



## **AMERICAN SOCIETY OF HIGHWAY ENGINEERS**

### **YOUNG MEMBER OF THE YEAR AWARD**

**Application Deadline: February 15**

This award has been established to recognize young ASHE members who have made outstanding contributions to the highway/transportation industry and their communities during the early years of their careers. To be eligible for nomination, candidates must meet the following criteria:

- Must be 35 years of age or younger as of January 1, of the year the award is to be presented.
- Must be a member in good standing and active with ASHE at the Section/Region and/or National level.

The nominee must be sponsored by a local Section of ASHE. Visit [www.ASHE.pro](http://www.ASHE.pro) for information on individual ASHE Sections. Please limit one nomination for your Section and candidates can only be sponsored by one Section.

There will be one ASHE Young Member of the Year award presented each year based on the highest composite score of the following six ranking criteria:

#### **RANKING CRITERIA:**

- ASHE activities (25%)
- Professional/career achievements (20%)
- Professional and technical society activities other than ASHE (15%)
- Civic and humanitarian activities (15%)
- Educational achievements (10%)
- Letter(s) of reference (10%)
- Completeness of the application (5%)

The National Board requests that each Section give serious consideration to selecting a nominee for this prestigious. An individual currently serving on the National Board is not eligible for nomination for this award. Judging of nominations will be performed by the ASHE National Nominating Committee.

The award will be presented at the ASHE National Conference. The selected nominee will be notified in advance of the conference and will be invited to attend and receive a full registration and \$500 maximum stipend to offset travel costs (including hotel and his/her guest).

### **SUBMISSION GUIDELINES:**

- All portions of the nomination package, including forms, must be typewritten on 8-1/2 x 11 plain white paper.
- Typewritten fonts must be 12 point size as a minimum.
- The entire application package should be scanned and saved in portable document format (pdf) and submitted via email to the Chair of the National Nominating Committee (Immediate Past National President) **by February 15** of the year that the award is to be presented.

### **SUBMISSION CONTENT:**

The nomination package should contain the following items:

- Completed Nomination Form
- Description of ASHE activities (National, Regional and Section level)
  - List any offices held, committee assignments, and awards
  - List notable achievements within the past year.
- Description of Professional/Career Achievements (one page maximum)
  - Include, but not limited to, current position (title, company, or institution), responsibilities (number of any subordinates, annual budget), accountability (position, function, nature of challenge), patents applied for and awards.
- Description of Professional/Technical Society Activities other than ASHE (one page maximum)
  - List any offices held, committee assignments, and awards at each level.
  - List notable society achievements within the past year.

- Description of Civic and Humanitarian Activities (one page maximum)
  - List offices held and committee assignments.
- Description of Educational Achievements (one page maximum)
  - Include undergraduate and advanced degrees (give date, major and institution); honorary societies (give society and office(s) held); scholastic awards; other organizations (give name of organization and office(s) held); short courses, seminars, and technical training/certifications; publications; and other activities.
- Letter(s) of Reference (one page maximum each)
  - Insert a signed letter of reference from an individual who can attest to the nominee's accomplishments and personal character. The letter should be written by an individual within the highway industry and should include the name, address and employer of that individual. Letters from current or former ASHE members and/or officers will carry more weight.
- Completed public relations form
- Current Resume
- Brief Biography
- High resolution color photograph of the Nominee suitable for publication

#### **SUBMISSION PROCEDURE:**

- Complete and sign the nomination package.
- Complete Public Relations Form.
- Obtain the signature of the ASHE Section representative.
- Prepare required copies and information in electronic format (pdf).
- Email the electronic version of the package to the Chair of the National Nominating Committee (Immediate Past National President) **by February 15.**

#### **NOMINATION PACKAGE CHECKLIST:**

- Nomination Form
- Description of ASHE Activities
- Description of Professional/Career Achievements
- Description of Professional/Technical Society Activities
- Description of Professional/Technical Society Activities
- Description of Civic and Humanitarian Activities
- Description of Educational Achievements
- Letter(s) of Reference (one page maximum)
- Public Relations Form
- Current Resume
- Brief Biography
- Electronic High Resolution Color Photograph

Nomination Package in Electronic Format (pdf)

# YOUNG MEMBER OF THE YEAR AWARD

## NOMINATION FORM

**Deadline: February 15**

### **NOMINEE INFORMATION:**

Name (Last, First, Middle): Mr./Ms. \_\_\_\_\_

Home Street Address: \_\_\_\_\_

Home City, State, Zip Code: \_\_\_\_\_

Daytime Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Professional Licensure (Type, State, License No.) If Applicable: \_\_\_\_\_

Employment History (Name, Location & Title): \_\_\_\_\_

Name and Location of Current Employer: \_\_\_\_\_

### **ASHE SPONSORING SECTION INFORMATION:**

Sponsoring ASHE Section: \_\_\_\_\_ Region: \_\_\_\_\_

Section Representative Name: \_\_\_\_\_

Position (Must be Director or Officer): \_\_\_\_\_

Daytime Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

*I hereby certify that (applicant) is a member in good standing of ASHE:*

Section Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**YOUNG MEMBER OF THE YEAR AWARD**

**PUBLIC RELATIONS FORM**

Please provide the name of at least two local newspapers or other publications for publicity purposes:

1. (Name, Mail and Email Address)

\_\_\_\_\_

2. (Name, Mail and Email Address)

\_\_\_\_\_

**SIGNATURE AND RELEASE (PLEASE READ)**

*I certify that the information I have provided is complete and truthful. I declare that I have not been convicted of any crime and that my professional licensure has not been revoked or subject to fines for any reason. I understand that ASHE and its representatives or assignees may publish and/or distribute press releases or other information related to the award in print, electronic and other media. Information released may contain my name, city of residence, employer, photograph and other information submitted in this nomination package, excluding my home address, telephone and email addresses and date of birth. I understand that ASHE is not responsible for errors or omissions in any published materials not owned by ASHE.*

Nominee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

.....