytime Telephone: (_____) _____

Email: _____

I hereby certify that (applicant) is a member in good standing of ASHE:

Section Representative Signature: _____ Date: _____

**YOUNG MEMBER OF THE YEAR AWARD
PUBLIC RELATIONS FORM**

SIGNATURE AND RELEASE (PLEASE READ):

I certify that the information I have provided I complete and truthful. I declare that I have not been convicted of any crime and that my professional licensure has not been revoked or subject to fines for any reason. I understand that ASHE and its representatives or assignees may publish and/or distribute press releases or other information related to the award in print, electronic and other media. Information released may contain my name, city of residence, employer, photograph, and other information submitted in this nomination package, excluding my home address, telephone and email addresses and date of birth. I understand that ASHE is not responsible for errors or omissions in any published materials not owned by ASHE.

Nominee Signature: _____ Date: _____